



City of Toledo

2016 Proposed Annual Operating Budget



City of Toledo
2016 Proposed Operating Budget

City of Toledo 2016 Proposed Operating Budget

November 13, 2015

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PAULA HICKS-HUDSON
MAYOR

November 13, 2015

Honorable Members of Toledo City Council
One Government Center
Suite 2100
Toledo, Ohio 43604

Re: Proposed 2016 City of Toledo Operating Budget

Honorable Council President Steven Steel and Members of Toledo City Council:

In accordance with Section 45 of the Charter of the City of Toledo, I hereby present for your review and consideration the proposed 2016 Operating Budget.

This budget represents our continuing commitment to ensure public safety, support livable neighborhoods and provide citizens with efficient and timely city services. The budget ensures the City's regulatory obligations are fulfilled. Economic development to promote and expand business investment and job growth is also supported. All of these commitments will serve as a fundamental means to propel our city through the 21st century.

The budget projects a conservative \$252,122,102 in General Fund Revenues for fiscal year 2016, of which \$167,500,000 is anticipated from income tax. General Fund Expenditures are set not to exceed \$252,122,102.

The budget shows strong support for safety, with 68% of the proposed expenditures funding Public Safety. Public Safety FTEs represent 88% of the total General Fund FTEs.

Overall, the City has experienced a decrease of over \$13 million in General Fund revenue because of declines in state revenue sharing. This practice has made it necessary to use the Capital Improvement Program (CIP) fund, as voters approved, in order to stabilize core services. The proposed CIP transfer in this budget is \$10.4 million, less than in 2015. I am committed over the long-term to work with all parties to find solutions so that we can eliminate the CIP transfers altogether.

Although we face challenges, they are not insurmountable if we work together. I look forward to working with you in the coming months to prepare a final budget for the City of Toledo that

provides our citizens with safety forces, efficient city services and a strong economic foundation to take us into the future.

Sincerely,

A handwritten signature in black ink that reads "Paula Hicks-Hudson". The signature is written in a cursive style with a large initial 'P' and a long, sweeping underline.

Paula Hicks-Hudson

Mayor

Toledo Profile

City of Toledo

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Toledo Profile

History:

Toledo is the fourth most populous City in the state of Ohio. Toledo is in northwest Ohio, on the western end of Lake Erie, and borders the state of Michigan. Toledo's history dates back to 1794, when General Anthony Wayne won a decisive victory at the Battle of Fallen Timbers over a coalition of Native American tribes to open the area for settlement. The City was founded in 1833 on the west bank of the Maumee River and was originally incorporated as part of Monroe County, Michigan Territory. It was re-founded in 1837, after conclusion of the Toledo War, when it was incorporated in Ohio¹.

Toledo Today:

The population of Toledo as of the 2010 Census was 287,208 and a 2013 population estimate shows the population is down slightly to 282,313. Toledo has a multicultural heritage and contains a number of neighborhoods that retain their international ties. It is the model midwestern city with a high quality of life and a low cost of living. Toledo is a proud, vibrant and diverse community that is home to a number of first-class academic institutions, a modern public school system, the internationally recognized Toledo Museum of Art, a spectacular zoo, world class parks, premium restaurants, nationally and internationally known products, a reenergized downtown, vibrant neighborhoods, top-rated healthcare systems, and an exemplary public library system.

City of Toledo Population Breakdown²

Population (2010 Census): 287,208
Median Resident Age: 34.2 years
Median household income: \$34,170

Toledo was affected greatly by the 2008 recession. In 2009, Toledo's unemployment rate hit its highest peak at nearly 14%. Since that time, the economy has seen improvement and the unemployment rate has dropped to 4.9%.

Unemployment Rate Select Months³

	September 2013	September 2014	September 2015
Toledo	8.3%	6.1%	4.9%
Lucas County	8.0%	5.6%	4.5%
State of Ohio	7.4%	5.6%	4.5%
United States	7.2%	5.9%	5.1%

1. Wikipedia, www.wikipedia.com

2 U.S. Census: census.gov

3. The Toledo Blade

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Toledo Economy

Toledo has a diverse economy bolstered by three major industries: manufacturing, healthcare and education. Toledo is home to the world headquarters of major corporations, including Owens Corning and Libbey Glass. Other major employers include The University of Toledo, Fiat Chrysler Automotives/FCA, General Motors, ProMedica Health Systems (ProMedica), Mercy Health Partners, and Toledo Public Schools. With ten major financial institutions, Toledo is also the banking and finance center for northwest Ohio.

The City was greatly affected by the 2008 economic crisis that hit the country. At one point during the recession, Toledo's unemployment rate topped 14%. In recent years the City has rebounded. Unemployment figures have declined and income tax revenues are increasing. Toledo is a city with a bright economic future.

Toledo's Three Major Industries:

Manufacturing:

Manufacturing comprises about one-fifth of Toledo's economic base. Hundreds of manufacturing facilities are located in the Toledo metropolitan area. This includes automotive assembly and parts production plants as well as glass and solar panel production facilities.

Fiat Chrysler Automobiles, the largest manufacturing employer in the Toledo MSA, completed approximately \$600 million of improvement and expansion projects at its area plants in 2013 and 2014. With those projects complete and its plants in full operation, Fiat Chrysler announced in February 2015 that employment at its Toledo Assembly Complex had increased to 4,938 workers. Fiat Chrysler produced more than 500,000 vehicles at the Assembly Complex in 2014, substantially exceeding the prior record of 378,000 as demand for the models produced at the plant was exceptional. That made it the second busiest automobile manufacturing plant in the United States in 2014.¹

Healthcare:

Healthcare has emerged as one of the strongest industries in Toledo. The healthcare industry has grown with the expansion of ProMedica and Mercy Health Partners, the two largest providers in northwest Ohio. Combined, these two companies employ over 16,000 people.²

Mercy Health Partners is investing more than \$1 billion in its current facilities and will maintain more than 2,700 employees. Much of this investment is in the downtown area. In addition to ProMedica and Mercy Health Partners, Toledo is home to the University of Toledo Medical Center (UTMC). The UT Medical Center at the Health Science campus and is educating the next generation of physicians, nurses and other health care professionals.

Education:

The education industry also plays a significant role in Toledo's economy as the area is home to several educational institutions. Located in the City, the University of Toledo is a State university with enrollment of more than 20,000 students. The university and its Medical Center employ approximately 6,485 people.³ The Toledo area is also home to Owens Community College and Lourdes University.

1. City of Toledo Annual Information Statement
2. http://toledowiki.net/Largest_Employers
3. City of Toledo Annual Information Statement

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Education (continued):

Toledo also has the fourth largest public school system in the state of Ohio with approximately 22,000 students. Toledo Public Schools employs approximately 3,771 people in its administrative, teaching and support staff.¹ Toledo is also home to the Washington Local School District in northern Toledo. Several charter schools and private primary schools are also present in the Toledo area.

Toledo Moving Forward²

In 2014, Fiat Chrysler, which produced a record 240,000 Jeep Wranglers at the Toledo Assembly Complex, announced that it would require a new or significantly updated plant for the production of the next generation of the Wrangler model. Though Fiat Chrysler's leadership asserted that its employment at the Assembly Complex would not be reduced if the production of the new Wrangler were moved to a new site, the City actively sought to retain production of the Wrangler in the City, the only place the model has been manufactured in its history. The City assembled and is remediating and preparing a 105-acre site adjacent to the Assembly Complex that would be suitable for a plant expansion or available for business development. In addition, in cooperation with the County, the Port Authority and the State, the City has submitted a proposal to provide substantial assistance to Fiat Chrysler in financing and constructing a plant for the manufacturing of vehicles on that site. Though no decision has been made on the expansion, Fiat Chrysler announced Jeep Wrangler production would remain in Toledo.

In May 2015, the ProMedica Health System, the largest employer in the Toledo MSA, announced that it would be undertaking a \$350 million project to extensively renovate existing facilities and construct a new 615,000 square foot tower for patient rooms and a new intensive care unit in its children's hospital on its Toledo Hospital campus in the City. ProMedica also announced that the project is to be financed from private sources, and no government subsidies or tax credits are anticipated to be required. The project is expected to commence in 2016 and to be completed in 2019. The City has provided certain infrastructure improvements, including an interchange on Interstate 475 in the area of the Hospital campus, that will support the project.

ProMedica had previously announced in November 2014 a plan to relocate its headquarters to a central campus in the Downtown area of the City. That plan provides for the renovation of an historic building, the former Toledo Edison Steam Plant, and an adjacent office building on the Maumee River and the construction of a six-story parking garage. The City and ProMedica have entered into a development agreement pursuant to which ProMedica has agreed to invest at least \$50 million in the campus and the City has agreed to provide certain land for a parking garage and infrastructure improvements in support of the project. Additionally, the City has agreed to maintain and improve an adjacent park to be incorporated as a part of the campus and to provide a seven-year property tax abatement and other financial incentives after it is completed. The project is expected to be completed in 2016. When completed, ProMedica is anticipated to have 1,000 administrative staff members in its new downtown headquarters, including 525 who are currently working outside the City. By 2019, ProMedica has committed to having 2,500 total jobs, with an average salary \$48,000, at the new headquarters. The City expects the project to promote additional development in the Downtown area of the City.

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Toledo Moving Forward (continued)¹

The downtown area will see continued development in Toledo's Warehouse District in 2016. The Toledo Mud Hens Baseball Club announced its plans for an estimated \$19 million public/private partnership project to renovate three 19th century buildings and create the "Hensville" entertainment district with dining, event and retail space adjacent to Fifth Third Field. The project, which also includes the redevelopment of a parking lot in the district into a park to accommodate larger gatherings for concerts, theatres and food festivals, sporting events and other activities is currently under construction and is expected to be completed by April 2016.

In addition to their current Hensville project, the Toledo Mud Hens recently purchased the historic KeyBank building in central downtown Toledo. The building will be turned into an entertainment venue for downtown. Though the building will be updated, much of the historic elements and impressive interior design will remain in place. The project is expected to be completed in late 2016.

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2016 Budget Priorities

The 2016 budget continues to support public safety, the strengthening of the City's fiscal position, economic development and improved public utilities.

Support Public Safety

The 2016 budget funds new police class of 30 officers scheduled to start in November and a new class of 40 fire recruits scheduled to start in September. With the addition of these new officers and fire fighters both the Police and Fire & Rescue Departments will provide services to further protect the community.

The Police Department has and will continue practicing "beat integrity" which means officers are assigned to the same neighborhoods in order to understand the specific problems of the area and respond more effectively. In addition, the Police Department also will continue the Community Initiative to Reduce Violence (TCIRV), a community based policing effort targeting gang members to help deter crime in all neighborhoods around the City. The TCIRV has continued to improve since its implementation in 2012.

The Police Department also has a K9 unit with 10 members and a Mountain Bike Unit, which serves both the downtown area as well as various community events.

In 2016, the Police Department will also continue to improve and enhance the Data-Driven Policing initiative which began in 2012. In 2015, the department continued to build-out the infrastructure for the Data Driven Policing initiative and also implemented the use of body cameras. Combined, these new initiatives are improving community relations and holding officers more accountable.

The Fire & Rescue Department, in 2016, will continue its mission of protecting the community from fires and other emergencies. The department will continue to promote community education related to fire safety, emergency disaster planning and continuous training for all fire personnel.

Maintain Fiscal Stability

The 2016 budget reflects a reduction in the transfer of funds from the Capital Improvement Fund to the General Fund to support operating expenditures. Previous budgets relied on as much as a \$14,100,000 transfer. The 2016 budgeted transfer from CIP to the General Fund is \$10,440,000. This reduction reflects the Administration's continued commitment to long term fiscal stability and maintaining or improving the City's bond ratings. In September of 2015, the City's bond ratings were affirmed by Moody's and Standard and Poor's. Moody's affirmed the City's A2 rating with a stable outlook and Standard and Poor's affirmed the City's A- rating with a stable outlook.

In November of 2015, the City of Toledo showed its commitment to increasing transparency by announcing its participation with OhioCheckbook.com. OhioCheckbook.com, an initiative through the Ohio Treasurer, is an online tool that enables citizens to view expenditures by a number of different categories (fund, department, vendor), with the ability to drill down to individual transactions. Toledo was the first major city in Ohio to have expenditure data available on the Ohio Checkbook website. Now, anyone can view detailed information regarding the City's expenditures in 2014 by logging on to toledo.ohiocheckbook.com.

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Economic and Business Development

In 2016, the Department of Economic and Business Development will continue its work to support the creation and retention of employment opportunities in Toledo. Incentive tools include gap financing, property tax exemptions and income tax credits. The Department will continue working on land assembly in over a dozen areas of the City to promote job creation. Development Specialists will work with new and existing businesses to navigate the processes associated with building construction and expansion.

In 2015, the Department of Development completed land assemblage and site preparation of over 100 acres for expansion of automobile production, sold the Erie Street Market to promote private sector investment in the Warehouse District, created a Joint Economic Development District around Toledo Express Airport, and entered into a Development Agreement with ProMedica for revitalization of Toledo's downtown. In 2016, the Department will continue to eliminate barriers and assist in making Northwest Ohio a business-first environment by providing financial incentives, technical support and by promoting Toledo's strategic location.

Stabilize Neighborhoods

In 2016, the City will continue its participation with the Lucas County Land Bank demolition program. Since 2012, City of Toledo's Division of Code Enforcement and the Division of Streets, Bridges and Harbor has partnered with the Lucas County Land Bank to demolish vacant and abandoned properties. Funding for these demolitions comes from a grant awarded by the Ohio Attorney General for this purpose. It is estimated that in 2016 over 400 vacant properties will be demolished.

In addition to completing demolitions, the Division of Streets, Bridges and Harbor will increase its alley cleaning services, which will reduce blight in many neighborhoods across the City.

Improving Public Utility Systems

The City Department of Public Utilities is currently undergoing significant improvements and renovations at the Water Treatment Plant and as part of the Toledo Waterway Initiative. To address issues caused by harmful algae blooms, the Hicks-Hudson Administration is accelerating some of its previously planned improvements to the Water System, including significant improvements to its activated carbon feeding capacity and potassium permanganate treatment capacity. In addition, the City has begun a major program of improvements to rehabilitate and replace portions of the Water System's intake, treatment and distribution facilities.

Citizens of Toledo

MAYOR
Paula Hicks-Hudson

Mayor's Staff
A. Bantister - Manager
L. Weicks - Mayor's Assistant
E. Rodriguez - Mayor's Assistant

BCR
L. Alvarado-Ayoc

Executive Officer
I. Talbot

PIO
S. Weber

Board of Health
Dr. David Grossman

Chief of Staff
Bob Reinbolt

Law
Adam Louder

Economic/ Business Development
Cathy Lawrie

Assistant
S. Jimenez

Chief Operating Officer
Mark Sobczak

Inspection/CSO
D. Glots

AA
C. Brown

DPD
E. Moore

Finance
G. Sarantou

Fire
L. Santiago

Police
G. Kroll

HR
M. Nieldsfeldt

ICT
D. Schiering

Pain Commission
T. Gibbons

DPS
B. Praelatin

Neighborhoods
T. Roma

Field Operations
J. Meaur

Tax/Treasury
C. Coleman

Tax/Quarant
Asst. Chief

Admin. Services
B. Tucker

107 Bryant Investigative Svcs.

T. Whigand Operations Division

SBH
D. Welch

Housing
A. Oak

Utilities Admin.
A. Arnold

Accounts
R. Jackson

B. Byrd Deputy Chief

Admin. Services
B. Tucker

107 Bryant Investigative Svcs.

T. Whigand Operations Division

Transportation
S. Proderick

Grants
B. Borish

Plant Operations
C. Campbell

Budget
M. Campbell

T. Jabvedc Deputy Chief

Admin. Services
B. Tucker

107 Bryant Investigative Svcs.

T. Whigand Operations Division

Facet & Facilities
K. McCarthy

Code Enforcement
C. Gerontino

Purchasing
B. Benzner

Debt/CIP
B. Benzner

R. Synoka Deputy Chief

Admin. Services
B. Tucker

107 Bryant Investigative Svcs.

T. Whigand Operations Division

Solid Waste
D. Pittman

BAT
S. Leggett

Debt/CIP
B. Benzner

Youth Commission
R. Coetzee-Harris

PRG
L. Ward

Code Enforcement
C. Gerontino

BAT
S. Leggett

Debt/CIP
B. Benzner

Youth Commission
R. Coetzee-Harris

PRG
L. Ward

Code Enforcement
C. Gerontino

BAT
S. Leggett

Debt/CIP
B. Benzner

Youth Commission
R. Coetzee-Harris

PRG
L. Ward

Code Enforcement
C. Gerontino

BAT
S. Leggett

Budget Preparation and Process

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Budget Preparation and Process

Policy and Process:

Section 45 of the Charter of the City of Toledo identifies the fiscal year for the City as beginning on the first day of January and requires that on or before the fifteenth day of November of each year, the Mayor must prepare a balanced budget estimate of the expenses of conducting the affairs of the City for the following fiscal year. The estimate is compiled from detailed information obtained from the various City departments.

This document represents the 2016 balanced operating budget. Per the Charter, Council is required to pass a balanced budget no later than March 31, 2016. Council passed the 2015 operating budget on March 19, 2015.

Prior to passage, the Administration works with City Council to hold budget hearings to review all departmental budget requests and discuss revenue and expenditure assumptions. Information about these budget hearings may be found on the City's website as they are scheduled. There are opportunities for public input at these meetings.

Background:

The City's budget process emphasizes the role of departments and divisions in all stages of the process, including the initial crafting of the budget, the presentations to City Council, and the ongoing monitoring of the budget throughout the year. The budget works from the assumptions that (1) the role of departments is to fully know and understand the programs that their department is responsible for, including the budgetary implications of their programs, and (2) the role of the Finance Department is to coordinate the budget process, provide technical assistance to departments as needed, and moderate the budgetary requests of departments given scarce resources. The process as a whole is an interactive one. The Finance Department maintains an open dialogue with departments and divisions. Departments and divisions also utilize the City's SAP financial system for reports that help to guide decision making on their own and within the parameters of an approved budget.

Budget Documents:

This budget document, as well as a detailed schedule of the 2016 budget, are available online at www.toledo.oh.gov.

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City of Toledo 2016 **Budget Development Schedule**

June 25, 2015	Budget and CIP guidance released to departments
June 25– August 14, 2015	Meetings between departments and budget office
August 14, 2015	Departments submit draft operating and CIP budget materials
September 21, 2015	Finance Department completes draft budget
September 21 – October 9, 2015	Review by Mayor and Administration
September 21 – October 17, 2015	Communication with departments about revisions Appeal period for departments.
October 9 – November 13, 2015	Budget staff prepares and formats final documents
November 13, 2015	Submit budget to City Council and present online
December 22, 2015	Clerk of Council publishes legislation per Section 46 of Charter
November 13, 2015 – February 2, 2016	Departmental budget hearings before Council
December 22, 2015	Target date for Council-passed temporary appropriations ordinance
February 2, 2016	Target date for Council-passed Operating Budget
March 31, 2016	Target date for Council-passed CIP Budget
March 31, 2016	Statutory deadline for Council-passed Budget

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City of Toledo Budget Elements

Elements of the Budget

Revenue Budget. The revenue budget includes all dollars expected to be received by or as a result of the operations of any agency of the City of Toledo.

Expenditure Budget. The expenditure budget includes all dollars expected to be expended for any purpose from any fund by any agency of the City of Toledo. It is subdivided into the personnel and non-personnel budgets.

Personnel. The personnel portion of the budget includes all regular and supplemental wages paid to City employees. It also includes the cost of benefits associated with these wages, including medical and pension benefits.

Non-personnel. The non-personnel portion of the budget includes purchases of goods and services aside from personnel, including supplies, contractual services, utilities, and other items.

Funds. The City of Toledo has several different funds, including the General Fund, the Capital Fund and many others. All revenues and expenditures flow into and out of one or more of these funds. The vast majority of the attention paid during the budget process is to the revenues and expenditures associated with the General Fund. However, the budget process includes development of a budget that covers all City funds.

Grants. Grants are funds which are received by the City from outside entities including the state and federal governments. Depending on the purpose of the grant and the timeframe of the grant, the City usually has the capability to carry the funding until the completion of the grant work. Upon grant award, departments prepare legislation to accept and appropriate the final grant award.

City of Toledo Budget Book Organization

Organizational Structure

The operating budget provides a framework for preserving priority city services within financial constraints. The City of Toledo is organized on a department/divisional basis and operations are accounted for through various funds and cost centers. Each divisional budget is within a particular fund of the City, with revenue and expense items assigned to various cost center and commitment areas. Each department budget is presented in this book by showing expenditures by fund, expenditures by category, and a full-time equivalent (FTE) budgeted position history.

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City of Toledo Budget Book Organization (Continued)

Revenues are presented by category detail within the following areas:

Income Taxes: includes individual and business income tax withholdings

Property Taxes: includes levies on property that the owner is required to pay to the City

Charges for Services: includes charges for City used services and equipment such as water and sewer, refuse removal, tow fees, fire emergency medical services and transport fees, repairs provided by the City, internal service charges for municipal garage, facilities, data processing and risk management

Licenses and Permits: includes revenue from providing or assisting with permits, zoning and inspections, storage, parking, and licensing

Fines and Forfeitures: includes traffic, civil, court and red light camera fines

Intergovernmental Services: includes revenue received from the State of Ohio and Lucas County, JEDZ income, estate taxes, paramutual taxes and payments in lieu of taxes

Special Assessment: includes service and improvement assessments

Investment Earnings: includes interest earnings

Other Revenue: includes demolition revenue, sale of assets, gifts and donations, casino revenue and rent income

Issuance of Debt: includes bond and note proceeds and capitalized debt

Grants: includes all state and federal grants received by the City

Operating Transfers : includes operating transfers in from other funds (schedules in this book net operating transfers in against operating transfers out for the Water, Sewer and Storm Water enterprise funds)

Capital Lease Proceeds: includes amounts provided by leases

Premium (discount) on Bond: includes premiums on bonds payable

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City of Toledo Budget Book Organization (Continued)

Expenditures are presented by category detail within the following areas:

Base Salaries & Wages: includes all base salaries, part time salaries, longevity, compensated absences, and salary savings

Overtime: includes all overtime related costs

Severance: includes all sick severance payments made to employees

Pension: includes all Public Employee Retirement System (PERS) contributions for employers share and pick-up*, and Ohio Police & Fire Pension Fund contributions and pick-up*

Employment Taxes and Medical: includes workers' and unemployment compensation, life insurance, medical insurance and Medicare expenses

Other Personnel Expenses: includes clothing maintenance, food and forage, tool allowances, and professional development stipends

Salary Savings and Other Reimbursements: includes salary savings targets and personnel reimbursements

Supplies: includes all office, equipment and computer supplies, publication related costs, telephone equipment, clothing and linens, janitorial supplies, motor and utility fuel and lubricants, and small apparatus and tools

Services: includes costs associated with contractual services for office equipment and supply rentals, refuse collection services, travel expenses, utility charges, repair and maintenance, professional services, real estate fees, environmental related charges, seasonal and intern services, and internal service changes for fleet, facilities, risk management, and telecommunications and data processing

Capital Outlay: includes all building modification costs, machinery and equipment, vehicles and infrastructure hardware and software

Other Non-Personnel Expenses: includes principal and interest for bonds, notes and capital leases and trust funds and contributions to other agencies

Operating Transfers: includes all transfers out to other funds (schedules in this book net operating transfers in against operating transfers out for the Water, Sewer and Storm Water enterprise funds)

*Pick-up is the portion of the employee's share of his or her pension that is paid for by the City. Since 2012 pension pick-up has been phased out for most bargaining units. In July of 2016, all pension pick-up will be phased out.

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City of Toledo Budget Book Organization (Continued)

Several schedules in the budget book are organized by department. The departments are organized as follows:

City Council and Auditor: includes City Council and the Auditor's Office

Office of the Mayor

Toledo-Lucas County Plan Commission

Board of Community Relations

Youth Commission

Department of Affirmative Action/Contract Compliance

Municipal Court: includes Municipal Court Judges and Clerk of Municipal Court

Department of Finance: includes Financial Analysis, Finance Administration, Treasury and Taxation, Accounts, ERP Team, Debt Management, Purchasing and Supplies

Department of Law

Department of Information & Communications Technology

Department of Neighborhoods: includes Neighborhoods Administration, Housing, Code Enforcement and Beautification Action Team

Department of Development: includes Economic Development, Real Estate, Erie Street Market and Division of Building Inspection

Department of Human Resources

Department of Public Service: includes Transportation, Streets, Bridges and Harbor, Solid Waste, Fleet and Facilities, Natural Resources, Parks, Recreation and Forestry

Department of Public Utilities: includes Utilities Administration, Water Treatment, Water Distribution, Engineering Services, Water Reclamation, Sewer and Drainage Services and Environmental Services

Safety Administration

Police Department

Fire and Rescue Department

Non-Departmental: includes Non-Departmental and General Fund Utilities

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General Government	Enterprise	Internal Service
General Fund	Water	Workers Compensation
Right of Way	Sewer	Information & Communication Technology
Golf Improvements	Storm Water	Storeroom & PrintShop
Parkland Replacement	Utility Administration	Municipal Garage
Marina Development	Parking Garages	Capital Replacement
Cemetery Property Acquisition/ Site Development	Marina Operating	Facility Operations
Cemetery Maintenance	Municipal Tow Lot	Risk Management
Street Construction, Maintenance & Repair	Toledo Public Power	
Federal Grants	Property Management	
Operation Grants	Erie Street Market	
Toledo Home Program	Small Business Development	
Toledo City Parks		
Expendable Trust		
Special Assessment		
General Obligation Debt		
Special Assessment Debt		
Capital Improvement		
Special Assessment Improvement		

Revenues and Expenditures - General Fund

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General Fund Revenues and Other Sources

Income Taxes

Revenue from income taxes accounts for the largest share of General Fund resources. The City's income tax rate is 2.25%, of which 1.5% is permanent and 0.75% is temporary and must be renewed by voters every four years. This additional ¾% tax has been renewed by voters consistently since the initial authorization in 1982. This tax is a flat tax of 2.25% applied on all wages earned within the City and on all wages earned by residents of Toledo outside the City. The allocation of the 2.25% income tax is below.

Municipal Income Tax Allocation

Tax Rate		General	Police/Fire	Capital Improvements
1.00%	Permanent	1.00%		
0.50%	Permanent	0.25%		0.25%
0.75%	Temporary	0.25%	0.25%	0.25%
Totals:				
2.25%		1.50%	0.25%	0.50%

There are three categories of income tax receipts: withholding, business and individual. Withholding taxes are all tax receipts withheld by employers and reported on W-2s. Business taxes are taxes paid on business net profits. Finally, individual taxes are taxes required to be remitted by individuals who do not have tax withheld on a W-2 but who work or live in the City of Toledo.

The 2016 budget estimates total income tax collections of \$167,500,000, which is consistent with projections for 2015. This represents a 1.22% decrease compared to 2015 budgeted tax collections of \$169,565,903.

Property Taxes

The General Fund also receives revenue from property taxes. The 2016 budget estimates \$11,268,000 in property tax receipts. This is a 1.81% increase from 2015 budget estimates.

Licenses and Permits

License and permit fees account for 1.06% of total General Fund resources. The 2016 budget estimates license and permit revenue to increase in 2016 to \$2,678,533 from 2015 levels of \$2,580,532.

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General Fund Revenue and Other Sources (continued)

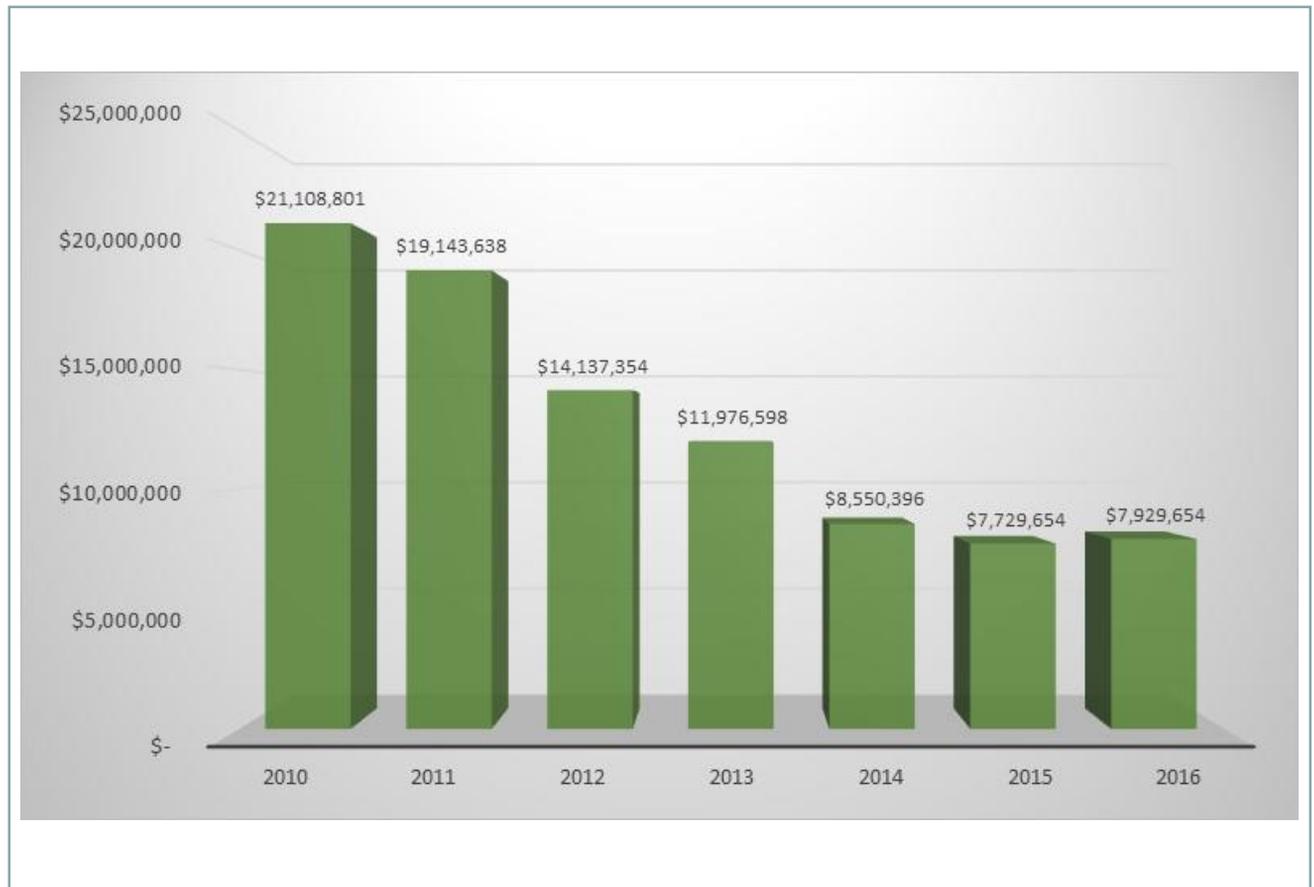
Intergovernmental Services

Intergovernmental services revenue includes local government funding received from the state, estate taxes, casino revenues, beer, liquor and cigarette taxes, and JEDZ and CEDA income. Since 2010, local government funding, the largest portion of intergovernmental services revenue, has decreased significantly and estate tax revenue has been phased out. Overall, the City has experienced a decrease of over \$13,000,000 in General Fund revenue because of declines in state revenue sharing. This has resulted in the need for the City to rely on voter authorized transfers from the CIP fund to support operating expenditures.

The 2016 estimate for state revenue sharing is \$7,929,654.

State Revenue Sharing

(Includes local government funds, estate taxes and property tax reimbursements)



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General Fund Revenue and Other Sources (continued)

Intergovernmental Services (continued)

Casino revenues represent the second largest portion of intergovernmental services revenue. The 2016 budget proposes \$5,600,000 in casino revenues. Revenues in this category are consistent with the previous two years.

Intergovernmental revenue also includes JEDZ and CEDA income and beer, liquor and cigarette taxes. Compared to 2015, the proposed budget projects an increase in JEDZ and CEDA income and a small decrease in beer, liquor and cigarette tax revenue. Revenue received from JEDZ and CEDA income is estimated to increase from \$1,070,00 to \$1,320,000. Beer, liquor and cigarette tax revenue is estimated to decrease from \$460,000 to \$425,000 in 2016.

Charges for Services

Funds received from charges for services account for the second largest category of General Fund revenues. The 2016 budget proposes \$33,513,654 of revenue in this category. This includes revenue from cable fees, ambulance and emergency medical service billing, overhead cost allocations, cemetery and landfill disposal fees, refuse collection fees and other miscellaneous fees. Compared to 2015, charges for services revenue has increased by approximately \$6,200,000.

In 2016, an increase in the refuse collection fee is proposed. At current rates, refuse collection revenue does not fully support all aspects of collection and disposal at the Hoffman Road Landfill. An increase in monthly rates from \$8.95 to \$15.00 for regular customers and from \$5.00 to \$8.50 for homestead customers will generate sufficient revenues to cover the costs for collection through Lucas County Solid Waste Management, as well as disposal. Total revenue for refuse collection and disposal is budgeted at \$13,294,000 for 2016.

Increases in ambulance and emergency medical service billing revenue are proposed in 2016. The 2016 budget proposes an increase in emergency medical service revenue in order to fully recover the costs for the operation of emergency life squad units in the City. These revenues account for over \$8,200,000 of total General Fund revenues.

Fines and Forfeitures

Fines and forfeitures revenue includes red light camera revenue, court costs and fines. Total 2016 estimated revenue is \$5,839,754 and has decreased by approximately \$700,000 from 2015 budget levels. This decrease is driven by a reduction in the budgeted red light camera fine revenue. Revenue received from red light camera fines is estimated to be \$2,300,000 for 2016. This estimate is based on collections of past due accounts receivable, as well as continued collections on current red light and speed violations that will be enforced by the Toledo Police Department.

City of Toledo

2016 Proposed Operating Budget

General Fund Revenue and Other Sources (continued)

Investment Earnings and Other Revenue

Investment earnings reflects interest revenue recorded in the General Fund. The 2016 budget estimates \$261,000 in interest earnings. This amount is consistent with 2015 budget.

Other revenue is budgeted at \$3,822,507 in 2016. This category includes miscellaneous revenues received by Police, Code Enforcement, Building Inspection and Treasury, as well as revenues received from the Downtown Parking Authority. Additionally, the 2016 other revenue budget includes an estimated amount of \$2,500,000 for the sale of City assets, as the City is currently marketing several properties.

The 2016 other revenue budget estimate also includes \$800,000 to be collected through grants or other donations to support the City's recreation programs. In 2015, the City received donations for the swimming pools. The City plans to actively seek funds for the pools again in 2016, as well as other recreation programs including athletics and the Ottawa Park Ice Rink.

Operating Transfers

2016 operating transfers revenue totals \$12,032,000. This includes transfers from the Capital Improvement Fund, the Tow Lot Operating Fund, and the Golf Improvements Fund. The 2016 budget estimates transferring \$10,440,000 from the CIP Fund. The 2016 estimated CIP transfer is a decrease from the 2015 budgeted transfer of \$11,000,000. Other operating transfers for 2016 include \$1,346,000 from the Tow Lot Fund and \$246,000 from the Golf Improvements Fund.

City of Toledo

2016 Proposed Operating Budget

General Fund estimated revenues and other sources total \$252,122,102 in 2016. Compared to the 2015 budget, revenues have increased by 2.40%. Income tax revenues account for 66.44% of total General Fund resources and support the Police and Fire & Rescue Departments and other general government functions, like finance, human resources and law. They are also used to fund capital improvements.

General Fund Revenue and Other Sources - History

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Income Taxes	158,522,842	158,774,970	164,786,618	169,565,903	167,500,000
Property Taxes	11,381,242	9,597,569	9,551,935	11,068,000	11,268,000
Licenses and Permits	2,263,601	2,408,142	2,468,201	2,580,532	2,678,533
Intergovernmental Services	20,827,613	21,044,457	17,708,019	14,791,654	15,206,654
Charges for Services	26,457,144	26,260,625	26,264,667	27,275,888	33,513,654
Investment Earnings	359,981	172,765	230,461	261,000	261,000
Fines and Forfeitures	6,715,027	7,117,952	5,875,835	6,532,626	5,839,754
Other Revenue	1,223,628	1,089,474	898,055	1,388,404	3,822,507
Operating Transfers	10,456,088	12,477,099	13,418,467	12,746,000	12,032,000
Grand Total	238,207,166	238,943,052	241,202,258	246,210,006	252,122,102

General Fund Revenue and Other Sources - Year over Year Comparison

	<u>2015 Budget</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>
Income Taxes	169,565,903	167,500,000	(2,065,903)	-1.22%
Property Taxes	11,068,000	11,268,000	200,000	1.81%
Licenses and Permits	2,580,532	2,678,533	98,001	3.80%
Intergovernmental Services	14,791,654	15,206,654	415,000	2.81%
Charges for Services	27,275,888	33,513,654	6,237,766	22.87%
Investment Earnings	261,000	261,000	0	0.00%
Fines and Forfeitures	6,532,626	5,839,754	(692,872)	-10.61%
Other Revenue	1,388,404	3,822,507	2,434,103	175.32%
Operating Transfers	12,746,000	12,032,000	(714,000)	-5.60%
Grand Total	246,210,006	252,122,102	5,912,095	2.40%

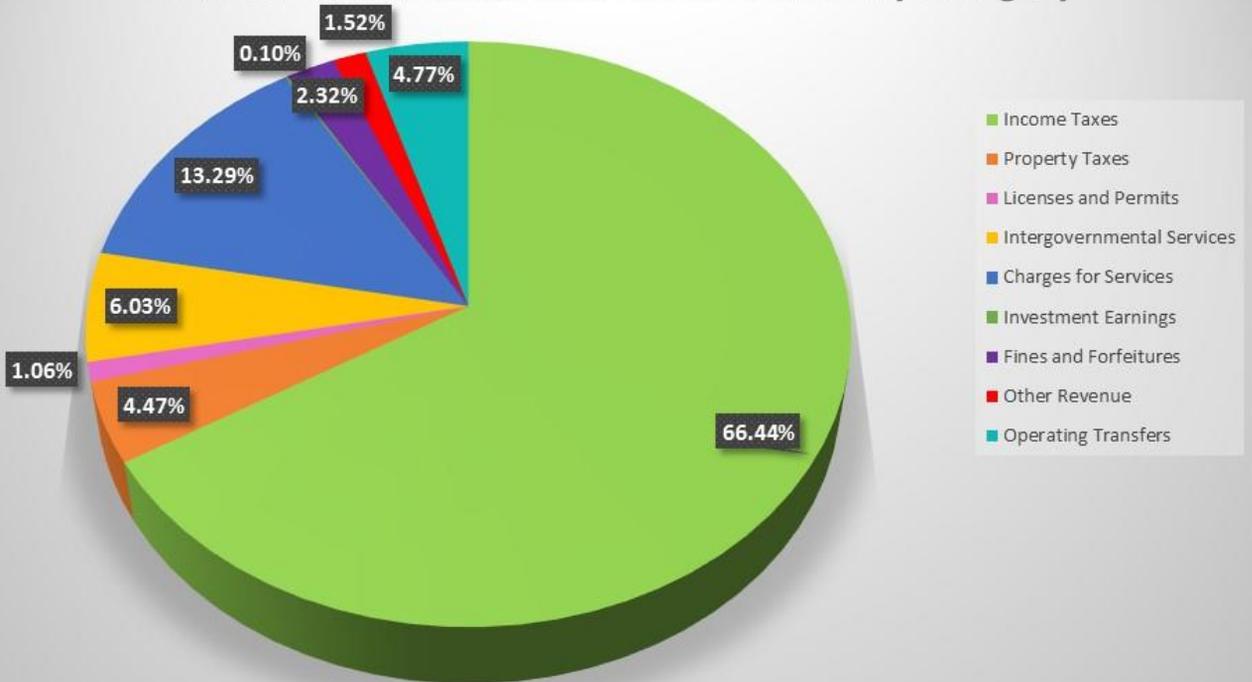
City of Toledo

2016 Proposed Operating Budget

General Fund Revenue and Other Sources - Summary by Category

	<u>2016 Proposed</u>	<u>% of Total</u>
Income Taxes	167,500,000	66.44%
Property Taxes	11,268,000	4.47%
Licenses and Permits	2,678,533	1.06%
Intergovernmental Services	15,206,654	6.03%
Charges for Services	33,513,654	13.29%
Investment Earnings	261,000	0.10%
Fines and Forfeitures	5,839,754	2.32%
Other Revenue	3,822,507	1.52%
Operating Transfers	<u>12,032,000</u>	<u>4.77%</u>
Grand Total	<u>252,122,102</u>	100.00%

General Fund Revenue and Other Sources by Category



City of Toledo

2016 Proposed Operating Budget

General Fund Expenditures and Other Uses

Base Salaries & Wages

The 2016 budget for base salaries and wages totals \$106,698,640. This category includes base wages, compensated absences and other contractual payments. Compared to 2015 budget levels, estimated costs for 2016 have increased by 2.77% or by \$2,878,799. Although budgeted full time equivalents (FTEs) have decreased by 19.31 from 2015 budget, increases in contractual wage rates have driven increases in base salary expenditures.

The Police and Fire & Rescue Departments account for the largest portion of base salary and wage expenditures at \$87,8005,638 of the total budget. This 2016 estimate represents an approximate \$2,836,736 increase over 2015. Wages for all other general fund departments total \$18,893,002 for 2016 and have only increased by \$42,063 from 2015 levels.

The compensated absences budget of \$300,000 is flat compared to the 2015 budget.

Overtime

Overtime expenditures are expected to decrease in 2016. The budget allocates \$4,960,559 for overtime expenditures compared to \$5,251,232 in 2015. This decrease is driven by an approximately \$300,000 decrease in the Fire & Rescue Department overtime budget. In 2016 the department's overtime budget totals \$1,832,133. Police Department overtime for 2016 totals \$2,750,000 and has increased by only \$7,500 compared to 2015.

Overtime for all other departments totals \$378,426 in 2016.

Severance

Severance expenditures in 2016 are estimated at \$3,576,541. Estimated severance expenditures are projected by each department based on the number of retirements anticipated in 2016 and the associated accrued sick time eligible to be paid out upon retirement. Total expenditures are estimated to decrease in 2016 by approximately \$430,000.

Pension

The pension budget is \$21,925,195 for 2016. Pension expenditures are driven by changes in base wage and overtime expenditure estimates. With increased wages projected for 2016, estimated pension expenditures have also increased. In total, pension costs have increased by 3.73% over 2015 budget levels.

Employment Taxes & Medical

Employment tax and medical expenditures include workers' compensation, Medicare costs, unemployment compensation and medical insurance expenditure estimates. The 2016 budget proposes \$29,907,565 for these expenditures. Both medical insurance and workers' compensation costs are anticipated to increase in 2016. An estimated 4% increase is proposed for medical insurance and total costs in 2016 are expected to be \$22,360,132. An increase in workers' compensation for 2016 is anticipated because the City is entering into a Group Retrospective Rating Program offered by the Ohio Bureau of Workers' Compensation. Although the City's costs in the first year of the program will increase, long term savings are anticipated beginning in 2017.

City of Toledo

2016 Proposed Operating Budget

General Fund Expenditures and Other Uses (Continued)

Other Personnel Expenses

Total budget for other personnel expenses is \$1,183,153 in 2016. These expenditures include contractual stipends for Police and Fire & Rescue, tool and auto allowances and other contractual obligations. Minimal increases in these expenditures are anticipated in 2016. Compared to 2015 budgeted levels, expenditures have increased by approximately \$117,000.

Salary Savings and Other Reimbursements

The total budget for salary savings and other personnel reimbursements is \$1,927,690 for 2016. This includes salary, wage and fringe benefit savings of \$1,500,000 to be achieved by delaying the filling of vacant civilian positions. Additionally, the Toledo Municipal Court Judges, through delayed hiring, are projected to save \$304,865 for the General Fund. Finally, reimbursements for the Division of Building Inspection totaling \$122,825 are part of the City's agreement with the Lucas County Land Bank for vacant property demolitions.

Supplies, Services and Other Non-Personnel Expenditures

The 2016 budget for supplies, services and other non-personnel expenditures is \$49,048,664. This total budget has increased by less than 1% compared to 2015. Similar to last year, General Fund departments are expected to identify and save approximately \$1,760,000 within their supply and service budgets.

General Fund debt expenditures are budgeted at \$725,927 in 2016. This budget covers debt payments related to the Dura and Stickney-Tyler landfills.

Operating Transfers

Budgeted operating transfers to other funds total \$36,749,475 in 2016. The largest transfer out of the General Fund results from the portion of the income tax dedicated to the CIP Fund. This transfer is budgeted at \$36,666,667 for 2016.

City of Toledo

2016 Proposed Operating Budget

The total General Fund budget is \$252,122,102. Labor expenditures account for 65.97% of the overall total.

General Fund Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	92,570,881	97,378,363	101,165,384	103,819,841	106,698,640
Overtime	5,893,034	6,259,631	4,865,243	5,251,232	4,960,559
Severance	3,285,670	2,591,329	2,406,015	4,006,187	3,576,541
Pension	23,716,147	21,715,896	20,722,595	21,137,250	21,925,195
Employment Taxes & Medical	23,612,280	20,394,479	22,523,576	26,409,764	29,907,565
Other Personnel Expenses	982,408	961,841	1,016,188	1,065,288	1,183,153
Salary Savings & Other Reimbursements	(5,140)	(2,187)	(1,158)	(1,615,600)	(1,927,690)
Supplies	3,235,538	3,502,933	2,622,416	3,841,687	4,012,214
Services	43,254,902	48,337,087	47,638,529	44,346,508	44,260,524
Capital Outlay	46,876	419	0	0	0
Other Non-Personnel Expenses	781,341	759,294	806,206	769,926	775,927
Operating Transfers	35,998,952	34,657,130	36,008,266	37,177,922	36,749,475
Total	233,372,891	236,556,215	239,773,261	246,210,006	252,122,102

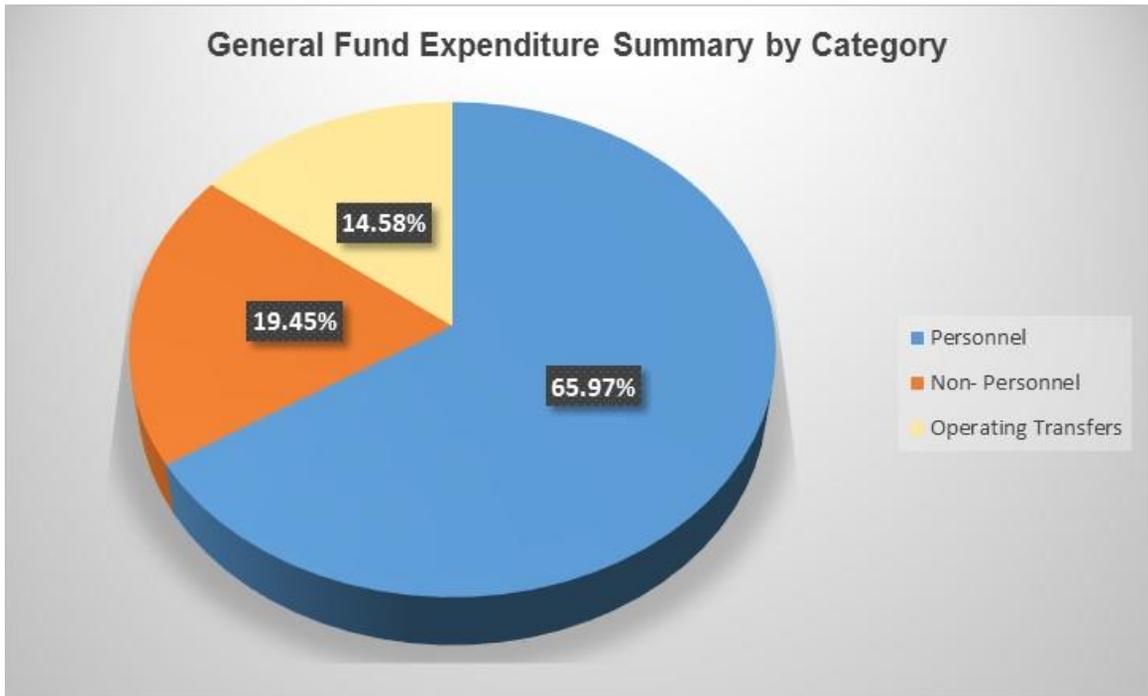
General Fund Expenditure Summary by Category - Year over Year Comparison

	<u>2015 Budget</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>
Base Salaries & Wages	103,819,841	106,698,640	2,878,799	2.77%
Overtime	5,251,232	4,960,559	(290,673)	-5.54%
Severance	4,006,187	3,576,541	(429,646)	-10.72%
Pension	21,137,250	21,925,195	787,945	3.73%
Employment Taxes & Medical	26,409,764	29,907,565	3,497,801	13.24%
Other Personnel Expenses	1,065,288	1,183,153	117,865	11.06%
Salary Savings & Other Reimbursements	(1,615,600)	(1,927,690)	(312,090)	19.32%
Supplies	3,841,687	4,012,214	170,527	4.44%
Services	44,346,508	44,260,524	(85,985)	-0.19%
Capital Outlay	0	0	0	0.00%
Other Non-Personnel Expenses	769,926	775,927	6,001	0.78%
Operating Transfers	37,177,922	36,749,475	(428,448)	-1.15%
Total	246,210,006	252,122,102	5,912,096	2.40%

City of Toledo
2016 Proposed Operating Budget

General Fund Expenditure Summary by Category

<u>Category</u>	<u>2016 Proposed</u>	<u>% of Total</u>
Personnel	166,323,963	65.97%
Non- Personnel	49,048,664	19.45%
Operating Transfers	36,749,475	14.58%
Grand Total	252,122,102	100.00%



City of Toledo

2016 Proposed Operating Budget

General Fund Expenditure Summary by Department

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
City Council and Auditor	1,339,888	1,341,440	1,485,492	1,511,110	1,563,253
Office of the Mayor	723,015	828,658	826,131	873,115	903,596
Toledo-Lucas County Plan Commission	453,761	498,335	490,123	414,037	440,859
Board of Community Relations	92,855	91,848	95,914	104,158	108,545
Youth Commission	88,070	130,432	137,561	146,467	150,743
Affirmative Action/Contract Compliance	346,851	432,815	438,793	457,068	387,460
Municipal Court	13,120,134	12,772,692	13,048,460	14,969,928	15,188,604
Department of Finance	7,407,706	6,323,141	6,075,132	6,723,939	6,507,833
Department of Law	2,737,155	2,792,331	2,732,830	2,780,606	2,890,685
Department of Neighborhoods	918,188	1,331,307	1,410,167	971,951	1,178,920
Department of Development	2,517,605	3,155,132	2,858,718	3,441,006	3,476,993
Department of Human Resources	1,461,865	1,381,793	1,342,708	1,492,644	1,388,967
Department of Public Service	8,462,210	8,313,328	7,498,895	8,215,374	8,743,291
Department of Public Utilities	256,158	353,651	406,404	458,418	449,601
Safety Administration	10,996,153	12,586,860	12,796,763	7,480,624	7,543,915
Police Department	73,907,876	73,872,618	73,454,883	75,716,923	79,340,450
Fire & Rescue Department	60,323,591	59,775,793	64,429,523	68,491,562	70,589,823
Non-Departmental	48,219,811	50,574,041	50,244,764	51,961,079	51,268,563
Grand Total	233,372,891	236,556,215	239,773,261	246,210,006	252,122,102

General Fund Summary by Department - Year over Year Comparison

	<u>2015 Budget</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>
City Council and Auditor	1,511,110	1,563,253	52,143	3.45%
Office of the Mayor	873,115	903,596	30,481	3.49%
Toledo-Lucas County Plan Commission	414,037	440,859	26,821	6.48%
Board of Community Relations	104,158	108,545	4,387	4.21%
Youth Commission	146,467	150,743	4,276	2.92%
Affirmative Action/Contract Compliance	457,068	387,460	(69,608)	-15.23%
Municipal Court	14,969,928	15,188,604	218,676	1.46%
Department of Finance	6,723,939	6,507,833	(216,106)	-3.21%
Department of Law	2,780,606	2,890,685	110,079	3.96%
Department of Neighborhoods	971,951	1,178,920	206,969	21.29%
Department of Development	3,441,006	3,476,993	35,988	1.05%
Department of Human Resources	1,492,644	1,388,967	(103,676)	-6.95%
Department of Public Service	8,215,374	8,743,291	527,918	6.43%
Department of Public Utilities	458,418	449,601	(8,816)	-1.92%
Safety Administration	7,480,624	7,543,915	63,291	0.85%
Police Department	75,716,923	79,340,450	3,623,528	4.79%
Fire & Rescue Department	68,491,562	70,589,823	2,098,262	3.06%
Non-Departmental	51,961,079	51,268,563	(692,516)	-1.33%
Grand Total	246,210,006	252,122,102	5,912,096	2.40%

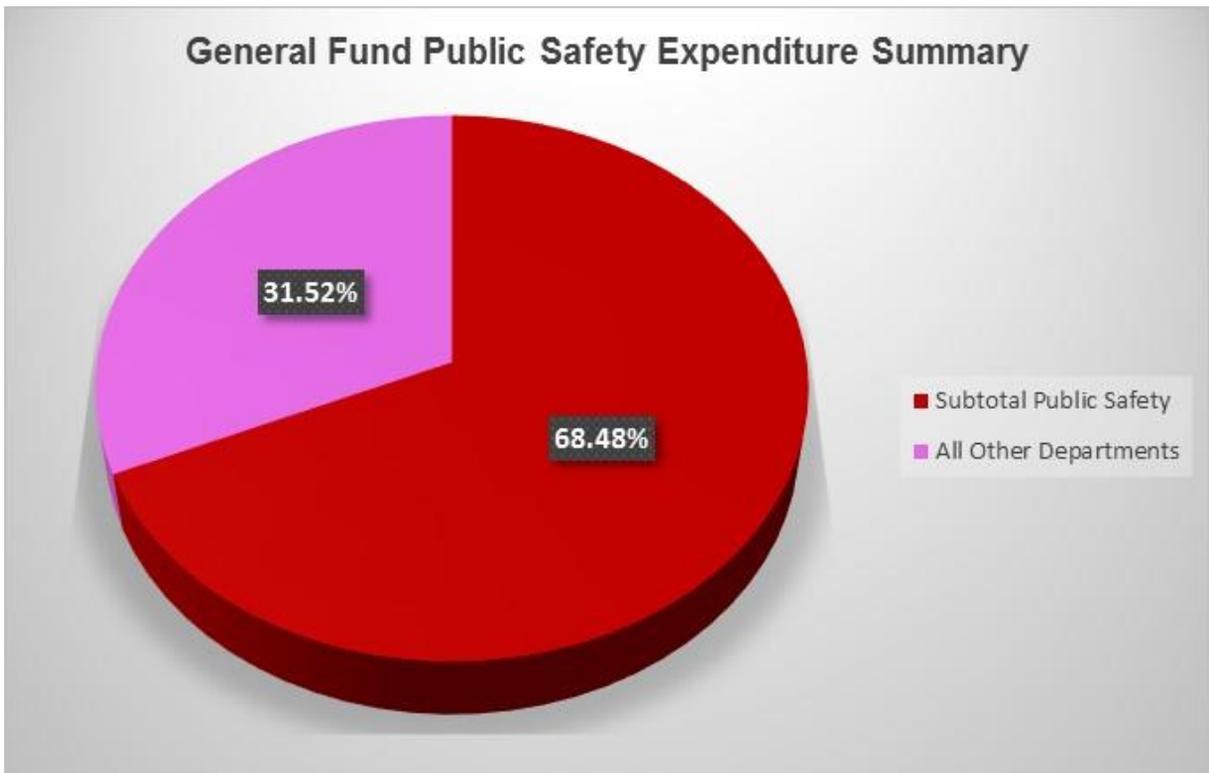
City of Toledo

2016 Proposed Operating Budget

Public safety expenditures account for 68.48% of total General Fund expenditures.

General Fund Public Safety Expenditure Summary

	<u>2016 Proposed</u>
Municipal Court	15,188,604
Safety Administration	7,543,915
Police Department	79,340,450
Fire & Rescue Department	70,589,823
Subtotal Public Safety	172,662,793
All Other Departments	79,459,309
Grand Total	252,122,102



City of Toledo

2016 Proposed Operating Budget

Budgeted General Fund FTEs total 1,668.05 in the proposed 2016 budget. This is a decrease of 19.31 budgeted FTEs from 2015.

General Fund Full Time Equivalents by Department

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
City Council and Auditor	21.00	21.00	21.00
Office of the Mayor	7.00	7.00	7.80
Toledo-Lucas County Plan Commission	4.50	4.14	4.25
Board of Community Relations	1.00	1.00	1.00
Youth Commission	1.00	1.00	1.00
Department of Affirmative Action/Contract Compliance	5.25	5.25	4.25
Municipal Court	169.95	170.43	173.46
Department of Finance	63.67	59.17	54.80
Department of Law	31.75	31.15	30.15
Department of Neighborhoods	10.22	9.27	8.79
Department of Development	18.70	22.55	23.35
Department of Human Resources	13.10	13.55	12.55
Department of Public Service	28.11	27.72	27.54
Department of Public Utilities	5.09	4.94	4.63
Safety Administration	0.00	0.00	0.50
Police Department	684.42	678.92	665.79
Fire & Rescue Department	635.04	630.26	627.20
Grand Total	1,699.81	1,687.36	1,668.05

City of Toledo

2016 Proposed Operating Budget

General Fund Full Time Equivalents by Cost Center

		<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
10100	City Council	20.00	20.00	20.00
10200	Office of The Mayor	7.00	7.00	7.80
10300	Auditor	1.00	1.00	1.00
10400	Plan Commission	4.50	4.14	4.25
10500	Board of Community Relations	1.00	1.00	1.00
10700	Affirmative Action/Contract Compliance	5.25	5.25	4.25
10800	Municipal Court Judges	85.62	86.93	88.71
10900	Clerk of Municipal Court	84.34	83.50	84.75
11100	Financial Analysis	5.80	4.80	4.80
12000	Law	31.75	31.15	30.15
13000	Youth Commission	1.00	1.00	1.00
14100	Finance Administration	2.00	2.00	2.00
14200	Treasury	4.08	4.08	3.00
14400	Taxation	28.00	28.00	25.00
14600	Accounts	15.00	13.50	13.00
14700	Finance ERP	3.80	3.80	4.00
16100	Neighborhoods Administration	0.00	0.10	0.10
16200	Housing Division	0.00	0.05	0.04
16400	Economic Development	3.45	3.45	2.80
16500	Real Estate	0.00	0.10	0.55
17100	Human Resources	13.10	13.55	12.55
17700	Purchasing & Supplies	5.00	3.00	3.00
23100	Streets, Bridges & Harbor	0.40	0.40	0.40
24500	Waste Disposal	14.00	14.00	14.00
31000	Utility Administrative Services	0.00	0.00	1.53
34000	Water Distribution	1.84	1.69	0.00
35000	Engineering Services	1.55	1.55	1.05
38000	Environmental Services	1.70	1.70	2.05
51000	Safety Administration	0.00	0.00	0.50
52000	Police	684.42	678.92	665.79
53000	Fire & Rescue	635.04	630.26	627.20
56300	Building Inspection	15.25	19.00	20.00
56400	Code Enforcement	9.89	8.75	8.25
60100	Natural Resources Administration	0.00	0.00	0.00
60300	Recreation	8.00	7.80	8.05
60500	Parks & Forestry	5.71	5.52	5.09
60600	Beautification Action Team	0.32	0.37	0.40
Grand Total		31 1,699.81	1,687.36	1,668.05

City of Toledo

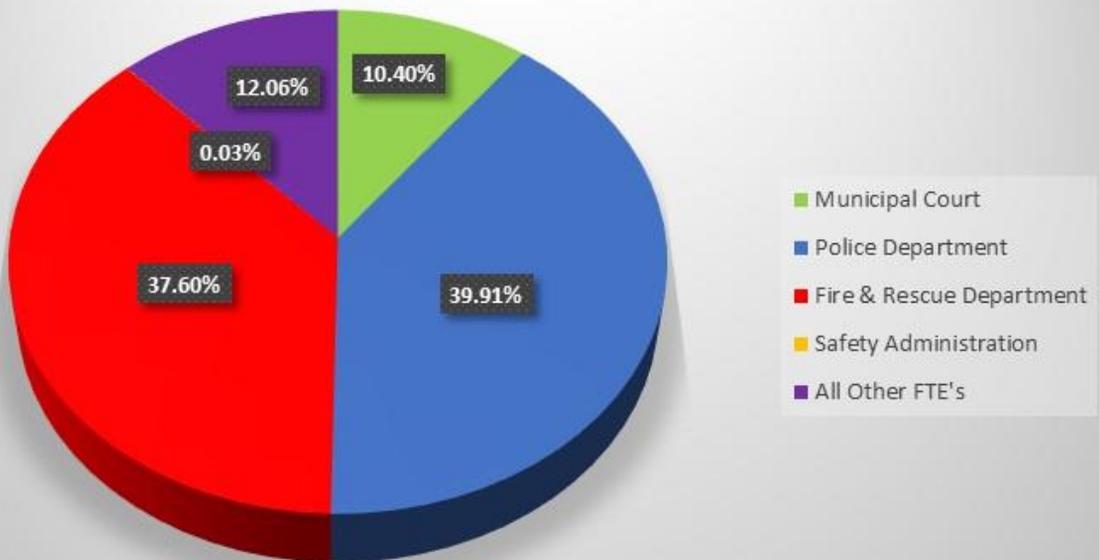
2016 Proposed Operating Budget

Public Safety FTEs represent 87.94% of total General Fund FTEs.

General Fund Full Time Equivalents - Public Safety

	<u>2016 Proposed</u>	<u>% of Total</u>
Municipal Court	173.46	10.40%
Police Department	665.79	39.91%
Fire & Rescue Department	627.20	37.60%
Safety Administration	0.50	0.03%
All Other FTEs	201.11	12.06%
Grand Total	1,668.05	100.00%

General Fund Full Time Equivalents - Public Safety



Revenues and Expenditures - All Funds

City of Toledo

2016 Proposed Operating Budget

All Funds Revenue and Other Sources by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Income Taxes	158,522,842	158,774,970	164,786,618	169,565,903	167,500,000
Property Taxes	11,381,242	9,597,569	9,551,935	11,068,000	11,268,000
Special Assessments	23,934,366	25,459,923	21,831,322	26,484,918	27,772,583
Licenses and Permits	2,387,932	2,541,538	2,545,351	2,695,532	2,743,853
Intergovernmental Services	37,589,187	38,020,043	35,358,220	31,582,250	31,777,999
Charges for Services	190,039,278	198,729,091	208,328,024	228,787,749	248,207,910
Investment Earnings	1,943,699	1,677,601	2,271,250	1,234,300	1,049,300
Fines and Forfeitures	7,951,841	8,589,812	7,491,131	6,560,418	5,968,267
Grants	47,234,433	28,138,956	33,356,112	16,270,777	15,229,282
Other Revenue	6,352,240	3,072,417	7,815,032	12,473,817	10,870,662
Capital Lease Proceeds	1,413,109	3,385,500	948,352	0	0
Issuance of Debt	80,741,448	293,607,713	101,009,019	23,875,000	33,120,000
Premium (discount) on Bond	1,498,119	884,432	1,972,400	861,000	346,000
Operating Transfers*	79,324,392	71,697,134	74,522,164	76,077,730	68,071,843
Grand Total	650,314,128	844,176,698	671,786,930	607,537,394	623,925,699

*net operating transfers for the Water, Sewer and Storm Water enterprise funds

City of Toledo

2016 Proposed Operating Budget

Revenue and Other Sources by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	238,207,166	238,943,052	241,202,258	246,210,006	252,122,102
Right of Way	900	225,300	228,100	225,000	225,000
Golf Improvements	246,000	246,000	246,000	246,000	246,000
Parkland Replacement	26,511	26,511	26,511	28,312	28,312
Marina Development	76,995	69,130	58,605	78,000	26,250
Cemetery Property Acquisition/Site Development	19,200	47,183	20,983	26,000	26,000
Cemetery Maintenance	3,556	3,287	33,621	29,105	32,676
Street Construction, Maintenance & Repair	12,214,199	12,642,721	12,710,781	14,571,702	12,686,500
Federal Grants	10,003,124	9,983,896	7,730,293	8,163,582	8,658,248
Operation Grants	16,657,207	9,143,832	9,910,398	6,401,215	5,339,471
Toledo Home Program	2,901,206	1,927,200	2,770,364	1,705,980	1,231,563
Toledo City Parks	5,783	0	0	0	0
Expendable Trusts	4,369,370	6,036,176	5,894,602	2,758,576	2,795,878
Special Assessment	23,604,692	26,083,703	42,889,909	50,829,677	52,212,111
General Obligation Debt Service	28,107,000	21,418,209	20,827,625	22,351,000	16,544,976
Special Assessment Debt Service	28,728	26,850	22,585	32,828	32,828
Capital Improvement	102,244,399	64,255,528	92,916,738	50,287,448	46,392,736
Special Assessment Improvement	302,886	259,204	200,270	252,772	4,477,436
Water	44,843,952	269,783,542	75,774,343	67,965,014	75,450,049
Sewer	108,351,016	134,405,895	96,817,378	73,231,366	76,396,872
Storm Water	10,385,564	10,358,269	12,478,733	9,906,117	10,397,909
Utility Administration	12,668,039	10,043,258	12,444,128	15,400,210	15,800,210
Erie Street Market	114,985	145,654	106,575	171,623	0
Municipal Tow Lot	2,006,405	2,536,333	2,566,525	2,500,000	2,401,000
Toledo Public Power	136,172	589,873	773,450	790,000	790,000
Property Management	1,741,567	1,681,544	4,110,651	1,882,651	1,900,795
Small Business Development	12	6	8,278	23,925	14,681
Workers Compensation	6,466,919	4,310,375	5,522,306	7,218,108	8,504,559
Information & Communication Technology	2,867,436	2,869,412	3,569,140	5,271,009	4,978,920
Storeroom & Printshop	529,948	520,929	665,211	879,240	849,061
Municipal Garage	16,653,706	11,465,609	13,957,355	12,150,796	12,180,013
Capital Replacement	2,057	(116,994)	(2,612)	0	2,723,124
Facility Operations	3,294,563	2,939,455	3,186,153	3,115,747	6,558,857
Risk Management	1,232,866	1,305,754	2,119,672	2,834,385	1,901,562
Grand Total	650,314,128	844,176,698	671,786,930	607,537,394	623,925,699

City of Toledo

2016 Proposed Operating Budget

All Funds Expenditure and Other Uses by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	137,427,426	145,230,874	150,594,870	162,994,446	164,473,011
Overtime	9,561,069	10,517,307	10,526,754	9,453,853	9,296,390
Severance	3,875,496	3,205,896	3,029,434	5,283,128	4,802,881
Pension	33,962,769	30,146,066	29,250,253	29,801,621	30,601,074
Employment Taxes & Medical	40,857,397	35,196,022	39,013,063	45,149,009	51,055,546
Other Personnel Expenses	1,274,483	1,308,205	1,308,863	1,429,115	1,605,660
Salary Savings & Other Reimbursements	(317,552)	(790,664)	(708,595)	(6,619,964)	(8,257,677)
Supplies	28,154,165	27,352,865	30,208,280	31,277,621	29,637,611
Services	200,512,226	208,772,582	205,252,626	129,891,157	129,518,097
Capital Outlay	11,865,183	6,668,319	9,725,870	404,019	266,321
Other Non-Personnel Expenses	67,360,436	64,487,025	124,768,894	102,994,688	122,765,610
Operating Transfers	79,324,392	71,697,134	74,522,164	76,077,731	68,071,843
Grand Total	613,857,488	603,791,632	677,492,477	588,136,423	603,836,366

City of Toledo

2016 Proposed Operating Budget

Expenditure and Other Uses by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	233,372,891	236,556,215	239,773,261	246,210,006	252,122,102
Right of Way	0	225,000	225,000	225,000	225,000
Golf Improvements	0	246,000	246,000	246,000	246,000
Parkland Replacement	0	110,419	0	0	0
Marina Development	49,856	132,272	71,004	78,000	20,259
Cemetery Maintenance	18,661	18,000	27,000	23,800	23,800
Street Construction, Maintenance & Repair	11,251,953	10,977,320	13,370,186	14,571,702	12,686,497
Federal Grants	9,984,509	8,968,256	7,988,623	8,161,350	8,658,248
Operation Grants	16,796,525	6,914,663	10,046,653	6,105,627	5,339,471
Toledo Home Program	2,946,993	1,643,548	2,561,169	1,705,980	1,231,563
Toledo City Parks	0	85	0	0	0
Expendable Trusts	4,761,717	4,376,797	4,379,555	2,126,615	2,171,559
Special Assessment	23,925,850	25,545,960	51,909,016	50,829,677	52,212,111
General Obligation Debt Service	28,106,401	21,418,209	27,327,625	22,350,901	16,544,976
Special Assessment Debt Service	29,965	29,108	13,250	12,925	12,600
Capital Improvement	92,616,528	92,617,765	81,248,278	47,720,918	44,344,652
Special Assessment Improvement	302,732	292,673	513,605	252,772	4,477,436
Water	40,793,117	52,338,837	86,444,262	65,528,469	70,040,942
Sewer	89,322,508	92,457,830	93,727,321	63,513,209	69,845,531
Storm Water	8,569,852	7,856,933	11,506,820	8,208,032	7,023,254
Utility Administration	11,154,036	11,212,407	12,156,412	13,794,322	13,902,502
Marina Operating	(996)	225	0	0	0
Erie Street Market	123,815	47,858	109,176	98,306	0
Municipal Tow Lot	1,844,508	2,371,133	2,562,765	2,476,884	2,401,000
Toledo Public Power	137,930	566,852	747,117	790,000	774,777
Property Management	1,286,881	894,378	2,693,855	1,882,651	1,869,795
Small Business Development	30,780	17,798	7,132	23,925	14,681
Workers Compensation	4,302,625	4,738,223	5,412,527	7,177,733	8,501,013
Information & Communication Technology	2,798,011	2,868,839	3,344,654	5,229,075	4,972,271
Storeroom & Printshop	529,948	650,082	592,541	878,842	848,819
Municipal Garage	11,698,069	10,818,264	12,952,311	12,112,881	12,153,818
Capital Replacement	9,436,539	3,180,782	1,186,798	0	2,723,124
Facility Operations	6,432,439	2,841,767	3,048,092	3,101,253	6,548,300
Risk Management	1,232,847	857,135	1,300,470	2,699,566	1,900,266
Grand Total	613,857,488	603,791,632	677,492,477	588,136,423	603,836,366

City of Toledo

2016 Proposed Operating Budget

Expenditures and Other Uses Summary by Department - All Funds

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
City Council and Auditor	1,339,888	1,346,940	1,483,492	1,511,110	1,563,253
Office of the Mayor	843,457	935,963	960,726	1,066,637	1,040,368
Toledo-Lucas County Plan Commission	900,640	807,177	845,394	817,549	943,393
Board of Community Relations	92,855	91,848	96,869	104,158	108,545
Youth Commission	89,783	130,732	137,718	146,467	150,743
Affirmative Action/Contract Compliance	405,812	492,040	501,889	528,406	449,216
Municipal Court	14,410,947	14,295,202	14,423,432	15,242,877	15,536,420
Department of Finance	107,839,462	90,821,242	151,188,891	118,572,717	151,037,920
Department of Law	4,528,033	4,053,509	4,489,270	5,794,784	5,218,216
Department of Neighborhoods	21,563,777	13,249,156	15,478,837	13,020,498	12,541,754
Department of Development	3,441,216	3,938,789	5,079,508	3,868,059	3,823,056
Department of Human Resources	5,860,653	6,299,018	6,835,748	8,733,316	9,950,758
Information & Communication Technology	3,490,626	3,336,053	4,001,132	5,401,758	5,101,438
Department of Public Service	67,001,456	65,338,893	71,250,840	65,383,583	66,712,027
Department of Public Utilities	171,917,870	183,722,229	189,073,632	133,047,735	111,272,143
Safety Administration	10,996,153	12,586,860	12,796,763	7,480,624	7,543,915
Police Department	80,489,789	82,918,437	80,232,335	81,217,306	83,235,391
Fire & Rescue Department	67,321,033	65,135,870	72,377,431	69,987,762	72,026,999
Non-Departmental	51,324,039	54,291,673	46,238,569	56,211,079	55,580,813
Grand Total	613,857,488	603,791,632	677,492,477	588,136,423	603,836,366

City of Toledo

2016 Proposed Operating Budget

All Funds Budgeted Full Time Equivalents

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	1,699.81	1,687.36	1,668.05
Marina Development	0.00	0.00	0.00
Street Construction, Maintenance & Repair	101.75	104.84	105.67
Federal Grants	60.23	54.21	53.50
Operation Grants	30.50	28.78	30.24
Toledo Home Program	1.47	1.41	1.35
Expendable Trusts	7.02	7.36	7.10
Special Assessment	189.17	177.37	180.68
Capital Improvement	37.17	32.85	32.60
Special Assessment Improvement	2.00	2.00	2.00
Water	226.98	225.47	217.37
Sewer	279.87	257.73	247.63
Storm Water	69.73	66.28	63.78
Utility Administration	142.10	131.58	140.18
Toledo Public Power	1.00	1.00	0.00
Workers Compensation	3.00	3.55	3.55
Information & Communication Technology	11.50	17.50	15.88
Storeroom & Printshop	1.00	1.00	0.60
Municipal Garage	63.30	62.80	63.80
Facility Operations	22.20	22.47	22.20
Risk Management	1.60	3.20	3.20
Grand Total	2,951.39	2,888.76	2,859.37

City of Toledo

2016 Proposed Operating Budget

All Funds Budgeted Full Time Equivalents by Department

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
City Council and Auditor	21.00	21.00	21.00
Office of the Mayor	8.00	9.00	9.00
Toledo-Lucas County Plan Commission	9.50	9.34	10.50
Board of Community Relations	1.00	1.00	1.00
Youth Commission	1.00	1.00	1.00
Department of Affirmative Action/Contract Compliance	6.00	6.00	5.00
Municipal Court	172.91	174.44	178.46
Department of Finance	69.59	65.17	60.39
Department of Law	37.00	38.00	38.00
Department of Neighborhoods	71.67	64.17	61.50
Department of Development	22.25	26.00	27.00
Department of Human Resources	17.00	18.00	17.00
Department of Information & Communication Technology	13.00	19.00	17.25
Department of Public Service	421.50	410.01	414.60
Department of Public Utilities	752.00	708.98	693.85
Safety Administration	0.00	0.00	0.50
Police Department	692.93	687.38	676.12
Fire & Rescue Department	635.04	630.26	627.20
Grand Total	2,951.39	2,888.76	2,859.37

City of Toledo

2016 Proposed Operating Budget

All Funds Full time Equivalents by Cost Center

		<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
10100	City Council	20.00	20.00	20.00
10200	Office of The Mayor	8.00	9.00	9.00
10300	Auditor	1.00	1.00	1.00
10400	Plan Commission	9.50	9.34	10.50
10500	Board of Community Relations	1.00	1.00	1.00
10700	Affirmative Action/Contract Compliance	6.00	6.00	5.00
10800	Municipal Court Judges	88.58	90.94	93.71
10900	Clerk of Municipal Court	84.34	83.50	84.75
11100	Financial Analysis	5.80	4.80	4.80
12000	Law	37.00	38.00	38.00
13000	Youth Commission	1.00	1.00	1.00
14100	Finance Administration	2.00	2.00	2.00
14200	Treasury	6.00	6.08	5.00
14400	Taxation	28.00	28.00	25.00
14600	Accounts	15.00	13.50	13.00
14700	Finance ERP	4.80	3.80	4.00
14800	Debt Management	1.00	2.00	2.00
16100	Neighborhoods Administration	20.50	17.50	17.50
16200	Housing Division	26.00	23.00	23.00
16400	Economic Development	4.00	4.00	4.00
16500	Real Estate	2.00	2.00	2.00
17100	Human Resources	17.00	18.00	17.00
17500	Information & Communications Technology	13.00	19.00	17.25
17700	Purchasing & Supplies	7.00	5.00	4.60
22500	Transportation	50.00	48.00	48.00
23100	Streets, Bridges & Harbor	182.00	178.00	183.60
24500	Waste Disposal	14.00	14.00	14.00
25000	Fleet Operations	63.30	62.80	63.80
26100	Facility Operations	23.20	22.47	22.20
31000	Utility Administrative Services	86.00	84.98	99.00
32000	Water Treatment	105.00	106.00	105.00
34000	Water Distribution	164.00	151.00	137.00
35000	Engineering Services	78.00	68.00	64.05
36000	Water Reclamation	128.00	123.00	123.95
37000	Sewer & Drainage Services	141.00	129.00	118.00
38000	Environmental Services	50.00	47.00	46.85
51000	Safety Administration	0.00	0.00	0.50
52000	Police	692.93	687.38	676.12
53000	Fire & Rescue	635.04	630.26	627.20
56300	Building Inspection	16.25	20.00	21.00
56400	Code Enforcement	21.17	20.00	17.00
60100	Natural Resources Administration	1.00	0.00	0.00
60300	Recreation	8.00	7.80	8.05
60500	Parks & Forestry	80.00	76.95	74.95
60600	Beautification Action Team	4.00	3.67	4.00
Grand Total		2,951.39	2,888.76	2,859.37

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City of Toledo

2016 Proposed Operating Budget

Toledo City Council

Toledo City Council is the legislative branch of City Government and operates in accordance with the provisions of the Charter of the City of Toledo, first adopted by the voters in 1914 and amended by the voters from time to time. City Council has seven standing committees that meet at the call of the Chair of the Committee. The standing committees are: Economic Development Committee, Finance, Human Resources & Information Technology Committee, Neighborhoods, Community Development & Health Committee, Public Safety, Law & Criminal Justice Committee, Utilities & Public Service Committee, Youth, Parks, Recreation & Community Relations & Education Committee, and Zoning & Planning Committee.

Legislative authority in the City is vested in a twelve-member Council. Six members of the Council are elected at-large and six from districts; all for four-year terms. The Council is authorized to enact ordinances and resolutions relating to City services, tax levies, appropriating and borrowing money, licensing and regulating businesses and trades and other municipal activities. The Council also has authority to fix the compensation of City officers and employees. The Council elects one of its members to serve as the President of Council, its presiding officer.

Funding Sources:

Toledo City Council is funded 100% from the General Fund.

2016 Highlights

The 2016 budget supports all members of the City Council office. In addition to the 12 Council members, there are four Council Aides who each assist three members.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	1,228,783	1,229,521	1,387,132	1,394,432	1,451,460
Capital Improvement	0	5,500	(2,000)	0	0
Total	1,228,783	1,235,021	1,385,132	1,394,432	1,451,460

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	747,679	762,997	753,320	784,817	808,218
Overtime	0	561	(42)	0	0
Severance	0	12,038	0	0	0
Pension	127,961	121,027	111,981	109,310	112,586
Employment Taxes & Medical	271,150	244,060	270,884	311,960	339,220
Other Personnel Expenses	2,700	2,700	1,800	2,700	3,300
Supplies	15,003	11,501	16,190	19,002	19,117
Services	64,291	80,137	180,999	166,643	169,019
Other Non-Personnel Expenses	0	0	50,000	0	0
Total	1,228,783	1,235,021	1,385,132	1,394,432	1,451,460

City of Toledo
2016 Proposed Operating Budget

Toledo City Council

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Technician 2	4.00	4.00	4.00
Assistant Clerk Of Council	1.00	1.00	1.00
Clerk Of Council	1.00	1.00	1.00
Councilman	11.00	11.00	11.00
President Of Council	1.00	1.00	1.00
Secretary 3	2.00	2.00	2.00
Grand Total	20.00	20.00	20.00

City of Toledo

2016 Proposed Operating Budget

City Auditor

The City Auditor provides independent audit review, upholds accountability and improves the efficiency and effectiveness of City government. Through continued examination, the Auditor ensures reliability and the integrity of City of Toledo financial and operating information in order to provide quality control and accountability to deter and prevent fraud.

Funding Sources:

The General Fund supports all functions of the Auditor.

2016 Highlights:

The 2016 budget funds one FTE in the Auditor's office. Labor represents 88.751% of total budget.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	111,104	111,919	98,360	116,678	111,793
Total	111,104	111,919	98,360	116,678	111,793

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	72,278	77,799	50,550	77,799	70,270
Severance	0	0	18,507	0	0
Pension	13,733	11,162	6,349	10,892	9,838
Employment Taxes & Medical	15,495	12,908	13,932	17,036	19,104
Supplies	141	10	33	600	1,500
Services	9,457	10,040	8,989	10,351	11,081
Total	111,104	111,919	98,360	116,678	111,793

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
City Auditor	1.00	1.00	1.00
Grand Total	1.00	1.00	1.00

City of Toledo

2016 Proposed Operating Budget

Office of the Mayor

Toledo operates under a strong Mayor form of government. Accordingly, the Mayor, who is elected to that office for a four-year term, serves as chief executive of the City. The Mayor has authority to hire certain assistants and, subject to Council approval, to appoint the directors of all City departments, the commissioners of all City divisions, the members of all City boards and commissions and, with the additional approval of the applicable board or commission, the chief administrative officers of agencies under their jurisdiction. The Mayor is responsible for preparing a detailed annual budget estimate, keeping the Council advised of the financial condition and needs of the City, and, generally, exercising all other executive and administrative powers and performing such duties as are conferred by the Charter or by State law on mayors or municipal chief executive officers.

The Mayor has authority to introduce ordinances, resolutions and other matters before the Council, to take part in the discussion of all matters coming before the Council, to vote on legislation before the Council if necessary to break a tie vote and to veto any legislation passed by the Council. Vetoes may be overridden by a three-fourths vote of all members of the Council.

The Mayor and her staff provide overall policy direction and oversee the provision of City services using the revenues provided and entrusted to the municipal government by the City's residents.

Funding Sources:

The Mayor's Office is primarily funded by the General Fund. The Chief of Staff and other administrative support staff are funded partially by the Water and Sewer Operating Funds and the CIP and Special Assessment Funds.

2016 Highlights:

The 2016 budget supports 9.00 FTEs including the Mayor and administrative support staff. Labor expenditures account for 83.69% of total expenditures.

City of Toledo

2016 Proposed Operating Budget

Office of the Mayor

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	723,015	828,658	826,131	873,115	903,596
Expendable Trusts	0	120	0	0	0
Special Assessment	12,004	11,557	16,869	20,989	12,654
Capital Improvement	24,906	11,563	16,869	20,989	12,654
Water	41,766	42,008	50,428	97,210	73,505
Sewer	41,766	42,058	50,428	54,334	37,959
Total	843,457	935,963	960,726	1,066,637	1,040,368

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	493,108	546,936	624,119	617,764	612,663
Pension	79,817	87,284	87,990	86,487	85,773
Employment Taxes & Medical	106,153	105,159	116,930	151,436	170,586
Other Personnel Expenses	1,350	1,800	450	1,350	1,650
Supplies	19,639	21,198	11,999	31,471	19,327
Services	143,390	153,466	119,238	144,129	110,369
Other Non-Personnel Expenses	0	20,120	0	34,000	40,000
Total	843,457	935,963	960,726	1,066,637	1,040,368

City of Toledo
2016 Proposed Operating Budget

Office of the Mayor

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Assistant To The Mayor	2.00	1.00	0.00
Assistant Chief Operating Officer	1.00	1.00	0.00
Chief Of Staff	1.00	1.00	1.00
Chief Operating Officer	0.00	0.00	1.00
Manager-Administrative Services	0.00	1.00	1.00
Mayor	1.00	1.00	1.00
Mayor's Assistant 1	2.00	2.00	2.00
Mayor's Assistant 2	0.00	0.00	1.00
Mayor's Executive Assistant	1.00	1.00	1.00
Public Information Coordinator	0.00	1.00	1.00
Grand Total	8.00	9.00	9.00

City of Toledo

2016 Proposed Operating Budget

Toledo-Lucas County Plan Commission

The Toledo-Lucas County Plan Commission seeks to create a community with a high quality of life and access to economic opportunity for all residents. The department provides guidance on land use decisions and coordinates planning functions among constituent jurisdictions – The City of Toledo, Lucas County, and the eleven Lucas County townships.

Funding Sources:

The Plan Commission is funded through the General Fund, Federal Block Grant Funds, grants funding from Lucas County, and the Capital Improvement Fund.

2016 Highlights:

The City of Toledo General Fund provides 46.73% of funding for the Plan Commission, while the other 53.27% is provided by Lucas County, federal block grants and capital improvement funds.

Labor expenditures for the Plan Commission constitute 95.63% of total budget.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	453,761	498,335	490,123	414,037	440,859
Federal Grants	161,983	66,259	71,930	87,265	86,198
Operation Grants	204,342	169,145	204,565	236,904	334,215
Capital Improvement	80,554	73,438	78,776	79,343	82,121
Total	900,640	807,177	845,394	817,549	943,393

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	566,030	515,390	578,186	538,458	615,488
Overtime	5,977	3,743	4,540	2,087	3,487
Severance	9,237	9,763	24,827	0	0
Pension	111,282	88,931	84,138	75,676	86,656
Employment Taxes & Medical	151,868	121,915	84,908	150,115	192,199
Other Personnel Expenses	3,430	3,419	1,270	2,701	4,300
Supplies	19,951	20,637	28,208	18,683	12,040
Services	32,865	43,380	39,318	29,829	29,223
Total	900,640	807,177	845,394	817,549	943,393

City of Toledo
2016 Proposed Operating Budget

Toledo-Lucas County Plan Commission
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Budgeted FTE History

	2014 Budget	2015 Budget	2016 Proposed
Administrator-Administrative Services 2	1.00	1.00	1.00
Associate Planner	1.00	0.00	1.00
Clerk Specialist 1	0.00	0.00	1.00
Director-Toledo-Lucas County Plan Commission	1.00	1.00	1.00
Intermediate Clerk	1.00	1.00	0.00
Planner	2.00	2.84	3.00
Planning Technician	0.50	0.50	0.50
Principal Planner	2.00	2.00	2.00
Secretary 3	1.00	0.00	1.00
Senior Account Clerk	0.00	1.00	0.00
Zoning Inspector	0.00	0.00	0.00
Grand Total	9.50	9.34	10.50

City of Toledo

2016 Proposed Operating Budget

Board of Community Relations

The Board of Community Relations (BCR) is an independent organization chartered by the City of Toledo. It exists to promote, empower, and support citizens and neighborhoods to create social justice, equal opportunities, and a harmonious environment. BCR intervenes in conflicts and disputes by providing investigation, facilitation, and mediation services. Over the years, the Board of Community Relations through its investigation and mediation process has reconciled a significant number of cases involving discriminatory practices in employment, education, housing, and public accommodations. BCR works to create a harmonious relationship among neighborhood groups, citizens, and public institutions.

Funding Sources:

BCR is funded 100% from the General Fund. All programs and department personnel are supported by this budget.

2016 Highlights:

The 2016 budget funds 1.00 FTE and allocates \$15,405 for services and supplies. Funding for non-personnel expenses supports programming including the *Welcome Toledo* initiative - an immigration/refugee resettlement/educational initiative and the *Compassionate Toledo Photo Contest* – a contest to promote the City of Toledo as a Compassionate City.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	92,855	91,848	95,914	104,158	108,545
Operation Grants	0	0	956	0	0
Total	92,855	91,848	96,869	104,158	108,545

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	56,211	60,230	61,750	65,250	65,250
Pension	7,870	8,432	8,645	9,135	9,135
Employment Taxes & Medical	14,526	12,478	13,944	16,447	18,755
Supplies	3,790	717	1,798	1,601	2,557
Services	10,458	9,990	10,733	11,725	12,848
Total	92,855	91,848	96,869	104,158	108,545

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Director-Administrative Services	1.00	1.00	1.00
Secretary 1	0.00	0.00	0.00
Grand Total	1.00	1.00	1.00

City of Toledo

2016 Proposed Operating Budget

Youth Commission

The Youth Commission promotes the development of responsible, healthy, educated, empowered and self-reliant youth. The department seeks to assist youth to reach their full potential and enable them to function in a multicultural society by education through programs, forums, and forming collaborations with other youth agencies in Toledo.

Funding Sources:

The Youth Commission is funded 100% from the General Fund.

2016 Highlights:

The 2016 budget includes funding for 1.00 FTE and allocates \$57,603 for non-labor related expenditures. As in previous years, the Youth Commission plans to host a Summer Youth Job Fair in 2016.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	88,070	130,432	137,561	146,467	150,743
Expendable Trusts	1,713	300	157	0	0
Total	89,783	130,732	137,718	146,467	150,743

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	36,391	54,209	56,222	65,250	65,250
Pension	6,914	10,300	9,775	9,135	9,135
Employment Taxes & Medical	10,601	12,566	13,797	16,447	18,755
Supplies	392	1,973	5,475	5,500	5,565
Services	33,772	42,289	47,012	40,135	42,038
Other Non-Personnel Expenses	1,713	9,396	5,437	10,000	10,000
Total	89,783	130,732	137,718	146,467	150,743

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Specialist 1	0.00	0.00	0.00
Director-Administrative Services	1.00	1.00	1.00
Secretary 1	0.00	0.00	0.00
Grand Total	1.00	1.00	1.00

City of Toledo

2016 Proposed Operating Budget

Affirmative Action/Contract Compliance

The Office of Affirmative Action/Contract Compliance (AA/CC) was created in 1988 to administer programs, activities and services to ensure compliance with the Civil Rights Act and the Americans with Disabilities Act and to enforce the City's prevailing wage regulations. The Department of Affirmative Action/Contract Compliance exists to enforce all administrative policies under its jurisdiction and to assist the City of Toledo in achieving a dynamic, diverse workforce, enforce fair labor standards, and create a climate of inclusiveness that encourages small, minority, and female owned businesses to bid and receive City contracts.

Funding Sources:

With the exception of one position, all personnel, service and supply costs for the Office of Affirmative Action/Contract Compliance are supported by the General Fund. The AA/CC manager who reviews all contracts and assures prevailing wage requirements are met is funded by the Capital Improvement Fund and the Utility Administrative Services Fund, as well as the General Fund.

2016 Highlights:

The 2016 budget supports 5.00 FTEs. Personnel costs account for 96.09% of the department's budget.

The 2016 budget for services and supplies totals \$17,570 and will continue supporting education and outreach programs for minority business enterprise vendors.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	346,851	432,815	438,793	457,068	387,460
Capital Improvement	19,653	19,723	21,017	23,658	20,480
Utility Administration	39,308	39,502	42,078	47,680	41,276
Total	405,812	492,040	501,889	528,406	449,216

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	272,030	323,232	342,041	359,567	296,251
Overtime	280	340	0	0	0
Pension	48,289	53,882	56,454	50,338	41,476
Employment Taxes & Medical	70,772	76,251	84,433	98,746	91,719
Other Personnel Expenses	1,350	1,800	1,350	1,800	2,200
Supplies	1,146	1,448	1,021	2,322	1,544
Services	11,944	35,088	16,591	15,633	16,026
Total	405,812	492,040	501,889	528,406	449,216

City of Toledo
2016 Proposed Operating Budget

Affirmative Action/Contract Compliance

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Specialist 1	0.00	0.00	1.00
Administrative Specialist 3	0.00	0.00	1.00
Clerk/Non-Typist	0.00	0.00	0.00
Contract Compliance Specialist	1.00	1.00	0.00
Director-Administrative Services	1.00	1.00	1.00
Manager-Administrative Services	1.00	1.00	0.00
Mayor's Assistant 2	2.00	2.00	1.00
Secretary 3	1.00	1.00	1.00
Grand Total	6.00	6.00	5.00

City of Toledo

2016 Proposed Operating Budget

Municipal Court Judges

The responsibility of the Toledo Municipal Court is to hear and dispose of cases within the Court's jurisdictional limits in a judicious and timely manner and provide opportunities for rehabilitation. The Court's operation is defined by the Federal and State Constitutions, the Ohio Revised Code, Toledo Municipal Code, State Civil and Criminal Procedural Rules, and the Rules of Superintendence.

The Ohio constitution establishes the legislative, executive and judicial branches of government. The judiciary is a separate and co-equal branch of government, with separate powers and responsibilities. The Toledo Municipal Court is comprised of seven Judges. Six Judges preside over a mixed criminal and civil docket. One Judge presides over environmental criminal and civil cases, which include housing, environmental and related matters.

Funding Sources:

Municipal Court Judges operations are funded primarily through the General Fund. Approximately 96.30% of labor, service and supply costs are supported by the General Fund, while remaining expenses are funded with trust and grant dollars.

2016 Highlights:

The 2016 budget allocates \$2,714,884 for services and supplies. This includes funding for court security services and the court addiction diversion program.

Personnel expenditures account for 71.00% of total 2016 budget and support 93.71 FTEs. Additionally, the 2016 budget includes salary savings of \$304,865 that will be achieved through delayed hiring.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	7,704,799	7,336,005	7,658,279	9,015,910	9,018,197
Federal Grants	25,435	0	0	0	0
Operation Grants	291,322	430,338	436,677	245,657	294,303
Expendable Trusts	916,315	1,092,171	938,296	27,292	53,513
Capital Improvement	57,741	0	0	0	0
Total	8,995,612	8,858,514	9,033,251	9,288,859	9,366,013

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	3,652,378	3,714,006	3,994,276	4,414,788	4,588,181
Severance	238,527	(21,174)	12,324	4,644	0
Pension	774,210	496,284	382,074	616,719	642,346
Employment Taxes & Medical	1,213,412	1,063,503	1,180,871	1,448,174	1,645,745
Other Personnel Expenses	61,756	48,285	54,584	74,442	79,722
Salary Savings & Other Reimbursements	0	0	0	0	(304,865)
Supplies	492,373	579,738	250,966	148,404	141,900
Services	2,479,780	2,944,338	3,156,835	2,581,688	2,572,984
Capital Outlay		22,512	0	0	0
Other Non-Personnel Expenses	25,435	11,022	1,320	0	0
Operating Transfers	0	55	0	0	0
Total	8,937,871	8,858,514	9,033,251	9,288,859	9,366,013

City of Toledo

2016 Proposed Operating Budget

Municipal Court Judges

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Secretary	1.00	1.00	0.00
Assignment Clerk	5.51	5.25	6.00
Assignment Commissioner	1.00	1.00	1.00
Assistant Chief Bailiff	1.00	1.00	1.00
Assistant Chief Probation Officer	1.00	1.00	1.00
Bailiff-Chief Courtroom	1.00	1.00	0.00
Bailiff-Courtroom	7.15	7.15	8.15
Bookkeeper/Payroll Clerk	0.00	0.38	0.50
Chief Bailiff	1.00	1.00	1.00
Chief Court Reporter	1.00	1.00	1.00
Chief Probation Officer	1.00	1.00	1.00
Community Service Officer	0.51	1.00	1.00
Court Administrator	1.00	1.00	1.00
Court Reporter	4.00	3.00	3.00
Deputy Bailiff	6.51	7.25	8.00
Deputy Court Administrator	1.00	1.00	1.00
Domestic Violence Probation Officer	0.51	1.00	0.00
Finance Officer	1.00	1.00	1.00
Housing Magistrate	1.00	1.00	1.00
Housing Specialist Bailiff	2.00	2.00	2.00
Human Resource Officer	1.00	1.00	1.00
Information Technology Specialist	0.50	0.50	0.50
Intake Officer	1.50	3.00	3.00
Intake Secretary	1.00	1.00	1.00
IT Officer	1.00	1.00	1.00
Judge	6.00	6.00	6.00
Judge Visiting	0.38	0.38	0.38
Judges Secretary	3.00	3.50	3.50
License Intervention Specialist	1.00	1.00	1.00
Magistrate	2.00	2.00	1.50
Magistrate - Standby	0.25	0.25	0.25
Mediator	1.00	1.00	1.00
Presiding/Administrative Judge	1.00	1.00	1.00
Probation Officer	16.00	16.00	18.00
Probation Secretary	5.51	5.25	6.00
Research Law Clerk	0.50	0.25	0.00
Senior Assignment Clerk	1.00	1.00	1.00
Senior Housing Specialist	1.00	0.84	1.00
Senior Mediator	1.00	1.00	1.00
Small Claims Assistant	2.00	1.25	1.50
Small Claims Supervisor	0.25	0.42	0.42
Unit Supervisor	3.00	3.25	5.00
Veteran's Docket Probation Officer	0.51	1.00	0.00
Grand Total	88.58	90.94	93.71

City of Toledo

2016 Proposed Operating Budget

Municipal Court Clerk

The Clerk of Toledo Municipal Court is responsible for maintaining the public record on all court cases in Toledo Municipal Court as well as collecting and distributing fines and fees associated with these cases. The Clerk strives to process all case filings in a timely manner and to provide excellent customer service to the public. The Clerk's Office maintains all journals, records, books and papers belonging or pertaining to the Toledo Municipal Court. Additionally, the Clerk records the proceedings of the court, performs all other duties prescribed by the judges, and keeps a record of all receipts and disbursements, which are available for public inspection at all times.

Funding Sources:

The Clerk of Court's 2016 operating budget is supported 100% by the General Fund.

2016 Highlights:

The 2016 budget supports 84.75 FTEs with a total labor cost of \$5,358,810 and allocates \$811,597 for services and supplies.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	5,415,335	5,436,687	5,390,181	5,954,017	6,170,407
Total	5,415,335	5,436,687	5,390,181	5,954,017	6,170,407

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	2,931,045	3,042,448	3,013,144	3,281,131	3,371,003
Overtime	27,903	33,822	40,681	51,200	51,203
Severance	0	172	7,323	22,700	21,396
Pension	640,258	604,808	530,752	487,673	477,197
Employment Taxes & Medical	1,130,125	1,008,392	1,115,936	1,274,616	1,438,011
Supplies	408,098	396,595	374,125	434,286	426,025
Services	277,906	350,452	308,220	402,411	385,572
Total	5,415,335	5,436,687	5,390,181	5,954,017	6,170,407

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Clerk of Court	1.00	1.00	1.00
Deputy Clerk	83.34	82.50	83.75
Grand Total	84.34	83.50	84.75

City of Toledo

2016 Proposed Operating Budget

Department of Finance

The Department of Finance is responsible for safeguarding the assets of the City of Toledo by providing effective stewardship of public funds, timely financial reporting, and commitment to excellence in public service. It is the responsibility of the department to continuously improve the coffers of the City by assisting and advising the operating divisions in their financial operations. The Department of Finance is comprised of the Divisions of Finance Administration, Financial Analysis, Treasury and Taxation, Accounts, Purchasing and Supplies, Debt Management and the ERP team.

The Division of Finance Administration is comprised of the Director of Finance and his or her support staff. Finance Administration directs the other divisions to ensure department responsibilities and priorities are met and City-wide financial goals are achieved.

The Division of Financial Analysis (budget office) is charged with the creation, maintenance and monitoring of the City of Toledo's operating budget. In addition, the division assists, advises and directs the operating divisions with budget maintenance. The division also assists the Debt Management Office with creation and monitoring of the City's capital improvement budget.

The Division of Treasury and Taxation is responsible for the collection, safekeeping, investment and disbursement of all public monies of the City. This division also encompasses the functions of business licensing and administration of the City's special assessment program. The income tax section administers the City tax code in a manner that is accountable and responsive to the public for the purpose of generating revenue to finance city services. The section also collects delinquent City taxes in a way that balances both fiscal responsibility and fair collection practices.

The Division of Accounts is charged with providing timely and accurate financial information to both internal and external users in accordance with Generally Accepted Accounting Principles (GAAP). Accounts also provides internal controls to insure the safeguarding of City assets. The division works closely with the budget office to prepare, distribute and present monthly financial information to City Council.

The Division of Purchasing is committed to providing efficient procurement services which meet the needs of City departments while ensuring compliance with the City Charter and Toledo Municipal Code. Purchasing strives to assure fair and equal access to all entities seeking to do business with the City of Toledo. The Division of Purchasing also oversees the print shop, an internal service unit that provides printing and copying services to City departments.

The Debt Management Office must balance the financial needs of the City with the most economically and financially feasible methods of borrowing. The Debt Management Officer ensures that the City operates within strict debt guidelines to maintain and improve bond ratings. The Debt Management Office is also responsible for preparing and monitoring the City's 5-Year Capital Improvement Plan.

The ERP team operates, maintains and enhances the SAP software system to provide accurate, real-time financial, procurement, payroll and HR information to all City departments. Additionally, the team is responsible for training system users city-wide.

City of Toledo

2016 Proposed Operating Budget

Department of Finance

Funding Sources:

Department of Finance personnel and operating supplies and services are supported largely by the General Fund. Of the department's 60.39 FTEs, only 5.60 are funded outside of the General Fund. The Debt Management Office receives funding from not only the General Fund, but also assessed, capital and enterprise funds. ERP Team expenditures are distributed across all major operating funds.

2016 Highlights:

The 2016 General Fund budget of \$6,507,833 supports 54.80 of the department's FTEs. Labor accounts for 71.92% of the department's General Fund expenditures.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	7,407,706	6,323,141	6,075,132	6,723,939	6,507,833
Right of Way	0	225,000	225,000	225,000	225,000
Street Construction, Maintenance & Repa	(17,511)	1,125,052	1,128,819	1,526,669	491,345
Federal Grants	0	12,919	27,336	26,044	28,727
Expendable Trusts	75	0	0	0	0
Special Assessment	2,151,272	1,864,794	22,796,881	21,107,071	22,616,740
General Obligation Debt Service	28,106,401	21,418,209	27,327,625	22,350,901	16,544,976
Special Assessment Debt Service	29,965	29,108	13,250	12,925	12,600
Capital Improvement	46,843,733	38,097,467	45,538,472	40,528,988	39,719,059
Special Assessment Improvement	50,117	24,000	529	0	4,256,000
Water	4,973,529	11,084,182	20,360,771	14,194,931	23,164,949
Sewer	8,385,473	9,066,123	25,117,767	8,763,598	29,691,446
Storm Water	0	0	20,278	17,549	128,492
Utility Administration	43,011	36,856	77,984	91,037	86,843
Marina Operating	0	225	0	0	0
Municipal Tow Lot	91,584	83,334	237,834	231,784	219,984
Property Management	1,128,441	776,237	1,546,254	1,838,991	1,817,431
Workers Compensation	0	4,513	16,648	12,818	17,219
Information & Communication Technology	0	0	9,501	8,807	10,472
Storeroom & Printshop	529,948	650,082	592,541	878,842	848,819
Municipal Garage	352,042	0	27,872	22,181	25,183
Capital Replacement	4,731,927	0	0	0	1,290,000
Facility Operations	3,224,192	0	43,525	5,820	3,328,903
Risk Management	(192,444)	0	4,874	4,821	5,899
Total	107,839,462	90,821,242	151,188,891	118,572,717	151,037,920

City of Toledo

2016 Proposed Operating Budget

Department of Finance

Expenditure Summary by Category - General Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	2,839,011	2,895,581	2,876,906	3,122,225	2,925,500
Overtime	50,754	40,565	79,572	81,714	75,654
Severance	94,332	31,955	62,853	327,438	274,698
Pension	518,739	480,676	455,813	430,173	410,432
Employment Taxes & Medical	904,763	830,727	828,800	932,147	983,067
Other Personnel Expenses	6,415	10,730	7,349	9,000	11,000
Supplies	(427,645)	192,574	173,505	244,255	304,005
Services	1,310,410	1,109,555	826,907	835,480	781,788
Capital Outlay	0	(8,111)	0	0	0
Other Non-Personnel Expenses	725,926	725,969	750,926	725,926	725,927
Operating Transfers	1,385,000	12,919	12,500	15,581	15,763
Total	7,407,706	6,323,141	6,075,132	6,723,939	6,507,833

Expenditure Summary by Category - All Funds

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	3,200,973	3,333,828	3,236,389	3,449,422	3,257,916
Overtime	51,608	43,091	80,614	81,714	75,654
Severance	94,332	56,903	102,834	327,438	274,698
Pension	599,175	554,963	513,354	475,980	456,971
Employment Taxes & Medical	1,047,600	958,076	911,586	1,028,456	1,085,794
Other Personnel Expenses	8,125	12,530	8,204	10,350	12,650
Supplies	1,000,445	421,003	417,062	733,676	777,864
Services	5,715,898	5,511,261	(3,262,643)	2,312,983	2,346,069
Capital Outlay	3,224,192	(4,972,111)	3,753,591	20,011	3,838
Other Non-Personnel Expenses	50,284,503	49,889,871	109,971,492	73,188,297	113,290,960
Operating Transfers	42,612,611	35,011,827	35,456,408	36,944,390	29,455,506
Total	107,839,462	90,821,242	151,188,891	118,572,717	151,037,920

City of Toledo

2016 Proposed Operating Budget

Department of Finance

Expenditure Summary by Category

<u>Financial Analysis</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	337,584	337,990	357,569	313,292	325,300
Overtime	6,431	879	1,726	8,000	8,000
Severance	0	0	0	73,300	62,772
Pension	65,250	65,823	64,358	44,981	44,845
Employment Taxes & Medical	93,725	73,007	82,306	81,062	89,927
Other Personnel Expenses	1,350	2,250	2,250	1,800	2,200
Supplies	3,023	85	6,915	9,378	3,384
Services	25,282	9,778	12,572	14,320	17,517
Total	532,645	489,811	527,696	546,133	553,945

Finance Administration

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	138,451	187,091	152,788	143,423	143,905
Pension	23,276	30,239	27,486	20,079	20,147
Employment Taxes & Medical	31,003	38,364	29,249	33,998	38,450
Other Personnel Expenses	450	450	900	450	550
Supplies	540,019	4,148	2,418	5,586	3,161
Services	(18,108)	204,810	79,280	129,863	122,296
Other Non-Personnel Expenses	0	0	25,000	0	0
Total	715,090	465,102	317,122	333,399	328,509

Treasury

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	235,589	225,809	290,207	422,432	275,363
Overtime	33,384	28,528	55,637	26,200	26,200
Severance	0	0	0	96,104	0
Pension	54,455	49,307	51,828	50,868	42,219
Employment Taxes & Medical	82,284	80,034	80,766	100,493	90,642
Other Personnel Expenses	900	900	1,350	1,800	1,650
Supplies	58,904	68,370	72,584	78,952	88,322
Services	335,750	351,690	349,869	516,134	513,770
Capital Outlay	0	0	0	20,011	3,838
Other Non-Personnel Expenses	567,992	809,454	110,700	258,443	1,750,000
Operating Transfers	215,000	10,661,003	11,661,003	11,000,000	10,440,000
Total	1,584,258	12,275,093	12,673,945	12,571,437	13,232,004

City of Toledo

2016 Proposed Operating Budget

Department of Finance

Expenditure Summary by Category

Taxation

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	949,519	961,042	1,061,091	1,279,331	1,162,772
Overtime	4,433	9,609	14,880	29,014	24,798
Severance	0	4,563	556	96,034	135,186
Pension	181,866	155,842	166,607	177,849	160,850
Employment Taxes & Medical	353,629	323,024	349,108	425,665	437,575
Other Personnel Expenses	1,375	1,370	464	1,350	1,650
Supplies	176,926	135,024	181,314	175,528	253,697
Services	179,311	155,096	132,525	175,501	149,830
Total	1,847,058	1,745,570	1,906,546	2,360,272	2,326,358

Accounts

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	765,230	809,697	626,882	686,949	706,425
Overtime	5,418	(375)	4,206	13,500	11,656
Severance	25,949	(10,085)	62,297	62,000	76,740
Pension	132,213	125,190	89,272	96,943	98,028
Employment Taxes & Medical	252,509	235,160	191,392	213,090	233,610
Other Personnel Expenses	1,800	4,860	1,890	2,700	3,300
Supplies	38,030	13,710	20,592	6,204	5,204
Services	306,993	3,040,378	(2,479,981)	253,899	256,652
Capital Outlay	0	(13,000)	0	0	0
Operating Transfers	4,704,611	0	0	0	0
Total	6,232,753	4,205,536	(1,483,451)	1,335,285	1,391,615

Finance ERP

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	426,548	375,114	323,945	211,976	253,563
Overtime	1,182	4,205	3,560	5,000	5,000
Severance	0	41,580	13,887	0	0
Pension	83,408	65,341	52,150	30,377	36,199
Employment Taxes & Medical	125,438	97,683	69,800	62,329	74,600
Other Personnel Expenses	1,800	1,800	1,350	1,350	1,650
Supplies	14,085	716	954	500	2,500
Services	1,805,964	991,588	992,332	760,509	783,489
Total	2,458,425	1,578,028	1,457,978	1,072,041	1,157,001

City of Toledo

2016 Proposed Operating Budget

Department of Finance

Expenditure Summary by Category

Debt Management

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	78,300	75,612	80,183	140,713	149,128
Pension	10,962	10,586	11,524	19,700	20,878
Employment Taxes & Medical	11,794	12,676	14,539	33,870	38,813
Other Personnel Expenses	0	0	0	450	550
Supplies	1,164	0	0	3,466	1,771
Services	2,751,715	308,047	(2,748,292)	31,490	55,176
Capital Outlay	3,224,192	(4,964,000)	3,753,591	0	0
Other Non-Personnel Expenses	49,716,512	49,080,417	109,835,792	72,929,854	111,540,960
Operating Transfers	37,693,000	24,350,824	23,795,405	25,944,390	19,015,506
Total	93,487,638	68,874,162	134,742,743	99,103,932	130,822,781

Purchasing & Supplies

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	269,754	361,473	343,723	251,306	241,460
Overtime	759	245	605	0	0
Severance	68,383	20,844	26,095	0	0
Pension	47,746	52,636	50,130	35,183	33,805
Employment Taxes & Medical	97,220	98,128	94,426	77,949	82,177
Other Personnel Expenses	450	900	0	450	1,100
Supplies	168,294	198,951	132,284	454,062	419,825
Services	328,990	449,874	399,051	431,267	447,340
Capital Outlay	0	4,889	0	0	0
Total	981,595	1,187,940	1,046,314	1,250,217	1,225,707

City of Toledo

2016 Proposed Operating Budget

Department of Finance

Budgeted FTE History

<u>Financial Analysis</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Analyst 1	0.00	1.00	1.00
Administrative Analyst 2	3.00	2.00	0.00
Administrative Analyst 3	0.00	0.00	2.80
Administrative Analyst 4	0.80	0.80	0.00
Administrative Technician 1	1.00	0.00	0.00
Commissioner-Administrative Services	1.00	1.00	1.00
	5.80	4.80	4.80
<u>Finance Administration</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Technician 1	0.00	0.00	0.00
Director-Administrative Services	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
	2.00	2.00	2.00
<u>Treasury</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Analyst 3	0.00	0.00	0.00
Administrative Analyst 4	1.00	1.08	1.00
Administrative Services Officer 2	2.00	2.00	1.00
Administrative Specialist 3	0.00	1.00	1.00
Assessment Technician	1.00	0.00	0.00
Clerk Specialist 2	0.00	0.00	2.00
Intermediate Account Clerk	1.00	1.00	0.00
Senior Account Clerk	1.00	1.00	0.00
	6.00	6.08	5.00
<u>Taxation</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Technician 1	1.00	1.00	1.00
Administrator-Administrative Services 1	1.00	1.00	1.00
Clerk Specialist 1	0.00	0.00	3.00
Clerk Specialist 2	0.00	0.00	3.00
Collector-Investigator	5.00	5.00	4.00
Commissioner-Administrative Services	1.00	1.00	1.00
Intermediate Clerk	4.00	4.00	0.00
Senior Clerk	2.00	2.00	0.00
Supervisor-Tax Audits	1.00	1.00	1.00
Tax Auditor	13.00	13.00	11.00
	28.00	28.00	25.00

City of Toledo

2016 Proposed Operating Budget

Department of Finance

Budgeted FTE History

<u>Accounts</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Accounts Payable Control Clerk	3.00	3.00	0.00
Administrative Analyst 3	3.00	2.50	2.00
Administrative Specialist 3	0.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00
Administrative Technician 1	3.00	2.00	1.00
Administrator-Administrative Services 1	0.00	0.00	0.00
Administrator-Administrative Services 2	0.00	0.00	1.00
Clerk Specialist 2	0.00	0.00	5.00
Commissioner-Administrative Services	1.00	1.00	1.00
Manager-Administrative Services	1.00	1.00	1.00
Payroll Clerk	2.00	2.00	0.00
Senior Account Clerk	1.00	0.00	0.00
	15.00	13.50	13.00

<u>Finance ERP</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Analyst 1	0.50	0.00	0.00
Administrative Analyst 2	1.00	1.00	1.00
Administrative Specialist 3	1.00	1.00	0.00
Administrative Technician 1	1.00	1.00	1.00
Administrator-Administrative Services 3	0.50	0.00	1.00
Manager-Administrative Services	0.80	0.80	1.00
	4.80	3.80	4.00

<u>Debt Management</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Analyst 2	0.00	1.00	0.00
Administrator-Administrative Services 1	0.00	0.00	1.00
Commissioner-Administrative Services	1.00	1.00	1.00
	1.00	2.00	2.00

<u>Purchasing & Supplies</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Analyst 2	0.00	1.00	1.00
Administrative Specialist	0.00	0.00	0.00
Buyer	1.00	0.00	1.00
Chief Buyer	1.00	0.00	0.00
Clerk Specialist 2	0.00	0.00	1.00
Commissioner-Administrative Services	0.00	0.00	1.00
Commissioner-Public Services	2.00	1.00	0.00
Duplicating Technician	1.00	1.00	0.60
Intermediate Clerk	0.00	0.00	0.00
Senior Clerk	2.00	2.00	0.00
	7.00	5.00	4.60

Grand Total	69.59	65.17	60.39
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City of Toledo

2016 Proposed Operating Budget

Department of Law

The Department of Law is responsible for delivering high quality legal service consistent with the highest standard of professional responsibility. Pursuant to the City Charter, the Law Department represents the City in all legal matters. The Law Department is comprised of five sections:

Litigation Section: Defends and represents the City, its officials and employees in cases in all courts including Common Pleas, Court of Appeals, Federal District Court, Ohio State Supreme Court and U.S. Supreme Court.

General Section: Reviews and writes contracts, assists with economic development and utility issues and advises on internal legal matters.

Labor/Employment Section: Handles labor/employment matters.

Prosecutor's Office: Prosecutes misdemeanor criminal offenses occurring within the Toledo-Washington Township and Ottawa Hills jurisdictions.

Collections/STAX Unit: Accesses and collects delinquent municipal income taxes utilizing Internal Revenue Service data and performs other collection functions.

Funding Sources:

The Law Department is funded by the General Fund, the Risk Management internal service fund and the Utility Administrative Services Fund. Additionally, one position is partially grant funded through the Community Development Block Grant.

2016 Highlights

The 2016 budget funds 38.00 total FTEs across all sections.

In addition to personnel, the Law Department's General Fund budget allocates \$1,819,638 for services and supplies including funds for intern services, labor arbitration expenses, various publications and continuing legal education for attorneys.

A budget of \$1,894,367 is allocated for risk management expenses in anticipation of potential settlements of pending cases.

City of Toledo
2016 Proposed Operating Budget

Department of Law

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	2,737,155	2,792,331	2,732,830	2,780,606	2,890,685
Street Construction, Maintenance & Repair	162	0	0	0	0
Federal Grants	62,099	45,083	47,848	54,864	56,285
Operation Grants	(59,722)	(10,484)	7,489	0	0
Expendable Trusts	149,183	147,149	132,055	0	0
Utility Administration	213,864	222,295	273,453	264,569	376,879
Risk Management	1,425,291	857,135	1,295,595	2,694,745	1,894,367
Total	4,528,033	4,053,509	4,489,270	5,794,784	5,218,216

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	1,897,363	2,085,786	2,152,793	2,227,236	2,355,497
Overtime	0	1,488	(101)	1,240	1,240
Pension	327,055	352,086	340,789	311,986	329,942
Employment Taxes & Medical	538,443	434,789	506,883	620,083	704,199
Other Personnel Expenses	6,075	6,750	5,850	5,850	7,700
Supplies	27,956	24,177	18,040	20,465	20,000
Services	1,731,142	1,148,433	1,465,015	2,607,924	1,799,638
Total	4,528,033	4,053,509	4,489,270	5,794,784	5,218,216

City of Toledo
2016 Proposed Operating Budget

Department of Law

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Specialist 2	10.00	11.00	11.00
Attorney	11.00	11.00	10.00
Chief-Legal Section	4.00	4.00	4.00
Director-Administrative Services	1.00	1.00	1.00
General Counsel	1.00	1.00	1.00
Secretary 2	2.00	2.00	2.00
Secretary 3	1.00	1.00	1.00
Senior Attorney	7.00	7.00	8.00
Grand Total	37.00	38.00	38.00

City of Toledo

2016 Proposed Operating Budget

Department of Neighborhoods

The Department of Neighborhoods is responsible for fostering housing and neighborhood development to enhance the quality of life for Toledoans. The Department of Neighborhoods includes Neighborhood Administration and the Division of Housing. The department also includes the Division of Code Enforcement and the Beautification Action Team.

Funding Sources:

The Neighborhoods Department is supported primarily by federal funds through the U.S. Department of Housing and Urban Development Community Block Grant Program (CDBG). These annual grants are awarded to qualified cities, urban counties and states to develop viable urban communities.

2016 Highlights:

The Department of Neighborhoods is funded largely by the Community Development Block Grant. These dollars assist the department in meeting the National Objectives set by U. S. Department of Housing and Urban Development. The department also receives funding from the General Fund, as well as from other operating grants and the Toledo Home Program federal grant.

Funded FTEs for the department total 61.50 in the 2016 budget. Personnel costs represent 38.87% of the total budget.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	918,188	1,331,307	1,410,167	971,951	1,178,920
Federal Grants	9,250,067	8,647,896	7,717,728	7,805,813	8,284,379
Operation Grants	7,905,595	1,495,416	3,619,385	2,465,559	1,815,629
Toledo Home Program	2,946,993	1,642,594	2,562,123	1,705,980	1,231,563
Expendable Trusts	235,877	112,511	169,434	71,195	31,263
Capital Improvement	307,057	19,431	0	0	0
Total	21,563,777	13,249,156	15,478,837	13,020,498	12,541,754

City of Toledo

2016 Proposed Operating Budget

Department of Neighborhoods

Expenditure Summary by Category - General Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	298,361	457,775	458,399	471,895	455,446
Overtime	8,235	25,349	6,046	22,400	10,000
Severance	8,588	(2,022)	0	0	0
Pension	58,970	77,175	67,741	69,201	65,162
Employment Taxes & Medical	97,057	142,167	133,385	141,733	156,322
Other Personnel Expenses	1,506	2,753	504	585	715
Salary Savings & Other Reimbursements	0	0	0	(115,600)	0
Supplies	65,540	69,655	4,364	9,046	15,424
Services	324,537	545,696	739,727	372,691	475,851
Capital Outlay	0	8,530	0	0	0
Other Non-Personnel Expenses	55,395	4,229	0	0	0
Total	918,188	1,331,307	1,410,167	971,951	1,178,920

Expenditure Summary by Category - All Funds

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	3,023,567	3,158,349	3,472,953	3,360,795	3,287,207
Overtime	55,317	33,620	27,911	50,000	10,000
Severance	20,173	(422)	42,198	0	0
Pension	575,213	523,769	520,615	477,510	461,610
Employment Taxes & Medical	1,161,737	842,488	1,109,511	1,005,091	1,102,441
Other Personnel Expenses	20,773	18,441	15,050	12,069	13,751
Salary Savings & Other Reimbursements	0	0	0	(115,600)	0
Supplies	59,797	97,736	98,620	144,367	87,127
Services	4,876,591	2,036,817	1,897,527	2,251,349	2,661,201
Capital Outlay	278,041	27,961	0	0	0
Other Non-Personnel Expenses	11,492,569	6,510,396	8,294,452	5,834,917	4,918,417
Total	21,563,777	13,249,156	15,478,837	13,020,498	12,541,754

City of Toledo

2016 Proposed Operating Budget

Department of Neighborhoods

Expenditure Summary by Category - All Funds by Division

Neighborhoods Administration

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	871,209	923,305	1,011,682	927,051	916,538
Overtime	1,384	2,879	923	0	0
Pension	158,847	153,521	153,140	129,787	128,315
Employment Taxes & Medical	341,705	201,686	497,246	276,940	312,623
Other Personnel Expenses	3,960	4,500	13,124	4,050	4,950
Supplies	(36,254)	13,523	11,579	20,990	25,999
Services	363,619	744,491	648,014	665,480	813,698
Capital Outlay	45,798	0	0	0	0
Other Non-Personnel Expenses	797,719	859,591	759,631	669,389	614,067
Total	2,547,987	2,903,496	3,095,339	2,693,687	2,816,190

Housing Division

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	1,163,276	1,168,628	1,270,024	1,272,823	1,295,952
Overtime	3,722	289	(463)	0	0
Severance	(985)	4,871	0	0	0
Pension	214,192	187,568	188,390	178,194	181,435
Employment Taxes & Medical	527,767	294,017	313,425	365,963	417,227
Other Personnel Expenses	7,353	5,400	900	5,400	6,601
Supplies	27,783	12,998	38,071	67,532	40,704
Services	2,742,308	46,785	118,096	384,075	203,151
Other Non-Personnel Expenses	8,230,587	3,496,335	5,417,214	3,018,178	2,157,000
Total	12,916,002	5,216,893	7,345,656	5,292,165	4,302,070

City of Toledo

2016 Proposed Operating Budget

Department of Neighborhoods

Expenditure Summary by Category - All Funds by Division

Third Party Partners

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Supplies	(27,129)				
Other Non-Personnel Expenses	2,442,458	2,154,470	2,117,607	2,147,350	2,147,350
Total	2,415,330	2,154,470	2,117,607	2,147,350	2,147,350

Code Enforcement

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	810,331	806,210	1,018,093	981,838	864,019
Overtime	21,082	5,300	7,305	20,000	5,000
Severance	21,157	(5,293)	0	0	0
Pension	159,769	130,752	147,093	140,257	121,663
Employment Taxes & Medical	250,276	283,461	289,173	304,055	300,971
Other Personnel Expenses	7,876	7,182	153	675	550
Salary Savings & Other Reimbursements	0	0	0	(115,600)	0
Supplies	5,127	21,555	5,725	9,402	10,800
Services	631,627	240,326	170,080	264,100	439,694
Other Non-Personnel Expenses	21,804	0	0	0	0
Total	1,929,049	1,489,492	1,637,622	1,604,727	1,742,697

Beautification Action Team

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	178,751	260,206	173,154	179,083	210,698
Overtime	29,130	25,152	20,146	30,000	5,000
Severance	0	0	42,198	0	0
Pension	42,405	51,928	31,993	29,272	30,197
Employment Taxes & Medical	41,989	63,324	9,668	58,133	71,620
Other Personnel Expenses	1,584	1,359	873	1,944	1,650
Supplies	90,270	49,660	43,245	46,443	9,624
Services	1,134,744	1,005,215	961,337	937,694	1,204,659
Capital Outlay	232,243	27,961	0	0	0
Total	1,751,116	1,484,805	1,282,614	1,282,569	1,533,448

City of Toledo

2016 Proposed Operating Budget

Department of Neighborhoods

Budgeted FTE History

<u>Neighborhoods Administration</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Accountant	1.00	0.00	0.00
Administrative Analyst 2	1.00	1.00	1.00
Administrative Analyst 4	2.00	1.00	1.00
Administrative Technician 1	1.00	1.00	1.00
Clerk Specialist 1	0.00	0.00	1.00
Clerk Specialist 2	0.00	0.00	4.00
Clerk/Non-Typist	1.00	1.00	0.00
Commissioner-Administrative Services	1.00	1.00	1.00
Director-Administrative Services	1.00	1.00	1.00
Intermediate Account Clerk	1.00	1.00	0.00
Planning Technician	0.50	0.50	0.50
Program Monitoring Specialist	5.00	4.00	4.00
Secretary 3	1.00	1.00	1.00
Senior Account Clerk	2.00	2.00	0.00
Senior Accountant	1.00	1.00	1.00
Senior Clerk	1.00	1.00	0.00
Staff Accountant	1.00	1.00	1.00
	20.50	17.50	17.50

<u>Housing Division</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrator-Administrative Services 2	1.00	1.00	1.00
Clerk Specialist 1	0.00	0.00	2.00
Commissioner-Administrative Services	1.00	1.00	1.00
Financial Assistance Specialist	0.00	2.00	2.00
Historical Review Specialist	1.00	1.00	1.00
Historical/Environmental Officer	1.00	1.00	1.00
Intermediate Clerk	3.00	2.00	0.00
Manager-Administrative Services	2.00	2.00	2.00
Neighborhood Development Specialist	7.00	4.00	4.00
Rehabilitation Specialist	2.00	2.00	2.00
Rehabilitation Technician	6.00	5.00	5.00
Relocation Officer	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
	26.00	23.00	23.00

City of Toledo
2016 Proposed Operating Budget

Department of Neighborhoods

Budgeted FTE History

<u>Code Enforcement</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Specialist	1.00	0.50	0.00
Chief General Inspector	1.00	1.00	1.00
Clerk Specialist 1	0.00	0.00	1.00
Clerk Specialist 2	0.00	0.00	2.00
Commissioner-Public Services	0.00	1.00	1.00
Director-Public Services	0.50	0.00	0.00
General Inspector	3.00	5.00	5.00
Intermediate Account Clerk	1.00	1.00	0.00
Intermediate Clerk	4.00	2.00	0.00
Manager-Administrative Services	2.00	0.00	0.00
Manager-Public Services	0.00	1.00	1.00
Property Maintenance And Zoning Inspector	8.67	7.00	6.00
Senior Clerk	0.00	1.00	0.00
Sign Inspector	0.00	0.50	0.00
Supervisor-Enforcement Support Staff	0.00	0.00	0.00
	21.17	20.00	17.00
<u>Beautification Action Team</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Account Clerk	0.00	0.00	0.00
Administrative Services Officer 1	0.00	1.00	1.00
Administrator-Public Services 1	1.00	0.00	0.00
Building And Grounds Maintenance Worker	1.00	1.00	1.00
Manager-Public Services	0.00	0.00	0.00
Mayor's Assistant 2	0.00	0.67	0.00
Supervisor-Recreation	2.00	1.00	2.00
	4.00	3.67	4.00
Grand Total	71.67	64.17	61.50

City of Toledo

2016 Proposed Operating Budget

Department of Economic and Business Development

The Department of Economic and Business Development implements programs and provides services integral to achieving the goals of the City's consolidated plan. By promoting Toledo's strategic location, the department assists in the attraction, growth and retention of business and industry. The Department of Development encompasses Economic Development and Real Estate. Combined, the two sections work to eliminate barriers and assist businesses by providing financial incentives and technical support. The department also includes the Division of Building Inspection.

Funding Sources:

The Department of Development is funded primarily through a combination of General Fund and Community Development Block Grant (CDBG) dollars.

2016 Highlights:

The 2016 budget funds 27.00 FTEs with a total personnel cost of \$2,264,038.

Funding for non-personnel expenditures totals \$1,559,018 and supports costs for property tax payments, business incentive payments, and operating expenditures for the Division of Building Inspection, including maintenance costs for the Accela inspection system.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	2,517,605	3,155,132	2,858,718	3,441,006	3,476,993
Street Construction, Maintenance & Repair	11,438	10,656	11,365	11,441	11,480
Federal Grants	484,925	167,737	152,143	187,364	202,659
Operation Grants	49,388	22,680	14,580	0	0
Expendable Trusts	0	0	2,719	0	0
Capital Improvement	0	338,374	711,708	0	0
Sewer	11,438	10,679	11,365	11,129	11,480
Utility Administration	53,390	49,733	52,998	51,229	53,399
Erie Street Market	123,815	47,858	109,176	98,306	0
Property Management	158,439	118,141	1,147,602	43,660	52,364
Small Business Development	30,780	17,798	7,132	23,925	14,681
Total	3,441,216	3,938,789	5,079,508	3,868,059	3,823,056

City of Toledo

2016 Proposed Operating Budget

Department of Economic and Business Development
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Expenditure Summary by Category - General Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	1,014,775	1,165,868	1,082,340	1,354,980	1,397,824
Overtime	24,503	58,009	77,485	40,759	71,500
Severance	16,340	(3,754)	62,851	0	0
Pension	198,986	195,367	161,807	195,404	205,705
Employment Taxes & Medical	299,615	247,477	258,306	360,128	429,531
Other Personnel Expenses	7,488	5,675	1,094	2,646	3,285
Salary Savings & Other Reimbursements	0	0	0	0	(122,825)
Supplies	59,852	22,794	12,578	35,595	59,619
Services	896,025	1,463,696	1,202,257	1,451,494	1,432,354
Other Non-Personnel Expenses	20	0	0	0	0
Total	2,517,605	3,155,132	2,858,718	3,441,006	3,476,993

Expenditure Summary by Category - All Funds

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	1,328,329	1,352,984	1,259,338	1,535,102	1,584,910
Overtime	33,536	60,139	79,861	41,419	71,500
Severance	16,340	(3,754)	62,851	0	0
Pension	260,059	230,430	192,581	220,713	231,897
Employment Taxes & Medical	465,944	261,073	275,469	414,659	494,446
Other Personnel Expenses	8,301	6,125	1,657	3,187	4,110
Salary Savings & Other Reimbursements	0	0	0	0	(122,825)
Supplies	61,528	22,811	41,943	36,595	59,619
Services	1,218,799	2,008,980	1,928,622	1,616,384	1,499,399
Capital Outlay	0	0	149,660	0	0
Other Non-Personnel Expenses	48,380	0	0	0	0
Operating Transfers	0	0	1,087,527	0	0
Total	3,441,216	3,938,789	5,079,508	3,868,059	3,823,056

City of Toledo

2016 Proposed Operating Budget

Department of Economic and Business Development
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Expenditure Summary by Category - All Funds by Division

Economic Development

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	237,559	294,361	272,955	326,751	303,632
Overtime	7,549	0	0	0	0
Pension	40,599	47,514	39,713	45,746	42,509
Employment Taxes & Medical	137,230	48,183	50,338	69,868	77,994
Other Personnel Expenses	363	450	450	711	810
Supplies	5,411	2,433	1,835	2,800	2,950
Services	868,632	1,290,706	1,267,449	1,067,208	1,134,127
Other Non-Personnel Expenses	48,360	0	0	0	0
Total	1,345,704	1,683,647	1,632,740	1,513,084	1,562,022

Real Estate

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	95,698	96,111	105,775	103,056	106,498
Pension	20,993	19,676	19,349	14,427	14,910
Employment Taxes & Medical	30,668	2,349	3,271	31,681	35,853
Other Personnel Expenses	450	450	450	451	550
Supplies	0	17	133	120	30,100
Services	23,362	17,924	19,760	227,004	101,573
Operating Transfers	0	0	1,087,527	0	0
Total	171,171	136,527	1,236,264	376,739	289,484

Erie Street Market

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Supplies	1,676	0	1,000	1,000	0
Services	122,139	47,858	108,176	97,306	0
Total	123,815	47,858	109,176	98,306	0

Building Inspection

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	995,072	962,513	880,608	1,105,295	1,174,780
Overtime	25,987	60,139	79,861	41,419	71,500
Severance	16,340	(3,754)	62,851	0	0
Pension	198,467	163,240	133,519	160,540	174,478
Employment Taxes & Medical	298,046	210,541	221,861	313,110	380,599
Other Personnel Expenses	7,488	5,225	757	2,025	2,750
Salary Savings & Other Reimbursements	0	0	0	0	(122,825)
Supplies	54,441	20,361	38,975	32,675	26,569
Services	204,666	652,492	533,237	224,867	263,699
Capital Outlay	0	0	149,660	0	0
Other Non-Personnel Expenses	20	0	0	0	0
Total	1,800,527	2,070,757	2,101,328	1,879,931	1,971,550

City of Toledo

2016 Proposed Operating Budget

Department of Economic and Business Development
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Budgeted FTE History

<u>Economic Development</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Technician 1	0.00	0.00	0.00
Business Development Specialist	0.00	1.00	0.00
Commissioner-Administrative Services	1.00	1.00	1.00
Director-Economic And Business Development	1.00	1.00	1.00
Manager-Administrative Services	1.00	0.00	0.00
Manager-Real Estate	0.00	1.00	1.00
Mayor's Assistant 1	1.00	0.00	0.00
Mayor's Assistant 2	0.00	0.00	1.00
	4.00	4.00	4.00

<u>Real Estate</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrator-Administrative Services 1	1.00	1.00	1.00
Clerk Specialist 2	0.00	0.00	1.00
Real Estate Records Clerk	1.00	1.00	0.00
	2.00	2.00	2.00

<u>Building Inspection</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Specialist	0.00	0.50	1.00
Building Inspector	2.75	3.50	3.00
Chief Building Inspector	0.00	1.00	0.00
Chief Building Official	0.00	0.00	1.00
Chief Electrical Inspector	1.00	1.00	1.00
Chief Plumbing Inspector	1.00	0.00	0.00
Clerk Specialist 1	0.00	0.00	2.00
Clerk Specialist 2	0.00	0.00	2.00
Commissioner-Public Services	0.00	1.00	1.00
Director-Public Services	0.50	0.00	0.00
Electrical Inspector	2.00	2.00	2.00
Heating Inspector	1.00	1.00	1.00
Intermediate Clerk	0.00	2.00	0.00
Permit Database Specialist	0.00	0.00	1.00
Permit Technician	3.00	3.00	2.00
Plans Examiner	2.00	2.00	2.00
Plumbing Inspector	1.00	1.00	1.00
Resident Building Official	1.00	0.00	0.00
Secretary 3	1.00	1.00	1.00
Senior Clerk	0.00	1.00	0.00
	16.25	20.00	21.00

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Grand Total	22.25	26.00	27.00
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City of Toledo

2016 Proposed Operating Budget

Department of Human Resources

The Human Resources Department supports its sister departments in all aspects of the employer-employee relationship. Responsible for employee selection and evaluation, benefits administration, union/employee relations, workers' compensation, training, and temporary workers, the Human Resources Department facilitates the delivery of City services by selecting, developing, and retaining the City's most valuable resource: a productive and competent workforce.

Funding Sources:

The Department of Human Resources operating expenditures and personnel are funded primarily by the General Fund. Funding allocated in the Workers' Compensation Fund covers the City's obligation to the State of Ohio. The department also funds a portion of its labor, services and supplies costs in this fund.

2016 Highlights:

The 2016 budget funds 17.00 FTEs for the Department of Human Resources, including 3 members of the Civil Service Commission. Total labor expenditures for the department are \$1,284,855 of which \$842,857 are allocated to the General Fund.

Non-personnel budget in the General Fund totals \$546,110 and supports on-boarding costs for new employees, testing costs for promotions in the safety forces, as well as training materials for all departments.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	1,461,865	1,381,793	1,342,708	1,492,644	1,388,967
Street Construction, Maintenance & Repair	18,064	10,811	15,972	16,924	17,424
Special Assessment	9,032	5,396	7,975	8,382	8,630
Capital Improvement	0	135,146	25,098	0	0
Utility Administration	52,725	32,417	47,863	50,451	51,943
Workers Compensation	4,318,967	4,733,457	5,396,132	7,164,915	8,483,794
Total	5,860,653	6,299,018	6,835,748	8,733,316	9,950,758

City of Toledo

2016 Proposed Operating Budget

Department of Human Resources

Expenditure Summary by Category - General Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	743,274	692,794	608,412	640,884	532,835
Overtime	28,287	3,161	10,150	36,000	13,500
Severance	76,060	13,831	0	0	0
Pension	120,309	115,809	97,763	94,764	76,487
Employment Taxes & Medical	207,293	190,315	181,518	217,249	215,745
Other Personnel Expenses	2,750	4,050	3,645	3,510	4,290
Supplies	49,322	16,368	14,080	37,613	22,529
Services	234,571	345,464	427,141	462,624	523,581
Total	1,461,865	1,381,793	1,342,708	1,492,644	1,388,967

Expenditure Summary by Category - All Funds

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	934,189	878,244	856,161	890,832	796,131
Overtime	32,809	3,254	11,771	36,000	14,120
Severance	76,060	27,446	0	0	59,276
Pension	161,123	151,518	139,446	129,756	112,198
Employment Taxes & Medical	257,259	253,941	236,524	289,891	296,530
Other Personnel Expenses	4,050	4,950	4,950	5,400	6,600
Supplies	51,359	16,869	14,080	41,113	27,429
Services	4,343,803	4,962,797	5,572,817	7,340,324	8,638,474
Total	5,860,653	6,299,018	6,835,748	8,733,316	9,950,758

City of Toledo
2016 Proposed Operating Budget

Department of Human Resources

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Analyst 1	5.00	2.00	4.00
Administrative Analyst 2	1.00	2.00	2.00
Administrative Analyst 3	3.00	5.00	2.00
Administrative Specialist 1	1.00	1.00	1.00
Administrative Technician 1	0.00	0.00	0.00
Board Member-Civil Service Commission	3.00	3.00	3.00
Chief-Bargaining & Representation	0.00	1.00	0.00
Clerk 1	0.00	0.00	1.00
Clerk 2	0.00	1.00	1.00
Commissioner-Administrative Services	1.00	1.00	1.00
Director-Administrative Services	0.00	0.00	0.00
Manager-Administrative Services	2.00	1.00	1.00
Secretary 1	1.00	0.00	0.00
Secretary 2	0.00	1.00	1.00
Grand Total	17.00	18.00	17.00

City of Toledo

2016 Proposed Operating Budget

Department of Information & Communications Technology

The Department of Information and Communications Technology (ICT) provides reliable, secure electronic communications for the business-based use of all City departments. The Information and Communications Technology Department is responsible for all internal network services for the City.

Funding Sources:

As an internal service department, ICT is funded through user charges assessed to other departments and divisions for telecommunication and computer support services. Additionally, three support team members are funded partially by the Utility Administrative Services Fund.

2016 Highlights:

The ICT 2016 budget supports 17.25 FTEs with a total labor cost of \$1,596,993. ICT staff provide 24/7 365 day support to the City's departments and divisions that support the citizens of Toledo.

Services and supplies expenditures total \$3,504,445 of the 2016 budget.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Capital Improvement	367,174	318,091	484,732	0	0
Utility Administration	256,017	140,604	173,582	181,490	139,639
Information & Communication Technology	2,867,436	2,877,359	3,342,819	5,220,268	4,961,799
Total	3,490,626	3,336,053	4,001,132	5,401,758	5,101,438

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	765,330	730,309	790,211	1,153,207	1,087,388
Overtime	7,766	12,049	30,122	28,764	25,000
Severance	51,778	8,231	111,387	61,080	0
Pension	154,240	135,117	130,186	162,503	155,734
Employment Taxes & Medical	209,777	190,756	182,340	311,699	321,353
Other Personnel Expenses	3,600	3,600	1,367	6,820	7,518
Supplies	380,283	296,613	449,140	141,650	253,100
Services	1,917,852	1,959,377	2,306,379	3,536,035	3,251,345
Total	3,490,626	3,336,053	4,001,132	5,401,758	5,101,438

City of Toledo
2016 Proposed Operating Budget

Department of Information & Communications Technology
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Budgeted FTE History

	2014 Budget	2015 Budget	2016 Proposed
Administrator-Administrative Services 2	2.00	3.00	3.00
Administrator-Administrative Services 3	1.00	1.00	1.00
Administrator-Public Services 2	0.00	1.00	1.00
Clerk Specialist 2	0.00	0.00	1.00
Data Communications Specialist	2.00	2.00	2.00
Data Communications Technician	1.00	2.00	1.50
Director-Administrative Services	1.00	1.00	1.00
Engineering Technician	0.00	3.00	3.00
Manager-Administrative Services	1.00	0.00	1.00
Mayor's Assistant 2	0.00	1.00	0.00
Programmer/Analyst	2.00	1.00	0.75
Secretary 3	1.00	1.00	1.00
Senior Clerk	2.00	2.00	0.00
Senior Professional Engineer	0.00	1.00	1.00
Systems Analyst	0.00	0.00	0.00
Grand Total	13.00	19.00	17.25

City of Toledo

2016 Proposed Operating Budget

Department of Public Service

The Department of Public Service strives to provide quality, efficient and timely services to the citizens of the City of Toledo in the most cost-effective manner through the utilization of innovative practices, state-of-the-art technology and a courteous, well-trained workforce. The department is responsible for snow and ice control, leaf collection, bridge, street and traffic control maintenance, management of the City's landfill, and operation of the City's parks and recreational facilities. Additionally, the department includes the Division of Facility and Fleet Operations which provides vehicle and facility management to other City departments.

The Department of Public Service is comprised of the following five divisions: Transportation, Streets, Bridges and Harbor, Solid Waste, Facility and Fleet Operations and the Division of Parks, Recreation and Forestry.

The Division of Transportation provides and maintains safe and efficient traffic flow on public roadways in the City using accepted design practices and appropriate traffic control devices. The division is responsible for traffic control planning and design and operation and maintenance of traffic control devices and systems.

The Division of Streets, Bridges and Harbor (SB&H) is responsible for keeping the streets of the City safe for vehicular traffic throughout the year. This includes leading all snow and ice removal, leaf collection and street sweeping efforts. The division also performs minor street repair and restoration, as well as conducts all bridge work for the City including inspection, maintenance, rehabilitation and replacement.

The Division of Solid Waste operates the landfill within regulatory compliance of the Ohio Environmental Protection Agency.

The Division of Facility and Fleet Operations is an internal service division that keeps the City's fleet and buildings continually operational. Fleet operations is responsible for maintenance, repair and fueling of the City's fleet, as well as vehicle and equipment acquisition. Facility operations is responsible for building maintenance and repair and recommending facility design and construction. The unit ensures a healthy, functional, aesthetic and sustainable building environment for City employees and the public.

The Division of Parks, Recreation and Forestry is dedicated to the effective management of Toledo's greenspaces thereby improving the quality of life for all citizens and visitors. The division includes: Natural Resources Administration, Parks & Forestry and Recreation. Parks & Forestry is responsible for the maintenance and management of street trees, parks, boulevards & triangles, weed control and cemeteries. Recreation operates the City's recreational facilities, maintains athletic fields, and administers programs and events including Pumpkinarama, the Fishing Rodeo, and concerts at Ottawa Park.

City of Toledo

2016 Proposed Operating Budget

Department of Public Service

Funding Sources:

The Department of Public Service receives funding from a variety of sources:

Transportation is funded with both street construction, maintenance and repair (SCM&R) dollars and capital improvement dollars.

The Division of Streets, Bridges and Harbor receives assessed, SCM&R and capital improvement funding.

The Division of Solid Waste is supported primarily by the General Fund.

The Division of Facility and Fleet Operations is funded through charges assessed to user divisions. Labor, supplies and service costs are budgeted in the Fleet Maintenance and Facility Operations internal service funds.

The Division of Parks, Recreation and Forestry uses General Fund and assessed dollars to support operations.

2016 Highlights:

The Division of Transportation budget supports 48.00 FTEs and allocates \$1,803,606 for services, supplies and capital expenditures. Of the division's 48.00 FTEs, 26.00 are dedicated to sign and signal maintenance and control while the remaining provide administrative support and engineering services.

The 2016 budget for SB&H allocates \$13,104,543 for labor expenditures and \$13,725,908 for services, supplies and capital. The budget supports 183.60 FTEs who rotate seasonally between street maintenance and pothole repair, street sweeping, leaf collection and snow and ice control. The division also completes vacant property demolitions.

The Division of Solid Waste has allocated approximately \$975,000 in 2016 to cover Ohio EPA and county tipping fees. These fees account for 20.33% of the division's total budget.

The 2016 budget for fleet operations allocates over \$6,434,381 for fuel and equipment to maintain the City's fleet. In addition to this non-personnel allocation, the budget also supports 63.80 FTEs with a total labor cost of \$4,654,435.

The internal service fund budget for facility operations allocates 46.50% for labor expenditures, and 53.50% for services and supplies.

The 2016 budget for the Division of Parks, Recreation & Forestry includes \$6,947,378 for labor related expenditures and \$9,391,419 for non-labor expenditures.

City of Toledo

2016 Proposed Operating Budget

Department of Public Service

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	8,462,210	8,313,328	7,498,895	8,215,374	8,743,291
Golf Improvements	0	246,000	246,000	246,000	246,000
Parkland Replacement	0	110,419	0	0	0
Marina Development	49,856	132,272	71,004	78,000	20,259
Cemetery Maintenance	18,661	18,000	27,000	23,800	23,800
Street Construction, Maintenance & Repair	9,882,611	8,439,367	10,957,591	11,030,874	10,253,519
Operation Grants	0	11,570	93,867	0	0
Toledo City Parks	0	85	0	0	0
Expendable Trusts	2,670,430	2,324,582	2,669,275	2,019,276	2,073,039
Special Assessment	18,105,176	19,950,969	25,145,899	25,291,242	25,120,572
Capital Improvement	6,440,837	7,106,504	5,461,344	1,527,158	1,562,733
Water	404,304	371,552	469,003	475,066	510,522
Sewer	824,029	918,390	978,482	852,283	912,349
Storm Water	418,741	367,313	403,933	438,377	464,786
Utility Administration	69,262	92,732	89,021	0	0
Marina Operating	(996)	0	0	0	0
Municipal Garage	11,630,625	10,841,072	12,942,434	12,090,700	12,128,634
Capital Replacement	4,704,611	3,180,782	1,186,798	0	1,433,124
Facility Operations	3,321,099	2,913,956	3,010,296	3,095,433	3,219,397
Total	67,001,456	65,338,893	71,250,840	65,383,583	66,712,027

City of Toledo

2016 Proposed Operating Budget

Department of Public Service

Expenditure Summary by Category - All Funds and Divisions

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	15,798,739	14,927,390	16,949,989	18,057,001	18,563,998
Overtime	1,570,331	2,093,445	3,075,288	2,381,166	2,322,028
Severance	266,764	253,612	228,590	647,783	555,333
Pension	3,365,107	2,765,990	2,976,340	2,839,133	2,904,988
Employment Taxes & Medical	5,527,283	4,997,781	5,475,916	6,230,407	7,214,223
Other Personnel Expenses	50,848	85,776	85,140	81,736	164,177
Salary Savings & Other Reimbursements	(38,205)	(208,293)	(64,922)	0	(2,157,550)
Supplies	11,342,159	10,152,008	13,690,162	12,248,341	10,934,404
Services	22,855,083	23,982,762	25,339,355	21,854,687	23,855,512
Capital Outlay	5,258,872	4,997,206	2,564,284	384,008	262,483
Other Non-Personnel Expenses	60,385	1,045,217	684,698	413,320	1,846,431
Operating Transfers	944,088	246,000	246,000	246,000	246,000
Total	67,001,456	65,338,893	71,250,840	65,383,583	66,712,027

Expenditure Summary by Category - All Funds and Divisions

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	15,798,739	14,927,390	16,949,989	18,057,001	18,563,998
Overtime	1,570,331	2,093,445	3,075,288	2,381,166	2,322,028
Severance	266,764	253,612	228,590	647,783	555,333
Pension	3,365,107	2,765,990	2,976,340	2,839,133	2,904,988
Employment Taxes & Medical	5,527,283	4,997,781	5,475,916	6,230,407	7,214,223
Other Personnel Expenses	50,848	85,776	85,140	81,736	164,177
Salary Savings & Other Reimbursements	(38,205)	(208,293)	(64,922)	0	(2,157,550)
Supplies	11,342,159	10,152,008	13,690,162	12,248,341	10,934,404
Services	22,855,083	23,982,762	25,339,355	21,854,687	23,855,512
Capital Outlay	5,258,872	4,997,206	2,564,284	384,008	262,483
Other Non-Personnel Expenses	60,385	1,045,217	684,698	413,320	1,846,431
Operating Transfers	944,088	246,000	246,000	246,000	246,000
Total	67,001,456	65,338,893	71,250,840	65,383,583	66,712,027

City of Toledo

2016 Proposed Operating Budget

Department of Public Service

Expenditure Summary by Category

<u>Transportation</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	2,107,764	1,981,204	2,236,643	2,367,605	2,459,646
Overtime	95,249	78,699	82,483	93,526	95,366
Severance	50,450	124,156	18,075	144,964	193,271
Pension	434,047	327,779	336,814	339,566	347,982
Employment Taxes & Medical	660,094	585,188	658,999	742,251	854,080
Other Personnel Expenses	7,375	8,583	2,173	14,787	16,187
Salary Savings & Other Reimbursements	(19,710)	(33,287)	(36,060)	0	(305,000)
Supplies	464,775	419,755	414,047	576,057	535,384
Services	1,428,206	1,081,956	1,541,598	875,617	1,267,222
Capital Outlay	357,378	105,159		1,000	1,000
Total	5,585,628	4,679,191	5,254,773	5,155,373	5,465,138

<u>Streets, Bridges & Harbor</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	6,771,215	6,113,179	7,027,864	7,452,196	7,893,185
Overtime	960,551	1,328,313	2,227,093	1,581,500	1,476,510
Severance	100,241	22,027	28,138	131,769	59,962
Pension	1,516,166	1,225,137	1,383,773	1,260,436	1,310,054
Employment Taxes & Medical	2,378,962	2,080,795	2,351,381	2,691,167	3,180,079
Other Personnel Expenses	29,734	49,172	68,518	15,450	94,253
Salary Savings & Other Reimbursements	(4,119)	(10,533)	(24,667)	0	(909,500)
Supplies	3,356,082	2,672,474	4,826,890	4,253,044	3,101,022
Services	10,427,925	8,219,976	12,250,509	8,693,176	10,404,403
Capital Outlay	4,255,340	2,626,686	1,414,910	338,008	220,483
Other Non-Personnel Expenses	0	209,406	0	0	1,155,002
Total	29,792,097	24,536,633	31,554,407	26,416,746	27,985,453

<u>Waste Disposal</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	600,597	575,898	688,747	711,189	710,233
Overtime	34,542	44,878	33,702	47,658	54,842
Severance	0	17,918	38,731	26,278	77,374
Pension	119,809	97,964	107,339	106,642	105,132
Employment Taxes & Medical	187,612	160,803	192,622	222,748	250,378
Other Personnel Expenses	900	1,340	1,819	1,350	1,350
Supplies	88,555	73,794	25,255	82,350	82,286
Services	2,756,087	4,226,525	2,768,455	2,692,272	3,099,102
Capital Outlay	0	1,593,402	482,339	0	0
Other Non-Personnel Expenses	20,000	496,468	684,138	413,320	413,307
Total	3,808,102	7,288,988	5,023,149	4,303,807	4,794,004

City of Toledo

2016 Proposed Operating Budget

Department of Public Service

Expenditure Summary by Category

<u>Fleet Operations</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	2,485,371	2,568,253	2,810,172	2,803,936	2,892,072
Overtime	107,589	180,212	346,548	250,594	290,310
Severance	(9,342)	31,673	35,729	12,776	53,820
Pension	492,015	442,216	469,676	426,390	444,415
Employment Taxes & Medical	880,912	828,505	823,425	950,970	1,111,576
Other Personnel Expenses	4,778	17,705	4,481	41,422	42,242
Salary Savings & Other Reimbursements	0	0	0	0	(180,000)
Supplies	6,643,595	6,059,319	7,513,904	6,552,636	6,434,381
Services	992,594	692,602	940,772	1,026,976	1,014,818
Capital Outlay	237,300	386,402	8,034	25,000	25,000
Total	11,834,812	11,206,885	12,952,742	12,090,700	12,128,634

<u>Facilities Operations</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	1,031,248	909,304	1,032,515	1,060,828	1,037,354
Overtime	46,584	62,190	59,278	64,888	62,000
Severance	0	57,771	0	5,739	0
Pension	204,930	151,250	159,710	156,128	153,910
Employment Taxes & Medical	350,179	298,649	301,252	343,566	387,411
Other Personnel Expenses	2,605	2,918	859	4,786	5,166
Salary Savings & Other Reimbursements	0	0	(836)	0	(60,000)
Supplies	381,061	367,857	303,942	313,401	313,552
Services	2,624,954	2,657,233	2,595,318	1,910,429	2,170,172
Capital Outlay	25,232	143,136	11,594	20,000	16,000
Other Non-Personnel Expenses	0	26,705	0	0	0
Operating Transfers	614,088	0	0	0	0
Total	5,280,880	4,677,014	4,463,631	3,879,765	4,085,565

<u>Natural Resources</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	11,539	0	12,459	0	0
Overtime	321	0	0	0	0
Pension	1,660	0	1,744	0	0
Employment Taxes & Medical	17,758	10,253	12,104	0	0
Supplies	420	3,526	0	0	0
Services	73,655	83,454	78,780	67,053	0
Other Non-Personnel Expenses	18,260	2,617	0	0	0
Total	123,614	99,850	105,087	67,053	0

City of Toledo

2016 Proposed Operating Budget

Department of Public Service

Expenditure Summary by Category

<u>Recreation</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	318,875	327,897	335,615	365,135	379,763
Overtime	37,854	26,884	15,996	57,000	57,000
Severance	41,903	0	58,961	0	0
Pension	66,136	61,620	53,805	59,099	61,146
Employment Taxes & Medical	110,823	107,171	105,318	120,987	141,699
Other Personnel Expenses	756	1,170	873	450	550
Supplies	59,575	191,049	201,591	39,319	36,549
Services	942,059	1,157,468	1,277,577	970,912	917,868
Capital Outlay	24,271	19,942	0	0	0
Other Non-Personnel Expenses	17,401	310,021	560	0	0
Operating Transfers	0	246,000	246,000	246,000	246,000
Total	1,619,654	2,449,221	2,296,294	1,858,902	1,840,575

<u>Parks & Forestry</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	2,472,129	2,451,655	2,805,510	3,296,112	3,191,745
Overtime	287,643	372,268	309,740	286,000	286,000
Severance	83,512	67	48,955	326,257	170,906
Pension	530,343	460,025	463,480	490,872	482,349
Employment Taxes & Medical	940,943	926,418	1,030,816	1,158,718	1,289,000
Other Personnel Expenses	4,701	4,887	6,417	3,491	4,429
Salary Savings & Other Reimbursements	(14,376)	(164,473)	(3,360)	0	(703,050)
Supplies	348,097	364,235	404,534	431,534	431,230
Services	3,609,603	5,863,549	3,886,346	5,618,251	4,981,926
Capital Outlay	359,352	122,479	647,407	0	0
Other Non-Personnel Expenses	4,724	0	0	0	278,122
Operating Transfers	330,000	0	0	0	0
Total	8,956,670	10,401,110	9,599,844	11,611,235	10,412,657

City of Toledo
2016 Proposed Operating Budget

Department of Public Service

Budgeted FTE History

<u>Transportation</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Specialist	1.00	1.00	1.00
Clerk Specialist 1	0.00	0.00	1.00
Commissioner-Public Services	1.00	1.00	1.00
Drafter	2.00	2.00	2.00
Engineering Associate	3.00	3.00	3.00
Equipment Operator	2.00	2.00	2.00
Intermediate Clerk	1.00	1.00	0.00
Intermediate Traffic Technician	1.00	1.00	1.00
Painter	3.00	3.00	3.00
Professional Engineer	1.00	0.00	0.00
Secretary	1.00	0.00	0.00
Secretary 2	0.00	1.00	1.00
Senior Professional Engineer	2.00	2.00	2.00
Senior Storekeeper	1.00	1.00	1.00
Senior Traffic Signal Technician	3.00	3.00	3.00
Senior Traffic Technician	3.00	3.00	3.00
Sign Painter	2.00	2.00	2.00
Sign Poster	2.00	2.00	2.00
Staff Professional Engineer	1.00	1.00	1.00
Superintendent-Sign Shop	1.00	1.00	1.00
Superintendent-Traffic Signals	1.00	1.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Traffic Signs And Painting	1.00	1.00	1.00
Traffic Counter	1.00	0.00	0.00
Traffic Signal Technician	11.00	11.00	11.00
Traffic Technician	1.00	1.00	1.00
Utility Worker	3.00	3.00	3.00
	50.00	48.00	48.00

City of Toledo
2016 Proposed Operating Budget

Department of Public Service

<u>Streets, Bridges & Harbor</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Operations Officer	1.00	1.00	1.00
Administrator-Public Services 1	2.00	1.00	1.00
Bridge Mechanic	9.00	9.00	9.00
Bridge Operator	5.00	5.00	5.00
Clerk	1.00	1.00	0.00
Clerk Specialist 1	0.00	0.00	5.00
Clerk Specialist 2	0.00	0.00	1.00
Commissioner-Public Services	3.00	2.00	1.00
Director-Public Services	1.00	1.00	1.00
Dispatcher	1.00	1.00	0.00
Engineering Associate	2.00	2.00	3.00
Equipment And Records Technician	1.00	1.00	1.00
General Foreman-Streets	10.00	10.00	10.00
Heavy Equipment Operator	45.00	44.00	46.00
Intermediate Clerk	2.00	4.00	0.00
Maintenance Worker I	73.00	70.00	72.00
Manager-Public Services	2.00	2.00	3.00
Secretary 2	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Senior Bridge Mechanic	3.00	3.00	3.00
Senior Clerk	1.00	1.00	0.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	2.00	2.00	2.00
Senior Utility Worker	11.00	11.00	11.00
Staff Professional Engineer	1.00	1.00	1.00
Storekeeper	0.00	0.00	0.60
Superintendent-Streets	1.00	1.00	1.00
Supervisor-Bridge Maintenance	1.00	1.00	1.00
Supervisor-Street Operations	1.00	1.00	1.00
Trades Mechanic	0.00	0.00	1.00
	182.00	178.00	183.60

City of Toledo
2016 Proposed Operating Budget

Department of Public Service

<u>Waste Disposal</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Specialist	1.00	1.00	1.00
Automotive Repair Technician	1.00	1.00	1.00
Intermediate Clerk	1.00	1.00	1.00
Landfill Equipment Operator	6.00	6.00	6.00
Manager-Public Services	1.00	1.00	1.00
Staff Professional Engineer	1.00	1.00	1.00
Superintendent-Waste Disposal	1.00	1.00	1.00
Tandem Truck Driver	1.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
	14.00	14.00	14.00
<u>Fleet Operations</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Account Clerk	0.00	0.00	0.00
Administrative Specialist	0.60	0.60	0.60
Administrator-Public Services 1	1.00	1.00	1.00
Automotive Repair Technician	30.00	29.00	29.00
Automotive Service Worker	16.00	16.00	16.00
Clerk Specialist 1	0.00	0.00	1.00
Clerk Specialist 2	0.00	0.00	2.00
Commissioner-Public Services	0.60	0.60	0.60
Data Entry Clerk	0.00	0.00	0.00
Dispatcher	1.00	1.00	0.00
Equipment And Records Technician	1.00	1.00	1.00
Intermediate Account Clerk	1.00	1.00	0.00
Motor Equipment Technician	1.00	1.00	1.00
Secretary 2	0.60	0.60	0.60
Senior Account Clerk	0.00	0.00	0.00
Supervisor-Automotive Maintenance	4.00	5.00	5.00
Supervisor-Vehicle Parts	1.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
Vehicle Parts Storekeeper	3.50	3.00	3.00
Welder-Blacksmith	1.00	1.00	1.00
	63.30	62.80	63.80

City of Toledo
2016 Proposed Operating Budget

Department of Public Service

<u>Facility Operations</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Account Clerk	0.00	0.00	0.00
Administrative Specialist	0.40	0.40	0.40
Administrator-Public Services 1	1.00	1.00	1.00
Building And Grounds Maintenance Worke	3.00	2.75	3.00
Carpenter	3.00	3.00	3.00
Clerk Specialist 2	0.00	0.00	1.00
Commissioner-Public Services	0.40	0.40	0.40
Data Entry Clerk	0.00	0.00	0.00
Electrician	2.00	2.00	2.00
Intermediate Account Clerk	1.00	1.00	0.00
Intermediate Clerk	0.00	0.00	0.00
Manager-Public Services	1.00	1.00	0.00
Painter	3.00	2.75	2.00
Plumber-Steamfitter	1.00	1.00	1.00
Secretary 2	0.40	0.40	0.40
Senior Building And Grounds Maintenance	1.00	1.00	1.00
Senior Clerk	0.00	0.00	0.00
Senior Storekeeper	1.00	1.00	1.00
Supervisor-Maintenance And Repair	2.00	2.00	2.00
Trades Mechanic	3.00	2.75	3.00
Utility Worker	0.00	0.00	1.00
	23.20	22.47	22.20

<u>Natural Resources Administration</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Clerk/Non-Typist	0.00	0.00	0.00
Intermediate Clerk	1.00	0.00	0.00
	1.00	0.00	0.00

City of Toledo

2016 Proposed Operating Budget

Department of Public Service

<u>Recreation</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrator-Administrative Services 1	0.00	0.05	0.05
Athletic Activities Aide	0.00	0.00	0.00
Athletic Activities Coordinator	1.00	1.00	0.90
Building And Grounds Maintenance Worker	1.00	1.00	1.00
Manager-Public Services	1.00	1.00	1.00
Marina Coordinator	0.00	0.00	0.00
Mayor's Assistant 2	1.00	1.00	1.00
Recreation Aide	2.00	2.00	2.00
Recreation Technician	1.00	0.75	1.00
Supervisor-Recreation	1.00	1.00	1.10
	8.00	7.80	8.05

<u>Parks & Forestry</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 1	0.00	0.95	0.95
Administrator-Public Services 1	1.00	0.00	0.00
Administrator-Public Services 2	1.00	1.00	0.00
Building And Grounds Maintenance Worker	9.00	9.00	8.00
Cemeteries Maintenance Worker	0.00	1.00	1.00
Chief Horticulturist	1.00	1.00	1.00
Clerk Specialist 1	0.00	0.00	4.00
Clerk Specialist 2	0.00	0.00	2.00
Clerk/Non-Typist	1.00	0.00	0.00
Commissioner-Public Services	0.00	0.00	1.00
Equipment Repair Technician	1.00	2.00	3.00
Foreman-Parks	2.00	2.00	2.00
Forestry Crew Leader	10.00	10.00	10.00
Forestry Inspector	2.00	2.00	2.00
Heavy Equipment Operator	1.00	0.00	0.00
Intermediate Account Clerk	1.00	0.00	0.00
Intermediate Clerk	3.00	4.00	0.00
Manager-Public Services	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Sr. Building And Grounds Maintenance Worker	0.00	0.00	0.00
Senior Clerk	3.00	3.00	0.00
Senior Equipment Repair Technician	1.00	1.00	1.00
Superintendent-Parks	1.00	1.00	1.00
Supervisor-Forestry	3.00	3.00	3.00
Tandem Truck Driver	1.00	1.00	1.00
Tree Maintenance Worker	1.00	1.00	1.00
Tree Service Worker	26.00	24.00	24.00
Utility Worker	7.00	6.00	5.00
Weed Control Coordinator	1.00	1.00	1.00
95	80.00	76.95	74.95

Grand Total	421.50	410.01	414.60
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City of Toledo

2016 Proposed Operating Budget

Department of Public Utilities

As a customer-service organization, the Department of Public Utilities provides services which exceed expectations in regards to safe, economical and superior drinking water, drainage and waste water services, and an environmentally safe community.

The City owns and operates a waterworks system as a self-supporting enterprise that in 2014 produced an average of 72.5 million gallons of water per day, with a peak flow of 102.8 million gallons of water per day, for approximately 130,000 residential, commercial/institutional and industrial customers in the City and certain surrounding areas in Northwest Ohio and Southeast Michigan. The City estimates that approximately 500,000 people are served by the Water System. Water is drawn from Lake Erie, treated at the City's Collins Park Water Treatment Plant, which has a capacity of 120 million gallons of water per day, and then distributed through approximately 1,165 miles of water lines, over 50% of which were installed before 1930. The estimated replacement cost of the Water System is approximately \$1.362 billion. The Water System is operated by the Division of Water Treatment and the Division of Water Distribution of the City's Department of Public Utilities.

The City has maintained and used reserves to pay the costs of routine, ongoing maintenance, repairs, replacements of portions of the Water System as necessary and of constructing certain improvements and extensions. The City has spent an average of approximately \$14.8 million annually for replacements, improvements and extensions for the Water System over the past 10 years. In 2013, the City issued \$197,130,000 of Water System Revenue Improvement and Refunding Bonds to pay a portion of this cost.

The City also owns and operates a sanitary sewage collection and treatment system as a self-supporting enterprise that in 2014 collected and treated approximately 62.1 million gallons of wastewater per day from approximately 98,496 residential, commercial, institutional and industrial customers in the City and approximately 5,285 such customers outside of the City. The City estimates that approximately 320,000 people are served by the Sewer System. Wastewater is collected by 961 miles of local and interceptor sanitary sewers owned by the City. The local sewers serving 80% of the City's sewered area carry only sanitary sewage, while the remaining 20% of the City's sewered area is served by combined sewers that carry sanitary sewage and, in wet weather, storm water. The local sewers flow into interceptor sewers that carry the wastewater to the City's treatment plant for treatment.

The Department of Public Utilities includes the following divisions: Public Utilities Administration, Water Treatment, Water Distribution, Engineering Services, Water Reclamation, Sewer and Drainage Services and Environmental Services. The divisions are primarily supported by the Water and Sewer Funds, with very little General Fund support.

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The Division of Public Utilities Administration provides comprehensive billing, collections and customer service in an efficient, cost-effective, and responsive manner to residents, businesses, and governmental jurisdictions within the greater Toledo metropolitan areas. Utilities Administration provides the primary administrative fiscal and operational control functions for the department. It consists of the sections of Accounting, Billing, Customer Service, Legal, DPU/SAP Support, Records, Call City Hall, Administrative Support, Toledo Public Power (TPP) and the Toledo Waterways Initiative (TWI).

The Division of Water Treatment is responsible for the effective production, filtration, and quality control of water for the City of Toledo. The division's responsibility starts at the source of raw water, Lake Erie, and extends throughout the treatment process. This division operates and maintains the largest softening plant on Lake Erie which filters an average of 120 million gallons of water per day. In 2014 the division began replacing and upgrading the water plant and component facilities. These major capital projects are bond funded.

The Water Distribution division uses the most responsive and efficient methods possible to supply uninterrupted water service to the citizens of Toledo and metropolitan areas. The division constructs, installs, repairs and maintains fire hydrants, water taps, water meters and the underground assets associated with the conveyance of water.

Engineering Services provides planning, engineering and construction administration for major infrastructure improvements and assists in supporting other operating divisions with their engineering needs. The division is responsible for coordinating the replacement and upgrade of the city's utility distribution and transportation systems. This includes water lines, sanitary sewers and storm water facilities, public sidewalks, pedestrian ramps, streets and alleys. In addition, Engineering Services is responsible for street lighting, plan reviews, inspection of construction within the public rights of way and open space planning.

The Division of Water Reclamation works to protect and enhance public health, property and the environment through the efficient and progressive treatment of wastewater in compliance with the state of Ohio and national standards. The major function of Water Reclamation is the operation and maintenance of the Bay View Waste Water Treatment Plant. The facility provides treatment services to an area of approximately 100 square miles, of which 84 miles are located within the City of Toledo. The population of the service area is approximately 320,000 people.

The Division of Sewer and Drainage Services operates and maintains the sanitary sewer, storm sewer and ditch drainage systems, providing innovative, cost effective, uninterrupted service to the citizens of the City of Toledo. There are five sections in the division: Cleaning, Construction, Ditch Maintenance, Engineering and Inspection, and Administration. Together these sections are responsible for maintaining the 955 miles of sanitary sewer and 986 miles of storm sewer drainage system. This involves routine cleaning and repair, maintaining the proper flow of the City's 64 miles of open ditch drainage systems and providing direct support to field personnel engaged in the cleaning and repair of storm and sanitary sewers and ditches.

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The Environmental Services division's goal is to ensure environmentally safe air and water for the Toledo metropolitan area. The division takes pride in serving as an environmental consultant for the City's other departments and divisions. The division performs, coordinates and oversees environmental site assessments and environmental cleanup projects for city owned parcels and city redevelopment projects. The division promotes a better understanding and awareness of the challenges that exist in air and water pollution in Toledo through numerous community outreach programs such as Clean Your Streams Day and the Household Hazardous Materials Program.

Funding Sources:

The Department of Public Utilities is primarily supported by the Water, Sewer and Storm Water Operating funds, with minimal General Fund support.

The Division of Public Utilities Administration is supported by the Utility Administrative Services Fund. This fund receives revenues from the water, sewer and storm water utilities. Additionally, support for the Call City Hall office, which in 2016 is budgeted under Utilities Administration, comes from assessed and general fund dollars.

The Division of Water Treatment is funded 100% with water operating dollars.

The Division of Water Distribution is funded primarily by the Water Operating Fund and the Utility Administrative Services Fund.

The Division of Engineering Services receives support from several funds. This includes SCM&R, capital improvement, sewer operating and water operating funding.

The Division of Water Reclamation is funded largely with sewer operating dollars. A small portion of funding comes from the Storm Water Fund.

The Division of Sewer & Drainage Services is supported by the Sewer Operating and Storm Water Operating Funds.

The Division of Environmental Services receives support from general and utility operating fund dollars, as well as state grant awards. The division annually receives state water and air grants that support personnel and other services. The General Fund provides a local match for these dollars.

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2016 Highlights:

Utilities Administration

The 2016 budget supports 99.00 FTEs with a total labor cost of \$6,941,031. Non-labor budget totals \$17,302,030 and supports administrative functions including the SAP billing system and postage and mailing expenditures. The division has implemented a cost-effective on-line billing function to allow customers to view their bills and make payments electronically in “real time.”

Water Treatment

The division's 2016 budget supports 105.00 FTEs with a total labor cost of \$7,832,135. Of the division's supply and services budget of \$20,378,670 a total of \$12,000,000 is allocated for chemicals and spent lime disposal.

Water Distribution

In 2016 the Division of Water Distribution is supported 74.82% by the Water Operating Fund and 25.17% by the Utility Administrative Services Fund. The division's total budget of \$12,793,996 allocates \$9,350,076 for labor related expenditures.

Engineering Services

The budget for Engineering Service funds 64.05 FTEs with a total labor cost of \$4,518,108. Non-personnel expenditures for supplies and services total \$1,993,764.

Water Reclamation

The 2016 budget for Water Reclamation supports 123.95 FTEs with a total labor cost of \$9,489,763. Non-personnel expenditures account for 52.06% of total budget and include bulk treatment chemicals, spent lime disposal and electricity costs for the plant. Combined, these three items total over \$5,500,000.

The 2016 budget supports the completion of the Toledo Waterways Initiative (TWI) Oakdale Storage Basin construction, and the beginning phases of the TWI Ottawa River Storage Basin.

Sewer & Drainage Services

The Division of Sewer and Drainage Services 2016 budget supports 118.00 FTEs and has decreased by 11.00 FTEs from 2015 budget levels. Of this total, 72.50 FTEs are funded by the Sewer Operating Fund and 45.50 are funded by the Storm Water Fund. Labor expenditures represent 56.36% of the total budget.

Environmental Services

The 2015 Environmental Services budget funds 46.85 FTEs across several funds. Labor expenditures account for the largest portion of the division's total budget at 78.44% of the total.

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Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	256,158	353,651	406,404	458,418	449,601
Street Construction, Maintenance & Repair	966,806	806,168	1,042,876	1,518,038	1,382,435
Operation Grants	3,907,504	2,566,273	2,981,927	1,399,012	1,370,187
Expendable Trusts	29,886	55,895	51,037	0	0
Special Assessment	380,336	356,433	372,279	501,992	496,515
Capital Improvement	31,975,746	37,399,584	27,342,671	2,674,403	1,510,429
Special Assessment Improvement	252,615	267,809	513,940	252,772	221,436
Water	35,373,517	40,841,095	65,564,060	50,761,263	46,291,966
Sewer	80,059,802	82,420,581	67,569,278	53,831,865	39,192,297
Storm Water	8,151,112	7,489,620	11,082,609	7,752,106	6,429,976
Utility Administration	10,426,459	10,598,268	11,399,432	13,107,866	13,152,524
Toledo Public Power	137,930	566,852	747,117	790,000	774,777
Total	171,917,870	183,722,229	189,073,632	133,047,735	111,272,143

Expenditure Summary by Category - All Funds and Divisions

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	24,313,241	28,439,363	27,501,722	35,566,888	33,776,736
Overtime	1,664,121	2,039,919	2,407,535	1,906,789	2,140,025
Severance	347,171	320,717	301,107	637,592	710,638
Pension	5,644,949	4,823,597	4,696,392	4,996,369	4,974,069
Employment Taxes & Medical	9,983,923	8,742,874	9,704,943	10,970,030	12,237,510
Other Personnel Expenses	215,115	239,007	191,935	259,867	232,227
Salary Savings & Other Reimbursements	(274,304)	(580,183)	(642,514)	(5,004,364)	(4,172,437)
Supplies	9,598,231	11,759,461	12,014,887	14,538,131	14,035,332
Services	114,395,570	121,135,217	127,126,077	48,303,659	45,824,792
Capital Outlay	2,562,649	1,505,427	2,016,913	0	0
Other Non-Personnel Expenses	3,467,205	5,071,830	3,529,636	20,647,774	1,222,627
Operating Transfers	0	225,000	225,000	225,000	290,625
Total	171,917,870	183,722,229	189,073,632	133,047,735	111,272,143

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Expenditure Summary by Category

<u>Utility Administrative Services</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	2,147,355	2,791,678	3,333,771	4,356,809	4,873,477
Overtime	23,915	66,015	45,719	85,779	114,830
Severance	62,708	125,931	96,762	61,721	51,420
Pension	521,532	468,155	511,965	604,575	688,420
Employment Taxes & Medical	1,011,720	974,370	1,110,889	1,320,710	1,748,157
Other Personnel Expenses	4,500	5,427	5,850	9,450	12,650
Salary Savings & Other Reimbursements	0	0	0	(469,550)	(547,923)
Supplies	1,093,413	383,508	425,225	521,636	525,387
Services	11,852,647	11,629,824	14,992,242	17,297,888	16,765,203
Capital Outlay	123,754	314,750	0	0	0
Other Non-Personnel Expenses	1,412,438	3,140,194	889,925	1,137,418	11,440
Total	18,253,981	19,899,850	21,412,349	24,926,436	24,243,061

<u>Water Treatment</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	2,645,542	3,990,205	3,706,294	5,713,519	5,182,271
Overtime	384,131	501,391	615,069	314,500	450,922
Severance	71,887	36,644	25,425	55,020	23,320
Pension	739,615	659,569	705,160	765,950	786,533
Employment Taxes & Medical	1,376,799	1,207,793	1,390,989	1,641,438	1,859,106
Other Personnel Expenses	30,577	40,845	32,189	43,726	47,183
Salary Savings & Other Reimbursements	0	0	0	(1,156,915)	(517,200)
Supplies	4,225,344	6,270,309	7,226,203	7,093,240	8,556,833
Services	8,420,935	8,648,812	27,140,801	11,933,222	11,821,837
Capital Outlay	44,224	407,779	740,336	0	0
Other Non-Personnel Expenses	558	6,895	229,706	1,480,279	596,644
Operating Transfers	0	75,000	75,000	75,000	140,625
Total	17,939,612	21,845,242	41,887,172	27,958,980	28,948,074

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Expenditure Summary by Category

<u>Water Distribution</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	5,210,212	5,202,822	5,316,178	6,339,648	5,867,653
Overtime	348,004	411,169	600,665	449,188	443,422
Severance	62,634	76,398	31,010	217,940	236,573
Pension	1,136,205	922,665	894,281	939,527	872,981
Employment Taxes & Medical	2,149,281	1,904,563	2,101,323	2,271,288	2,357,518
Other Personnel Expenses	52,472	54,682	55,318	56,050	9,900
Salary Savings & Other Reimbursements	(171,122)	(213,826)	(381,379)	(1,074,375)	(437,971)
Supplies	1,508,899	2,021,531	1,779,081	3,541,271	1,392,406
Services	2,355,160	2,356,759	2,851,702	3,198,719	2,051,513
Capital Outlay	646,781	416,181	1,072,036	0	0
Other Non-Personnel Expenses	0	0	0	4,594,138	0
Total	13,298,526	13,152,943	14,320,216	20,533,394	12,793,996

<u>Engineering Services</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	3,408,209	3,419,031	3,708,550	3,977,023	3,781,532
Overtime	211,654	256,645	251,688	244,700	203,270
Severance	114,406		23,367	71,847	164,203
Pension	702,244	614,474	590,516	588,001	551,033
Employment Taxes & Medical	1,096,198	866,537	1,056,638	1,094,089	1,175,565
Other Personnel Expenses	17,658	19,658	6,205	19,489	22,649
Salary Savings & Other Reimbursements	(102,571)	(335,957)	(34,523)	(455,466)	(1,380,144)
Supplies	128,109	134,005	165,354	104,698	158,505
Services	55,643,550	50,016,965	42,392,384	2,075,806	1,835,259
Capital Outlay	52,137	31,099	0	0	0
Other Non-Personnel Expenses	1,253,457	924,074	518,125	544,205	0
Total	62,525,050	55,946,531	48,678,304	8,264,392	6,511,872

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Expenditure Summary by Category

<u>Water Reclamation</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	3,812,680	5,807,085	4,253,546	7,066,461	6,399,767
Overtime	299,980	315,602	311,467	279,108	362,593
Severance	17,996	582	68,880	59,489	82,084
Pension	992,499	877,657	831,240	916,150	936,764
Employment Taxes & Medical	1,788,953	1,580,578	1,719,809	1,953,441	2,213,502
Other Personnel Expenses	84,229	86,958	76,134	100,102	103,203
Salary Savings & Other Reimbursements	0	0	(11,749)	(1,171,396)	(608,150)
Supplies	1,504,106	1,672,926	1,604,080	1,871,885	2,023,324
Services	28,583,044	41,622,534	32,769,433	7,769,583	7,592,154
Capital Outlay	399,406	0	187,540	0	0
Other Non-Personnel Expenses	307,795	941,170	1,595,840	5,871,800	614,543
Operating Transfers	0	75,000	(24,490,068)	75,000	75,000
Total	37,790,688	52,980,090	18,916,150	24,791,623	19,794,784

<u>Sewer & Drainage Services</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	4,854,767	4,961,364	4,873,471	5,549,610	5,052,313
Overtime	336,319	453,876	547,817	481,514	507,988
Severance	16,400	26,451	55,664	171,575	153,038
Pension	1,097,197	893,315	806,569	815,952	763,673
Employment Taxes & Medical	1,906,350	1,669,456	1,817,314	1,940,721	2,035,144
Other Personnel Expenses	13,659	18,271	14,065	17,774	18,574
Salary Savings & Other Reimbursements	(611)	(30,401)	(214,863)	(462,648)	(566,518)
Supplies	970,148	1,188,429	739,240	1,310,891	1,280,516
Services	3,792,291	4,210,811	3,965,808	4,815,411	4,811,910
Capital Outlay	1,253,598	325,594	9,250	0	0
Other Non-Personnel Expenses	46,712	35,801	296,040	6,978,392	0
Operating Transfers	6,000	75,000	24,640,068	75,000	75,000
Total	14,292,830	13,827,966	37,550,442	21,694,192	14,131,638

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Expenditure Summary by Category

<u>Environmental Services</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	2,234,476	2,267,178	2,309,912	2,563,817	2,619,723
Overtime	60,117	35,222	35,111	52,000	57,000
Severance	1,140	54,712	0	0	0
Pension	455,657	387,762	356,661	366,214	374,665
Employment Taxes & Medical	654,623	539,578	507,980	748,343	848,518
Other Personnel Expenses	12,020	13,167	2,175	13,276	18,068
Salary Savings & Other Reimbursements	0	0	0	(214,014)	(114,532)
Supplies	168,212	88,754	75,703	94,510	98,361
Services	3,747,944	2,649,513	3,013,707	1,213,030	946,916
Capital Outlay	42,749	10,025	7,750	0	0
Other Non-Personnel Expenses	446,244	23,697	0	41,542	0
Operating Transfers	(6,000)	0	0	0	0
Total	7,817,182	6,069,608	6,309,000	4,878,718	4,848,719

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Budgeted FTE History

<u>Utility Administrative Services</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Account Clerk	1.00	1.00	0.00
Administrative Analyst 3	8.00	7.00	8.00
Administrative Analyst 4	5.00	5.00	4.00
Administrative Specialist 1	1.00	0.00	0.00
Administrator-Administrative Services 2	1.00	1.00	1.00
Administrator-Administrative Services 3	1.00	1.00	0.00
Administrator-Public Services 1	1.00	1.00	1.00
Administrator-Public Services 2	0.00	0.00	1.00
Cashier	1.00	1.00	0.00
Clerk	3.00	0.00	0.00
Clerk Specialist 1	0.00	0.00	22.00
Clerk Specialist 2	0.00	0.00	40.00
Clerk/Non-Typist	0.00	4.00	0.00
Commissioner-Administrative Services	2.00	1.99	1.00
Commissioner-Public Services	0.00	0.00	2.00
Director-Public Services	1.00	1.00	1.00
Industrial Accounts Clerk	2.00	2.00	2.00
Intermediate Clerk	14.00	14.00	0.00
Legal Technician	5.00	4.00	4.00
Mail Clerk	1.00	1.00	1.00
Manager-Administrative Services	1.00	1.99	0.00
Manager-Public Services	1.00	1.00	2.00
Secretary 2	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Senior Clerk	1.00	1.00	0.00
Senior Clerk-Utility Administration	29.00	29.00	0.00
Senior Real Estate Specialist	0.00	0.00	1.00
Supervisor-Utility Accounting	1.00	1.00	1.00
Supervisor-Utility Administration	3.00	3.00	4.00
Utility Accounts Technician	1.00	1.00	1.00
	86.00	84.98	99.00

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<u>Water Treatment</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Operations Officer	1.00	1.00	1.00
Administrator-Public Services 1	2.00	1.00	1.00
Administrator-Public Services 2	4.00	5.00	6.00
Chief Chemist/Bacteriologist	1.00	1.00	1.00
Clerk Specialist 2	0.00	0.00	2.00
Commissioner-Public Services	1.00	2.00	0.00
Electrician	4.00	4.00	4.00
Engineering Technician	2.00	2.00	2.00
Instrumentation Technician	3.00	3.00	3.00
Millwright	4.00	4.00	4.00
Painter	2.00	2.00	2.00
Plumber-Steamfitter	2.00	2.00	2.00
Secretary 2	1.00	1.00	1.00
Senior Chemist/Bacteriologist	10.00	10.00	10.00
Senior Clerk	2.00	2.00	0.00
Senior Professional Engineer	2.00	2.00	2.00
Senior Storekeeper	1.00	1.00	1.00
Senior Water Control Room Operator	7.00	7.00	7.00
Senior Water Treatment Maintenance Worker	6.00	6.00	6.00
Staff Professional Engineer	2.00	2.00	2.00
Storekeeper	1.00	1.00	1.00
Superintendent-Pump Station	1.00	1.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Water Reclamation Storeroom	1.00	1.00	1.00
Supervisor-Waterworks Maintenance	2.00	2.00	2.00
Systems Specialist	1.00	1.00	1.00
Utility Worker	13.00	13.00	13.00
Water Control Room Operator	20.00	20.00	20.00
Water Treatment Maintenance Worker	8.00	8.00	8.00
	105.00	106.00	105.00

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<u>Water Distribution</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Account Clerk	1.00	1.00	0.00
Administrative Operations Officer	0.00	0.00	1.00
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 2	2.00	2.00	1.00
Administrator-Public Services 2	0.00	0.00	1.00
Clerk Specialist 1	0.00	0.00	1.00
Clerk Specialist 2	0.00	0.00	9.00
Clerk/Non-Typist	1.00	1.00	0.00
Commissioner-Public Services	1.00	1.00	0.00
Construction Technician	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00
Equipment Repair Technician	1.00	1.00	1.00
Foreman-Meter Shop	0.00	1.00	1.00
Foreman-Water Distribution System	5.00	5.00	5.00
General Foreman-Water Distribution System	3.00	3.00	3.00
Heavy Equipment Operator	8.00	8.00	8.00
Intermediate Clerk	11.00	8.00	0.00
Manager-Public Services	1.00	2.00	1.00
Meter Reader	12.00	11.00	11.00
Secretary 2	1.00	1.00	1.00
Senior Clerk-Utility Administration	2.00	2.00	0.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	1.00	1.00	1.00
Senior Watermain And Service Repair Worker	14.00	13.00	0.00
Staff Professional Engineer	1.00	0.00	0.00
Supervisor-Meter Reading And Inspection	1.00	1.00	1.00
Supervisor-Meter Shop	1.00	1.00	0.00
Supervisor-Utility Accounting	1.00	1.00	0.00
Supervisor-Utility Administration	1.00	1.00	1.00
Utility Service Locator	1.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
Water Dispatcher	10.00	9.00	0.00
Water Emergency Repair Worker	6.00	6.00	6.00
Water Loss Equipment Technician	1.00	1.00	14.00
Water Meter Technician	18.00	12.00	0.00
Water Service Inspector	8.00	6.00	0.00
Water Service Technician	4.00	4.00	22.00
Watermain And Service Repair Worker	42.00	42.00	42.00
	164.00	151.00	137.00

City of Toledo
2016 Proposed Operating Budget

Department of Public Utilities

<u>Engineering Services</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 1	3.00	2.00	1.00
Administrator-Public Services 2	4.00	3.00	4.00
Clerk Specialist 1	0.00	0.00	2.00
Clerk Specialist 2	0.00	0.00	1.00
Commissioner-Public Services	1.00	1.00	0.00
Construction Technician	17.00	16.00	10.00
Drafter	3.00	3.00	0.00
Engineering Associate	9.00	10.00	9.00
Engineering Technician	7.00	4.00	4.00
Intermediate Clerk	2.00	2.00	0.00
Intermediate Engineering Aide	1.00	0.00	0.00
Mayor's Assistant 2	1.00	0.00	0.00
Park Planner	1.00	0.00	0.00
Professional Engineer	3.00	2.00	3.00
Public Services Officer 3	1.00	1.00	1.00
Real Estate Specialist	1.00	1.00	0.00
Secretary 2	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	0.00
Senior Construction Technician	0.00	0.00	5.00
Senior Drafter	1.00	1.00	4.00
Senior Engineering Aide	2.00	2.00	2.00
Senior Park Planner	1.00	1.00	1.00
Senior Professional Engineer	6.00	6.00	5.05
Staff Professional Engineer	7.00	6.00	6.00
Supervisor-Surveyor	1.00	1.00	1.00
Supervisor-Utilities	1.00	1.00	1.00
Surveyor	1.00	1.00	1.00
Surveyor Associate	1.00	1.00	1.00
	78.00	68.00	64.05

City of Toledo

2016 Proposed Operating Budget

Department of Public Utilities

<u>Water Reclamation</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Analyst 4	0.00	0.00	1.00
Administrative Operations Officer	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Administrator-Public Services 2	4.00	4.00	4.00
Automotive Repair Technician	1.00	1.00	1.00
Chemist-Bacteriologist	3.00	3.00	3.00
Chief Electrician	1.00	1.00	1.00
Data Communications Specialist	2.00	2.00	2.00
Data Communications Technician	0.00	0.00	1.00
Electrician	3.00	3.00	3.00
Engineering Technician	1.00	0.00	0.00
Instrumentation Technician	4.00	4.00	2.00
Intermediate Clerk	1.00	1.00	2.00
Process Control Analyst	2.00	2.00	2.00
Professional Engineer	3.00	3.00	2.00
Safety And Training Specialist	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Chemist/Bacteriologist	0.00	0.00	1.00
Senior Clerk	1.00	1.00	1.00
Senior Process Control Analyst	1.00	1.00	1.00
Senior Professional Engineer	1.00	1.00	1.95
Senior Storekeeper	1.00	1.00	1.00
Senior Supervisor-Water Reclamation Maintenance	3.00	3.00	3.00
Senior Supervisor-Water Reclamation Operations	1.00	1.00	1.00
Senior Water Reclamation Maintenance Worker	14.00	14.00	14.00
Staff Professional Engineer	4.00	4.00	3.00
Storekeeper	2.00	2.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Water Reclamation Operations	6.00	6.00	6.00
Supervisor-Water Reclamation Storeroom	1.00	1.00	1.00
Systems Specialist	1.00	0.00	1.00
Tandem Truck Driver	1.00	1.00	1.00
Trades Mechanic	1.00	1.00	1.00
Utility Worker	11.00	8.00	8.00
Water Reclamation Maintenance Worker	14.00	14.00	14.00
Water Reclamation Operator	35.00	35.00	35.00
	128.00	123.00	123.95

City of Toledo
2016 Proposed Operating Budget

Department of Public Utilities

<u>Sewer & Drainage Services</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Account Clerk	1.00	1.00	0.00
Administrative Operations Officer	0.00	0.00	1.00
Administrative Specialist	1.00	1.00	0.00
Administrator-Public Services 1	3.00	0.00	0.00
Administrator-Public Services 2	0.00	0.00	1.00
Clerk Specialist 1	0.00	0.00	4.00
Clerk Specialist 2	0.00	0.00	1.00
Commissioner-Public Services	1.00	1.00	0.00
Construction Inspector	3.00	3.00	3.00
Dispatcher	1.00	1.00	0.00
Engineering Technician	2.00	2.00	2.00
Foreman-Sewer Construction & Maintenance	11.00	10.00	7.00
General Foreman-Sewer Maintenance	2.00	2.00	2.00
Heavy Equipment Operator	21.00	20.00	19.00
Intermediate Clerk	3.00	3.00	0.00
Manager-Public Services	1.00	1.00	1.00
Professional Engineer	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	1.00	1.00	1.00
Senior Utility Worker	4.00	4.00	3.00
Sewer Construction And Repair Worker	13.00	12.00	11.00
Sewer Maintenance Worker	56.00	52.00	49.00
Storekeeper	1.00	1.00	1.00
Supervisor-Utilities	1.00	1.00	1.00
Telespection Technician	2.00	2.00	2.00
Utility Worker	10.00	8.00	6.00
	141.00	129.00	118.00

City of Toledo
2016 Proposed Operating Budget

Department of Public Utilities

<u>Environmental Services</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Specialist	1.00	1.00	1.00
Administrator-Public Services 2	1.00	1.00	2.00
Clerk Specialist 1	0.00	0.00	2.00
Clerk Specialist 2	0.00	0.00	1.00
Commissioner-Public Services	1.00	1.00	0.00
Engineering Associate	4.00	4.00	4.00
Environmental Engineer	1.00	1.00	1.00
Environmental Services Technician	5.00	5.00	5.00
Environmental Specialist	7.00	6.00	6.00
Industrial Waste Control Specialist	2.00	2.00	2.00
Intermediate Clerk	2.00	2.00	0.00
Professional Engineer	1.00	1.00	0.85
Public Services Officer 2	1.00	1.00	0.00
Public Services Officer 3	3.00	3.00	4.00
Secretary 2	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Senior Chemist/Bacteriologist	4.00	4.00	4.00
Senior Clerk	1.00	1.00	0.00
Senior Environmental Specialist	12.00	10.00	10.00
Staff Professional Engineer	2.00	2.00	2.00
	50.00	47.00	46.85
Grand Total	752.00	708.98	693.85

City of Toledo

2016 Proposed Operating Budget

Safety Administration

The Safety Administration budget includes funding for regional and county jail services, as well as for dog warden services and NORIS fees.

Funding Sources:

Safety Administration is funded 100% by the General Fund.

2016 Highlights:

The 2016 budget for Safety Administration funds a part time Safety Director.

The budget for jail and criminal justice services is flat compared to 2015.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	10,996,153	12,586,860	12,796,763	7,480,624	7,543,915
Total	10,996,153	12,586,860	12,796,763	7,480,624	7,543,915

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>16 Proposed</u>
Base Salaries & Wages	90,847	92,855	712	0	46,428
Pension	12,719	13,000	100	0	6,500
Employment Taxes & Medical	16,472	13,230	137	0	10,337
Services	10,876,115	12,467,775	12,795,815	7,480,624	7,480,650
Total	10,996,153	12,586,860	12,796,763	7,480,624	7,543,915

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Safety Director	0.00	0.00	0.50
Grand Total	0.00	0.00	0.50

City of Toledo

2016 Proposed Operating Budget

Toledo Police

Toledo Police Department enhances the quality of life in Toledo by working in partnership with the community to preserve life, enforce the law, provide quality services, reduce the fear of crime, and promote joint problem-solving for safe, secure neighborhoods. The Police Department is committed to working with the community to identify and solve problems as an aid in the reduction of crime. The department's policing practices and tactics complement the needs of Toledo neighborhoods. Toledo Police Officers work to:

- Prevent or reduce crime and disorder and proactively enforce the law through patrol and answering calls for service
- Apprehend violators of the law through investigation and the collection of evidence
- Safeguard property and return lost or stolen property to the rightful owner
- Preserve individual rights through mediation, advice, and preventative presence and enforcement
- Provide for the safe flow of traffic throughout the city through enforcement of traffic laws
- Maintain a high degree of police-community interaction
- Ensure a high level of departmental and individual performance through training and supervisory control
- Provide employee safety and well-being through training, equipment and supply acquisition and administrative and technical support; 911 dispatching; and repository of criminal records and property

Funding Sources:

The Toledo Police Department is funded 95.32% by the General Fund. The department also receives grant funding for personnel expenditures.

2016 Highlights:

The 2016 Police Department budget supports 676.12 FTEs, including a budgeted class of 30 new officers scheduled to start in mid-November. Labor costs constitute the largest portion of the department's budget at 89.65% of the total.

The 2016 supplies and services budget of \$7,272,599 will support current operations, as well as programs and initiatives such as continued support of Data Driven Policing.

City of Toledo

2016 Proposed Operating Budget

Toledo Police

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	73,907,876	73,872,618	73,454,883	75,716,923	79,340,450
Street Construction, Maintenance & Repair	70,969	68,845	66,406	117,756	175,043
Operation Grants	3,008,525	1,509,817	2,276,571	1,758,495	1,525,137
Expendable Trusts	726,291	604,843	376,367	8,852	13,744
Capital Improvement	1,023,203	4,574,515	1,733,177	1,370,180	0
Municipal Tow Lot	1,752,924	2,287,799	2,324,931	2,245,100	2,181,016
Total	80,489,789	82,918,437	80,232,335	81,217,306	83,235,391

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	44,027,019	45,473,356	46,309,318	45,349,753	46,968,891
Overtime	3,813,067	3,295,095	3,188,830	2,742,500	2,750,000
Severance	1,456,599	1,402,163	1,151,226	2,258,037	2,032,131
Pension	10,602,662	9,449,956	9,174,799	9,184,991	9,487,320
Employment Taxes & Medical	10,562,214	9,203,946	9,625,836	11,250,032	12,858,994
Other Personnel Expenses	380,025	394,053	386,435	398,343	519,455
Salary Savings & Other Reimbursements	(5,043)	(2,187)	(1,158)	0	0
Supplies	2,088,664	2,289,830	1,830,058	1,571,898	1,709,248
Services	5,268,377	5,738,903	5,522,899	5,591,571	5,563,351
Capital Outlay	408,664	3,443,945	53,180	0	0
Other Non-Personnel Expenses	791,541	659,281	1,479,448	1,370,180	0
Operating Transfers	1,096,000	1,570,096	1,511,464	1,500,000	1,346,000
Total	80,489,789	82,918,437	80,232,335	81,217,306	83,235,391

City of Toledo

2016 Proposed Operating Budget

Toledo Police

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Administrative Analyst 1	1.00	1.00	2.00
Administrative Analyst 4	1.00	1.00	1.00
Administrative Specialist	2.00	2.00	2.00
Administrative Technician 1	1.51	2.00	2.00
Administrator-Public Services 2	1.00	1.00	1.00
Building And Grounds Maintenance Worker	0.00	0.00	0.00
Clerk Specialist 2	0.00	0.00	1.00
Director-Public Services	1.00	1.00	1.00
Identification Technician	2.00	2.00	2.00
Police - Secretary	1.00	1.00	1.00
Police Captain	9.00	9.00	7.00
Police Data Control Clerk	0.00	0.00	0.00
Police Data Entry Clerk	8.02	6.00	7.00
Police Deputy Chief - Pro Tem	3.00	3.00	3.00
Police Lieutenant	30.00	30.00	30.00
Police Officer	502.64	493.05	482.79
Police Records Clerk	34.75	37.00	40.00
Police Sergeant	87.00	92.00	87.00
Secretary 1	0.50	0.83	0.71
Secretary 3	1.50	0.50	0.62
Senior Clerk	1.00	1.00	0.00
Senior Criminalist	2.00	1.00	1.00
Staff Criminalist	0.00	0.00	0.00
Traffic Aide	2.00	2.00	3.00
Utility Worker	1.00	1.00	1.00
Grand Total	692.93	687.38	676.12

City of Toledo

2016 Proposed Operating Budget

Toledo Fire and Rescue

Mission Statement:

The mission of the Toledo Fire and Rescue Department is the protection of the community from fire and other emergencies through education, fire prevention code enforcement, emergency disaster planning, and the response of highly trained personnel.

Since 1837, Toledo Firefighters have been protecting the citizens of Toledo first as volunteers, then in 1868 as paid Firefighters. The first fire station was located on Cherry St. in 1837. Much has changed since those early years. Now, the Toledo Fire and Rescue Department has 18 fire stations located strategically throughout the city staffed by over 475 Firefighters. In addition to responding to fires, all Toledo Firefighters are trained Emergency Medical Technicians with 212 also being certified paramedics. Each year the Toledo Fire Department responds to over 55,000 emergency incidents. These runs include fire, medical, hazardous materials incidents, water rescue, confined space rescue, and homeland security.

The Toledo Fire and Rescue Department's 2016 budget is supported by the General Fund and the Capital Improvement Fund. The budget reflects the hiring of a recruit class of 40 starting September 2016. Other initiatives supported by the 2016 operating budget include building repairs and improvements, fire safety education, and the enhancement of the department fire pre-plan program.

The Toledo Fire and Rescue Department is organized into the following bureaus and sections:

Support Services – budget preparation and monitoring, purchasing, payroll, scheduling, timekeeping, human resource activities, contracts and ordinances. This bureau works as the liaison with the city's departments of Information & Communication Technology, Human Resources, Purchasing, Affirmative Action, Treasury, Budgeting and Accounts.

Communications Bureau – dispatches all emergency and non-emergency incidents for the department; coordinate communications between field operations personnel, staff and outside agencies such as City Line (CLICK), other city emergency personnel, the airport and the National Weather Service; maintain a record of all radio communications for Police and Fire departments. The Radio Service Section repairs and maintains the 800 Mhz radio system and all radio communication equipment used by police, fire and public works.

Emergency Medical Services (EMS) –monitor and assist in the EMT recertification for all members, coordinate with Lucas County personnel to staff City of Toledo paramedic rigs, maintain accreditation as an EMS training program, schedule and monitor attendance at mandatory paramedic continuing education, provide Q/A, Q/I for ALS and BLS response, order, distribute and maintain EMS supplies, review and recommend revisions to EMS protocols, acquire and maintain EMS records, maintain certification as an American Heart Training Center, review and revise BLS protocols, work with community agencies to secure appropriate care for 9-1-1 abusers, locate and acquire State and Federal EMS grants. This bureau acts as a liaison with the following community and governmental organizations and agencies: Lucas County EMS, Ohio Division of Public Safety, Toledo Parks and Recreation, Toledo Environmental Services, Toledo Human Resources, Toledo Public Schools, Boys and Girls Club, Juvenile Diabetes, Race for the Cure, City Athletic League, and Area Hospitals.

City of Toledo

2016 Proposed Operating Budget

Toledo Fire and Rescue

Field Operations - responds to over 55,000 incidents annually that include all fires, medical emergencies, confined space and high angle rescues, hazardous material emergencies, water (dive) rescues, flooding emergencies and any homeland security concerns. Field Operations monitors the fire ground for safety concerns; maintain and investigate internal affair files; investigate and review firefighter injuries, oversee our limited duty policy that manages on the job and off the job long-term injuries and illnesses, publish annual report and bi-monthly newsletter. The bureau interacts with the city departments of Law, Human Resources and Police.

Fire Prevention Bureau (FPB) – inspection of buildings, structures, and premises for fire hazards and the enforcement of the Fire Prevention Codes; distribution of smoke detectors; repository for all fire reports; fire investigation; public education of fire safety especially with the young and elderly; review plans for new buildings and alterations to existing buildings for code compliance; part of the permit issuing process. Inspects buildings that require annual permits, educational and institutional (day care, nursing homes, hospitals) occupancies. This bureau interacts with the following city departments and governmental agencies: Building Inspection, Plan Commission, Water Department, Traffic Engineering, Health Department, Lucas County Building Regulations, State of Ohio Industrial Commission and Fire Marshal.

Fleet Maintenance Bureau - responsible for the repair and maintenance of all department vehicles, apparatus, tools, and equipment; tests for safety, performance and reliability of all department equipment; writes specifications and evaluates all new apparatus and equipment; distributes tools and equipment to all fire stations; maintains, distributes and inventories all safety clothing worn by the firefighters. Works hand-in-hand with the city's Fleet Department on repair and maintenance fire vehicles.

Building Maintenance Bureau – enables the Fire Department to perform “in-house” maintenance and repair of the fire stations and facilities. Building maintenance is conducted in a systematic and planned manner by the department's Operations Bureau with the work of two civilian building trades employees. The department's Building Maintenance personnel conduct minor repairs and preventative maintenance on equipment. Larger repairs are being completed by utilizing outside vendors that are registered with the City of Toledo. Large projects such as carpet and station remodeling are being addressed through Capital Improvement Funding.

Safety Bureau- responsible for keeping Toledo firefighters safe in the dynamic and ever evolving fire service through development and management of safety training for department personnel. The Safety Bureau brings over 100 years of combined firefighting experience to help reduce injuries and protect the firefighters through training sessions that focus on high risk activity.

Special Operations Bureau – responsible for the department's preparedness and ability to recognize and respond appropriately to traditional and non-traditional threats within our community; oversee specialized training in confined space rescue, high angle rope rescue, water rescue, dive rescue, and vehicle accident extrication; regional coordinator of the Northwest Ohio Urban Search and Rescue (USAR); involved in the following grants: Urban Area Security Initiative, Metropolitan Medical Response System (MMRS), Regional Medical Response System(RMRS), and State Homeland Security; coordinates RMRS & MMRS steering committees; leadership positions with Ohio Medical Technical Advisory Committee, Ohio Haz Mat/Decon Technical Advisory Committee, Ohio USAR Technical Advisory Committee. This bureau interacts with the Police Department, Ohio Emergency Management Agency (OEMA), Lucas County Emergency Management Agency (LCEMA) as well as nearly all of the top management of all city departments and city administration. Coordinate mutual aid agreements with 22 surrounding communities.

City of Toledo

2016 Proposed Operating Budget

Toledo Fire and Rescue

Training Bureau – provides fire training for new recruits, coordinates and provides regular continuing fire training for all firefighters, provide re-entry training for firefighters who have been off work or away from regular fire duties for more than 6 months, provides initial EMT-B training for all members of the department, provide refresher training for all EMT-B's, provide CPR training for all members, develop and update department training manual, provides the department's testing and evaluations of tools and equipment. Provides paramedic training for department personnel. This bureau works out of 2 training centers, one located across from the Airport and both University of Toledo Medical Center and Scott Park Campus; provides training on Self-Contained Breathing Apparatus (SCBA) with the Sewer and Police departments as well as the Lucas County Sheriff's Office. The Training Bureau also interacts with the Ohio Fire Academy through the State Fire Marshal's office.

City of Toledo

2016 Proposed Operating Budget

Toledo Fire and Rescue

Funding Sources:

The Fire Department is funded 98.00% by the General Fund. The department also receives capital improvement funding for lease payments.

2016 Highlights:

The 2016 Fire & Rescue Department budget supports 627.20 FTEs, including a class of 40 Officers budgeted to start in September. Labor costs constitute the largest portion of the department's budget at 91.18% of the total.

Budget for supplies and services totals \$4,465,319 and supports current operating expenditures including training, contractual tuition obligations, building maintenance and fleet and fuel costs.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	60,323,591	59,775,793	64,429,523	68,491,562	70,589,823
Operation Grants	1,489,572	717,084	410,600	0	0
Expendable Trusts	31,947	39,225	40,214	0	0
Capital Improvement	5,475,924	4,603,767	7,497,094	1,496,200	1,437,176
Total	67,321,033	65,135,870	72,377,431	69,987,762	72,026,999

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	33,687,553	35,011,191	39,385,628	40,899,386	41,955,335
Overtime	2,298,355	2,896,740	1,579,745	2,130,974	1,832,133
Severance	1,298,515	1,140,202	966,261	1,323,854	1,149,409
Pension	10,450,132	9,663,530	9,287,493	9,547,315	10,005,702
Employment Taxes & Medical	7,958,843	6,584,956	7,982,024	9,383,684	10,635,625
Other Personnel Expenses	506,983	478,969	548,822	562,500	546,300
Supplies	2,583,212	1,238,540	944,473	1,139,515	1,103,913
Services	7,215,973	5,208,472	9,742,333	3,504,334	3,361,406
Capital Outlay	132,764	1,643,378	1,188,243	0	0
Other Non-Personnel Expenses	1,188,704	1,269,892	752,410	1,496,200	1,437,176
Total	67,321,033	65,135,870	72,377,431	69,987,762	72,026,999

City of Toledo

2016 Proposed Operating Budget

Toledo Fire and Rescue

Budgeted FTE History

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Account Clerk	1.00	1.00	0.00
Administrative Specialist	1.00	1.00	1.00
Building And Grounds Maintenance Worker	1.00	1.00	1.00
Clerk Specialist 1	0.00	0.00	1.00
Clerk Specialist 2	0.00	0.00	2.00
Communications Technician	1.00	0.00	0.00
Director-Public Services	1.00	1.00	1.00
Fire - Maintenance Bureau	1.00	2.00	1.00
Fire Battalion Chief	10.50	11.00	11.00
Fire Battalion Chief (Medic)	4.00	6.00	6.00
Fire Building Maintenance Supervisor	0.00	0.00	1.00
Fire Captain	19.00	17.50	16.00
Fire Captain (Medic 8%)	1.00	1.00	1.00
Fire Captain (Medic)	13.00	15.00	16.00
Fire Communications Specialist	15.00	15.00	15.00
Fire Deputy Chief	2.50	3.00	3.00
Fire Deputy Chief (Medic)	1.00	1.00	1.00
Fire Fighter	260.50	255.26	205.65
Fire Fighter/Paramedic	123.00	122.00	178.05
Fire Fighter/Paramedic (8%)	10.50	9.50	6.00
Fire Inspector	7.00	7.00	6.00
Fire Lieutenant	54.00	51.50	45.50
Fire Lieutenant (Medic 8%)	5.00	4.00	3.00
Fire Lieutenant (Medic)	25.00	26.50	32.00
Fire Plans Examiner	0.00	0.00	1.00
FPB Bureau Supervisor	1.00	0.00	0.00
Intermediate Account Clerk	1.00	1.00	0.00
Mayor's Assistant 1	0.00	0.00	0.00
Mayor's Assistant 2	0.00	1.00	1.00
Police Communications Specialist 1	30.04	32.00	31.00
Police Communications Specialist 2	34.00	33.00	30.00
Secretary 2	2.00	2.00	2.00
Secretary 3	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	0.00
Supervisor-Communications	7.00	7.00	7.00
Trades Mechanic	1201.00	1.00	1.00
Grand Total	635.04	630.26	627.20

City of Toledo

2016 Proposed Operating Budget

Non - Departmental

Non-departmental expenditures include those expenditures not allocated to a specific City department or division. These include operating transfers, utility payments for City owned buildings, street lighting costs, building and space rental and refuse collection services. Non-Departmental also includes the budgeted General Fund salary savings target for civilian positions.

Funding Sources:

Non-departmental expenditures are primarily General Fund.

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
General	48,219,811	50,574,041	50,244,764	51,961,079	51,268,563
Street Construction, Maintenance & Repair	319,414	516,422	147,157	350,000	355,250
Federal Grants	0	28,362	(28,362)	0	0
Operation Grants	0	2,823	37	0	0
Toledo Home Program	0	954	(954)	0	0
Special Assessment	3,268,030	3,356,812	3,569,113	3,900,000	3,957,000
Capital Improvement	0	(85,338)	(7,660,680)	0	0
Special Assessment Improvement	0	863	(863)	0	0
Workers Compensation	(16,342)	253	(253)	0	0
Information & Communication Technology	(69,425)	(8,520)	(7,665)	0	0
Municipal Garage	(284,597)	(22,808)	(17,995)	0	0
Facility Operations	(112,852)	(72,190)	(5,730)	0	0
Total	51,324,039	54,291,673	46,238,569	56,211,079	55,580,813

Expenditure Summary by Category

Non-Departmental Services	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Base Salaries & Wages	(466,874)	649,973	(793,951)	300,000	300,000
Employment Taxes & Medical	143,800	54,882	106,258	160,000	160,000
Salary Savings & Other Reimbursemen	0	0	0	(1,500,000)	(1,500,000)
Services	10,351,157	12,327,421	4,115,282	12,526,100	12,306,432
Operating Transfers	34,613,952	34,644,211	35,995,766	37,162,341	36,733,712
Total	44,642,035	47,676,486	39,423,355	48,648,441	48,000,144

General Fund Utilities	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actuals</u>	<u>2015 Budget</u>	<u>2016 Proposed</u>
Services	6,682,004	6,615,187	6,815,214	7,562,638	7,580,669
Total	6,682,004	6,615,187	6,815,214	7,562,638	7,580,669