

HOUSING OFFICER Date Received   File Number
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# COMMUNITY REINVESTMENT AREAS (CRA)

COUNTY AUDITOR Date Received   File Number
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## APPLICATION FOR TAX EXEMPTION

\_\_\_\_\_  
TOLEDO  
(Municipality)

1. APPLICANT NAME \_\_\_\_\_  
AND MAILING \_\_\_\_\_  
ADDRESS: \_\_\_\_\_

2. CONTACT PERSON: \_\_\_\_\_

3. DAYTIME TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

4. PROPERTY ADDRESS(ES): \_\_\_\_\_

5. TAX DISTRICT AND PARCEL NUMBER(S) (from tax bill): \_\_\_\_\_

6. ASSESSOR NUMBER(S): \_\_\_\_\_

7. APPLICATION INVOLVES: \_\_\_\_\_ a) Remodeling 1 or 2 family dwelling (minimum investment \$2,500)  
\_\_\_\_\_ b) Remodeling 3 or more residential units (minimum investment \$5,000)  
\_\_\_\_\_ c) Remodeling commercial/industrial structure (minimum investment \$5,000)  
\_\_\_\_\_ d) New Construction Residential \_\_\_\_\_ sq. ft.  
Commercial \_\_\_\_\_ sq. ft.  
Industrial \_\_\_\_\_ sq. ft.

➤ If COMMERCIAL/INDUSTRIAL, what is nature of business: \_\_\_\_\_

➤ If COMMERCIAL/INDUSTRIAL, are any operations/job positions being relocated to this site from another county or municipal corporation in this state? \_\_\_\_\_ YES \_\_\_\_\_ NO

➤ If COMMERCIAL/INDUSTRIAL, please provide Duns & Bradstreet No: \_\_\_\_\_

8. \_\_\_\_\_ **PROPERTY IS LOCATED WITHIN AN HISTORIC DISTRICT.** (Check if applicable and attach a written certificate of approval of the designated Historic District Commission.)

9. **DESCRIPTION OF WORK:** (*brief overall* description of proposed improvements)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. ESTIMATED TOTAL IMPROVEMENT INVESTMENT	Materials	\$ _____
	Labor	\$ _____
	<b>TOTAL</b>	<b>\$ _____</b>

**Attach: DETAILED BREAKDOWN OF WORK SPECIFICATIONS AND LABOR COSTS – must be included with application (ie structural – what, be specific; roofing – tear-off; plumbing – repair/new; electrical – new/upgrade; heating - repair/new etc.)**

11. DATE BUILDING PERMIT ISSUED: \_\_\_\_\_ (if available)  
BUILDING PERMIT NUMBER(S): \_\_\_\_\_ (if available)  
ESTIMATED COMPLETION DATE: \_\_\_\_\_

The aforewritten information is true and complete to the best of my knowledge. I agree to supply additional information if required by the Housing Officer, the Real Estate Section and/or the Lucas County Auditor. If this application is approved, any tax exemption for the improvements will not be effective until the tax lien date (January 1) of the calendar year immediately following the date of the Housing Officer's certification of tax exemption or as noted and approved by the Housing Officer.

DATE: \_\_\_\_\_ Signed: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Applications being submitted for **multi-housing, commercial and industrial projects** must also include:

- Southwest CRA Area - **Revenue Tax Sharing Agreement**
- Northwest CRA Area - **Revenue Tax Sharing Agreement**
- All other CRA Areas - **Supplemental Community Reinvestment Area (CRA) Application for Tax Exemption**

Submit completed application(s) to: Department of Development C/O Real Estate  
One Government Center / Suite 2250  
Toledo, Ohio 43604

Questions regarding requirements should be directed to the Department of Development's Real Estate Division at 245-1452.

FOR REAL ESTATE SECTION USE ONLY – Checklist

\_\_\_\_\_ 30 day written notice provided to affected county/municipality for relocation of positions/operations from another county or municipal corporation in this state

Type of Application: \_\_\_\_\_ Residential 1-3 family \_\_\_\_\_ Supplemental Agreement  
\_\_\_\_\_ Residential 4+ family \_\_\_\_\_ Revenue Tax Sharing Agreement  
\_\_\_\_\_ Commercial Copies sent: \_\_\_\_\_ School Board  
\_\_\_\_\_ Industrial \_\_\_\_\_ Applicant  
\_\_\_\_\_ ODOD

Proposed Investment Verified: \_\_\_\_\_

Detailed Specifications: \_\_\_\_\_ CRA Area \_\_\_\_\_

Building Permits Pulled: \_\_\_\_\_ Council District \_\_\_\_\_

School Board Notification: \_\_\_\_\_ Census Tract \_\_\_\_\_

Housing Officer Worksheet: \_\_\_\_\_