

City of Toledo
2015 Approved Operating Budget

City of Toledo 2015 Approved Operating Budget

March 19, 2015

Table of Contents

I.	Toledo Profile	Pg. 1
II.	Budget Preparation and Process	Pg. 8
III.	Revenues and Expenditures – General Fund	Pg. 17
IV.	Revenues and Expenditures – All Funds	Pg. 32
V.	Expenditures by Department	Pg. 42

Toledo Profile

City of Toledo

2015 Approved Operating Budget

Toledo Profile

History:

Toledo is the fourth most populous City in the state of Ohio. Toledo is in northwest Ohio, on the western end of Lake Erie, and borders the state of Michigan. Toledo's history dates back to 1794, when General Anthony Wayne won a decisive victory at the Battle of Fallen Timbers over a coalition of Native American tribes to open the area for settlement. The City was founded in 1833 on the west bank of the Maumee River and was originally incorporated as part of Monroe County, Michigan Territory. It was re-founded in 1837, after conclusion of the Toledo War, when it was incorporated in Ohio.

Toledo Today:

The population of Toledo as of the 2010 Census was 287,208 and a 2013 population estimate shows the population is down slightly to 282,313*. Toledo has a multicultural heritage and contains a number of neighborhoods that retain their international ties. It is the model midwestern city with a high quality of life and a low cost of living. Toledo is a proud, vibrant and diverse community that is home to a number of first-class academic institutions, a modern public school system, the internationally recognized Toledo Museum of Art, a spectacular zoo, world class parks, premium restaurants, nationally and internationally known products, a reenergized downtown, vibrant neighborhoods, top-rated healthcare systems, and an exemplary public library system.

City of Toledo Population Breakdown*

Population (2010 Census): 287,208
Median Resident Age: 34.2 years
Median household income: \$34,170

Toledo was affected greatly by the 2008 recession. In 2009, Toledo's unemployment rate hit its highest peak at nearly 14%. Since that time, the economy has seen improvement and the unemployment rate has dropped to 6.1%.

Unemployment Rate Select Months*

	September 2012	September 2013	September 2014
Toledo	8.0%	8.3%	6.1%
Lucas County	7.3%	8.0%	5.6%
State of Ohio	6.9%	7.4%	5.6%
United States	7.5%	7.2%	5.9%

Source: Wikipedia, www.wikipedia.com

* U.S. Census: census.gov

City of Toledo

2015 Approved Operating Budget

Toledo Economy

Toledo has a diverse economy bolstered by three major industries: manufacturing, healthcare and education. Toledo is home to the world headquarters of major corporations, including Owens Corning and Libbey Glass. Other major employers include The University of Toledo, Fiat Chrysler Automotives/FCA, General Motors, ProMedica Health Systems (ProMedica), Mercy Health Partners, and Toledo Public Schools. With ten major financial institutions, Toledo is also the banking and finance center for northwest Ohio.

The City was greatly affected by the 2008 economic crisis that hit the country. At one point during the recession, Toledo's unemployment rate topped 14%. In recent years the City has rebounded. Unemployment figures have declined and income tax revenues are increasing. Toledo is a city with a bright economic future.

Toledo's Three Major Industries:

Manufacturing:

Manufacturing comprises about one-fifth of Toledo's economic base. Hundreds of manufacturing facilities are located in the Toledo metropolitan area. This includes automotive assembly and parts production plants as well as glass and solar panel production facilities.

Although the manufacturing industry has declined in recent decades, both General Motors and Fiat Chrysler Automotives/FCA continue to run and have even expanded factories in metropolitan Toledo. The new 2014 Jeep Cherokee is currently being manufactured out of Toledo's assembly complex, which added more than 1,800 jobs in 2014. With the ability to build more than 400,000 Jeeps annually, the plant has more employees now than it has had in the last decade. In addition, General Motors – Toledo Power-Train Transmission Plant will be investing an additional \$55.7M to support its manufacture of an eight-speed automatic transmission.**

Healthcare:

Though manufacturing has rebounded, healthcare has emerged as the strongest industry in Toledo. The healthcare industry has grown with the expansion of ProMedica and Mercy Health Partners, the two largest providers in northwest Ohio. Combined, these two companies employ over 16,000 people.***

Mercy Health Partners plans to invest more than \$1 billion in its current facilities and will maintain more than 2,700 employees. Most of this investment will be in the downtown area. In addition to ProMedica and Mercy Health Partners, Toledo is home to the University of Toledo Medical Center (UTMC). The UT Medical Center employs 3,750* people at the Health Science campus and is educating the next generation of physicians, nurses and other health care professionals.

*City of Toledo Division of Taxation

**The Toledo Blade

***http://toledowiki.net/Largest_Employers

City of Toledo

2015 Approved Operating Budget

Education

The education industry also plays a significant role in Toledo's economy as the area is home to several educational institutions. The University of Toledo is the third largest employer in Toledo, employing over 4,650 employees on the main campus. With nearly 21,000 students, the University of Toledo has the highest graduation rate among Ohio's open enrollment universities. The Toledo area is also home to Owens Community College and Lourdes University.

Toledo also has the fourth largest public school system in the state of Ohio with approximately 30,000 students. Toledo Public Schools employs approximately 4,800 people in its administrative, teaching and support staff. Toledo is also home to the Washington Local School District in northern Toledo, which employs 900 people. Several charter schools and private primary schools are also present in the Toledo area.

Toledo Moving Forward

During the first year of his administration, Mayor Collins has placed a significant amount of focus on economic development. Major projects are underway throughout the City. Early in 2014 the Administration announced that ProMedica would be relocating administrative staff to a centralized location in downtown Toledo. Plans are underway for the renovation of the former Water Street Station steam plant. Once completed, over 700 ProMedica staff members will be working out of the new downtown location.*

During the summer of 2014, the Administration announced plans to transform the former Southwyck Mall site. The City's vision is to use the site as a location for the development of an office headquarters that could include such amenities as green space, water features and a boulevard entrance. The City is in the process of acquiring the property and plans to find a buyer to purchase the site for development.

The downtown area also will see continued development in Toledo's Warehouse District. Work on the historic Berdan Building is underway. When complete, this site at the corner of Washington and Huron will be the location of a 115-unit apartment complex. In addition to this project, the Toledo Mud Hens are working with investors on a multi-million dollar expansion and renovation project near the ball park. The Mud Hens plan to revitalize buildings adjacent to the ballpark by renovating abandoned structures, enhancing retail space and providing more eatery options. Completion is expected by summer 2016.



Renderings of ProMedica Downtown Campus by: HKS Work

*Toledo Blade, February 14, 2014

City of Toledo

2015 Approved Operating Budget

2015 Budget Priorities

The 2015 budget supports several initiatives aimed at ensuring community safety, strengthening the City's fiscal position and driving economic development:

Support Public Safety

The 2015 budget funds a February Police class of new officers. With the addition of these new officers, the department will continue the practice of "beat integrity" which means officers are assigned to the same neighborhoods in order to understand the specific problems of the area and respond more effectively.

The Police Department also will continue the Community Initiative, a new community wide policing effort which assigns 10 officers to designated neighborhood districts to address community and small business concerns. This effort is combined with the Community Initiative to Reduce Violence, a community based policing effort targeting gang members to help deter crime in all neighborhoods around the City.

The budget also supports a new fire class beginning in May 2015. All Toledo firefighters are trained emergency medical technicians and upon graduation, these new recruits will also be certified paramedics. In addition to the expanded numbers of fire personnel, in December of 2014, the construction of the new Fire Station 12 in north Toledo will be complete. This station will join the recently renovated Fire Station 3 to address gaps in coverage in the north central area of the City.

Maintain Fiscal Stability

The 2015 budget reflects a reduction in the transfer of funds from the Capital Improvement Fund to the General Fund to support operating expenditures. Previous budgets relied on as much as a \$14,100,000 transfer. The 2015 budgeted transfer from CIP to the General Fund is \$11,000,000. This reduction reflects the Administration's commitment to long term fiscal stability and maintaining or improving the City's bond ratings. In September of 2014, the City's bond ratings were affirmed by Moody's and Standard and Poor's. Moody's affirmed the City's A2 rating with a stable outlook and Standard and Poor's affirmed the City's A-rating with a stable outlook.

Economic and Business Development

In 2015 the Department of Economic and Business Development will continue its work to create jobs within the City. Development specialists in the department have initiated a small business development plan to work with new and existing business owners to make sure that their concerns are heard and addressed by the City. This will include a concentrated effort of outreach and assistance to small business owners, the backbone of the community. The department will assign two staff members to be liaisons to small business owners and visit each owner to determine what the City can do to make sure they remain or expand their business in Toledo.

In late 2014, the Department of Economic and Business Development expanded by adding the Division of Building Inspection. The division is a state-certified branch of the development department enforcing the state's building and mechanical codes to ensure the health and safety of the structures in which the public occupies. Its goal is to provide professional and efficient service to its citizen customer base while processing permits, reviewing plans, performing inspections, issuing certificates of occupancy or construction trade licenses. The Division recognizes the integral role it plays in the economic vitality of the City, its neighborhoods and the community at large.

City of Toledo

2015 Approved Operating Budget

Stabilize Neighborhoods

In 2014 the City launched the T-Town initiative. T-Town was developed by the Mayor's Office in conjunction with the Toledo Police Department and the Division of Code Enforcement as one of the ways to tackle blight issues in the City and involve residents in preventing further deterioration of their neighborhoods. The program partners a Toledo police officer with a code enforcement inspector who patrol together to identify blight and property maintenance issues. An extension of the T-Town initiative is a block-by-block quality of life and blight remediation action plan. A task force led by the Department of Neighborhoods, the Toledo Police Department and the Division of Code Enforcement will take pro-active measures to assist the City's neighborhoods to address quality of life issues and the appearance of the neighborhoods.

In addition to this new initiative, the City will continue participation with the Lucas County Land Bank demolition program. In July of 2012, the Land Bank was awarded a grant from the Ohio Attorney General for the purpose of demolishing vacant and abandoned residential properties throughout the county. The Land Bank has partnered closely with the City of Toledo's Division of Code Enforcement and the Division of Streets, Bridges and Harbor to demolish vacant and abandoned properties. Since the program began, hundreds of blighted structures have been demolished.



City of Toledo 2015 Approved Operating Budget

2015 Organizational Chart



Revised: 3/30/2013 ss
You Will Do Better in Toledo!

Budget Preparation and Process

City of Toledo

2015 Approved Operating Budget

Budget Preparation and Process

Policy and Process:

Section 45 of the Charter of the City of Toledo identifies the fiscal year for the City as beginning on the first day of January and requires that on or before the fifteenth day of November of each year, the Mayor must prepare a balanced budget estimate of the expenses of conducting the affairs of the City for the following fiscal year. The estimate is compiled from detailed information obtained from the various City departments.

This document represents the 2015 balanced operating budget. Per the Charter, Council is required to pass a balanced budget no later than March 31, 2015. Council passed the 2015 operating budget on March 19, 2015.

Prior to passage, the Administration works with City Council to hold budget hearings to review all departmental budget requests and discuss revenue and expenditure assumptions. Information about these budget hearings may be found on the City's website as they are scheduled. There are opportunities for public input at these meetings.

Background:

The City's budget process emphasizes the role of departments and divisions in all stages of the process, including the initial crafting of the budget, the presentations to City Council, and the ongoing monitoring of the budget throughout the year. The budget works from the assumptions that (1) the role of departments is to fully know and understand the programs that their department is responsible for, including the budgetary implications of their programs, and (2) the role of the Finance Department is to coordinate the budget process, provide technical assistance to departments as needed, and moderate the budgetary requests of departments given scarce resources. The process as a whole is an interactive one. The Finance Department maintains an open dialogue with departments and divisions. Departments and divisions also utilize the City's SAP financial system for reports that help to guide decision making on their own and within the parameters of an approved budget.

Budget Documents:

This budget document, as well as a detailed schedule of the 2015 budget, are available online at www.toledo.oh.gov.

City of Toledo

2015 Approved Operating Budget

City of Toledo 2015 **Budget Development Schedule**

July 3, 2014	Budget guidance released to departments
July 9, 2014	CIP budget guidance released to departments
July 3 – August 22, 2014	Meetings between departments and budget office
August 22, 2014	Departments submit draft operating budget materials
August 22, 2014	Departments submit draft CIP budget materials
September 12, 2014	Finance Department completes draft budget
September 12 – October 13, 2014	Review by Mayor and Administration
September 12 – October 13, 2014	Communication with departments about revisions Appeal period for departments.
October 13 – November 14, 2014	Budget staff prepares and formats final documents
November 14, 2014	Submit budget to City Council and present online
December 2, 2014	Clerk of Council publishes legislation per Section 46 of Charter
November 14, 2014 – February 3, 2015	Departmental budget hearings before Council
December 16, 2014	Target date for Council-passed temporary appropriations ordinance
February 3, 2015	Target date for Council-passed Operating Budget
February 3, 2015	Target date for Council-passed CIP Budget
March 31, 2015	Statutory deadline for Council-passed Budget

City of Toledo

2015 Approved Operating Budget

City of Toledo Budget Elements

Elements of the Budget

Revenue Budget. The revenue budget includes all dollars expected to be received by or as a result of the operations of any agency of the City of Toledo.

Expenditure Budget. The expenditure budget includes all dollars expected to be expended for any purpose from any fund by any agency of the City of Toledo. It is subdivided into the personnel and non-personnel budgets.

Personnel. The personnel portion of the budget includes all regular and supplemental wages paid to City employees. It also includes the cost of benefits associated with these wages, including medical and pension benefits.

Non-personnel. The non-personnel portion of the budget includes purchases of goods and services aside from personnel, including supplies, contractual services, utilities, and other items.

Funds. The City of Toledo has several different funds, including the General Fund, the Capital Fund and many others. All revenues and expenditures flow into and out of one or more of these funds. The vast majority of the attention paid during the budget process is to the revenues and expenditures associated with the General Fund. However, the budget process includes development of a budget that covers all City funds.

Grants. Grants are funds which are received by the City from outside entities including the state and federal governments. Depending on the purpose of the grant and the timeframe of the grant, the City usually has the capability to carry the funding until the completion of the grant work. Upon grant award, departments prepare legislation to accept and appropriate the final grant award.

City of Toledo Budget Book Organization

Organizational Structure

The operating budget provides a framework for preserving priority city services within financial constraints. The City of Toledo is organized on a department/divisional basis and operations are accounted for through various funds and cost centers. Each divisional budget is within a particular fund of the City, with revenue and expense items assigned to various cost center and commitment areas. Each department budget is presented in this book by showing expenditures by fund, expenditures by category, and a full-time equivalent (FTE) budgeted position history.

City of Toledo

2015 Approved Operating Budget

City of Toledo Budget Book Organization (Continued)

Revenues are presented by category detail within the following areas:

Income Taxes: includes individual and business income tax withholdings

Property Taxes: includes levies on property that the owner is required to pay to the City

Charges for Services: includes charges for City used services and equipment such as water and sewer, refuse removal, tow fees, fire emergency medical services and transport fees, repairs provided by the City, internal service charges for municipal garage, facilities, data processing and risk management

Licenses and Permits: includes revenue from providing or assisting with permits, zoning and inspections, storage, parking, and licensing

Fines and Forfeitures: includes traffic, civil, court and red light camera fines

Intergovernmental Services: includes revenue received from the State of Ohio and Lucas County, JEDZ income, estate taxes, paramutual taxes and payments in lieu of taxes

Special Assessment: includes service and improvement assessments

Investment Earnings: includes interest earnings

Other Revenue: includes demolition revenue, sale of assets, gifts and donations, casino revenue and rent income

Issuance of Debt: includes bond and note proceeds and capitalized debt

Grants: includes all state and federal grants received by the City

Operating Transfer : includes operating transfers in from other funds (DPU schedules in the department section show net transfers)

Capital Lease Proceeds: includes amounts provided by leases

Premium (discount) on Bond: includes premiums on bonds payable

City of Toledo

2015 Approved Operating Budget

City of Toledo Budget Book Organization (Continued)

Expenditures are presented by category detail within the following areas:

Base Salaries & Wages: includes all base salaries, part time salaries, longevity, compensated absences, and salary savings

Overtime: includes all overtime related costs

Severance: includes all sick severance payments made to employees

Pension: includes all Public Employee Retirement System (PERS) contributions for employers share and pick-up*, and Ohio Police & Fire Pension Fund contributions and pick-up*

Employment Taxes and Medical: includes workers' and unemployment compensation, life insurance, medical insurance and Medicare expenses

Other Personnel Expenses: includes clothing maintenance, food and forage, tool allowances, and professional development stipends

Supplies: includes all office, equipment and computer supplies, publication related costs, telephone equipment, clothing and linens, janitorial supplies, motor and utility fuel and lubricants, and small apparatus and tools

Services: includes costs associated with contractual services for office equipment and supply rentals, refuse collection services, travel expenses, utility charges, repair and maintenance, professional services, real estate fees, environmental related charges, seasonal and intern services, and internal service changes for fleet, facilities, risk management, and telecommunications and data processing

Capital Outlay: includes all building modification costs, machinery and equipment, vehicles and infrastructure hardware and software

Other Non-Personnel Expenses: includes principal and interest for bonds, notes and capital leases and trust funds and contributions to other agencies

Operating Transfers: includes all transfers out to other funds (DPU schedules in the department section show net transfers)

*Pick-up is the portion of the employee's share of his or her pension that is paid for by the City. Toledo is one of the few cities left in Ohio that pays both the employer's share and some of the employee's share. Since 2012 pension pick-up has been phased out for most bargaining units.

City of Toledo

2015 Approved Operating Budget

City of Toledo Budget Book Organization (Continued)

Several schedules in the budget book are organized by department. The departments are organized as follows:

City Council and Auditor: includes City Council and the Auditor's Office

Office of the Mayor

Toledo-Lucas County Plan Commission

Board of Community Relations

Youth Commission

Department of Affirmative Action/Contract Compliance

Municipal Court: includes Municipal Court Judges and Clerk of Municipal Court

Department of Finance: includes Financial Analysis, Finance Administration, Treasury and Taxation, Accounts, ERP Team, Debt Management, Purchasing and Supplies

Department of Law

Department of Information & Communications Technology

Department of Neighborhoods: includes Neighborhoods Administration, Housing, Code Enforcement and Beautification Action Team

Department of Development: includes Economic Development, Real Estate, Division of Building Inspection and Erie Street Market

Department of Human Resources

Department of Public Service: includes Transportation, Streets, Bridges and Harbor, Solid Waste, Fleet and Facilities, Natural Resources, Parks, Recreation and Forestry

Department of Public Utilities: includes Utilities Administration, Water Treatment, Water Distribution, Engineering Services, Water Reclamation, Sewer and Drainage Services and Environmental Services

Safety Administration

Police Department

Fire and Rescue Department

Non-Departmental: includes Non-Departmental and General Fund Utilities

City of Toledo

2015 Approved Operating Budget

General Government	Enterprise	Internal Service
General Fund	Water	Workers Compensation
Right of Way	Sewer	Information & Communication Technology
Golf Improvements	Storm Water	Storeroom & PrintShop
Parkland Replacement	Utility Administration	Municipal Garage
Marina Development	Parking Garages	Capital Replacement
Cemetery Property Acquisition/ Site Development	Marina Operating	Facility Operations
Cemetery Maintenance	Erie Street Market	Risk Management
Street Construction, Maintenance & Repair	Municipal Tow Lot	
Federal Grants	Toledo Public Power	
Operation Grants	Property Management	
Toledo Home Program	Small Business Development	
Toledo City Parks		
Expendable Trust		
Special Assessment		
General Obligation Debt		
Special Assessment Debt		
Capital Improvement		
Special Assessment Improvement		

Page intentionally left blank

Revenues and Expenditures - General Fund

City of Toledo
2015 Approved Operating Budget

General Fund Revenues and Other Sources

Income Taxes

Revenue from income taxes accounts for the largest share of General Fund resources. The City's income tax rate is 2.25%, of which 1.5% is permanent and 0.75% is temporary and must be renewed by voters every four years. This additional ¾% tax has been renewed by voters consistently since the initial authorization in 1982. This tax is a flat tax of 2.25% applied on all wages earned within the City and on all wages earned by residents of Toledo outside the City. According to the Toledo Municipal Code, the 2.25% income tax is allocated as follows:

Tax Rate		General	Police/Fire	Capital Improvements
1.00%	Permanent	1.00%		
0.50%	Permanent	0.25%		0.25%
0.75%	Temporary	0.25%	0.25%	0.25%
Totals:				
2.25%		1.50%	0.25%	0.50%

There are three categories of income tax receipts: withholding, business and individual. Withholding taxes are all tax receipts withheld by employers and reported on W-2s. Business taxes are taxes paid on business net profits. Finally, individual taxes are taxes required to be remitted by individuals who do not have tax withheld on a W-2 but who work or live in the City of Toledo.

The 2015 budget estimates total income tax collections of \$169,565,903. This represents a 2.6% increase over projected 2014 tax collections of \$165,240,000.

Property Taxes

The General Fund also receives revenue from property taxes. The 2015 budget estimates \$11,068,000 in property tax receipts. This is a 2% decrease from 2014 budget estimates.

Licenses and Permits

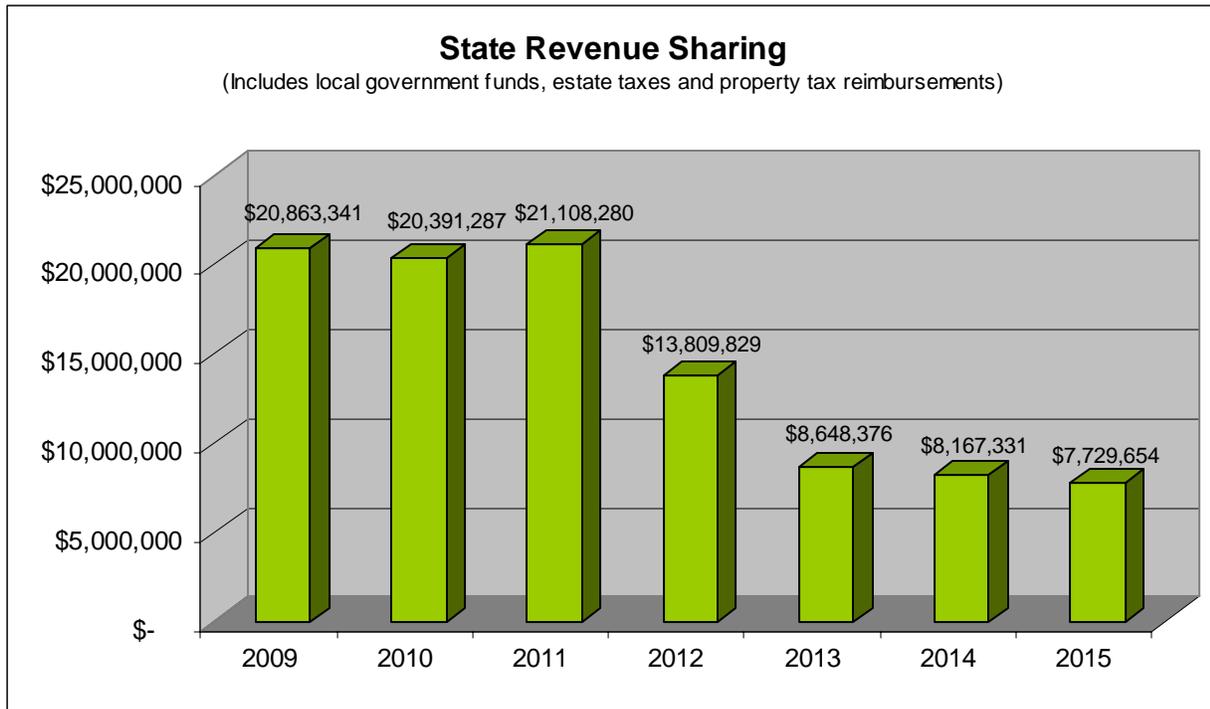
License and permit fees account for 1% of total General Fund resources. The 2015 budget estimates license and permit revenue to increase in 2015 to \$2,580,532 from 2014 levels of \$2,377,692. This increase is based on proposed modest increases in building inspection permit fees, which have not been adjusted since 2003.

City of Toledo

2015 Approved Operating Budget

Intergovernmental Services

Intergovernmental services revenue includes local government funding received from the state, estate taxes, casino revenues, beer, liquor and cigarette taxes, and JEDZ income. Since 2009, local government funding, the largest portion of intergovernmental services revenue, has decreased significantly and estate tax revenue has been phased out. Overall, the City has experienced a decrease of over \$13,000,000 in General Fund revenue because of declines in state revenue sharing. This has resulted in the need for the City to rely on voter authorized transfers from the CIP fund to support operating expenditures.



Casino revenues represent the second largest portion of intergovernmental services revenue. Consistent with 2014 estimated revenues, the 2015 budget proposes \$5,600,000 in casino revenues. Revenue received from JEDZ income is estimated at \$975,000 and beer, liquor and cigarette tax revenue is estimated at \$460,000 in 2015. Both revenues are unchanged from 2014 estimates.

City of Toledo

2015 Approved Operating Budget

General Fund Revenue and Other Sources

Charges for Services

At \$27,275,888, funds received from charges for services account for the second largest category of General Fund revenues. This category includes cable fees, ambulance and emergency medical service billing, overhead cost allocations, cemetery and landfill disposal fees, refuse collection fees and other miscellaneous fees. Compared to 2014, charges for services revenue has decreased by 0.6% or by approximately \$170,000.

Refuse collection fees total \$8,800,000 for 2015. Refuse collection revenue comes from a fee billed to citizens for collection services provided through Lucas County Solid Waste Management. Refuse fees are unchanged from 2014. Regular/recycle customers pay \$8.95 monthly, while homestead customers pay \$5.00.

Increases in ambulance and emergency medical service billing revenue are anticipated in 2015. This is driven by the addition of one part time life squad unit that is operated by the City and paid for by Lucas County. These revenues account for over \$7,200,000 of total General Fund revenues.

Fines and Forfeitures

Fines and forfeitures revenue includes red light camera revenue, court costs and fines. Total 2015 estimated revenue is \$6,532,626 and is down in total by \$482,684 from 2014 budget levels. This is the result of a decrease in estimated City fines revenue driven by the change in booking procedures from Toledo Municipal Code to the Ohio Revised Code. The City's savings on jail expenditures will more than offset this decrease in revenues.

Revenue received from red light camera fines is estimated to be \$3,200,000 for 2015. The 2015 proposed budget assumes both collections on past due accounts receivable and continued collections at 2014 estimated levels.

Investment Earnings and Other Revenue

Investment earnings reflects interest revenue recorded in the General Fund. The 2015 budget estimates \$261,000 in interest earnings compared to \$219,500 in 2014.

Other revenue is budgeted at \$1,058,404 in 2015 and is down 6.6% compared to 2014 budget estimates. This includes miscellaneous revenues received by Police, Code Enforcement, Building Inspection and Treasury, as well as revenues received from the Downtown Parking Authority.

Operating Transfers

2015 operating transfers revenue totals \$12,746,000. This includes transfers from the Capital Improvement Fund, the Tow Lot Operating Fund, and the Golf Improvements Fund. The 2015 budget estimates transferring \$11,000,000 from the CIP Fund, \$1,500,000 from the Tow Lot Fund, and \$246,000 from the Golf Improvements Fund.

City of Toledo

2015 Approved Operating Budget

General Fund estimated revenues and other sources total \$245,880,006 in 2015. Compared to the 2014 budget, revenues have increased by less than 1%. Income tax revenues account for 68.96% of total General Fund resources and support the Police and Fire & Rescue Departments and other general government functions, like finance, human resources and law. They are also used to fund capital improvements.

General Fund Revenue and Other Sources - History

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Income Taxes	158,522,842	158,774,970	165,240,000	169,565,903
Property Taxes	11,381,242	9,597,569	11,296,755	11,068,000
Licenses and Permits	2,263,601	2,408,142	2,377,692	2,580,532
Intergovernmental Services	20,827,613	21,044,457	15,229,331	14,791,654
Charges for Services	26,457,144	26,260,625	27,445,854	27,275,888
Investment Earnings	359,981	172,765	219,500	261,000
Fines and Forfeitures	6,715,027	7,117,952	7,015,310	6,532,626
Other Revenue	1,223,628	1,102,474	1,133,237	1,058,404
Operating Transfers	10,456,088	12,477,099	15,407,003	12,746,000
Grand Total	238,207,166	238,956,052	245,364,682	245,880,006

General Fund Revenue and Other Sources - Year over Year Comparison

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>Change</u>	<u>% Change</u>
Income Taxes	165,240,000	169,565,903	4,325,903	2.62%
Property Taxes	11,296,755	11,068,000	(228,755)	-2.02%
Licenses and Permits	2,377,692	2,580,532	202,840	8.53%
Intergovernmental Services	15,229,331	14,791,654	(437,677)	-2.87%
Charges for Services	27,445,854	27,275,888	(169,966)	-0.62%
Investment Earnings	219,500	261,000	41,500	18.91%
Fines and Forfeitures	7,015,310	6,532,626	(482,684)	-6.88%
Other Revenue	1,133,237	1,058,404	(74,834)	-6.60%
Operating Transfers	15,407,003	12,746,000	(2,661,003)	-17.27%
Grand Total	245,364,682	245,880,006	515,324	0.21%

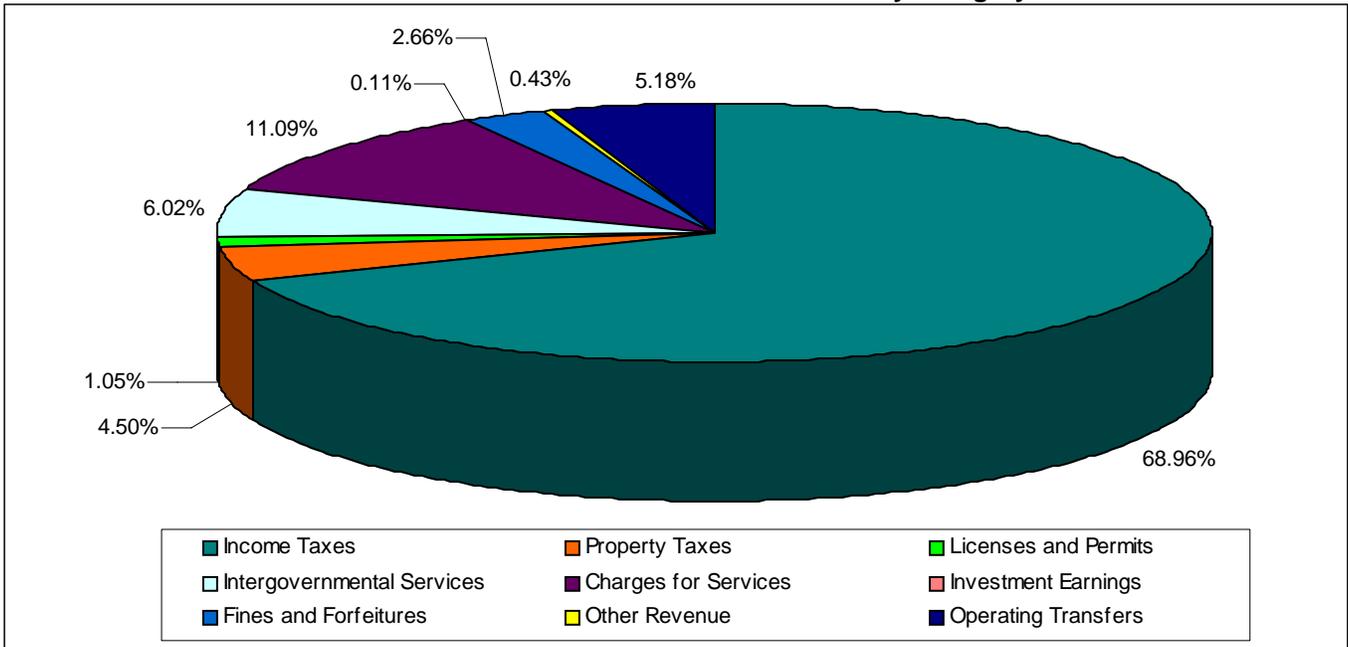
City of Toledo

2015 Approved Operating Budget

General Fund Revenue and Other Sources - Summary by Category

	<u>2015 Budget</u>	<u>% of Total</u>
Income Taxes	169,565,903	68.96%
Property Taxes	11,068,000	4.50%
Licenses and Permits	2,580,532	1.05%
Intergovernmental Services	14,791,654	6.02%
Charges for Services	27,275,888	11.09%
Investment Earnings	261,000	0.11%
Fines and Forfeitures	6,532,626	2.66%
Other Revenue	1,058,404	0.43%
Operating Transfers	12,746,000	5.18%
Grand Total	245,880,006	100.00%

General Fund Revenue and Other Sources by Category



City of Toledo

2015 Approved Operating Budget

General Fund Expenditures and Other Uses

Base Salaries & Wages

The 2015 budget for base salaries and wages totals \$102,204,241. This category includes base wages, compensated absences, salary savings targets and other contractual payments. Compared to 2014 budget levels, estimated costs for 2015 have increased by 0.67% or by approximately \$680,000. Although budgeted full time equivalents (FTEs) have decreased year over year, increases in wage rates have driven increases in base salary expenditures. The Police and Fire & Rescue Departments account for the largest portion of base salary and wage expenditures at \$85,000,000 of the total budget.

The budgeted salary savings target for 2015 is \$1,500,000. This represents salary, wage and fringe benefit savings to be achieved by delaying the filling of vacant civilian positions. The salary savings target has increased over the 2014 level, which is budgeted at \$650,000. The compensated absences budget of \$300,000 is flat compared to the 2014 budget.

Overtime

Increased overtime expenditures are anticipated in 2015. The budget allocates \$5,251,232 for overtime expenditures compared to \$4,144,989 in 2014. This increase is driven by an increased overtime estimate for the Police Department which is on pace to expend approximately \$3,100,000 in 2014. In 2015, the Police Department plans to implement a court call in program with the Lucas County Court of Common Pleas. This program is anticipated to reduce overtime expenditures. The 2015 budget for Police overtime is \$2,742,500 compared to \$2,292,500 budgeted in 2014. Additionally, Fire Department overtime is anticipated to increase by approximately \$600,000. This is driven by an estimated increase in recall overtime resulting from changes to minimum staffing requirements.

Severance

Severance expenditures in 2015 are estimated at \$4,006,187. Estimated severance expenditures are projected by each department based on the number of retirements anticipated in 2015 and the associated accrued sick time eligible to be paid out upon retirement. Total expenditures are estimated to increase in 2015 by approximately \$800,000.

Pension

The pension budget is \$21,137,250 for 2015. Pension expenditures are driven by changes in base wage and overtime expenditure estimates. With increased wage and overtime budgets projected for 2015, estimated pension expenditures have also increased. In total, pension costs have increased by 1.22% over 2014 budget levels.

Employment Taxes & Medical

Employment tax and medical expenditures include workers' compensation and Medicare costs and medical insurance expenditure estimates. The 2015 budget proposes \$26,409,764 for these expenditures. Medical insurance costs are anticipated to increase by 5% in 2015 while a decrease of approximately \$1,300,000 is budgeted for workers' compensation based on estimated credits received from the State in 2015.

Other Personnel Expenses

Total budget for other personnel expenses is \$1,065,288 in 2015. These expenditures include contractual stipends for Police and Fire & Rescue, tool and auto allowances and contractual food and forage costs. Major increases in these expenditures are not anticipated in 2015. Compared to 2014 budgeted levels, expenditures have increased by approximately \$14,000.

City of Toledo

2015 Approved Operating Budget

General Fund Expenditures and Other Uses (Continued)

Supplies, Services and Other Non-Personnel Expenditures

The 2015 budget for supplies, services and other non-personnel expenditures is \$48,628,122. This total budget has decreased compared to the 2014 budget by 5.87% or approximately \$3,000,000. A major factor driving this decrease is a change in jail booking procedures. Prior to October 2014, Toledo police officers booked arrested persons under the Toledo Municipal Code and the City was responsible for all booking and custody costs. On October 15, 2014, the Collins Administration directed all officers to book arrested persons under the Ohio Revised Code, alleviating the City's responsibility for these costs. General Fund savings as a result of this change are anticipated to be approximately \$5,000,000.

General Fund debt expenditures are budgeted at \$725,926 in 2015. This budget covers debt payments related to the Dura and Stickney-Tyler landfills.

Operating Transfers

Budgeted operating transfers to other funds total \$37,177,922 in 2015. The largest transfer out of the General Fund results from the portion of the income tax dedicated to the CIP Fund. This transfer is budgeted at \$37,125,756 for 2015.

City of Toledo

2015 Approved Operating Budget

The total General Fund budget is \$245,880,006. Labor expenditures account for 65.10% of the overall total.

General Fund Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	92,565,741	97,376,176	101,524,797	102,204,241
Overtime	5,893,034	6,259,631	4,144,989	5,251,232
Severance	3,285,670	2,591,329	3,200,681	4,006,187
Pension	23,716,147	21,715,896	20,882,455	21,137,250
Employment Taxes & Medical	23,612,280	20,394,479	26,713,142	26,409,764
Other Personnel Expenses	982,408	961,841	1,051,266	1,065,288
Supplies	3,235,625	3,506,564	3,232,755	3,818,924
Services	43,200,621	48,305,730	47,234,053	44,039,271
Capital Outlay	46,876		-	
Other Non-Personnel Expenses	781,341	759,294	1,194,751	769,926
Operating Transfers	35,998,952	34,657,130	36,185,792	37,177,922
Total	233,318,696	236,528,070	245,364,682	245,880,006

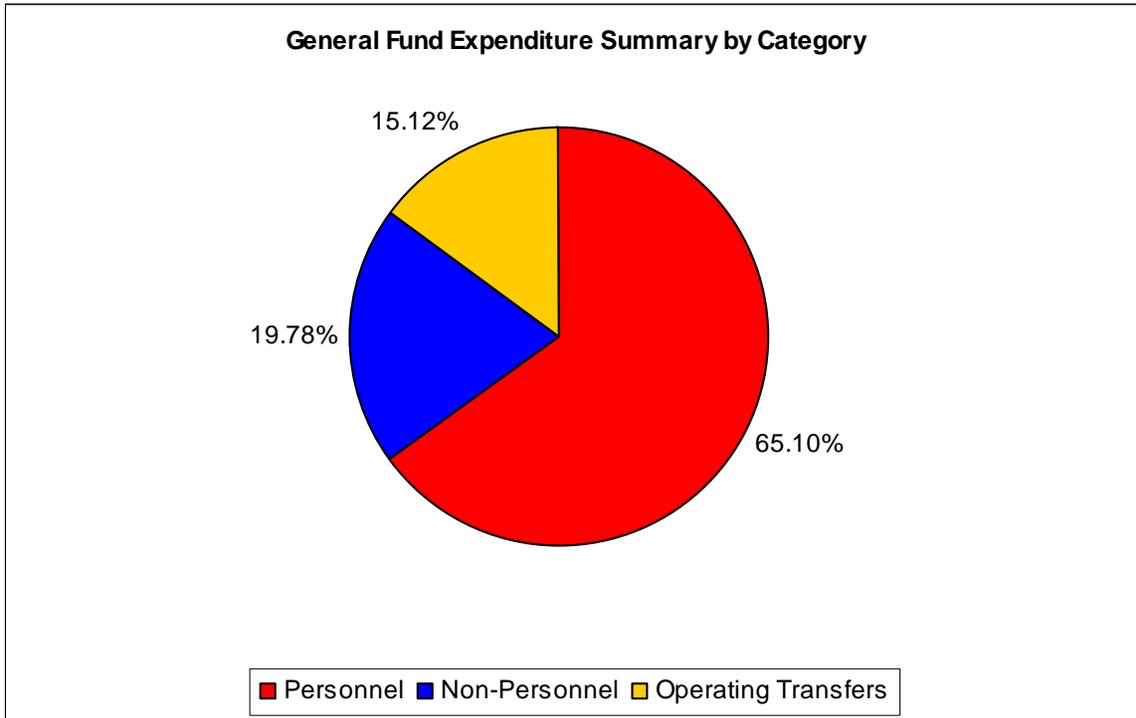
General Fund Expenditure Summary by Category - Year over Year Comparison

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>Change</u>	<u>% Change</u>
Base Salaries & Wages	101,524,797	102,204,241	679,444	0.67%
Overtime	4,144,989	5,251,232	1,106,243	26.69%
Severance	3,200,681	4,006,187	805,506	25.17%
Pension	20,882,455	21,137,250	254,795	1.22%
Employment Taxes & Medical	26,713,142	26,409,764	(303,378)	-1.14%
Other Personnel Expenses	1,051,266	1,065,288	14,022	1.33%
Supplies	3,232,755	3,818,924	586,169	18.13%
Services	47,234,053	44,039,271	(3,194,782)	-6.76%
Other Non-Personnel Expenses	1,194,751	769,926	(424,825)	-35.56%
Operating Transfers	36,185,792	37,177,922	992,130	2.74%
Total	245,364,682	245,880,006	515,324	0.21%

City of Toledo
2015 Approved Operating Budget

General Fund Expenditure Summary by Category

	<u>2015 Budget</u>	<u>% of Total</u>
Personnel	160,073,962	65.10%
Non-Personnel	48,628,122	19.78%
Operating Transfers	37,177,922	15.12%
Grand Total	<u>245,880,006</u>	<u>100.00%</u>



City of Toledo

2015 Approved Operating Budget

General Fund Expenditure Summary by Department

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
City Council and Auditor	1,339,888	1,341,440	1,667,473	1,511,110
Office of the Mayor	723,015	828,658	768,387	873,115
Toledo-Lucas County Plan Commission	453,761	498,335	507,918	414,037
Board of Community Relations	92,855	91,848	98,644	104,158
Youth Commission	88,070	130,432	139,296	146,467
Affirmative Action/Contract Compliance	346,851	432,815	423,948	457,068
Municipal Court	13,125,282	12,780,403	14,635,897	14,969,928
Department of Finance	7,585,132	6,313,603	7,029,100	6,723,939
Department of Law	2,737,606	2,792,331	2,830,608	2,780,606
Department of Neighborhoods	918,188	1,322,777	850,182	971,951
Department of Development	2,517,609	3,143,567	2,960,582	3,441,006
Department of Human Resources	1,462,231	1,381,793	1,551,728	1,492,644
Department of Public Service	7,783,150	8,305,546	7,984,004	7,885,374
Department of Public Utilities	256,158	353,651	398,300	458,418
Safety Administration	10,996,153	12,586,860	12,953,000	7,480,624
Police Department	74,128,419	73,873,265	73,070,031	75,716,923
Fire & Rescue Department	60,544,519	59,776,705	66,139,219	68,491,562
Non-Departmental	48,219,811	50,574,041	51,356,365	51,961,079
Total	233,318,696	236,528,070	245,364,682	245,880,006

General Fund Expenditure Summary by Department - Year over Year Comparison

	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>Change</u>	<u>% Change</u>
City Council and Auditor	1,667,473	1,511,110	(156,363)	-9.38%
Office of the Mayor	768,387	873,115	104,727	13.63%
Toledo-Lucas County Plan Commission	507,918	414,037	(93,880)	-18.48%
Board of Community Relations	98,644	104,158	5,514	5.59%
Youth Commission	139,296	146,467	7,170	5.15%
Affirmative Action/Contract Compliance	423,948	457,068	33,121	7.81%
Municipal Court	14,635,897	14,969,928	334,031	2.28%
Department of Finance	7,029,100	6,723,939	(305,160)	-4.34%
Department of Law	2,830,608	2,780,606	(50,002)	-1.77%
Department of Neighborhoods	850,182	971,951	121,768	14.32%
Department of Development	2,960,582	3,441,006	480,424	16.23%
Department of Human Resources	1,551,728	1,492,644	(59,084)	-3.81%
Department of Public Service	7,984,004	7,885,374	(98,630)	-1.24%
Department of Public Utilities	398,300	458,418	60,118	15.09%
Safety Administration	12,953,000	7,480,624	(5,472,376)	-42.25%
Police Department	73,070,031	75,716,923	2,646,892	3.62%
Fire & Rescue Department	66,139,219	68,491,562	2,352,342	3.56%
Non-Departmental	51,356,365	51,961,079	604,714	1.18%
Total	245,364,682	245,880,006	515,324	0.21%

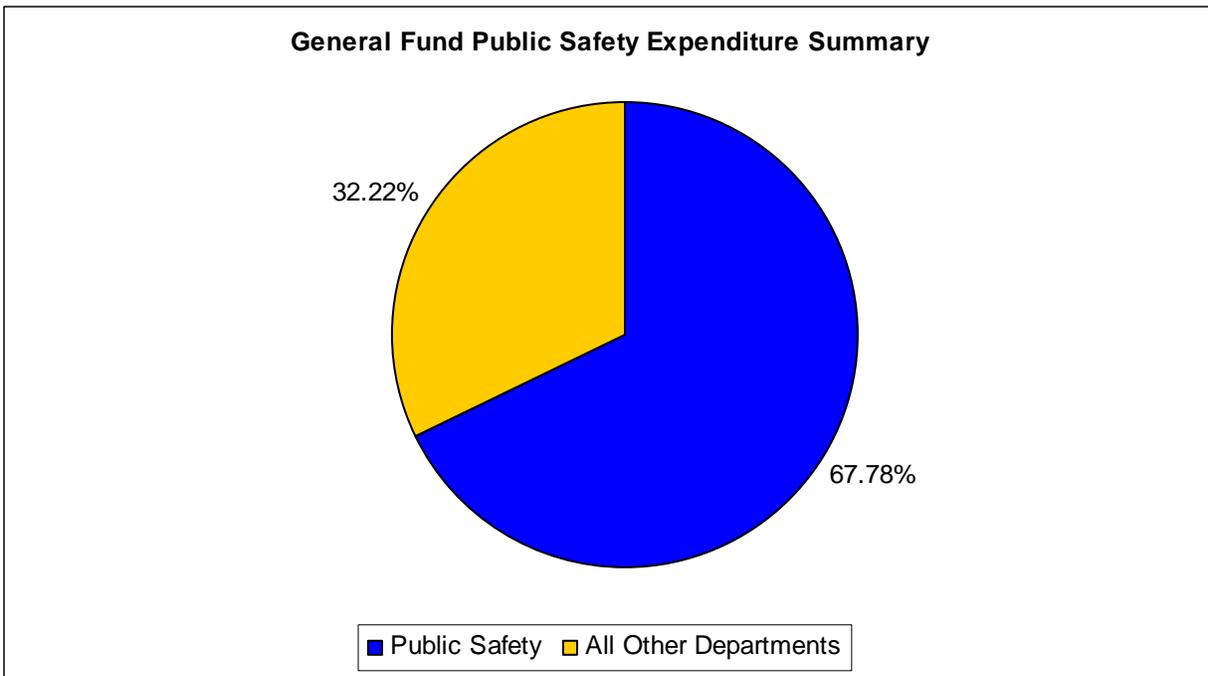
City of Toledo

2015 Approved Operating Budget

Public safety expenditures account for 67.78% of total General Fund expenditures.

General Fund Public Safety Expenditure Summary

	<u>2015 Budget</u>
Municipal Court	14,969,928
Safety Administration	7,480,624
Police Department	75,716,923
Fire & Rescue Department	68,491,562
Subtotal Public Safety	<u>166,659,036</u>
All Other Departments	<u>79,220,970</u>
Grand Total	<u>245,880,006</u>



City of Toledo

2015 Approved Operating Budget

Budgeted General Fund FTEs total 1,687.36 in the approved 2015 budget. This is a decrease of 12.45 budgeted FTE's from 2014.

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
City Council and Auditor	21.00	21.00	21.00
Office of the Mayor	7.00	7.00	7.00
Toledo-Lucas County Plan Commission	5.00	4.50	4.14
Board of Community Relations	1.00	1.00	1.00
Youth Commission	1.00	1.00	1.00
Department of Affirmative Action/Contract Compliance	5.25	5.25	5.25
Municipal Court	163.61	169.95	170.43
Department of Finance	69.01	63.67	59.17
Department of Law	31.59	31.75	31.15
Department of Neighborhoods	11.81	10.22	9.27
Department of Development	19.64	18.70	22.55
Department of Human Resources	16.60	13.10	13.55
Department of Public Service	26.63	28.11	27.72
Department of Public Utilities	4.89	5.09	4.94
Safety Administration	1.00	0.00	0.00
Police Department	709.02	684.42	678.92
Fire & Rescue Department	559.17	635.04	630.26
Grand Total	1,653.21	1,699.81	1,687.36

City of Toledo

2015 Approved Operating Budget

General Fund Full Time Equivalents by Cost Center

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
10100 City Council	20.00	20.00	20.00
10200 Office Of The Mayor	7.00	7.00	7.00
10300 Auditor	1.00	1.00	1.00
10400 Plan Commission	5.00	4.50	4.14
10500 Board Of Community Relations	1.00	1.00	1.00
10700 Affirmative Action/Contract Compliance	5.25	5.25	5.25
10800 Municipal Court Judges	81.79	85.62	86.93
10900 Clerk Of Municipal Court	81.82	84.34	83.50
11100 Financial Analysis	5.80	5.80	4.80
12000 Law	31.59	31.75	31.15
13000 Youth Commission	1.00	1.00	1.00
14100 Finance Administration	3.00	2.00	2.00
14200 Treasury	4.71	4.08	4.08
14400 Taxation	27.51	28.00	28.00
14600 Accounts	19.51	15.00	13.50
14700 Finance Erp	2.58	3.80	3.80
16100 Neighborhoods Administration	0.00	0.00	0.10
16200 Housing Division	1.00	0.00	0.05
16400 Economic Development	3.63	3.45	3.45
16500 Real Estate	0.00	0.00	0.10
17100 Human Resources	16.60	13.10	13.55
17700 Purchasing & Supplies	5.91	5.00	3.00
23100 Streets, Bridges & Harbor	0.40	0.40	0.40
24500 Waste Disposal	12.84	14.00	14.00
34000 Water Distribution	1.65	1.84	1.69
35000 Engineering Services	1.55	1.55	1.55
38000 Environmental Services	1.69	1.70	1.70
51000 Safety Administration	1.00	0.00	0.00
52000 Police	709.02	684.42	678.92
53000 Fire & Rescue	559.17	635.04	630.26
56300 Building Inspection	16.01	15.25	19.00
56400 Code Enforcement	8.31	9.89	8.75
60100 Natural Resources Administration	0.50	0.00	0.00
60300 Recreation	7.00	8.00	7.80
60500 Parks & Forestry	5.89	5.71	5.52
60600 Beautification Action Team	2.50	0.32	0.37
Grand Total	1,653.21	1,699.81	1,687.36

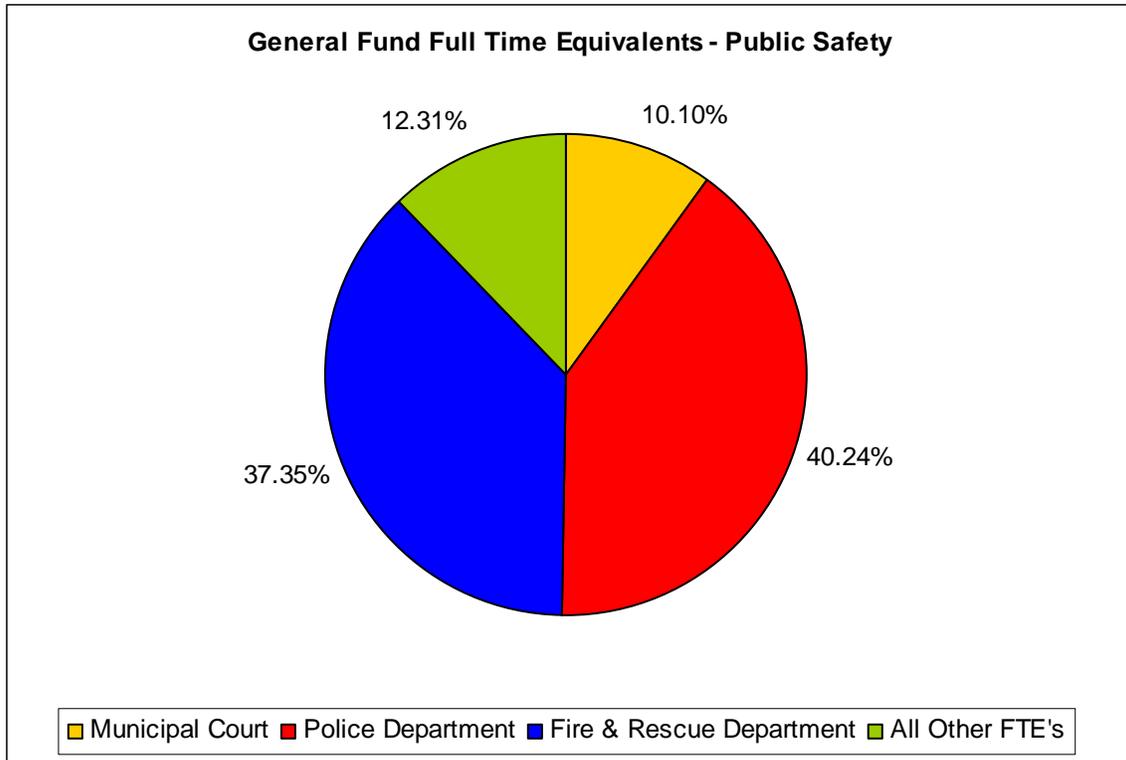
City of Toledo

2015 Approved Operating Budget

Public Safety FTEs represent 87.69% of total General Fund FTEs.

General Fund Full Time Equivalent - Public Safety

	<u>2015 Budget</u>	<u>% of Total</u>
Municipal Court	170.43	10.10%
Police Department	678.92	40.24%
Fire & Rescue Department	630.26	37.35%
All Other FTE's	207.73	12.31%
Grand Total	1,687.36	100.00%



Revenues and Expenditures - All Funds

City of Toledo
2015 Approved Operating Budget

All Funds Revenue and Other Sources by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Income Taxes	158,522,842	158,774,970	165,240,000	169,565,903
Property Taxes	11,381,242	9,597,569	11,296,755	11,068,000
Special Assessments	23,934,366	25,459,923	23,389,727	26,484,918
Licenses and Permits	2,387,932	2,541,538	2,511,832	2,695,532
Intergovernmental Services	37,589,187	38,020,043	32,145,264	31,582,250
Charges for Services	190,039,278	198,729,091	213,500,028	228,787,749
Investment Earnings	1,943,699	1,677,601	1,476,395	1,234,300
Fines and Forfeitures	7,951,841	8,589,812	7,150,951	6,560,418
Grants	47,234,433	28,138,956	13,302,290	16,270,777
Other Revenue	6,352,240	9,734,418	52,778,450	12,143,817
Capital Lease Proceeds	0	3,385,500	0	0
Issuance of Debt	80,741,448	293,607,713	16,000,000	23,875,000
Premium (discount) on Bond	1,498,119	884,432	0	861,000
Operating Transfers	167,998,704	321,961,747	127,146,058	130,453,891
Total	<u>737,575,332</u>	<u>1,101,103,312</u>	<u>665,937,749</u>	<u>661,583,555</u>

City of Toledo

2015 Approved Operating Budget

Revenue and Other Sources by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	238,207,166	238,956,052	245,364,682	245,880,006
Right of Way	900	225,300	225,000	225,000
Golf Improvements	246,000	246,000	246,000	246,000
Parkland Replacement	26,511	26,511	28,312	28,312
Marina Development	76,995	69,130	78,000	78,000
Cemetery Property Acquisition	19,200	47,183	26,000	26,000
Cemetery Maintenance	3,556	3,287	28,005	29,105
Street Construction, Maintenance & Repair	12,214,199	12,642,721	14,731,102	14,571,702
Federal Grants	10,003,124	9,983,896	8,858,043	8,163,582
Operation Grants	16,657,207	9,143,832	4,327,512	6,401,215
Toledo Home Program	2,901,206	1,927,200	116,735	1,705,980
Toledo City Parks	5,783	0	0	0
Expendable Trusts	4,369,370	6,036,176	3,057,196	2,758,576
Special Assessment	23,604,692	26,083,703	48,135,416	50,829,677
General Obligation Debt Service	28,107,000	21,418,209	24,500,000	22,351,000
Special Assessment Debt Service	28,728	26,850	30,482	32,828
Capital Improvement	100,831,290	69,219,529	57,587,200	50,287,448
Special Assessment Improvement	302,886	259,204	229,600	252,772
Water	108,186,400	476,155,593	88,429,512	91,661,442
Sewer	130,610,373	179,118,744	105,273,948	102,613,390
Storm Water	13,458,072	11,046,982	11,866,748	11,203,826
Utility Administration	12,668,039	10,040,258	16,100,000	15,400,210
Erie Street Market	114,985	145,654	116,523	171,623
Municipal Tow Lot	2,006,405	2,536,333	2,000,000	2,500,000
Toledo Public Power	136,172	589,873	713,000	790,000
Property Management	1,741,567	1,681,544	1,905,806	1,882,651
Small Business Development	12	6	8,711	23,925
Workers Compensation	6,466,919	4,310,375	7,224,833	7,218,108
Information & Communication Technology	2,867,436	2,869,412	4,050,016	5,271,009
Storeroom & Printshop	529,948	520,929	768,781	879,240
Municipal Garage	16,653,706	11,542,609	12,105,564	12,150,796
Capital Replacement	2,057	6	2,655,000	0
Facility Operations	3,294,563	2,924,455	3,034,490	3,115,747
Risk Management	1,232,866	1,305,754	2,115,532	2,834,385
Total	737,575,332	1,101,103,312	665,937,749	661,583,555

City of Toledo
2015 Approved Operating Budget

All Funds Expenditures and Other Uses by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	137,109,874	144,440,210	160,330,652	156,374,482
Overtime	9,561,069	10,517,307	8,047,707	9,453,853
Severance	3,875,496	3,205,896	4,150,763	5,283,128
Pension	33,962,769	30,146,066	30,516,274	29,801,621
Employment Taxes & Medical	40,857,397	35,196,022	46,220,608	45,149,009
Other Personnel Expenses	1,274,483	1,308,205	1,422,103	1,429,115
Supplies	28,204,781	27,291,755	31,229,339	31,254,858
Services	200,512,657	208,676,991	137,637,031	129,583,920
Capital Outlay	30,102,398	1,162,164	507,442	406,219
Other Non-Personnel Expenses	67,368,069	64,548,205	111,955,416	102,994,688
Operating Transfers	167,998,704	321,961,747	127,146,058	130,453,892
Total	<u>720,827,696</u>	<u>848,454,567</u>	<u>659,163,392</u>	<u>642,184,784</u>

City of Toledo

2015 Approved Operating Budget

Expenditures and other Uses by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	233,318,696	236,528,070	245,364,682	245,880,006
Right of Way	0	225,000	225,000	225,000
Golf Improvements	0	246,000	246,000	246,000
Parkland Replacement	0	110,419	0	0
Marina Development	49,856	132,272	56,771	78,000
Cemetery Maintenance	18,661	18,000	0	23,800
Street Construction, Maintenance & Repair	11,251,953	10,857,069	14,724,104	14,571,702
Federal Grants	9,987,397	8,990,809	8,857,586	8,163,550
Operation Grants	16,824,859	6,658,059	4,095,276	6,105,627
Toledo Home Program	2,946,993	1,645,640	116,214	1,705,980
Toledo City Parks	0	85	0	0
Expendable Trusts	4,769,290	4,363,054	2,726,395	2,126,615
Special Assessment	23,925,826	25,536,338	47,722,542	50,829,677
General Obligation Debt Service	28,106,401	21,418,209	24,500,000	22,350,901
Special Assessment Debt Service	29,965	29,108	13,250	12,925
Capital Improvement	107,958,845	91,074,314	56,513,914	47,720,918
Special Assessment Improvement	302,732	292,673	229,600	252,772
Water	105,126,782	251,325,540	88,429,505	89,224,897
Sewer	113,562,036	141,927,300	104,398,187	92,895,233
Storm Water	11,642,360	8,226,345	9,270,970	9,505,741
Utility Administration	11,154,036	11,211,773	15,199,463	13,794,322
Marina Operating	(1,868)	225	0	0
Erie Street Market	123,815	47,858	81,827	98,306
Municipal Tow Lot	1,844,508	2,371,333	2,000,000	2,476,884
Toledo Public Power	137,930	566,852	713,000	790,000
Property Management	1,286,881	894,378	1,843,673	1,882,651
Small Business Development	30,780	17,798	8,706	23,925
Workers Compensation	4,301,589	4,738,223	7,159,777	7,177,733
Information & Communication Technology	2,799,061	2,868,839	4,006,654	5,229,075
Storeroom & Printshop	526,805	649,932	770,049	878,842
Municipal Garage	11,698,011	10,813,532	12,092,269	12,112,881
Capital Replacement	9,436,539	997,137	2,655,000	0
Facility Operations	6,434,112	2,815,247	3,034,490	3,101,253
Risk Management	1,232,847	857,135	2,108,486	2,699,566
Total	720,827,696	848,454,567	659,163,392	642,184,784

City of Toledo

2015 Approved Operating Budget

All Funds Expenditures and Other Uses by Department

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
City Council and Auditor	1,339,888	1,346,940	1,667,473	1,511,110
Office of the Mayor	843,457	935,963	873,637	1,066,637
Toledo-Lucas County Plan Commission	900,640	806,997	907,719	817,549
Board of Community Relations	92,855	91,848	98,644	104,158
Youth Commission	89,783	130,732	139,296	146,467
Affirmative Action/Contract Compliance	405,812	492,040	487,820	528,406
Municipal Court	14,423,648	14,295,715	14,847,312	15,242,877
Department of Finance	109,517,103	95,775,554	154,798,472	118,572,717
Department of Law	4,528,484	4,053,509	5,251,618	5,794,784
Department of Neighborhoods	21,594,998	13,282,311	9,765,620	13,022,698
Department of Development	3,441,220	3,893,646	3,392,666	3,868,059
Department of Human Resources	5,859,984	6,299,018	8,768,201	8,733,316
Information & Communication Technology	3,491,676	3,336,053	4,146,575	5,401,758
Department of Public Service	66,323,115	61,362,532	67,615,141	65,053,583
Department of Public Utilities	277,402,529	432,492,163	173,015,179	187,423,896
Safety Administration	10,996,153	12,586,860	12,953,000	7,480,624
Police Department	80,710,350	79,487,515	78,280,755	81,217,306
Fire & Rescue Department	67,541,962	63,493,495	66,695,322	69,987,762
Non-Departmental	51,324,039	54,291,673	55,458,942	56,211,079
Total	720,827,696	848,454,567	659,163,392	642,184,784

City of Toledo
2015 Approved Operating Budget

All Funds Budgeted Full Time Equivalents

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	1,653.21	1,699.81	1,687.36
Marina Development	2.00	0.00	0.00
Street Construction, Maintenance & Repair	97.44	101.75	104.84
Federal Grants	57.25	60.23	54.21
Operation Grants	29.06	30.50	28.78
Toledo Home Program	1.97	1.47	1.41
Expendable Trusts	10.80	7.02	7.36
Special Assessment	181.71	189.17	177.37
Capital Improvement	41.78	37.17	32.85
Special Assessment Improvement	1.00	2.00	2.00
Water	217.49	226.98	225.47
Sewer	280.27	279.87	257.73
Storm Water	68.03	69.73	66.28
Utility Administration	143.00	142.10	131.58
Toledo Public Power	1.00	1.00	1.00
Small Business Development	0.10	0.00	0.00
Workers Compensation	3.50	3.00	3.55
Information & Communication Technology	13.25	11.50	17.50
Storeroom & Printshop	1.00	1.00	1.00
Municipal Garage	65.30	63.30	62.80
Facility Operations	22.70	22.20	22.47
Risk Management	1.60	1.60	3.20
Grand Total	<u>2,893.47</u>	<u>2,951.39</u>	<u>2,888.76</u>

City of Toledo
2015 Approved Operating Budget

All Funds Budgeted Full Time Equivalents by Department

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
City Council and Auditor	21.00	21.00	21.00
Office of the Mayor	8.00	8.00	9.00
Toledo-Lucas County Plan Commission	9.50	9.50	9.34
Board of Community Relations	1.00	1.00	1.00
Youth Commission	1.00	1.00	1.00
Department of Affirmative Action/Contract Compliance	6.00	6.00	6.00
Municipal Court	167.61	172.91	174.44
Department of Finance	79.31	69.59	65.17
Department of Law	37.00	37.00	38.00
Department of Neighborhoods	71.50	71.67	64.17
Department of Development	23.51	22.25	26.00
Department of Human Resources	21.00	17.00	18.00
Department of Information & Communication Technology	14.75	13.00	19.00
Department of Public Service	417.34	421.50	410.01
Department of Public Utilities	736.75	752.00	708.98
Safety Administration	1.00	0.00	0.00
Police Department	718.02	692.93	687.38
Fire & Rescue Department	559.17	635.04	630.26
Grand Total	2,893.47	2,951.39	2,888.76

City of Toledo

2015 Approved Operating Budget

All Fund Full Time Equivalents by Cost Center

		<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
10100	City Council	20.00	20.00	20.00
10200	Office Of The Mayor	8.00	8.00	9.00
10300	Auditor	1.00	1.00	1.00
10400	Plan Commission	9.50	9.50	9.34
10500	Board Of Community Relations	1.00	1.00	1.00
10700	Affirmative Action/Contract Compliance	6.00	6.00	6.00
10800	Municipal Court Judges	85.79	88.58	90.94
10900	Clerk Of Municipal Court	81.82	84.34	83.50
11100	Financial Analysis	5.80	5.80	4.80
12000	Law	37.00	37.00	38.00
13000	Youth Commission	1.00	1.00	1.00
14100	Finance Administration	3.00	2.00	2.00
14200	Treasury	6.84	6.00	6.08
14400	Taxation	27.51	28.00	28.00
14600	Accounts	19.51	15.00	13.50
14700	Finance Erp	7.75	4.80	3.80
14800	Debt Management	1.00	1.00	2.00
16100	Neighborhoods Administration	20.50	20.50	17.50
16200	Housing Division	26.00	26.00	23.00
16400	Economic Development	4.50	4.00	4.00
16500	Real Estate	2.00	2.00	2.00
17100	Human Resources	21.00	17.00	18.00
17500	Information & Communications Technology	14.75	13.00	19.00
17700	Purchasing & Supplies	7.91	7.00	5.00
22500	Transportation	49.00	50.00	48.00
23100	Streets, Bridges & Harbor	178.00	182.00	178.00
24500	Waste Disposal	12.84	14.00	14.00
25000	Fleet Operations	65.30	63.30	62.80
26100	Facility Operations	23.70	23.20	22.47
31000	Utility Administrative Services	85.00	86.00	84.98
32000	Water Treatment	100.50	105.00	106.00
34000	Water Distribution	162.25	164.00	151.00
35000	Engineering Services	71.00	78.00	68.00
36000	Water Reclamation	128.50	128.00	123.00
37000	Sewer & Drainage Services	140.50	141.00	129.00
38000	Environmental Services	49.00	50.00	47.00
51000	Safety Administration	1.00	0.00	0.00
52000	Police	718.02	692.93	687.38
53000	Fire & Rescue	559.17	635.04	630.26
56300	Building Inspection	17.01	16.25	20.00
56400	Code Enforcement	20.00	21.17	20.00
60100	Natural Resources Administration	1.00	1.00	0.00
60300	Recreation	9.00	8.00	7.80
60500	Parks & Forestry	78.50	80.00	76.95
60600	Beautification Action Team	5.00	4.00	3.67
Grand Total		2,893.47	2,951.39	2,888.76

Page intentionally left blank

City of Toledo

2015 Approved Operating Budget

Toledo City Council

Toledo City Council is the legislative branch of City Government and operates in accordance with the provisions of the Charter of the City of Toledo, first adopted by the voters in 1914 and amended by the voters from time to time. City Council has seven standing committees that meet at the call of the Chair of the Committee. The standing committees are: Economic Development Committee, Finance, Human Resources & Information Technology Committee, Neighborhoods, Community Development & Health Committee, Public Safety, Law & Criminal Justice Committee, Utilities & Public Service Committee, Youth, Parks, Recreation & Community Relations & Education Committee, and Zoning & Planning Committee.

Legislative authority in the City is vested in a twelve-member Council. Six members of the Council are elected at-large and six from districts; all for four-year terms. The Council is authorized to enact ordinances and resolutions relating to City services, tax levies, appropriating and borrowing money, licensing and regulating businesses and trades and other municipal activities. The Council also has authority to fix the compensation of City officers and employees. The Council elects one of its members to serve as the President of Council, its presiding officer.

Funding Sources:

Toledo City Council is funded 100% from the General Fund.

2015 Highlights

The 2015 budget supports all members of the City Council office. In addition to the 12 Council members, there are four Council Aides who each assist three members.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	1,228,783	1,229,521	1,549,127	1,394,432
Capital Improvement	0	5,500	0	0
Total	1,228,783	1,235,021	1,549,127	1,394,432

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	747,679	762,997	762,325	784,817
Overtime	0	561	0	0
Severance	0	12,038	0	0
Pension	127,961	121,027	109,293	109,310
Employment Taxes & Medical	271,150	244,060	308,030	311,960
Other Personnel Expenses	2,700	2,700	2,700	2,700
Supplies	15,003	11,501	23,406	19,002
Services	64,291	80,137	293,373	166,643
Other Non-Personnel Expenses	0	0	50,000	0
Total	1,228,783	1,235,021	1,549,127	1,394,432

City of Toledo
2015 Approved Operating Budget

Toledo City Council

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Technician 2	4.00	4.00	4.00
Assistant Clerk Of Council	1.00	1.00	1.00
Clerk Of Council	1.00	1.00	1.00
Councilman	11.00	11.00	11.00
President Of Council	1.00	1.00	1.00
Secretary 3	2.00	2.00	2.00
Grand Total	20.00	20.00	20.00

City of Toledo

2015 Approved Operating Budget

City Auditor

The City Auditor provides independent audit review, upholds accountability and improves the efficiency and effectiveness of City government. Through continued examination, the Auditor ensures reliability and the integrity of City of Toledo financial and operating information in order to provide quality control and accountability to deter and prevent fraud.

Funding Sources:

The General Fund supports all functions of the Auditor.

2015 Highlights:

The 2015 budget funds one FTE in the Auditor's office. Labor represents 90.61% of total budget.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	111,104	111,919	118,346	116,678
Grand Total	111,104	111,919	118,346	116,678

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	72,278	77,799	77,799	77,799
Pension	13,733	11,162	10,892	10,892
Employment Taxes & Medical	15,495	12,908	17,454	17,036
Supplies	141	10	500	600
Services	9,457	10,040	11,701	10,351
Total	111,104	111,919	118,346	116,678

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
City Auditor	1.00	1.00	1.00
Grand Total	1.00	1.00	1.00

City of Toledo

2015 Approved Operating Budget

Office of the Mayor

Toledo operates under a strong Mayor form of government. Accordingly, the Mayor serves as chief executive of the City. The Mayor and his staff provide overall policy direction and oversee the provision of City services using the revenues provided and entrusted to the municipal government by the City's residents.

Funding Sources:

The Mayor's Office is primarily funded by the General Fund. The Chief of Staff and other administrative support staff are funded partially by the Water and Sewer Operating Funds and the CIP and Special Assessment Funds.

2015 Highlights:

The 2015 budget supports 9.00 FTEs including the Mayor and administrative support staff. Labor expenditures account for 80.35% of total expenditures.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	723,015	828,658	768,387	873,115
Expendable Trusts	0	120	0	0
Special Assessment	12,004	11,557	12,374	20,989
Capital Improvement	24,906	11,563	12,374	20,989
Water	41,766	42,008	40,251	97,210
Sewer	41,766	42,058	40,251	54,334
Total	843,457	935,963	873,637	1,066,637

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	493,108	546,936	512,211	617,764
Pension	79,817	87,284	72,638	86,487
Employment Taxes & Medical	106,153	105,159	135,299	151,436
Other Personnel Expenses	1,350	1,800	1,800	1,350
Supplies	19,639	21,198	29,368	31,471
Services	143,390	153,466	122,321	144,129
Other Non-Personnel Expenses	0	20,120	0	34,000
Total	843,457	935,963	873,637	1,066,637

City of Toledo
2015 Approved Operating Budget

Office of the Mayor

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Assistant To The Mayor	2.00	2.00	1.00
Assistant Chief Operating Officer	0.00	1.00	1.00
Chief Of Staff	0.00	1.00	1.00
Deputy Mayor - Operations	1.00	0.00	0.00
Manager-Administrative Services	1.00	0.00	1.00
Mayor	1.00	1.00	1.00
Mayor's Assistant 1	1.00	2.00	2.00
Mayor's Executive Assistant	1.00	1.00	1.00
Public Information Coordinator	0.00	0.00	1.00
Secretary 2	1.00	0.00	0.00
Grand Total	8.00	8.00	9.00

City of Toledo

2015 Approved Operating Budget

Toledo-Lucas County Plan Commission

The Toledo-Lucas County Plan Commission seeks to create a community with a high quality of life and access to economic opportunity for all residents. The department provides guidance on land use decisions and coordinates planning functions among constituent jurisdictions – The City of Toledo, Lucas County, and the eleven Lucas County townships.

Funding Sources:

The Plan Commission is funded through the General Fund, Federal Block Grant Funds, grants funding from Lucas County, and the Capital Improvement Fund.

2015 Highlights:

The City of Toledo General Fund provides 50.64% of funding for the Plan Commission, while the other 49.36% is provided by Lucas County, federal block grants and capital improvement funds.

Total budget for the Plan Commission has decreased from 2014 budget levels. This change is driven by decreased severance expenditures and salary and benefit savings achieved by delaying filling a vacant Planner position.

In 2015 the Plan Commission will be working with the Arts Commission to incorporate an Arts and Culture Plan into the Toledo 20/20 plan. The Plan Commission will also continue to assist in Junction Ave, Sylvania Avenue and Cherry/Collingwood (Thousand Islands) planning efforts.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	453,761	498,335	507,918	414,037
Federal Grants	161,983	66,259	87,967	87,265
Operation Grants	204,342	168,965	232,745	236,904
Capital Improvement	80,554	73,438	79,089	79,343
Grand Total	900,640	806,997	907,719	817,549

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	566,030	515,390	578,335	538,458
Overtime	5,977	3,743	2,087	2,087
Severance	9,237	9,763	34,962	0
Pension	111,282	88,931	83,544	75,676
Employment Taxes & Medical	151,868	121,915	156,434	150,115
Other Personnel Expenses	3,430	3,419	2,700	2,701
Supplies	19,951	20,637	19,053	18,683
Services	32,865	43,200	30,604	29,829
Total	900,640	806,997	907,719	817,549

City of Toledo
2015 Approved Operating Budget

Toledo-Lucas County Plan Commission
--

Budgeted FTE history

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrator-Administrative Services 2	1.00	1.00	1.00
Associate Planner	1.00	1.00	0.00
Director-Toledo-Lucas County Plan Commission	1.00	1.00	1.00
Intermediate Clerk	1.00	1.00	1.00
Overtime	0.00	0.00	0.00
Planner	2.00	2.00	2.84
Planning Technician	0.50	0.50	0.50
Principal Planner	2.00	2.00	2.00
Secretary 3	1.00	1.00	0.00
Senior Account Clerk	0.00	0.00	1.00
Grand Total	9.50	9.50	9.34

City of Toledo

2015 Approved Operating Budget

Board of Community Relations

The Board of Community Relations (BCR) is an independent organization chartered by the City of Toledo. It exists to promote, empower, and support citizens and neighborhoods to create social justice, equal opportunities, and a harmonious environment. BCR intervenes in conflicts and disputes by providing investigation, facilitation, and mediation services. Over the years, the Board of Community Relations through its investigation and mediation process has reconciled a significant number of cases involving discriminatory practices in employment, education, housing, and public accommodations. BCR works to create a harmonious relationship among neighborhood groups, citizens, and public institutions.

Funding Sources:

BCR is funded 100% from the General Fund. All programs and department personnel are supported by this budget.

2015 Highlights:

The 2015 budget funds one FTE and allocates \$13,326 for services and supplies. Funding for non-personnel expenses supports programming including the *Welcome Toledo* initiative - an immigration/refugee resettlement/educational initiative and the *Compassionate Toledo Photo Contest* – a contest to promote the City of Toledo as a Compassionate City.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	92,855	91,848	98,644	104,158
Grand Total	92,855	91,848	98,644	104,158

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	56,211	60,230	60,230	65,250
Pension	7,870	8,432	8,432	9,135
Employment Taxes & Medical	14,526	12,478	16,391	16,447
Other Personnel Expenses	0	0	0	0
Supplies	3,790	717	4,373	1,601
Services	10,458	9,990	9,218	11,725
Total	92,855	91,848	98,644	104,158

Budgeted FTE History	2013 Budget	2014 Budget	2015 Budget
Director-Administrative Services	1.00	1.00	1.00
Secretary 1	0.00	0.00	0.00
Grand Total	1.00	1.00	1.00

City of Toledo

2015 Approved Operating Budget

Youth Commission

The Youth Commission promotes the development of responsible, healthy, educated, empowered and self-reliant youth. The department seeks to assist youth to reach their full potential and enable them to function in a multicultural society by education through programs, forums, and forming collaborations with other youth agencies in Toledo.

Funding Sources:

The Youth Commission is funded 100% from the General Fund.

2015 Highlights:

The 2015 budget includes funding for 1.00 FTE and allocates \$55,635 for non-labor related expenditures. As in previous years, the Youth Commission plans to host a Summer Youth Job Fair in 2015.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	88,070	130,432	139,296	146,467
Expendable Trusts	1,713	300	0	0
Grand Total	89,783	130,732	139,296	146,467

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	36,391	54,209	54,209	65,250
Pension	6,914	10,300	8,267	9,135
Employment Taxes & Medical	10,601	12,566	16,027	16,447
Other Personnel Expenses	0	0	0	0
Supplies	392	1,973	327	5,500
Services	33,772	42,289	60,467	40,135
Other Non-Personnel Expenses	1,713	9,396	0	10,000
Total	89,783	130,732	139,296	146,467

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Specialist 1	0.00	0.00	0.00
Director-Administrative Services	1.00	1.00	1.00
Grand Total	1.00	1.00	1.00

City of Toledo

2015 Approved Operating Budget

Affirmative Action/Contract Compliance

The Office of Affirmative Action/Contract Compliance (AA/CC) was created in 1988 to administer programs, activities and services to ensure compliance with the Civil Rights Act and the Americans with Disabilities Act and to enforce the City's prevailing wage regulations. The Department of Affirmative Action/Contract Compliance exists to enforce all administrative policies under its jurisdiction and to assist the City of Toledo in achieving a dynamic, diverse workforce, enforce fair labor standards, and create a climate of inclusiveness that encourages small, minority, and female owned businesses to bid and receive City contracts.

Funding Sources:

With the exception of one position, all personnel, service and supply costs for the Office of Affirmative Action/Contract Compliance are supported by the General Fund. The AA/CC manager who reviews all contracts and assures prevailing wage requirements are met is funded by the Capital Improvement Fund and the Utility Administrative Services Fund, as well as the General Fund.

2015 Highlights:

The 2015 budget supports 6.00 FTEs. Personnel costs account for 96.60% of the division's budget.

The 2015 budget for services and supplies totals \$17,955 and will support the establishment of an education and outreach program for minority business enterprise vendors. Additionally, budget for education and training is allocated to enhance staff knowledge and capabilities related to the Americans with Disabilities Act.

Expenditure Summary by Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
General	346,851	432,815	423,948	457,068
Capital Improvement	19,653	19,723	21,182	23,658
Utility Administration	39,308	39,502	42,690	47,680
Grand Total	405,812	492,040	487,820	528,406

Expenditure Summary by Category

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
Base Salaries & Wages	272,030	323,232	328,965	359,567
Overtime	280	340	0	0
Pension	48,289	53,882	49,066	50,338
Employment Taxes & Medical	70,772	76,251	97,860	98,746
Other Personnel Expenses	1,350	1,800	1,800	1,800
Supplies	1,146	1,448	1,536	2,322
Services	11,944	35,088	8,593	15,633
Total	405,812	492,040	487,820	528,406

City of Toledo
2015 Approved Operating Budget

Affirmative Action/Contract Compliance

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Specialist 2	0.00	0.00	0.00
Clerk/Non-Typist	0.00	0.00	0.00
Contract Compliance Specialist	1.00	1.00	1.00
Director-Administrative Services	0.00	1.00	1.00
Executive Director-AA/CC	1.00	0.00	0.00
Manager-Administrative Services	1.00	1.00	1.00
Mayor's Assistant 2	2.00	2.00	2.00
Secretary 3	1.00	1.00	1.00
Grand Total	6.00	6.00	6.00

City of Toledo

2015 Approved Operating Budget

Municipal Court Judges

The responsibility of the Toledo Municipal Court is to hear and dispose of cases within the Court's jurisdictional limits in a judicious and timely manner and provide opportunities for rehabilitation. The Court's operation is defined by the Federal and State Constitutions, the Ohio Revised Code, Toledo Municipal Code, State Civil and Criminal Procedural Rules, and the Rules of Superintendence.

The Ohio constitution establishes the legislative, executive and judicial branches of government. The judiciary is a separate and co-equal branch of government, with separate powers and responsibilities. The Toledo Municipal Court is comprised of seven Judges. Six Judges preside over a mixed criminal and civil docket. One Judge presides over environmental criminal and civil cases, which include housing, environmental and related matters.

Funding Sources:

Municipal Court Judges operations are funded primarily through the General Fund. Approximately 97% of labor, service and supply costs are supported by the General Fund, while remaining expenses are funded with trust and grant dollars.

2015 Highlights:

The 2015 budget allocates \$2,730,092 for services and supplies. This includes funding for court security services and the court addiction diversion program.

Personnel expenditures account for 70.61% of total 2015 budget and support 90.94 FTEs.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	7,709,352	7,343,716	8,708,545	9,015,910
Federal Grants	25,435	0	0	0
Operation Grants	291,322	431,300	155,745	245,657
Expendable Trusts	923,868	1,084,012	55,670	27,292
Capital Improvement	57,741	0	0	0
Grand Total	9,007,718	8,859,028	8,919,960	9,288,859

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	3,652,378	3,714,006	4,303,781	4,414,788
Severance	238,527	(21,174)	10,706	4,644
Pension	774,210	496,284	615,603	616,719
Employment Taxes & Medical	1,213,412	1,063,503	1,409,187	1,448,174
Other Personnel Expenses	61,756	48,285	71,125	74,442
Supplies	499,918	585,580	141,628	148,404
Services	2,484,341	2,961,522	2,367,930	2,581,688
Other Non-Personnel Expenses	25,435	11,022	0	0
Operating Transfers	57,741	0	0	0
Total	9,007,718	8,859,028	8,919,960	9,288,859

City of Toledo
2015 Approved Operating Budget

Municipal Court Judges

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Secretary	1.00	1.00	1.00
Assignment Clerk	5.00	5.51	5.25
Assignment Commissioner	0.50	1.00	1.00
Assistant Chief Bailiff	1.00	1.00	1.00
Assistant Chief Probation Officer	0.50	1.00	1.00
Bailiff-Chief Courtroom	1.00	1.00	1.00
Bailiff-Courtroom	7.15	7.15	7.15
Bookkeeper/Payroll Clerk	0.00	0.00	0.38
Chief Bailiff	1.00	1.00	1.00
Chief Court Reporter	1.00	1.00	1.00
Chief Probation Officer	1.00	1.00	1.00
Community Service Officer	0.00	0.51	1.00
Court Administrator	1.00	1.00	1.00
Court Intern	0.50	0.00	0.00
Court Reporter	5.00	4.00	3.00
Deputy Bailiff	7.50	6.51	7.25
Deputy Court Administrator	1.00	1.00	1.00
Domestic Violence Probation Officer	0.00	0.51	1.00
Finance Officer	1.00	1.00	1.00
Housing Magistrate	1.00	1.00	1.00
Housing Specialist Bailiff	2.00	2.00	2.00
Human Resource Officer	1.00	1.00	1.00
Information Technology Specialist	0.00	0.50	0.50
Intake Officer	1.50	1.50	3.00
Intake Secretary	1.00	1.00	1.00
IT Officer	1.00	1.00	1.00
Judge	6.00	6.00	6.00
Judge Visiting	0.38	0.38	0.38
Judges Secretary	3.00	3.00	3.50
License Intervention Specialist	1.00	1.00	1.00
Magistrate	2.00	2.00	2.00
Magistrate - Standby	0.25	0.25	0.25
Mediator	1.00	1.00	1.00
Presiding/Administrative Judge	1.00	1.00	1.00
Probation Officer	15.50	16.00	16.00
Probation Secretary	5.00	5.51	5.25
Research Law Clerk	0.00	0.50	0.25
Senior Assignment Clerk	1.00	1.00	1.00
Senior Housing Specialist	1.00	1.00	0.84
Senior Mediator	1.00	1.00	1.00
Small Claims Assistant	2.00	2.00	1.25
Small Claims Supervisor	0.00	0.25	0.42
Unit Supervisor	3.00	3.00	3.25
Veteran's Docket Probation Officer	0.00	0.51	1.00
Total	85.79	88.58	90.94

City of Toledo

2015 Approved Operating Budget

Municipal Court Clerk

The Clerk of Toledo Municipal Court is responsible for maintaining the public record on all court cases in Toledo Municipal Court as well as collecting and distributing fines and fees associated with these cases. The Clerk strives to process all case filings in a timely manner and to provide excellent customer service to the public. The Clerk's Office maintains all journals, records, books and papers belonging or pertaining to the Toledo Municipal Court. Additionally, the Clerk records the proceedings of the court, performs all other duties prescribed by the judges, and keeps a record of all receipts and disbursements, which are available for public inspection at all times.

Funding Sources:

The Clerk of Court's 2015 operating budget is supported 100% by the General Fund.

2015 Highlights:

The 2015 budget supports 83.50 FTEs with a total labor cost of \$5,117,320 and allocates \$836,697 for services and supplies.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	5,415,929	5,436,687	5,927,352	5,954,017
Grand Total	5,415,929	5,436,687	5,927,352	5,954,017

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	2,931,045	3,042,448	3,249,260	3,281,131
Overtime	27,903	33,822	35,000	51,200
Severance	0	172	4,480	22,700
Pension	640,258	604,808	546,292	487,673
Employment Taxes & Medical	1,130,125	1,008,392	1,273,496	1,274,616
Supplies	408,692	396,595	456,878	434,286
Services	277,906	350,452	361,946	402,411
Total	5,415,929	5,436,687	5,927,352	5,954,017

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Clerk of Courts	1.00	1.00	1.00
Deputy Clerk	80.82	83.34	82.50
Grand Total	81.82	84.34	83.50

City of Toledo

2015 Approved Operating Budget

Department of Finance

The Department of Finance is responsible for safeguarding the assets of the City of Toledo by providing effective stewardship of public funds, timely financial reporting, and commitment to excellence in public service. It is the responsibility of the department to continuously improve the coffers of the City by assisting and advising the operating divisions in their financial operations. The Department of Finance is comprised of the Divisions of Finance Administration, Financial Analysis, Treasury and Taxation, Accounts, Purchasing and Supplies, Debt Management and the ERP team.

The Division of Finance Administration is comprised of the Director of Finance and his or her support staff. Finance Administration directs the other divisions to ensure department responsibilities and priorities are met and city-wide financial goals are achieved.

The Division of Financial Analysis (budget office) is charged with the creation, maintenance and monitoring of the City of Toledo's operating budget. In addition, the division assists, advises and directs the operating divisions with budget maintenance. The division also assists the Debt Management Office with creation and monitoring of the City's capital improvement budget.

The Division of Treasury and Taxation is responsible for the collection, safekeeping, investment and disbursement of all public monies of the City. This division also encompasses the functions of business licensing and administration of the City's special assessment program. The income tax section administers the City tax code in a manner that is accountable and responsive to the public for the purpose of generating revenue to finance city services. The section also collects delinquent City taxes in a way that balances both fiscal responsibility and fair collection practices.

The Division of Accounts is charged with providing timely and accurate financial information to both internal and external users in accordance with Generally Accepted Accounting Principles (GAAP). Accounts also provides internal controls to insure the safeguarding of City assets. The division works closely with the budget office to prepare, distribute and present monthly financial information to City Council.

The Division of Purchasing is committed to providing efficient procurement services which meet the needs of City departments while ensuring compliance with the City Charter and Toledo Municipal Code. Purchasing strives to assure fair and equal access to all entities seeking to do business with the City of Toledo. The Division of Purchasing also oversees the print shop, an internal service unit that provides printing and copying services to City departments.

The Debt Management Office must balance the financial needs of the City with the most economically and financially feasible methods of borrowing. The Debt Management Officer ensures that the City operates within strict debt guidelines to maintain and improve bond ratings. The Debt Management Office is also responsible for preparing and monitoring the City's 5-Year Capital Improvement Plan.

The ERP team operates, maintains and enhances the SAP software system to provide accurate, real-time financial, procurement, payroll and HR information to all City departments. Additionally, the team is responsible for training system users city-wide.

City of Toledo

2015 Approved Operating Budget

Department of Finance

Funding Sources:

Department of Finance personnel and operating supplies and services are supported largely by the General Fund. Of the departments 65.17 FTEs, only 6.00 are funded outside of the General Fund. The Debt Management Office receives funding from not only the General Fund, but also assessed, capital and enterprise funds. ERP Team expenditures are distributed across all major operating funds.

2015 Highlights:

The 2015 General Fund budget of \$6,723,939 supports 59.17 of the department's FTEs. Labor accounts for 72.91% of the department's General Fund expenditures.

Expenditure Summary by Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
General	7,585,132	6,313,603	7,029,100	6,723,939
Right of Way	0	225,000	225,000	225,000
Street Construction, Maintenance & Repair	(17,511)	1,125,052	1,127,517	1,526,669
Federal Grants	0	12,919	28,075	26,044
Expendable Trusts	75	0	0	0
Special Assessment	2,151,272	1,864,794	17,773,672	21,107,071
General Obligation Debt Service	28,106,401	21,418,209	24,500,000	22,350,901
Special Assessment Debt Service	29,965	29,108	13,250	12,925
Capital Improvement	46,843,733	43,061,467	49,541,681	40,528,988
Special Assessment Improvement	50,117	24,000	65,534	
Water	4,973,529	11,084,182	21,202,769	14,194,931
Sewer	9,888,831	9,066,123	27,560,328	8,763,598
Storm Water	0	0	140,487	17,549
Utility Administration	43,011	36,856	91,866	91,037
Marina Operating	0	225	0	0
Municipal Tow Lot	91,584	83,334	238,384	231,784
Property Management	1,128,441	776,237	1,769,216	1,838,991
Workers Compensation	0	4,513	16,819	12,818
Information & Communication Technology	0	0	9,599	8,807
Storeroom & Printshop	526,805	649,932	770,049	878,842
Municipal Garage	352,042	0	28,159	22,181
Capital Replacement	4,731,927	0	2,655,000	0
Facility Operations	3,224,192	0	7,042	5,820
Risk Management	(192,444)	0	4,925	4,821
Total	109,517,103	95,775,554	154,798,472	118,572,717

City of Toledo
2015 Approved Operating Budget

Department of Finance

Expenditure Summary by Category - General Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	2,397,154	2,895,581	3,200,473	3,122,225
Overtime	50,754	40,565	85,900	81,714
Severance	94,332	31,955	335,440	327,438
Pension	518,739	480,676	484,225	430,173
Employment Taxes & Medical	904,763	830,727	998,498	932,147
Other Personnel Expenses	6,415	10,730	9,900	9,000
Supplies	251,416	191,961	213,384	244,255
Services	1,250,633	1,092,519	961,442	835,480
Other Non-Personnel Expenses	725,926	725,969	726,751	725,926
Operating Transfers	1,385,000	12,919	13,086	15,581
Total	7,585,132	6,313,603	7,029,100	6,723,939

Expenditure Summary by Category - All Funds

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	2,759,116	3,333,828	3,537,319	3,449,422
Overtime	51,608	43,091	89,894	81,714
Severance	94,332	56,903	389,300	327,438
Pension	599,175	554,963	533,471	475,980
Employment Taxes & Medical	1,047,600	958,076	1,095,379	1,028,456
Other Personnel Expenses	8,125	12,530	11,250	10,350
Supplies	1,681,872	420,391	561,425	733,676
Services	5,650,610	5,494,075	2,528,105	2,312,983
Capital Outlay	3,224,192		20,011	20,011
Other Non-Personnel Expenses	51,787,862	49,889,871	104,258,426	73,188,297
Operating Transfers	42,612,611	35,011,827	41,773,892	36,944,390
Total	109,517,103	95,775,554	154,798,472	118,572,717

City of Toledo
2015 Approved Operating Budget

Department of Finance

Expenditure Summary by Category

<u>Financial Analysis</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	337,584	337,990	358,225	313,292
Overtime	6,431	879	8,000	8,000
Severance	0	0	58,640	73,300
Pension	65,250	65,823	56,263	44,981
Employment Taxes & Medical	93,725	73,007	97,876	81,062
Other Personnel Expenses	1,350	2,250	2,250	1,800
Supplies	3,023	85	5,113	9,378
Services	25,282	9,778	8,576	14,320
Total	532,645	489,811	594,943	546,133

<u>Finance Administration</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	138,451	187,091	140,707	143,423
Pension	23,276	30,239	21,879	20,079
Employment Taxes & Medical	31,003	38,364	34,476	33,998
Other Personnel Expenses	450	450	450	450
Supplies	1,219,079	4,148	5,684	5,586
Services	(18,108)	204,810	160,162	129,863
Total	1,394,150	465,102	363,358	333,399

<u>Treasury</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	235,589	225,809	376,957	422,432
Overtime	33,384	28,528	49,400	26,200
Severance	0	0	97,600	96,104
Pension	54,455	49,307	51,459	50,868
Employment Taxes & Medical	82,284	80,034	97,292	100,493
Other Personnel Expenses	900	900	1,350	1,800
Supplies	58,904	67,607	80,995	78,952
Services	335,750	351,690	507,908	516,134
Capital Outlay	0	0	20,011	20,011
Other Non-Personnel Expenses	567,992	809,454	258,443	258,443
Operating Transfers	215,000	10,661,003	14,161,003	11,000,000
Total	1,584,258	12,274,330	15,702,418	12,571,437

City of Toledo
2015 Approved Operating Budget

Department of Finance

<u>Taxation</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	949,519	961,042	1,198,531	1,279,331
Overtime	4,433	9,609	8,000	29,014
Severance	0	4,563	80,000	96,034
Pension	181,866	155,842	188,642	177,849
Employment Taxes & Medical	353,629	323,024	420,895	425,665
Other Personnel Expenses	1,375	1,370	900	1,350
Supplies	176,926	135,174	150,641	175,528
Services	178,736	138,108	171,010	175,501
Total	1,846,483	1,728,732	2,218,619	2,360,272

<u>Accounts</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	323,373	809,697	741,591	686,949
Overtime	5,418	(375)	15,500	13,500
Severance	25,949	(10,085)	99,200	62,000
Pension	132,213	125,190	110,246	96,943
Employment Taxes & Medical	252,509	235,160	235,856	213,090
Other Personnel Expenses	1,800	4,860	3,150	2,700
Supplies	38,030	13,710	19,676	6,204
Services	247,790	3,040,378	283,442	253,899
Operating Transfers	4,704,611	0	0	0
Total	5,731,693	4,218,536	1,508,661	1,335,285

<u>Finance ERP</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	426,548	375,114	280,240	211,976
Overtime	1,182	4,205	8,994	5,000
Severance	0	41,580	17,550	0
Pension	83,408	65,341	41,662	30,377
Employment Taxes & Medical	125,438	97,683	80,862	62,329
Other Personnel Expenses	1,800	1,800	2,250	1,350
Supplies	14,085	716	500	500
Services	1,805,964	991,588	987,506	760,509
Capital Outlay	0	0	0	0
Total	2,458,425	1,578,028	1,419,564	1,072,041

City of Toledo
2015 Approved Operating Budget

Department of Finance

<u>Debt Management</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	78,300	75,612	78,300	140,713
Pension	10,962	10,586	10,963	19,700
Employment Taxes & Medical	11,794	12,676	17,483	33,870
Other Personnel Expenses	0	0	0	450
Supplies	1,164	0	4,272	3,466
Services	2,751,715	308,047	8,354	31,490
Capital Outlay	3,224,192	0	0	0
Other Non-Personnel Expenses	51,219,870	49,080,417	103,999,983	72,929,854
Operating Transfers	37,693,000	24,350,824	27,612,889	25,944,390
Total	94,990,996	73,838,162	131,732,244	99,103,932
<u>Purchasing & Supplies</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	269,754	361,473	362,768	251,306
Overtime	759	245	0	0
Severance	68,383	20,844	36,310	0
Pension	47,746	52,636	52,357	35,183
Employment Taxes & Medical	97,220	98,128	110,639	77,949
Other Personnel Expenses	450	900	900	450
Supplies	170,661	198,951	294,544	454,062
Services	323,480	449,675	401,145	431,267
Total	978,451	1,182,852	1,258,663	1,250,217

City of Toledo
2015 Approved Operating Budget

Department of Finance

Budgeted FTE History

Financial Analysis	2013 Budget	2014 Budget	2015 Budget
Administrative Analyst 1	1.00	0.00	1.00
Administrative Analyst 2	3.00	3.00	2.00
Administrative Analyst 4	0.80	0.80	0.80
Administrative Technician 1	0.00	1.00	0.00
Commissioner-Administrative Services	1.00	1.00	1.00
	5.80	5.80	4.80
Finance Administration			
Administrative Technician 1	1.00	0.00	0.00
Director-Administrative Services	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
	3.00	2.00	2.00
Treasury			
Administrative Analyst 3	0.84	0.00	0.00
Administrative Analyst 4	1.00	1.00	1.08
Administrative Services Officer 2	1.00	2.00	2.00
Administrative Specialist 3	0.00	0.00	1.00
Assessment Technician	1.00	1.00	0.00
Intermediate Account Clerk	2.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00
	6.84	6.00	6.08
Taxation			
Administrative Technician 1	1.00	1.00	1.00
Administrator-Administrative Services 1	1.00	1.00	1.00
Collector-Investigator	4.75	5.00	5.00
Commissioner-Administrative Services	1.00	1.00	1.00
Data Entry Clerk	0.00	0.00	0.00
Intermediate Clerk	4.00	4.00	4.00
Senior Clerk	2.00	2.00	2.00
Supervisor-Tax Audits	1.00	1.00	1.00
Tax Auditor	12.75	13.00	13.00
	27.51	28.00	28.00

City of Toledo
2015 Approved Operating Budget

Department of Finance

<u>Accounts</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Accounts Payable Control Clerk	3.00	3.00	3.00
Administrative Analyst 3	4.75	3.00	2.50
Administrative Specialist 3	0.00	0.00	1.00
Administrative Technician	0.00	1.00	1.00
Administrative Technician 1	4.00	3.00	2.00
Administrator-Administrative Services 1	1.75	0.00	0.00
Administrator-Administrative Services 2	0.00	0.00	0.00
Administrator-Administrative Services 3	0.00	0.00	0.00
Commissioner-Administrative Services	1.00	1.00	1.00
Manager-Administrative Services	1.00	1.00	1.00
Payroll Clerk	2.00	2.00	2.00
Senior Account Clerk	2.00	1.00	0.00
	19.51	15.00	13.50
<u>Finance ERP</u>			
Administrative Analyst 1	1.00	0.50	0.00
Administrative Analyst 2	2.00	1.00	1.00
Administrative Analyst 4	1.31	0.00	0.00
Administrative Specialist 1	0.00	0.00	0.00
Administrative Specialist 3	0.00	1.00	1.00
Administrative Technician 1	1.00	1.00	1.00
Administrator-Administrative Services 2	1.00	0.00	0.00
Administrator-Administrative Services 3	0.64	0.50	0.00
Manager-Administrative Services	0.80	0.80	0.80
	7.75	4.80	3.80
<u>Debt Management</u>			
Administrative Analyst 2	0.00	0.00	1.00
Commissioner-Administrative Services	1.00	1.00	1.00
	1.00	1.00	2.00
<u>Purchasing & Supplies</u>			
Administrative Analyst 2	0.00	0.00	1.00
Administrative Specialist	1.00	0.00	0.00
Buyer	0.91	1.00	0.00
Chief Buyer	1.00	1.00	0.00
Commissioner-Public Services	2.00	2.00	1.00
Duplicating Technician	1.00	1.00	1.00
Intermediate Clerk	0.00	0.00	0.00
Senior Clerk	2.00	2.00	2.00
	7.91	7.00	5.00
Grand Total	79.31	69.59	65.17

City of Toledo

2015 Approved Operating Budget

Department of Law

The Department of Law is responsible for delivering high quality legal service consistent with the highest standard of professional responsibility. Pursuant to the City Charter, the Law Department represents the City in all legal matters. The Law Department is comprised of five sections:

Litigation Section: Defends and represents the City, its officials and employees in cases in all courts including Common Pleas, Court of Appeals, Federal District Court, Ohio State Supreme Court and U.S. Supreme Court.

General Section: Reviews and writes contracts, assists with economic development and utility issues and advises on internal legal matters.

Labor/Employment Section: Handles labor/employment matters.

Prosecutor's Office: Prosecutes misdemeanor criminal offenses occurring within the Toledo-Washington Township and Ottawa Hills jurisdictions.

Collections/STAX Unit: Accesses and collects delinquent municipal income taxes utilizing Internal Revenue Service data and performs other collection functions.

Funding Sources:

The Law Department is funded by the General Fund, the Risk Management internal service fund and the Utility Administrative Services Fund. Additionally, one position is partially grant funded through the Community Development Block Grant.

2015 Highlights

The 2015 budget funds 38.00 total FTEs across all sections, including personnel in the prosecutor's office to assist with domestic violence cases.

In addition to personnel, the Law Department's General Fund budget allocates \$2,628,389 for services and supplies including funds for intern services, labor arbitration expenses, various publications and continuing legal education for attorneys.

A budget of \$2,694,745 is allocated for risk management expenses in anticipation of potential settlements of pending cases.

City of Toledo
2015 Approved Operating Budget

Department of Law

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	2,737,606	2,792,331	2,830,608	2,780,606
Street Construction, Maintenance & Repair	162	0	0	0
Federal Grants	62,099	45,083	54,312	54,864
Operation Grants	(59,722)	(10,484)	0	0
Expendable Trusts	149,183	147,149	0	0
Utility Administration	213,864	222,295	263,137	264,569
Risk Management	1,425,291	857,135	2,103,561	2,694,745
Grand Total	4,528,484	4,053,509	5,251,618	5,794,784

Expenditure Summary by Category - General Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	1,708,281	1,802,110	1,822,787	1,801,802
Overtime	0	1,488	1,240	1,240
Pension	295,898	299,987	265,934	252,426
Employment Taxes & Medical	439,591	399,705	520,284	507,024
Other Personnel Expenses	6,075	5,985	5,085	4,635
Supplies	27,956	24,177	22,274	20,465
Services	259,807	258,880	193,005	193,014
Total	2,737,606	2,792,331	2,830,608	2,780,606

Expenditure Summary by Category - All Funds

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	1,897,363	2,085,786	2,141,588	2,227,236
Overtime	0	1,488	1,240	1,240
Pension	327,055	352,086	314,556	311,986
Employment Taxes & Medical	538,443	434,789	607,316	620,083
Other Personnel Expenses	6,075	6,750	5,850	5,850
Supplies	27,956	24,177	22,274	20,465
Services	1,731,593	1,148,433	2,158,795	2,607,924
Total	4,528,484	4,053,509	5,251,618	5,794,784

City of Toledo
2015 Approved Operating Budget

Department of Law

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Specialist 2	11.00	10.00	11.00
Attorney	8.00	11.00	11.00
Chief-Legal Section	4.00	4.00	4.00
Clerk 3	1.00	0.00	0.00
Director-Administrative Services	1.00	1.00	1.00
General Counsel	1.00	1.00	1.00
Secretary 2	2.00	2.00	2.00
Secretary 3	1.00	1.00	1.00
Senior Attorney	8.00	7.00	7.00
Grand Total	37.00	37.00	38.00

City of Toledo

2015 Approved Operating Budget

Department of Neighborhoods

The Department of Neighborhoods is responsible for fostering housing and neighborhood development to enhance the quality of life for Toledoans. The Department of Neighborhoods includes Neighborhood Administration and the Division of Housing. In 2015, the department will also include the Division of Code Enforcement and the Beautification Action Team.

Funding Sources:

The Neighborhoods Department is supported primarily by federal funds through the U.S. Department of Housing and Urban Development Community Block Grant Program (CDBG). These annual grants are awarded to qualified cities, urban counties and states to develop viable urban communities.

2015 Highlights:

The Department of Neighborhoods is funded largely by the Community Development Block Grant. These dollars assist the department in meeting the National Objectives set by U. S. Department of Housing and Urban Development. The department also receives funding from the General Fund, as well as from other operating grants and the Toledo Home Program federal grant.

Funded FTEs for the department total 64.17 in the 2015 budget. Personnel costs represent 36.78% of the total budget.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	918,188	1,322,777	850,182	971,951
Federal Grants	9,252,955	8,670,449	8,494,927	7,808,013
Operation Grants	7,933,929	1,531,889	280,299	2,465,559
Toledo Home Program	2,946,993	1,644,686	116,214	1,705,980
Expendable Trusts	235,877	112,511	23,998	71,195
Capital Improvement	307,057	0	0	0
Total	21,594,998	13,282,311	9,765,620	13,022,698

City of Toledo
2015 Approved Operating Budget

Department of Neighborhoods

Expenditure Summary by Category - General Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
Base Salaries & Wages	298,361	457,775	471,940	356,295
Overtime	8,235	25,349	2,400	22,400
Severance	8,588	(2,022)	3,619	0
Pension	58,970	77,175	72,681	69,201
Employment Taxes & Medical	97,057	142,167	155,028	141,733
Other Personnel Expenses	1,506	2,753	563	585
Supplies	65,540	69,655	8,324	9,046
Services	324,537	545,696	135,627	372,691
Other Non-Personnel Expenses	55,395	4,229	0	0
Total	918,188	1,322,777	850,182	971,951

Expenditure Summary by Category - All Funds

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
Base Salaries & Wages	3,023,567	3,158,349	3,684,713	3,245,195
Overtime	55,317	33,620	30,000	50,000
Severance	20,173	(422)	45,241	
Pension	575,213	523,769	556,496	477,510
Employment Taxes & Medical	1,161,737	842,488	1,121,112	1,005,091
Other Personnel Expenses	20,773	18,441	12,889	12,069
Supplies	59,797	97,674	116,888	144,367
Services	4,900,178	2,036,817	2,046,531	2,251,349
Capital Outlay	278,041		4,400	2,200
Other Non-Personnel Expenses	11,500,203	6,571,576	2,147,350	5,834,917
Total	21,594,998	13,282,311	9,765,620	13,022,698

City of Toledo
2015 Approved Operating Budget

Department of Neighborhoods

Expenditure Summary by Category - All Funds by Division

<u>Neighborhoods Administration</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	871,209	923,305	1,069,167	927,051
Overtime	1,384	2,879	0	0
Pension	158,847	153,521	156,711	129,787
Employment Taxes & Medical	341,705	201,686	323,357	276,940
Other Personnel Expenses	3,960	4,500	4,500	4,050
Supplies	(36,254)	13,523	21,180	20,990
Services	387,206	744,491	791,383	665,480
Capital Outlay	45,798	0	2,200	0
Other Non-Personnel Expenses	797,719	896,063	0	669,389
Total	2,571,575	2,939,968	2,368,498	2,693,687

<u>Division of Housing</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	1,163,276	1,168,628	1,397,048	1,272,823
Overtime	3,722	289	0	0
Severance	(985)	4,871	0	0
Pension	214,192	187,568	207,805	178,194
Employment Taxes & Medical	527,767	294,017	411,323	365,963
Other Personnel Expenses	7,353	5,400	5,851	5,400
Supplies	27,783	12,935	42,217	67,532
Services	2,742,308	46,785	241,867	384,075
Capital Outlay	0	0	2,200	2,200
Other Non-Personnel Expenses	8,238,222	3,498,427	0	3,018,178
Total	12,923,637	5,218,922	2,308,311	5,294,365

City of Toledo
2015 Approved Operating Budget

Department of Neighborhoods

<u>Third Party Partners</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Supplies	(27,129)	0	0	0
Other Non-Personnel Expenses	2,442,458	2,177,085	2,147,350	2,147,350
Total	2,415,330	2,177,085	2,147,350	2,147,350

<u>Code Enforcement</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	810,331	806,210	1,004,165	866,238
Overtime	21,082	5,300	0	20,000
Severance	21,157	(5,293)	0	0
Pension	159,769	130,752	154,838	140,257
Employment Taxes & Medical	250,276	283,461	322,549	304,055
Other Personnel Expenses	7,876	7,182	900	675
Supplies	5,127	21,555	4,455	9,402
Services	635,920	240,326	71,716	264,100
Other Non-Personnel Expenses	21,804	0	0	0
Total	1,933,342	1,489,492	1,558,623	1,604,727

<u>Beautification Action Team</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	178,751	260,206	214,333	179,083
Overtime	29,130	25,152	30,000	30,000
Severance	0	0	45,241	0
Pension	42,405	51,928	37,142	29,272
Employment Taxes & Medical	41,989	63,324	63,883	58,133
Other Personnel Expenses	1,584	1,359	1,638	1,944
Supplies	90,270	49,660	49,036	46,443
Services	1,134,744	1,005,215	941,565	937,694
Capital Outlay	232,243	0	0	0
Total	1,751,116	1,456,843	1,382,838	1,282,569

City of Toledo
2015 Approved Operating Budget

Department of Neighborhoods

Budgeted FTE History

<u>Neighborhoods Administration</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Accountant	1.00	1.00	0.00
Administrative Analyst 2	1.00	1.00	1.00
Administrative Analyst 4	1.00	2.00	1.00
Administrative Technician 1	1.00	1.00	1.00
Clerk/Non-Typist	1.00	1.00	1.00
Commissioner-Administrative Services	1.00	1.00	1.00
Director-Administrative Services	1.00	1.00	1.00
Intermediate Account Clerk	1.00	1.00	1.00
Manager-Administrative Services	1.00	0.00	0.00
Planning Technician	0.50	0.50	0.50
Program Monitoring Specialist	5.00	5.00	4.00
Secretary 3	1.00	1.00	1.00
Senior Account Clerk	2.00	2.00	2.00
Senior Accountant	1.00	1.00	1.00
Senior Clerk	1.00	1.00	1.00
Staff Accountant	1.00	1.00	1.00
	20.50	20.50	17.50
<u>Housing Division</u>			
Administrative Services Officer 2	1.00	0.00	0.00
Administrator-Administrative Services 2	0.00	1.00	1.00
Commissioner-Administrative Services	1.00	1.00	1.00
Financial Assistance Specialist	0.00	0.00	2.00
Historical Review Specialist	1.00	1.00	1.00
Historical/Environmental Officer	1.00	1.00	1.00
Intermediate Clerk	3.00	3.00	2.00
Manager-Administrative Services	2.00	2.00	2.00
Neighborhood Development Specialist	7.00	7.00	4.00
Rehabilitation Specialist	2.00	2.00	2.00
Rehabilitation Technician	6.00	6.00	5.00
Relocation Officer	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
	26.00	26.00	23.00

City of Toledo
2015 Approved Operating Budget

Department of Neighborhoods

<u>Code Enforcement</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Analyst 3	1.00	0.00	0.00
Administrative Specialist	0.00	1.00	0.50
Chief General Inspector	1.00	1.00	1.00
Commissioner-Public Services	0.00	0.00	1.00
Director-Public Services	0.50	0.50	0.00
General Inspector	0.00	3.00	5.00
Intermediate Account Clerk	0.00	1.00	1.00
Intermediate Clerk	2.50	4.00	2.00
Manager-Administrative Services	2.00	2.00	0.00
Manager-Public Services	0.00	0.00	1.00
Property Maintenance And Zoning Inspector	10.00	8.67	7.00
Secretary 3	1.00	0.00	0.00
Senior Clerk	1.00	0.00	1.00
Sign Inspector	0.00	0.00	0.50
Supervisor-Enforcement Support Staff	1.00	0.00	0.00
	20.00	21.17	20.00
<u>Beautification Action Team</u>			
Account Clerk	0.00	0.00	0.00
Administrative Services Officer 1	0.00	0.00	1.00
Administrator-Public Services 1	1.00	1.00	0.00
Building and Grounds Maintenance Worker	1.00	1.00	1.00
Manager-Public Services	1.00	0.00	0.00
Mayor's Assistant 2	0.00	0.00	0.67
Supervisor-Recreation	2.00	2.00	1.00
	5.00	4.00	3.67
Grand Total	71.50	71.67	64.17

City of Toledo

2015 Approved Operating Budget

Department of Economic and Business Development
--

The Department of Economic and Business Development implements programs and provides services integral to achieving the goals of the City's consolidated plan. By promoting Toledo's strategic location, the department assists in the attraction, growth and retention of business and industry. The Department of Development encompasses Economic Development and Real Estate. Combined, the two sections work to eliminate barriers and assist businesses by providing financial incentives and technical support. In 2015, the department will also include the Division of Building Inspection.

Funding Sources:

The Department of Development is funded primarily through a combination of General Fund and Community Development Block Grant (CDBG) dollars.

2015 Highlights:

The 2015 budget funds 26.00 FTEs with a total personnel cost of \$2,215,080. Of the department's total FTEs, 22.55 are funded by the General Fund. The remaining positions are funded by a combination of grant, SCM&R, sewer and utility administrative services dollars.

Funding for non-personnel expenditures totals \$1,652,979 and supports costs for the Erie Street Market, property tax payments, business incentive payments, and operating expenditures for the Division of Building Inspection, including maintenance costs for the Accela inspection system.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	2,517,609	3,143,567	2,960,582	3,441,006
Street Construction, Maintenance & Repair	11,438	10,656	11,600	11,441
Federal Grants	484,925	167,737	192,305	187,364
Operation Grants	49,388	22,680	0	0
Capital Improvement	0	304,796	0	0
Sewer	11,438	10,679	11,280	11,129
Utility Administration	53,390	49,733	51,909	51,229
Erie Street Market	123,815	47,858	81,827	98,306
Property Management	158,439	118,141	74,457	43,660
Small Business Development	30,780	17,798	8,706	23,925
Grand Total	3,441,220	3,893,646	3,392,666	3,868,059

City of Toledo
2015 Approved Operating Budget

Department of Economic and Business Development
--

Expenditure Summary by Category - General Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	1,014,775	1,165,868	1,169,258	1,354,980
Overtime	24,503	58,009	44,547	40,759
Severance	16,340	(3,754)	17,781	0
Pension	198,986	195,367	180,558	195,404
Employment Taxes & Medical	299,615	247,477	305,439	360,128
Other Personnel Expenses	7,488	5,675	2,848	2,646
Supplies	59,856	22,794	23,478	35,595
Services	896,025	1,452,131	1,216,673	1,451,494
Other Non-Personnel Expenses	20	0	0	0
Total	2,517,609	3,143,567	2,960,582	3,441,006

Expenditure Summary by Category - All Funds

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	1,328,329	1,352,984	1,349,626	1,535,102
Overtime	33,536	60,139	45,207	41,419
Severance	16,340	(3,754)	17,781	0
Pension	260,059	230,430	210,103	220,713
Employment Taxes & Medical	465,944	261,073	361,398	414,659
Other Personnel Expenses	8,301	6,125	3,410	3,187
Supplies	61,532	22,811	24,538	36,595
Services	1,218,799	1,963,837	1,380,603	1,616,384
Other Non-Personnel Expenses	48,380	0	0	0
Total	3,441,220	3,893,646	3,392,666	3,868,059

City of Toledo

2015 Approved Operating Budget

Department of Economic and Business Development
--

Expenditure Summary by Category - All Funds by Division

<u>Economic Development</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	237,559	294,361	304,570	326,751
Overtime	7,549	0	0	0
Pension	40,599	47,514	43,456	45,746
Employment Taxes & Medical	137,230	48,183	69,888	69,868
Other Personnel Expenses	363	450	710	711
Supplies	5,411	2,433	5,068	2,800
Services	868,632	1,290,706	1,041,115	1,067,208
Other Non-Personnel Expenses	48,360	0	0	0
Total	1,345,704	1,683,647	1,464,807	1,513,084

<u>Real Estate</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	95,698	96,111	101,387	103,056
Pension	20,993	19,676	16,668	14,427
Employment Taxes & Medical	30,668	2,349	31,697	31,681
Other Personnel Expenses	450	450	450	451
Supplies	0	17	0	120
Services	23,362	17,924	18,482	227,004
Total	171,171	136,527	168,684	376,739

<u>Erie Street Market</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Supplies	1,676	0	1,060	1,000
Services	122,139	47,858	80,767	97,306
Total	123,815	47,858	81,827	98,306

<u>Building Inspection</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	995,072	962,513	943,669	1,105,295
Overtime	25,987	60,139	45,207	41,419
Severance	16,340	(3,754)	17,781	0
Pension	198,467	163,240	149,979	160,540
Employment Taxes & Medical	298,046	210,541	259,813	313,110
Other Personnel Expenses	7,488	5,225	2,250	2,025
Supplies	54,445	20,361	18,410	32,675
Services	204,666	607,349	240,238	224,867
Other Non-Personnel Expenses	20	0	0	0
Total	1,800,530	2,025,614	1,677,347	1,879,931

City of Toledo
2015 Approved Operating Budget

Department of Economic and Business Development
--

Budgeted FTE History

<u>Economic Development</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Technician 1	1.00	0.00	0.00
Business Development Specialist	0.00	0.00	1.00
Commissioner-Administrative Services	1.00	1.00	1.00
Deputy Mayor - External Relations	1.00	0.00	0.00
Director-Economic And Business Development	0.00	1.00	1.00
Manager - Real Estate	0.00	0.00	1.00
Manager-Administrative Services	1.50	1.00	0.00
Mayor's Assistant 1	0.00	1.00	0.00
	4.50	4.00	4.00
<u>Real Estate</u>			
Administrator-Administrative Services 1	1.00	1.00	1.00
Real Estate Records Clerk	1.00	1.00	1.00
	2.00	2.00	2.00
<u>Building Inspection</u>			
Administrative Specialist	0.00	0.00	0.50
Building Inspector	2.25	2.75	3.50
Chief Building Inspector	0.00	0.00	1.00
Chief Electrical Inspector	1.00	1.00	1.00
Chief Plumbing Inspector	1.00	1.00	0.00
Commissioner-Public Services	0.00	0.00	1.00
Director-Public Services	0.50	0.50	0.00
Electrical Inspector	2.25	2.00	2.00
Heating Inspector	1.00	1.00	1.00
Intermediate Clerk	1.00	0.00	2.00
Permit Technician	3.00	3.00	3.00
Plans Examiner	2.00	2.00	2.00
Plumbing Inspector	1.00	1.00	1.00
Resident Building Official	1.00	1.00	0.00
Secretary 3	1.00	1.00	1.00
Senior Clerk	0.00	0.00	1.00
	17.01	16.25	20.00
Grand Total	23.51	22.25	26.00

City of Toledo

2015 Approved Operating Budget

Department of Human Resources

The Human Resources Department supports its sister departments in all aspects of the employer-employee relationship. Responsible for employee selection and evaluation, benefits administration, union/employee relations, workers' compensation, training, and temporary workers, the Human Resources Department facilitates the delivery of City services by selecting, developing, and retaining the City's most valuable resource: a productive and competent workforce.

Funding Sources:

The Department of Human Resources operating expenditures and personnel are funded primarily by the General Fund. Funding allocated in the Workers' Compensation Fund covers the City's obligation to the State of Ohio. The department also funds a portion of its labor, services and supplies costs in this fund.

2015 Highlights:

The 2015 budget funds 18.00 FTEs for the Department of Human Resources, including 3 members of the Civil Service Commission. Total labor expenditures for the department are \$1,351,879 of which \$992,407 are allocated to the General Fund.

Non-personnel budget in the General Fund totals \$500,237 and supports on-boarding costs for new employees, testing costs for promotions in the safety forces, as well as training materials for all departments.

Beginning in 2014 and with direction from the Office of the Mayor, the Department of Human Resources assumed responsibility for contract negotiations with the City's bargaining units. In addition to the Commissioner of the department, one FTE is devoted to labor negotiations.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	1,462,231	1,381,793	1,551,728	1,492,644
Street Construction, Maintenance & Repair	18,064	10,811	16,423	16,924
Special Assessment	9,032	5,396	8,138	8,382
Capital Improvement	0	135,146	0	0
Utility Administration	52,725	32,417	48,954	50,451
Workers Compensation	4,317,931	4,733,457	7,142,958	7,164,915
Grand Total	5,859,984	6,299,018	8,768,201	8,733,316

City of Toledo
2015 Approved Operating Budget

Department of Human Resources

Expenditure Summary by Category - General Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
Base Salaries & Wages	743,274	692,794	614,260	640,884
Overtime	28,287	3,161	35,282	36,000
Severance	76,060	13,831	0	0
Pension	120,309	115,809	95,528	94,764
Employment Taxes & Medical	207,293	190,315	209,368	217,249
Other Personnel Expenses	2,750	4,050	3,195	3,510
Supplies	49,196	16,368	56,482	37,613
Services	235,063	345,464	537,613	462,624
Total	1,462,231	1,381,793	1,551,728	1,492,644

Expenditure Summary by Category - All Funds

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
Base Salaries & Wages	934,189	878,244	831,087	890,832
Overtime	32,809	3,254	36,614	36,000
Severance	76,060	27,446	0	0
Pension	161,123	151,518	128,453	129,756
Employment Taxes & Medical	257,259	253,941	273,320	289,891
Other Personnel Expenses	4,050	4,950	4,932	5,400
Supplies	51,234	16,869	68,282	41,113
Services	4,343,260	4,962,797	7,425,513	7,340,324
Total	5,859,984	6,299,018	8,768,201	8,733,316

City of Toledo
2015 Approved Operating Budget

Department of Human Resources

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Analyst 1	6.00	5.00	2.00
Administrative Analyst 2	1.00	1.00	2.00
Administrative Analyst 3	3.00	3.00	5.00
Administrative Analyst 4	1.00	0.00	0.00
Administrative Specialist 1	1.00	1.00	1.00
Administrative Specialist 2	1.00	0.00	0.00
Administrative Technician 1	0.00	0.00	0.00
Board Member-Civil Service Commission	3.00	3.00	3.00
Chief-Bargaining & Representation	0.00	0.00	1.00
Clerk 2	0.00	0.00	1.00
Clerk Aide	1.00	0.00	0.00
Commissioner-Administrative Services	1.00	1.00	1.00
Director-Administrative Services	1.00	0.00	0.00
Manager-Administrative Services	1.00	2.00	1.00
Secretary 1	1.00	1.00	0.00
Secretary 2	0.00	0.00	1.00
Grand Total	21.00	17.00	18.00

City of Toledo

2015 Approved Operating Budget

Department of Information & Communications Technology

The Department of Information and Communications Technology (ICT) provides reliable, secure electronic communications for the business-based use of all City departments. The Information and Communications Technology Department is responsible for all internal network services for the City.

Funding Sources:

As an internal service department, ICT is funded through user charges assessed to other departments and divisions for telecommunication and computer support services. Additionally, three support team members are funded partially by the Utility Administrative Services Fund.

2015 Highlights:

In 2015 the Department of ICT will oversee the geographic information systems (GIS) and Cityworks program and staff members. Previously budgeted under the Department of Public Utilities, costs for these programs are budgeted under ICT in 2015 and will be allocated to user divisions. The GIS and Cityworks team includes 6.00 FTEs.

In addition to the GIS and Cityworks positions, the ICT proposed budget supports 13.00 FTEs who provide telecommunications and computer support services. Personnel costs for the department represent 31.92% of the total budget.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Capital Improvement	367,174	318,091	0	0
Utility Administration	256,017	140,604	149,520	181,490
Information & Communication Technology	2,868,486	2,877,359	3,997,055	5,220,268
Total	3,491,676	3,336,053	4,146,575	5,401,758

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	765,330	730,309	821,695	1,153,207
Overtime	7,766	12,049	5,000	28,764
Severance	51,778	8,231	100,074	61,080
Pension	154,240	135,117	118,806	162,503
Employment Taxes & Medical	209,777	190,756	217,834	311,699
Other Personnel Expenses	3,600	3,600	4,264	6,820
Supplies	380,283	296,613	100,315	141,650
Services	1,918,902	1,959,377	2,778,587	3,536,035
Total	3,491,676	3,336,053	4,146,575	5,401,758

City of Toledo
2015 Approved Operating Budget

Department of Information & Communications Technology
--

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrator-Administrative Services 2	3.00	2.00	3.00
Administrator-Administrative Services 3	1.00	1.00	1.00
Administrator-Public Services 2	0.00	0.00	1.00
Data Communications Specialist	2.00	2.00	2.00
Data Communications Technician	1.00	1.00	2.00
Director-Administrative Services	1.00	1.00	1.00
Engineering Technician	0.00	0.00	3.00
Manager-Administrative Services	1.00	1.00	0.00
Mayor's Assistant 2	0.00	0.00	1.00
Programmer/Analyst	2.00	2.00	1.00
Secretary 3	1.00	1.00	1.00
Senior Clerk	2.00	2.00	2.00
Senior Professional Engineer	0.00	0.00	1.00
Systems Analyst	0.75	0.00	0.00
Total	14.75	13.00	19.00

City of Toledo

2015 Approved Operating Budget

Department of Public Service

The Department of Public Service strives to provide quality, efficient and timely services to the citizens of the City of Toledo in the most cost-effective manner through the utilization of innovative practices, state-of-the-art technology and a courteous, well-trained workforce. The department is responsible for snow and ice control, leaf collection, bridge, street and traffic control maintenance, management of the City's landfill, and operation of the City's parks and recreational facilities. Additionally, the department includes the Division of Facility and Fleet Operations which provides vehicle and facility management to other City departments.

The Department of Public Service is comprised of the following five divisions: Transportation, Streets, Bridges and Harbor, Solid Waste, Facility and Fleet Operations and the Division of Parks, Recreation and Forestry.

The Division of Transportation provides and maintains safe and efficient traffic flow on public roadways in the City using accepted design practices and appropriate traffic control devices. The division is responsible for traffic control planning and design and operation and maintenance of traffic control devices and systems.

The Division of Streets, Bridges and Harbor is responsible for keeping the streets of the City safe for vehicular traffic throughout the year. This includes leading all snow and ice removal, leaf collection and street sweeping efforts. The division also performs minor street repair and restoration, as well as conducts all bridge work for the City including inspection, maintenance, rehabilitation and replacement.

The Division of Solid Waste operates the landfill within regulatory compliance of the Ohio Environmental Protection Agency.

The Division of Facility and Fleet Operations is an internal service division that keeps the City's fleet and buildings continually operational. Fleet operations is responsible for maintenance, repair and fueling of the City's fleet, as well as vehicle and equipment acquisition. Facility operations is responsible for building maintenance and repair and recommending facility design and construction. The unit ensures a healthy, functional, aesthetic and sustainable building environment for City employees and the public.

The Division of Parks, Recreation and Forestry is dedicated to the effective management of Toledo's greenspaces thereby improving the quality of life for all citizens and visitors. The division includes: Natural Resources Administration, Parks & Forestry and Recreation. Parks & Forestry is responsible for the maintenance and management of street trees, parks, boulevards & triangles, weed control and cemeteries. Recreation operates the City's recreational facilities, maintains athletic fields, and administers programs and events including Pumpkinarama, the Fishing Rodeo, and concerts at Ottawa Park.

City of Toledo

2015 Approved Operating Budget

Department of Public Service

Funding Sources:

The Department of Public Service receives funding from a variety of sources:

Transportation is funded with both street construction, maintenance and repair (SCM&R) dollars and capital improvement dollars.

The Division of Streets, Bridges and Harbor receives assessed, SCM&R and capital improvement funding.

The Division of Solid Waste is supported primarily by the General Fund.

The Division of Facility and Fleet Operations is funded through charges assessed to user divisions. Labor, supplies and service costs are budgeted in the Fleet Maintenance and Facility Operations internal service funds.

The Division of Parks, Recreation and Forestry uses General Fund and assessed dollars to support operations.

2015 Highlights:

The Division of Transportation budget supports 48.00 FTEs and allocates \$1,452,674 for services, supplies and capital expenditures. Of the division's 48.00 FTEs, 26.00 are dedicated to sign and signal maintenance and control while the remaining provide administrative support and engineering services.

The 2014 budget for SB&H allocates \$13,132,518 for labor expenditures and \$13,284,228 for services, supplies and capital. The budget supports 178.00 FTEs who rotate seasonally between street maintenance and pothole repair, street sweeping, leaf collection and snow and ice control.

The Division of Solid Waste has allocated approximately \$1,200,000 in 2015 to cover Ohio EPA and county tipping fees. These fees account for 27.88% of the division's total budget.

The 2015 budget for fleet operations allocates over \$6,500,000 for fuel and equipment to maintain the City's fleet. In addition to this non-personnel allocation, the budget also supports 62.80 FTEs with a total labor cost of \$4,486,088.

The internal service fund budget for facility operations is consistent with 2014 funding levels. Of the total 2015 proposed budget 42.17% is allocated for labor expenditures, while the remaining 57.83% is allocated for services and supplies.

The 2015 budget for the Division of Parks, Recreation & Forestry includes \$6,164,121 for labor related expenditures and \$7,043,070 for non-labor expenditures.

City of Toledo
2015 Approved Operating Budget

Department of Public Service

Expenditure Summary by Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
General	7,783,150	8,305,546	7,984,004	7,885,374
Golf Improvements	0	246,000	246,000	246,000
Parkland Replacement	0	110,419	0	0
Marina Development	49,856	132,272	56,771	78,000
Cemetery Maintenance	18,661	18,000		23,800
Street Construction, Maintenance & Repair	9,882,611	8,319,116	11,776,263	11,030,874
Operation Grants	0	11,570	0	0
Toledo City Parks	0	85	0	0
Expendable Trusts	2,670,430	2,319,172	2,627,727	2,019,276
Special Assessment	18,105,153	19,941,347	25,657,974	25,291,242
Capital Improvement	6,440,837	5,488,104	2,262,629	1,527,158
Water	404,304	371,552	490,204	475,066
Sewer	824,029	918,390	882,864	852,283
Storm Water	418,741	367,313	449,751	438,377
Utility Administration	69,262	92,732	89,396	
Marina Operating	(1,868)	0	0	0
Municipal Garage	11,630,566	10,836,341	12,064,110	12,090,700
Capital Replacement	4,704,611	997,137		
Facility Operations	3,322,773	2,887,437	3,027,448	3,095,433
Total	66,323,115	61,362,532	67,615,141	65,053,583

Expenditure Summary by Category - All Funds and Divisions

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
Base Salaries & Wages	15,760,535	14,719,096	18,429,132	18,057,001
Overtime	1,570,331	2,093,445	2,230,876	2,381,166
Severance	266,764	253,612	366,555	647,783
Pension	3,365,107	2,765,990	3,187,984	2,839,133
Employment Taxes & Medical	5,527,283	4,997,781	6,375,861	6,230,407
Other Personnel Expenses	50,848	85,776	79,939	81,736
Supplies	10,663,017	10,165,033	12,307,539	12,225,578
Services	22,854,764	23,964,320	22,978,337	21,547,450
Capital Outlay	5,259,992	1,026,262	461,031	384,008
Other Non-Personnel Expenses	60,385	1,045,217	951,887	413,320
Operating Transfers	944,088	246,000	246,000	246,000
Total	66,323,115	61,362,532	67,615,141	65,053,583

City of Toledo
2015 Approved Operating Budget

Department of Public Service

Expenditure Summary by Category

<u>Transportation</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	2,088,054	1,947,917	2,391,038	2,367,605
Overtime	95,249	78,699	92,000	93,526
Severance	50,450	124,156	51,095	144,964
Pension	434,047	327,779	377,649	339,566
Employment Taxes & Medical	660,094	585,188	765,883	742,251
Other Personnel Expenses	7,375	8,583	14,787	14,787
Supplies	464,775	419,680	642,070	576,057
Services	1,428,206	1,081,615	1,611,618	875,617
Capital Outlay	357,378	0	1,000	1,000
Total	5,585,628	4,573,616	5,947,140	5,155,373

<u>Streets, Bridges & Harbor</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	6,767,097	6,102,646	7,656,683	7,452,196
Overtime	960,551	1,328,313	1,581,500	1,581,500
Severance	100,241	22,027	149,367	131,769
Pension	1,516,166	1,225,137	1,488,506	1,260,436
Employment Taxes & Medical	2,378,962	2,080,795	2,744,897	2,691,167
Other Personnel Expenses	29,734	49,172	15,901	15,450
Supplies	2,677,021	2,672,357	4,234,709	4,253,044
Services	10,427,924	8,219,976	9,175,395	8,693,176
Capital Outlay	4,255,340	914,337	410,031	338,008
Other Non-Personnel Expenses	0	209,406	0	
Total	29,113,036	22,824,167	27,456,989	26,416,746

<u>Waste Disposal</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	600,597	575,898	713,097	711,189
Overtime	34,542	44,878	47,658	47,658
Severance	0	17,918	45,921	26,278
Pension	119,809	97,964	112,197	106,642
Employment Taxes & Medical	187,612	160,803	223,783	222,748
Other Personnel Expenses	900	1,340	1,350	1,350
Supplies	88,555	73,794	112,526	82,350
Services	2,756,087	4,218,742	2,530,706	2,692,272
Other Non-Personnel Expenses	20,000	496,468	951,887	413,320
Total	3,808,102	5,687,804	4,739,124	4,303,807

City of Toledo
2015 Approved Operating Budget

Department of Public Service

Expenditure Summary by Category

<u>Fleet Operations</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	2,485,371	2,568,253	2,768,341	2,803,936
Overtime	107,589	180,212	220,000	250,594
Severance	(9,342)	31,673	44,025	12,776
Pension	492,015	442,216	469,111	426,390
Employment Taxes & Medical	880,912	828,505	953,563	950,970
Other Personnel Expenses	4,778	17,705	38,818	41,422
Supplies	6,643,537	6,073,086	6,552,698	6,552,636
Services	992,594	694,264	992,554	1,026,976
Capital Outlay	237,300	428	25,000	25,000
Total	11,834,753	10,836,341	12,064,110	12,090,700

<u>Facility Operations</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	1,031,248	909,304	1,061,477	1,060,828
Overtime	46,584	62,190	57,843	64,888
Severance	0	57,771	26,572	5,739
Pension	204,930	151,250	168,434	156,128
Employment Taxes & Medical	350,179	298,649	353,334	343,566
Other Personnel Expenses	2,605	2,918	5,236	4,786
Supplies	381,061	367,306	305,372	313,401
Services	2,625,507	2,646,226	1,885,865	1,910,429
Capital Outlay	26,352	8,755	25,000	20,000
Other Non-Personnel Expenses	0	26,705	0	0
Operating Transfers	614,088	0	0	0
Total	5,282,553	4,531,076	3,889,133	3,879,765

<u>Natural Resources Administration</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	11,539	0	25,378	0
Overtime	321	0	0	0
Pension	1,660	0	3,553	0
Employment Taxes & Medical	17,758	10,253	13,882	0
Supplies	420	3,526	0	0
Services	73,656	83,454	74,047	67,053
Capital Outlay	0	0	0	0
Other Non-Personnel Expenses	18,260	2,617	0	0
Total	123,614	99,850	116,860	67,053

City of Toledo
2015 Approved Operating Budget

Department of Public Service

Expenditure Summary by Category

<u>Recreation</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	318,875	327,897	365,665	365,135
Overtime	37,854	26,884	37,000	57,000
Severance	41,903	0	39,272	0
Pension	66,136	61,620	61,068	59,099
Employment Taxes & Medical	110,823	107,171	122,734	120,987
Other Personnel Expenses	756	1,170	900	450
Supplies	59,575	191,049	72,709	16,556
Services	941,187	1,157,468	1,163,034	663,675
Capital Outlay	24,271	19,942	0	0
Other Non-Personnel Expenses	17,401	310,021	0	0
Operating Transfers	0	246,000	246,000	246,000
Total	1,618,782	2,449,221	2,108,381	1,528,902

<u>Parks & Forestry</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	2,457,753	2,287,182	3,447,453	3,296,112
Overtime	287,643	372,268	194,875	286,000
Severance	83,512	67	10,303	326,257
Pension	530,343	460,025	507,466	490,872
Employment Taxes & Medical	940,943	926,418	1,197,785	1,158,718
Other Personnel Expenses	4,701	4,887	2,947	3,491
Supplies	348,073	364,235	387,456	431,534
Services	3,609,603	5,862,575	5,545,118	5,618,251
Capital Outlay	359,352	82,800	0	0
Other Non-Personnel Expenses	4,724	0	0	0
Operating Transfers	330,000	0	0	0
Total	8,956,647	10,360,457	11,293,403	11,611,235

City of Toledo
2015 Approved Operating Budget

Department of Public Service

Budgeted FTE History

<u>Transportation</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Specialist	1.00	1.00	1.00
Clerk	1.00	0.00	0.00
Commissioner-Public Services	1.00	1.00	1.00
Drafter	2.00	2.00	2.00
Engineering Associate	2.00	3.00	3.00
Equipment Operator	2.00	2.00	2.00
Graphics Arts Technician	1.00	0.00	0.00
Intermediate Clerk	0.00	1.00	1.00
Intermediate Traffic Technician	1.00	1.00	1.00
Painter	3.00	3.00	3.00
Professional Engineer	1.00	1.00	0.00
Secretary	1.00	1.00	0.00
Secretary 2	0.00	0.00	1.00
Senior Professional Engineer	2.00	2.00	2.00
Senior Storekeeper	1.00	1.00	1.00
Senior Traffic Signal Technician	3.00	3.00	3.00
Senior Traffic Technician	3.00	3.00	3.00
Sign Painter	1.00	2.00	2.00
Sign Poster	2.00	2.00	2.00
Staff Professional Engineer	1.00	1.00	1.00
Superintendent-Sign Shop	1.00	1.00	1.00
Superintendent-Traffic Signals	1.00	1.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Traffic Signs And Painting	1.00	1.00	1.00
Traffic Counter	2.00	1.00	0.00
Traffic Signal Technician	11.00	11.00	11.00
Traffic Technician	0.00	1.00	1.00
Utility Worker	3.00	3.00	3.00
	49.00	50.00	48.00

City of Toledo
2015 Approved Operating Budget

Department of Public Service

<u>Streets, Bridges & Harbor</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Operations Officer	1.00	1.00	1.00
Administrator-Public Services 1	1.00	2.00	1.00
Bridge Mechanic	9.00	9.00	9.00
Bridge Operator	5.00	5.00	5.00
Clerk	1.00	1.00	1.00
Commissioner-Public Services	2.00	3.00	2.00
Director-Public Services	1.00	1.00	1.00
Dispatcher	1.00	1.00	1.00
Engineering Associate	1.00	2.00	2.00
Equipment And Records Technician	1.00	1.00	1.00
General Foreman-Streets	10.00	10.00	10.00
Heavy Equipment Operator	44.00	45.00	44.00
Intermediate Clerk	2.00	2.00	4.00
Light Equipment Operator	21.00	0.00	0.00
Maintenance Worker I	0.00	73.00	70.00
Manager-Public Services	2.00	2.00	2.00
Secretary 2	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Senior Bridge Mechanic	3.00	3.00	3.00
Senior Clerk	1.00	1.00	1.00
Senior Drafter	1.00	0.00	0.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	1.00	2.00	2.00
Senior Utility Worker	11.00	11.00	11.00
Staff Professional Engineer	1.00	1.00	1.00
Storekeeper	1.00	0.00	0.00
Superintendent-Streets	1.00	1.00	1.00
Supervisor-Bridge Maintenance	1.00	1.00	1.00
Supervisor-Street Operations	1.00	1.00	1.00
Tandem Truck Driver	15.00	0.00	0.00
Utility Worker	36.00	0.00	0.00
	178.00	182.00	178.00

City of Toledo
2015 Approved Operating Budget

Department of Public Service

<u>Waste Disposal</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Specialist	1.00	1.00	1.00
Automotive Repair Technician	1.00	1.00	1.00
Intermediate Clerk	1.00	1.00	1.00
Landfill Equipment Operator	6.00	6.00	6.00
Manager-Public Services	1.00	1.00	1.00
Staff Professional Engineer	0.84	1.00	1.00
Superintendent-Waste Disposal	1.00	1.00	1.00
Tandem Truck Driver	1.00	1.00	1.00
Utility Worker	0.00	1.00	1.00
	12.84	14.00	14.00
<u>Fleet Operations</u>			
Account Clerk	0.00	0.00	0.00
Administrative Specialist	0.60	0.60	0.60
Administrator-Public Services 1	1.00	1.00	1.00
Automotive Repair Technician	30.00	30.00	29.00
Automotive Service Worker	18.00	16.00	16.00
Commissioner-Public Services	0.60	0.60	0.60
Data Entry Clerk	0.50	0.00	0.00
Dispatcher	1.00	1.00	1.00
Equipment And Records Technician	1.00	1.00	1.00
Intermediate Account Clerk	1.00	1.00	1.00
Motor Equipment Technician	1.00	1.00	1.00
Secretary 2	0.60	0.60	0.60
Senior Account Clerk	0.00	0.00	0.00
Supervisor-Automotive Maintenance	4.00	4.00	5.00
Supervisor-Vehicle Parts	1.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
Vehicle Parts Storekeeper	3.00	3.50	3.00
Welder-Blacksmith	1.00	1.00	1.00
	65.30	63.30	62.80

City of Toledo
2015 Approved Operating Budget

Department of Public Service

<u>Facility Operations</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Account Clerk	0.00	0.00	0.00
Administrative Specialist	0.40	0.40	0.40
Administrator-Public Services 1	1.00	1.00	1.00
Building and Grounds Maintenance Worker	3.00	3.00	2.75
Carpenter	3.00	3.00	3.00
Commissioner-Public Services	0.40	0.40	0.40
Data Entry Clerk	0.50	0.00	0.00
Electrician	2.00	2.00	2.00
Intermediate Account Clerk	1.00	1.00	1.00
Intermediate Clerk	0.00	0.00	0.00
Manager-Public Services	1.00	1.00	1.00
Painter	3.00	3.00	2.75
Plumber-Steamfitter	1.00	1.00	1.00
Secretary 2	0.40	0.40	0.40
Senior Building And Grounds Maintenance Worker	1.00	1.00	1.00
Senior Clerk	0.00	0.00	0.00
Senior Storekeeper	1.00	1.00	1.00
Supervisor-Maintenance And Repair	2.00	2.00	2.00
Trades Mechanic	2.00	3.00	2.75
Utility Worker	1.00	0.00	0.00
	23.70	23.20	22.47
 <u>Natural Resources Administration</u>			
Account Clerk	0.00	0.00	0.00
Clerk/Non-Typist	0.50	0.00	0.00
Intermediate Clerk	0.50	1.00	0.00
	1.00	1.00	0.00

City of Toledo
2015 Approved Operating Budget

Department of Public Service

<u>Recreation</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrator-Administrative Services 1	0.00	0.00	0.05
Athletic Activities Aide	0.00	0.00	0.00
Athletic Activities Coordinator	1.00	1.00	1.00
Building and Grounds Maintenance Worker	1.00	1.00	1.00
Manager-Public Services	1.00	1.00	1.00
Marina Coordinator	1.00	0.00	0.00
Mayor's Assistant 2	1.00	1.00	1.00
Recreation Aide	2.00	2.00	2.00
Recreation Technician	1.00	1.00	0.75
Supervisor-Recreation	1.00	1.00	1.00
	9.00	8.00	7.80
<u>Parks & Forestry</u>			
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 1	0.00	0.00	0.95
Administrator-Public Services 1	0.00	1.00	0.00
Administrator-Public Services 2	0.00	1.00	1.00
Building and Grounds Maintenance Worker	2.00	9.00	9.00
Cemeteries Maintenance Worker	1.00	0.00	1.00
Chief Horticulturist	1.00	1.00	1.00
Clerk/Non-Typist	0.50	1.00	0.00
Commissioner-Public Services	1.00	0.00	0.00
Equipment Repair Technician	1.00	1.00	2.00
Foreman-Parks	2.00	2.00	2.00
Forestry Crew Leader	9.00	10.00	10.00
Forestry Inspector	2.00	2.00	2.00
Heavy Equipment Operator	0.00	1.00	0.00
Horticulture Technician	1.00	0.00	0.00
Intermediate Account Clerk	1.00	1.00	0.00
Intermediate Clerk	5.00	3.00	4.00
Manager-Public Services	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Building And Grounds Maintenance Worker	0.00	0.00	0.00
Senior Clerk	2.00	3.00	3.00
Senior Equipment Repair Technician	1.00	1.00	1.00
Superintendent-Parks	1.00	1.00	1.00
Supervisor-Forestry	3.00	3.00	3.00
Tandem Truck Driver	1.00	1.00	1.00
Tree Maintenance Worker	2.00	1.00	1.00
Tree Service Worker	25.00	26.00	24.00
Utility Worker	13.00	7.00	6.00
Weed Control Coordinator	1.00	1.00	1.00
	78.50	80.00	76.95
Grand Total	417.34	421.50	410.01

City of Toledo

2015 Approved Operating Budget

Department of Public Utilities

As a customer-service organization, the Department of Public Utilities provides services which exceed expectations in regards to safe, economical and superior drinking water, drainage and waste water services, and an environmentally safe community.

The Department of Public Utilities includes the following divisions: Public Utilities Administration, Water Treatment, Water Distribution, Engineering Services, Water Reclamation, Sewer and Drainage Services and Environmental Services. The divisions are primarily supported by the Water and Sewer Funds, with very little General Fund support.

The Division of Public Utilities Administration provides comprehensive billing, collections and customer service in an efficient, cost-effective, and responsive manner to residents, businesses, and governmental jurisdictions within the greater Toledo metropolitan areas. Utilities Administration provides the primary administrative fiscal and operational control functions for the department. It consists of the sections of Accounting, Billing, Customer Service, Legal, DPU/SAP Support, Records, Administrative Support, Toledo Public Power (TPP) and the Toledo Waterways Initiative (TWI).

The Division of Water Treatment is responsible for the effective production, filtration, and quality control of water for the City of Toledo. The division's responsibility starts at the source of raw water, Lake Erie, and extends throughout the treatment process. This division operates and maintains the largest softening plant on Lake Erie which filters an average of 80 million gallons of water per day. In 2014 the division began replacing and upgrading the water plant and component facilities. These major capital projects are bond funded.

The Water Distribution division uses the most responsive and efficient methods possible to supply uninterrupted water service to the citizens of Toledo and metropolitan areas. The division constructs, installs, repairs and maintains fire hydrants, water taps, water meters and the underground assets associated with the conveyance of water.

Engineering Services provides planning, engineering and construction administration for major infrastructure improvements and assists in supporting other operating divisions with their engineering needs. The division is responsible for coordinating the replacement and upgrade of the city's utility distribution and transportation systems. This includes water lines, sanitary sewers and storm water facilities, public sidewalks, pedestrian ramps, streets and alleys. In addition, Engineering Services is responsible for street lighting, plan reviews, inspection of construction within the public rights of way and open space planning.

The Division of Water Reclamation works to protect and enhance public health, property and the environment through the efficient and progressive treatment of wastewater in compliance with the state of Ohio and national standards. The major function of Water Reclamation is the operation and maintenance of the Bay View Waste Water Treatment Plant. The facility provides treatment services to an area of approximately 100 square miles, of which 84 miles are located within the City of Toledo. The population of the service area is approximately 398,000 people.

City of Toledo

2015 Approved Operating Budget

Department of Public Utilities

The Division of Sewer and Drainage Services operates and maintains the sanitary sewer, storm sewer and ditch drainage systems, providing innovative, cost effective, uninterrupted service to the citizens of the City of Toledo. There are five sections in the division: Cleaning, Construction, Ditch Maintenance, Engineering and Inspection, and Administration. Together these sections are responsible for maintaining the 955 miles of sanitary sewer and 986 miles of storm sewer drainage system. This involves routine cleaning and repair, maintaining the proper flow of the City's 64 miles of open ditch drainage systems and providing direct support to field personnel engaged in the cleaning and repair of storm and sanitary sewers and ditches.

The Environmental Services division's goal is to ensure environmentally safe air and water for the Toledo metropolitan area. The division takes pride in serving as an environmental consultant for the City's other departments and divisions. The division performs, coordinates and oversees environmental site assessments and environmental cleanup projects for city owned parcels and city redevelopment projects. The division promotes a better understanding and awareness of the challenges that exist in air and water pollution in Toledo through numerous community outreach programs such as Clean Your Streams Day and the Household Hazardous Materials Program.

Funding Sources:

The Department of Public Utilities is primarily supported by the Water, Sewer and Storm Water Operating funds, with minimal General Fund support.

The Division of Public Utilities Administration is supported by the Utility Administrative Services Fund. This fund receives revenues from the water, sewer and storm water utilities.

The Division of Water Treatment is funded 100% with water operating dollars.

The Division of Water Distribution is funded primarily by the Water Operating Fund and the Utility Administrative Services Fund. Additionally, support for the Call City Hall office comes from assessed and general fund dollars.

The Division of Engineering Services receives support from several funds. This includes SCM&R, capital improvement, sewer operating and water operating funding.

The Division of Water Reclamation is funded largely with sewer operating dollars. A small portion of funding comes from the Storm Water Fund.

The Division of Sewer & Drainage Services is supported by the Sewer Operating and Storm Water Operating Funds.

The Division of Environmental Services receives support from general and utility operating fund dollars, as well as state grant awards. The division annually receives state water and air grants that support personnel and other services. The General Fund provides a local match for these dollars.

City of Toledo

2015 Approved Operating Budget

Department of Public Utilities

2015 Highlights:

Utilities Administration

The 2015 budget supports 84.98 FTEs with a total labor cost of \$5,969,494. Non-labor budget totals \$18,956,942 and supports administrative functions including the SAP billing system and postage and mailing expenditures. In 2015 the division plans to roll-out a cost-effective on-line billing function to allow customers to view their bills and make payments electronically in “real time.”

Water Treatment

The division's 2015 budget supports 106.00 FTEs with a total labor cost of \$7,377,238. Of the division's supply and services budget of \$19,026,462, a total of \$11,000,000 is allocated for chemicals and spent lime disposal.

Water Distribution

In 2015 the Division of Water Distribution is supported 63.27% by the Water Operating fund and 14.00% by the Utility Administrative Services fund, with remaining funding from general, assessed, SCM&R and storm water dollars. The division's total budget of \$20,533,394 allocates \$9,199,266 for labor related expenditures.

Engineering Services

The budget for Engineering Service funds 68.00 FTEs with a total labor cost of \$5,539,683. Non-personnel expenditures for supplies and services total \$2,180,504.

Water Reclamation

The 2015 budget for Water Reclamation supports 123.00 FTEs with a total labor cost of \$9,203,355. Non-personnel expenditures account for 62.88% of total budget and include bulk treatment chemicals, spent lime disposal and electricity costs for the plant. Combined, these three items total over \$5,500,000.

The 2015 budget supports the completion of the design work for the International Park Storage Pipeline, the Swan Creek North Storage Pipeline and the construction of the Dearborn Storage Pipeline.

Sewer & Drainage Services

The Division of Sewer and Drainage Services 2015 budget supports 129.00 FTEs and has decreased by 12.00 FTEs from 2014 budget levels. Of this total, 81.50 FTE's are funded by the Sewer Operating Fund and 47.50 are funded by the Storm Water Fund. Labor expenditures represent 39.25% of the total budget.

Environmental Services

The 2015 Environmental Services budget funds 47.00 FTEs across several funds. Labor expenditures account for the largest portion of the division's total budget at 72.35% of the total.

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

Expenditure Summary by Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
General	256,158	353,651	398,300	458,418
Street Construction, Maintenance & Repair	966,806	806,168	1,360,546	1,518,038
Operation Grants	3,907,504	2,548,049	1,498,094	1,399,012
Expendable Trusts	29,886	55,895	0	0
Special Assessment	380,336	356,433	484,007	501,992
Capital Improvement	47,318,063	37,362,790	2,654,697	2,674,403
Special Assessment Improvement	252,615	267,809	164,066	252,772
Water	36,364,734	39,848,109	48,344,585	50,761,263
Sewer	80,536,614	82,301,841	47,899,408	53,831,865
Storm Water	8,151,112	7,162,320	7,308,024	7,752,106
Utility Administration	10,426,459	10,597,634	14,461,991	13,107,866
Toledo Public Power	137,930	566,852	713,000	790,000
Total	188,728,217	182,227,551	125,286,719	133,047,735

Expenditure Summary by Category - All Funds and Divisions

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
Base Salaries & Wages	24,038,937	27,859,179	34,982,987	30,562,524
Overtime	1,664,121	2,039,919	1,744,614	1,906,789
Severance	347,171	320,717	470,042	637,592
Pension	5,644,949	4,823,597	5,599,686	4,996,369
Employment Taxes & Medical	9,983,923	8,742,874	11,575,159	10,970,030
Other Personnel Expenses	215,115	239,007	271,803	259,867
Supplies	9,638,911	11,681,756	15,249,068	14,538,131
Services	114,432,500	121,100,119	52,958,870	48,303,659
Capital Outlay	20,798,744	123,552	22,000	0
Other Non-Personnel Expenses	1,963,846	5,071,830	2,187,490	20,647,774
Operating Transfers (net)	0	225,000	225,000	225,000
Total	188,728,217	182,227,551	125,286,719	133,047,735

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

Expenditure Summary by Category

<u>Utility Administrative Services</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	2,147,355	2,791,678	4,157,139	3,887,259
Overtime	23,915	66,015	70,000	85,779
Severance	62,708	125,931	121,892	61,721
Pension	521,532	468,155	635,813	604,575
Employment Taxes & Medical	1,011,720	974,370	1,330,959	1,320,710
Other Personnel Expenses	4,500	5,427	10,350	9,450
Supplies	1,093,413	383,387	539,744	521,636
Services	11,852,647	11,628,559	17,331,218	17,297,888
Capital Outlay	123,754	116,854	0	0
Other Non-Personnel Expenses	1,412,438	3,140,194	1,891,450	1,137,418
Total	18,253,981	19,700,568	26,088,565	24,926,436

<u>Water Treatment</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	2,645,542	3,990,205	4,922,104	4,556,604
Overtime	384,131	501,391	315,098	314,500
Severance	71,887	36,644	29,639	55,020
Pension	739,615	659,569	796,705	765,950
Employment Taxes & Medical	1,376,799	1,207,793	1,617,554	1,641,438
Other Personnel Expenses	30,577	40,845	39,436	43,726
Supplies	4,226,434	6,221,313	7,293,607	7,093,240
Services	8,444,761	8,649,044	12,658,220	11,933,222
Capital Outlay	44,224	0	0	0
Other Non-Personnel Expenses	558	6,895	0	1,480,279
Operating Transfers (net)	0	75,000	75,000	75,000
Total	17,964,528	21,388,698	27,747,363	27,958,980

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

<u>Water Distribution</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	5,039,090	4,988,996	6,748,355	5,265,273
Overtime	348,004	411,169	447,060	449,188
Severance	62,634	76,398	50,314	217,940
Pension	1,136,205	922,665	1,132,964	939,527
Employment Taxes & Medical	2,149,281	1,904,563	2,444,328	2,271,288
Other Personnel Expenses	52,472	54,682	54,700	56,050
Supplies	1,509,204	1,999,670	3,052,593	3,541,271
Services	2,355,160	2,354,372	3,389,120	3,198,719
Capital Outlay	646,781	3,003	0	0
Other Non-Personnel Expenses	0	0	0	4,594,138
Total	13,298,832	12,715,518	17,319,434	20,533,394

<u>Engineering Services</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	3,305,638	3,083,074	4,230,986	3,521,557
Overtime	211,654	256,645	258,700	244,700
Severance	114,406	0	30,954	71,847
Pension	702,244	614,474	662,066	588,001
Employment Taxes & Medical	1,096,198	866,537	1,248,848	1,094,089
Other Personnel Expenses	17,658	19,658	22,625	19,489
Supplies	128,109	134,001	278,628	104,698
Services	55,643,550	50,000,257	2,045,076	2,075,806
Capital Outlay	18,288,232	0	0	0
Other Non-Personnel Expenses	57,894	924,074	0	544,205
Total	79,565,582	55,898,720	8,777,883	8,264,392

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

<u>Water Reclamation</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	3,812,680	5,807,085	6,376,496	5,895,065
Overtime	299,980	315,602	271,756	279,108
Severance	17,996	582	116,141	59,489
Pension	992,499	877,657	982,658	916,150
Employment Taxes & Medical	1,788,953	1,580,578	2,029,949	1,953,441
Other Personnel Expenses	84,229	86,958	100,781	100,102
Supplies	1,543,392	1,669,279	2,649,270	1,871,885
Services	28,596,147	41,624,920	10,259,995	7,769,583
Capital Outlay	399,406	0	22,000	0
Other Non-Personnel Expenses	0	941,170	0	5,871,800
Operating Transfers (net)	0	75,000	75,000	75,000
Total	37,535,281	52,978,830	22,884,046	24,791,623

<u>Sewer & Drainage Services</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	4,854,156	4,930,963	5,875,763	5,086,962
Overtime	336,319	453,876	306,000	481,514
Severance	16,400	26,451	70,195	171,575
Pension	1,097,197	893,315	984,826	815,952
Employment Taxes & Medical	1,906,350	1,669,456	2,105,628	1,940,721
Other Personnel Expenses	13,659	18,271	29,510	17,774
Supplies	970,148	1,186,111	1,285,837	1,310,891
Services	3,792,291	4,211,055	5,799,324	4,815,411
Capital Outlay	1,253,598	3,695	0	0
Other Non-Personnel Expenses	46,712	35,801	296,040	6,978,392
Operating Transfers (net)	6,000	75,000	75,000	75,000
Total	14,292,830	13,503,994	16,828,123	21,694,192

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

<u>Environmental Services</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	2,234,476	2,267,178	2,672,144	2,349,803
Overtime	60,117	35,222	76,000	52,000
Severance	1,140	54,712	50,907	0
Pension	455,657	387,762	404,654	366,214
Employment Taxes & Medical	654,623	539,578	797,893	748,343
Other Personnel Expenses	12,020	13,167	14,401	13,276
Supplies	168,212	87,995	149,389	94,510
Services	3,747,944	2,631,912	1,475,917	1,213,030
Capital Outlay	42,749	0	0	0
Other Non-Personnel Expenses	446,244	23,697	0	41,542
Operating Transfers (net)	(6,000)	0	0	0
Total	7,817,182	6,041,223	5,641,305	4,878,718

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

Budgeted FTE History

<u>Utility Administrative Services</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Account Clerk	1.00	1.00	1.00
Administrative Analyst 1	1.00	0.00	0.00
Administrative Analyst 3	7.00	8.00	7.00
Administrative Analyst 4	4.00	5.00	5.00
Administrative Specialist 1	0.00	1.00	0.00
Administrator-Administrative Services 2	0.00	1.00	1.00
Administrator-Administrative Services 3	4.00	1.00	1.00
Administrator-Public Services 1	0.00	1.00	1.00
Cashier	1.00	1.00	1.00
Clerk	6.00	3.00	0.00
Clerk/Non-Typist	0.00	0.00	4.00
Commissioner-Administrative Services	1.00	2.00	1.99
Deputy Director - Public Services	1.00	0.00	0.00
Director-Public Services	1.00	1.00	1.00
Industrial Accounts Clerk	2.00	2.00	2.00
Intermediate Clerk	11.00	14.00	14.00
Legal Technician	5.00	5.00	4.00
Mail Clerk	1.00	1.00	1.00
Manager-Administrative Services	0.00	1.00	1.99
Manager-Public Services	1.00	1.00	1.00
Secretary 2	2.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Senior Clerk	1.00	1.00	1.00
Senior Clerk-Utility Administration	29.00	29.00	29.00
Supervisor-Utility Accounting	1.00	1.00	1.00
Supervisor-Utility Administration	3.00	3.00	3.00
Utility Accounts Technician	1.00	1.00	1.00
	85.00	86.00	84.98

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

<u>Water Treatment</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Operations Officer	1.00	1.00	1.00
Administrator-Public Services 1	0.00	2.00	1.00
Administrator-Public Services 2	3.00	4.00	5.00
Chief Chemist/Bacteriologist	1.00	1.00	1.00
Commissioner-Public Services	0.50	1.00	2.00
Electrician	4.00	4.00	4.00
Engineering Technician	2.00	2.00	2.00
Instrumentation Technician	3.00	3.00	3.00
Intermediate Clerk	1.00	0.00	0.00
Millwright	4.00	4.00	4.00
Painter	2.00	2.00	2.00
Plumber-Steamfitter	2.00	2.00	2.00
Secretary 2	1.00	1.00	1.00
Senior Chemist/Bacteriologist	9.00	10.00	10.00
Senior Clerk	1.00	2.00	2.00
Senior Professional Engineer	1.00	2.00	2.00
Senior Storekeeper	1.00	1.00	1.00
Senior Water Control Room Operator	7.00	7.00	7.00
Senior Water Treatment Maintenance Worker	6.00	6.00	6.00
Staff Professional Engineer	2.00	2.00	2.00
Storekeeper	1.00	1.00	1.00
Superintendent-Pump Station	3.00	1.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Water Reclamation Storeroom	1.00	1.00	1.00
Supervisor-Waterworks Maintenance	1.00	2.00	2.00
Systems Specialist	1.00	1.00	1.00
Utility Worker	13.00	13.00	13.00
Water Control Room Operator	20.00	20.00	20.00
Water Treatment Maintenance Worker	8.00	8.00	8.00
	100.50	105.00	106.00

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

<u>Water Distribution</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Account Clerk	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 2	2.00	2.00	2.00
Clerk/Non-Typist	1.00	1.00	1.00
Commissioner-Public Services	0.50	1.00	1.00
Construction Technician	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00
Equipment Repair Technician	1.00	1.00	1.00
Foreman-Meter Shop	0.00	0.00	1.00
Foreman-Water Distribution System	5.00	5.00	5.00
General Foreman-Water Distribution System	3.00	3.00	3.00
Heavy Equipment Operator	8.00	8.00	8.00
Intermediate Clerk	8.00	11.00	8.00
Manager-Public Services	2.00	1.00	2.00
Meter Reader	14.00	12.00	11.00
Secretary 2	1.00	1.00	1.00
Senior Clerk-Utility Administration	2.00	2.00	2.00
Senior Professional Engineer	2.00	1.00	1.00
Senior Storekeeper	1.00	1.00	1.00
Senior Watermain And Service Repair Worker	15.00	14.00	13.00
Staff Professional Engineer	0.00	1.00	0.00
Supervisor-Meter Reading And Inspection	1.00	1.00	1.00
Supervisor-Meter Shop	1.00	1.00	1.00
Supervisor-Utility Accounting	1.00	1.00	1.00
Supervisor-Utility Administration	1.00	1.00	1.00
Utility Service Locator	1.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
Water Dispatcher	8.75	10.00	9.00
Water Emergency Repair Worker	6.00	6.00	6.00
Water Loss Equipment Technician	1.00	1.00	1.00
Water Meter Technician	17.00	18.00	12.00
Water Service Inspector	8.00	8.00	6.00
Water Service Technician	4.00	4.00	4.00
Watermain And Service Repair Worker	42.00	42.00	42.00
	162.25	164.00	151.00

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

<u>Engineering Services</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 1	2.00	3.00	2.00
Administrator-Administrative Services 2	1.00	0.00	0.00
Administrator-Public Services 2	5.00	4.00	3.00
Commissioner-Public Services	1.00	1.00	1.00
Construction Inspector	1.00	0.00	0.00
Construction Technician	14.00	17.00	16.00
Drafter	3.00	3.00	3.00
Engineering Associate	8.00	9.00	10.00
Engineering Technician	7.00	7.00	4.00
Intermediate Clerk	2.00	2.00	2.00
Intermediate Engineering Aide	2.00	1.00	0.00
Mayor's Assistant 2	0.00	1.00	0.00
Park Planner	1.00	1.00	0.00
Professional Engineer	3.00	3.00	2.00
Public Services Officer 3	1.00	1.00	1.00
Real Estate Specialist	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00
Senior Drafter	1.00	1.00	1.00
Senior Engineering Aide	1.00	2.00	2.00
Senior Park Planner	1.00	1.00	1.00
Senior Professional Engineer	6.00	6.00	6.00
Staff Professional Engineer	4.00	7.00	6.00
Supervisor-Surveyor	0.00	1.00	1.00
Supervisor-Utilities	1.00	1.00	1.00
Surveyor	1.00	1.00	1.00
Surveyor Associate	1.00	1.00	1.00
	71.00	78.00	68.00

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

<u>Water Reclamation</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Account Clerk	1.00	0.00	0.00
Administrative Operations Officer	0.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Administrator-Public Services 1	2.00	0.00	0.00
Administrator-Public Services 2	2.00	4.00	4.00
Automotive Repair Technician	1.00	1.00	1.00
Chemist-Bacteriologist	3.00	3.00	3.00
Chief Electrician	1.00	1.00	1.00
Commissioner-Public Services	0.50	0.00	0.00
Data Communications Specialist	2.00	2.00	2.00
Electrician	3.00	3.00	3.00
Engineering Technician	1.00	1.00	0.00
Instrumentation Technician	4.00	4.00	4.00
Intermediate Clerk	1.00	1.00	1.00
Process Control Analyst	2.00	2.00	2.00
Professional Engineer	3.00	3.00	3.00
Safety And Training Specialist	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Clerk	1.00	1.00	1.00
Senior Process Control Analyst	1.00	1.00	1.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	1.00	1.00	1.00
Senior Supervisor-Water Reclamation Maintenance	0.00	3.00	3.00
Senior Supervisor-Water Reclamation Operations	1.00	1.00	1.00
Senior Water Reclamation Maintenance Worker	14.00	14.00	14.00
Staff Professional Engineer	4.00	4.00	4.00
Storekeeper	2.00	2.00	2.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Water Reclamation Maintenance	3.00	0.00	0.00
Supervisor-Water Reclamation Operations	6.00	6.00	6.00
Supervisor-Water Reclamation Storeroom	1.00	1.00	1.00
Systems Specialist	1.00	1.00	0.00
Tandem Truck Driver	1.00	1.00	1.00
Trades Mechanic	1.00	1.00	1.00
Utility Worker	11.00	11.00	8.00
Water Reclamation Maintenance Worker	14.00	14.00	14.00
Water Reclamation Operator	35.00	35.00	35.00
	128.50	128.00	123.00

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

<u>Sewer & Drainage Services</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Account Clerk	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Administrator-Public Services 1	2.00	3.00	0.00
Administrator-Public Services 2	1.00	0.00	0.00
Commissioner-Public Services	0.50	1.00	1.00
Construction Inspector	3.00	3.00	3.00
Dispatcher	1.00	1.00	1.00
Engineering Technician	2.00	2.00	2.00
Foreman-Sewer Construction And Maintenance	11.00	11.00	10.00
General Foreman-Sewer Maintenance	2.00	2.00	2.00
Heavy Equipment Operator	21.00	21.00	20.00
Intermediate Clerk	2.00	3.00	3.00
Manager-Public Services	0.00	1.00	1.00
Professional Engineer	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Clerk	1.00	0.00	0.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	0.00	1.00	1.00
Senior Utility Worker	4.00	4.00	4.00
Sewer Construction And Repair Worker	13.00	13.00	12.00
Sewer Maintenance Worker	57.00	56.00	52.00
Storekeeper	1.00	1.00	1.00
Supervisor - Storeroom	1.00	0.00	0.00
Supervisor-Utilities	1.00	1.00	1.00
Telespection Technician	2.00	2.00	2.00
Utility Worker	10.00	10.00	8.00
	140.50	141.00	129.00

City of Toledo
2015 Approved Operating Budget

Department of Public Utilities

<u>Environmental Services</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Specialist	1.00	1.00	1.00
Administrator-Public Services 2	1.00	1.00	1.00
Commissioner-Public Services	1.00	1.00	1.00
Engineering Associate	4.00	4.00	4.00
Environmental Engineer	1.00	1.00	1.00
Environmental Services Technician	6.00	5.00	5.00
Environmental Specialist	8.00	7.00	6.00
Industrial Waste Control Specialist	2.00	2.00	2.00
Intermediate Clerk	2.00	2.00	2.00
Professional Engineer	1.00	1.00	1.00
Public Services Officer 2	1.00	1.00	1.00
Public Services Officer 3	3.00	3.00	3.00
Secretary 2	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Senior Chemist/Bacteriologist	4.00	4.00	4.00
Senior Clerk	1.00	1.00	1.00
Senior Environmental Specialist	9.00	12.00	10.00
Staff Professional Engineer	2.00	2.00	2.00
	49.00	50.00	47.00
Grand Total	736.75	752.00	708.98

City of Toledo

2015 Approved Operating Budget

Safety Administration

The Safety Administration budget includes funding for regional and county jail services, as well as for dog warden services and NORIS fees.

Funding Sources:

Safety Administration is funded 100% by the General Fund.

2015 Highlights:

The total 2015 budget for Safety Administration has decreased since 2014 as a result of a change in jail booking procedures. Prior to October 2014, Toledo police officers booked arrested persons under the Toledo Municipal Code and the City was responsible for all booking and custody costs. On October 15, 2014, the Collins Administration directed all officers to book arrested persons under the Ohio Revised Code, alleviating the City's responsibility for these costs.

Expenditure Summary by Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
General	10,996,153	12,586,860	12,953,000	7,480,624
Grand Total	10,996,153	12,586,860	12,953,000	7,480,624

Expenditure Summary by Category

	2012 Actual	2013 Actual	2014 Budget	2015 Budget
Base Salaries & Wages	90,847	92,855	0	0
Pension	12,719	13,000	0	0
Employment Taxes & Medical	16,472	13,230	0	0
Services	10,876,115	12,467,775	12,953,000	7,480,624
Total	10,996,153	12,586,860	12,953,000	7,480,624

Budgeted FTE History

	2013 Budget	2014 Budget	2015 Budget
Safety Administration	1.00	0.00	0.00
Grand Total	1.00	0.00	0.00

City of Toledo

2015 Approved Operating Budget

Toledo Police

Toledo Police Department enhances the quality of life in Toledo by working in partnership with the community to preserve life, enforce the law, provide quality services, reduce the fear of crime, and promote joint problem-solving for safe, secure neighborhoods.

Funding Sources:

The Toledo Police Department is funded 93.23% by the General Fund. The department also receives grant funding for personnel expenditures and capital improvement funding for lease payments.

2015 Highlights:

The 2015 Police Department budget supports 687.38 FTEs, including a budgeted class of new officers scheduled to start in February. Labor costs constitute the largest portion of the department's budget at 87.66% of the total.

The 2015 supplies and services budget of \$7,163,469 will support current operations, as well as programs and initiatives such as the implementation of a new Mobile Field Force Team to improve readiness and response to incidents.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	74,128,419	73,873,265	73,070,031	75,716,923
Street Construction, Maintenance & Repair	70,969	68,845	115,555	117,756
Operation Grants	3,008,525	1,464,360	1,928,393	1,758,495
Expendable Trusts	726,311	604,669	19,000	8,852
Capital Improvement	1,023,203	1,188,377	1,386,160	1,370,180
Municipal Tow Lot	<u>1,752,924</u>	<u>2,287,999</u>	<u>1,761,616</u>	<u>2,245,100</u>
Grand Total	80,710,350	79,487,515	78,280,755	81,217,306

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	44,242,904	45,471,169	44,953,666	45,349,753
Overtime	3,813,067	3,295,095	2,292,500	2,742,500
Severance	1,456,599	1,402,163	1,807,037	2,258,037
Pension	10,602,662	9,449,956	8,932,558	9,184,991
Employment Taxes & Medical	10,562,214	9,203,946	11,444,697	11,250,032
Other Personnel Expenses	380,025	394,053	395,216	398,343
Supplies	2,088,297	2,288,141	1,252,142	1,571,898
Services	5,268,377	5,741,265	4,816,779	5,591,571
Capital Outlay	408,664	12,350	0	0
Other Non-Personnel Expenses	791,541	659,281	1,386,160	1,370,180
Operating Transfers	1,096,000	1,570,096	1,000,000	1,500,000
Total	80,710,350	79,487,515	78,280,755	81,217,306

City of Toledo
2015 Approved Operating Budget

Toledo Police

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Administrative Analyst 1	1.00	1.00	1.00
Administrative Analyst 4	0.50	1.00	1.00
Administrative Specialist	0.00	2.00	2.00
Administrative Technician 1	2.84	1.51	2.00
Administrator-Public Services 2	1.00	1.00	1.00
Director-Public Services	1.00	1.00	1.00
Identification Technician	2.00	2.00	2.00
Police - Secretary	1.00	1.00	1.00
Police Captain	9.00	9.00	9.00
Police Communications Specialist 1	27.12	0.00	0.00
Police Communications Specialist 2	37.67	0.00	0.00
Police Data Control Clerk	0.00	0.00	0.00
Police Data Entry Clerk	4.84	8.02	6.00
Police Deputy Chief - Pro Tem	3.00	3.00	3.00
Police Lieutenant	30.00	30.00	30.00
Police Officer	454.64	502.64	493.05
Police Records Clerk	36.65	34.75	37.00
Police Sergeant	90.00	87.00	92.00
Secretary 1	0.50	0.50	0.83
Secretary 3	1.60	1.50	0.50
Senior Clerk	1.00	1.00	1.00
Senior Criminalist	1.00	2.00	1.00
Staff Criminalist	1.00	0.00	0.00
Supervisor-Communications	7.67	0.00	0.00
Traffic Aide	2.00	2.00	2.00
Utility Worker	1.00	1.00	1.00
Grand Total	718.02	692.93	687.38

City of Toledo

2015 Approved Operating Budget

Toledo Fire and Rescue

The Toledo Fire and Rescue Department protects the community from fire and other emergencies through education, fire prevention code enforcement, emergency disaster planning, and the response of highly trained personnel.

Funding Sources:

The Fire Department is funded 97.86% by the General Fund. The department also receives capital improvement funding for lease payments.

2015 Highlights:

The 2015 Fire & Rescue Department budget supports 630.26 FTEs, including a class budgeted to start in May. Labor costs constitute the largest portion of the department's budget at 91.23% of the total.

Budget for supplies and services totals \$4,643,849 and supports current operating expenditures including training, contractual tuition obligations, building maintenance and fleet and fuel costs.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	60,544,519	59,776,705	66,139,219	68,491,562
Operation Grants	1,489,572	486,907	0	0
Expendable Trusts	31,947	39,225	0	0
Capital Improvement	5,475,924	3,190,658	556,103	1,496,200
Total	67,541,962	63,493,495	66,695,322	69,987,762

Expenditure Summary by Category

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	33,908,481	35,011,191	39,996,324	40,899,386
Overtime	2,298,355	2,896,740	1,534,675	2,130,974
Severance	1,298,515	1,140,202	904,585	1,323,854
Pension	10,450,132	9,663,530	9,430,134	9,547,315
Employment Taxes & Medical	7,958,843	6,584,956	9,558,354	9,383,684
Other Personnel Expenses	506,983	478,969	552,425	562,500
Supplies	2,583,212	1,238,632	849,799	1,139,515
Services	7,215,973	5,209,384	3,312,923	3,504,334
Capital Outlay	132,764	0	0	0
Other Non-Personnel Expenses	1,188,704	1,269,892	556,103	1,496,200
Total	67,541,962	63,493,495	66,695,322	69,987,762

City of Toledo
2015 Approved Operating Budget

Toledo Fire and Rescue

Budgeted FTE History

	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Account Clerk	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Building and Grounds Maintenance Worker	1.00	1.00	1.00
Communications Operator	15.00	0.00	0.00
Communications Technician	1.00	1.00	0.00
Director-Public Services	1.00	1.00	1.00
Fire - Administrative Assistant - Secretary	1.00	0.00	0.00
Fire - Maintenance Bureau	1.00	1.00	1.00
Fire Battalion Chief	8.00	10.50	11.00
Fire Battalion Chief (Medic)	5.00	4.00	6.00
Fire Captain	18.00	19.00	17.50
Fire Captain (Medic 8%)	0.00	1.00	1.00
Fire Captain (Medic)	14.00	13.00	15.00
Fire Communications Specialist	0.00	15.00	15.00
Fire Deputy Chief	4.00	2.50	3.00
Fire Deputy Chief (Medic)	0.00	1.00	1.00
Fire Fighter	280.67	260.50	255.26
Fire Fighter/Paramedic	109.00	123.00	122.00
Fire Fighter/Paramedic (8%)	0.00	10.50	9.50
Fire Inspector	7.00	7.00	7.00
Fire Lieutenant	55.50	54.00	51.50
Fire Lieutenant (Medic 8%)	0.00	5.00	4.00
Fire Lieutenant (Medic)	29.00	25.00	26.50
Bureau Supervisor	1.00	1.00	1.00
Intermediate Account Clerk	1.00	1.00	1.00
Mayor's Assistant 1	0.00	0.00	0.00
Mayor's Assistant 2	0.00	0.00	1.00
Police Communications Specialist 1	0.00	30.04	32.00
Police Communications Specialist 2	0.00	34.00	33.00
Secretary 2	2.00	2.00	2.00
Secretary 3	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00
Supervisor-Communications	0.00	7.00	7.00
Trades Mechanic	1.00	1.00	1.00
Grand Total	559.17	635.04	630.26

City of Toledo
2015 Approved Operating Budget

Non - Departmental

Non-departmental expenditures include those expenditures not allocated to a specific City department or division. These include operating transfers, utility payments for City owned buildings, street lighting costs, building and space rental and refuse collection services.

Funding Sources:

Non-departmental expenditures are primarily General Fund.

Expenditure Summary by Fund

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
General	48,219,811	50,574,041	51,356,365	51,961,079
Street Construction, Maintenance & Repair	319,414	516,422	316,200	350,000
Federal Grants	0	28,362	0	0
Operation Grants	0	2,823	0	0
Toledo Home Program	0	954	0	0
Special Assessment	3,268,030	3,356,812	3,786,376	3,900,000
Capital Improvement	0	(85,338)	0	0
Special Assessment Improvement	0	863	0	0
Workers Compensation	(16,342)	253	0	0
Information & Communication Technology	(69,425)	(8,520)	0	0
Municipal Garage	(284,597)	(22,808)	0	0
Facility Operations	(112,852)	(72,190)	0	0
Total	51,324,039	54,291,673	55,458,942	56,211,079

Expenditure Summary by Category

<u>Non-Departmental Services</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Base Salaries & Wages	(466,874)	649,973	(324,600)	(1,200,000)
Employment Taxes & Medical	143,800	54,882	160,000	160,000
Services	10,351,157	12,327,421	12,167,378	12,526,100
Other Non-Personnel Expenses	0	0	418,000	0
Operating Transfers	34,613,952	34,644,211	36,172,706	37,162,341
Total	44,642,035	47,676,486	48,593,484	48,648,441

<u>General Fund Utilities</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Services	6,682,004	6,615,187	6,865,458	7,562,638
Total	6,682,004	6,615,187	6,865,458	7,562,638