

**OFFICE OF THE CIVIL SERVICE COMMISSION  
One Government Center, Suite 1920  
June 1, 2016 2 p.m.**

A regular meeting of the Toledo Civil Service Commission was held at the time and place specified above.

Present: Commission President Dr. Marjorie L. Holt  
Commission Member Wilma D. Brown  
Commission Member Justice G. Johnson, Jr., Esq.  
Victoria Coleman, Manager-Administrative Services  
Erica S. Powell, Secretary-Toledo Civil Service Commission  
Kelly Murphy, Administrative Analyst 2  
Joshua Curry, Administrative Analyst 1

**Review and approval of minutes from Regular Meeting of May 19, 2016. A motion to approve the minutes was made, seconded and approved unanimously at the June 1, 2016 Regular Meeting.**

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**ANNOUNCEMENTS:**

- 2016-00101 Administrative Analyst 4 (Utilities Administration) (NCP/NCR) announce from Thursday, June 2, 2016 to Saturday, June 11, 2016
- 2016-00102 Administrative Analyst 3 (Utilities Administration/SAP) (NCP/NCR) announce Thursday, June 2, 2016 to Saturday, June 11, 2016
- 2016-00117 Administrative Analyst 3 (Finance/Accounts) (NCP) announce Thursday, June 2, 2016 to Monday, June 6, 2016

**ELIGIBLE LISTS:**

- 2015-00604 Engineering Technician (GIS) (NCP/NCR) add Berardinelli, Deviredy, Jurski, Mavros, Nana-Ato, Rayburg, Smith and Thomas
- 2016-00062 Supervisor –Waterworks Maintenance (CP/CR) add Williams, Mott, Homier, Kimble, Lee, Schmidt and Sulier

**CLASSIFICATION REPORTS:**

None

**OTHER:**

**RCA – Rejection of Application for Engineering Technician (GIS) – Christopher Tesch (KM)**

Christopher Tesch's application for Engineering Technician was rejected due to not meeting the minimum experience and education requirements. Based on the information presented, Staff recommends that his appeal be denied and that the rejection of his application is upheld for not meeting the minimum experience and education requirements for the position of Engineering Technician (GIS).

**After review and discussion, the Commission denied the appeal of Mr. Christopher Tesch and upheld the rejection of his application stating he does not meet the minimum experience and education requirements for the position of Engineering Technician (GIS).**

**OTHER:**

**RCA – Appeal of Rejection of Application for Safety and Training Specialist (UA) – Samuel Loy, Jr. (JC)**

At the May 4, 2016, Civil Service Commission meeting, Mr. Samuel Loy, Jr. appeared before the Commission to discuss his rejection of his application and subsequent denial of that appeal for the position of Safety and Training Specialist. During his appearance, information was brought forward of which the Commission requested further investigation and at next Commission meeting render their decision.

**After review and discussion of additional information presented by Staff, the Commission denied the appeal of Mr. Samuel Loy, Jr. and upheld the rejection of his application stating he does not meet the education requirement for the position of Safety and Training Specialist (Utilities Administration).**

**RCA – Appeal of Rejection of Transfer Request for Safety and Training Specialist – Christopher Green (JC)**

Christopher Green has appealed the rejection of his transfer request for Safety and Training Specialist at Utilities Administration for not meeting the minimum experience requirements. Based upon the information provided, Staff recommends that the Commission deny the appeal of Mr. Christopher Green and uphold the rejection of his application stating that he does not meet the minimum experience requirements for the position of Safety and Training Specialist at the Division of Utilities Administration.

**After review and discussion, the Commission denied the appeal of Mr. Christopher Green’s transfer request and upheld the rejection of his application stating that he does not meet the minimum experience requirements for the position of Safety and Training Specialist (Utilities Administration).**

**INFORMATIONAL PURPOSES:**

**Charley Ratliff, Jr.** – After further review and discussion of information presented by Staff, the Commission overturned the disqualification request of Mr. Ratliff’s application for Maintenance Worker I and deems him qualified to participate in the recruitment process.

**Brent Englehart** – After follow up with the Division, it was determined that Mr. Englehart did not resign in good standing. Therefore, the Commission’s decision to deny his request for reinstatement is upheld and there is just and reasonable cause that Mr. Englehart should be disqualified from the recruitment process for the positions of Maintenance Worker I, Sewer Maintenance Worker, Meter Reader, Senior Utility Worker and Watermain and Service Repair Worker.

**APPEARANCES:**

None

**EXTENSIONS:**

None

**HEARINGS:**

None

**There being no further business, the meeting adjourned at 2:25 p.m.**