

OFFICE OF THE CIVIL SERVICE COMMISSION
One Government Center, Suite 1920
May 20, 2015 @ 2 p.m.

A regular meeting of the Toledo Civil Service Commission was held at the time and place specified above.

Present: Commission President Dr. Marjorie L. Holt
Commission Member Wilma D. Brown
Commission Member Justice G. Johnson, Jr., Esq. – Excused Absence
Erica S. Powell, Secretary-Civil Service Commission
Victoria Coleman, Administrative Analyst 3
Anthony Markwood, Administrative Analyst 3
Joshua Curry, Administrative Analyst 1

Review and approval of minutes from Regular Meeting of May 5, 2015. A motion to approve the minutes was made, seconded and approved unanimously at the May 20, 2015 regular meeting.

ANNOUNCEMENTS:

2014-00187 Water Service Technician (NCP/NCR) announce Thursday, May 21, 2015 to Saturday, May 30, 2015
2015-00400 Fire Plans Examiner (NCP) announce Thursday, May 21, 2015 to Tuesday, May 26, 2015
2015-00447 Senior Construction Technician (CP) announce Thursday, May 21, 2015 to Wednesday, June 3, 2015

ELIGIBLE LISTS:

2014-00134 Sewer Maintenance Worker (CP) add Bates and Hanf
2015-00363 Collector-Investigator (NCP/NCR) add Derden and Shelmon
2015-00409 Manager-Administrative Services (NCP) add Coleman, Phillips and Wood
2015-00419 Foreman-Sewer Construction and Maintenance (CP) add Andrews, Conley, Dickman, Facer, Hale, Harris, Hehl, Helmke, Henninger, Herrera, Jennings, Mann Jr., Monticure, Moreno, Parker, Schermbeck, Smith, Sowers, Woytyshyn and Wright
2015-00420 Telespection Technician (CP) add Conley, Dickman, Foxwell, Jennings and Rogowski

CLASSIFICATION REPORTS:

None

OTHER:

RCA – Request for Reinstatement – Antonio Watson (NM/VC)

Antonio Watson has submitted a request for reinstatement to the classification of Senior Watermain and Service Repair Worker. Mr. Watson resigned on July 30, 2014. At the time of his resignation, Mr. Watson faced and was found guilty of disciplinary charges. Based on the foregoing information, it is recommended that the Commission deny Mr. Watson's placement on the aforementioned reinstatement list for failing to meet the requirement that an employee "resign without fault or delinquency" as stated in Civil Service Rule 60.17 "Reinstatement".

After review and discussion, the Commission denied Mr. Watson's placement on the aforementioned reinstatement list for failing to meet the requirements as stated in Civil Service Rule 60.17 "Reinstatement".

RCA – Appeal of Rejection of Application for Recreation Technician – Melissa Ware (KM)

Melissa Ware has appealed the rejection of her application for Recreation Technician for not meeting the experience requirement. Based upon the information provided, Staff recommends that the Commission deny the appeal of Ms. Ware and uphold the rejection of her application for the position of Recreation Technician stating that she does not meet the minimum experience requirements.

After further review and discussion, the Commission denied Ms. Ware's appeal and upheld the rejection of her application for the position of Recreation Technician stating that she does not meet the minimum experience requirements.

RCA – Appeal of Rejection of Application for Administrative Specialist 1 (AA/CC) – Winston Wade (JC)

The application for Mr. Winston Wade for Administrative Specialist 1 (AA/CC) was rejected due to not meeting the minimum education requirements. Based on the information received, Staff recommends that the appeal of Mr. Wade be denied and the Commission uphold the rejection of his application stating that he does not meet the minimum requirements for the position of Administrative Specialist 1 (AA/CC).

After review and discussion, the Commission denied Mr. Wade's appeal and upheld the rejection of his application stating that he does not meet the minimum education requirements for the position of Administrative Specialist 1 (AA/CC).

RCA – Appeal of Rejection of Application for Administrative Specialist 3 (AA/CC) – Winston Wade (JC)

The application for Mr. Winston Wade for Administrative Specialist 3 (AA/CC) was rejected due to not meeting the minimum education requirements. Based on the information received, Staff recommends that the appeal of Mr. Wade be denied and the Commission uphold the rejection of his application stating that he does not meet the minimum requirements for the position of Administrative Specialist 3 (AA/CC).

After review and discussion, the Commission denied Mr. Wade's appeal and upheld the rejection of his application stating that he does not meet the minimum education requirements for the position of Administrative Specialist 3 (AA/CC).

Civil Service Commission Minutes

Toledo, Ohio

May 20, 2015

Page Three

RCA – Appeal of Rejection of Application for Foreman-Sewer Construction and Maintenance – Humberto Teran (KM)

Humberto Teran’s application for the position of Foreman-Construction & Maintenance was rejected for not meeting the minimum experience requirements. Based upon the provided information, Staff recommends that Mr. Teran’s appeal be denied and that the rejection of Mr. Teran’s application for the position of Foreman - Constuction & Maintenance be upheld for not meeting the minimum experience requirements.

After review and discussion, the Commission denied Mr. Teran’s appeal and upheld the rejection of his application stating that he does not meet the minimum experience requirements for the position of Foreman-Construction & Maintenance.

RCA – Appeal of Rejection of Application for Engineering Associate – Walid Abou-Nahra (KM)

Walid Abou-Nahara’s application for Engineering Associate was rejected due to not meeting the minimum education requirements. Based on the information presented, Staff recommends that his appeal be denied and that the Commission upholds the rejection of his application for the position of Engineering Associate.

After review and discussion, the Commission denied Mr. Abou-Nahra’s appeal and upheld the rejection of his application stating that he does not meet the minimum education requirements for the position of Engineering Associate.

INFORMATIONAL PURPOSES:

2015 Fire Fighter Class is scheduled to be sworn in on Friday, May 29, 2015

Upcoming: Police Lieutenant Promotional Examination will be administered on Saturday, June 6, 2015

Police Sergeant Promotional Examination will be administered on Sunday, June 7, 2015

APPEARANCES:

Robin Wilson requests to appear regarding her late appeal of the Administrative Specialist 3 (AA/CC)

The Civil Service Commission granted Ms. Robin Wilson’s request to appear. After careful consideration of the facts and information submitted by Ms. Wilson and Human Resources Staff, the Commission denied Ms. Wilson’s request to appeal for the position of Administrative Specialist 3 (AA/CC) due to the appeal not being submitted in a timely manner.

EXTENSIONS:

None

HEARINGS:

None

There being no further business, the meeting adjourned at 3:30 p.m.