

OTTAWA PARK ICE RINK RENTAL PERMIT REQUEST FORM

- REGULATIONS FOR RENTING ICE TIME-

1. FEES: RINK RENTAL: \$150.00 PER HOUR, \$75.00 PER HALF HOUR, CHECKS SHOULD BE MADE PAYABLE TO: **CITY OF TOLEDO, TREASURER**
2. THE MINIMUM TIME FOR RENTALS IS ONE HOUR. ADDITIONAL TIME CAN BE RENTED IN ONE-HOUR OR HALF-HOUR INCREMENTS. PERMIT HOLDERS MUST VACATE THE RINK AT THE END OF THEIR SCHEDULED TIME. ADDITIONAL TIME MAY BE RENTED IF AVAILABLE, AND APPROVED BY THE RINK MANAGER.
3. DUE TO WEATHER, ALL RENTALS WILL BE PAID ON THE DAY OF THE RENTAL.
4. INDIVIDUAL GROUPS MAY BOOK TIME ON A WEEKLY BASIS FOR THE ENTIRE SEASON.
5. RENTALS MAY BE CANCELLED AND RESCHEDULED IF NOTIFICATION IS MADE 48 HOURS PRIOR TO THE RENTAL (CANCELLATIONS WILL NOT BE RESCHEDULED WITHOUT THE 48 HOUR NOTIFICATION.) **REFUNDS WILL ONLY BE ISSUED DUE TO WEATHER RELATED CANCELLATIONS.**
6. IN THE CASE OF THE ICE RINK CLOSING DUE TO INCLEMENT WEATHER OR FOR ANY OTHER EMERGENCY SITUATION, ALL RENTAL TIME FOR THAT DAY WILL BE RESCHEDULED TO AN AVAILABLE DATE. PERMIT HOLDERS MAY CALL THE RECREATION OFFICE: (419) 245-3388 OR THE OTTAWA PARK ICE RINK RECORDING: (419) 935-2997 TO CHECK ON THE STATUS OF THE FACILITY.
7. IF CONDITIONS DICTATE, RENTALS MAY BE STOPPED DURING USE FOR RESURFACING OR MAINTENANCE AT THE DISCRETION OF THE RINK MANAGER TO INSURE THE SAFETY OF THE SKATERS.
8. RENTERS MAY REQUEST THE USE OF RINK EQUIPMENT SUCH AS THE SCOREBOARD, THE AVAILABILITY OF RENTAL SKATES AND/OR ARRANGEMENTS FOR CONCESSIONS ON THEIR PERMIT REQUEST FORM. RENTERS WILL CONFINE THEIR ACTIVITIES TO THE AREAS AND EQUIPMENT SPECIFIED ON THEIR PERMITS.
9. ANY SPECIAL ARRANGEMENTS OR REQUESTS FOR FOOD OR DRINK MUST BE ARRANGED THROUGH THE CITY OF TOLEDO. CONTACT AARON MYERS AT (419) 245-3388.
10. NO ALCOHOLIC BEVERAGES MAY BE SOLD OR CONSUMED ON CITY PROPERTY, IN ADDITION, THE OTTAWA PARK ICE RINK IS A NON-SMOKING FACILITY.
11. ALL TRASH MUST BE PROPERLY DISPOSED OF IN MARKED RECEPTACLES.
12. VEHICLES MUST PARK IN DESIGNATED, LEGAL AREAS ONLY.
13. THE RENTER SHALL BE LIABLE FOR ANY DAMAGE CAUSED DURING THE USE OF OTTAWA PARK ICE RINK BY PERSONS PARTICIPATING IN THE USE OF THE FACILITY; THIS INCLUDES THE CONDUCT OF THE OPPOSING TEAMS, VISITORS AND QUESTS. PROPERTY DAMAGE, BODILY INJURY, THEFT OR LOSS OF SUPPLIES AND/OR EQUIPMENT ARISING FROM THE USE OF ANY PORTION OF THE FACILITY WILL BE CHARGED AGAINST THE PERMIT HOLDER AND THEIR FUTURE USE OF THE ICE RINK WILL BE EVALUATED. THE CITY OF TOLEDO SHALL NOT BE HELD LIABLE FOR ANY DAMAGES RESULTING FROM THE PERMIT HOLDER'S USE OF THE FACILITY. RENTERS MUST PROVIDE RESPONSIBLE CHAPERONS FOR ALL YOUTH ACTIVITIES.

Division of Parks, Recreation and Forestry
2201 Ottawa Parkway
Toledo, OH 43606

Phone: 419-245-3388 Fax: 419-936-2878 aaron.myers@toledo.oh.gov

CITY OF TOLEDO

D. MICHAEL COLLINS, MAYOR

Dennis M. Garvin, Commissioner - Parks, Recreation & Forestry



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-PLEASE READ ATTACHED ICE RENTAL REGULATIONS-

DATE SUBMITTED: _____ TIME SUBMITTED: _____

GROUP: _____ NO. IN ATTENDANCE _____

EVENT/PURPOSE: _____

INDIVIDUAL IN CHARGE: _____

HOME PHONE: _____ WORK PHONE: _____

FAX NUMBER: _____ CELL PHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

ALTERNATE CONTACT: _____ PHONE: _____

DAY & DATE	TIMES	DAY & DATE	TIMES
1. _____	_____	6. _____	_____
2. _____	_____	7. _____	_____
3. _____	_____	8. _____	_____
4. _____	_____	9. _____	_____
5. _____	_____	10. _____	_____

SPECIAL REQUESTS: (CONCESSIONS, SCOREBOARD, ETC.) _____

ALTERNATE CHOICES

(IF FIRST CHOICE IS UNAVAILABLE) PLEASE LIST IN ORDER OF PREFERENCE

ALTERNATE DAY, DATES, & TIMES: _____

