

CITY OF TOLEDO
Division of Building Inspection
One Government Center, Suite 1600
Toledo, Ohio 43604
(419) 245-1220 Office
(419) 245-1329 Fax

HOME INSPECTOR REGISTRATION INFORMATION SHEET

Pursuant to Toledo Municipal Code, Chapter 1765.04, any person certified by I.C.C. (International Code Council) and the Commissioner of Building Inspection to conduct the type of inspection required by the Certificate of Property Code Compliance Inspection shall register with the Commissioner of Building Inspection.

To register as a Home Inspector, you must submit the attached application form with the following documents:

- 1) Copy of your ICC completion Certificate for Property Maintenance and Housing Inspector Exam 64
or
- 2) Certified copy of your certification with the National Association of Home Inspectors (NAHI) and/or the American Society of Home Inspectors (ASHI)
- 3) City of Toledo Certificate of Tax Registration Compliance (for information call City of Toledo Taxation Department 419 245-1662)
- 4) \$100 fee

Complete Information for **PROPERTY MAINTENANCE AND HOUSING INSPECTOR EXAM 64** certification examination can be obtained from:

International Code Council (ICC)
Contractor Examination Services Department
900 Montclair Road
Birmingham, Alabama 35213
Phone: 1-877-783-3926

or

Web Site for exam information: <http://www.iccsafe.org/certification/exams.html>

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HOME INSPECTOR REGISTRATION APPLICATION

APPLICANT

Last Name: _____ First Name: _____ Middle Initial: _____ Suffix: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Telephones Number () _____ E-mail: _____ Social Security Number: _____

Height _____ Weight _____ Hair _____ Eyes _____ Date of Birth: _____ Male ___ Female _____

COMPANY

Company Name you will be operating under:

_____ Toledo Tax ID# _____

Business Address _____ City: _____ State: _____ Zip: _____

Business Telephone: _____ E-mail: _____ Fax: _____

You must attach a copy of your ICC (International Code Council) Completion Certificate for Property Maintenance and Housing Inspector Exam 64 or a certified copy of your certification by the National Association of Home Inspectors (NAHI) and/or the American Society of Home Inspectors (ASHI) and a copy of your City of Toledo Certificate of Tax Registration Compliance to this application.

NOTE: Incomplete applications will not be accepted. You must submit all documentation at the time of application. \$100.00 fee must accompany this application. Mail to: City of Toledo, P.O. Box 844, Toledo, OH 43697 or hand deliver to One Government Center, Suite 1600 at the intersection of Jackson and Erie Streets.

It is specifically agreed by the applicant that any misrepresentation, false statement or fraud in, or in connection with this application shall be cause for revocation or suspension of a license thereon, or shall be cause for denial of application in addition to any other actions or penalties or both to which the applicant may be subject. Applicant further acknowledges that this registration does not entitle the applicant to act as a licensed home improvement contractor.

Applicant Signature

Sworn to and subscribed before me this _____ day of _____, 20_____.
State of Ohio, County of Lucas

Notary Public _____ My commission expires on: _____