

# CITY OF TOLEDO



## DIVISION OF TAXATION AND TREASURY

To Whom It May Concern:

The City of Toledo/Troy Township has a municipal income tax that is applicable to all construction work performed in the city/Troy Township Joint Economic Development District (JEDD). This construction activity is covered under Troy Township Resolution 2013-5 and Section 798.01 of the Toledo Municipal Code that requires tax registration when construction work is performed. In order to become registered with the Troy Township JEDD, you must complete the questionnaire attached to this letter. This questionnaire can be returned by facsimile at telephone number (419) 936-2318 or email at [Jeff.Riebe@Toledo.oh.gov](mailto:Jeff.Riebe@Toledo.oh.gov). A deposit of \$250 is required at time of registration. This deposit will be applied towards your estimated net profits income tax.

The rate of the Troy Township JEDD tax is two and one-quarter percent (2-1/4%). As an employer, you are required to withhold municipal income tax from all compensation paid to your employees while working inside the Troy Township JEDD. You must also pay tax on net profits attributable to the JEDD projects. Completing this questionnaire will enable us to furnish the proper forms to you to effect compliance with the Troy Township JEDD tax and the Construction - Tax Registration Ordinance.

Jeffrey M. Riebe  
Tax Auditor  
419-245-1674

Encl

For Office Use Only

AC#

Date:

**Troy Township Joint Economic Development District (JEDD)**

**City of Toledo, Division of Taxation & Treasury**

One Government Center, Suite 2070. Toledo, OH 43604-2280. Office (419) 245-1662. FAX (419) 936-2318

**Income Tax Questionnaire**

FAILURE TO FULLY COMPLETE MAY RESULT IN DELAYS IN ESTABLISHING YOUR ACCOUNT

Business Type:

- Sole Proprietorship (Schedule C filer)
- Partnership (Form 1065)
- Corporation (Form 1120/1120S)
- Single Member LLC
- Voluntary Withholder (no Toledo operation)

Association

\_\_\_\_\_ FEDERAL TAX ID NO.

\_\_\_\_\_ SOCIAL SECURITY NO. OF OWNER/ CORPORATE OFFICER

\_\_\_\_\_ Business Name

\_\_\_\_\_ Owner or Corporate Officer's Name

\_\_\_\_\_ Business Address

\_\_\_\_\_ Owner's/Corporate Officer's Home Address

\_\_\_\_\_ Business City, State, Zip

\_\_\_\_\_ Owner's/Corporate Officer's City, State, Zip

\_\_\_\_\_ Business Phone

\_\_\_\_\_ Owner's Phone No.

\_\_\_\_\_ Alternate Phone No./Cell Phone

\_\_\_\_\_ Business Fax

\_\_\_\_\_ Email Address

\_\_\_\_\_ Business Name

\_\_\_\_\_ Partner's Name (Tax Matters Partner) ATTACH LISTING OF NAMES, ADDRESSES, AND SOCIAL SEC. NO. OF ALL PARTNERS)

\_\_\_\_\_ Troy Township Address, if different

\_\_\_\_\_ Partner's Home Address (Tax Matters Partner)

\_\_\_\_\_ Mailing Address (if different)

\_\_\_\_\_ Partner's City, State, Zip (Tax Matters Partner)

\_\_\_\_\_ Starting Date of Troy Township Activities

\_\_\_\_\_ Partner's Phone No. (Tax Matters Partner)

1. Are there now or will there be employees subject to Troy Township JEDD Tax? Yes \_\_\_\_\_ No \_\_\_\_\_

Will you be filing monthly (withholding > \$1,000/month)? Yes \_\_\_\_\_ No \_\_\_\_\_ Payroll starting Date \_\_\_\_\_

2. Accounting Period: Calendar Year? \_\_\_\_\_ or Identify Fiscal Year Ending \_\_\_\_\_

3. Nature of Business \_\_\_\_\_

4. Is local address the home office or a branch? \_\_\_\_\_

5. If your address is not in Troy Township, do you conduct business within the Troy Township JEDD? Yes \_\_\_\_\_ No \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_