

OFFICE OF THE CIVIL SERVICE COMMISSION
One Government Center, Suite 1920
May 4, 2016 2 p.m.

A regular meeting of the Toledo Civil Service Commission was held at the time and place specified above.

Present: Commission President Dr. Marjorie L. Holt
Commission Member Wilma D. Brown
Commission Member Justice G. Johnson, Jr., Esq.
Michael Niedzielski, Commissioner – Human Resources
Erica S. Powell, Secretary-Toledo Civil Service Commission
Kelly Murphy, Administrative Analyst 2
Joshua Curry, Administrative Analyst 1
Angie Seiple, Administrative Analyst 1

Review and approval of minutes from Regular Meeting of April 20, 2016. A motion to approve the minutes was made, seconded and approved unanimously at the May 4, 2016 Regular Meeting.

ANNOUNCEMENTS:

- 2015-00587 Water Control Room Operator (NCP/NCR) announce Thursday, May 5, 2016 to Wednesday, May 18, 2016
- 2016-00016 Watermain and Service Repair Worker (CP/CR) announce Thursday, May 5, 2016 to Saturday, May 14, 2016
- 2016-00031 Supervisor-Utility Administration (CP/CR) announce Thursday, May 5, 2016 to Saturday, May 14, 2016
- 201600068 Senior Chemist/Bacteriologist (NCP/NCR) announce Thursday, May 5, 2016 to Wednesday, May 18, 2016
- 2016-00074 Permit Technician (NCP/NCR) announce Thursday, May 5, 2016 to Saturday, May 14, 2016
- 2016-00082 Neighborhood Development Specialist (NCP) announce Thursday, May 5, 2016 to Saturday, May 7, 2016

ELIGIBLE LISTS:

- 2015-00536 Automotive Service Worker (CP/CR) add Tucker, Davidson, Skotynsky, Turner, Rollins, Yontz, Roe, Riley and Ramirez, Jr.
- 2016-00008 Police Records Clerk (CP/CR) add Owen, Burkey, Golembiewski, Betts, Rucki, King, Hall, Yap, Carleski, Brown, Kidd, Copeland, Draeger, DuPree', Janowiecki, Pence, Elliott, Harrison, Finley, Krouse, Rodriguez, Valle, Dale, Zelasko, Conley, Sloan, Sturdivant, Allen, Byers, Karafa, Danchisen, Burrkett, Holmes, Lee, Mabus, Parker, Barnett, Curtis, Mylek, Stelk, Arterbridge, Brown, Lee, Schimmel, Bryant, Edwards, Evans, McLuckie, Miller, Violanti, Watkins, DeShelter, Fouke, Nunnally, Sparks, Adams, Green, Gordon, Gschwind, Hayes, Jackson, Polk, Taylor, Wick, Smith, Egnatz, White, Hairston-Sims, Smith, Torres, Hopkins, Knaggs, Lewandowski, Peters, Martin, Raj, Scott, Speiser, Burkhart, Havener, John, McMillion, Warner, Barnes, Burzynski, Gulley, Popoff, Myers, Sims, Zylka, Lopez, Sherer, Antesky, Battle, Gonzales, Hunt, Keating, Szalkowski, Bekier, Hammitt, Laddie, Neal, Overton, Pecina, Swing, Watkins and Whaley

CLASSIFICATION REPORTS:

None

OTHER:

RCA – Disqualification of Eligible – Maintenance Worker I - Brent Englehart (KM)

Former City of Toledo employee, Brent Englehart, applied to the position of Maintenance Worker I. Mr. Englehart previously held this position with the City of Toledo; therefore, he could potentially be placed on the competitive eligible list for the position of Maintenance Worker I. Mr. Englehart departed his employment under unfavorable circumstances that, for just and reasonable cause, indicates he should be disqualified from the recruitment process for the position of Maintenance Worker I. Based on the facts and analysis presented, it is recommended to the Commission that Mr. Brent Englehart be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Maintenance Worker I eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

After review and discussion, the Commission approved the request to have Mr. Brent Englehart’s name removed from the Maintenance Worker I eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing will be scheduled.

RCA – Disqualification of Eligible – Maintenance Worker I - Charley Ratliff, Jr. (KM)

Charley Ratliff, Jr. applied to the position of Maintenance Worker I and after a review of his application, he could potentially be placed on the competitive eligible list for the position of Maintenance Worker I. Mr. Ratliff previously applied to and was conditionally offered the position of Sewer Maintenance Worker with the City of Toledo. A review of his criminal background was conducted and subsequently his conditional offer of employment for the position of Sewer Maintenance Worker was rescinded. The recent rescission of Mr. Ratliff’s offer of employment is just and reasonable cause to indicate that he should be disqualified from the recruitment process for the position of Maintenance Worker I. Based on the all of the facts and analysis presented, it is recommended to the Commission that Mr. Charley Ratliff, Jr. be notified that there is just and reasonable cause to believe that he is not qualified for appointment following certification of the eligible list, and his name is subject to removal from the Maintenance Worker I eligible list. Further, it is recommended that in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

After review and discussion, the Commission approved the request to have Mr. Charley Ratliff, Jr.’s name removed from the Maintenance Worker I eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing will be scheduled.

RCA – Disqualification of Eligible – Maintenance Worker I – James Todd (KM)

Former City of Toledo employee, James Todd, applied to the position of Maintenance Worker I. Mr. Todd previously held this position with the City of Toledo; therefore, he could potentially be placed on the competitive eligible list for the position of Maintenance Worker I. Mr. Todd departed his employment under unfavorable circumstances that, for just and reasonable cause, indicates that he should be disqualified from the recruitment process for the position of Maintenance Worker I. Based on the facts and analysis presented, it is recommended to the Commission that Mr. Todd be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Maintenance Worker I eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

After review and discussion, the Commission approved the request to have Mr. James Todd’s name removed from the Maintenance Worker I eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing will be scheduled.

OTHER: (Continued)

RCA – Disqualification of Eligible – Sewer Maintenance Worker - James Todd (JC)

Former City of Toledo employee, James Todd, applied to the position of Sewer Maintenance Worker. Based on the information provided in his application, Mr. Todd could potentially be placed on the competitive eligible list for the position of Sewer Maintenance Worker. Mr. Todd departed his employment under unfavorable circumstances that, for just and reasonable cause, indicates that he should be disqualified from the recruitment process for the position of Sewer Maintenance Worker. Based on the facts and analysis presented, it is recommended to the Commission that Mr. Todd be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Sewer Maintenance Worker eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

Former City of Toledo employee, James Todd, applied to the position of Maintenance Worker I. Mr. Todd previously held this position with the City of Toledo; therefore, he could potentially be placed on the competitive eligible list for the position of Maintenance Worker I. Mr. Todd departed his employment under unfavorable circumstances that, for just and reasonable cause, indicates that he should be disqualified from the recruitment process for the position of Maintenance Worker I. Based on the facts and analysis presented, it is recommended to the Commission that Mr. Todd be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Maintenance Worker I eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

After review and discussion, the Commission approved the request to have Mr. James Todd’s name removed from the Sewer Maintenance Worker eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing will be scheduled.

RCA – Disqualification of Eligible – Sewer Maintenance Worker – Keith Jones (JC)

Former City of Toledo employee, Keith Jones, applied to the position of Sewer Maintenance Worker. Mr. Jones previously held the position of Watermain and Service Repair Worker with the City of Toledo; therefore, he could potentially be placed on the competitive eligible list for the position of Sewer Maintenance Worker. Mr. Jones departed his employment under unfavorable circumstances that, for just and reasonable cause, indicates that he should be disqualified from the eligible list should he meet the minimum qualifications for the position of Sewer Maintenance Worker. Based on the facts and analysis presented, it is recommended to the Commission that Mr. Jones be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Sewer Maintenance Worker eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

Former City of Toledo employee, James Todd, applied to the position of Maintenance Worker I. Mr. Todd previously held this position with the City of Toledo; therefore, he could potentially be placed on the competitive eligible list for the position of Maintenance Worker I. Mr. Todd departed his employment under unfavorable circumstances that, for just and reasonable cause, indicates that he should be disqualified from the recruitment process for the position of Maintenance Worker I. Based on the facts and analysis presented, it is recommended to the Commission that Mr. Todd be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Maintenance Worker I eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

After review and discussion, the Commission approved the request to have Mr. Keith Jones’ name removed from the Sewer Maintenance Worker eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing will be scheduled.

OTHER: (Continued)

RCA – Disqualification of Eligible – Sewer Maintenance Worker – George Taylor (JC)

Former City of Toledo employee, George Taylor, applied to the position of Sewer Maintenance Worker and could potentially be placed on the competitive eligible list. Mr. Taylor departed his employment under unfavorable circumstances that, for just and reasonable cause, indicate that he should be disqualified from the eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

After review and discussion, the Commission approved the request to have Mr. George Taylor’s name removed from the Sewer Maintenance Worker eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing will be scheduled.

RCA – Disqualification of Eligible – Sewer Maintenance Worker – Brent Englehart (JC)

Former City of Toledo employee, Brent Englehart, applied to the position of Sewer Maintenance Worker. Based on the information provided in his application, Mr. Englehart could potentially be placed on the competitive eligible list for the position of Sewer Maintenance Worker. Mr. Englehart departed his employment under unfavorable circumstances that, for just and reasonable cause, indicates he should be disqualified from the recruitment process for the position of Sewer Maintenance Worker. Based on the facts and analysis presented, it is recommended to the Commission that Mr. Englehart be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Sewer Maintenance Worker eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

After review and discussion, the Commission approved the request to have Mr. Brent Englehart’s name removed from the Sewer Maintenance Worker eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing will be scheduled.

RCA – Disqualification of Eligible – Meter Reader – Brent Englehart (JC)

Former City of Toledo employee, Brent Englehart, applied to the position of Meter Reader. Based on the information provided in his application, Mr. Englehart could potentially be placed on the competitive eligible list for the position of Meter Reader. Mr. Englehart departed his employment under unfavorable circumstances that, for just and reasonable cause, indicates he should be disqualified from the recruitment process for the position of Meter Reader. Based on the facts and analysis presented, it is recommended to the Commission that Mr. Englehart be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Meter Reader eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

After review and discussion, the Commission approved the request to have Mr. Brent Englehart’s name removed from the Meter Reader eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing will be scheduled.

OTHER: (Continued)

RCA – Disqualification of Eligible – Senior Utility Worker – Brent Englehart (JC)

Former City of Toledo employee, Brent Englehart, applied to the position of Senior Utility Worker. Based on the information provided in his application, Mr. Englehart could potentially be placed on the competitive eligible list for the position of Senior Utility Worker. Mr. Englehart departed his employment under unfavorable circumstances that, for just and reasonable cause, indicates he should be disqualified from the recruitment process for the position of Senior Utility Worker. Based on the facts and analysis presented, it is recommended to the Commission that Mr. Englehart be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Senior Utility Worker eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing date will be scheduled.

After review and discussion, the Commission approved the request to have Mr. Brent Englehart’s name removed from the Senior Utility Worker eligible list in accordance with Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List”. A hearing will be scheduled.

RCA – Appeal of Rejection of Application for Safety and Training Specialist (UA) – Samuel Loy, Jr. (*Appearance) (JC)

The application for Mr. Samuel Loy, Jr. for Safety and Training Specialist (Utilities Administration) was rejected for not meeting the minimum education requirements. Based on the information received, Staff recommends that his appeal be denied and the Commission uphold the rejection of his application stating that he does not meet the minimum education requirements for the position of Safety and Training Specialist (Utilities Administration).

After review, discussion and appearance of Mr. Loy, Jr., the Commission requested that Staff review the new information that was presented before any decisions are made.

RCA – Disqualification of Eligible – Safety and Training Specialist (UA) – Scott Redway (*Appearance) (JC)

Scott Redway, current City of Toledo employee applied to the position of Safety and Training Specialist (Utilities Administration). Mr. Redway’s application was rejected for not meeting the minimum education and experience requirements. After he received his rejection email, he submitted an appeal and provided many documents and letters of personal support that would potentially allow his appeal to be approved and his name to be placed on the non-competitive eligible list for the position of Safety and Training Specialist. However, Mr. Redway is in a Last Chance Agreement with AFSCME Local 7 which states that Mr. Redway shall not be eligible for promotion or transfer during his time in the Last Chance Agreement. Therefore, there is just and reasonable cause that Mr. Redway should be disqualified from the recruitment process for the position of Safety and Training Specialist (Utilities Administration).

After review, discussion and appearance of Mr. Redway, the Commission requests that further information be presented by Staff at next meeting before a decision is made.

OTHER: (Continued)

RCA – Disqualification of Eligible – Derek Wood (*tabled at last meeting)

There is one (1) applicant that is thirty-five (35) years of age or older on the eligible list for the position of Police Officer. Therefore, this individual exceeds the maximum hiring age for the position of Police Officer. Based on all of the facts, Staff recommends to the Commission that Derek Wood be disqualified and removed from the eligible list for the position of Police Officer, pursuant to Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List” and lastly, Civil Service Rule 40.03B “Age Limits”. It is recommended to the Commission, that Derek Wood be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Police Officer eligibility list in accordance with Rule 60.00, Section 60.05.

After review and discussion, the Commission approved the disqualification and removal of Derek Wood from the eligible list for Police Officer, pursuant to Civil Service Rule 60.00, Section 60.03, Section 60.05 and Civil Service Rule 40.03B.

RCA – Disqualification of Eligible – Police Offer – Daniel Radwanski (JC)

There is one (1) applicant that is thirty-five (35) years of age or older on the eligible list for the position of Police Officer. Therefore, this individual exceeds the maximum hiring age for the position of Police Officer. Based on all of the facts, Staff recommends to the Commission that Daniel Radwanski be disqualified and removed from the eligible list for the position of Police Officer, pursuant to Civil Service Rule 60.00, Section 60.03 “Disqualification of Eligible” and Section 60.05 “Removal from Eligible List” and lastly, Civil Service Rule 40.03B “Age Limits”. It is recommended to the Commission, that Daniel Radwanski be notified that there is just and reasonable cause to believe that he is not qualified for appointment and his name is subject to removal from the Police Officer eligibility list in accordance with Rule 60.00, Section 60.05.

After review and discussion, the Commission approved the disqualification and removal of Daniel Radwanski from the eligible list for Police Officer, pursuant to Civil Service Rule 60.00, Section 60.03, Section 60.05 and Civil Service Rule 40.03B.

RCA – Appeal of Rejection of Application for Senior Utility Worker – Christopher Tesch (JC)

The application for Mr. Christopher Tesch for Senior Utility Worker was rejected for not meeting the minimum requirements of possessing a valid Class B Commercial Driver’s License. Based on the information received, Staff recommends to the Commission that his appeal be denied and uphold the rejection of his application stating he does not meet the minimum requirement of possessing a Class B Commercial Driver’s License for the position of Senior Utility Worker.

After review and discussion, the Commission denied the appeal of Mr. Christopher Tesch and upheld the rejection of his application stating he does not meet the minimum requirement of possessing a Class B Commercial Driver’s License for the position of Senior Utility Worker.

RCA – Expiration of Current Eligible List for Watermain and Service Repair Worker (JC)

An eligible list for the position of Watermain and Service Repair Worker was certified by the Commission on March 2, 2016. There is only one (1) name on the eligible list, pursuant to Civil Service Rule 60.02 “Expiration of Eligible List”; an eligible list may be expired if there are “fewer than three (3) names remaining”. Therefore, the Division of Water Distribution requests that the eligible list for Watermain and Service Repair Worker be expired and the position be opened for recruitment.

After review and discussion, the Commission approved the expiration of the Watermain and Service Repair Worker eligible list and approved the position to be opened for recruitment.

OTHER: (Continued)

RCA – Provisional Appointments – Maintenance Worker I (KM)

The Department of Neighborhoods, Division of Beautification Action Team (B.A.T) has three (3) vacancies for seasonal workers. The aforementioned positions require the operation of a commercial motor vehicle. Currently, the Division of B.A.T. is utilizing Maintenance Worker I employees from the Division of Streets, Bridges and Harbor to complete work that is needed in B.A.T. In an effort to minimize the amount of overtime that is being accrued and to allow these employees to return to their permanent Division, the Division of B.A.T. is requesting to use the applications from the Maintenance Worker I posting to make provisional appointments. There are currently seventeen (17) qualified individuals that have applied to the position of Maintenance Worker I. Staff respectfully requests that the Commission approve the Department of Neighborhoods' request.

After review and discussion, the Commission approved the request from the Department of Neighborhoods, Division of Beautification Action Team (B.A.T) to make provisional appointments for the position of Maintenance Worker I.

RCA – Removal of Names from Eligible List - Police Communications Specialist (KM)

Cory Collins and Jasmin Fluker were added to competitive eligible list for the position of Police Communications Specialist. Mr. Collins and Ms. Fluker failed to appear for their scheduled interviews and did not contact this office to reschedule for their interviews. Staff recommends pursuant to Civil Service Rule 60.05 "Removal from Eligible List", that Mr. Collins and Ms. Fluker's names be removed from the certified eligible list for failing to appear for their scheduled interviews.

After review and discussion, the Commission agreed that Mr. Collins and Ms. Fluker's names should be removed from the certified eligible list for Police Communications Specialist for failing to appear for their scheduled interviews.

RCA – Clerical Skills Tests – Police Records Clerk – Robin Sturdivant & Ashley Temple (KM)

On May 2, 2016, Robin Sturdivant and Ashley Temple were scheduled to complete a clerical skills test for the position of Police Records Clerk. Both were able to complete the clerical skills test. However, due to an issue with the software, both Ms. Sturdivant and Ms. Temple were unable to complete a practice test prior to the actual test. Once the software issue was resolved, Staff contacted Ms. Sturdivant to reschedule her clerical skills test. She completed the clerical skills test on Friday, April 29, 2016. Ms. Temple was also rescheduled to complete her clerical skills test. She is scheduled for Friday, May 6, 2016.

After review and discussion, the Commission approved Staff's decision to reschedule clerical skills tests for Ms. Robin Sturdivant and Ms. Ashley Temple.

RCA – Clerical Skills Test – Police Records Clerk (KM)

The following individuals completed a typing test for the position of Police Records Clerk on Monday, May 2, 2016. A passing score for Police Records Clerk is 30 wpm. (An * denotes a passing score.)

Last Name	First Name	Score
Adams	Pamela	41*
Al Badour	Amaal	26
Allen	Sakeenah	50*
Antesky	Scott	31*
Arterbridge	Victoria	45*
Barnes	Kendra	34*
Bates	Brittney	29
Battle	Theresa	31*
Bekier	Bonita	30*
Betts	Shaun	71*
Blanco	Alyssa	17
Brown-Biddle	LaKesha	28
Bryant	Lorenda	43*
Burkett	Lara	47*
Burkey	Hailey	75*
Burkhart	Kristina	35*
Carleski	Amanda	61*
Carter	Ebony	26
Curtis	Bernadette	46*
Danchisen	Jacquelyn	48*
Draeger	Shannon	59*
DuPree'	Dawn	59*
Edwards	Bianka	43*
Elliott	Melanie	55*
Ellis	Connie	10
Evans	Angela	43*
Evans	Brandon	23
Fouke	Linda	42*
Gamble	Judy	26
Garcia	Domonique	26
Gensler	Colleen	29
Gibson	Daniel	37*
Gonzales	Marcy	31*
Gordon	Tamika	45*
Gschwind	Jessica	41*
Gulley	Henryetta	34*
Hall	Melanie	63*
Hammitt	Adam	30*
Harrison	Samantha	54*
Hayes	Marcella	41*

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RCA – Clerical Skills Test – Police Records Clerk (KM) (continued)

Last Name	First Name	Score
Hunt	Charissa	31*
Jackson	Gurice	41*
Janowiecki	Carly	59*
Keel	Miranda	17
Kidd	Wendy	60*
King	Meliessa	65*
Knighten	Tabitha	10
Krouse	Amanda	53*
Laddie	Albert	30*
Lee	Jennifer	47*
Lee	Krystal	45*
Lewandowski	Kelly	37*
Lewis	Katina	25
Lutz	Crystal	22
Mannebach	Catlin	29
McCord	Colman	19
McKinney	Terrica	26
McMillion	Melissa	35
Mendoza	Mark	16
Miller	Rob	43*
Myers	Amber	33*
Mylek	Diana	46*
Owen	Jennifer	78*
Owensby	Celena	28
Pecina	Bianca	30*
Pence	Trista	59*
Peters	Gerri	37*
Popoff	Eveleen	34*
Rodriguez	Emily	53*
Rucki	Christy	71*
Sims	Dominique	33*
Sloan	Leah	51*
Smith	Brieanna	38*
Smith	Julie	40*
Sparks	Corey	42*
Speiser	Jackie	36*
Stelk	Stephanie	46*
Sturdivant	Robin	47*
Sturdivant	Robin	51*
Swing	Amanda	30*
Taylor	Amy	41*
Temple	Ashley	28
Valle	Lisa	53*

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RCA – Clerical Skills Test – Police Records Clerk (KM) (continued)

Warner	Cynthia	35*
Whaley	Dawn	30*
Wick	Mathew	41*
Yap	Debra	62*
Zelasko	CarrieAnne	52*
Zylka	Mamie	33*

It is recommended that the above scores be approved and placed on record for two (2) years as provided for in the Civil Service Skills Testing Policy.

After review and discussion, the Commission approved the request as recommended. Scores will be placed on record for two (2) years as provided for in the Civil Service Skills Testing Policy.

RCA – Additional Thirty (30) Day Extension of 2014 Fire Captain and Fire Lieutenant Eligible Lists (EP)

The Fire Captain and Fire Lieutenant promotional eligible lists were established on March 5, 2014 and were set to expire on March 5, 2016. The third extension was requested and granted at the September 2, 2015 meeting. In addition, a sixty (60) day extension was requested and granted at the March 2, 2016 meeting. However, due to potential promotions and pending grievances that need to be resolved and in accordance with Civil Service Rule 60.00, Section 60.01, Eligible Lists, Duration, it is being requested that the 2014 Fire Captain and Fire Lieutenant promotional eligible lists be extended for an additional thirty (30) days, thus expiring on June 5, 2016.

After review and discussion, the Commission granted an additional thirty (30) days extension to the 2014 Fire Captain and Fire Lieutenant Promotional Eligible lists due to potential promotions and pending grievances.

INFORMATIONAL PURPOSES:

None

APPEARANCES:

Samuel Loy, Jr. – Rejection of Application for Safety & Training Specialist (UA) – **Hold – new information to be reviewed by Staff**

Scott Redway - Rejection of Application for Safety & Training Specialist (UA) – **Hold – further information to be given by Staff to the Commission at next meeting**

EXTENSIONS:

Fire Lieutenant & Fire Captain Eligible Lists Extended for 60-Days Expire: 5/5/2016; Request for 30-day Extension – **Granted; Both Lists will Expire: 6/5/2016**

HEARINGS:

None

There being no further business, the meeting adjourned at 3:07 p.m.