

**OFFICE OF THE CIVIL SERVICE COMMISSION  
One Government Center, Suite 1920  
September 2, 2015 @ 1:30 p.m.**

A regular meeting of the Toledo Civil Service Commission was held at the time and place specified above.

Present: Commission President Dr. Marjorie L. Holt  
Commission Member Wilma D. Brown – **Excused Absence**  
Commission Member Justice G. Johnson, Jr., Esq.  
Erica S. Powell, Secretary-Civil Service Commission  
Kelly Murphy, Administrative Analyst 2  
Joshua Curry, Administrative Analyst 1

**Review and approval of minutes from Regular Meeting of August 26, 2015. A motion to approve the minutes was made, seconded and approved unanimously at the September 2, 2015 regular meeting.**

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**ANNOUNCEMENTS:**

- 2015-00451 Maintenance Worker I (CP/CR) announce Thursday, September 3, 2015 to Wednesday, September 16, 2015
- 2015-00499 Engineering Associate (NCP/NCR) announce Thursday, September 3, 2015 to Wednesday, September 16, 2015
- 2015-00522 Senior Water Control Room Operator (NCP) announce Thursday, September 3, 2015 to Saturday, September 12, 2015
- 2015-00555 Manager-Administrative Services (Finance/Grant Administrator) (NCP/NCR) announce Thursday, September 3, 2015 to Sunday, September 13, 2015

**ELIGIBLE LISTS:**

- 2015-00534 Forestry Crew Leader (CP) add Auler, Curry, Degroff, Hooks, McGill, and Willard
- 2015-00535 Supervisor – Forestry (CP) add Bright, Curry, Filipiak, Pietrowski, Schaar and Villarreal

**CLASSIFICATION REPORTS:**

Engineering Associate (Revise) (Division of Environmental Services) (KM) - **Approved**

**OTHER:**

**RCA – Expiration of Current Eligible List for Maintenance Worker I (KM)**

An eligible list for the position of Maintenance Worker I was certified by the Commission on June 2, 2015. There are only two (2) names on the eligible list, pursuant to Civil Service Rule 60.02, “Expiration of List”, an eligible list may be expired if there are “fewer than three (3) names remaining.” Therefore, the Division of Streets, Bridges and Harbor requests that the eligible list for Maintenance Worker I be expired and the position be opened up for promotion and recruitment.

**After review and discussion, the Commission approved the Division of Streets, Bridges & Harbor’s request to expire the eligible list for Maintenance Worker I and the position be opened up for promotion and recruitment.**

**OTHER:**

**RCA – Appeal of Rejection of Application for Engineering Technician (Sewer and Drainage Services) – Marsha Jones-Barnes (JC)**

Marsha Jones-Barnes' application for Engineering Technician was rejected due to not meeting the minimum experience requirements. Based on the information presented, Staff recommends that the appeal of Ms. Jones-Barnes be denied and the Commission upholds the rejection of her application stating that she does not meet the minimum experience requirements for the position of Engineering Technician.

**After review & discussion, the Commission denied the appeal of Ms. Jones-Barnes' and upheld the rejection of her application stating that she does not meet the minimum experience requirements for the position of Engineering Technician (Sewer and Drainage Services).**

**INFORMATIONAL PURPOSES:**

None

**APPEARANCES:**

Samuel Loy, Jr. -Rejection of Application – Administrator – Public Services 1 (UA) - **September 2, 2015 at 2 p.m.**  
**After review and discussion, the Commission is requesting further follow up with verification of employment dates and duties performed while working at D. G. SlurrySeal.**

Michael Hammer – Disqualification of Eligible Hearing – **September 16, 2015 at 2 p.m.**

**EXTENSIONS:**

2014 Fire Lieutenant Eligible List – **3<sup>rd</sup> Extension requested – Eligible List Expires: March 5, 2016 - Approved**

2014 Fire Captain Eligible List – **3<sup>rd</sup> Extension requested – Eligible List Expires: March 5, 2016 - Approved**

**HEARINGS:**

2015 Police Officer Background Pre-Assessment Appeals – **Wednesday, September 2, 2015 – 1:30 pm**

**Appearances**

**Zachary Gwozdz**

**There being no further business, the meeting adjourned at 2:20 p.m.**