

OFFICE OF THE CIVIL SERVICE COMMISSION
One Government Center, Suite 1920
July 17, 2015 @ 1 p.m.

A regular meeting of the Toledo Civil Service Commission was held at the time and place specified above.

Present: Commission President Dr. Marjorie L. Holt
Commission Member Wilma D. Brown
Commission Member Justice G. Johnson, Jr., Esq. – Excused Absence
Erica S. Powell, Secretary-Civil Service Commission
Victoria Coleman, Manager-Administrative Services
Anthony Markwood, Administrative Analyst 3
Kelly Murphy, Administrative Analyst 2
Joshua Curry, Administrative Analyst 1

Review and approval of minutes from Regular Meeting of July 1, 2015. A motion to approve the minutes was made, seconded and approved unanimously at the July 17, 2015 regular meeting.

ANNOUNCEMENTS:

2015-00461 Bridge Operator (CP/CR) announce Saturday, July 18, 2015 to Friday, July 31, 2015
2015-00496 Intermediate Account Clerk (CP/CR) announce Saturday, July 18, 2015 to Friday, July 31, 2015

ELIGIBLE LISTS:

2015 Establish Police Lieutenant Promotional List (See Attached)
2015 Establish Police Sergeant Promotional List (See Attached)
2015-00447 Senior Construction Technician (CP) add Roberts, May, Sowers, Taylor, Lalonde, Mikolajczyk, Kessinger, Bahler, Freels, Boulton and Schick
2015-00456 Duplicating Technician (NCR) add Harris, Henry and Posey
2015-00484 Administrator-Public Services 1 (UA) (NCP) add Bibish, Minor, Ohl, Redway and Silva
2015-00490 Administrative Analyst 1 (NCP/NCR) add Dolder, Fielding, Kimberly, Ohl, Patel, Riley, Sutter, Vincent, Vought, Wilhelm, Young and Zehr

CLASSIFICATION REPORTS:

Intermediate Account Clerk (Revise) (Division of Treasury) (KM) - **Approved**

OTHER:

RCA – Request to Remain on 2014 Fire Fighter Eligible List – Ryan Glazener (AM)

On May 29, 2015, Ryan Glazener was sworn in to the Toledo Fire and Rescue Department Fire-Trainee Class. On June 26, 2015, Mr. Glazener withdrew from the Fire-Trainee Class citing personal family matters. Pursuant to Civil Service Rule 60.05, an individual may be removed from an eligible list for “Failure to report for the interview and/or failure to accept appointment upon certification unless a waiver of such certification is granted by the Commission.” Mr. Glazener seeks a waiver from the Commission. The Staff recommends that the Commission grant Mr. Glazener’s request and permit him to be considered for a Toledo Fire and Rescue Department Fire-Trainee Class at a later date.

After review and discussion, the Commission granted Mr. Glazener’s request to waive out of the 2015 Fire Fighter Recruit Class and approved his name to remain on the 2014 Fire Fighter Eligible List to be considered for future consideration for the Toledo Fire and Rescue Department Fire Trainee Class.

RCA – Appeal the Rejection of Application for Administrator-Public Services 1 (Water Treatment Maintenance) – Samuel Loy, Jr. (KM)

Samuel Loy’s application for Administrator-Public Services 1 (Water Treatment Maintenance) was rejected due to not meeting the experience requirements. Based on the information provided, Staff recommends that the appeal of Mr. Loy be approved and the Commission deems his application as qualified for the position of Administrator-Public Services 1 (Water Treatment Maintenance).

After review and discussion, the Commission approved the appeal of Mr. Samuel Loy, Jr. and deemed his application as qualified for the position of Administrator-Public Services 1 (Water Treatment Maintenance). His name will be added to the eligible list.

RCA – Appeal of Rejection of Application for Administrator-Public Services 1 (Water Treatment Maintenance) – Michael Juhasz (KM)

Michael Juhasz application for Administrator-Public Services 1 (Water Treatment Maintenance) was rejected due to not meeting the experience requirements. Based on the information provided, Staff recommends that the appeal of Mr. Juhasz be denied and the Commission upholds the rejection of his application stating that he does not meet the minimum experience qualifications for the position of Administrator-Public Services 1 (Water Treatment Maintenance).

After review and discussion, the Commission denied the appeal of Mr. Michael Juhasz and upheld the rejection of his application for Administrator-Public Services 1 (Water Treatment Maintenance) due to not meeting the minimum experience qualifications.

RCA – Appeal of Rejection of Application for Administrative Analyst 1 (Employee Relations) – Abby Emlinger (KM)

Abby Emlinger has appealed the rejection of her application for Administrative Analyst 1 (Employee Relations) for not meeting the experience requirement. Based on this information, Ms. Emlinger does meet the minimum experience requirements as stated on the job announcement. Therefore, Staff recommends that the Commission grant her appeal and deem her application for the position of Administrative Analyst 1 (Employee Relations) as qualified. Her name will be added to the eligible list.

After review and discussion, the Commission granted the appeal of Ms. Abby Emlinger and deemed her application for the position of Administrative Analyst 1 (Employee Relations) as qualified. Her name will be added to the eligible list.

OTHER:

RCA – Appeal of Rejection of Application for Administrative Analyst 1 (Employee Relations) - Regina Phillips (KM)

Staff recommends that the Commission deny the appeal of Ms. Regina Phillips and uphold the rejection of her application stating that she does not meet the minimum experience requirements for the position of Administrative Analyst 1 (Employee Relations).

After review and discussion, the Commission overturned Staff's recommendation and approved the appeal of Ms. Regina Phillips and deemed her application for the position of Administrative Analyst 1 (Employee Relations) as qualified based on her years of experience. Her name will be added to the eligible list.

RCA – Appeal of Rejection of Application for Administrative Analyst 1 (Employee Relations) – Lindsay Czerniak (KM)

Lindsay Czerniak has appealed the rejection of her application for Administrative Analyst 1 (Employee Relations) for not meeting the education and experience requirements. Based upon the information provided, Staff recommends that the Commission deny the appeal of Ms. Lindsay Czerniak and uphold the rejection of her application stating that she does not meet the minimum education and experience requirements for the position of Administrative Analyst 1 (Employee Relations).

After review and discussion, the Commission denied the appeal of Ms. Lindsay Czerniak and upheld the rejection of her application for the position of Administrative Analyst 1 (Employee Relations) due to not meeting the education and experience requirements.

RCA – Appeal of Rejection of Application for Administrative Analyst 1 (Employee Relations) – Christopher Wulf (KM)

Christopher Wulf has appealed the rejection of his application for Administrative Analyst 1 (Employee Relations) for not meeting the experience requirement. Based on this information, Mr. Wulf does not meet the minimum experience requirements as stated on the job announcement. Therefore, Staff recommends that the Commission deny his appeal and uphold the rejection of his application stating that he does not meet the minimum qualifications for the position of Administrative Analyst 1 (Employee Relations).

After review and discussion, the Commission denied the appeal of Mr. Christopher Wulf and upheld the rejection of his application for the position of Administrative Analyst 1 (Employee Relations) due to not meeting the experience requirement.

RCA – Appeal of Rejection of Application for Administrative Analyst 1 (Employee Relation) – Chris Stewart (KM)

Chris Stewart has appealed the rejection of his application for Administrative Analyst 1 (Employee Relations) for not meeting the experience requirement. Based upon the information provided, Staff recommends that the Commission deny the appeal of Mr. Chris Stewart and uphold the rejection of his application stating that he does not meet the minimum experience requirements for the position of Administrative Analyst 1 (Employee Relations).

After review and discussion, the Commission denied the appeal of Mr. Chris Stewart and upheld the rejection of his application for the position of Administrative Analyst 1 (Employee Relations) due to not meeting the experience requirement.

OTHER:

RCA – Appeal of Rejection of Application for Construction Technician – Brytanne Barker (JC)

The application for Ms. Brytanne Barker for Construction Technician was rejected due to not meeting the minimum experience requirements. Based on the information received, Staff recommends that the appeal of Ms. Barker be denied and the Commission uphold the rejection of her application stating she does not meet the minimum requirements for the position of Construction Technician.

After review and discussion, the Commission denied the appeal of Ms. Brytanne Barker and upheld the rejection of her application for the position of Construction Technician due to not meeting the minimum experience requirements.

RCA – Appeal of Rejection of Application for Construction Technician – Bridgette Turner (JC)

The application for Ms. Bridgette Turner for Construction Technician was rejected due to not meeting the minimum experience requirements. Based on the information received, Staff recommends that the appeal of Ms. Turner be denied and the Commission uphold the rejection of her application stating she does not meet the minimum experience requirements for the position of Construction Technician.

After review and discussion, the Commission denied the appeal of Ms. Bridgette Turner and upheld the rejection of her application for the position of Construction Technician due to not meeting the minimum experience requirements.

INFORMATIONAL PURPOSES:

None

APPEARANCES:

None

EXTENSIONS:

2014 Police Captain Eligible List – Established: 7/30/2014 – Requests 2nd Extension - Approved

Intermediate Clerk (NCR) – Request Thirty (30) Day Extension - Approved

HEARINGS:

None

There being no further business, the meeting adjourned at 1:45 p.m.