

# ACTION Plan

July 1, 2014 to June 30, 2015



**D. Michael Collins, Mayor**  
**Thomas B. Kroma, Director**  
**Department of Neighborhoods**  
**One Government Center**  
**Suite 1800**

**Toledo, Ohio 43604**  
**(419) 245-1400**  
**Fax (419) 245-1192**

<http://toledo.oh.gov/Departments/Neighborhoods>





# CITY OF TOLEDO



## DEPARTMENT OF NEIGHBORHOODS

May 15, 2014

Ms. Jorgelle Lawson, Director  
Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Ohio State Office  
200 North High Street  
Columbus, OH 43215-2499

Dear Ms. Lawson:

Enclosed are an original and five (5) copies of the City of Toledo's 2014-2015 One-Year Action Plan, which commences July 1, 2014. The Action Plan presents the City's strategic vision regarding the availability and proposed use of the federal resources expected to be available during the 2014-2015 fiscal year. The City is confident the plan is comprehensive in describing the goals for addressing the housing, economic, homelessness, and community development needs within the City of Toledo. Likewise, the enclosed Action Plan includes the City of Toledo's goals for the next year, encompassing both programmatic and operational activities.

If there are any questions concerning the submission or content of this plan, please contact the undersigned at (419) 936-3647.

Sincerely,

Thomas B. Kroma  
Director

TBK:slt  
Enclosures



<b>Application for Federal Assistance SF-424</b>	
<b>*1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>*2. Type of Application</b> * If Revision, select appropriate letter(s) <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision <b>*Other (Specify)</b> _____
<b>3. Date Received:</b>	<b>4. Applicant Identifier:</b> 34-6401447
<b>5a. Federal Entity Identifier:</b> 34-6401447	<b>*5b. Federal Award Identifier:</b> --
<b>State Use Only:</b>	
<b>6. Date Received by State:</b>	<b>7. State Application Identifier:</b>
<b>8. APPLICANT INFORMATION:</b>	
<b>*a. Legal Name:</b> City of Toledo, Department of Neighborhoods	
<b>*b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 34-6401447	<b>*c. Organizational DUNS:</b> 099962052
<b>d. Address:</b>	
<b>*Street 1:</b> <u>One Government Center, Suite 1800</u>	
<b>Street 2:</b> _____	
<b>*City:</b> <u>Toledo</u>	
<b>County:</b> <u>Lucas</u>	
<b>*State:</b> <u>Ohio</u>	
<b>Province:</b> _____	
<b>*Country:</b> <u>U.S.A.</u>	
<b>*Zip / Postal Code</b> <u>43604</u>	
<b>e. Organizational Unit:</b>	
<b>Department Name:</b> Neighborhoods	<b>Division Name:</b>
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>	
<b>Prefix:</b> <u>Mr.</u>	<b>*First Name:</b> <u>Thomas</u>
<b>Middle Name:</b> <u>B.</u>	
<b>*Last Name:</b> <u>Kroma</u>	
<b>Suffix:</b> _____	
<b>Title:</b> Director, Department of Neighborhoods	
<b>Organizational Affiliation:</b>	
<b>*Telephone Number:</b> (419) 936-3647	<b>Fax Number:</b> (419) 245-1192
<b>*Email:</b> tom.kroma@toledo.oh.gov	

## Application for Federal Assistance SF-424

Version 02

## 16. Congressional Districts Of:

\*a. Applicant: Ninth Ohio District

\*b. Program/Project: Ninth Ohio District

## 17. Proposed Project:

\*a. Start Date: 7/1/14

\*b. End Date: 6/30/15

## 18. Estimated Funding (\$):

*a. Federal	6,889,058.00
*b. Applicant	
*c. State	
*d. Local	
*e. Other	
*f. Program Income	587,754.53
*g. TOTAL	7,476,812.53

## \*19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on \_\_\_\_\_
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

## \*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

Yes       No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

## Authorized Representative:

Prefix: Mr.      \*First Name: D. Michael

Middle Name: \_\_\_\_\_

\*Last Name: Collins

Suffix: \_\_\_\_\_

\*Title: Mayor, City of Toledo

\*Telephone Number: (419) 245-1001

Fax Number: (419) 245-1370

\* Email: DMichael.Collins@toledo.oh.gov

\*Signature of Authorized Representative: *x Michael Collins*\*Date Signed: *x 5/13/14*

**Application for Federal Assistance SF-424**

Version 02

\*1. Type of Submission:

- Preapplication  
 Application  
 Changed/Corrected Application

\*2. Type of Application

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s)

\*Other (Specify)  
\_\_\_\_\_

3. Date Received:

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34-6401447

5a. Federal Entity Identifier:

34-6401447

\*5b. Federal Award Identifier:

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**State Use Only:**

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\*b. Employer/Taxpayer Identification Number (EIN/TIN):

34-6401447

\*c. Organizational DUNS:

099962052

d. Address:

\*Street 1: One Government Center, Suite 1800

Street 2: \_\_\_\_\_

\*City: Toledo

County: Lucas

\*State: Ohio

Province: \_\_\_\_\_

\*Country: U.S.A.

\*Zip / Postal Code 43604

e. Organizational Unit:

Department Name:

Neighborhoods

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. \*First Name: Thomas

Middle Name: B.

\*Last Name: Kroma

Suffix: \_\_\_\_\_

Title: Director, Department of Neighborhoods

Organizational Affiliation:

\*Telephone Number: (419) 936-3647

Fax Number: (419) 245-1192

\*Email: tom.kroma@toledo.oh.gov

**Application for Federal Assistance SF-424**

Version 02

**16. Congressional Districts Of:**

\*a. Applicant: Ninth Ohio District

\*b. Program/Project: Ninth Ohio District

**17. Proposed Project:**

\*a. Start Date: 7/1/14

\*b. End Date: 6/30/15

**18. Estimated Funding (\$):**

*a. Federal	_____	569,389.00
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	_____	569,389.00

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**Authorized Representative:**

Prefix: Mr. \_\_\_\_\_ \*First Name: D. Michael \_\_\_\_\_  
Middle Name: \_\_\_\_\_  
\*Last Name: Collins \_\_\_\_\_  
Suffix: \_\_\_\_\_

\*Title: Mayor, City of Toledo

\*Telephone Number: (419) 245-1001

Fax Number: (419) 245-1370

\* Email: DMichael.Collins@toledo.oh.gov

\*Signature of Authorized Representative: *D. Michael Collins*

\*Date Signed: *7/18/14*

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Prefix: Mr. \*First Name: Thomas

Middle Name: B.

\*Last Name: Kroma

Suffix: \_\_\_\_\_

Title: Director, Department of Neighborhoods

Organizational Affiliation:

\*Telephone Number: (419) 936-3647

Fax Number: (419) 245-1192

\*Email: tom.kroma@toledo.oh.gov

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**16. Congressional Districts Of:**

\*a. Applicant: Ninth Ohio District

\*b. Program/Project: Ninth Ohio District

**17. Proposed Project:**

\*a. Start Date: 7/1/14

\*b. End Date: 6/30/15

**18. Estimated Funding (\$):**

*a. Federal	_____	1,705,980.00
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	0.00
*g. TOTAL	_____	1,705,980.00

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**Authorized Representative:**

Prefix: Mr. \_\_\_\_\_ \*First Name: D. Michael \_\_\_\_\_  
Middle Name: \_\_\_\_\_  
\*Last Name: Collins \_\_\_\_\_  
Suffix: \_\_\_\_\_

\*Title: Mayor, City of Toledo

\*Telephone Number: (419) 245-1001

Fax Number: (419) 245-1370

\* Email: DMichael.Collins@toledo.oh.gov

\*Signature of Authorized Representative: x

*D Michael Collins*

\*Date Signed:

*8/13/14*

**CITY OF TOLEDO FY 2014-2015 ACTION PLAN**

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**2014 – 2015  
ONE-YEAR ACTION PLAN**

**EXECUTIVE SUMMARY (91.220(b))**

The City of Toledo (COT) receives Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds from the United States Department of Housing and Urban Development (HUD) based on its status as an entitlement city/participating jurisdiction. These funds awarded by HUD to the COT are designated for specific activities delineated in the Five-Year 2010-2015 Consolidated Plan submitted by the COT and approved by HUD. The numerous programs identified in the COT's Five-Year Consolidated Plan, as well as the 2014-2015 Action Plan, describe and include programs that meet two of the three HUD national objectives:

- Benefit low- to moderate-income individuals
- Eliminate slum/blight in the community

The 40<sup>th</sup> Program Year (PY), which begins on July 1, 2014, represents the fifth and final year of the City of Toledo's 2010-2015 Five-Year Consolidated Plan. The HUD-approved Five-Year Consolidated Plan and the 2014-2015 Action Plan, delineate a strategic plan which includes the proposed uses of funds received from HUD.

The announcement of HUD's PY2014-2015 allocations for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) was made on March 19, 2014. The allocations awarded, once received, will buttress and leverage significant resources available in Toledo. These resources, highlighted in this Action Plan, will be utilized towards accomplishing the goals that provide a suitable living environment, decent housing and the creation of economic opportunities.

The allocations from HUD to the COT for PY2014-2015 are:

- |   |                 |
|---|-----------------|
| • Community Development Block Grant (CDBG)    | \$ 6,889,058.00 |
| • HOME Investment Partnerships Program (HOME) | \$ 1,705,980.00 |
| • Emergency Solutions Grant (ESG)             | \$ 569,389.00   |

Likewise, the estimated program income and available balances from the NSP programs are:

- |  |               |
|--|---------------|
| • CDBG Program Income (Estimated Amount) | \$ 587,754.53 |
| • HOME Program Income (Estimated Amount) | \$ 0.00       |
| • NSP1                                   | \$ 519,920.91 |
| • NSP2                                   | \$ 747,836.31 |
| • NSP3                                   | \$ 800,602.50 |

CDBG, HOME, and ESG are annual federal allocations. Program Income (PI) from CDBG, HOME and NSP are annual projections. Both are available to be utilized towards meeting HUD national objectives. The COT, Department of Neighborhoods received Neighborhood Stabilization Program stimulus grants (NSP1, NSP2, NSP3) and, with the receipt of program

income, these activities continue. NSP funds will be utilized in PY 2014-2015 for the following activities: acquisition and rehabilitation, demolition, redevelopment and administration. These activities and the dedicated funds are a response to the continued foreclosures and declining property values.

The COT, in adherence to HUD regulations, will allocate at least 70% of its 2014-2015 CDBG entitlement award to programs that directly benefit low- to moderate-income individuals. Likewise, the City of Toledo will set aside 15% of its HOME fund allocation for use by Community Housing Development Organizations (CHDOs) recognized and certified by the Department of Neighborhoods. Specifically, however, the Department will adhere to federal regulations and guidelines in strategically implementing programs through its eleven (11) identified priority categories for all HUD-funded grants. These identified priorities are contained in the Five-Year Consolidated Plan and were established in 2010 based on stakeholder meetings, forums, local data studies, and citizen input.

The City of Toledo will allocate the subject funds for both operational and programmatic goals as it pertains to the following:

- Planning and Administration (Operational, Program) - CDBG, HOME, ESG and NSP
- Housing and Neighborhood Revitalization (Operational, Program) - CDBG, HOME and NSP
- Economic Development (Operational, Program) - CDBG
- Fair Housing (Operational, Support) - CDBG
- Community Development Corporation (Program, Activity) – CDBG and HOME
- Public Service (Operational, Program) – CDBG and ESG

In PY 2014, the City of Toledo will continue to provide funding to certain key operational departments other than the Department of Neighborhoods; whose main responsibility is to administer and monitor the funds in compliance with HUD objectives and regulations. Such other operational departments include Inspection and Law (for code enforcement and nuisance control activities) as well as Development (economic development activities) and the Toledo-Lucas County Plan Commission (activities related to zoning, permits and community plans). These operational departments execute critical activities that benefit low- to moderate-income (LMI) individuals or areas and reduce blight in eligible census tracts.

## **OBJECTIVES AND OUTCOMES (24 CFR 91.220(b))**

The One-Year Action Plan sets out the PY2014 Priority Program Goals on page 23 and addresses the following HUD objectives and outcomes:

### Objectives (24 CFR 91.220(b))

Providing Decent Housing: rehabilitate/repair owner-occupied, deteriorated housing; rental rehabilitation and repairs; new construction; housing code enforcement; prosecute housing code violations; foreclosure prevention; rental assistance; and homebuyer education and assistance.

Providing a Suitable Living Environment: housing code enforcement; promote educational enrichment and life-skills programs (after-school and summer programs); soup kitchens and feeding programs; enhance access to health services, activities directed toward the elimination of homelessness (rapid re-housing, permanent supportive housing, homelessness prevention, supportive services, transitional/temporary/emergency shelters); economic development activities; technical financial assistance to small businesses to create and retain jobs; process applications and community studies for the development of commercial residential and industrial areas; develop urban agriculture/vertical gardens; Fair Housing; vacant lot improvements; elimination of lead hazards; and rodent control.

Economic Opportunity: promote educational enrichment and life-skills programs (financial literacy, employment readiness and work support services); provide technical/financial assistance to small businesses to create and retain jobs; and secure new capital investment (Enterprise Development Loans, capacity building, micro-enterprise loans assistance, and business retention, expansion and development).

#### Outcomes (24 CFR 91.220(b))

Each priority objective listed above meets one of the three HUD outcomes: improve availability/accessibility, affordability or sustainability. Table 3A starting on page 23 lists the proposed outcome for each objective in quantifiable form.

#### **EVALUATION OF PAST PERFORMANCE (24 CFR 91.220(b))**

As will be illustrated in the 2013-2014 Consolidated Annual Performance and Evaluation Report (CAPER), the COT has met most of its priority objectives identified in the Five Year (2010-2015) Consolidated Plan. In many cases, the COT exceeded the proposed outcomes. Accomplishments for the PY 2013-2014 will be available in September 2014 with the CAPER submittal.

The CAPER will document that NSP projects helped stabilize neighborhoods. For example, NSP funds were spent in three stipulated need categories: areas with the greatest percentage of home foreclosures, areas with the highest percentage of homes financed by sub-prime, mortgage-related loans and areas identified as likely to face a significant rise in the rate of home foreclosures. Likewise, NSP prospective homebuyers complete an eight-hour HUD-mandated homeownership training session conducted by qualified HUD-approved counseling agencies.

As of May 2014, NSP funds were utilized for the following activities in PY 2013: acquisition of three vacant and foreclosed properties (which are in the process of being rehabilitated); demolition of seven residential blighted units and one commercial vacant and abandoned building (Arbors Nursing Home); and, administrative activities.

In addition to the above, the CAPER will depict how CDBG funds continue to assist in meeting the needs of LMI persons with activities such as feeding programs, rehabilitation of homes, health services, etc. Furthermore, CDBG funds were used to abate blighted conditions in LMI neighborhoods.

HOME dollars were directed towards down-payment assistance, tenant-based rental assistance and rehabilitation of owner occupied and rental housing units, with the majority of rehabs dedicated to owner-occupied homes.

ESG funds also assisted in making significant progress towards the elimination of homelessness in Toledo. The goal of maintaining the current percentage of persons staying in permanent housing for at least 6 months at 85% continues to be met. Rapid re-housing efforts also continue to be the focus of the Continuum of Care (CoC). PY2013 results for ESG funded programs will be included in the CAPER.

**CITIZEN PARTICIPATION AND CONSULTATION PROCESS (24 CFR 91.220 (b) and 24 CFR 91.105)** (see more details on page 133)

The COT's comprehensive approach to citizen participation and the consultation process is detailed in the Consolidated Plan FY2010-2015, Appendix D (amended, June 2009).

The Department of Neighborhoods reaches out to citizens through communications with neighborhood groups and community organizations, as well as promotes the participation of low-to-moderate-income residents in the Action Plan process through the public hearings.

**Citizens Review Committees**

To increase citizens' participation in the review and recommendation process for 40<sup>th</sup> Year CDBG funding and 28<sup>th</sup> Year ESG funding, the two Citizens Review Committees were expanded. Committee members included a balanced representation of leaders from the non-profit, for-profit, education, religious and government sectors, as well as Department of Neighborhoods' personnel from both of its Divisions (Admin Services/Monitoring and Housing Divisions). The CRC for Homeless Services Providers also included a homeless representative and a veteran.

The two Citizen's Review Committee (CRC) members gave input into the allocation of CDBG and ESG funds. CRC(a), is for public service agencies who are non-homeless services providers and CRC(b), is for homeless service providers operating within the Continuum of Care mission. The Toledo Lucas County Homeless Board (TLCHB), the lead agency in the Toledo Lucas County Continuum of Care, coordinates the process for the ESG and the portion of CDBG that relates to homeless service providers. The Department of Neighborhoods directly coordinated the CRC(a) as it pertains to the CDBG funds exclusive of the homeless services providers and the TLCHB coordinated the CRC(b). Both CRCs reviewed, scored, discussed, and made recommendations with regards to the applications submitted.

The 2014-2015 Action Plan was made available March 21, 2014 at 13 public library locations throughout the city, City Council, the Department of Neighborhoods and other key locations serving low income and special populations. It was posted to the Department of Neighborhoods webpage as well.

**Public Notice**

Public Notices were published six times from January 5, 2014 through March 5, 2014 in local newspapers (Free Press, Sojourner Truth, The Toledo Journal, and La Prensa,) announcing CDBG and ESG applications and meetings, as well as the Public Hearings and 30-day comment period for citizens. Public Notices were also posted on the City of Toledo's website at: [www.toledo.oh.gov](http://www.toledo.oh.gov). Public Notices announcing when and how citizen comments would be accepted were published 20 days before the commencement of the 30-day comment period.

**Public Hearings and Meetings**

On March 27, 2014 and April 10, 2014, two Public Hearings were held within the community on the proposed CDBG, HOME and ESG uses by the COT. The Public Hearings allowed the general public an opportunity to learn more about the content of the Action Plan, ask questions, make comments and be advised on how the general public can comment on the plan. A summary of the comments made at each meeting and any other comments received are attached.

Public Hearings were held in locations accessible to all citizens and the Public Notices advised of the availability of special accommodations upon request. Additionally, if needed, Spanish-speaking staff was available for translations at the Public Hearings. A survey was administered at both Public Hearings to obtain information relevant to the published Public Notice on the Action Plan as well as time and location of hearings. A summary of the survey is attached.

**Efforts to Broaden Participation**

As noted above, Public Notices were posted on the City of Toledo website. Furthermore, all printed media outlets were utilized to publicize the Public Hearings. Specifically, both newspapers of general circulation (i.e., Toledo Free Press), as well as minority newspapers (i.e., Toledo Journal, Sojourner Truth, and La Prensa) were used to communicate the date, time, and location for both of the Public Hearings. Likewise, reminders of the Public Hearing information for the DRAFT Action Plan were e-mailed to current third party partners and those who attended the CDBG and the ESG/CDBG mandatory orientation meetings.

Public Notices were published in newspapers targeting racial and ethnic minorities, as well as the general public. The following news printed media outlets were used:

- Minority newspapers:
  - The Sojourner's Truth and The Toledo Journal - targeting the African American population (notices alternated between these two publications)
  - La Prensa - bilingual (Spanish/English) newspaper targeting Hispanics
- General public newspaper:
  - Toledo Free Press

In addition to the Public Notices, and in order to increase understanding of the Action Plan content and process, the Department of Neighborhoods made presentations at 32 block watch and community/neighborhood meetings (a 60% increase in the number of presentations in comparison to last year's total of 18). Participants complete a survey on their knowledge of those agencies and city departments that carry out the activities of the Action Plan (Survey results are included in the attachments).

As mentioned, in the Citizens Review Committees section, the two committees were expanded and included citizens with expertise in all of the areas identified as priorities in the Action Plan and Consolidated Plan. A total of 17 members comprised the CRC for non-homeless service providers who evaluated 26 applications. The CRC for homeless service providers had 9 members who reviewed 12 applications.

Additionally, to increase public awareness and better understanding of the Department of Neighborhoods the following new mission statement was developed:

*The Department of Neighborhoods provides and assists with the development of quality affordable housing and collaborates with our community partners to support quality of life initiatives and programs for the betterment of the community.*

The new mission statement is posted to the Neighborhoods page of the City of Toledo Website and is being incorporated in Department publications.

As part of our efforts to demonstrate the impact the Department of Neighborhoods has in the community, and in adherence to the City of Toledo Code, the publication of an Annual Report was re-instated in 2014. The Annual Report lists in a concise manner accomplishments for the prior year, recognizes our partners and informs the public of the Federal Resources awarded to the Department of Neighborhoods. A copy of the 2013 Annual Report can be found on our website:

[www.toledo.oh.gov/Departments/Neighborhoods](http://www.toledo.oh.gov/Departments/Neighborhoods).

#### **Summary of Comments or Views**

The City of Toledo accepted all comments, positive and negative, as to the content of the 2014-2015 One-Year Action Plan. A summary of comments is attached.

#### **OTHER INFORMATION**

The highlights of the Action Plan include strategies to meet underserved needs, address obstacles to meeting those needs, and promote efforts that foster and maintain affordable housing and improve Toledo neighborhoods. Likewise, the Action Plan demonstrates that Toledo has a strong commitment and very robust effort in process to coordinate services for homeless individuals through the Toledo/Lucas County Continuum of Care (CoC). Other elements that comprise the One-Year Action Plan include: public housing improvements, program monitoring, and other grant-specific requirements.

#### **RESOURCES (91.220(c)(1) and c(2))**

Following is a list of resources that address the priority needs identified in the COT's Five-Year (2010-2015) Consolidated Plan, anticipated to be available during the PY 2014-2015.

#### **FEDERAL RESOURCES**

##### **Community Development Block Grant (CDBG) - \$6,889,058.00**

CDBG is allocated by HUD on a formula basis to entitlement cities to carry out a wide range of community and economic development activities that must meet one of three HUD-defined objectives: Suitable Living Environment, Decent Housing, Creating Economic Opportunities;

and one of three outcomes: Availability/Accessibility, Affordability, Sustainability under one of the three national objectives. The three National Objectives are defined as those which:

- Benefit low to moderate income individuals
- Eliminate slum and blight
- Address an urgent need that poses a serious and immediate threat to the health and welfare of the community

Objectives must meet an eligible activity, which may include acquisition of real property, housing activities (including rehabilitation of residential properties and home purchase activities), public facilities, special assessments and interim assistance, economic development, homelessness services, healthcare, and neighborhood revitalization efforts, among others. There is a 15% cap on activities defined as public services. Furthermore, 70% of an entitlement city's award must be used to benefit low- to-moderate income persons.

### **HOME Investment Partnerships Program (HOME) - \$1,705,980**

The HOME Program, created by the National Affordable Housing Act (NAHA), was established for the purpose of providing decent, affordable housing to low-income households, expanding the capacity of nonprofit housing providers, strengthening the ability of state and local governments to provide housing, and leveraging private-sector participation.

Participating Jurisdictions (PJ) use these funds for a variety of housing activities according to the community's needs. Eligible HOME-funded activities include rental and owner-occupied housing rehabilitation, homebuyer activities, and tenant-based rental assistance. PJs can use 10% of the allocation for administrative and planning costs. Additionally, PJs use funds to assist Community Housing Development Organizations (CHDO) with carrying out HOME activities. A 15% set-aside of a PJ's allocation must be used for housing that is owned, developed, or sponsored by CHDOs.

### **Neighborhood Stabilization Programs (NSP) 1, 2 & 3 - \$2,043,769.12 (expected to be available for PY 2014-2015)**

Starting in 2009, the City of Toledo received NSP funds from HUD for concentrated efforts in the highest need census tract areas with the highest percentage of home foreclosures, highest percentage of homes financed by sub-prime mortgage-related loans, and areas likely to face a significant rise in the rate of home foreclosures.

The NSP grants are now expired and the City of Toledo spent all awarded funds and met HUD's expenditures deadline. Only Program Income generated by the sale of rehabilitated NSP properties will be available to use in PY2014-2015. Funds will be used for the following eligible activities: acquisition and rehabilitation of foreclosed, vacant properties; redevelopment of vacant parcels; and administration. The city, as required by federal regulations, set aside 25% of the grant to address the housing needs of households whose incomes do not exceed 50% AMI. NSP funds benefit families and individuals whose incomes do not exceed 120% AMI.

### **Emergency Solutions Grants (ESG) - \$569,389**

ESG, funded through the re-authorized Stewart B. McKinney-Vento Homeless Assistance Act, is operated by HUD's Office of Special Needs Assistance Programs. The ESG program is subject

to the regulations of the Homeless Emergency Assistance and Rapid Transition Act (HEARTH) of 2009.

The City of Toledo receives ESG funding to address the HUD identified goal of ending homelessness. In PY 2014, ESG may be used for the following priorities:

- Rapid Re-Housing of homeless individuals and families into permanent housing
- Homelessness Prevention
- Emergency Shelter Care
- Street Outreach
- HMIS (Homeless Management Information System)
- Administrative Activities

**Continuum of Care (CoC) - \$4,242,299.00 (2014 anticipated estimate)**

The Stewart B. McKinney-Vento Homeless Assistance Act as amended by the HEARTH Act, allocates funds annually to grantees committed to serving homeless and chronically homeless individuals as part of the Continuum of Care program.

On January 31, 2014, the Toledo/Lucas CoC lead entity, the Toledo Lucas County Homelessness Board, submitted 26 projects, including one new project: a Continuum of Care Planning project. The Toledo Lucas County CoC received notification of its Tier one renewal amount totaling \$3,998,080.00 funding 22 projects. The award notification for Tier two projects and the Planning project are still pending.

The renewed projects are:

- Aurora Project, Inc. - *Alternative Sentencing Site* (\$98,583), a transitional housing project that will continue to provide services for 20 women and their children (with chronic substance abuse for either single or female heads of households);
- Catholic Charities, Diocese of Toledo, Inc. - *Special Assistance for Families Accessing Housing* (SAFAH) (\$222,624), a permanent supportive housing project that will provide supportive housing for six households and stabilization services for an additional 36 households;
- FOCUS, Inc. - *FOCUS Steps to Home TH* (\$398,491), a transitional housing project for single and family households that will continue to provide 13 self-contained leased units of housing at scattered sites coupled with support services;
- FOCUS, Inc. - *FOCUS Steps to Home Permanent Housing* (\$415,780), a permanent supportive housing project for both homeless single adults and families with disabilities that will continue to provide 21 scattered-site housing units and intensive case management services;
- FOCUS, Inc. - *FOCUS Steps to Home TH-C* (\$313,944), a transitional housing project for both homeless single adults and families that will continue to provide 21 scattered-site housing units and intensive case management services, and employment training, and certification assistance;
- Harbor House/300 Beds, Inc. - *Harbor House Plus* (\$84,508), a transitional housing project that will continue to serve up to 14 women at any given time who are in recovery of substance abuse;

- Mental Health and Recovery Services Board - *Affordable Housing for Individuals with Mental Illness* (\$318,904), a permanent supportive housing project in partnership with Neighborhood Properties Inc. that will continue to provide 61 units for individuals with Severe and Persistent Mental Illness (SPMI);
- Mental Health and Recovery Services Board - *PACT Partnership* (\$235,165), a permanent supportive housing project in partnership with Neighborhood Properties, Inc. (NPI) that will continue to provide 14 units for young adults with mental illness, 40% of whom are chronically homeless;
- Mental Health and Recovery Services Board - *Pathway to Shelter* (\$90,606), a permanent (*formerly shelter plus care*) project in partnership with NPI that provides 15 units of housing with services for adult men and women diagnosed with SPMI;
- Mental Health and Recovery Services Board - *A Place Called Home* (\$94,475), a permanent (*formerly shelter plus care*) housing project in partnership with NPI that provides 15 units of housing for adult women diagnosed with SPMI;
- Neighborhood Properties, Inc. - *Families with Mental Illness* (\$80,488), a permanent supportive housing project that will continue to serve 24 families with an adult head of household suffering from mental illness;
- Neighborhood Properties, Inc. - *Families with Mental Illness Expansion* (\$88,829), a permanent supportive housing project that will continue to serve 12 families with a single mother head of household diagnosed with SPMI;
- Neighborhood Properties, Inc. - *First Avenue* (\$224,642), a permanent supportive housing project that will continue to serve 12 young individuals with severe and persistent mental illness re-entering the community from the criminal justice system;
- Neighborhood Properties, Inc. - *Fresh Start* (\$106,481), a permanent supportive housing project that will continue to serve 12 families with a young adult mother who is the head of household suffering from a co-occurring disorder (mental illness and substance abuse);
- Neighborhood Properties, Inc. - *Haven* (\$232,075), a permanent supportive housing project that will continue to provide 12 furnished one-bedroom apartments contained in a single apartment building with support services for homeless, mentally ill single adults;
- Neighborhood Properties, Inc. - *Housing First* (\$167,619), a permanent supportive housing that will continue to serve 21 homeless mentally ill single adults with severe and persistent mental illness housed in furnished one-bedroom apartments contained in scattered apartment buildings;
- Neighborhood Properties, Inc. - *Road to Recovery* (\$74,323), a transitional housing project with 17 furnished one-bedroom apartments contained in a single apartment building. *Road to Recovery* will continue to provide housing and services to homeless single adult substance abusers coming from the streets, shelters, and treatment centers who lack a sober supportive living environment;
- St. Paul's Community Center - *Dwelling Place* (\$166,540), a transitional housing project that will continue to provide 12 units of housing with support services for adults with severe and persistent mental illness;
- St. Paul's Community Center - *Home Base* (\$189,963), a permanent supportive housing that will continue to serve 16 homeless single adults with severe and persistent mental illness housed in furnished one-bedroom apartments contained in a single site apartment building;

- TASC of Northwest Ohio, Inc. - *Walls for All* (\$180,519), a permanent supportive housing project that will continue to provide 30 scattered-site housing units and intensive case management services to single homeless adults from the ex-offender population with substance abuse;
- Toledo Lucas County Homelessness Board - *Toledo Homeless Management Information System* (\$90,609), a computerized tracking and data collection system that will continue to capture required system-wide information about the characteristics and service needs of residents who are homeless to note trends and provide necessary information for planning and oversight.
- Mental Health and Recovery Services Board – *S+C III* (\$122,912), a permanent project in partnership with NPI that provides 19 units of housing with services for adult men and women diagnosed with SPMI;

The new project submitted is:

- Toledo Lucas County Homelessness Board - *Toledo Lucas CoC Planning* (\$57,282), will increase the planning capacity to accelerate the CoC’s adoption and implementation of the HEARTH interim regulations and subsequent guidelines and to further the partnership between the City of Toledo (ESG grantee) and TLCHB (the CoC lead entity and governance body).

Pending Tier Two Projects:

- Lucas Metropolitan Housing Authority (LMHA) - *YWCA Shelter Plus Care Program* (\$149,160), a permanent (*formerly shelter plus care*) housing project in partnership with YWCA Northwest Ohio, Inc. that provides 25 units of housing with services for adult women with or without children who are homeless or at-risk of becoming homeless. Sixteen units are designated for those experiencing chronic homelessness;
- Neighborhood Health Association of Toledo, Inc. - *Homeless Healthcare Transport* (\$51,337), providing free health-related trips to adults and children residing at homeless shelters, ensuring the continuation of care by primary care providers as well as other medical providers as needed;

**Federal Emergency Management Agency (FEMA) - Phase 31 ending in May 2014- \$176,895.00**

The Emergency Food and Shelter Board of Lucas County, coordinated by United Way of Greater Toledo, acts as local administrator for this FEMA Phase 31 federal grant. The funds are used on an ongoing basis to supplement and extend food and shelter services to agencies that provide congregate shelter, food, meals, utilities, and rental assistance. Phase 31 funding is designated for the period of June 1, 2013 – May 31, 2014.

**Toledo Public Schools – Federal Programs - \$3,057,470.00 (anticipated estimate)**

Through various Federal resources, Toledo Public Schools receives dollars to provide services and programs beyond regular academic activities. These include:

- Community Hubs – Hubs provide wraparound services for students and the community. A director and a team operate the hubs. Participating schools and lead partners are as follows:
  - Scott High School - Lutheran Social Services
  - Pickett Elementary School – University of Toledo
  - Robinson Elementary School – University of Toledo – (funded by United Way at \$100,000)
  - Leverette Elementary School – YMCA (funded by United Way at \$100,000)
- Extended School Day – Students receive a 30-43 minutes extended school day and receive additional intervention and enrichment services. Scott High School, Toledo Early College, Toledo Technology Academy, Robinson Elementary School, Pickett Academy, Chase STEM Academy and Glenwood Elementary Schools benefit from this program.
- Early Warning Intervention and Management System (EWIMS) – EWIMS is a drop-out prevention system that Scott High School uses to identify and then intervene with students that exhibit drop out risk indicators.
- Educators for Social Responsibility (ESR) – Through this program, available at Scott High School, a coach supports teachers in English and special education departments to maximize and strengthen teaching practices and instructional supports to create engaging, caring and equitable classrooms. The ESR coach also assesses successful implementation of targeted discipline protocols.
- Read 180/System 44 – Reading intervention program at Scott High School, Pickett Elementary School, Glenwood Elementary School and Robinson Elementary School.
- Student Support Services – Through this program, various staff have been added to help support the needs of the whole child. Staff includes: parent coordinator, life coach, social worker, art therapist, counselor, nurse, reading coach, match coach, intervention assessment teacher, etc. The following schools benefit from the additional staff positions: Scott High School, Pickett Elementary, Robinson Elementary, and Glenwood Elementary Schools.
- Do the Math/Do the Math Now – Math intervention for the lowest performing students as identified by the Scholastic Math Inventory. This program is available at Pickett Elementary, Robinson Elementary, and Glenwood Elementary Schools.
- Social and Emotional Learning Programming (SEL) – Federal dollars have been invested in SEL programs at Pickett Elementary, Robinson Elementary and Glenwood Elementary Schools to address the climate and culture of their buildings.
- After School Programming – In partnership with the YMCA, additional services are offered to students after school including: tutoring, extracurricular activities and dinner. Glenwood Elementary, Rosa Parks Elementary and Spring Elementary Schools benefit from this programming.

- Early Literacy Outreach – In partnership with Read for Literacy, the Creating Young Readers program is provided to K-2 struggling readers at Glenwood Elementary, Robinson Elementary, Pickett Elementary, Rosa Parks Elementary and Walbridge Elementary Schools. This program pairs a fully trained volunteer with struggling readers for individualized attention at least 20 minutes per week.
- After School Tutoring – Tutoring is provided at all Title I schools and is open to any struggling student.
- Extended Learning Opportunities – Funded by Title I, Toledo Public Schools have various community partners who provide students with extended learning opportunities:
  - o University Church partners with Reynolds Elementary School
  - o Center of Hope partners with Old Orchard Elementary School
  - o Jonas partners with Riverside Elementary, King Elementary and Chase Elementary Schools
- Alternative to suspension programs – Several schools have community partners who help provide alternative to suspension programs:
  - Padua Center partners with Pickett Elementary School
  - Fredrick Douglass Community Association partners with King Elementary School
  - House of Emmanuel partners with Glenwood Elementary, Robinson Elementary and Pickett Elementary Schools.

**Section 8 Rental Housing Choice Voucher Program - \$23,480,000 (anticipated estimate)**

The U.S. Department of Housing & Urban Development enters into contracts with local Public Housing Agencies (PHAs), such as the Lucas Metropolitan Housing Authority (LMHA), to administer the program. The PHA issues rental vouchers to eligible, very low-income families and the families are free to locate suitable rental units that meet their needs. The PHA makes assistance payments to the private owners who lease their rental units to the eligible families. The assistance payment makes up the difference between what a very low-income family can afford and the approved rent for the dwelling. Rental units leased under this program must meet HUD housing quality standards. In selecting applicants for assistance, the LMHA gives preference to the homeless, families, elderly and disabled individuals who are not currently receiving rental assistance.

LMHA currently provides 4,510 families with rental assistance under the Section 8 Rental Housing Choice Voucher Program.

**Section 8 Housing Choice Voucher Program (Project Based) – (\$2,350,000 anticipated for 2014)**

A PHA may choose to use up to 20% of its voucher assistance to implement a project-based voucher program. This component of the program encourages owners to construct or rehabilitate rental housing for very low-income families at rents within the HUD-established, fair-market rents for the area. The assistance is tied to specific units pursuant to a contract with the owner

for a defined term, usually one to fifteen years. The LMHA currently has five housing providers (Lakewood Senior Housing, Neighborhood Properties, Inc., Renaissance Senior Housing, YWCA, and Chestnut Hill) participating in this program. The LMHA will be looking to partner with housing providers that offer housing to homeless veterans in the future.

<b>PROJECT BASED VOUCHER GRANTEES</b>	<b>ALLOCATIONS</b>
Chestnut Hill	40
Lakewoods	55
Neighborhood Properties Inc.	239
Renaissance Senior Housing	55
YWCA	40
<b>TOTAL ALLOCATIONS</b>	<b>429</b>

**Section 8 Moderate Rehabilitation Program - \$234,700 (anticipated estimate for 2014)**

This program assists very low-income families in obtaining decent, safe, and sanitary housing in privately owned, rehabilitated buildings. PHAs administering this program advertise the availability of funds and select landlords to participate in the program based on a competitive process. Landlords agree to rehabilitate properties to meet certain safety and sanitation standards. PHAs set the rents based on the costs of owning, managing, maintaining, and rehabilitating the property and they must fall within the maximum rents for the area as determined by HUD. HUD is not adding any additional units to this program for FY 2014.

**Section 108 Loan**

Entitlement communities may borrow up to five times their annual CDBG entitlement grant for eligible economic development, public facility, and housing activities. Terms of the loan may not exceed 20 years. Communities may structure agreements such that a development entity provides for repayment. Communities must pledge future entitlement grants as a source of repayment.

Toledo could utilize HUD Section 108 funds as a guarantee for General Bond financing through the Toledo Lucas County Port Authority (TLCPA). The Port Authority is able to leverage over four times the amount of the Section 108 funds and create a significant pool of funds available to support economic development projects. Section 108 funds must meet HUD guidelines and only be used within the City of Toledo.

**Veterans Administration – (TBD)**

Serving Lucas and nine surrounding counties since 1978, a Toledo Community Based Outpatient Clinic with services that include: Primary Care; Anti-coagulation; Women’s Health; Healthcare for Homeless Veterans (HCHV); Mental Health, including Substance Abuse; Home-based Primary care (HBPC); Case Management; Liver Clinic; Dental: New Patient Orientation; Laboratory: Nuclear Medicine; Nutrition; Vascular Studies; Pharmacy; Operation Enduring Freedom/Operation Iraqi Freedom (OEF/OIF) Outreach; Physical Therapy; Optometry; Radiology; Physical Medicine and Rehabilitation; Social Work; Tele-health (Care Coordination/Home Telehealth); Audiology; Click2Benefits with the Veteran Benefits Administration and Education programs.

A new clinic opened on September 19, 2012 and has many new features such as: Medical specialties (Gastroenterology, Pain Clinic, Pulmonary, Infectious Diseases, Geriatrics, Palliative

Care, Nephrology, Hematology/Oncology, Rheumatology, Endocrinology/Diabetes); Ultrasound; Cardiac stress; Pulmonary function; and, Mental Health (Psychological testing, Intensive Case Management). This new clinic offers expanded features such as: Primary Care; Cardiology; Dental and Mental Health.

In conjunction with the VA Ann Arbor Healthcare System (VAAAHS), Toledo veterans have access to a health care facility with medical/surgical services, primary care providers, specialty care and mental health services. The VAAAHS Health Care for Homeless Veterans covers Ann Arbor, Flint, Jackson and Toledo metropolitan areas offering a Homeless Veterans hotline to veterans who are homeless or at-risk for homelessness with 24/7 access to trained counselors. The hotline offers information and assistance to veterans and their families with referrals to VA Medical Centers, federal, state and local partners along with community-based agencies, service providers and others who work with or simply want to support our nation's veterans.

In Toledo, the Veterans Administration has five emergency shelter beds, 10 residential substance abuse treatment beds, 17 transitional beds and 110 VA Supported Housing/Housing Choice Section 8 vouchers through LMHA.

**Area Office on Aging of Northwestern Ohio – \$47,757 (includes local, State and Federal Resources) (anticipated estimate)**

Serving Lucas and nine surrounding counties, the Area Office on Aging (AOA) of Northwestern Ohio provides quality services that allow seniors to be as independent as possible, empowering them to live life to the fullest.

Services and Programs offered by the Area Office on Aging include: Long-Term Care Consultation; Family Caregiver Support Program; Aging and Disability Resource Network; Long Term Care Ombudsman Program; Multipurpose Senior Centers Meals & Elderly Nutrition Programs; Kinship Navigator; Ohio Seniors Health Insurance Information Program (OSHIIP); PASSPORT and Retired Senior Volunteer Program (RSVP).

**Low-Income Housing Tax Credits and New Market Tax Credits - \$5,350,000 (2014-2015 anticipated estimate)**

Toledo's Local Initiative Support Corporation (LISC) proposes to secure up to \$5,350,000 in tax credit equity in PY 2014-2015. LISC anticipates several prospective uses for tax credit equity, the Low-Income Housing Tax Credits (LIHTC), New Market Tax Credits (NMTC) and State/Federal Historic Credits. LISC is working with several projects that are applying for credits and is encouraged that the overall climate for development is promising.

Both loans and equity investments are demand-based (projects being developed in target areas or other areas on a case-by-case basis) and must meet underwriting criteria established by National LISC, including local review by the LISC Loan Committee. LISC's review emphasizes the community benefit, especially for low- to moderate-income households and elimination of slum and blight, while also assessing sponsor capacity, overall structuring of the proposed financing, strength of the proposed deal, and its strategic value to the community/neighborhood.

## **STATE RESOURCES (91.220(c)(2))**

### **Home Weatherization Assistance Program (HWAP) - \$1,200,000 (anticipated estimate)**

A State-sponsored low-income residential energy-efficiency program administered by NeighborWorks® Toledo Region (NTR), formerly Neighborhood Housing Services of Toledo, Inc. (NHS). This program reduces low-income households' energy use, creating more affordable housing for those households at or below 200% of the federal poverty guidelines. Households receiving assistance through the Home Energy Assistance Program (HEAP), Temporary Assistance for Needy Families, or SSI are also eligible. The primary energy improvement is the elimination of air infiltration, blower-door-guided air leakage reduction, heating system repairs or replacements, and health and safety testing and inspections. The program focuses on reducing heating costs. An estimated 200 units will benefit from the Weatherization Assistance Program within the 2014-2015 period.

### **Warm Choice Weatherization Fund - \$1,300,000 (anticipated estimate)**

Funded through Columbia Gas of Ohio and administered by NTR, WarmChoice is a free weatherization and energy education program for residential customers in Toledo and the surrounding metropolitan area. Its objective is to assist low-income energy users to save energy and money by reducing household energy consumption. Installing energy conservation measures (such as cook stove replacement, furnace repair/replacement, etc., as applicable), and educating family members on their use of energy are the primary activities to reduce energy consumption. An estimated 200 units will benefit from the Columbia Gas Warm Choice Program within the 2014-2015 period.

### **Community Connections - \$780,000 (anticipated estimate)**

Funded through Toledo Edison (FirstEnergy) and administered by NTR, the program provides services to households at 200% of the poverty line or families of military personnel called to active duty. Services include: wiring replacements and upgrades, roof repairs and replacements, electric heating and cooling system repairs and replacements, refrigerator replacement (if applicable), and weatherization for electrically heated or cooled homes. An estimated 300 units will benefit from the FirstEnergy Community Connections Program within the 2014-2015 period.

### **Ohio Housing Finance Agency (OHFA) Restoring Stability – Funding Allocation based on applications.**

Based on an estimated budget of \$130,000, 50 units will benefit from the Restoring Stability Foreclosure Intervention Program within the 2014-2015 period. OHFA now offers the Restoring Stability Program, which helps to mitigate foreclosure for unemployed workers by providing catch-up payments for up to six months. NTR of Toledo facilitates entry into the program when a consumer selects NTR from the OHFA website for Restoring Stability.

### **Ohio Housing Development Assistance Program (HDAP) - \$250,000 (anticipated estimate)**

HDAP offers affordable housing opportunities through the provision of construction costs to local developers to support projects. United North utilized \$250,000 of these funds in the construction of 40 units of senior housing in the targeted area known as the New Schools New Neighborhoods (NSNN) Project. Continuing in PY 2014, United North Corporation may receive \$250,000 in HDAP Funds to assist in the construction of 44 senior housing units as part of the

adaptive reuse of a former school in a targeted area adjacent to the Lagrange Street Business District Revitalization project. The above funds will assist in the construction of additional senior housing units in their targeted area as part of the NSNN project.

**Ohio Assistance Grant Program - Emergency Repair - \$150,000 (anticipated estimate)**

NTR will access funds under this program for emergency home repairs and handicapped accessibility modifications for individuals whose income is 50% AMI and below. NTR anticipates providing 30 units with improvements within the next two years. With the success of this program, NTR will seek additional grant funding in the upcoming year.

**Ryan White Funds - \$285,000 (2014 anticipated estimate)**

This program focuses on improving the quality and availability of care, quality of life, and independent living for Persons Living with HIV/AIDS (PLWHAs). Emergency assistance is provided for those most in need, including low-income, uninsured, and underinsured individuals and their families. Case managers work with the client to develop individualized plans to optimize access to the community's Continuum of Care, including supportive services, primary health care (including medical and dental care), federal/state program enrollment, medications, housing/utility assistance, treatment adherence, and risk reduction counseling.

**Housing Opportunities for Persons with AIDS (HOPWA) - \$233,000 (2014 anticipated estimate)**

This source provides funds to promote long-term comprehensive strategies for meeting the housing and supportive service needs for persons living with HIV-related diseases or AIDS (PLWHA). The AIDS Resource Center Ohio (ARC) utilizes this funding source for housing-related assistance for clients. This program helps PLWHAs and their families increase their ability to maintain safe and affordable housing. Case managers assist clients by providing housing information and linkage; rent/mortgage/utility financial aid; homelessness prevention and development of individualized plans to obtain and retain permanent housing. Beginning in 2013, five subsidy slots have been created to provide tenant-based rental assistance for up to 24 months to improve income and/or employment attainment. Ryan White Funds more than doubled from last year's allocation.

**Ohio Department of Jobs and Family Services (JFS) (6,644,906.28 for programs with funding ending in September 2014, one program ending in June 2014 and one program ending in December 2014)**

JFS provide career development and individualized services to Lucas County families. JFS' most recent data (2013) indicates the following number of recipients and total amount of benefits issued:

Medicaid - 109,898 recipients; a designated amount of benefits is not distributed for this program. The amount spent for Medicaid-eligible services varies based on the individual services rendered.

Food Assistance - 93,834 recipients; \$150,703,738 of benefits issued in 2013.

Cash Assistance - 7,222 recipients; \$19,001,479 of benefits issued in 2013.

## **LOCAL RESOURCES (91.220(c)(2))**

### **Toledo-Lucas County Housing Fund (TLCHF) /Toledo Lucas County Land Bank- \$150,000 (actual for PY 2013-2014)**

The goal for Toledo-Lucas County Housing Fund is to promote stable housing within the community, as well as support the need for flexible resources by which to address various housing endeavors. With the continuation of this goal, in 2013, The Toledo-Lucas County Housing Fund (Housing Fund) merged into the Lucas County Land Bank. The Land Bank is now tasked with carrying on the Housing Fund's mission of promoting stable housing within the community and supporting the need for alternative, non-restrictive funding resources to address housing development. The Land Bank will continue operations with three specific goals:

- Securing a broad-based, dedicated and locally regulated source of consistent revenue;
- Providing alternative financial resources for housing development and preservation; and,
- Seeking and building continued relationships with local jurisdictions for the development of broad-reaching policies, plans, and development activities that further the Land Bank's vision.

Continuing the work of the Toledo-Lucas County Housing Fund, the Lucas County Land Bank provides flexible resources to address gaps in project funding, and actively engages both public and private sector entities to advocate for high quality, safe neighborhoods. It provides opportunity for community partners to submit annual proposals for funding to undertake an array of housing development projects.

The Land Bank intends to issue a Request for Proposals (RFP) for the 2014 program year. The 2014 RFP guidelines will be similar to those of the TLCHF in previous years, with a focus on gap financing for the development of market rate, mixed use and mixed income housing.

### **Local Initiatives Support Corporation (LISC) - \$4,900,000 (anticipated estimate, includes HUD Section 4 - \$300,000)**

The Toledo Local Initiatives Support Corporation (LISC) receives operating and program funds from Ohio Capital Corporation for Housing (OCCH), HUD Section 4, and private donors to support local community development efforts. Program funds are awarded by LISC through a competitive process with funds provided directly to nonprofit agencies, minus a small administrative fee. LISC promotes the Sustainable Community of Choice strategy locally, and is currently focused in East Toledo (Garfield Heights area) and the Cherry Street Corridor.

The following organizations are anticipated to receive funds during PY14 (provided that all meet and comply with funding requirements): United North, NeighborWorks®, East Toledo Family Center, UpTown, Friendship New Vision, the Arts Commission, Economic and Community Development Institute (ECDI), Neighborhood Health Association, Toledo School for the Arts, and Toledo Botanical Gardens. Since the award process is open, additional funding decisions are made throughout the year according to fund availability.

Toledo LISC proposes to secure up to \$300,000-\$400,000 in grants. Grant funds will be invested in agency target areas (East Toledo and the Cherry Street Corridor). The Program

Committee will review the work and proposals of the convening agencies (East Toledo Family Center and the Cherry Street Corridor partners) and their partners (NTR, Toledo GROWS, United North, and others, as appropriate) to allocate grants.

### **Land Reutilization Program, City of Toledo and Lucas County**

The City of Toledo continued its partnership agreement with the Lucas County Land Reutilization Corporation (LCLRC or Land Bank). This collaboration will continue during the COT's PY 2014-2015 to address unproductive, foreclosed or tax delinquent properties. The Land Bank is a community improvement corporation designed to strengthen neighborhoods in Lucas County (inclusive of the City of Toledo) by returning vacant and abandoned properties to productive use. By continually and strategically acquiring properties, the Land Bank works to reduce blight, increase property values, promote economic development, and improve the quality of life for all Lucas County residents.

A substantial amount of the Land Bank's work is concentrated in the City of Toledo's low- to moderate-income census tracts. The work includes demolition of blighted structures and the acquisition and renovation to code of other structures. In addition, through the tax foreclosure process the Land Bank will obtain title to vacant lots and transfer the lots to adjacent property owners to maintain and use.

The Land Bank is continuing to steadily increase both the volume of rehab acquisitions and the percentage of properties sold for owner occupancy. While residential structures remain a primary goal of the Land Bank, acquiring and rehabbing a commercial structure can have a tremendous impact in a neighborhood. The Land Bank will continue to strategically acquire commercial and industrial structures when a qualified end user can be identified.

In 2013, the Land Bank acquired and sold nearly 150 vacant lots to adjacent home owners under the "side lot" program. The Land Bank anticipates a higher volume of side lot transactions in 2014. The Land Bank will also continue its work to acquire and sell property for urban agriculture and beautification projects for usable green space when qualified side lot end users are not available.

The Ohio Housing Financing Agency awarded the Toledo Lucas County Land Bank a three-year grant totaling \$6,000,000. With this funding, the Land Bank expects to conduct 600 structure demolitions.

### **United Way of Greater Toledo (\$3,926,516 estimated for the City of Toledo)**

Serving Lucas, Ottawa and Wood Counties, United Way of Greater Toledo invests in three main areas: Education, Income and Health. Investment decisions are finalized by June every year for the following calendar year. Funding for United Way's program year 2013-2014 in the City of Toledo is estimated at \$3.9 million. A list of United Way funded programs can be found at their website at: <http://www.unitedwaytoledo.org/communityinvestments>.

### **Community Reinvestment Area (CRA)**

The City of Toledo Community Reinvestment Area Program provides tax abatement on the increased property value after development, new construction, or rehabilitation. It promotes investment of residential, commercial or industrial structures in low- to moderate-income

neighborhoods that have experienced decline resulting from disinvestment. Major improvements, or a combination of minor improvements and general maintenance items in a CRA-designated location, may increase the taxable value of the property and result in tax abatement eligibility. The following have been designated as Community Reinvestment Areas: North West, Toledo BUMA (Bancroft, Upton, Monroe and Auburn), Central West Toledo, East Toledo, North Toledo, South West Toledo, Old West End, South Toledo and Reynolds Corner). A map of the CRAs in Toledo can be found at the City of Toledo's website at: [http://toledo.oh.gov/services/development/programs/community-reinvestment-area-\(cra\)](http://toledo.oh.gov/services/development/programs/community-reinvestment-area-(cra)).

In PY 2014, the City of Toledo expects to process 50 residential applications (a combination of new construction and rehabilitation projects) and 7 new applications for commercial/industrial projects.

**Mobile Meals of Toledo, Inc. - \$2,424,320 (2014 anticipated estimate)**

Mobile Meals of Toledo, Inc. help clients sustain independence and enhance their quality of life by delivering nutritious food. They have two main programs:

- *Home-delivered Meal Program* (Meals-on-Wheels program) – provides home-delivered, dietician-approved meals to anyone needing assistance with meal preparation and/or diet maintenance. Currently, 850 clients are enrolled in this program.
- *The Weekender Program*- provides shelf-stable, kid-friendly food items to low-income school children on Friday before they leave school to supplement their nutrition over the weekend. This allows them to come to school on Monday well nourished and better able to concentrate on their schoolwork. Schools currently order 1,600 Weekender bags from this program.

Mobile Meals of Toledo is funded mostly by government sources (74%). The remaining funding comes from a variety of sources including private pay, rebates, grants and contributions.

**Big Brothers Big Sisters of NWO - \$273,400 (2014 anticipated estimate)**

Big Brothers Big Sisters of NWO operates mostly mentoring programs for children ages 4-18. Additionally, they offer a substance abuse preventative program, services to children 8-15 who have a loved one with mental illness and job coaching to students ages 16-18. Big Brother Big Sisters serves approximately 750 youth per year. They are funded by the local United Way and various local government programs.

**Toledo Lucas County Port Authority (TLCPA) - \$850,000 (anticipated estimate - funding for programs for 2014 & 2015)**

The TLCPA has two main programs that aid in fulfilling the objectives of the 2010-2015 COT's Consolidated Plan:

- *Diversified Contractor Accelerator Program (DCAP)* – Since 2010 the program has disbursed \$1,600,000 to MBE/WBE/DBE contractors. Offers access to capital to area MBE/WBE/DBE contractors for the purchase of materials and funding of labor extended for construction projects. DCAP intends to remove

obstacles that minority and women-owned businesses face in obtaining access to capital from traditional financial sources and in payment of extended labor costs.

- Community Economic Development Initiative (CEDI) - Assists community-based organizations in creating new or revitalizing existing commercial structures that will attract or retain businesses in Lucas County to facilitate new employment opportunities.

**Toledo Area Ministries (TAM) - \$1,600,000 (for calendar year 2014) anticipated estimate)**

TAM connects area congregations and non-profit organizations to better meet human need, create community and work for justice. They assist by providing an emergency three-day supply of food to people in need on a once per month basis with distribution to 14 pantries across Toledo. TAM also coordinates a co-op to pool resources and provide the lowest cost to stock pantries. Other services include: homeless prevention, access to resources, street outreach, assistance to trafficking victims and adult services for street level victims of prostitution, and assistance in improving economic stability for individuals. In 2013, TAM served over 70,000 individuals. Most of TAM's funding is from State and Federal Sources and the remaining from foundations and contributions.

**AIDS Resource Center Ohio (ARC Ohio) - \$629,450 (2014 anticipated estimate - funding for programs)**

ARC Ohio is a nonprofit, community-based organization whose mission is to lead the fight against HIV/AIDS through awareness, advocacy and care. To this end, ARC Ohio provides comprehensive support services, HIV testing & counseling, prevention education, medical care, pharmacy, behavioral health and linkage to care services. Eligibility for the programs include: HIV positive or "at risk"; NW Ohio resident; 80% Area Median Income; must have a plan to increase income through education, training, job attainment or plan for independence from subsidy assistance.

**Boys and Girls Clubs -\$1,944,093 (2014 Programs Budget)**

Youth Education Programs are identified as a city policy priority in the 2010-2015 COT's Consolidated Plan. Programs locally funded and operated by the Boys and Girls Clubs of Toledo assist the COT's citizens in obtaining this service. The Boys & Girls Clubs of Toledo operates four locations in Toledo offering programs and services after school and during the summer. Their program is designed to impact three primary areas of adolescent development: academic success, good character and citizenship, and healthy lifestyles. During 2013, the Clubs served 7,200 children.

**YMCA of Greater Toledo - \$8,632,981 (anticipated estimate)**

The YMCA of Greater Toledo provides a variety of programs including: child care, youth day camp, youth sports, swimming instruction, gymnastics, health and fitness classes, teen leadership programming, senior programming, art and humanities programs and after-school programs throughout the COT.

**Northwest Ohio Development Agency (NODA) - \$537,379 (2014-2015 anticipated estimate)**

NODA is a non-profit agency that helps people become financially self-sufficient and builds stable communities by providing loans, investment capital, grants and supportive services. Their

programs include: Grant-Emergency Home Repairs; Loans; Homebuyer, Housing and Credit Counseling; Foreclosure Counseling; and, Individual Development Accounts (IDA).

### **TASC (Treatment Accountability for Safer Communities) of Northwest Ohio - \$TBD**

TASC offers services to individuals (male, female and juveniles) with substance abuse or mental illness who are involved in the criminal justice system. Services include: assessment, treatment or referral for treatment, case management, monitoring compliance with drug and/or alcohol treatment and reporting all outcomes to the referring criminal justice agency.

The TASC model provides an integrated system of care in meeting the needs of the justice system, the treatment system and the consumer. TASC programs work with the courts and the correctional facilities to ensure treatment is available for community-based supervision and institutional aftercare. Participants receive a psycho-social assessment by a licensed social worker to determine the nature and extent of their alcohol and/or drug involvement. Consumers are then referred to the most appropriate treatment provider based on the results of the assessment.

TASC case managers monitor the consumer's progress, provide continued support and coordinate the delivery of services including drug testing. TASC keeps criminal justice referral sources and treatment service providers informed of the client's progress through regular reporting.

To assist in the Continuum of Care's efforts to eliminate homelessness, TASC manages a supportive housing program that utilizes scattered housing sites. The individuals in this program are chronically homeless due to involvement with the criminal-justice and /or alcohol and other drugs.

TASC offers services to individuals with substance abuse or mental illness who are in any stage of the criminal justice system. Their services include: assessment, treatment or referral to treatment, case management, and monitoring and reporting services. The TASC model provides an integrated system of care in meeting the needs of the justice system, the treatment system and the consumer. TASC programs work with courts (including drug and juvenile) and corrections to ensure treatment is available for community-based supervision and institutional aftercare. Participants receive an in-depth interview with qualified staff to determine the nature and extent of their involvement with alcohol and other drugs. Clients are referred to the most appropriate treatment provider based on the results of the assessment process. TASC case managers monitor the individual's progress, provide continued support, and coordinate the delivery of services, including drug testing. TASC keeps referral sources and service providers informed of the client's progress through regular reporting.

### **Northwest Ohio Community Shares (NOCS)**

Founded in 1997, Community Shares is Northwest Ohio's only workplace-giving federation with a focus on education and the arts, social justice & equality, health & human services, animal rights and the environment. Community Shares (NOCS) does not operate any stand-alone programs but rather is a federation of nonprofit agencies who have joined together to run workplace-giving campaigns to generate essential unrestricted operating funds for nonprofit organizations that are working for positive change. Through the annual workplace charitable

campaigns funds are raised and dispersed to the member charities either by donor designee or according to a formula for distribution of undesignated contributions. In partnering with almost 30 businesses/agencies on the workplace campaigns, over \$1 million dollars has been distributed to local non-profit agencies.

**Lucas County Veterans Service Commission (LCVSC) (\$44,000,000 received in federal funds in 2013)**

The Veterans Service Commission was established in 1886 under the Soldier and Sailors Relief Act. Similar Commissions are located in all 88 counties in Ohio. The LCVSC provides financial assistance, referrals, information and aid in obtaining Veterans Administration and other benefits to Veterans and their families. Services include: temporary emergency financial assistance; transportation to area Veterans Administration hospitals; death benefits (burial expenses, cemetery plots, pensions, Veterans Administration application assistance, etc.). The Veterans Service Commission has teamed up with the Veterans Administration Homeless program and 1 Vet Matters to help provide veteran homeless assistance, to get them off the streets. In addition, as a result of the Commission's part in the claim filing assistance over \$44,000,000 was received in federal funds in 2013 for Lucas County Veterans in compensation and pension.

The National Church Residence plans to build a 75-unit one bedroom apartment complex off of Detroit Ave, called Commons at Garden Lake. The Veterans Administration will provide the supported housing component and National Church Residence will manage and own the property. Outreach services are conducted through the Lucas County Veterans Services Commission, St. Paul's Community Center, Cherry Street Mission Ministries and other local shelters.

**LEVERAGING FEDERAL DOLLARS**

Federal funds combined with state, private and local dollars assist the City of Toledo in addressing the needs of low- to moderate-income individuals as it pertains to their housing needs and stabilization of Toledo neighborhoods. Combined available resources, as well as strategic partnerships, will assist in addressing the priority needs identified in the 2010-2015 CONPLAN. With the infusion of federal, state and local resources, Toledo citizens will continue to: access basic services; enjoy stabilized, safer and cleaner neighborhoods; have access to improved employment opportunities; increase efforts to eliminate homelessness; remove barriers to independent living; and fulfill the dream of homeownership.

Federal resources when combined with other state and local resources give the community increased capacity to address community needs. Evidence of this enhanced capacity will continue to be noticed in the increased number of people that will be served with basic housing and other needs affecting City of Toledo residents. Federal, state and local resources will continue to strengthen the City of Toledo and provide better quality of life opportunities for citizens.

**MATCHING REQUIREMENTS OF HUD PROGRAMS**

As a policy of the Department of Neighborhoods, CDBG third-party partners are required to provide a minimum of a 1:1 match for each CDBG dollar requested. ESG dollars allocated to third-party partners also require a 1:1 match. The matching requirement for HOME dollars is set

by HUD based on criteria related to severe fiscal distress. In PY2013, HUD determined the matching requirement for Toledo at 0%. The COT expects this 0% matching requirement will continue in PY14.

**ANNUAL OBJECTIVES (24 CFR 91.220(b)(3))**

**Table 3A  
Summary of Specific Annual Objectives**

**\*Outcome/Objective Codes**

	<b>Availability/Accessibility</b>	<b>Affordability</b>	<b>Sustainability</b>
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective *
	<b>IMPROVE HOUSING CONDITIONS</b>					
	<b>Rehabilitate/repair Owner-Occupied Deteriorated Housing (High Priority)</b>					
DH-2.1	Assist LMI senior citizen homeowners to complete needed repairs and home rehabilitation to maintain healthy, safe and sanitary living conditions.	CDBG	housing units	42		DH-2
DH-3.1	Improve the quality of housing stock through owner-occupied rehabilitation of eligible low-income homeowners to support community stability and revitalization efforts	CDBG, HOME	housing units	104		DH-3
DH-1.2	Provide emergency repairs to very low-to low-income homeowners, senior citizens and homeowners with disabilities.	CDBG	housing units	35		DH-1
	<b>Rental Rehabilitation and Repairs (High Priority)</b>					
DH-1.1	Funding (GAP financial assistance) of single-family rehabilitation or new construction (meets City Policy under this priority objective) projects owned, developed, or sponsored by CHDOs.	HOME, CHDO equity	housing units	6		DH-1
DH-3.2	Rehabilitation (or new construction) of buildings with one-to-four residential units for LMI families, thereby improving the housing stock of rental units.	HOME	housing units	5		DH-3
DH-1.5	Rehabilitation of deteriorated rental housing stock including accessibility modifications.	CDBG	housing units	TBD		DH-1

	<b>Housing Code Enforcement and Nuisance Abatement (Medium Priority)</b>					
SL-3.3	Improve housing conditions by issuing orders to property owners to dispose of waste and debris and prosecute trash dumpers to eliminate nuisances. Demolish blighted structures incapable of rehabilitation. Fine and/or file criminal court action to property owners who do not comply with ordered improvements.	CDBG, COT general funds	people	8,000		SL-3
DH-2.2	Improve neighborhood housing conditions by prosecuting violations of the TMC Housing Code.	CDBG	housing units	800		DH-2
DH-3.4	Follow up on code violation orders resulting in improvement in neighborhoods.	CDBG	housing units	18,000		DH-3
SL-3.11	Inspections for rodent activity and follow up actions such as citations and court orders.	CDBG	housing units	600		SL-1
	<b>New Housing Construction (City Policy) (Low Priority)</b>					
DH-1.4	Funding for new construction (may include rehab) of housing units in designated areas in conjunction with CDCs, LMHA, and/or other non-profits, including LIHTCs.	HOME	housing units	18		DH-1
	<b>PUBLIC SERVICES</b>					
	<b>Promote educational enrichment and life-skills programs (High Priority)</b>					
EO-3.1	Create vital sustainable neighborhoods by increasing the financial stability and capability of target area residents through financial literacy, employment readiness training and work support services for target area residents.	CDBG	people	30		EO-3
SL-3.12	Provide wrap-around support services for youth in grades K-12 in areas of academic tutoring, social engagement and recreational opportunities.	CDBG	people	100		SL-3
SL-1.13	Promote education enrichment for grades K-8 <sup>th</sup> through summer programs that include social, educational, cultural, and academic learning.	CDBG	people	36		SL-1
EO-1.1	Provide summer program for youth aged 14-18 to enrich their experience in the arts.	CDBG	people	12		EO-1
SL-1.15	Provide counseling and educational programs related to housing, financial stability and social service needs.	CDBG	people	90		SL-1
SL-1.16	Promote summer job training for youth ages 14-15.	CDBG	people	95		SL-1

SL-3.13	Increase capacity of non-profit organizations to carry out eligible CDBG activities	CDBG	organizations	TBD		SL-3
SL-3.14	Increase capacity of non-profit organizations in the Old South End to provide eligible enrichment programs to neighborhood youth and community residents to improve living conditions.	CDBG	people	TBD		SL-3
	<b>Soup kitchens and feeding programs (High Priority)</b>					
SL-1.3	Provide food items to LMI persons/families	CDBG	people	7,899		SL-1
	<b>Enhance access to health services, including early childcare (Medium Priority)</b>					
SL-1.4	Provide direct medical care to LMI residents of the City of Toledo.	CDBG, DHHS	people	4,600		SL-1
DH-1.3	Provide quality legal services through comprehensive legal representation. Defend eviction and foreclosure cases/secure affordable housing. Address issues of unsuitable living conditions and unscrupulous landlords.	CDBG	people	96		DH-1
	<b>ELIMINATE HOMELESSNESS</b>					
	<b>Permanent Supportive Housing (High Priority)</b>					
SL-1.6	Provide scattered site permanent supportive housing and services to assist adults with chronic conditions and their children to maintain tenancy.	CDBG	people	250		SL-1
	<b>Rapid Re-housing/Homelessness Prevention (High Priority)</b>					
DH-1.4	Provide direct financial assistance coupled with stabilization services.	CDBG/ESG	households	215		DH-1
	<b>Supportive Services (Medium Priority)</b>					
SL-1.9	Provide case management and direct financial assistance to prevent homelessness for persons living with HIV/AIDS.	CDBG/ESG	households	117		SL-1
	<b>Transitional/temporary/emergency shelters (Low Priority)</b>					
SL-1.10	Provide transitional housing to homeless persons.	CDBG/ESG	people	160		SL-1
SL-1.11	Provide emergency housing to homeless persons.	CDBG/ESG	people	1,807		SL-1
	<b>ECONOMIC DEVELOPMENT</b>					
	<b>Technical Financial Assistance to small businesses to create and retain jobs (High Priority)</b>					
EO-3.2	Create viable sustainable neighborhoods with mixed-use districts by providing technical assistance to commercial businesses.	CDBG	businesses assisted	53		EO-3

EO-3.5	Provide for capacity building services to non-profit organizations to improve/expand administrative, organizational and/or operational ability, as well as, technical assistance training.	CDBG	organizations	1		EO-3
SL-3.5	Process applications and community studies dealing with COT subdivision rules and regulations and the Toledo 20/20 Comprehensive Plan (development for residential, commercial and industrial areas)	CDBG	Zoning applications Neighborhood inquiries Historic district administrative approvals Certificate of appropriateness applications Neighborhood development plan	10 35 40 40 2		SL-3
	<b>Secure new capital investment (High Priority)</b>					
EO-3.4	Provide business incentives through Enterprise Development Loans (EDL), loans to start microenterprise companies and investments in real estate.	CDBG	businesses	14		EO-3
	<b>Develop urban agriculture/vertical gardens (Low Priority)</b>					
SL-1.5	Outreach to community gardeners by providing resources (e.g., seeds, plants, soil improvements, etc.), education opportunities and ongoing support to citizens in targeted neighborhoods.	CDBG	people	225		SL-1
EO-3.7	Develop a community garden which will also be used for education and training.	CDBG	people	TBD		EO-3
	<b>ENHANCE HOUSING CHOICE</b>					
	<b>Fair Housing (Medium Priority)</b>					
SL-3.6	Ensure that residents, regardless of income have fair housing choices and further the development of the Analysis of Impediments (AI) to Fair Housing towards the elimination of impediments to fair housing.	CDBG	Discrimination cases investigated Settlements monitored Seminars/Participants AI reports/update AI study	80 5 15/300 4 1		SL-3
	<b>IMPROVE HOUSING AFFORDABILITY</b>					
	<b>Foreclosure prevention (High Priority)</b>					
DH-2.3	Improve housing affordability through foreclosure prevention or the renegotiation or restructuring of debt related to the principal residence of the LMI homeowner.	CDBG	people	125		DH-2

	<b>Rental Assistance (Medium Priority)</b>					
DH-2.4	Promote affordable rental housing through the use of tenant-based rental assistance.	HOME, ODSA	households	120		DH-2
	<b>Homebuyer Assistance (Medium Priority)</b>					
DH-2.5	Provide financial assistance, buyer subsidy, down payment and closing cost assistance to LMI households who are buying single-family housing units.	HOME	households	12		DH-2
DH-2.6	Acquisition and rehabilitation of foreclosed properties to provide affordable, safe, and decent homes for households at or below 120% AMI through the provision of Down Payment Assistance to qualified homebuyers.	NSP3	housing units	3		DH-2
DH-2.7	Increase eligibility for homeownership through education and counseling leading to the provision of loans to first time low- to moderate-income homebuyers thereby increasing homeownership.	CDBG	households	20		DH-2
	<b>IMPROVE NEIGHBORHOOD CONDITIONS</b>					
	<b>Vacant lot improvements (Medium Priority)</b>					
SL-3.7	Stabilize neighborhoods through the purchase and construction of new homes on vacant properties in specific identified census tracts.	NSP3	housing units	TBD		SL-3
	<b>Eliminate Lead Hazards (Medium Priority)</b>					
SL-3.9	Provide interim control lead abatement and clearance of residential housing units within the City of Toledo.	HUD-Office of Lead Hazard Control and Healthy Homes	housing units	141		SL-3

**Goals and objectives to be carried out during the Action Plan period are indicated with a check in the appropriate boxes below:**

<input type="checkbox"/>	<b>Objective Category Decent Housing</b> Which includes:	<input type="checkbox"/>	<b>Objective Category: Suitable Living Environment</b> Which includes:	<input type="checkbox"/>	<b>Objective Category: Expanded Economic Opportunities</b> Which includes:
<input checked="" type="checkbox"/>	assisting homeless persons obtain affordable housing	<input checked="" type="checkbox"/>	improving the safety and livability of neighborhoods	<input checked="" type="checkbox"/>	job creation and retention
<input checked="" type="checkbox"/>	assisting persons at risk of becoming homeless	<input checked="" type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input checked="" type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input type="checkbox"/>	increasing the access to quality public and private facilities	<input checked="" type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	<input checked="" type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	<input checked="" type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
<input checked="" type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence	<input checked="" type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input checked="" type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input checked="" type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

**DESCRIPTION OF ACTIVITIES (24 CFR 91.220(d) and (e))**

As prescribed by HUD, Tables 3C follow describing the activities to be undertaken in PY2014.

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## **TABLES 3C**

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Planning and Administration

**Project Title**

DON: Planning and Administration

**Description**

General operations as it relates to administration and reporting requirements, administration and staff monitoring of programs, neighborhoods revitalization and fiscal oversight.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

N/A

**Street Address:** One Government Ctr.

**City, State, Zipcode:** Toledo, OH 43604

Objective Number N/A	Project ID 0001
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Local Government	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator N/A	Annual Units N/A
Local ID CDBG-1	Units Upon Completion N/A

**Funding Sources:**

CDBG	\$1,182,811.60
ESG	
HOME	
HOPWA	
Total Formula	\$1,182,811.60
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$1,182,811.60

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Housing

**Project Title**  
DON: Housing Rehabilitation Administration

**Description**  
Administration and staff cost for the rehabilitation and development programs operated.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
N/A

**Street Address:** One Government Ctr.  
**City, State, Zipcode:** Toledo, OH 43604

Objective Number N/A	Project ID 0002
HUD Matrix Code 14H	CDBG Citation 570.206
Type of Recipient Local Government	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Businesses	Annual Units N/A
Local ID CDBG-2	Units Upon Completion N/A

**Funding Sources:**

CDBG	\$1,495,166.30
ESG	
HOME	
HOPWA	
Total Formula	\$1,495,166.30
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$1,495,166.30

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Planning and Administration

**Project Title**

HOME Administration

**Description**

Administration and staff cost for the rehabilitation and development programs. Activities include on-site review, inspections, relocation, and financial staff (NDSs) who undertake fiscal responsibility of rehabilitation projects.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

N/A

**Street Address:** One Government Ctr.

**City, State, Zipcode:** Toledo, OH 43604

Objective Number N/A	Project ID 0003
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Local Government	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator N/A	Annual Units N/A
Local ID HOME-1	Units Upon Completion N/A

**Funding Sources:**

CDBG .....  
ESG .....  
HOME \$170,598.00 .....  
HOPWA .....  
Total Formula \$170,598.00 .....  
Prior Year Funds .....  
Assisted Housing .....  
PHA .....  
Other Funding .....  
Total \$170,598.00 .....

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Homeownership

**Project Title**

CHDO set aside – Housing Development

**Description**

Funding (GAP financial assistance) of single-family rehabilitation or new construction projects owned, developed, or sponsored by CHDOs.

**Objective category:**     Suitable Living Environment     Decent Housing     Economic Opportunity  
**Outcome category:**     Availability/Accessibility     Affordability     Sustainability

**Location/Target Area**

Community Wide

**Street Address:** One Government Ctr.

**City, State, Zipcode:** Toledo, OH 43604

Objective Number DH-1.1	Project ID 0004
HUD Matrix Code 14A	CDBG Citation 570.201(n)
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Households	Annual Units 6
Local ID HOME-2	Units Upon Completion 6

**Funding Sources:**

CDBG	.....
ESG	.....
HOME	\$200,382.00
HOPWA	.....
Total Formula	\$200,382.00
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	\$200,382.00
Total	.....

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Owner Occupied Housing

**Project Title**

Owner Occupied Rehab - HOME

**Description**

Assist existing LMI homeowners with rehabilitation of their homes to restore them to decent, safe, and sanitary conditions, thereby, preserving the housing stock.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** One Government Ctr.

**City, State, Zipcode:** Toledo, OH 43604

Objective Number DH-3.1	Project ID 0005
HUD Matrix Code 14A	CDBG Citation 570.202
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 24
Local ID HOME-3	Units Upon Completion 24

**Funding Sources:**

CDBG	.....
ESG	.....
HOME	\$657,000.00
HOPWA	.....
Total Formula	\$657,000.00
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$657,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Rental Housing

**Project Title**

Rental Rehab - HOME

**Description**

Rehabilitation or new construction of buildings with one-to-four residential units for LMI families, thereby, improving the housing stock of rental units.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** One Government Ctr.

**City, State, Zipcode:** Toledo, OH 43604

Objective Number DH-3.2	Project ID 0006
HUD Matrix Code 14B	CDBG Citation 570.202
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 5
Local ID HOME-4	Units Upon Completion 5

**Funding Sources:**

CDBG .....  
ESG .....  
HOME .....  
HOPWA .....  
Total Formula .....  
Prior Year Funds \$95,429.25 .....  
Assisted Housing .....  
PHA .....  
Other Funding .....  
Total \$95,429.25 .....

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Rental Housing

**Project Title**  
Rental Assistance (TBRA) - HOME

**Description**  
Promote affordable rental housing through the rehabilitation of properties to be used for households needing tenant-based rental assistance.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** One Government Ctr.  
**City, State, Zipcode:** Toledo, OH 43604

Objective Number DH-2.4	Project ID 0007
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 45
Local ID HOME-5	Units Upon Completion 65

**Funding Sources:**

CDBG	.....
ESG	.....
HOME	.....
HOPWA	.....
Total Formula	.....
Prior Year Funds	\$500,000.00
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$500,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Owner Occupied Housing

**Project Title**

Down Payment Assistance (DPA) - HOME

**Description**

Provide financial assistance, buyer subsidy, down payment and closing cost assistance to households who are buying single-family housing units.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** One Government Ctr.

**City, State, Zipcode:** Toledo, OH 43604

Objective Number DH-2.5	Project ID 0008
HUD Matrix Code 13	CDBG Citation 570.201(n)
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Households	Annual Units 12
Local ID HOME-6	Units Upon Completion 20

**Funding Sources:**

CDBG .....  
 ESG .....  
 HOME .....  
 HOPWA .....  
 Total Formula .....  
 Prior Year Funds ..... \$150,000.00  
 Assisted Housing .....  
 PHA .....  
 Other Funding .....  
 Total ..... \$150,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Other: Housing

**Project Title**

Special Projects - HOME

**Description**

Funding for new construction or rehab of housing units in designated areas, in conjunction with CDCs, LMHA, or other non-profits, including LIHTCs. Units may be for rental or homebuyers.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** One Government Ctr.

**City, State, Zipcode:** Toledo, OH 43604

Objective Number DH-2.5	Project ID 0009
HUD Matrix Code 12	CDBG Citation 570.202
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Households	Annual Units 16
Local ID HOME-7	Units Upon Completion 16

**Funding Sources:**

CDBG	.....
ESG	.....
HOME	\$600,000.00
HOPWA	.....
Total Formula	\$600,000.00
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$600,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Rental Housing

**Project Title**  
Second Chance Act Project - HOME

**Description**  
Funding to assist young men with reentry from incarceration.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community wide

**Street Address:** One Government Ctr.  
**City, State, Zipcode:** Toledo, OH 43604

Objective Number DH-2.4	Project ID 0010
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator people	Annual Units 75
Local ID HOME-8	Units Upon Completion 75

**Funding Sources:**

CDBG	.....
ESG	.....
HOME	\$38,000.00
HOPWA	.....
Total Formula	\$38,000.00
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$38,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Homeownership

**Project Title**  
CHDO Administration - HOME

**Description**

Funding to assist CHDOs with staffing and other related administrative costs involved in the development of housing projects.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community wide

**Street Address:** One Government Ctr.  
**City, State, Zipcode:** Toledo, OH 43604

Objective Number DH-1.4	Project ID 0011
HUD Matrix Code 12	CDBG Citation 570.201(n)
Type of Recipient Local Government	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 2
Local ID HOME-9	Units Upon Completion 2

**Funding Sources:**

CDBG	.....
ESG	.....
HOME	\$40,000.00
HOPWA	.....
Total Formula	\$40,000.00
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$40,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Economic Development

**Project Title**

COT: Department of Development

**Description**

Provide economic opportunities in low and moderate income census tracts and to low- and moderate income individuals through:

- Enterprise Development Loans (EDL)
- Investment in Real Estate
- Micro Enterprise Loans
- Technical Assistance to Businesses

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide - LMI census tracts in the City of Toledo

**Street Address:** One Gov Center

**City, State, Zip code:** Toledo, Ohio, 43604

Objective Number EO-3.2 & 3.4	Project ID 0012
HUD Matrix Code 18B	CDBG Citation 570.203(b)
Type of Recipient Local Government	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Businesses	Annual Units 34
Local ID CDBG-3	Units Upon Completion 34

**Funding Sources:**

CDBG	\$197,232.40
ESG	
HOME	
HOPWA	
Total Formula	\$197,232.40
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$197,232.40

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Other – reduce slum & blight

**Project Title**

Code Enforcement

**Description**

Administrative costs for the City of Toledo's Department of Code Enforcement for activities associated with property inspections, issuing orders and, as necessary, filing of criminal charges.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide - LMI census tracts in the City of Toledo

**Street Address:** One Government Center

**City, State, Zip code:** Toledo, Ohio, 43604

Objective Number SL-3.3	Project ID 0013
HUD Matrix Code 15	CDBG Citation 570.202(c)
Type of Recipient Local Government	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing Units	Annual Units 8,000
Local ID CDBG-4	Units Upon Completion 8,000

**Funding Sources:**

CDBG	\$819,764.00
ESG	
HOME	
HOPWA	
Total Formula	\$819,764.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$819,764.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Other – eliminate slum & blight

**Project Title**

Department of Law, Housing Court Prosecutor

**Description**

This activity funds administrative costs associated with legal proceedings related to the enforcement of the Toledo Housing Court.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide - LMI census tracts in the City of Toledo

**Street Address:** One Gov Center

**City, State, Zip code:** Toledo, Ohio, 43604

Objective Number DH-2.2	Project ID 0014
HUD Matrix Code 15	CDBG Citation 570.202(c)
Type of Recipient Local Government	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 800
Local ID CDBG-5	Units Upon Completion 800

**Funding Sources:**

CDBG	\$55,440.00
ESG	
HOME	
HOPWA	
Total Formula	\$55,440.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$55,440.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Public Services

**Project Title**

Toledo Plan Commission

**Description**

The objective of the Toledo Plan Commission in to process applications and community studies concerning the Toledo Municipal zoning laws in low- and moderate- income census tracts.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide - LMI census tracts in the City of Toledo

**Street Address:** One Government Center

**City, State, Zip code:** Toledo, Ohio, 43604

Objective Number SL-3.5	Project ID 0015
HUD Matrix Code 20	CDBG Citation 570.205
Type of Recipient Local Government	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator N/A	Annual Units N/A
Local ID CDBG-6	Units Upon Completion N/A

**Funding Sources:**

CDBG	\$87,967.00
ESG	
HOME	
HOPWA	
Total Formula	\$87,967.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$87,967.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Other – Slum and Blight

**Project Title**

Department of Inspection / Beautification Action Team

**Description**

Activities related to follow up on code enforcement proceedings to improve neighborhood conditions.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide - LMI census tracts in the City of Toledo

**Street Address:** 1309 Lagrange

**City, State, Zip code:** Toledo, Ohio, 43608

Objective Number DH-3.4	Project ID 0016
HUD Matrix Code 15	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 18,000
Local ID CDBG-7	Units Upon Completion 18,000

**Funding Sources:**

CDBG	\$903,326.00
ESG	
HOME	
HOPWA	
Total Formula	\$903,326.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$903,326.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Other – Youth Services

**Project Title**

Youth Commission – Summer Teen Employment Program (S.T.E.P.)

**Description**

Youth program to prepare students ages 14-15 for future employment.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide - LMI census tracts in the City of Toledo

**Street Address:** One Government Ctr.

**City, State, Zip code:** Toledo, Ohio, 43604

Objective Number SL-1.16	Project ID 0017
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 95
Local ID CDBG-8	Units Upon Completion 95

**Funding Sources:**

CDBG	\$25,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$25,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$25,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Public Services

**Project Title**

Adelante – Latino Liaison for Social Services

**Description**

Outreach and advocacy to LMI in the areas of housing, financial stability, educational access and other social service needs..

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 520 Broadway Street

**City, State, Zipcode:** Toledo, OH 43602

Objective Number SL-1.15	Project ID 0018
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 90
Local ID CDBG-9	Units Upon Completion 90

**Funding Sources:**

CDBG	\$35,640.00
ESG	
HOME	
HOPWA	
Total Formula	\$35,640.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$35,640.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Owner-Occupied Housing

**Project Title**

East Toledo Family Center

**Description**

Assist low- to-moderate income senior citizens with minor repairs and home rehabilitation in order to maintain a healthy, safe and sanitary living environment.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 1020 Varland Ave.

**City, State, Zipcode:** Toledo, Ohio 43605

Objective Number DH-2.1	Project ID 0019
HUD Matrix Code 14A	CDBG Citation 570.202
Type of Recipient Third Party Partner	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 42
Local ID CDBG-10	Units Upon Completion 42

**Funding Sources:**

CDBG	\$13,781.00
ESG	
HOME	
HOPWA	
Total Formula	\$13,781.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$13,781.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Owner Occupied Housing

**Project Title**  
Economic Opportunity Planning Association (EOPA)

**Description**  
Provide emergency repairs on owner-occupied homes for very low- to low-income (LMI) adults aged 62 years or older and the permanently disabled.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 505 Hamilton Street  
**City, State, Zipcode:** Toledo, OH 43604

Objective Number DH-1.2	Project ID 0020
HUD Matrix Code 14A	CDBG Citation 570.202
Type of Recipient Third Party Partner	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 35
Local ID CDBG-11	Units Upon Completion 35

**Funding Sources:**

CDBG	\$216,600.00
ESG	
HOME	
HOPWA	
Total Formula	\$216,600.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$216,600.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Planning /Administration

**Project Title**

Toledo Fair Housing Center

**Description**

To ensure that residents, regardless of income have fair housing choices and further the development of the current Analysis of Impediments (AI) to Fair Housing towards the elimination of impediments to fair housing choice. Provide support of fair housing activities including: Consumer Complaint Assistance, Education and Outreach, Disability Services, Research, Training and Consulting Services, Fair Lending and Insurance, Home Ownership Programs and Legal Assistance.

The FHC oversees the implementation of the Analysis of Impediments (AI) Action Plan by conducting meetings and interviews with regulatory agencies and responsible parties to address impediment areas and completion of action steps. Proposed Outcome Indicators: 112 cases (assist complainants of illegal housing discrimination); 5 settlements (enforce compliance with housing discrimination); 8 seminars/316 participants (education); 4 AI updates to the DON.

Develop new Analysis of Impediments for the 2015-2020 Consolidated Plan for the City of Toledo. This will involve researching and analyzing data, identifying priority needs in the area of fair housing and establishing goals, objectives and strategies to address the identified priorities.

\*\* To be funded out of DON Planning and Administration dollars.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

Location/Target Area

Community Wide

**Street Address:** 432 N. Superior Street

**City, State, Zipcode:** Toledo, OH 43604-1416

Objective Number SL-3.6	Project ID 0021
HUD Matrix Code 21D	CDBG Citation 570.206
Type of Recipient Third Party Partner	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator N/A	Annual Units N/A
Local ID CDBG-12	Units Upon Completion N/A

**Funding Sources:**

CDBG	\$195,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$195,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$195,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Toledo

**Priority Need**  
Public Service

**Project Title:** Legal Aid of Western Ohio

**Description**

Provide high quality legal services to 96 LMI adults residing within the City of Toledo regarding housing issues:

- Provide comprehensive legal representation
- Defend eviction and foreclosure cases
- Address issues of unsuitable living conditions and unscrupulous landlords

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 525 North Superior Street

**City, State, Zip code:** Toledo, Ohio 43604

Objective Number DH-1.3	Project ID 0022
HUD Matrix Code 05C	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 96
Local ID CDBG-13	Units Upon Completion 96

**Funding Sources:**

CDBG	\$45,235.00
ESG	
HOME	
HOPWA	
Total Formula	\$45,235.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$45,235.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Other – Slum and Blight

**Project Title**

Lucas County Regional Health District - Rodent Abatement/Housing Code Enforcement

**Description**

Administrative costs associated with inspections prior to demolitions and proactive inspections for rodent activity and follow up actions such as citations and court nuisance orders.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 635 N. Erie Street

**City, State, Zipcode:** Toledo, OH 43604

Objective Number SL-3.11	Project ID 0023
HUD Matrix Code 15	CDBG Citation 570.202(c)
Type of Recipient Local Government	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 600
Local ID CDBG-14	Units Upon Completion 600

**Funding Sources:**

CDBG	\$93,550.00
ESG	
HOME	
HOPWA	
Total Formula	\$93,550.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$93,550.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Owner Occupied Housing

**Project Title**

Maumee Valley Habitat for Humanity

**Description**

To support community stability by improving the quality of housing stock through owner-occupied rehabilitation for eligible low- to-moderate income homeowners. Market the program through health and human service agencies, service groups, faith-based organizations, companies and direct contact. Select qualified participants. Review and prioritize repair needs; obtain necessary permits and building materials; secure qualified volunteers, companies and contractors to complete needed repairs; approve final inspections.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 6855 Spring Valley Drive, Suite 100

**City, State, Zipcode:** Holland, OH 43528

Objective Number DH-3.1	Project ID 0024
HUD Matrix Code 14H	CDBG Citation 570.202
Type of Recipient Third Party Partner	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 16
Local ID CDBG-15	Units Upon Completion 16

**Funding Sources:**

CDBG	\$50,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$50,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$50,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
MLK Kitchen for the Poor

**Description**  
Provide food services, specifically, grocery items, food supplements, and food boxes to low-income and homeless families, providing savings to family budgets.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 650 Vance St.  
**City, State, Zipcode:** Toledo, Ohio 43602

Objective Number SL-1.3	Project ID 0025
HUD Matrix Code 05W	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 800
Local ID CDBG-16	Units Upon Completion 800

**Funding Sources:**

CDBG	\$53,594.00
ESG	
HOME	
HOPWA	
Total Formula	\$53,594.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$53,594.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
Neighborhood Health Association

**Description**

To provide direct medical care through seven community health centers (listed below) for LMI residents of the City of Toledo. Primary healthcare, preventative healthcare and specialty care will be provided. LMI clients will have access to quality medical care, a full service pharmacy at Cordelia Martin, social services for prescription assistance and community services, onsite specialty care such as cardiology, women's health and podiatry.

1. Cordelia Martin Health Center – 430 Nebraska Avenue, Toledo, OH 43604
2. Huron Street Medical Clinic – 923 Huron Street, Toledo, OH 43604
3. Mildred Bayer Homeless Clinic – 2101 Jefferson Avenue, Toledo, OH 43624
4. River East Community Health Center – 117 Main Street, Toledo, OH 43605
5. Daisy Smith Pediatric Clinic – 430 Nebraska Avenue, Toledo, OH 43604
6. NHA Pediatric Health Clinic – 1 Aurora Gonzalez Drive, Toledo, OH 43609
7. Southside Community Health Center – 732 South Avenue, Toledo, OH 43609

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 313 Jefferson Avenue (Headquarters)

**City, State, Zipcode:** Toledo, OH 43604

Objective Number SL-1.4	Project ID 0026
HUD Matrix Code 05M	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 4,600
Local ID CDBG-17	Units Upon Completion 4,600

**Funding Sources:**

CDBG	\$164,950.00
ESG	
HOME	
HOPWA	
Total Formula	\$164,950.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$164,950.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
NeighborWorks® Toledo Region – Technical Assistance

**Description**  
The Small Business Technical Assistance Project will provide technical assistance to businesses in low-moderate-income census tracts.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 704 Second St.  
**City, State, Zipcode:** Toledo, Ohio 43605

Objective Number EO-3.2	Project ID 0027 (1 of 3)
HUD Matrix Code 13	CDBG Citation 570.203(b)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Businesses	Annual Units 5
Local ID CDBG-18	Units Upon Completion 5

**Funding Sources:**

CDBG	\$33,538.00
ESG	
HOME	
HOPWA	
Total Formula	\$33,538.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$33,538.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Public Services

**Project Title**

NeighborWorks® Toledo Region - Foreclosure Prevention

**Description**

The Foreclosure Prevention Project objective is to improving housing affordability through the renegotiation or restructuring of debt related to the principal residence of the low- to moderate-income homeowner.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 704 Second St.

**City, State, Zipcode:** Toledo, Ohio 43605

Objective Number DH-2.3	Project ID 0027 (2 of 3)
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 75
Local ID CDBG-18	Units Upon Completion 75

**Funding Sources:**

CDBG	\$70,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$70,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$70,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Housing

**Project Title**  
NeighborWorks® Toledo Region – Homeowner Occupied

**Description**  
Improve the quality of the housing through the rehabilitation of owner occupied housing for income eligible homeowners in the city of Toledo to support community stability.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 704 Second St.  
**City, State, Zipcode:** Toledo, Ohio 43605

Objective Number DH-3.1	Project ID 0027 (3 of 3)
HUD Matrix Code 14H	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 45
Local ID CDBG-18	Units Upon Completion 45

<b>Funding Sources:</b>	
CDBG	\$186,504.00
ESG	
HOME	
HOPWA	
Total Formula	\$186,504.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$186,504.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Public Service

**Project Title**

St. Paul's Community Center

**Description**

Provide a minimum of one nutritious meal per day to low- income individuals and families.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 230 13<sup>th</sup> Street, P.O. Box 9564

**City, State, Zipcode:** Toledo, Ohio 43697-9564

Objective Number SI-1.3	Project ID 0028	<b>Funding Sources:</b> CDBG <u>\$40,000.00</u> ESG _____ HOME _____ HOPWA _____ Total Formula <u>\$40,000.00</u> Prior Year Funds _____ Assisted Housing _____ PHA _____ Other Funding _____ Total <u>\$40,000.00</u>
HUD Matrix Code 05W	CDBG Citation 570.201(e)	
Type of Recipient Third Party Partner	CDBG National Objective LMA	
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015	
Performance Indicator People	Annual Units 900	
Local ID CDBG-19	Units Upon Completion 900	

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Toledo

**Priority Need**  
Public Service

**Project Title:** Toledo Seagate Food Bank: Basket Program

**Description**

Provide balanced nutritional food baskets to LMI individuals in LMA census tracts:

- Collect, secure, and obtain food for distribution.
- Pack and sort food for distribution to at risk low income families. Food is purchased by Toledo Seagate and donated to families. Families are prescreened by partner agencies (e.g. The Veterans Commission, Old News Boys, ProMedica social workers, TPS social workers). Distribution is Tuesday and Thursday from 12:00 to 2:00 weekly.
- Food baskets consist of vegetables, meats, and dairy products.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 526 High Street  
**City, State, Zip code:** Toledo, Ohio 43609

Objective Number SI-1.3	Project ID 0029
HUD Matrix Code 05W	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 4,449
Local ID CDBG-20	Units Upon Completion 4,449

**Funding Sources:**

CDBG	\$29,913.00
ESG	
HOME	
HOPWA	
Total Formula	\$29,913.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$29,913.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Economic Development

**Project Title**

United North Corporation

**Description**

Create vital sustainable neighborhoods with mixed-use districts through technical assistance for 20 businesses in low- moderate-income census tracts.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 3106 Lagrange St.

**City, State, Zipcode:** Toledo, Ohio 43608

Objective Number EO-3.2	Project ID 0030 (1 of 3)
HUD Matrix Code 18B	CDBG Citation 570.203(b)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Businesses	Annual Units 20
Local ID CDBG-21	Units Upon Completion 20

**Funding Sources:**

CDBG	\$61,340.00
ESG	
HOME	
HOPWA	
Total Formula	\$61,340.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$61,340.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
United North Corporation

**Description**

Create vital neighborhoods by increasing the financial stability and capability of 30 target area residents through financial literacy, employment readiness training, and work support services for low to moderate areas. (ONE Village Financial Opportunity Center)

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 3106 Lagrange St.

**City, State, Zipcode:** Toledo, Ohio 43608

Objective Number EO-3.1	Project ID 0030 (2 of 3)
HUD Matrix Code 05H	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 30
Local ID CBDG-21	Units Upon Completion 30

**Funding Sources:**

CDBG	\$50,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$50,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$50,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Owner Occupied Housing

**Project Title**

United North Corporation

**Description**

Improve the quality of 16 housing stock to support community stability and neighborhood revitalization efforts for income eligible homeowners. (Owner Occupied Rehabilitation)

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 3106 Lagrange St.

**City, State, Zipcode:** Toledo, Ohio 43608

Objective Number DH-3.1	Project ID 0030 (3 of 3)
HUD Matrix Code 14H	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 16
Local ID CDBG-21	Units Upon Completion 16

**Funding Sources:**

CDBG	\$94,699.00
ESG	
HOME	
HOPWA	
Total Formula	\$94,699.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$94,699.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
Grace Community Center - Educamp

**Description**  
Promote educational enrichment for K-8<sup>th</sup> graders to sustain or increase grade level growth during summer study and help youth learn positive life skills through social learning strategies. Educamp program objectives include:

- engage youth (K-8) in an 8-week social learning experience;
- meet the education, cultural and recreational needs of neighborhood youth; and,
- improve children's academic skills in reading, writing and math.

**Objective category:**  Suitable Living Environment     Decent Housing     Economic Opportunity  
**Outcome category:**  Availability/Accessibility     Affordability     Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 406 W. Delaware  
**City, State, Zipcode:** Toledo, OH 43610

Objective Number SL-1.13	Project ID 0031
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 36
Local ID CDBG-22	Units Upon Completion 36

**Funding Sources:**

CDBG	\$22,609.00
ESG	
HOME	
HOPWA	
Total Formula	\$22,609.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$22,609.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name:** City of Toledo

**Priority Need**

Public Services

**Project Title:** Helping Hands of St. Louis: Food Pantry

**Description**

Provide groceries on a monthly basis to 1,750 LMI individuals in LMA census tracts.

- 1) Work with donors, food bank, vendors, etc, to maintain food reserves and ensure pantry is stocked.
- 2) Prepare food bags for eligible persons.
- 3) Determine client eligibility such as documented proof of residency in LMA census tract and within the City of Toledo.
- 4) Distribute food baskets to eligible, unduplicated persons from east of the river but only within the City of Toledo.
- 5) Families are prescreened by partner agencies.
- 6) Distribution is scheduled on Tuesday and Thursday from 9:30 to 11:30 A.M. weekly (individuals are eligible to receive one basket per month).
- 7) Food baskets consist of fruits/vegetables, canned foods, meats, and dairy products.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 443 Sixth Street

**City, State, Zip code:** Toledo, Ohio 43605

Objective Number SL-1.3	Project ID 0032
HUD Matrix Code 05W	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 1,750
Local ID CDBG-23	Units Upon Completion 1,750

**Funding Sources:**

CDBG	\$25,558.00
ESG	
HOME	
HOPWA	
Total Formula	\$25,558.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$25,558.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Housing

**Project Title**

FNV – Housing Acquisition and Rehabilitation

**Description**

Housing acquisition, rehabilitation and sale/lease of unoccupied homes to low-mod-income households to supports community stability and neighborhood revitalizations in eligible tipping point neighborhoods.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 5301 Nebraska

**City, State, Zipcode:** Toledo, OH 43635

Objective Number DH-3.1	Project ID 0033
HUD Matrix Code 14H	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units 3
Local ID CDBG-24	Units Upon Completion 3

**Funding Sources:**

CDBG	\$58,980.00
ESG	
HOME	
HOPWA	
Total Formula	\$58,980.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$58,980.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Public Services

**Project Title**

Toledo Botanical Garden – Toledo GROWS

**Description**

Outreach to community gardeners by providing resources (e.g. seeds, plants, soil improvements, etc.), technical assistance, education opportunities and ongoing support to citizens in targeted neighborhoods.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 5403 Elmer Dr.

**City, State, Zip Code:** Toledo, OH 43615

Objective Number SL1.5	Project ID 0034
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 225
Local ID CDBG-25	Units Upon Completion 225

**Funding Sources:**

CDBG	\$42,467.00
ESG	
HOME	
HOPWA	
Total Formula	\$42,467.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$42,467.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
Toledo Community Development Corporation

**Description**  
Manage one community garden (Fernwood Growing Center) to be used also for education and training opportunities.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 1611 N. Detroit Avenue  
**City, State, Zip Code:** Toledo, OH 43607

Objective Number EO-3.7	Project ID 0035
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2013	Completion Date (mm/dd/yyyy) 06/30/2014
Performance Indicator People	Annual Units TBD
Local ID CDBG-26	Units Upon Completion TBD

**Funding Sources:**

CDBG	\$23,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$23,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$23,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
FDCA - After School Enrichment Program

**Description**  
Provide wrap-around support services for youth in grades K-12 in areas of academic tutoring, social engagement and recreational opportunities in a low- moderate-income area.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 1001 Indiana Avenue  
**City, State, Zip Code:** Toledo, OH 43607

Objective Number SL3.12	Project ID 0036
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 100
Local ID CDBG-27	Units Upon Completion 100

**Funding Sources:**

CDBG	\$15,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$15,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$15,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
Arts Commission – Young Artist at Work (YAAW)

**Description**  
Provide youth ages 14-18 with six-week summer employment experience in the arts, building job skills, connections to community and technical skills in the arts.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 1838 Parkwood Avenue, Ste. 120  
**City, State, Zip Code:** Toledo, OH 43604

Objective Number EO-1.1	Project ID 0037
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 12
Local ID CDBG-28	Units Upon Completion 12

**Funding Sources:**

CDBG	\$20,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$20,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$20,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
NODA – Foreclosure Prevention Counseling

**Description**  
Provide foreclosure prevention counseling and/or assistance to households residing in low- moderate-income census tracts who are either delinquent in their mortgage payments, who are underwater, or who have received a filing of a foreclosure action in order to prevent foreclosure.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 432 N. Superior St.  
**City, State, Zip Code:** Toledo, OH 43604

Objective Number DH-2.3	Project ID 0038
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 50
Local ID CDBG-29	Units Upon Completion 50

**Funding Sources:**

CDBG	\$10,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$10,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$10,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
Capacity Building – Non-Profits

**Description**  
Increase capacity of non-profit organizations to carry out eligible CDBG activities.

**Objective category:**  Suitable Living Environment     Decent Housing     Economic Opportunity  
**Outcome category:**  Availability/Accessibility     Affordability     Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** TBD  
**City, State, Zip Code:** Toledo, OH

Objective Number SL-3.13	Project ID 0039
HUD Matrix Code 19C	CDBG Citation 570.201(p)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Organizations	Annual Units TBD
Local ID CDBG-30	Units Upon Completion TBD

**Funding Sources:**

CDBG	\$26,320.70
ESG	
HOME	
HOPWA	
Total Formula	\$26,320.70
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$26,320.70

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
Believe Center – Capacity Building

**Description**  
Increase capacity of non-profit organization to carry out eligible sports, family and educational programs to community residents in low- moderate-income census tracts.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 1 Aurora Gonzalez Dr.  
**City, State, Zip Code:** Toledo, OH 43609

Objective Number SL3.14	Project ID 0040
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units TBD
Local ID CDBG-31	Units Upon Completion TBD

**Funding Sources:**

CDBG	\$17,950.00
ESG	
HOME	
HOPWA	
Total Formula	\$17,950.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$17,950.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Rental Housing

**Project Title**  
Preferred Properties

**Description**  
Complete accessibility modifications and rehabilitation of deteriorated rental housing stock for very low and low income persons with physical and developmental disabilities.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 5555 Airport Hwy., Suite 220  
**City, State, Zip Code:** Toledo, OH 43615

Objective Number DH-1.4	Project ID 0041
HUD Matrix Code 14H	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Housing units	Annual Units TBD
Local ID CDBG-32	Units Upon Completion TBD

**Funding Sources:**

CDBG	\$15,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$15,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$15,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Public Services

**Project Title**

Sofia Quintero Art & Cultural Center – Capacity Building

**Description**

Increase capacity of non-profit organization to carry out eligible art and community gardening programs to neighborhood and community residents in low- moderate-income census tracts.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 1225 Broadway St.

**City, State, Zip Code:** Toledo, OH 43609

Objective Number SL-3.14	Project ID 0042
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units TBD
Local ID CDBG-33	Units Upon Completion TBD

**Funding Sources:**

CDBG	\$37,950.00
ESG	
HOME	
HOPWA	
Total Formula	\$37,950.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$37,950.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Economic Development

**Project Title**

UpTown Association

**Description**

Provide technical assistance to businesses and non-profit entities in the UpTown low- moderate income area.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

UpTown – Census Tract 27 & 28

**Street Address:** 241 16th Street

**City, State, Zip Code:** Toledo, OH 43604

Objective Number EO-3.2	Project ID 0043
HUD Matrix Code 18B	CDBG Citation 570.203(b)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Businesses	Annual Units 8
Local ID CDBG-34	Units Upon Completion 8

**Funding Sources:**

CDBG	\$55,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$55,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$55,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Public Services

**Project Title**  
Capacity Building - TLCHB

**Description**  
Capacity building for non-profit organization (TLCHB) to expand administrative ability and strengthen work towards ending homelessness.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 1946 N. 13th Street #437  
**City, State, Zipcode:** Toledo, OH 43604

Objective Number EO-3.5	Project ID 0044
HUD Matrix Code 19C	CDBG Citation 570.201(p)
Type of Recipient Third Party Partner	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Organizations	Annual Units 1
Local ID CDBG-35	Units Upon Completion 1

**Funding Sources:**

CDBG	\$25,000.00
ESG	
HOME	
HOPWA	
Total Formula	\$25,000.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$25,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Eliminate Homelessness

**Project Title**  
FOCUS

**Description**  
Provide scattered site permanent supportive housing and services to assist adults with chronic conditions and their children to maintain tenancy (Permanent Supportive Housing).

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:** 2283 Ashland Avenue  
**City, State, Zip Code:** Toledo, OH 43620

Objective Number SL1.6	Project ID 0045
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 83
Local ID CDBG-36	Units Upon Completion 83

**Funding Sources:**

CDBG	\$65,855.00
ESG	
HOME	
HOPWA	
Total Formula	\$65,855.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$65,855.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Eliminate Homelessness

**Project Title**

Aids Resource Center

**Description**

Provide case management and direct financial assistance to prevent homelessness for persons living with HIV/AIDS.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 3450 W. Central Avenue

**City, State, Zip Code:** Toledo, OH 43606

Objective Number SL1.9	Project ID 0046
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 117
Local ID CDBG-37	Units Upon Completion 117

**Funding Sources:**

CDBG	\$11,440.00
ESG	
HOME	
HOPWA	
Total Formula	\$11,440.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$11,440.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**  
Eliminate Homelessness

**Project Title**  
Transitional Housing

**Description**  
Provide transitional housing to homeless persons (Transitional).

- Aurora Project - \$76,296.00 (CDBG)
- Bethany House - \$37,732.00 (CDBG)
- Harbor House - \$14,700.00 (CDBG)

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**  
Community Wide

**Street Address:**  
**City, State, Zip Code:** Toledo, OH

Objective Number SL1.10	Project ID 0047
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Third Party Partner	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator People	Annual Units 160
Local ID CDBG-38	Units Upon Completion 160

<b>Funding Sources:</b>	
CDBG	\$128,728.00
ESG	
HOME	
HOPWA	
Total Formula	\$128,728.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$128,728.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Eliminate Homelessness

**Project Title**

Rapid Re-housing

**Description**

Provide direct financial assistance coupled with stabilization services (Rapid Re-housing).

- TLCHB for Direct Financial Assistance - \$102,433.00 (\$75,000.00 – ESG; \$27,433.00 – CDBG)
- TASC - \$24,577.00 (ESG)
- FOCUS - \$33,915.00 (ESG)
- Beach House \$50,000.00 (ESG)

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:**

**City, State, Zip Code:** Toledo, OH

Objective Number DH – 1.4	Project ID 0048
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient Third Party Partner	CDBG National Objective N/A
Start Date(mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator Households	Annual Units 215
Local ID H-ESG-01	Units Upon Completion 215

**Funding Sources:**

CDBG	\$ 27,433.00
ESG	\$183,492.00
HOME	
HOPWA	
Total Formula	\$210,925.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$210,925.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Eliminate Homelessness

**Project Title**

Toledo Lucas County Homelessness Board

**Description**

Provide emergency housing to homeless persons (Emergency Shelter).

- Beach House - \$50,512.00 (ESG)
- Catholic Charities (La Posada) – \$24,062.00 (ESG)
- Family House - \$158,702.00 (\$59,716.00 – CDBG; \$98,986.00 – ESG)
- St. Paul's Community Center - \$22,470.00 (ESG)
- YWCA - \$22,413.00 (ESG)

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:**

**City, State, Zip Code:** Toledo, OH

Objective Number SL – 1.11	Project ID 0049
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient Third Party Partner	CDBG National Objective N/A
Start Date(mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator people	Annual Units 1,807
Local ID H-ESG-02	Units Upon Completion 1,807

**Funding Sources:**

CDBG	\$ 59,716.00
ESG	\$ 218,443.00
HOME	
HOPWA	
Total Formula	\$ 278,159.00
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$ 278,159.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Eliminate Homelessness

**Project Title**

Toledo Lucas County Homelessness Board - HMIS

**Description**

Undertake data collection, analysis, and reporting of the Homeless Management Information System (HMIS).

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 1946 N. 13th Street #437

**City, State, Zip Code:** Toledo, OH 43604

Objective Number N/A	Project ID 0050
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient Third Party Partner	CDBG National Objective N/A
Start Date(mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator N/A	Annual Units N/A
Local ID H-ESG-03	Units Upon Completion N/A

**Funding Sources:**

CDBG	.....
ESG	\$ 45,000.00
HOME	.....
HOPWA	.....
Total Formula	\$ 45,000.00
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$ 45,000.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Eliminate Homelessness

**Project Title**

Toledo Lucas County Homelessness Board - Admin

**Description**

Administration costs for ESG funded activities.

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 1946 N. 13th Street #437

City, State, Zip Code: Toledo, OH 43604

Objective Number N/A	Project ID 0051
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient Third Party Partner	CDBG National Objective N/A
Start Date(mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator N/A	Annual Units N/A
Local ID H-ESG-04	Units Upon Completion N/A

**Funding Sources:**

CDBG	.....
ESG	\$ 42,704.00
HOME	.....
HOPWA	.....
Total Formula	\$ 42,704.00
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$ 42,704.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Toledo

**Priority Need**

Eliminate Homelessness

**Project Title**

United Way

**Description**

Undertake coordinated assessment activities for those individuals seeking homeless services through 2-1-1 (Coordinated Assessment / United Way). (Emergency Shelter)

**Objective category:**  Suitable Living Environment  Decent Housing  Economic Opportunity  
**Outcome category:**  Availability/Accessibility  Affordability  Sustainability

**Location/Target Area**

Community Wide

**Street Address:** 424 Jackson Street

**City, State, Zip Code:** Toledo, OH 43604

Objective Number SL1.11	Project ID 0052
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient Third Party Partner	CDBG National Objective N/A
Start Date(mm/dd/yyyy) 07/01/2014	Completion Date (mm/dd/yyyy) 06/30/2015
Performance Indicator N/A	Annual Units N/A
Local ID TBD	Units Upon Completion N/A

**Funding Sources:**

CDBG	.....
ESG	\$79,750.00
HOME	.....
HOPWA	.....
Total Formula	\$79,750.00
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$79,750.00

The primary purpose of the project is to help:  the Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Need

## **GEOGRAPHIC DISTRIBUTION / ALLOCATION PRIORITIES (24 CFR 91.220 (d) and (f))**

### **DESCRIPTION OF GEOGRAPHIC AREAS**

The maps on the following pages describe the population of Toledo in terms of:

- Median Family Income by census tracts (Page 88)
- Median Household Income by census tracts (Page 89)
- Median Family Income by Council District (Page 90)
- Minority Population by census tracts (Page 91)

Also, for reference, a map of the census tracts is included on page 92.

### **Areas Directly Assisted by the COT**

The Median Household Income map assists in identifying the areas where COT directs its efforts to revitalize the community. COT efforts are mostly directed to assist the families with greatest need within the 20-50% area median income (identified by the dark green areas in the map). Families and neighborhoods that are considered at-risk populations are also assisted by the COT (including those who are within 51-80% area median income as identified by the light green areas of the map). The light and dark green areas overlap with minority concentration areas as illustrated by the darker orange areas of the Minority Population map.

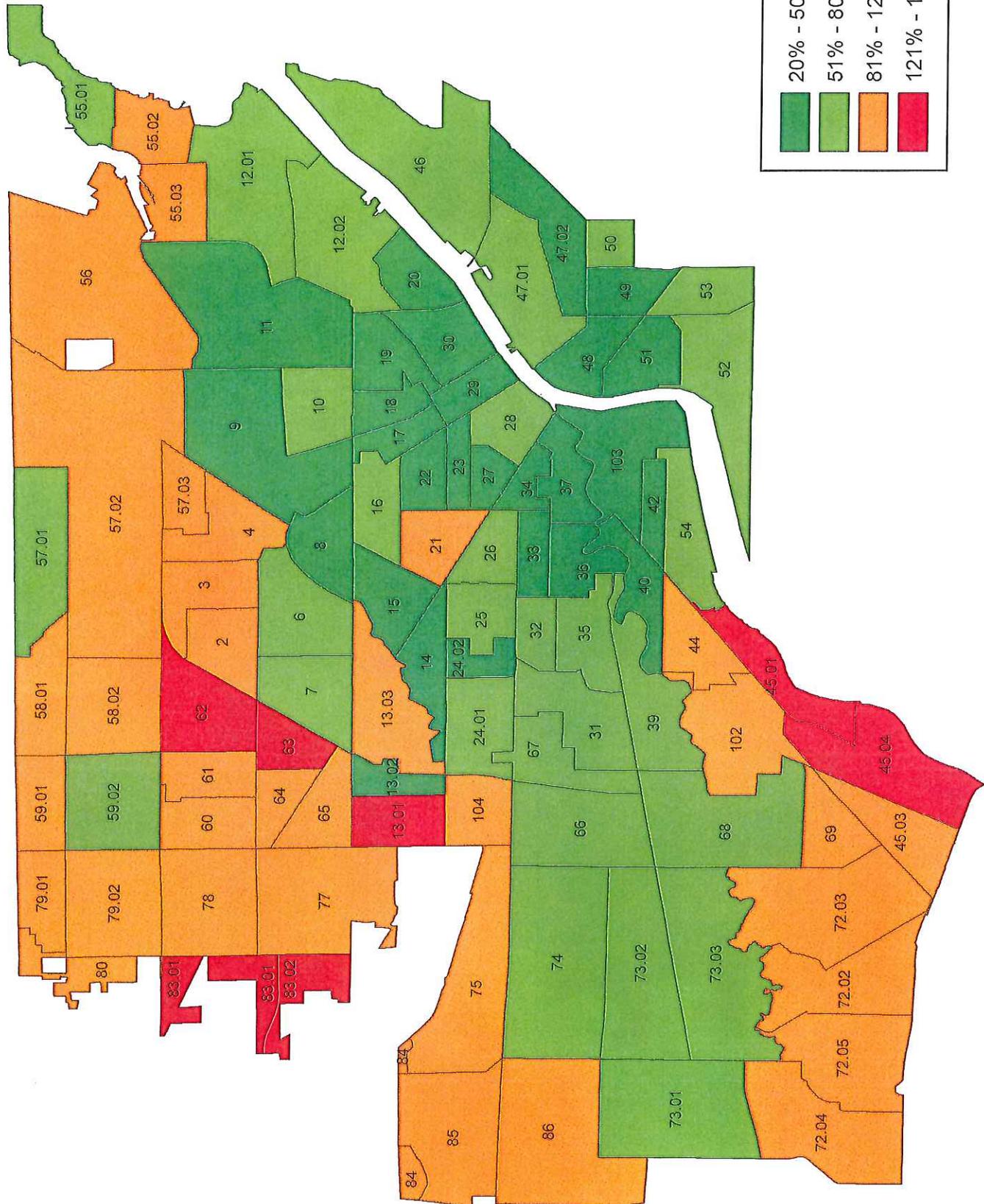
### **Rationale for Allocating Priorities**

National economic conditions continue to affect the revitalization of the Toledo area. Priorities are allocated to benefit low- to moderate-income individuals, including minorities. Some activities address the housing needs of low-income seniors or persons with disabilities. Therefore, the strategy of the Department of Neighborhoods to concentrate its efforts in the most disadvantaged areas of the city will assist the Toledo community reach the priority goals and objectives identified in this plan and as determined by the 2010-2015 CONPLAN.

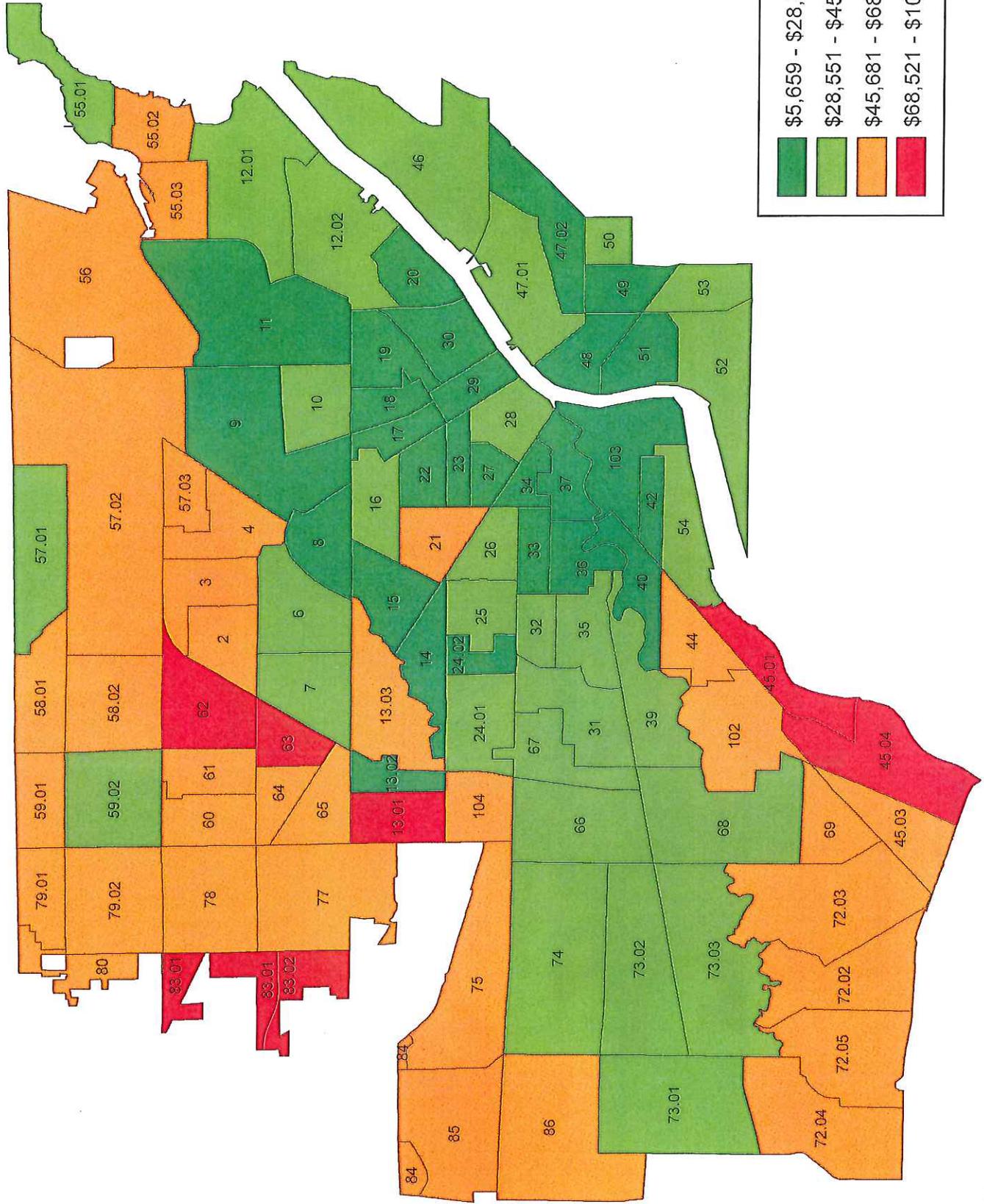
### **Funds Dedicated to Target Areas**

NSP3 funds are concentrated in the areas where NSP1 and NSP2 proved to be more effective in responding to the rising foreclosures and declining property values. As required by federal regulations, 25% of NSP funds address the housing needs of households whose incomes do not exceed 50% Area Median Income (AMI). (See map on page 93 for NSP3 projects location.)

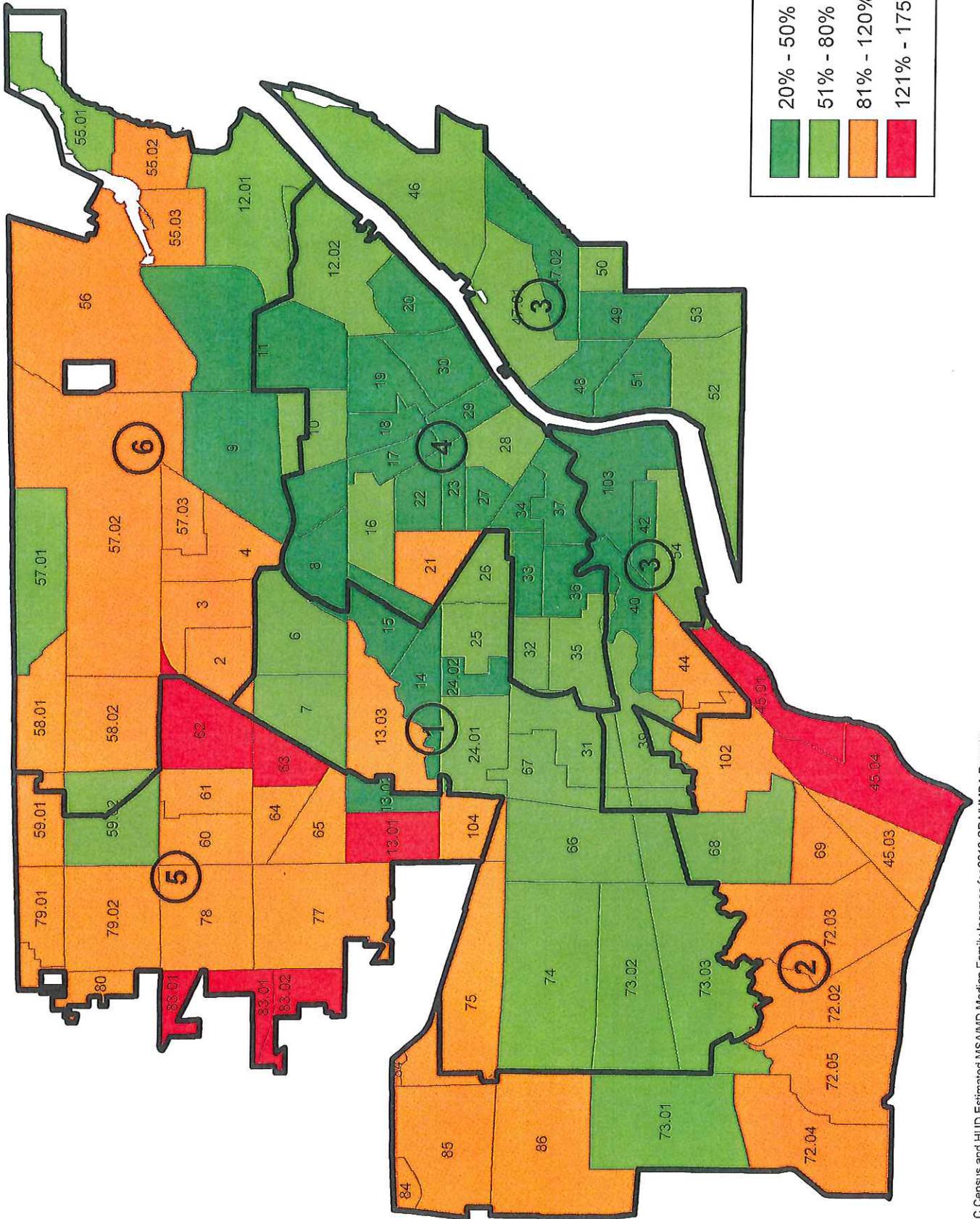
# Percent Median Family Income by Census Tract 2013



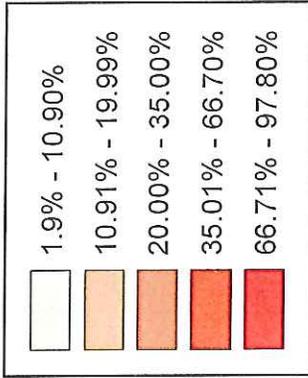
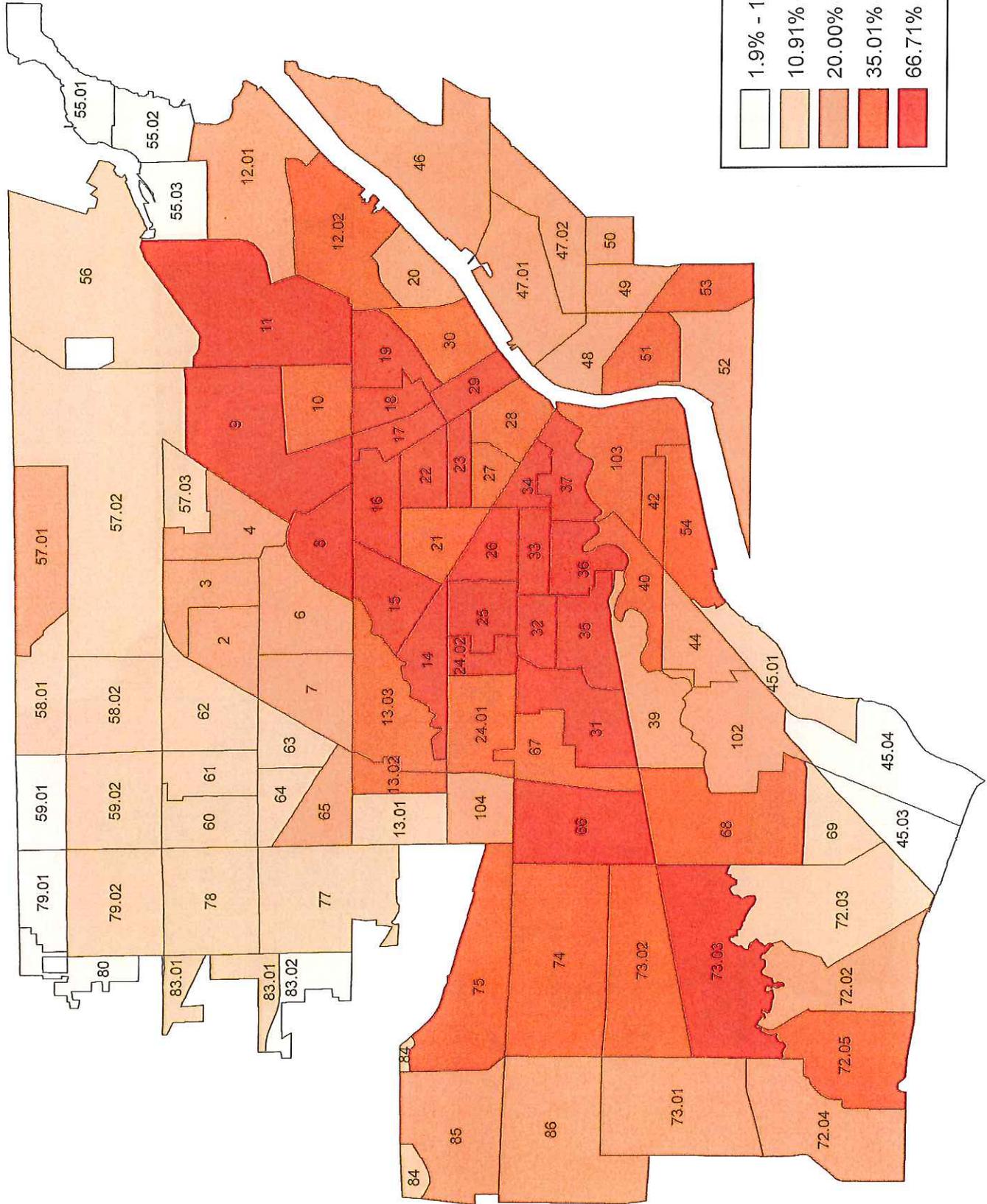
# Median Household Income by Census Tract 2013



# Percent Median Family Income by Council District 2013



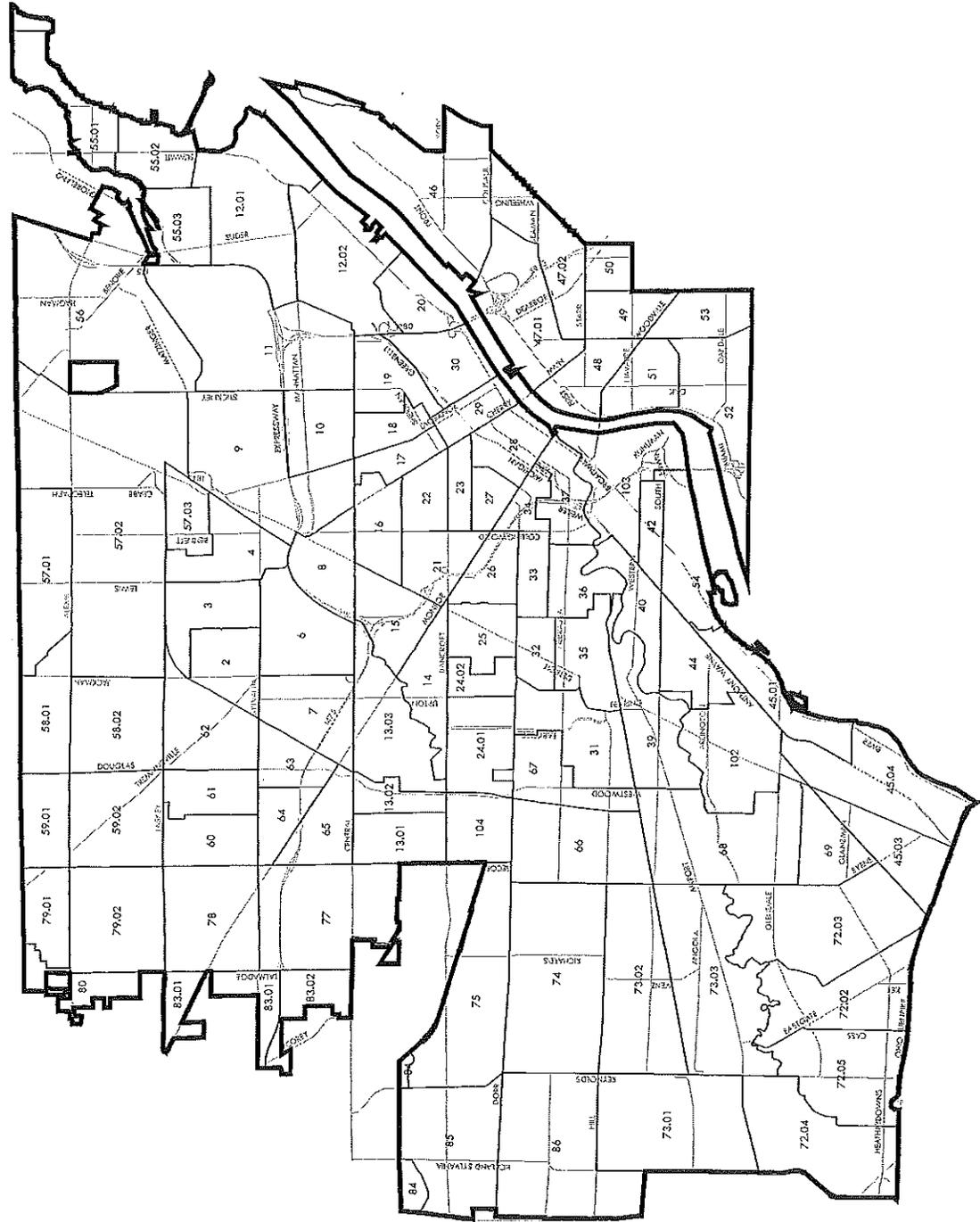
# Percent Minority Population by Census Tract 2013





# Census Tracts

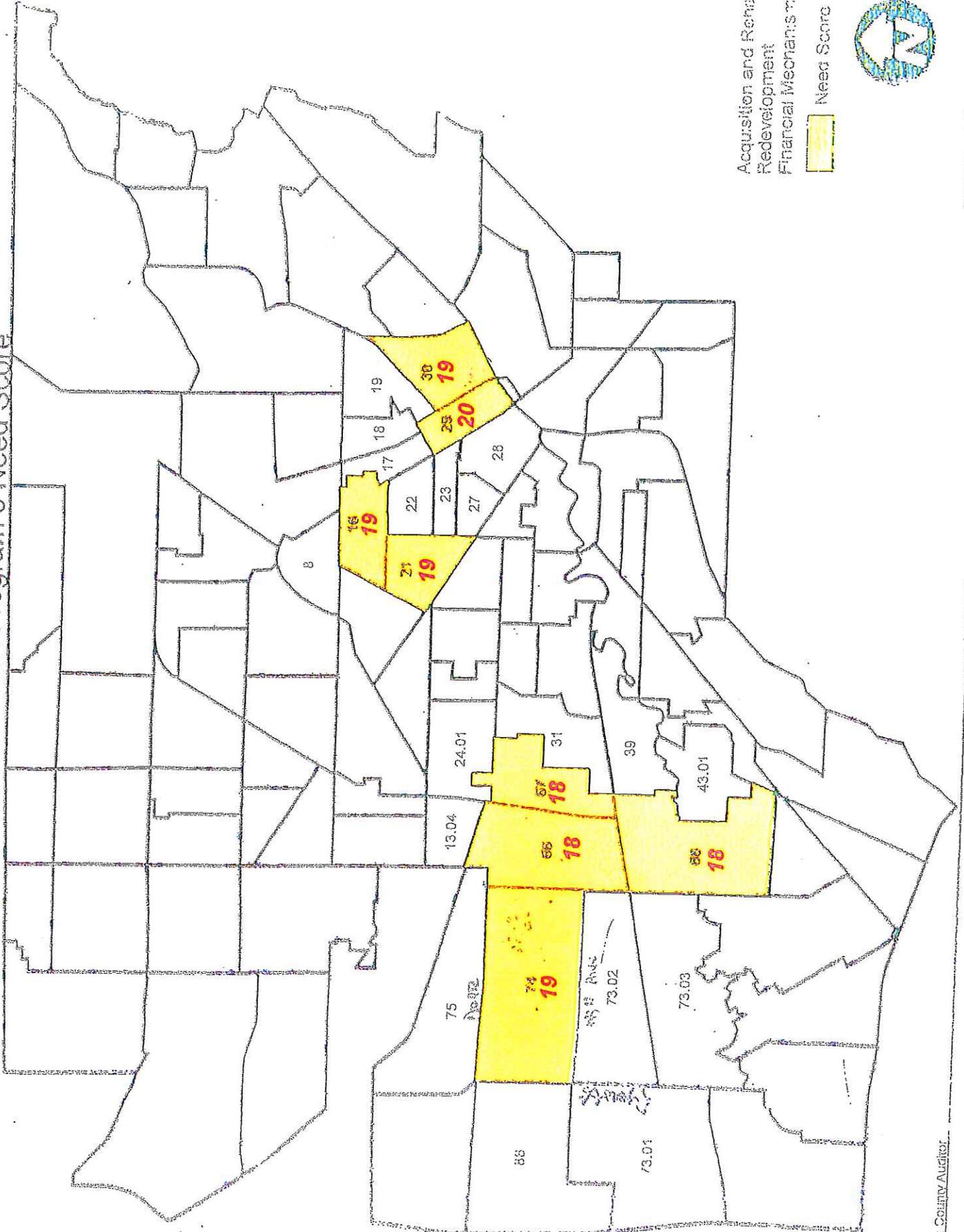
## City of Toledo



Produced by the Toledo Lucas County Plan Commission 04-29-2013. Tract data from 2010 Census.



City of Toledo  
 Neighborhood Stabilization Program 3 Need Score



Acquisition and Rehabilitation  
 Redevelopment  
 Financial Mechanism  
 Need Score Area



## **Obstacles to Meeting Underserved Needs**

The 2013 Policy Matters Ohio Report recognizes that from 2011 to 2012, foreclosure filings grew in 36 counties. Additionally, in 2012, foreclosure filings fell or stayed constant in 51 counties. From its historic height of 89,053 filings in 2009, Ohio's foreclosure filing rate has fallen for three consecutive years. Three of the ten largest counties' percentage change was more than the state average of -1.4%: Lorain (+7%), Cuyahoga (+1%), and Summit (+4%).

Although the lower filing rates are welcome in the state, the study emphasizes that the decrease is, most likely, due to several factors, some of which may merely conceal the severity of a continuing crisis. As the report acknowledges, many of the urban counties where foreclosures grew for more than 10 years have fewer homeowners to foreclose on. This is increasingly evident by the thousands of vacant and abandoned properties in the inner core of Ohio's cities. Second, many homeowners are working with housing counseling agencies and court mediation programs that dramatically improve their chances of saving their homes. In the last two years, groups put substantial effort into preempting the foreclosure filing process by providing outreach and education before foreclosure. While many homes are ultimately not saved, the process slows while the homeowner works with servicers. Additionally, the sheer volume of the delinquent and foreclosed property inventory has overwhelmed mortgage servicers. Housing groups report that families have gone months or even over a year without a foreclosure filed against them despite major delinquency and repeated attempts to get a new loan.

In addition to the foreclosure issues that the community faces, the Ohio Development Services Agency (ODSA) Priority Investment Areas maps for the period from January through June 2014 identified Toledo's inner-city as "Distressed."

### *A Major Issue Today – Negative Equity*

After the sub-prime and refinance-related waves of foreclosures, properties throughout both cities and suburbs have been experiencing a continuing decline in their property values due to both market conditions and the increasing prevalence of vacant and foreclosed properties in the surrounding neighborhood. According to the Lucas County Auditor's most recent revaluation report, which the City Council received and discussed on July 26, 2012, residential property values in the city diminished by an average of 18.5%. Such severe decreases have left many homeowners "underwater," i.e. with negative equity.

As the Woodstock Institute notes,<sup>1</sup> the likelihood of a home going into foreclosure is greater for homes with negative equity than homes that have equity. Negative equity can reinforce the aforementioned progression of diminishing property values and foreclosures in a cyclical and expanding fashion that can lead to additional foreclosures by worsening the financial situation of neighboring homeowners. In its article, the Woodstock Institute cites research that has found:

... while it is unlikely that slightly underwater homeowners will default if they can still afford the monthly payments, homeowners with a loan-to-value (LTV) ratio exceeding 110 percent (meaning that the outstanding mortgage debt is 10 percent more than the value of the property) are more likely to default on their loans. And the farther underwater a home is, the higher the likelihood of default. ... Homeowners with Loan to Value ratios higher than 150 percent are seven times more likely to go into foreclosure than are homeowners with some equity in their homes.

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<sup>1</sup> The Woodstock Institute is a nonprofit research and policy organization in the areas of fair lending, wealth creation, and financial systems reform; the organization recently examined the detrimental effects of negative equity on community stability.

Foreclosure is not the only problem that arises from and/or is exacerbated by negative equity. Negative equity also poses serious challenges to programs that seek to prevent foreclosures via the modification of mortgages since most servicers have been unwilling to prioritize principal forgiveness/reduction. Although the \$25 billion agreement with the nation's five largest mortgage servicers sets aside \$17 billion for principal reductions and the Home Affordable Modification Program (HAMP) has implemented incentives for principal reduction, these sources of relief only affect a minor segment of underwater homeowners. Furthermore, principal reduction is still not available on loans that Fannie Mae and Freddie Mac back, which represent approximately 60 percent of the market. This is especially concerning because, as the Woodstock Institute observed:

Loan modifications that do not include a principal reduction component are more likely to go into foreclosure, or re-default, than modifications that address negative equity. ... Underwater homeowners with subprime mortgages who received loan modifications without principal reductions are four times more likely to re-default than homeowners whose modifications include principal write down.

Negative equity has other adverse implications for communities, beyond foreclosure. It limits the opportunity of homeowners who desire to finance retirement, education, or business endeavors; who wish to sell their homes; or who seek to refinance their loans. Underwater homeowners are also less likely to spend as much time, energy, and money on the maintenance of their properties, which leads to further deterioration and devaluation of neighborhoods. Finally, as Woodstock Institute's own research has revealed:

The destruction of assets caused by negative home equity may disproportionately threaten the economic security of people of color because home equity is a larger proportion of their net worth than it is for whites. More than half of the net worth of Latinos and African Americans in 2009 was attributable to home equity, compared to 38 percent for whites.

### *Vacant Properties - A Continuing Problem and Recent Developments*

The numbers of foreclosures have also been detrimental to the city as a whole, as they contribute to a problem that Toledo already had struggled with prior to the crisis – long-term vacancy of many properties.<sup>2</sup> As Toledo has been experiencing an exceedingly distressing and enduring foreclosure crisis, coupled with a weakening of the housing market, it is especially prone to worsening problems of vacancy and abandonment. For this reason, the foreclosure education and prevention programs of agencies throughout the area are invaluable. Not only do they address the primary issue of foreclosures in Toledo, but they also assist in combating the further aggravation of the problem of vacancy and abandonment, which the City may be unable to effectively address otherwise.

Since the market downturn, several important developments that are related to vacancies, foreclosures, and overall neighborhood stability have occurred. Lucas County became the second county in Ohio to create a Land Reutilization Corporation (LRC) in August of 2010. On May 17,

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<sup>2</sup> As evidenced in the August 2008 report by The National Vacant Properties Campaign Study Team, "Toledo at the Tipping Point: Strategies for Reclaiming Vacant Properties and Revitalizing Neighborhoods."

2011, the Lucas County LRC and the City of Toledo entered into a Memorandum of Understanding that expressed the parties' commitment to "collaborate and cooperate in furthering the goals of the Land Bank through the reclamation, rehabilitation and reutilization of vacant, abandoned, tax foreclosed or other real property located in the City of Toledo."

On March 12, 2012, the Ohio Attorney General settled with five of the nation's largest mortgage servicers over foreclosure abuses, fraud, and unfair and deceptive mortgage practices. The Attorney General apportioned \$75 million of the total \$93 million among the 88 counties in Ohio to demolish vacant, abandoned and blighted properties that detract from existing home values and create toxic breeding grounds for crime. Through the Moving Ohio Forward Grant Program, the Attorney General has allocated a total of \$3,674,822 to Lucas County. In the first week of August 2012, the City of Toledo and the Lucas County LRC announced their plan to collaborate on a demolition project that will eliminate about 860 nuisance properties by May of 2014. With its match, the LRC and the City will have over \$6.8 million in funds to pursue demolition activities. The LRC and the City have divided the municipality into six demolition zones and published lists of demolitions. The LRC offered neighbors and residents the opportunity to recommend additional properties for demolition and/or to purchase vacant/abandoned properties that the LRC acquired. This project and the associated funds gave the Lucas County LRC an opportunity to expand and improve the effectiveness of its efforts to remedy vacant, blighted properties.

After the time for grantees to use their initial allocations came to a close, the Ohio Attorney General re-allocated unused funds, and the LRC obtained additional funds that were less strictly purposed for demolition-only activities. The LRC and the Fair Housing Center are partnering to utilize these funds along with those obtained in a settlement with Wells Fargo to counteract the harm that predatory lending, foreclosures, and poorly maintained, secured, and marketed Real-Estate Owned (REOs, bank-owned properties repurchased after foreclosure sales) properties have had on the community.

*Toledo Fair Housing Center FY 2014 Projections for Programs to Assist Homeowners Facing Foreclosure*

**NFMC:** The National Foreclosure Mitigation Counseling (NFMC) Program was launched in December 2007 with funds appropriated by Congress to address the nationwide foreclosure crisis by dramatically increasing the availability of housing counseling for families at risk of foreclosure. NeighborWorks® America distributes funds to competitively selected grantee organizations, which in turn provide the counseling services, either directly or through sub-grantee organizations.

The Center plans to reach 80-90 households at level one and 80-90 households at level two. Each level one household must go through the intake process, provide an oral budget, create an action plan, and sign a release. Level two households must also complete all of the level one requirements. Additionally, they must provide a written, verified budget, have their credit report pulled, and update their action plans. The Center must also supply documented contact with their lender/servicer and ensure that each level two case is closed with documentation.

**Restoring Stability: A Save the Dream Ohio Initiative (RS):** RS, administered by the Ohio Housing Finance Agency, aims to help an estimated 53,000 families who are at high risk of default or foreclosure. RS offers several programs to help homeowners dealing with financial hardship. The Center had planned to complete 20 Action Plans resulting in monetary assistance

per month as part of this program for FY2014. However, with the program winding down, these numbers will likely be far lower. The RS program is nearing its end. In fact, the Center will not receive any new referrals or intakes after April 30, 2014, and OHFA will not process additional applications after July 31, 2014.

### ANNUAL AFFORDABLE HOUSING GOALS (24 CFR 91.220(g))

Grantee Name: City of Toledo Program Year: 2014-2015	Expected Annual Number of Units	Actual Annual Number of Units	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>BENEFICIARY GOALS</b>						
Homeless households	120		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	63		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Beneficiaries*</b>	<b>183</b>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>RENTAL GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing	11		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	120		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable</b>	<b>131</b>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>HOME OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	16		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing	24		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	12		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable</b>	<b>52</b>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	16		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing	35		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	120		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	12		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Combined Total Sec. 215</b>	<b>183</b>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OVERALL HOUSING GOALS</b>						
Annual Rental Housing Goal	346		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	247		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Overall Housing Goal</b>	<b>593</b>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## **PUBLIC HOUSING (24 CFR 91.220 (h))**

### **PUBLIC HOUSING IMPROVEMENTS AND RESIDENT INITIATIVES**

#### **(91.220(h))**

##### **Public Housing**

The Lucas Metropolitan Housing Authority (LMHA) completed its Five-Year Plan for 2010-2014 and its 2014 Annual Plan as required by Section 511 of the Federal Quality Housing and Work Responsibility Act of 1998. The plan is for LMHA's Fiscal Year which starts in January and includes LMHA's goals and objectives for serving low-income households, improving the living environment of residents, strategies to encourage involvement with public housing resident councils, and participation in various homeownership programs. Copies of the LMHA's 5-year and 1-year plans are made available for public viewing at the LMHA's Central Office, 435 Nebraska Avenue, Toledo, OH 43604, and on its web site ([www.lucasmha.org](http://www.lucasmha.org)).

The LMHA maintains a commitment to continuously carry out strategies that will address inefficiencies, provide better living conditions, and empower residents. The LMHA will implement the strategies and activities as described in Toledo's FY 2010-2015 Consolidated Plan, including carrying out the following activities for FY 2014.

##### **Maintain a High Level of Property Maintenance and Management**

- Continue partnership with the Toledo Police Department and Lucas County Sheriff's office to ensure that all the LMHA developments are safe and marketable to prospective residents.
- Provide daily lease enforcement to maintain high levels of curb appeal.
- Conduct annual inspections on 100% of its housing portfolio for physical conditions, and health and safety issues.
- Provide quality housing units through the preventative maintenance process, timely completion of work order requests, and the use of improved materials.
- Continue conducting quality control inspections of LMHA staff as well as outside contractors and vendors.

##### **Expand Homeownership and Family Self-Sufficiency Opportunities**

- Continue to provide homeownership opportunities using the Section 8 Housing Choice Vouchers to increase opportunities for eligible participants; assist families with counseling and credit repair to become eligible for first time home purchase.
- Maintain the Section 8 Family Self-Sufficiency Program.
- Identify and provide supportive services to at least 10 residents of public housing developments whose goal and desire is homeownership. This will be accomplished by developing a strategic individual case plan and providing ongoing case management, referrals and linkages, as well as counseling that will eliminate deficiencies and barriers and move each onto the path to homeownership.
- Expand the Public Housing Family Self-Sufficiency Program.
- Continue to explore avenues to rehabilitate and resell moderately priced homes.

##### **Public Housing Modernization & Developments - \$3,755,000 (Capital Fund Program estimated allocation), 9,600,000 anticipated Public Housing Operating Subsidy Funding and an estimated \$450,000 (Replacement Housing Factor Funding)**

Federal aid is provided directly to local Public Housing Agencies (PHAs) (e.g., LMHA) to develop housing for lower-income families. Local PHAs develop, own, and operate public

housing developments. HUD furnishes technical assistance for planning, developing, and managing the projects. Likewise, HUD allocates three types of financial assistance: funding for 100% of development costs, annual contributions for operating subsidy, and modernization funds. The PHA may also acquire existing housing, with or without rehabilitation, from the private market. In the period 2014-2015, the LMHA plans to develop new housing units to replace previously demolished units. The LMHA expects to continue the process of retrofitting all the remaining LMHA units with energy conservation measures using sustainable building products. This will be accomplished through a municipal lease bond financing transaction in association with an Energy Service Agreement. It is expected to bring over 10 million dollars of new capital into LHA's portfolio.

LMHA will apply for competitive low-income housing tax credits to help fund Phase II of the Collingwood Green project. Additionally, the LMHA has received permission from HUD under the Rental Assistance Demonstration (RAD) program to convert the Parqwood Apartments from low-income public housing to an affordable housing site similar to a project based section 8 rental development. The LMHA has applications pending to HUD to convert the following developments using RAD: Collingwood Green Phase II, Collingwood Green Phase III (if awarded LIHTC) and Flory Gardens. As part of the conversion to RAD, the LMHA will seek to divest itself from numerous scattered site units throughout the community. The LMHA will consider converting additional developments under this program should it be beneficial to the LMHA to preserve units and maintain affordability.

Over the next two years, LMHA will build up to 130 new affordable housing units – half of which are planned to become income based affordable housing, income based public housing units or PBRA.

#### **Continue Modernization and Development Efforts**

- Continue redevelopment efforts at Brand Whitlock and Albertus Brown Homes (now known as Collingwood Green).
- Continue the task of analyzing and positioning its portfolio of assets to best meet the needs of its residents.
- Explore acquiring an existing affordable apartment community or market-rate community that currently has little or no tenants utilizing the Housing Choice Voucher Program, to increase the access to affordable housing in the community.
- Develop and construct single-family housing for homeownership, targeting low- and moderate-income families, using reprogrammed Turnkey III funding and City HOME dollars and market rate families using non-federal funds.
- Acquire, rehabilitate and resell foreclosed properties in the Washington Village neighborhood to support other efforts in the neighborhood as it surrounds Collingwood Green.
- Rehabilitate units within the former Toledo Homes I and II portfolio for resale in partnership with the City of Toledo.
- Continue major rehabilitation of numerous LMHA properties that are being financed with Capital Fund Program (CFP).
- Develop a 2014 and 2015 Low-Income Housing Tax Credit (LIHTC) application in support of future phases at Collingwood Green.
- Continue due diligence on five troubled single family LIHTC projects throughout central Toledo to determine if the projects, as designed, can be acquired and stabilized for continued occupancy by lower income households.

- Explore partnership opportunities with other non-profit and for-profit developers using Section 8 vouchers as a tool to address emerging community needs for housing for non-typical clients.
- Develop partnerships necessary to apply for a Choice Neighborhoods Implementation Grant.

### **Ongoing Annual Goals**

- Achieve high performance in the Public Housing Assessment System (PHAS) and maintain high performance in the Section 8 Management Assessment Program (SEMAP).
- Continue upgrades on data management and computer systems.
- Continue to ensure equal opportunity and affirmatively further fair housing.
- Continue increased compliance with Section 3.
- Continue improvement in the financial management of the organization.
- Continue efforts in de-concentrating poverty through increased availability of accessible housing.
- Continue to create partnerships to expand housing opportunities.

### **Resident and Special Services**

The Resident and Special Services Department (RSSD) connects the frail, disabled, and families in need with community and support services. This empowers elderly and disabled residents to remain self-sufficient and to live independently as long as possible, avoiding costly and unnecessary transfers to nursing homes. RSSD also uses LMHA's public housing as the platform to further propel families towards economic sufficiency by researching resources and developing partnerships that result in linkages to education, job training, and homeownership opportunities, day care and apprenticeship programs as well as health and wellness resources.

Besides the obvious benefit of resident retention, increased quality of life, and stability in many areas of their lives, the following is a list of other needs that are addressed by having a strong resident and special service department:

- Prevention of potential vacancy problems;
- Decline in premature apartment turnover;
- Reduction in apartment damages;
- Reduction in resident crisis situations;
- A marketing asset in the competitive market place of senior & family housing;
- Decline in "persistent" housekeeping concerns;
- Significance in stress reduction on manager and other facility staff;
- Assistance to management in maintaining their daily schedules without interruption for resident health, family, or personal crises;
- Increased involvement in facility activities by residents;
- Enhanced cooperation by families;
- Elevated level of residents' self-esteem;
- Heightened sense of "community" among residents and staff;
- Increased awareness of available community services;
- Raise awareness about aging concerns by facility staff;
- Family income increases; and,
- Increased levels of economic stability.

The following planned actions of the Resident and Special Services Department will move the LMHA further towards its outcome of assisting its residents in moving further towards the goals of achieving economic self-sufficiency, aging safely and affordably in their own homes and inclusive management of the housing authority:

<b>Action</b>	<b>Goal</b>	<b>Goal Date</b>
Facilitate residents' design of an election of council officers at each site.	Active residents' Council per site with officers elected for three-year term.	Ongoing capacity building of existing Residents Council officers.
Assist site residents to elect officers to a jurisdiction-wide Council.	Establishment of a central council that will participate as an active partner with LMHA management in the operation/design of the Authority.	Strategy developed interest meetings being held among existing resident leadership to develop a list of candidates willing to run for office. Goal date is 1 <sup>st</sup> Quarter 2014.
Recruit community members to a Coordinating Committee to assist in the planning and resource development. Renew MOUs with community partners.	Established relationships with resources to facilitate access for LMHA residents. Decrease duplication of efforts and maximize resources.	2014 – New community resources have joined and are attending meetings.
Assist residents to become Section 3 ready per the LMHA policy.	Families increase income; develop future goals toward economic stability; and increase assets.	Ongoing
Service coordination to facilitate access to: adult computer classes; business opportunities; case management; coordination of child care for working families; credit counseling; employment readiness; financial literacy classes; job training; referrals to health care providers; post-secondary education opportunities; summer programs for youth; home-ownership classes; wellness classes; tutoring for school age students.	Economic self-sufficiency. Increase stability and aging safely in place. Delaying entrance to long term care facilities for its elderly population.	Ongoing

### **Partnership Initiatives**

LMHA is currently renewing a Memorandum of Understanding (MOU) with each of the following partner agencies: YWCA, Ohio Department of Education, Job and Family Services-Workforce Investment Agency, The Source (employment services), Youth Council, Toledo Community

Recreation Program, Owens Community College (for GED classes), East Toledo Family Center, Penta County Vocational Career Center (for Connect Ohio and GED classes), Toledo Police Department, Lucas County Sheriff's Office, Girl Scouts, Boy Scouts, Mercy Health Partners, Boys and Girls Club, ASSETS Toledo, Unison Behavioral Health Group, Zepf Community Mental Health Center, Area Office on Aging, NPI, Neighborhood Health Association, Urban Minority Alcoholism and Drug Abuse Outreach Program of Lucas County (UMADAOP), ABC Healthcare, Parrish Home Health Care, and Youthbuild.

The LMHA remains a standard performing public housing authority (PHA) in the Conventional Public Housing and high performing in the Housing Choice Voucher Programs.

## **HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES (24 CFR 91.220(i) & (91.220(4))**

### **CONTINUUM OF CARE**

#### **Toledo Lucas County Homelessness Board**

Created in March 2005, the Toledo Lucas County Homelessness Board (TLCHB) is the lead entity of the Toledo Lucas County Continuum of Care (CoC). As such, it assures all components of a successful CoC are in place: outreach and assessment; supportive services; emergency shelter; transitional housing; and permanent housing. TLCHB promotes an inclusive and comprehensive planning continuum, including an annual community wide event (Congress) that promotes and endorses review and input of the community's plan to end homelessness (adopted in fall 2008), the CASE to Prevent, Reduce and End Homelessness Plan.

The CASE Plan consists of four major goals with numerous objectives and strategies within each goal: homelessness prevention; coordinated homeless services; sufficient affordable housing; and community engagement, coordination, and oversight. These goals direct the efforts of TLCHB, its recently formed Housing Collaborative Network, the Toledo Area Alliance to End Homelessness (TAAEH), a consortium of homeless service providers and stakeholders, and the community's public and private partners in addressing homelessness in a manner that provides everyone an opportunity to be "homed." "Homed" is defined as *living in safe, affordable permanent housing with adequate resources and support systems so as to achieve one's potential and contribute to the well-being of one's immediate household and the community at large.*

To accomplish the strategies of the CASE Plan, particularly reducing the chronic homeless population and enhancing homelessness prevention services, TLCHB has four subcommittees working on the following annual activities:

#### **1. Create new permanent housing beds for chronic individuals**

Working closely with the City of Toledo Department of Neighborhoods, the Lucas County Commissioners, the Ohio Development Service Agency, and the Ohio Supportive Housing for the Homeless Alliance, the TLCHB Housing Stability Committee concentrates its planning and leadership efforts toward duplicating the success of its three most recent new permanent supportive housing projects: YWCA project, Chestnut Hill and Home Base. A FY2011 CoC permanent supportive housing project, *The Commons at Garden Lake* (formerly *Commons at Glendale*), will add a total of 75 one-bedroom units of permanent supportive housing for low-income and disabled veterans (16 of those units are supported as a CoC project). *The Commons at Garden Lake* is expected to be completed in the

summer of 2015. In addition, wherever possible, without causing harm or service deficiency, transitional housing providers will be converting self-contained units to permanent supportive housing.

**2. Maintain current percentage of homeless individuals staying in permanent housing over six months at 85%**

While this goal is being met, the CoC has renewed the commitment to give top priority to the hardest to house. This will bring challenge and opportunity to the CoC service delivery, as it works in partnership with the Mental Health and Recovery Services Board of Lucas County and current PSH providers to develop and fund services necessary to assure chronic homelessness becomes an ever-decreasing experience for our citizens. The TLCHB, HCN, TAAEH, their work groups and committees will continue to promote and train best practice models of case management, which includes client participation, access and receipt of mainstream resources, employment readiness, budget proficiency, and a working understanding of tenant rights and responsibilities. All CoC homeless services providers are expected to work closely with the Lucas County employment center, *The Source*, where clients receive job readiness and job seeking assistance.

**3. Increase percentage of homeless individuals moving from transitional housing to permanent housing to 80%**

This goal has exceeded the national objective of 65% for the past couple years due in great part to the CoC emphasis on re-housing through a Coordinated Assessment and network of community services. The TLCHB Housing Stability Committee will assess the current affordability of safe and stable housing to develop a strategy to increase affordable housing options. The CoC Coordinated Assessment is constantly improving its Diversion strategies and services to find ways to remedy situations so that family and friends are a more viable resource for persons facing a housing crisis that historically has resulted in a homeless outcome. The Housing Stability Committee will continue to advocate for and assist providers to secure additional public and private housing subsidies for those households most at-risk of homelessness.

**4. Increase percentage of individuals employed at program exit to at least 22%**

This goal exceeded the national objective of 20% over the past year. While the economy remains sluggish and unemployment is still high, the major factors for limited employment is lack of work history and skills. The CoC will continue to connect homeless clients with all available employment resources and opportunities, including those available through the One-Stop Employment Center while other strategies are explored that may increase outcomes in adults employed at exit. The Housing Stability Committee encourages employment placement services and job coaching as a necessary component of a client's case management service plan, and advocates for a broad range of opportunities for residents to achieve the level of income required to sustain the household.

**5. Percentage of participants that obtain mainstream benefits at program exit at 90%**

This level of mainstream benefits would have been very difficult to obtain only one year ago. However, due to the implementation of the Affordable Care Act (ACA), many people that would not have qualified for benefits previously are now eligible for health benefits for the first time. Although there are still many barriers in the way of obtaining all necessary benefits that a family may need, the implementation of the ACA allows our clients to obtain non-cash benefits for services, health, mental health and prescriptions. The CoC will continue to advocate for increased benefits and partner with Lucas County Jobs and Family

Services (LCJFS) and the Lucas Metropolitan Housing Authority (LMHA) to seek ways to expedite benefits for qualified individuals. The LMHA is a member of the TLCHB Board.

#### **6. Decrease the number of homeless households with children**

The primary step the CoC will take to reduce the number of homeless households with children is to increase its outreach efforts to find and assist households with children who are staying on the streets, in their cars or other uninhabitable places. These households will be connected immediately with emergency response services ranging from short-term shelter stay to diversion (families and friends). Within 48 hours, these households will be assessed to determine the best housing option available to them. The CoC will continue to prioritize families with children for prevention, intervention, re-housing services and direct financial assistance. TLCHB will continue to assist, monitor and advocate that legal aid services, community resource centers and the local 2-1-1 entity proactively offer housing stability opportunities to families who are homeless.

#### Homeless Prevention and Assistance to Rapidly Transition from Homelessness

TLCHB is committed to fostering a positive response to the McKinney-Vento Act, as reauthorized by HEARTH: specifically, a shift toward the reduction of emergency homeless services. *Project Home* is a centralized, coordinated and collaborative effort of assessment, assignment and action focusing on diversion, rapid transition to housing, homelessness prevention and limited emergency services. It is designed to create a positive community impact as a system wide emergency solutions approach. The partnerships and activities built within the former CASE-HPRP greatly informed this approach and required minimum modification to meet new ESG regulations and CoC Interim Rule.

Federally funded homeless prevention activities will be limited to those meeting the homeless definition of losing one's primary nighttime residency within 14 days resulting in either a street or emergency shelter outcome. Households who are 'at-risk' of homelessness will be connected to available community resources including emergency TANF, EFSP, and local providers such as the Salvation Army and Catholic Charities through the community's information and referral call center, United Way of Greater Toledo 2-1-1 Project.

The CoC emphasis for the 2014-2015 year will be rapid re-housing for households meeting the HUD definition of homelessness with the exception of Category 3. This will result in an increase in re-housing outcomes and a decrease in emergency shelter stays.

In addition to the coordinated assessment/centralized intake component, *Project Home*, working in partnership with local providers, is developing uniform case management expectations for all areas of service (emergency shelter, transitional housing, permanent supportive housing and rapid re-housing), including bed utilization and termination of services/housing policies. The TLCHB will review and formalize for action.

*Project Home* is a collaborative approach and requires participation by all funded partners. Its re-housing emphasis includes seven agencies working together to provide assessment, case management, housing placement and direct financial assistance under the management of TLCHB. As noted above, this component in particular is modeled after the former HPRP project. The major modification is serving exclusively those meeting the definition of homeless, with an emphasis on re-housing of persons/families in shelter.

The goal is to provide 200 households with stabilization services, coupled with direct financial assistance and an additional 30 households with diversion and stabilization services over the next year.

The priority population for the supportive housing projects remains those experiencing chronic homelessness. The three priority populations for *Project Home Re-Housing* are: those fleeing domestic violence; households with school-age children; and veterans. Partnerships with providers serving these populations are active in the CoC, including the Veterans Services Commission of Lucas County and the Ann Arbor Veterans Affairs Homeless Services. The latter is a *Project Home* partner providing up to 50 per diem transitional housing beds for veterans experiencing homelessness and, in partnership with LMHA, 75 VASH vouchers. *Project Home* assists VASH recipients with deposits and utility start-ups as needed. In addition, the CoC has 16 units of permanent supportive housing for veterans coming on board with the completion of a new project, *The Commons at Garden Lake* in 2015.

#### Homeless Management Information System (HMIS)

HMIS, implemented in November 2004, continues to collect and enter data on homeless individuals. There is no single point of entry for HMIS. Promoting collaborative efforts among service providers, an administrator oversees the process and provides technical support for operations. The TLCHB Quality & Performance Committee advises Toledo HMIS and recommends policy actions to the full TLCHB board.

HMIS Action Steps for 2014-2015 include:

- Maintain a fully staffed and operational HMIS program;
- Provide guidance and direction to the TLCHB Quality & Performance Committee;
- Update and implement data privacy and security plan within the CoC;
- Continue to integrate HMIS in the planning, monitoring, and analysis work of TLCHB;
- Report and monitor progression of the CASE Plan and the community impact goals and outcomes;
- Expand the data quality program beyond completeness to include incongruity among data elements;
- Continue to work with funders and program monitors to ensure congruity between case files and data reported in HMIS;
- Continue to implement automated CDBG/ESG monthly tracking reports;
- Continue to convene biannual executive director meetings;
- Continue to convene quarterly end-user meetings.

The CoC and HMIS are part of the Ohio Human Services Data Warehouse (OHSDW) Steering Committee. The OHSDW Steering Committee is composed of eleven (11) members including one representative from each of the participating CoCs, from the Ohio Housing Finance Agency (OHFA), and from the Coalition on Homelessness and Housing in Ohio (COHHIO). COHHIO is an ex-officio member of the OHSDW Steering Committee and does not have voting privileges. These constituents will act on behalf and with the authority of their respective agencies/CoCs to make decisions for the use and functions of the OHSDW and all data and other information entrusted to the collaborative group.

**Toledo Lucas County Point In Time (PIT) Homeless Population - 91,220(3)(h)(i-iv)**

Date of PIT Count: 1/28/2014

Population: Sheltered and Unsheltered Count

**Persons in Households with at least one Adult and one Child**

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	55	57	0	112
Total Number of persons (Adults & Children)	163	163	0	326
Number of Persons (under age 18)	99	105	0	204
Number of Persons (18 - 24)	11	11	0	22
Number of Persons (over age 24)	53	47	0	100
Average Household Size				2.9

**Persons in Households with only Children (Under Age 18) (Unaccompanied Youth)**

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0	0	0	0
Number of one-child Households	0	0	0	0
Number of multi-child Households	0	0	0	0
Total number of persons (under age 18)	0	0	0	0
Number of children in multi-child households	0	0	0	0
Average Household Size				n.a.

**Persons in Households without Children**

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	333	120	11	9	473
Total Number of Persons (Adults)	335	128	11	9	483
Number of Persons (age 18 - 24)	22	7	0	0	29
Number of Persons (over age 24)	313	121	11	9	454
Average Household Size					1.0

## Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	388	177	11	9	585
Total Number of Persons	498	291	11	9	809
Number of Children (under age 18)	99	105		0	204
Number of Persons (18 to 24)	33	18	0	0	51
Number of Persons (over age 24)	366	168	11	9	554
Average Household Size					1.4

## Chronically Homeless Subpopulations

	Sheltered		Unsheltered	Total
	Emergency Shelters	Safe Havens		
Chronically Homeless Individuals	89	11	4	104
Chronically Homeless Families (Total Number of Families)	1		0	1
Chronically Homeless Families (Total Persons in Household)	3		0	3

## Other Homeless Subpopulations (Excluding Veterans)

	Sheltered		Unsheltered	Total
	Persons in emergency shelters, transitional housing and safe havens			
Severely Mentally Ill	172		4	176
Chronic Substance Abuse	185		2	187
Persons with HIV/AIDS	8		0	8
Victims of Domestic Violence	150		1	151

## Point In Time Summary - Veterans

Date of PIT Count: 1/28/2014

Population: Sheltered and Unsheltered Count

### Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	2	1	0	3
Total Number of Persons	7	4	0	11
Total Number of Veterans	2	1	0	3
Average Household Size				3.7

### Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	24	20	1	3	48
Total Number of Persons	24	20	1	3	48
Total Number of Veterans	24	20	1	3	48
Average Household Size					1.0

### Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	26	21	1	3	51
Total Number of Persons	31	24	1	3	59
Total Number of Veterans	26	21	1	3	51
Average Household Size					1.2

The change in PIT count numbers is due to two main factors. The unsheltered count of 9 persons is 26 persons less, or 75% less than the 2013 unsheltered count. We believe this is due to 2013 having the warmest days on record and 2014 setting a new low temperature record and having the highest recorded snowfall in Toledo. The extremes of cold and snow most likely caused even the most resistant homeless person to seek shelter.

The overall count numbers are roughly 19 people off from last year if we adjust for the 110 beds that the Toledo Gospel Mission (TGM) does not report to the Homelessness Board. In 2013, the

count was 900 persons; in 2014, the count was 809 persons without the 110 beds that TGM has, which were counted last year. Therefore, overall the numbers show a statistically insignificant change upward by 19 people if the assumed utilization of 100% of TGM beds is included.

## Components of the Toledo/Lucas County CoC System

**Outreach & Assessment** - Through street outreach, teams of social workers, medical personnel, and a veteran’s organization engage the “chronic” homeless by providing food, blankets, clothing, “street corner” assessments, hygiene supplies, crisis intervention, peer support, and transportation. Agencies involved in these efforts include Projects for Assistance in Transition from Homelessness (PATH) and Homeless HealthCare for Veterans (HHCV).

**Emergency Shelter** - Coordinated Assessment will assign households experiencing homelessness who cannot be immediately assisted through diversion or rapid re-housing, to emergency shelter. Also, individuals can go right to the shelter and then be assessed by Coordinated Assessment. The goal is to stabilize an unaccompanied individual, or family in crisis, and work cooperatively with the *Project Home re-housing* component to find a permanent housing solution as efficiently as possible. Shelters also provide linkage to other service providers and process referrals to transitional and permanent housing providers based on coordinated and subsequent assessments.

Toledo’s eleven emergency shelters serve a vital link in the CoC, providing a safe environment and assistance in locating supportive services and income resources.

Below is the list of emergency shelters, population served, and their capacity:

Agency Name	Population Served	Number Of Beds	Other (mat/cot) Seasonal
Beach House	Families & unaccompanied women	22	
Cherry Street Mission (CSM)	Unaccompanied men	118	27
CSM Abigail House	Unaccompanied Women	5	
CSM Sparrow’s Nest	Unaccompanied Women	59	
Family House	Families (general)	103	
LaPosada	Families (general)	29	
St. Paul’s Community Center (SPCC) Shelter	Unaccompanied men and women (mental illness)	35	5
SPCC Winter Crisis	Unaccompanied men and women		50
Toledo Gospel Rescue Mission (TG)	Unaccompanied men and women	71	
TG Rebekah House	Women with children	22	
YWCA Battered Women’s Shelter	Unaccompanied women & women w/children (victims of domestic violence)	28	6
	<b>Total:</b>	492	88

**Transitional Housing** - Medium-term temporary housing for those with specialized needs. Current transitional programs serve specific subpopulations such as veterans, domestic violence victims, those with substance abuse, ex-offenders, and those with a severe and persistent mental

illness. Life-skills and parenting skills training, job development, job placement and case management assist clients as they prepare for permanent placement into housing.

Below is a list of the transitional providers and their capacity:

Agency Name	Population Served	Number Of Beds
Adams House	Unaccompanied veterans	24
Aurora House	Adult women in recovery, unaccompanied or with children	22
Bethany House	Adult women experiencing domestic violence, unaccompanied or with children	39
Cherry Street Mission	Unaccompanied men (recovery, mental illness)	65
Cherry Street Mission (Sparrow's Nest)	Unaccompanied women (recovery, mental illness)	35
FOCUS*	Unaccompanied men, women, & families	156
Harbor House	Unaccompanied Women (recovery)	14
NAOMI Transitional House	Unaccompanied Women (recovery)	5
Neighborhood Properties, Inc. (Road to Recovery)	Unaccompanied men and women (recovery, mental illness)	17
Open Door Ministry	Unaccompanied Men (recovery)	50
The Dwelling Place	Unaccompanied men, women, & families (mental illness)	11
	<b>Total</b>	<b>438</b>

\* Scattered-site Transitional Housing Units operating within a rapid re-housing model.

**Rapid Re-Housing** – Provides housing relocation and stabilization services through short- and medium-term rental assistance. Rapid Re-housing includes Direct Financial Assistance (DFA) for costs related to security and utility deposits and payments, as well as service costs such as moving costs, storage fees, mediation and legal services. This assistance is coupled with case management and housing placement services. FOCUS, Beach House, Lucas County T.A.S.C. and Lutheran Social Services of Northwest Ohio provide stabilization services and submit requests for DFA. The TLCHB processes DFA, FOCUS provides the housing placement services and United Way of Greater Toledo provides coordinated assessment and assignment to stabilization services. In PY 2014-2015, a minimum of 200 households will be assisted with DFA.

**Permanent Supportive Housing** - Housing types vary in their design, promoting a community-based, long-term living setting. Three former Shelter Plus Care (S+C) projects continue to provide a total of 55 housing units. The rental assistance provided is matched with an equal value of supportive services provided to a target population: the mentally disabled. The Toledo/Lucas County CoC, through the TLCHB, will continue to promote permanent supportive housing and permanent housing so that every person desiring to be homed in Toledo and Lucas County has that option.

The current inventory of permanent supportive-housing follows:

<b>Agency Name</b>	<b>Population Served</b>	<b>Number Of Units</b>
Catholic Charities SAFAH	Unaccompanied Adults & Families	13
FOCUS PSH	Families	22
LMHA/YWCA of Greater Toledo	YWCA Apartments	25
Mental Health & Recovery Services Board	Single men, women, & families (mental illness)	
	Affordable Housing	61
	PACT Partnership	14
	Pathway to Shelter	15
	A Place Called Home	15
	SPC III	19
Neighborhood Properties, Inc.	Single men, women, & families (mental illness)	
	Families w/Mental Illness	24
	Families w/Mental Illness Expansion	12
	First Avenue	12
	Fresh Start	12
	Homeless Veterans	21
	Housing First	21
	Haven	12
SPCC Home Base	Unaccompanied Adults (mental illness)	16
T.A.S.C. of Northwest Ohio	Homeless, ex-offenders Adults & Families	
	Walls for All	13
	Women of Tomorrow	12
Volunteers of America	Homeless, Adults & Families	
	Chestnut Hill	40
	Family Steps	5
	<i>Sub-total # of Units:</i>	384
VA Ann Arbor Homeless Services w/ LMHA	Unaccompanied Adults & Families	
	VASH	110
NPI – MHR SB	<i>*variable</i>	289
	<b>Total:</b>	<b>783</b>
	<b>NOTE- Above represents no less than 1065 beds</b>	

**Supportive Services** – Programs designed to assist clients with services to facilitate movement toward permanent housing. Specific subpopulations served include:

- Chemically dependent individuals;
- Individuals with a severe and persistent mental illness;
- Person living with HIV/AIDS;
- Victims of domestic violence;
- Youth;
- Veterans;
- Ex-offenders;
- Chronically homeless individuals.

In 2014, community organizations participated in two meetings (facilitated by the Center for Policy, Planning and Performance and the Ohio Capital Corporation for Housing) to address the delivery of homeless services in Toledo-Lucas County. More than 70 people came together to discuss the existing coordinated assessment system and ensure that individuals/families seeking

assistance are provided the proper community supports or are assisted in finding the best permanent housing option. Community engagement and input will be ongoing with any proposed changes presented to the CoC for approval prior to implementation.

## **JURISDICTIONAL DISCHARGE POLICY (91.220(h)(A))**

While the City of Toledo does not have an established policy in place that oversees the myriad of methods for discharge from publicly funded systems of care institutions, it does, through the Toledo Lucas County Continuum of Care, maintain open communication with the various institutions, such as health care, foster care, and correctional facilities. This linkage ensures that discharge from those establishments does not immediately result in homelessness for individuals leaving/entering/re-entering the community.

The TLCHB, of which the City of Toledo is an active member, addresses institutional discharge through its Homelessness Prevention Committee. The committee's third objective speaks to its intent: "develop a discharge-planning model from the criminal justice, medical and behavioral health systems that provides for follow-up and flexibility in individual housing plans." The committee has also included youth aging out of foster care within its scope of service.

All institutions review current policies on a regular basis and have agreed to work together to determine where barriers may exist. The goal is to collect and share information for continued refinement of the various discharge policies within the community.

During PY2013, CoC agencies approved a system-wide Retention Policy to ensure that individuals assisted through CoC/ HEARTH funding will be able to make the choices necessary to retain their housing. The Retention Policy incorporates a progressive intervention model in accordance with the TLCHB *Homeless Board Standards Compilation*. The Retention Policy is included in the attachments section.

In October of 2013, the Lucas County Criminal Justice Coordinating Council (CJCC) was awarded \$416,647 in Second Chance Act (SCA) grant. Adding matching funds to this amount, a total of \$833,294 is designated to fund the Lucas County Reentry program to provide services before an offender is released from jail or prison and prevent recidivism. Through this grant, ex-offenders have access to housing, legal advice and employment. The Lucas County Reentry program anticipates assisting up to 100 people and will focus on those high-risk offenders with mental health or substance abuse and those at-risk of becoming chronically homeless.

In addition to efforts described above, all community institutions have policies stating that individuals are not to be discharged into a homeless situation. The TLCHB has informed and educated community stakeholders on multiple occasions to call 2-1-1 if an individual is facing a housing crisis.

## **BARRIERS TO AFFORDABLE HOUSING (24 CFR 91.220(j))**

### **FOSTER AND MAINTAIN AFFORDABLE HOUSING**

The City of Toledo utilizes a strategy that is designed to ameliorate its ability to promote affordable housing through owner-occupied rehabilitation and other assisted-comprehensive initiatives, while also ensuring that it adheres to environmental protection laws, preserves older

housing stock and offers housing opportunities for first-time buyers, senior citizens, individuals with disabilities, and other special needs populations. This effort, while made more difficult due to the increased need for services, utilizes many local agencies and programs that promote and foster stability within the housing market.

The City of Toledo through the HOME grant offers several programs that are designed to not only promote homeownership, but address issues that may deter or prevent homeowners from the risk of foreclosures in the area. Additionally, NSP3 continues to assist in fostering and maintaining affordable housing.

Through Program Income, the Neighborhood Stabilization Programs will continue to address housing improvements in dedicate areas with higher rates of foreclosures and declining property values.

## **OTHER ACTIONS (24 CFR 91.220 (k))**

### **EFFORTS THAT FOSTER AND MAINTAIN AFFORDABLE HOUSING**

The following programs are designed to assist in maintaining and fostering affordable housing:

- Emergency Repair Program - Through the use of CDBG funds, three entities offer owner-occupied related services as they relate to emergency repairs: EOPA, East Toledo Family Center and Maumee Valley Habitat for Humanity. EOPA offers emergency grants for individuals 62 years of age or older, or disabled, whose household income is between 0–40% of AMI. Partnering with the Area Office on Aging, the East Toledo Family Center offers a program to low- to moderate-income senior households for needed repairs and home rehabilitation, thereby allowing them to maintain healthy and safe living environments. Maumee Valley Habitat for Humanity has a Home Repair Ministry to assist low-income homeowners to perform health and safety related, non-cosmetic home repairs.
- Loan Program - NODA, a Community Development Financial Institution (CDFI), offers loan products to assist targeted populations in increasing their financial security through homeownership. It offers loans for home purchases. Additionally, NODA partnered with a regional bank to allow access to small, below-market interest rate loans for home repairs and improvements. Qualifying guidelines include owner-occupied homes, location within the target market community, and completion of educational components.
- Lucas County Land Bank/Toledo-Lucas County Housing Fund – In 2013, the Toledo-Lucas County Housing Fund merged into the Lucas County Land Bank. The Land Bank continues the mission of the Housing Fund by promoting stable housing and supporting the need for alternative, non-restrictive funding resources to address housing development. In PY2014, the Land Bank will solicit request for proposals (RFP) to consider mainly gap financing for the development of market rate, and mixed use income housing.
- Ramps and Accessibility Modifications – The Ability Center of Greater Toledo constructs ramps and makes accessible bathroom modifications for individuals with disabilities. Preferred Properties, Inc., also assists people living with disabilities by

providing affordable and accessible housing opportunities. Additionally, Maumee Valley Habitat for Humanity also assists low-income households with accessibility modifications.

- Neighborhood Roofing Replacement Program – The Lucas County Land Bank and the Toledo Fair Housing Center partnered to make available roof replacement grants up to \$10,000 to homeowners. Grants are available to eligible homeowners in targeted low-income neighborhoods within the following census tracts: 16, 17, 33, 35, 36, 40, 42 and 103. The eligibility criteria include income limits, at least two years occupancy prior to application or commitment to the neighborhood, insurance and tax documentation, etc.
- Community Housing Development Organization (CHDO) HOME Development Fund - HOME funds are utilized for gap financing to CHDOs acting as an owner, sponsor, or developer of single-family detached housing units to be newly constructed or rehabilitated for homeownership by families earning no more than 80% of AMI. As part of the CHDO activity, the Department of Neighborhoods offers a buyer subsidy program that provides direct assistance to eligible purchasers of housing sponsored or developed by a CHDO. In accordance with HUD regulations, the Department of Neighborhoods budgets a minimum of 15% of its annual HOME allocation to CHDOs for these activities.
- Relocation Program - The City of Toledo follows a non-displacement policy for all commercial or residential tenants in projects using federal, state and/or local funds for the following activities: demolition, rehabilitation, acquisition, or conversion. The program's goal is to offer fair and consistent treatment through relocation planning, ensuring that individuals displaced or temporarily relocated are matched with appropriate resources. The Department of Neighborhoods uses the Uniform Relocation Act (URA) of 1970, as amended and Section 104(d) of the Housing and Community Development Act of 1974, as amended.

In cases of non-federally funded projects as it relates to unfit notifications, the Department of Neighborhoods follows URA guidelines and provides voluntary assistance identified as the "Optional Relocation Plan." This plan is triggered when: the City of Toledo, Department of Inspection, Division of Code Enforcement, serves a "72-Hour Unfit for Human Habilitation" order to an occupant; the Fire Department determines a dwelling unsafe; or, the Lucas County Health Department issues an unfit order.

If the occupant cannot secure decent, safe, and sanitary temporary housing, the Department of Neighborhoods, through its Relocation Officer, will provide counseling and referral services. The Department of Neighborhoods Relocation Officer evaluates each case individually to determine the support needed. Services facilitated by the Relocation Officer include but are not limited to intake assessment, linkage to community support services, assessment of tenants for Section 8 eligibility, temporary hotel stay, one-month rental assistance, or storage for personal belongings.

Additionally, the City of Toledo Department of Neighborhoods implemented a Debt Relief Assistance/Revolving Fund Program in January of 2014. This program eliminates barriers of individuals/families who, due to past housing debt resulting from an eviction or back rent payments, are limited to access LMHA housing options. General Fund dollars allocated to the Debt Relief Assistance/Revolving Fund Program are administered

by the Toledo Lucas County Homelessness Board. This program will remain in effect as long as the Revolving Fund is capitalized.

- Owner-Occupied Rehabilitation – The City of Toledo allocates funds through a deferred forgivable loan program to homeowners living in the City of Toledo who qualify, based on household earnings of less than 80% AMI, to address housing code issues, energy efficiencies, and accessibility modifications. The Department of Neighborhoods, alongside and/or in coordination with community development corporations, local lenders, NODA, and LISC, assumes responsibility for this initiative to improve the quality of occupied, homeowner housing stock. All eligible households receive a loan that is structured to be forgivable to the current homeowner.
- Affirmatively Furthering Fair Housing - The City of Toledo is dedicated to affirmatively furthering fair housing choices. It partners with the FHC in the development of the Analysis of Impediments (AI), including facilitating, managing, and monitoring progress towards the elimination of the community’s impediments to fair housing choice.

As per the Consolidated Plan regulations (24 CFR 91.225), the City of Toledo conducts a comprehensive review of barriers in the community that inhibit consumers from acquiring the housing of their choice based on race, color, ancestry, national origin, religion, sex, familial status, military status (state protected class), disability, or sexual orientation (Toledo Municipal Code protected class). This analysis and respective strategic planning process coincides with the City’s Consolidated Plan timeline and is completed every five years.

HUD defines impediments to fair housing as “any actions, omissions, or decisions taken because of race, color, ancestry, religion, sex, disability, familial status, national origin, military status or sexual orientation, which restrict housing choices or the availability of housing choices.” The most recent five-year analysis, created for the period 2010-2015 by the City of Toledo and the FHC, includes a study of the rental, sales, lending, and insurance markets and looks at advertising issues surrounding those markets. This AI is used as a starting point for the development of a fair housing action plan.

The AI includes jurisdictional background data, an evaluation of the jurisdictions’ current fair housing program, identification of impediments to fair housing choices, an assessment of current public and private fair housing programs or activities, and recommendations for addressing identified impediments. It identifies nine impediment areas as priorities: rental, foreclosure/foreclosure prevention, assisted housing, zoning and new construction, fair housing awareness, real estate sales, lending and finance, homeowners insurance, and advertising violations. The AI is broken down by factors that impact open housing choice and provides a discussion of any identified impediments, followed by conclusions and recommendations for addressing impediments.

The FHC continues to target the following Goals, Objectives and Action Steps, as proposed within its five-year AI:

**FAIR HOUSING ACTION PLAN July 1, 2010 - June 30, 2015 (91.220(B)(2)(j))**

Section	Goals/ Objectives 2010-2015	Action Steps	Primary Responsibilities/ Partners	Relevant Information
<b>Rental</b>	Improve landlord-tenant relationship in order to promote long-term, sustainable housing of choice.	Establish a landlord-tenant agency to address issues arising between housing providers and tenants.	City of Toledo	The COT contracted with Adelante, a local social service agency, to provide landlord-tenant mediation services in PY12 and PY13.
		Conduct a feasibility study to determine need for and scope of landlord training. Determine, as part of study, whether training should be mandatory.	Landlord-Tenant Agency	
		Inform providers of rental housing of rights and responsibilities through training of landlords of multi-family units containing 4+ units.	Landlord-Tenant Agency	
<b>Rental</b>	Ensure full enjoyment of rental housing units for disabled tenants.	Assist clients with reasonable accommodation and modification requests.	Toledo FHC	The FHC continually responds and follows up on complaints.
<b>Rental</b>	Ensure full enjoyment of rental housing units for disabled tenants.	Investigate reasonable accommodation denials or complaints.	Toledo FHC	
		Investigate reasonable modification denials or complaints.	Toledo FHC	
		Assist clients with complaint process as needed.	Toledo FHC	
<b>Rental</b>	Ensure equal access to housing regardless of race.	Investigate complaints of racial discrimination.	Toledo FHC	
		Conduct testing using HUD-approved methodologies.	Toledo FHC	
		Where indicated, file administrative complaints with HUD/OCRC.	Toledo FHC	
<b>Foreclosure and Foreclosure Prevention</b>	Help to reduce and/or prevent foreclosures, thereby stabilizing area neighborhoods.	Provide consumers with foreclosure prevention resources including, but not limited to: education, emergency mortgage assistance, and loan modifications.	Toledo FHC, NTR, City of Toledo, ESOP, Lucas County and NODA	Agencies continually work on providing resources as needed. The FHC makes foreclosure resources and assistance available to citizens. The Lucas County Foreclosure Prevention Department links on its website to a Prevention brochure and FAQ sheet listing agencies and foreclosure related services.
		Education: Foreclosure prevention counseling, financial management training, credit counseling, mortgage rescue scam identification.	Toledo FHC, Neighborhood Housing Services, and NODA	
<b>Foreclosure and Foreclosure Prevention</b>	Help to reduce and/or prevent foreclosures, thereby stabilizing area neighborhoods.	Emergency mortgage assistance: grants from funding sources such as Federal Home Loan Bank, etc.	Toledo FHC and NHS	The FHC resolves the cases of families in need of assistance with foreclosure prevention. From Oct. – dec. 2013, \$128,550 was awarded for mortgage arrearages; \$156,210 for mortgage payment assistance; and \$20,521 for lien cancellations. Work will continue.
		Loan Modifications: working with lenders/servicers through such programs as Making Home Affordable.	Toledo FHC, NODA, ESOP, Consumer Credit Counseling Services (CCCS) and NHS	The FHC completed 13 loan modifications from July . – Dec. 2013 and work will continue in this area.

Section	Goals/ Objectives 2010-2015	Action Steps	Primary Responsibilities/ Partners	Relevant Information
Foreclosure and Foreclosure Prevention	Mitigate negative impact of foreclosures on targeted neighborhoods.	Acquire, rehab and sell foreclosed properties in NSP-designated "tipping point" neighborhoods.	City of Toledo and NSP partners	To date, through NSP1, NSP2 and NSP3, the COT has renovated 95 homes and built 72 new homes. Of those, 64 homes were sold and 67 were leased or rented. Even though, the NPS grants have expired, work will continue with program income funds.
		Strategic acquisition and demolition of unsalvageable foreclosed properties.	City of Toledo and NSP partners	NSP grants funded the demolition of 584 units within the City of Toledo.
Foreclosure and Foreclosure Prevention	Address issues faced by families who have been displaced due to foreclosure.	Provide alternative housing options.	United Way 2-1-1, Homeless Shelters, Transitional Housing, LMHA, City of Toledo and NSP partners	The partners continue to work to provide housing options. From Oct. – Dec. 2013 the average number of participants in LMHA's Housing Choice Voucher Program is 454. The City of Toledo, through HOME and NSP, provides down payment assistance programs. Ongoing.
		Connect families with community resource services.	United Way 2-1-1	Ongoing
Assisted Housing	Expand availability of Section 8 housing.	Effectively market the Section 8 program and its benefits to landlords.	LMHA	From Oct. – Dec. 2013. LMHA added 18 landlords to this program. Ongoing.
		Negotiate for Section 8 units in settlement agreements to increase the number of units available for Section 8 housing in historically closed communities.	Toledo FHC, OCRC	Work continues in this area, although no Section 8 vouchers have been negotiated.
		Encourage HUD to provide sufficient funding to allow LMHA to properly carry out the voucher program.	Toledo FHC, LMHA and City of Toledo	HUD's funding for the Housing Choice Voucher Programs slightly increased for LMHA's PY 2013.
Assisted Housing	Promote reasonable access of the re-entry population to assisted housing opportunities.	Review current policies and discuss the feasibility of tiered rentals and transitional housing for people re-entering society, as well as the development of distinct criteria for different offenses.	Toledo FHC, Lucas County Re-entry Coalition and LMHA	Meetings are held with ex-offenders the first Wednesday of the month to offer an overview of LMHA's program and answer individual questions.
Zoning and New Construction	Adopt a single, consistent occupancy standard in order to eliminate uncertainty and provide better guidance to fair housing practitioners, housing providers, and consumers.	Identify existing discrepancies among various City of Toledo codes, policies and procedures.	City of Toledo	Discrepancies exist beyond the control of the City of Toledo.
		Identify existing discrepancies between City and County codes, policies and procedures.	City of Toledo and Lucas County	See paragraph above.
		Convene appropriate and authoritative entities for the development and adoption of a consistent standard.	City of Toledo, Lucas County, and Toledo FHC	See paragraph above.
Zoning and New Construction	Ensure that appropriate zoning and permitting decisions are made regarding housing, both established and new, for individuals with disabilities.	Toledo-Lucas County Plan Commission will provide the Toledo Fair Housing Center with notification of any permit applications filed concerning housing for individuals with disabilities.	Toledo-Lucas County Plan Commission	Ongoing
		Monitor permit applications and the resulting decisions for compliance with fair housing legislation, especially regarding design and adaptability provisions of the Fair Housing Act, and challenge any questionable denials.	Toledo FHC	Ongoing as needed.

Section	Goals/ Objectives 2010-2015	Action Steps	Primary Responsibilities/ Partners	Relevant Information
Fair Housing Awareness	Ensure that the information regarding fair housing is correct and consistent.	Review, update, and revise City of Toledo municipal code discrimination ordinances to include all protected classes.	City of Toledo and Toledo FHC	The code still does not include the state-protected class of Military Status.
		Review, update, and revise Fair Housing Center materials to include local and state protected classes (as needed).	Toledo FHC	Accomplished.
		Review, update, and revise OCRC materials to include all protected classes.	OCRC and Toledo FHC	The FHC will work with the OCRC to include the protected classes currently missing from their website.
Fair Housing Awareness	Increase awareness of fair housing laws and the entities responsible for their enforcement.	Provide outreach to housing industry professionals and public and private organizations.	Toledo FHC	Ongoing
		Provide outreach to the general public.	Toledo FHC	Ongoing
		Provide outreach in the form of trainings, presentations, resource booths, printed materials, media outlets, and website.	Toledo FHC	Ongoing
		Identify fair housing outreach materials requiring translation into languages other than English and explore possible funding sources to complete task.	Toledo FHC	Reasonable Accommodation and Rental market brochures were translated into Spanish. Efforts will continue in 2014 to expand translation services.

Fair Housing Awareness	Promote more extensive collaboration and increase education and information sharing.	Identify entities that have an influence on impediment areas and facilitate in-person and electronic communications between these entities.	Toledo FHC	Ongoing participation in meetings and electronic communications with entities that have influence on impediment areas.
		Explore utilization of social networking sites/social media marketing.	Toledo FHC	Accomplished: Facebook page and Twitter account.
Fair Housing Awareness	Decrease the incidence of fair housing violations in condominium bylaws.	Conduct an audit of publicly-recorded condominium documents for violations of the Fair Housing Act.	Toledo FHC	The audit and a draft report with its findings and recommendation have been completed.
		Offer condominium associations' fair housing training.	Toledo FHC	TFC developed training materials.
Real Estate Sales	Increase affordable housing opportunities in traditionally underserved communities.	Conduct neighborhood tour for housing industry professionals to highlight housing opportunities.	Toledo FHC and City of Toledo	No longer an activity in FHC work plan, per the City of Toledo. The COT plans a tour for the Spring of 2013.
		Evaluate viability of Toledo Board of REALTORS Certified Affordable Real Estate Sales professionals program and better incentivize participation.	Toledo Board of REALTORS and Toledo FHC	Accomplished in 2011.
Lending and Finance	Increase community lending opportunities through Community Development Financial Institutions (CDFIs).	Encourage increased funding for the CDFI Fund through the U.S. Department of Treasury.	Toledo FHC, NODA and NHS	Ongoing
		Encourage conventional lenders to support CDFIs through low/no-interest loans.	Toledo FHC, NODA and NHS	Ongoing
		Provide input to regulators regarding the activities of conventional lenders in order to strengthen compliance and support of CRA.	Toledo FHC	Accomplished: Information released at conference in Cleveland.

<b>Lending and Finance</b>	Expand banking and financing opportunities for the traditionally underserved and unbanked.	Work with community lenders and banks to develop a community-wide initiative to alleviate the dependency on check-cashing facilities and payday lenders.	Toledo FHC, Bank On, community lenders and banks	Accomplished: Program launched in 2011.
		Create a program to move consumers from "Check Systems" to conventional banking products.	Toledo FHC, Bank On, community lenders and banks	Accomplished: Program launched in 2011.
<b>Homeowners Insurance</b>	Provide the opportunity for quality, affordable full-replacement cost insurance policies in historically underserved communities.	Conduct systemic investigations of minimum age restrictions, minimum value restrictions and redlining.	Toledo FHC	Ongoing as needed.
		Conduct investigations of differential treatment in customer service issues and risk assessment of dwelling.	Toledo FHC	Ongoing as needed.
		Educate consumers and the community leaders, organizations, professionals and others who serve them regarding policies and practices of homeowners insurance providers, with special emphasis on the differences between full-replacement cost and market value policies.	Toledo FHC	Ongoing through distribution of information to professionals and the general public. A "Homeowners Insurance Consumer Tip Sheet" has been developed.
<b>Advertising Violations</b>	Decrease the presence, frequency, and dissemination of discriminatory language in the advertisement of housing.	Monitor area print media for fair housing violations, particularly race, familial status and disability.	Toledo FHC	Ongoing.
		Monitor internet for fair housing violations, particularly familial status, gender, national origin, sexual orientation, and race.	Toledo FHC	Ongoing.
		Conduct auditing and follow-up testing where necessary.	Toledo FHC	Ongoing, as appropriate.

### **Evaluation and Reduction of Lead-Based Hazards (91.220(k))**

The City of Toledo continues its commitment to providing lead-safe, decent, safe, and sanitary housing for eligible families. Through its Housing and Neighborhood Development Division, the COT administers both an owner-occupied and a rental rehabilitation (including multi-rental) program and a CHDO program, all of which are required to assess and address lead hazards. State licensed personnel conduct the assessment. Properties where lead hazards are discovered are remediated through the use of state licensed lead abatement contractors, in accordance with federal regulations.

All residential homes that receive down-payment assistance through HOME funds are also assessed visually for lead hazards. Homes where lead hazards exist must be made lead-safe prior to finalization of the sale. Efforts addressing lead-based paint hazards are essential, especially when targeting rehabilitation projects in the central city neighborhoods.

The City of Toledo, Department of Neighborhoods negotiated and signed a contract with the Toledo-Lucas County Regional Health District (Health Department) and acts as a sub-grantee to provide interim control lead abatement and clearance of 165 residential units, including a minimum of 40 Healthy Homes risk assessments and remediation. The contract in the amount of \$2,232,000.00 covers a three-year period from July 1, 2012 – June 30, 2015. The City is providing a match of \$531,198.00 (over three years) from CDBG funds to offset direct project staff time required to complete the contracted Lead Hazard Control and Healthy Homes activities. The contract is funded with the Health Department's recent 2012 Lead-Based Paint Hazard Control Grant (CFDA 14.900) award of \$2,480,000.00 from the Office of Lead Hazard

Control and Healthy Homes, HUD. Funding from HUD provides financial assistance to help reduce lead paint hazards in residential units located within the City of Toledo.

The Department of Neighborhoods is contracted to coordinate the intake, review and approval process for applicants. This process includes follow up on referrals; solicit and secure appointments with applicants; complete intakes; verify income; authorize inspections and historical/environmental reviews; process contractor payments; and verify all final contract documentation. The Department will process and complete lead hazard control activities (giving priority to units inhabited by children under 6 with a confirmed elevated blood lead level); assist at-risk families to relocate during lead abatement work or whenever a public health lead investigation deems it necessary to remove a child from environmental exposure to lead; organize lead safe work practice training and contractor certification training and make available scholarships for low-income/Section 3 contractors to attend; provide/complete environmental, historical reviews and develop public notices as needed; and provide day-to-day oversight for intake, relocation, lead and healthy home clearance and professional training along with the gathering and review of records and reports related to the aforementioned activities for submission to the Toledo Lucas County Health Department.

Assistance is provided to qualified homeowners and landlords in the form of a grant, with highest priority given to units occupied by lead poisoned children under the age of six or at least one pregnant female past her first trimester.

**Reducing the Number of Individuals below the Poverty Line (91.220(k))**

The City of Toledo faces serious challenges in reducing the number of individuals below the poverty line. Foremost in addressing this issue is developing a way to halt the increase in the number of individuals who are living below the poverty line. This includes those who are unemployed, marginally paid and under educated and/or undertrained.

Studies have revealed the strength of poverty is not only in a lack of education and training, but in understanding the “hidden rules” of those who have stable lives and the causality that determine poverty. The causality consists of personal flaws and weaknesses, lack of jobs; exploitation and systematic factors that include the correlation between criminal behavior and joblessness (The Blade – 4/4/2014). More effort is being put forth by community agencies to help individuals living below the poverty line to recognize and overcome the barriers that keep them in poverty (The Blade – 4/3/2014).

Poverty among Toledo residents grew by 53.3 percent between 1999 and 2011, which comprised 30.1% of the population, an increase of 17.9%. This was a major indication of the impact the recession had on the entire country at the time (The Blade – 2/1/2013). However, reports have revealed signs of progress. Based upon a report from the Ohio Department of Job and Family Services, the unemployment rate was 7%, down from 9.4% the previous year (The Blade – 4/22/2014).

With the use of federal funds, a concerted effort toward stabilizing those at-risk of becoming homeless and/or losing their homes has demonstrated a degree of success. For example, Toledo has experienced a 13% decrease in bankruptcy filings over the past year (The Blade-5/2/2014), a decrease of foreclosure filings that fell 48% compared to the previous year (The Blade-3/13/2014) and a decrease of the overdue mortgage rate that fell from 5.99% in February 2013 to

4.68% in February of 2014 (The Blade – 4/23/2014). The effort must continue to assist individuals who are still facing mortgage and/or foreclosure crises, and individuals who are unable to maintain housing or are not quickly re-housed.

In an article that covered the effect of 50 years after the war on poverty, community leaders reported the greatest need to combat poverty is to focus on areas of education and economic issues (The Blade 2/14/2014). Activities that provide the greatest impact for continued employment, job training, and retention of jobs through shared resources and collaborative efforts must continue to be encouraged. To this end, the Department of Neighborhoods is initiating collaborations with private and public agencies to address transportation gaps for low-moderate-income individuals and families. The feasibility of a “Car Buy” program is being evaluated and plans are starting to develop. Through a “Car Buy” program, the Department will partner with public and private agencies as well as area car dealers to purchase used vehicles in need of minor repairs. These vehicles, after repaired, will be given to qualified low- moderate-income individuals who gain the potential to raise their incomes by retaining their jobs, seeking and obtaining better job opportunities, accessing more community services, etc.

Education is critical in the continued efforts at reducing the poverty level. Studies have shown that those with a high school education or less do not fare as well as those who are highly educated or highly skilled. Nearly two-thirds of American workers from age 18 through 35 do not have a four-year college degree and in metro Toledo the percent is almost four-fifths. One out of six workers in the Toledo area with a high school degree is unemployed. Workers with at least a bachelor’s degree make 71% more than a worker with a high school diploma. On the opposite side, Toledo ranks 72<sup>nd</sup> in the education attainment of their young workers which provides evidence that a better job must be done in aligning higher-education opportunities with the demands of the local labor market. (The Blade – 02/16/2014).

Many employers in Toledo and across the State report a shortage of potential workers with the necessary skills to fill the job vacancies (The Blade – 02/16/2014). Greater attention must be given to the work force that does not want or cannot attend a four-year college but still seek and require more education and training. The developing of a comprehensive “skill trade” program with outreach sites located in local high schools to capture the more at-risk students and non college students is being aggressively discussed on a local and regional basis.

As a mutual effort to help combat this concern, Toledo Public Schools (TPS) received a \$4 million award by the Obama Administration as part of a national program to make high school students career-ready through rigorous academic and career-focused curriculum. The Youth CareerConnect grant will encourage schools, education agencies, and job training programs to integrate educational standards with work experiences and skills. The Funding will also be used to purchase technologically advanced equipment that students will use to expand guidance programs. Toledo was the only Ohio recipient among 24 school districts, job-training programs, and state departments of education. With the grant, Toledo will be able to offer more assistance for students with special needs, transportation, and other support services (The Blade – 4/7/2014).

Another funded program prepared to strengthen the fight against poverty in Toledo, was the announcement by the Lucas County Commissioners that \$800,000 was secured for this year’s summer jobs program. The program will offer education and job training to youth between the

ages of 16-24 years. The activity will be facilitated through the Economic Opportunity Planning Association (EOPA) who will collaborate with approximately 100 employers by matching young people with jobs in their organizations (The Blade – 3/17/2014).

The city continues to utilize federal dollars to promote investment in economic development, housing, infrastructure, youth programming and other activities, while promoting a systemic change toward collaborative efforts.

**Developing the Community’s Institutional Structure (91.220(k)) and Enhancing Coordination Between Public and Private Housing and Social Service Agencies (CFR 91.220(k), 91.215(a),(b),(i),(j),(k) & (l))**

In coordination with recommendations as outlined in the proposed 2010-2015 CONPLAN, the City of Toledo continues to promote better collaboration in all efforts. The City of Toledo partners with many institutional structures in carrying out activities designed to improve the quality of life within the city, while stabilizing neighborhoods and promoting economic opportunities. Each year, through the cooperation of major local entities, efforts are aimed at enhancing the coordination between service and housing agencies and private and public sector agencies, in order to reduce gaps in service. They include, but are not limited to the following:

- Toledo/Lucas County Homelessness Board (TLCHB)
- Toledo Lucas County Port Authority
- United Way of Greater Toledo
- Lucas Metropolitan Housing Authority (LMHA)
- Mental Health and Recovery Services Board of Lucas County (MHR SBLC)
- Lucas County Children’s Services Board (LCCS)
- Lucas County Land Reutilization Program (Land Bank)
- Toledo Public Schools
- Washington Local Schools
- Lucas County

Each of the City of Toledo’s partners brings specialized service components and experience. A continued commitment to these partnerships and collaborations is critical in achieving the desired outcomes for the community. For example, the MHR SBLC provides funding to several entities that provide treatment and support services for youth and adults in the public behavioral health system.

Likewise, a partnership with the Toledo/Lucas County Homelessness Board (TLCHB) provides direct financial assistance to individuals who are homeless or at imminent risk of homelessness. The partnership also includes the implementation of the Housing Collaborative Network, modeled after CASE-HPRP and will provide re-housing and prevention assistance to those experiencing homelessness. The capacity of this project will be broadened by leveraging funds from the state and local foundations.

Capacity building has been identified as a high priority for the area within the Nebraska Ave., Upton, Bancroft and the I-75 Interstate highway. A consultant was selected to work with a broad coalition of community representatives to develop strategies to improve the lives of residents in this area.

The Department of Neighborhoods will continue to work closely with the Lucas County Land Reutilization Corporation (Landbank) to acquire properties for new construction, rehabilitation, and land reutilization. Additionally, a focused demolition process, currently funded through the State of Ohio Attorney General's office, is reducing vacant and abandoned structures in the City of Toledo. In 2014, the Land Bank is performing a city-wide housing inventory in Toledo and the Department of Neighborhoods is participating in this process. This inventory will be useful in identifying housing conditions to include vacant structures in a GIS platform that when layered with additional data will enable us to better identify neighborhood needs and gaps in service and target improvements to Toledo neighborhoods.

CDBG, HOME and NSP funded programs obtain publicly owned land or property through the Land Bank. (See Page 18 for description of Land Bank programs). The following Action Plan objectives and priorities include the utilization of public land or property:

Objective:

- Benefit to low- and moderate-income persons
- Elimination of Slum and Blight

Priorities:

- Demolish Abandoned Houses and Other Structures (NSP3)
- Develop urban agriculture/vertical gardens (CDBG)
- Vacant lot improvements (New construction – NSP3)
- New construction (HOME & NSP3)
- Down Payment Assistance (through acquisition and rehabilitation of foreclosed properties – NSP3)
- Rodent Abatement (CDBG)

Additionally, CDBG funds are used to support administrative activities of the Real Estate Division of the Department of Development.

In August of 2013, The Cherry Legacy Homes project began with the construction of 40 new homes in the Cherry Legacy neighborhood. This project was awarded funding by the Department of Neighborhoods and other sources including Low Income Housing Tax Credits (LIHTC). Construction of homes is expected to be completed in the spring of 2014. These new homes, undertaken by NeighborWorks® Toledo Region, will blend into the existing architectural styles of the area and be available to low- moderate-income families for rent. Eligible income-restricted renters will be able to purchase the homes after the 15<sup>th</sup> year.

In the spring of 2012, the Department of Neighborhoods began to tackle the problem of Low-Income Housing Tax Credit projects that failed to maintain adequate funding and tenant occupancy. Working with a number of partners, including the Lucas County Land Reutilization Corporation, Ohio Capital Corporation for Housing, National Equity Fund, Ohio Housing Finance Agency, Advocates for Basic Legal Equality, Cleveland Housing Network (CHN) and NeighborWorks® Toledo Region, solutions are being developed to find new owners (or work with current partners), property managers and ultimately sell single family homes to qualified tenants. The Department of Neighborhoods continues to work on this initiative (called the Year 16 Initiative) to increase home ownership opportunities in the community.

Building on the strategies previously developed and implemented by CHN for the Cleveland area, Toledo is building its model and the linkages to convert the rental units to home ownership. Since the LIHTC program has been an ongoing popular source to develop rental and homeownership units for more than two decades, oversight of these projects will continue to be an important role for the City of Toledo for maintaining and improving our residential infrastructure.

Collaborations with different community organizations dedicated to improve the housing stock, such as LMHA and other local non-profits, results in moving forward projects. For example, the Department of Neighborhoods is collaborating with LMHA in the development of Collingwood Green, a master planned community in Toledo, which will be completed in five phases. The Department has assisted in the completion of Phase I, is currently participating in Phase II and expects to continue involvement during Phase III which has a pending LHITC application. Through this project, LMHA plans to have available 272 units of new mixed-income/mixed-finance rental units and another 60 units of affordable and market rate homeownership that would total about \$46 million and utilize a combination of HOPE VI, LIHTC equity, HOME, AHP and conventional debt.

A priority in the 2010-2015 Consolidated Plan is Enhancing Housing Choice. A goal for this priority is to attract and retain families in Toledo. The ability to feel safe is an important ingredient in the revitalization and retention of families in our community. The Department of Neighborhoods as part of its ongoing housing and neighborhood development process is working with three neighborhoods to develop initiatives that can address these concerns. Additionally, by partnering with the Toledo Police, BlockWatch and neighborhood organizations, new ideas are being generated as possible solutions. In 2014, the City of Toledo launched a new "T. Town" initiative that involves targeted nuisance abatement, neighborhood cleanups, enhanced partnerships/collaborations with block watch groups and infrastructure improvements.

Other relationships exist that consist of the business community, faith-based organizations, public service entities, housing providers, foundations, and other community organizations that advocate on behalf of those in need. Increased communication with all community stakeholders will continue to result in more formalized relationships that nurture and promote the City of Toledo's annual plans and goals.

### **Actions to Coordinate Housing Strategy with Local and Regional Transportation Planning Strategies**

As a recipient of the U.S. Department of Transportation, Federal Transit Administration funding, the Toledo Area Regional Transit Authority (TARTA) must comply with the requirements of 49 CFR Section 21.9(b) Title VI Regulations. Title VI compliance prohibits discrimination in any Federally-assisted program on the basis of age, race, or national origin. Further, as part of its Title VI compliance, TARTA is required to document that transit service is available equally within its service area to minority and non-minority residents, and individuals with low incomes.

Results of a survey completed in June of 2012 revealed that TARTA provides impartial and equitable services to all user groups, including low-income households. The greater number of TARTA passengers (65% of survey respondents) reported a yearly household income of less than \$20,000.

Additionally, TARTA offers travel training to senior, school and community groups to assist individuals on how to ride TARTA. Training includes a brief presentation covering routes,

schedules, procedures and fares. TARTA Travel Training is a self-paced process where an individual, regardless of ability or age, has the opportunity to learn how to use TARTA's services.

## **PROGRAM SPECIFIC REQUIREMENTS**

### **CDBG-SPECIFIC REQUIREMENTS (91.220(l)(1))**

The COT expects to receive \$587,754.53 in CDBG Program Income from CDBG during the PY 2014-2015. The estimated amount of CDBG funds that will be used for activities that benefit persons of low- to moderate-income is \$4,822,340.60.

The primary objective of the Community Development Block Grant program is to develop viable communities through the following actions: providing decent housing, a suitable living environment, and expanding economic opportunities principally for individuals of low- to moderate-income (LMI). In addition to the aforementioned HUD objectives, HUD has established the following outcomes as a method for measuring success within an activity: Availability/Accessibility, Affordability, and Sustainability.

All recipients, including the grantee, must adhere to program-specific requirements. Each activity shall meet at least one of three National Objectives:

#### **Objective 1: Benefit to Low- to Moderate-Income Individuals**

The four eligible activities are: Area Benefit Activities; Limited Clientele (some select groups such as domestic violence victims, elderly individuals, homeless individuals, etc., are presumed to be LMI by HUD); Housing; and Job Creation or Retention. All include specific 51% minimum eligibility requirements within their parameters.

#### **Objective 2: Slum & Blight**

Three eligible activities present for slum and blight: Area Blight (an area delineated as such under state or local law, with a substantial number of deteriorating buildings, and addressing one or more of the conditions that contributed to the deterioration of the area); Spot Blight (elimination of specific conditions of blight, or physical decay outside of a slum or blighted area); and Urban Renewal Area (activities located within a Neighborhood Development Program action area).

#### **Objective 3: Urgent Need**

Activities designed to meet community development needs or that have a particular urgency due to a serious and immediate threat to the health and/or welfare of the community.

Each HUD-defined objective and implemented activity must meet clear performance standards for tracking accomplishments. It must also be an eligible activity, as defined by HUD standards. Each activity is subject to all other federal requirements.

Eligible applicants include private, nonprofit organizations defined as a secular or faith-based organization described in Section 501(c)(3) of the Internal Revenue Code of 1988.

The applicant organization must:

- Have received Internal Revenue Service (IRS) approval exempting it from taxation under Subtitle A of the code;
- Have an accounting system that operates according to Generally Accepted Accounting Principles (GAAP);
- Use a fund-accounting system;
- Practice nondiscrimination in the provision of assistance and employment;
- Is current with all property and payroll liability taxes;
- Have a location and/or the provision of services within the City of Toledo;
- Submit HUD-approved performance measurements through its objectives, outcomes, and indicators.

## **HOME-SPECIFIC REQUIREMENTS (91.220(I)(1))**

HOME funds are used for the development of affordable rental and homeowner housing units through the construction or rehabilitation of housing. The City of Toledo uses HOME funds for only permanent housing, although transitional housing is eligible. Toledo focuses its efforts toward the following eligible activities: homeowner rehabilitation (owner-occupied); homebuyer activities, including those funded through Community Housing Development Organizations, rental housing, and Tenant Based Rental Assistance (TBRA). As part of the homebuyer activities, the City of Toledo uses HOME funds for a Down Payment Assistance Program and expects that at least half of the users will be minority households.

Prior to the commitment of HOME funds in combination with other governmental assistance, including CDBG, the Division of Housing and Neighborhood Development will evaluate the project so that an investment equal to only that necessary for the completion of affordable housing is allocated/awarded.

The City of Toledo HOME Fund Grant Agreements include language that describes requirements for occupancy of the completed housing unit, specifically that a low- to moderate-income household must occupy the unit. Also, language within the CHDO program under the Affordability Requirements Section stipulates the repayment of the Grant should the unit(s) assisted with HOME funds do not meet the Affordability Requirements. Additionally, the City of Toledo reserves the right to withhold funds for work that the City determines to be substandard or incomplete.

HOME funds will not be used to refinance existing debt on multifamily housing; however, HOME funds may be used for additional rehabilitation on housing projects that are seeking to refinance from other sources.

The City of Toledo, Department of Neighborhoods intends to invest HOME funds strictly in accordance with 24 CFR 92.205(b). No other forms of investments will be utilized other than those cited within this federal regulation.

The City of Toledo will also comply with the affirmative marketing of HUD programs as referenced in the Policy and Procedures to Affirmative Market Housing Containing Five or more HOME-assisted Units (see page 129).

### Resale/Recapture Guidelines

PJs can impose a resale or recapture requirement for homeownership activities and down payment assistance (DPA). The City of Toledo (COT) has chosen the recapture option for all its eligible activities.

For down payment assistance with HOME dollars, the COT will recapture dollars if the housing unit is not used as the primary/principal residence of the homebuyer during the period of affordability. Per CFR 92.254(2)(5)(ii)((A)(2), the COT may reduce the amount of HOME investment to be recaptured on a prorated basis for the time the owner has owned and occupied the housing.

Beneficiaries of DPAs with HOME funds must comply with a signed written agreement and restrictive covenant. The agreement clearly states that:

- the property shall remain the primary/principal residence of the homebuyer during the period of affordability;
- the period of affordability is based on the direct subsidy by which the sale price of the property is reduced below market value to an affordable price;
- the property shall meet the affordability requirements of 24 CFR 92.252 without regard to the term of any mortgage or any transfer of ownership;
- if the unit does not meet the affordability requirement for the affordability period, the grant will be recaptured;
- the grant is subject to recapture if the applicant moves, transfers, sells, or in case of death;
- funds subject to recapture are based on the amount of HOME funds that enabled the homebuyer to buy the property and recapture will be based on a pro-rated basis; the start date of recapture shall be the date of the recording for the restrictive covenant at the Lucas County Recorder's Office;
- the COT may choose to forgive all or part of the subsidy based on the length of time the homeowner lives in the property during the period of affordability;
- the COT may also decide to allow the homebuyer's investment to be pre-paid prior to recapture of the subsidy, or may require the subsidy to be re-paid to the COT first;
- the affordability restriction will terminate upon: foreclosure, transfer in lieu of foreclosure, or assignment of an FHA insured mortgage to HUD.

Down payment assistance (DPA) with HOME dollars will be awarded to households with incomes at or below 80% of the AMI as defined by HUD and adjusted for family size.

The COT does not award DPA to individuals under leased-purchase agreements. DPA funds are used solely, completely, and purposely for acquisition of properties. No DPA funds go toward the construction or rehabilitation of properties.

For homeownership activities, the City of Toledo utilizes the recapture requirement. If the housing unit is not continually utilized as a principal residence for the duration of the 10-year deferred loan period, the City of Toledo, on a pro-rated basis, will recapture a portion of the loan proportionate to the remaining time left. If the home is sold or the homeowner dies during the period of affordability (terms of the loan), the loan is immediately payable at a pro-rated amount for the remaining balance of the note, e.g., the unit is sold in year five, only 40% of the loan may be forgiven, the remaining 60% will be required to be repaid from the sale of the home.

The City of Toledo has structured its recapture provision to allow for partial forgiveness of the amount owed, if requested by the owner at sale or in the event of estate settlement. Expenses that may be deducted from the amount owed could include real estate taxes, realtor fees, and/or recording fees. General market conditions over the last few years have factored into the reason for the City of Toledo's flexibility for partial forgiveness of homeowner loans. While partial forgiveness is practiced, the homeowner does not recover his/her investment prior to the COT recovering any invested HOME funds.

In instances where the City of Toledo recaptures the entire amount owed, whether at sale or transfer of estate, it is only from the net proceeds. Where recapture is triggered by a sale, the amount recaptured by the City of Toledo does not exceed the net proceeds nor does it share net proceeds.

The City of Toledo does not conduct owner-occupied rehabilitations for units that are considered lease-purchase. Owners must own and reside in their home for at least one-year prior to assistance. Single-family properties with more than one unit are restricted to assistance for only the homeowner unit and affordability criteria must be met (and verified) at time of closing. The preservation of affordability of housing previously assisted with HOME funds does not apply to homeowner rehabilitation projects.

For PY2014, the Department of Neighborhoods is providing assistance through a forgivable deferred payment loan (10-year loan) to provide opportunity for more LMI households to take advantage of the owner-occupied program. All recipients of rehabilitated units must continue to own and reside in the home for a period of 10-years. If not, repayment of the loan is required on a pro-rated basis.

For homebuyer activities, specifically CHDO projects, funds are provided as a grant, not a deferred loan. For the 2014 program year, all CHDO contract templates contain language, which stipulate the recapture provisions required for the CHDO partner and the homebuyer. The language states that if the homebuyer does not remain in the unit through the period of affordability, which varies based on the grant amount, the COT's recapture provisions apply (pro-rated basis proportionate to the period of affordability remaining).

The City of Toledo abides by the parameters of HUD regulations as to recapture requirements.

#### HOME Tenant-Based Rental Assistance

In PY2014, the Department of Neighborhoods intends to continue a pilot program that was initiated in PY2013, utilizing HOME funds for a Tenant-Based Rental Assistance (TBRA) program. The program is expected to run for three years or until the allocated funds are exhausted. HOME TBRA is designed to provide rent, security deposit, and utility deposit assistance for persons meeting the HUD definition of homeless (#1, #2, & #4). The focus of assistance for this special needs population is intended to complement, and work in coordination with the efforts prioritized within the Toledo Lucas County CoC, as directed by HEARTH. The Department of Neighborhoods works with the coordinated access system (centralized intake) to identify and qualify applicants. Case management services provided by community partners will be coupled with the HOME direct financial assistance. Assistance, with few exceptions, will be provided for 12 months, with recertification and pro-rated tenant payment increases occurring quarterly, as warranted per the individualized client plan. The Department of Neighborhoods facilitates this program in partnership with the Toledo Lucas County Homelessness Board.

The HOME TBRA serves to fill a gap and meet the following priorities and objectives of the 2010-2015 Consolidated Plan:

Priorities

Eliminate Homelessness  
Improve Housing Affordability

Objectives

Rapid Re-housing and Homeless Prevention  
Rental assistance

Historically, persons who are homeless face greater barriers in finding decent, safe and affordable housing. The greater number of obstacles that may exist warrant an increased level of case management and community assistance to support a successful housing transition. The barriers homeless individuals face, such as multiple evictions, poor rent history, criminal history, are compounded by other underlying issues that may have contributed to their homelessness in the first place, e.g., mental illness and/or substance abuse, among others. Without proper support, these barriers reduce the rate of being placed into housing successfully.

The City of Toledo targeted HOME funds toward the aforementioned special needs population due to the multiple barriers they face. The goals of the HOME TBRA program are to identify and assess homeless persons with increased barriers, work with participants to obtain housing and work with community partners to provide comprehensive case management. These goals will assist individuals in achieving self-sufficiency and maintain permanent housing.

Additionally, the City of Toledo is anticipating undertaking a TBRA program that would dedicate funds to the Criminal Justice Coordinating Council (CJCC) as part of its Second Chance Act Adult Reentry Demonstration Grant. This pilot program is anticipated to assist up to 100 ex-offenders who are most likely to recidivate to prison once released. A percentage of those targeted for services will also need housing assistance. The City of Toledo is anticipating the receipt of final demographic information, including data to support the need and how it will narrow the gap in benefits and services received by this population.

Dedication of funds toward homelessness and homelessness prevention services have traditionally consisted of CDBG & ESG commitments. Included within the goals of Program Year (PY) 2013 was a dedication of HOME funds to be utilized exclusively for housing subsidies for this homeless population. This meets the City of Toledo's proposed outcome of increasing resources, both public and private, to provide housing subsidies for the homeless and those at risk of becoming homeless (City of Toledo 2010-2015 Five-Year Consolidated Plan, Section VI, page 5). Dedication of funds toward this goal assists to fill the gap left by lack of funding for those homeless individuals hardest to place into housing and who without this assistance would not be served.

Policy and Procedures to Affirmatively Market Housing Containing Five or More HOME-Assisted Units

The City of Toledo, its agents, contractors, and subcontractors, as stipulated in its HOME Fund Grant Agreements, shall not discriminate against any employee or applicant for employment because of race, color, national origin, sex, or religion, in accordance with Executive Order 11246, as amended.

Through its HOME Fund Grant Agreements, the City of Toledo, as a PJ, shall ensure that all HOME funded housing projects will be made available without discrimination based on race, color, national origin, age, sex, religion, familial status, military status (state protected class), sexual orientation (Toledo Municipal Code protected class) or disability in accordance with fair housing laws. The City of Toledo, its agents and employees cannot discriminate against an applicant based on the fact that they receive a direct rental subsidy, such as a Section 8 Voucher or HOME tenant-based rental assistance, in accordance with 24 CFR 92.252(d).

All HOME recipients must be at or below 80% AMI to receive assistance. The City of Toledo uses this criterion to qualify households for its owner-occupied and homebuyer down-payment assistance programs. For both tenant-based rental assistance (TBRA) and rental units, per CFR 92.216, 90% of families receiving rental assistance must be at or below 60% AMI. Furthermore, in rental projects with five or more HOME-assisted rental units, at least 20% of the HOME-assisted rental units must be affordable to low-income households (incomes at or below 50% AMI), as defined by HUD and adjusted for family size. For its current TBRA program, which targets a special needs population (homeless persons), the City of Toledo's Housing Division's standard for income limits is set for households below 30% AMI.

The City of Toledo, through its grantee or agent, qualifies potential tenants based on income only, and does not discriminate based on race, color, national origin, age, sex, religion, familial status, military status, sexual orientation or disability in accordance with fair housing laws.

The Department staff, in conducting monitoring of multi-rental projects, reviews leasing policies with the property management to ensure compliance.

#### Minority Outreach Program

The City of Toledo, Department of Neighborhoods' bid procedure closely models (with some exceptions, e.g. no bid guaranty or bid bond is required) the bid procedure currently in place by the City's Purchasing Division. While the City's Purchasing Division handles all City bids, the Department of Neighborhoods' bids are handled by the department. Bids are limited to the procurement of construction contracts administered by the department for the rehabilitation of existing housing or the construction of new housing in low- to moderate-income neighborhoods in the City of Toledo, using federal funds, specifically HOME and NSP.

The Department conducts forums and informational meetings to recruit and retain qualified contractors. Once construction specifications, prepared by the department Rehabilitation staff, are approved by the owner or developer, a bid package is prepared that consists of the following documents:

- "Invitation to Bid" Cover Page
- Complete set of specifications and special trades
- Bid proposal summary sheet
- Statement of Non-collusion
- Contractor/Subcontractor and minority report
- Minority Business Enterprise (MBE)/ Women Business Enterprise (WBE) Commitment Affidavit
- Best Bid Criteria Affidavit

For bids under \$10,000, a broadcast is emailed with the bid packet attached for project estimate opportunities to the current Department of Neighborhoods list of licensed remodeling contractors, Home Builders Association, Professional Remodelers Organization, and Minority Contractors Association. For bids of \$10,000 or more, the bid package is first entered into the City's financial system (SAP) as a purchase requisition and then is posted on the Department of Neighborhoods' web page. Bids \$40,000 or above are additionally posted in the Toledo City Journal.

#### Match

For PY2014, the City again anticipates incurring a 0.0% match requirement for HOME dollars that it expends. The City of Toledo, for PY2012 and 2013, was again affected by and eligible for the stress criteria that HUD has factored in for PJs for the past several years. As a rule, matching contributions must be one that is permanent to affordable housing, provided by any public or private donor, and must come from a non-federal source.

### **ESG-SPECIFIC REQUIREMENTS**

#### Homeless Grants Program (HGP) Description

The HGP implements and advances a systems approach to reduce and prevent homelessness pursuant to the Toledo Lucas CoC Housing Collaborative Network.

The TLCHB and the City of Toledo will utilize PY2014 ESG, coupled with Community Development Block Grant-Homeless Service (CDBG-HS) and the Housing Crisis Response Program (HCRP) allocation funds to further the Housing Collaborative Network efforts. The following eligible activities will be funded (each with limitations on their use) with priority given to those addressing the needs of persons and households identified as homeless per HUD's new definition:

- Housing Crisis Centralized/Coordinated Response System (intake and enrollment for homelessness prevention and rapid re-housing assistance, and providing diversion services).
- Emergency Shelter Component: selected essential services (i.e., limited case management, childcare, educational services, employment assistance, life skills training, and transportation); structure renovation and rehabilitation, shelter operations.
- Homelessness Prevention & Rapid Re-Housing Assistance
  - o Housing Re-location & Stabilization Services
    - Housing Stability Case Management
    - Housing Placement
  - o Short-term and Medium-term Rental Assistance
- Temporary Housing\*
- Permanent Supportive Housing\*
- HMIS
- Administration

\* by definition is not eligible for Emergency Solution Grant funding

#### Partner Award Requirements for the Application

- Be or become at time of contract award a Contributing Homeless Management Information System Organization (CHO) (HMIS). *Exempt Service Point Organizations are required to have an MOU with Toledo HMIS defining acceptable and comparable data-base and reporting requirements.*

- Be or become at time of contract an active member of the Toledo Area Alliance to End Homelessness (TAAEH) (annual attendance to at least seven of ten TAAEH scheduled meetings).
- Be or become active in the Housing Collaborative Network as defined by TLCHB.
- Align as a team member with a written Memorandum of Understanding (MOU) with TLCHB Prevention & Rapid Re-Housing Stabilization Services, financial services and centralized intake.
- Comply with TLCHB Shelter Standards.
- Comply with all TLCHB policies and procedures.

#### Threshold Requirements - ALL

*All must be met to be considered for funding:*

- Signed TLCHB Standards on file
- Executed MOU Housing Collaborative Network on file (An agency not currently receiving ESG, if funded, must comply with this requirement. Exempt applicants are: funded CDBG Homeless Service, HCRP and/or CoC providers.)
- HCN *active* participant (Must attend at least 75% of the HCN general meetings. Applicants exempt are those not currently receiving ESG, CDBG Homeless Service, HCRP and/or CoC funding.)
- Executed CHO agreement (exempt applicants are those not currently receiving ESG, CDBG Homeless Service, HCRP and /or CoC funding)
- HMIS *active* participant (agency must attend 100% of the CHO meetings after executing CHO agreement. Exempt applicants are those not currently receiving ESG, CDBG Homeless Service, HCRP and /or CoC funding.)
- No outstanding audit findings of a material nature regarding administration of program
- No major HUD violation issued in the past twelve months
- Review and/or update of agency's strategic plan, action plan and/or goals/objectives implementation plan
- Maintenance of its Internal Revenue Service (IRS) approved tax-exempt status under Subtitle of the code
- Agency operation for at least five years
- Same or comparable service for at least two years
- Fund Accounting system that operates according to Generally Accepted Accounting Principles (GAAP)
- Nondiscrimination practice in provision of assistance
- Current with all property and payroll liability taxes

#### Threshold Requirements – CDBG\*HS Applicants

*All must be met to be considered for 2013-14 CDBG\*HS Funding*

- Re-house clients quickly
- Funding brings additional resources to the CoC for **services** that would become unavailable to the CoC except for this funding
- Fill an identified need for special population (DV, PSH, AIDS, Chronic Homeless)

## **NSP-SPECIFIC REQUIREMENTS**

In accordance with Section 2301(c)(2) of Housing and Economic Recovery Act (HERA) of 2008, grantees must ensure that NSP funds are distributed to:

- Areas of greatest need, including those with the greatest percentage of home foreclosures;
- Areas with the highest percentage of homes financed by sub-prime mortgage-related loans;
- Areas identified as likely to face a significant rise in the rate of home foreclosures.

In addition, NSP funds shall be used to benefit only individuals and households whose incomes do not exceed 120% AMI. The City of Toledo is also required to ensure that at least 25% of NSP funds shall be used to benefit individuals and households whose income does not exceed 50% of AMI. For NSP purposes, the definition of “blighted structure” is identified in the context of state or local law.

## **CITIZEN PARTICIPATION AND CONSULTATION PROCESS (91.105)**

In accordance with HUD federal regulations CFR 91.105, the City of Toledo maintains a Citizen’s Participation Plan (CPP). This document, amended in June 2009, attests that the City of Toledo solicits and utilizes input from citizens, community agencies and beneficiaries, allowing full participation at all levels such that allocation and utilization of HUD funds are conducted in an open manner with freedom of access for all interested individuals.

In 2014, the City of Toledo utilized two Citizen’s Review Committees (CRCs) that are directly involved in the application process for CDBG and ESG funding: CRC(a) for public service agencies exclusive of homeless services providers and CRC(b) for homeless service providers. The committees were comprised of private citizens (representatives from non-profits; government; utility companies; education, medical and financial institutions; religious and civic leaders, etc.), and COT personnel (Internal Review Committee). Committee members were selected for their expertise in community issues, specifically, those needs identified in the Five-Year Consolidated Plan.

The Toledo Lucas County Homeless Board (TLCHB), the lead agency in Toledo’s CoC, is directly involved in the process for CDBG & ESG grants as it relates to homeless service providers and manages the CRC(b).

Members of the CRCs review, score, discuss, and make funding recommendations based on the applications submitted. CRC members acted as consultants during the review and evaluation process. On January 23, 2014, two training sessions were held (one for each CRC committee) where CRC members had the opportunity to learn more about the evaluation and recommendation process. Likewise, CDBG & ESG applicants attended a mandatory review session for the application on January 24, 2014.

Applications for the 40<sup>th</sup> PY CDBG, were reviewed by the CRC(a). Additionally, CRC(a) members interviewed all applicants. Also, 39<sup>th</sup> Yr. CDBG recipients were evaluated based on activity performance for the first six months of the 2013 program year. Performance factors included, but were not limited to: adherence to contract conditions; commitment to meeting its proposed objectives; successful outcome measurements attained; match requirement; and, priority within the 2010-2015 Five-Year Consolidated Plan.

To broaden understanding of the Action Plan, the Department of Neighborhoods presented the 2013-2014 Action Plan at 32 block watch and community meetings from October 2013 – February 2014. Please see map included in the attachments section for location of meetings. In these meetings, the process and content of the Action Plan were explained and discussed. Also, a survey was administered to collect information on awareness of the agencies and city departments who are responsible for carrying out the activities of the Action Plan. (Summary of survey results included in the Attachments) The survey indicates that among the City’s third-party partners:

- Toledo Seagate Food Bank is the agency most known in the community;
- Most respondents have received services from Toledo Seagate Food Bank;
- Maumee Valley Habitat for Humanity, Toledo GROWS and Toledo Seagate Food Bank are the agencies whose services are most needed in the community;
- Toledo Seagate Food Bank rated the highest among all agencies based on benefits they provide to the community.

To coordinate the block watch and community meetings, the Department of Neighborhoods consulted with the City of Toledo Police department (who oversees block watch groups), block watch leaders, resident council leaders of low-income housing properties, leaders of senior and community neighborhood organizations and religious leaders. Leaders and members of block watch groups and community organizations who participated in this process were:

Community Organizations

Believe Center (south Toledo-old south end) (neighborhood recreational/social service)  
 East Toledo Family Center (east Toledo) (neighborhood recreational/social service)  
 Old West End Association (west Toledo-old west end) (neighborhood organization)  
 Bethany Lutheran Church (west Toledo) (religious/social service)  
 Arlington Neighborhood Association (south Toledo) (neighborhood organization)

Block Watch Groups and Community Meetings

Meetings took place within the following zip codes:

43604	43605	43606
43607	43608	43609
43611	43612	43613
43614	43615	43620

The COT also participates in the following community initiatives:

Broadway Corridor Coalition (economic development)  
 Hunger Task Force (group of organizations focusing on eliminating hunger in the City of Toledo)  
 Mayor’s Coalition of Hope (Youth Violence Prevention)

The City of Toledo consults regularly and has developed a strong partnership with the Toledo Lucas County Homelessness Board (TLCHB) to address the elimination of homelessness. The TLCHB staff maintains expertise in national and local homelessness issues and is the lead agency in the CoC. The City of Toledo promotes communications with the TLCHB and other

community agencies involved in the elimination of homelessness. For example, the Department of Neighborhoods, in conjunction with the TLCHB and United Way of Greater Toledo, held two Homeless Service Providers Forums in 2014. Additional forums will follow to continue strengthening services to homeless and those at-risk of becoming homeless.

Other collaborations include partnerships with different Lucas County departments to address a variety of community issues. To promote economic opportunities for low-to moderate-income individuals, the Department of Neighborhoods establishes closer ties with various economic development agencies locally and regionally.

The Department of Neighborhoods also works closely with all its partners to enhance efforts to address community needs. For example, as it relates to affordable housing issues and the reduction of blight in Toledo neighborhoods, the Department works closely with United North Corporation, NeighborWorks® Toledo Region, Lucas County Metropolitan Housing Authority, etc. Specifically, in addressing lead-based paint hazards, the COT consults and partners with the Lucas County Regional Health District to identify and address homes containing lead where children are at-risk or have been affected.

The Department consults and collaborates in neighborhood efforts such as the Vistula History District and the Warehouse District in continuing efforts to halt or decrease the impact of the changing economy in Toledo.

Other organizations with whom the COT consults with as needed are:

The Ability Center of Greater Toledo – People with disabilities  
City Departments  
Fair Housing Center

The Department of Neighborhoods Director and staff meet as needed or requested with citizens and community organizations in regards to current or emerging community issues.

In celebration of the 40<sup>th</sup> year of CDBG funding and to increase awareness of the benefits and continued needs of CDBG, the Department of Neighborhoods is re-instating the celebration of CDBG week. From April 21-26, 2014, CDBG week was celebrated highlighting the accomplishments led by the Department of Neighborhoods and its partners. Projects in the areas of housing, economic and neighborhood development in which CDBG funding has been an important part were displayed. Tours of different CDBG funded projects were offered, partners were recognized and a clean-up project took place on Saturday, April 26.

As it relates to the 2014-2015 One-Year Action Plan, the public was afforded the following information:

- March 2 - 5, 2014 - Public Notice published in weekly editions of The Toledo Journal, Toledo Free Press, and La Prensa periodicals announcing two Public Hearings for citizen comments and the 30-day comment period

- March 21, 2014 - 30-day Public Comment Period began for the draft of the 2014-2015 One-Year Action Plan. The DRAFT Action Plan was available at 20 locations throughout the city and on the City of Toledo website

- March 27, 2014 - First Public Hearing for the 2014-2015 One-Year Action Plan and public input/comment for 2014-2015 CDBG third-party partner recommendations
- April 10, 2013 - Second Public Hearing for the 2014-2015 One-Year Action Plan and public input/comment for 2014-2015 CDBG third-party partner recommendations
- April 21, 2014 - Conclusion of 30-day comment period for citizen funding comments

As per the Department of Neighborhoods Citizen Participation Plan (CPP), the announcement for the public hearings appeared in publications at least 14 days prior to the initial hearing. The location of the public hearings was accessible to potential beneficiaries and accommodations for individuals with special needs or requiring auxiliary aids were available upon request. Citizens were provided an opportunity to review a draft of the 2014-2015 One-Year Action Plan during the 30-day public comment period.

A survey was taken at the Public Hearings and a summary of survey results is included in the attachments. The survey revealed that most people who attended the public hearing:

- listed the 43604 (downtown) as their zip code;
- received and e-mail of the Public Notice on the Hearings or saw the posting in the Department of Neighborhoods website
- found the Public Notice informative and useful
- most people prefer the afternoon/evening for the Public Hearing (after work hours)
- most people prefer Wednesday or Thursday as a day to attend the Public Hearing

At the public hearings, two organizations made funding appeals, one citizen commented regarding additional strategies to include in the Action Plan (targeted efforts in a specific area of the City and increasing the number of college graduates in the City).

As a matter of policy, CRC recommendations are forwarded to the Mayor, who reviews and evaluates the recommendations. Recommendations are also forwarded to City Council's Community and Neighborhoods Development Committee Chair before presentation of proposed legislation submitted to Toledo City Council regarding acceptance of the HUD allocations for CDBG, HOME and ESG.

The City of Toledo encourages citizens to comment and/or provide feedback throughout the year. Final copies of the One-Year Action Plan are available at a minimum of 19 public locations throughout the city, as well as on the City of Toledo website: [www.toledo.oh.gov](http://www.toledo.oh.gov). The Department of Neighborhoods provides technical assistance to those with questions and those in need of clarification on any aspect of the funding process. The Department also allows public access to all records as it pertains to the distribution of funds, allocation recommendations, and final awards.

Following is the timetable for the 40<sup>th</sup> Year CDBG and 28<sup>th</sup> Year ESG funding process:

January 2, 2014	Submit Public Notice for CDBG/ESG to major circulating newspapers (Toledo Free Press) and two minority periodicals (La Prensa and the Sojourner's Truth), inviting interested agencies to attend initial mandatory application meetings.
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January 2, 2014	E-mail notification to 39 <sup>th</sup> Yr. CDBG Subrecipients to attend the mandatory meetings for the application.
January 5 - 8, 2014	Public Notices for CDBG and ESG published in the Free Press, the Sojourner's Truth and La Prensa inviting interested agencies to attend initial mandatory application meetings.
January 23, 2014	First meeting and orientation of the CRC(a)
January 24, 2014	CDBG/ESG Homeless Services Providers Application/Review/Distribution
February 13, 2014	CDBG and ESG applications due
February 25-27, 2014	Department of Neighborhoods staff and CRC(a) members interview 40 <sup>th</sup> Yr. CDBG Applicants.
February 28, 2014	Submit Public Notice for the DRAFT Action Plan to newspapers (Toledo Free Press, La Prensa and the Toledo Journal), announcing the 30-day comment period and two Public Hearings.
March 2-5, 2014	Public Notice appears in the Toledo Free Press, La Prensa and the Toledo Journal announcing the 30-day comment period and two Public Hearings.
March 3, 2014	Review of scoring and ranking of CDBG/ESG applications (including homeless services providers).
March 10, 2014	TLCHB/DON Administrative Services review/discuss CDBG/ESG recommendations per the CRC(b) for homeless services providers.
March 14, 2014	Meeting with the Mayor on CDBG/ESG recommendations
March 21, 2014	30-day comment period begins.
March 19, 2014	Submit legislation for 2014-2015 One-Year Action Plan.
March 27, 2014	First Public Hearing for the DRAFT Action Plan.
April 10, 2014	Second Public Hearing for the DRAFT Action Plan.
April 1, 2014	City Council review of legislation.
April 8, 2014	First Reading of legislation for 2014-2015 One-Year Action Plan.
April 14, 2014	City Council Neighborhoods, Community Development and Health Committee held discussions related to CDBG, ESG and HOME funds. CDBG and ESG applicants were invited to attend.

April 21, 2014	30-day comment period ends.
May 7, 2014	Second Reading and passage of the legislation for the 2014-2015 Action Plan and allocations.
May 15, 2014	Submit 2014-2015 One-Year Action Plan to HUD.

The City of Toledo accepted all writings as to the content of the 2014-2015 One-Year Action Plan until April 21, 2014. A summary of the public comments is included in the attachments.

## **PROGRAM MONITORING (91.230)**

The City of Toledo, Department of Neighborhoods (DON) has oversight of programs funded by HUD federal dollars, which encompasses the monitoring of CDBG and ESG third-party partners. The Department also monitors compliance of HOME expenditures.

The Department of Neighborhoods's primary goal is to ensure that third-party partners:

- Comply with all regulations governing their programmatic, financial, and administrative operations.
- Achieve their performance objectives on schedule and within budget.

For CDBG and ESG, the Department of Neighborhoods executes a contract/grant agreement with all third-party partners based on eligible projects and scope of work. The Department's Program Monitoring Specialists ensure that eligible and achievable work plan goals meet performance measurement standards and all conditions of funding exist before a contract is executed with a third-party partner. In addition to all federal regulations, the City of Toledo requires some funded partners to adhere to the following standard: active membership within a selected local community alliance(s), as applicable to its provision of service.

The CDBG/ESG written agreement, or contract, includes the following provisions that cover: Statement of Work; Statement of Budget; Maintenance and Availability of Records; Independent Audit Responsibilities; Adherence to Uniform Administrative Requirements; Reversion of Assets; Adherence to Federal Regulations; Attachments to OMB Circular 1-102 Requirements; and Compliance with all applicable Public Laws.

Third-party partner monitoring includes, but is not limited to:

- Reviewing activities to ensure federal, state, and local regulation compliance;
- Conducting general financial reviews;
- Monitoring of request for reimbursement of expenditures;
- Monitoring ongoing operations to ensure compliance with contract;
- On-site review of eligibility documentation;
- Determining adequacy of performance within the contract guidelines;
- Ensuring procurement policies and practices are adhered to;
- Communication with the agency and their governing board that includes Department of Neighborhoods evaluation of third-party partner performance.

The Department of Neighborhoods uses a series of Progressive Corrective Actions (PCA) to ensure compliance with program guidelines and statutory regulations, and to guarantee funds are expended in compliance with federal requirements. PCA status is identified through the following:

- A **Concern** identifies issues and circumstances that may not be serious, but if left unattended, could result in a more serious occurrence, and is addressed through a Recommended Action.
- A **Finding** documents noncompliance with a major component of a contract, i.e., generally accepted accounting principles or federal regulation. This action identifies a Corrective Action and a timetable for correction of the deficiency.

The Department of Neighborhoods uses four levels of intervention as part of its PCA: Agency Notice, Agency Warning, Agency-At-Risk, and Agency Suspension. All third-party partners are notified of the Department's policies and standards of performance. The Department of Neighborhoods also provides opportunities for technical assistance to assist third-party partners in understanding the myriad of rules and regulations that must be adhered to.

Additionally, the Department of Neighborhoods has been offering monthly trainings on the last Friday of the month on topics relevant to compliance with grants. Starting in April of 2014, trainings are offered quarterly. Some of the trainings are mandatory for the third-party partners. Examples of topics presented regularly are:

- “Understanding the CDBG Contract”
- “Analysis of Impediments and Understanding Fair Housing”
- “Lead Requirements and Processes”
- “Financials: Request for Funds; Activity Tracking Sheet”
- “ADA Transition Plan”
- “Continuum of Care and 2-1-1”

## **EMERGENCY SOLUTIONS GRANT (ESG)**

### **Written Standards for Providing ESG Assistance in Accordance with 24 CFR 576.400(e)(1) and (e)(3)**

In addition to the items noted below, the written standards are contained within the below four documents:

- Coordinated Assessment (*see ESG Attachments*)
- Centralized Approach to Coordinated Assessment (*see ESG Attachments*)
- TLCHB Standards (*see ESG Attachments - Performance Indicators*)
- Project Home Re-Housing Policy (*see ESG Attachments*)

### **Centralized Approach to Coordinated Assessment**

The Toledo Lucas County Homelessness Board (TLCHB), the local CoC governance body, in collaboration with the City of Toledo Department of Neighborhoods (DON), and based on community support, adopted a centralized approach for coordinated assessment in August 2012

as its comprehensive collaborative delivery system of all publicly funded homeless services, *Project Home*.

Coordinated Assessment (CA) is housed and implemented through the United Way of Greater Toledo 2-1-1 project. Assessment and assignment of Rapid Re-housing stabilization services and short-term direct financial assistance were initiated through this approach as a direct result of the success of its immediate predecessor, the HPRP. Shelters and Rapid Re-housing stabilization services and medium-term direct financial assistance on-boarded in February 2013. Transitional and Permanent Supportive Housing were added in Spring 2013. Connecting households who are experiencing homelessness to a single, centralized point for Screening and Assessment/Assignment for Diversion, Homeless Prevention, and Re-Housing services was deemed the “best fit” for the Toledo community as a result of both the results evidenced through the HPRP and provider vote obtained through the Housing Collaborative Network. Participation is agreed to through a Memorandum of Understanding with all publicly- and other funded entities as an elective on their part to participate (See ESG Attachments: Flowchart for a Centralized Approach, Quick Reference Housing Crisis Response Profiles, and Quick Reference Diversion/Homeless Prevention). It should be noted that within *Project Home*, emergency shelters do not turn away walk-ins or simply refer them to the CA, but engage them in an initial screening to find a brief resolution (diversion) that does not result in emergency stay, if possible. If none exists, the shelter will provide accommodation to the household to connect to CA by phone and until subsequent next steps (which may or may not include assignment) to that particular agency, are identified.

Through the Housing Collaborative Network, comprised of all funded homeless service providers and members of the Toledo Lucas County Homelessness Board, United Way of Greater Toledo and the City of Toledo Department of Neighborhoods, participants have the opportunity and responsibility to influence the design and evaluation of CA, and provide feedback on the cases being referred to them.

If, for any reason, a provider determines that a referred case is ineligible or inappropriate for their programs, CA and said provider work jointly to make a more appropriate referral. Assessment and intake for Re-Housing/Supportive Housing services takes place on-site at participating shelters, no less than weekly. Assessment and intake for Homelessness Prevention and those meeting the homeless definition #3 and other established criteria take place through in-person interviews at CA and, if determined to be eligible, are enrolled and assigned to the appropriate service provider.

As part of the implementation of CA and centralized intakes, a system-wide review was initiated in 2014 to evaluate the effectiveness and delivery of services. Modifications to the process will be implemented based on community input and service provider recommendations. Additionally, forums are being held to solicit input from those individuals in need of services through the various providers to further insure the system is client focused and meeting the community needs within the funding parameters.

#### **Process for Making Awards and how Allocations are Available to Nonprofit Organizations**

The TLCHB in partnership with the Department of Neighborhoods, established a time-line that includes the following:

- A Citizens Review Committee comprised of community representatives is identified, recruited and engaged in determining priorities, application process, scoring and selection.

- A mandatory application training and distribution meeting that is widely publicized, including direct invitation to current grantees and providers within the Toledo Area Alliance to End Homelessness.
- Completed applications submitted in a timely fashion that are reviewed, ranked and recommended (or not) for funding.
- Recommendations are vetted and reviewed by the TLCHB and the Department of Neighborhoods for final selection and recommendation to the Mayor of Toledo.

**Plan for reaching out to and consulting with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities or services that receive funding under ESG.**

A written obligation within third-party contracts with TLCHB and the Department of Neighborhoods provides guidance to achieve this expectation and is monitored by both TLCHB and the DON. TLCHB will meet this obligation either through board appointment from the City of Toledo or as an elected director. Recommendations and/or nominations from the constituency are preferred. The nature of TLCHB CoC/ESG planning oversight work gives ample opportunity to engage those experiencing homelessness and/or those who have recently experienced homelessness toward the end of involving them in decision-making processes, including serving on standing committees and focus groups. ESG funded agencies are required to have a formerly homeless representative on their boards.

**Performance Standards for Evaluating ESG activities**

The local Continuum of Care established revised performance standards for funded agencies in November 2013. Not all program types have recommended targets for each performance indicator. Some program types have recommended targets for special populations instead of, or in addition to, overall targets. This is in concert with HUD’s Interim Rule, which calls for “performance targets appropriate for population and program type.” Targets are segmented according to the National Alliance to End Homelessness Rapid Re-Housing Triage Tool, which rates three areas of barriers to gaining and obtaining housing. Recommended targets are listed by program type for each indicator with any changes over the last year in the language or numbers for performance standards indicated below in parentheses:

1. Length of Stay in Program

- a. Emergency Shelter: Levels 3-9: 30 days; Levels 10-15: 60 days; Overall: 40 days (*previously at 35 days*)
- b. Transitional Housing: 180-270 days (*previously at 180 days*)
- c. Permanent Supportive Housing: No target, but see “PSH Retention”
- d. Rapid Re-Housing: Levels 3-8 based on National Alliance to End Homelessness Rapid-Re-housing Triage Tool: 80% between 90 and 120 days; Levels 9-15: 80% between 180 and 270 days. (*previously at 120 days for Prevention, 120 days for Level 1 & 2 profiles on, 210 days for Level 3 and higher profiles*)

2. Exits to Permanent Housing

- a. Emergency Shelter: 30% (+ 5% points over last year)
- b. Transitional Housing: 80%
- c. Permanent Supportive Housing: 70% (+10% points over last year)
- d. Rapid Re-Housing: 84%

3. Short-Term Recidivism (*re-titled from “Recidivism”*)

- a. Emergency Shelter: 15%
- b. Transitional Housing: 15% (+ 5% points over last year)
- c. Permanent Supportive Housing: No target

- d. Rapid Re-Housing: 5%
- 4. Improvement in Income
  - a. Emergency Shelter: No target (5%)
  - b. Transitional Housing: 20% (- 1% point over last year)
  - c. Permanent Supportive Housing: 35% (+ 20% points over last year)
  - d. Rapid Re-Housing: 50% (+ 30% points over last year)
- 5. Adults Employed at Exit
  - a. Emergency Shelter: No Target (previously at 10%)
  - b. Transitional Housing: 10% (- 15% points over last year)
  - c. Permanent Supportive Housing: 10% (- 12% points over last year)
  - d. Rapid Re-Housing: 40% (+ 5% points over last year)
- 6. Households Exiting with Non-Cash Benefits
  - a. Transitional Housing: 90% of families with children
  - b. Permanent Supportive Housing: 90% of families with children
  - c. Rapid Re-Housing: 90% of families with children
- 7. Positive or Neutral Reasons for Leaving Projects (*re-titled from "Improved Discharge Reasons"*)
  - a. Emergency Shelter: Families: 70%; Overall: 60% (previously at 10%)
  - b. Transitional Housing: 75% (previously at 10%)
  - c. Permanent Supportive Housing: 65% points (previously at 5%)
  - d. Rapid Re-housing: 75% (previously at "No Target")
- 8. PSH Retention
  - a. Permanent Supportive Housing: 90% of households staying at least 181 days

These performance indicators are consistent regardless of funding sources. Standards established by the TLCHB for emergency shelter, transitional housing, homeless prevention and rapid rehousing activities are applicable to evaluating ESG activities. (See Attached 2014 Performance Standards.)

In the Integrated Disbursement and Information System (IDIS), HUD's reporting computerized system, the performance objectives and outcomes are already predetermined based on the activity type/category. Each category has subcategories in IDIS. The grantee may not choose their performance objectives and outcomes; applicable objectives and outcomes as established in IDIS are as follows:

<b>HESG Category</b>	<b>Activity</b>	<b>Performance Objective</b>	<b>Performance Outcomes</b>
Prevention		Provide Decent Affordable Housing	Affordability
HMIS		N/A	N/A
Rapid Rehousing		Provide Decent Affordable Housing	Affordability
Administration		N/A	N/A
Shelter		Create Suitable Living Environment	Availability/Accessibility

The City of Toledo is not funding street outreach activities through its ESG funds. Please refer to page 112 of this Action Plan for existing outreach and assessment activities in the City of Toledo.

**Consultation with each Continuum of Care to determine ESG allocations, performance standards, outcomes of activities assisted by ESG funds, and funding policies and procedures for HMIS administration and operation.**

In addition to the items noted above, consultation is ongoing with the CoC. COT's Mayor appoints 3 seats to the board. The Department of Neighborhoods staff serves on most TLCHB committees and work groups, including the CRC. The CRC set priorities in conjunction with the CoC overall objective to house homeless persons and households quickly and to provide the direction and leadership to the community to end homelessness. The Department of Neighborhoods is an active member of the Housing Collaborative Network, which advises and recommends standards of operation, policies, and procedures of homeless service activities, including the operation of HMIS, housed under the TLCHB. The Department of Neighborhoods has active representation on TLCHB's Quality & Performance Committee, which advises HMIS on all policies and makes recommendation to TLCHB for action. Additionally, the Department of Neighborhoods participates in the Housing Stability Committee which ensures that funded programs and activities are client-centered and focused on positive outcomes that foster housing stability.

## **ATTACHMENTS**



# **Certifications**



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

*Michael Calver* x *5/19/14*  
 Signature/Authorized Official                      Date

\_\_\_\_\_  
 Mayor  
 Title

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014 , 2015 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

x Michael Collins x 5/13/14  
Signature/Authorized Official      Date

Mayor  
Title

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

x Michael Collier x 8/13/14  
Signature/Authorized Official Date

Mayor  
Title

## ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services ( including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

x Michael Callin  
Signature/Authorized Official

x May 13, 2015  
Date

Mayor  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

## **Citizens Participation**

- **Community Survey of CDBG-Funded Activities – Results**
- **Summary of Comments**
- **Public Notices**
- **Public Notice Survey – Results**



**City of Toledo - Dept. of Neighborhoods**

**Citizen Participation - 2014 Action Plan**

Date:

**Type of Meeting (please specify):**

Block Watch - Number(s) \_\_\_\_\_

Community/Neighborhood \_\_\_\_\_

Other: \_\_\_\_\_

Presenter:

**Meeting Address:**

**Please check (✓) answers.**

Check each box below for the agency(s) you have heard of:	Check box below if you've received their services:	Check box below if services are needed:	Please score each organization as to the benefits they provide to the community. Use a scale of 1 as the lowest and 5 as the highest.
---	--	---	---

**Public Service Agencies**

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Adelante	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
After School All Stars	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Arts Commission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
East Toledo Family Center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Economic Opportunity Planning Assoc. (EOPA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Fair Housing Center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Friendship New Vision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Grace Community Center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Helping Hands of St. Louis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Legal Aid of Western Ohio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Lucas County Regional Health District (Health Dept.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Martin Luther King Jr. Kitchen for the Poor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Maumee Valley Habitat for Humanity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Neighborhood Health Assoc. (NHA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
NeighborWorks formerly known as Neighborhood Housing Services (NHS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Sofia Quintero Art and Cultural Center (SQACC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Toledo Community Development Corp. (TCDC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Toledo Botanical Garden (Toledo Grows)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Toledo Seagate Food Bank	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
United North Corp. (UNC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5

**City Departments**

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Department of Inspection (Code Enforcement)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Department of Law (Housing Court Prosecutor)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Department of Public Service (Beautification Action Team)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Toledo-Lucas County Plan Commission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5
Department of Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	2	3	4	5

Please comment here for any of the above Agencies:

**OPTIONAL:**

Name: \_\_\_\_\_

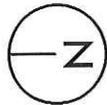
Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

## BLOCK WATCH AND COMMUNITY MEETINGS SURVEY RESULTS

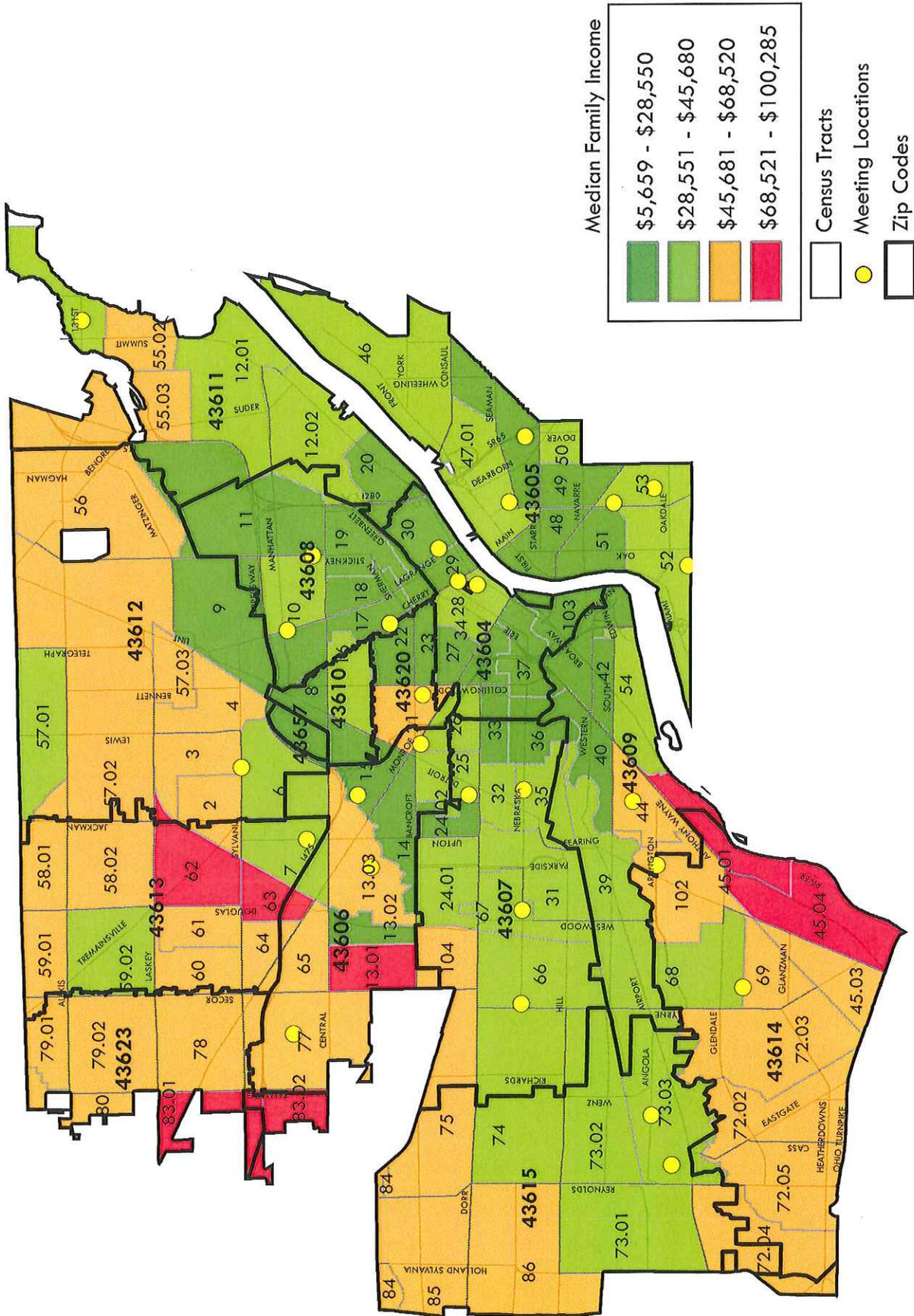
Total Number of Respondents: 273

AGENCY	Agency(s) that have been heard of	Agency(s) whose services have been received	Agency(s) whose services are needed	Scores for agency(s) based on benefits provided to the community. Use scale of 1 thru 5. (1 = lowest / 5 = highest)					Total # of People who Scored
				1	2	3	4	5	
<b>PUBLIC SERVICE/CDCs</b>				Responses indicate # of people who scored at each level					
Adelante, Inc.	68	3	21	6	7	14	11	20	58
After-School All-Stars	40	2	17	3	3	15	8	17	46
Arts Commission	104	7	21	4	8	20	14	37	83
East Toledo Family Center	159	13	28	4	7	19	22	50	102
Economic Opportunity Planning Assn. (EOPA)	135	19	29	7	11	14	24	45	101
Fair Housing Center	136	12	23	4	8	18	17	47	94
Friendship New Vision	52	3	16	5	7	18	9	15	54
Grace Community Center	89	5	20	4	5	17	15	24	65
Helping Hands of St. Louis	89	8	25	6	6	10	12	39	73
Legal Aid of Western Ohio	109	13	21	7	7	19	17	35	85
Lucas County Regional Health District (Health Dept.)	134	20	23	6	7	15	17	54	99
Martin Luther King, Jr. Kitchen for the Poor	139	9	29	4	2	11	19	62	98
Maumee Valley Habitat for Humanity	148	12	36	7	7	17	16	60	107
Neighborhood Health Assn. (NHA)	87	8	19	3	7	16	13	23	62
NeighborWorks, formerly Neighborhood Housing Services (NHS)	100	12	29	7	12	12	19	27	77
Sofia Quintero Art and Cultural Center (SQACC)	54	2	14	4	6	12	6	19	47
Toledo Botanical Garden (Toledo GROWS)	186	26	37	2	6	20	25	73	126
Toledo Community Development Corp. (TCDC)	90	10	27	4	5	13	19	25	66
Toledo Seagate Food Bank	187	32	36	1	4	11	31	102	149
United North Corp. (UNC)	88	8	21	11	8	17	12	20	68
<b>CITY DEPARTMENTS</b>									
Department of Inspection (Code Enforcement)	133	19	28	6	6	23	17	38	90
Department of Law (Housing Court)	115	5	29	5	3	16	15	28	67
Department of Public Service (Beautification Action Team)	108	8	31	6	5	17	18	26	72
Toledo-Lucas County Plan Commission	138	6	25	5	7	22	24	23	81
Department of Development	75	3	23	4	6	14	9	23	56



# Community Meetings

within the City of Toledo





2014-2015 Action Plan  
Citizen Participation  
Summary

The Citizen Participation process for the PY2014 started in the fall of 2013 with presentations at block watch and community group meetings. The Department of Neighborhoods increased presentations from 18 last year to 32 this year. The presentations explained the Action Plan process and content, particularly, how priority needs were established as well as the goals, objectives and strategies to meet the identified needs. A summary of the survey administered at the meetings follows.

The Department again engaged two Citizen Review Committees whose members reviewed CDBG & ESG applications, evaluated past performance and made funding recommendations. Department staff also participated in the review committees providing input as needed particularly, in regards to past performance and eligibility of activities.

Two public hearings were held in the community at locations accessible to the public during hours that did not conflict with usual customary work times. Public Notices were published at least 14 days prior to the hearings. Emails were sent to all third-party partners to promote attendance to the public hearings. At the first hearing, 26 people attended and 13 attended the second hearing.

At both public hearings, the Department of Neighborhoods staff presented on the content of the Draft Action Plan and representatives from the City of Toledo Departments funded with CDBG were present to answer questions and address the public as needed in regards to their work in meeting the needs of low income citizens and in the reduction of blight. The Toledo Lucas County Homelessness Board (TLCHB), lead entity of the Continuum of Care, explained how the Continuum of Care is working to eliminate homelessness and the Fair Housing Center described the implementation of the Analysis of Impediments to eliminate discriminatory barriers to housing. A survey was distributed at the hearings and a summary of the responses is included in the attachments.

Present at the first hearing, a representative from the Sofia Quintero Art & Cultural Center appealed for the organization to be included as one of the activities of the Action Plan. Also at this hearing, a citizen presented the following as missing strategies in the Action Plan: concentration of resources in a small area of the City and increase in the number of people with a college education. At the second hearing, a representative from Adelante presented a summary of their mission and their desire to continue working with the City. Please see copy of the comments attached to this section.

All comments submitted in writing or at the hearings were accepted. One written comment was received: an e-mail expressing appreciation for being recommended for CDBG funding. A copy of the e-mail is included in these attachments section.

Subsequent to the two public hearings, City Council invited applicants to a meeting where agencies expressed their comments regarding funding reductions and made funding appeals. At this meeting, members of City Council also had an opportunity to ask clarifying questions on the proposed projects and budgets. A Council Committee Meeting was also held to discuss and approve the propose legislation for CDBG, HOME and ESG funds to be received from HUD and the One-Year Action Plan.

**Public Comments re: CDBG 2010-2015 March 27, 2014**

**Honored staff, volunteers and elected officials**

**My name is Maria Rodriguez-Winter, Interim Executive Director of the Sofia Quintero Art and Cultural Center, located at 1225 Broadway, Toledo, Ohio.**

**The Sofia Center has applied to the Department of Neighborhoods for a grant in the amount of \$85,000 to continue its work toward providing suitable living conditions for residents in the Old South End of Toledo through activities involving neighborhood youth. Our request is referred to as “Youth Life Skills Development Program.”**

**Over the past 18 years the Sofia Center volunteers and staff have committed themselves to make a positive difference along the Broadway corridor. Resources, both human and financial, have been garnered to prevent the spread of urban decay along the Broadway Corridor. It has been the Boards priority to work at engaging the residents, business owners, family, friends and Center staff in keeping South Toledo a viable and safe place to live and do business.**

**Because of hard economic times, we have seen our neighborhood houses be vacated and properties destroyed by fire. Instead of leaving the area, our Board has taken an active role in investing in South Toledo by seeking private dollars, creating fundraisers, developing a membership drive and marketing the area. We have used these funds to hire neighborhood youth and adults to help with improving the neighborhood. Also, the Board has used these funds to purchasevacated properties and repurposing them. Some lots**

have been donated by the owners because they have seen our passion. These vacant lots have been converted into Urban Gardens with fresh vegetables and fruits for the neighborhood. The gardens also provide an esthetic appeal as traffic comes and goes along Broadway. These actions fall within the Consolidated Plan under the Goals and objectives of “Suitable Living Environment, a.) improving the safety and livability of neighborhoods.

We have enlisted business owners to improve their buildings. To prevent gang graffiti we have created partnerships with local gorilla artists and art students from both Bowling Green State University. These artists have engaged local residents and neighborhood children to paint murals, depicting historical figures, cartoon characters, and Toledo icons. All have worked side by side to beautify our neighborhood. These acts of public service have instilled a sense of pride not only in the residents but have enhanced the businesses. How many of you have seen the “Green Lantern” and the “1950’s pin up girl” on the Green Lantern Restaurant on Broadway? Not only has this mural improved the exterior of the building, but, the creativity has people doing a double take. Other murals have been created through the summer art classes. This public service falls under the Consolidated Plan, under educational enrichment and life skills, and under suitable living activity 1.3 “Promoting educational enrichment for grades k-8 through summer programs that include social, educational, cultural and academic learning,” and “ activity 1.14 providing summer programs for youth 14-18 to enrich their experience in the arts”.

The Sofia Center was the first non-profit organization to lead an effort to change Toledo’s neighborhood urban landscape through Artistic expressions. Buildings along the Broadway Corridor have been enhanced bringing multicultural creativity to our neighborhood. Children and adults from this neighborhood, and surrounding neighborhoods have participated in creating murals

**that have led to community pride. To this date no murals has been defaced by gang graffiti.**

**Over the years, we have partnered with Toledo Grows, Center for Innovative Technologies, Adelante, Broadway Business Corridor, Providence Center, CROSS, University of Toledo, Bowling Green State University, Toledo Seagate Foodbank, Believe Center, and countless volunteers and donors, to create a viable, dynamic, and energetic community.**

**In 2013 we had the privilege to begin working with the City of Toledo's Department of Neighborhoods. The dedicated City staff, supported our efforts to keep the Broadway Corridor and neighborhood viable, clean, and safe. Through an initiative supported by the Department of Neighborhoods in the 2013 calendar year, the Center built its organizational capacity. Besides the murals, the community gardens provided job opportunities for preteens and teens in the neighborhood. Funds through the Stranahan Foundation supported an "Earn and Learn Project" where youth earned a stipend for working in the community gardens. The youth participated in educational and life skills development through working in raised bed and vertical gardens. This activity fell within the Consolidated plan, under the "Suitable Living Environment objective" 1.16 that states " provides summer job training for youth 14-15 years old." The development of raised beds and verticle gardens fell within the Consolidated plan, under Suitable Living Environment, objective, 1.5 " develop urban agriculture."**

**Our staff and volunteers are also working on developing a commercial kitchen in order to teach youth from the neighborhood culinary arts involving vegetables and fruits from the gardens they tend. Here again, we plan on providing training and jobs for people in the neighborhood. Over the past 4 years we have been raising**

**funds through private dollars to fund this commercial kitchen. This summer we plan to break ground.**

**We would like to leverage our human resources, programs and private dollars to partner with the City of Toledo to collaborate in the aforementioned areas defined in the 2010-2015 City of Toledo Consolidated Plan as well as including:**

**Goal f. Youth Education Programs where the plan states, “Provide youth with skills, knowledge, and support they need to lead healthy and productive lives, especially for youth facing multiple barriers to success due to poverty and racism.”**

**As volunteers and staff we have been recruiting and having youth from our area participate in team building skills, promoting responsible work habits, self-esteem building activities through the use of garden bed construction, building of the first rain garden by a neighborhood non-profit organization), planting fruit trees, berry bushes, fruit and vegetable gardens on vacant lots. We have also partnered with local and internationally known artists to create murals along the Broadway corridor. The youth have been inspired and motivated to participate in this activity and gang graffiti has been reduced.**

**Under Section VI, pg. 7 Goal i. Eliminate obstacles to small businesses, Strategy: Establish a plan and seek opportunities for urban agriculture and vertical gardens in underutilized and vacant industrial sites. SQACC is a small non-profit business that has promoted and worked on taking vacant lots and transforming them into urban gardens that not only provide fresh vegetables and fruits for the neighborhood but re-purposes vacant lots to be productive as well as beautifies the neighborhood. We have worked hard over the years to cultivate the area so that it is not blighted but productive. We have been working on community gardens for over 10 years. The annual vertical garden along Broadway is a collaborative effort**

**with the Center for Innovative Technologies and Toledo Grows. It provides hands on experience for the youth and adults in the neighborhood.**

**Under the Category of “Improve Neighborhood Conditions” ( c ) Green Technology such as community gardens, rain gardens, alternative energy systems with Goal (a) Vacant Lot improvement and the “Outcome: 24 vacant parcels will be converted to green space or other compatible uses that will enhance the living environment”, “Reduce the number of unproductive vacant lots in neighborhoods by establishing a vacant lot revitalization cycle resulting in 100 vacant lots recycled into productive use: “Strategies: Work with residents and non-profit groups such as Toledo Grows to encourage and facilitate urban agriculture and community gardens on vacant lots.”**

**The Sofia Quintero Art and Cultural Center has been involved in doing the above stated goals because it is the right thing to do to keep our communities viable.**

**Because we have a history in achieving success at the above aforementioned goals we would respectfully request that the DON review committee, and staff, consider including the Sofia Quintero Art and Cultural Center in the 2014-2015 work plan for funding at the \$85,000 level. We encourage our elected officials and administrators to help us bring back some of the tax dollars into our neighborhood in the form of jobs, training and neighborhood improvements. We encourage you to leverage our SQACC assets to fulfill mutual goals.**

**Thank you for your time.**

**PUBLIC HEARING COMMENTS**

**APRIL 10, 2014**

Since Adelante's founding in 1995, we have been committed to helping the northwest Ohio community. Adelante has grown from an organization that originally supported drug and alcohol rehabilitation to a community resource center that focuses on youth and adult programs in early literacy, financial and economic literacy, prevention and health-related programs. Adelante's focal point is the Latino population, with emphasis on our Spanish-speaking members, but our programs include community members from a wide spectrum of ethnic backgrounds.

Adelante serves community members of Toledo, and also Lucas County. We have an open door policy which enables anyone to come to our office to receive assistance. We believe in empowering our clients and preparing them to become self-sufficient.

If Toledo wants to become an immigrant friendly city we need to have the structural capacity to assist individuals who choose to support the economy and raise their families in our great city.

Our culturally sensitive services are vital, as the Latino community is the fastest growing minority population in the United States.

We look forward to continued support from the City and our community members.

**From:** Mike Badik [<mailto:Mbadik@nodatoledo.org>]  
**Sent:** Monday, March 31, 2014 6:24 PM  
**To:** Kroma, Tom  
**Cc:** Bonds, Bonita; Thorpe, Susan  
**Subject:** RE: 40th Year CDBG Funding Recommendation Letter - NODA

Tom,

I am thankful and appreciative for the support of the \$10,000 CDBG funding recommendation by CDBG CRC Committee and the Department of Neighborhoods. The recommendation is seen as a confirmation of the fact that foreclosures are still a major threat to families and neighborhoods. This recognition by the CRC and Department of Neighborhoods will support efforts secure the support of City Council and the Mayor for the need of this funding

While the rate of foreclosure is slowing, the number of foreclosures still affecting a greater number and % of home owning families than those that were affected by foreclosure pre-housing bust. Despite this fact, the Save the Dream Ohio program will be no longer taking applications for its rescue programs at the end of April, and this major resources is not being replaced with any additional funding. The \$10,000 will allow NODA staff to assist families and individuals facing the imminent threat of foreclosure in Toledo's low and moderate-income neighborhoods.

Please pass on our gratitude of the hard work put in by the CRC and DON staff members in reviewing and considering the numerous applications.

Michael Badik, President & CEO  
Northwest Ohio Development Agency  
432 N. Superior Street  
Toledo, Ohio 43604  
(419) 243-3734 (phone)  
(419) 243-3924 (fax)

## **PUBLIC NOTICE**

The City of Toledo  
announces the availability of Federal funding  
for  
Community Development Block Grant (CDBG – 40<sup>th</sup> Program Year)  
Emergency Solutions Grant (ESG – 28<sup>th</sup> Program Year)  
(Grant Period: July 1, 2014 – June 30, 2015)

Interested nonprofit agencies are welcome to apply  
for eligible activities through this competitive process.

A MANDATORY review session will be held for all applicants, after which  
applications will be distributed.

**APPLICANTS MUST ATTEND THE REVIEW SESSION TO APPLY.**

**\* ESG/CDBG REVIEW SCHEDULE**

for Homeless Service Providers

Friday – January 24, 2014

9:00 a.m. – 11:00 a.m.

Toledo Business Technology Center

(Conference Room, 4<sup>th</sup> floor)

1946 N. 13<sup>th</sup> Street

Toledo, OH 43604

**\*\* CDBG REVIEW SCHEDULE**

for Non-Homeless Service Providers

Friday – January 24, 2014

1:00 p.m. – 3:00 p.m.

United Way of Greater Toledo

(Rooms A & B)

424 Jackson Street

Toledo, OH 43604

\* For information on eligible ESG/CDBG activities for Homeless Service Providers,  
please visit the Toledo Lucas County Homelessness Board (TLCHB) website at:  
<http://endinghomelessnessstoledo.org>

\*\* For information on eligible CDBG activities for Non-Homeless Service Providers,  
please visit the City of Toledo website at:  
<http://toledo.oh.gov/services/neighborhoods>

Reasonable accommodations will be provided upon request.

For additional information, contact:  
Department of Neighborhoods at 419-245-1400  
and ask for Administrative Analyst IV Milva Valenzuela Wagner.

**PUBLIC NOTICES**

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(CDBG – 40th Program Year)  
Emergency Solutions Grant  
(ESG – 28th Program Year)

(Grant Period: July 1, 2014 – June 30, 2015)  
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(Conference Room, 4th floor)  
1946 N. 13th Street  
Toledo, OH 43604

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Friday – January 24, 2014  
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United Way of Greater Toledo  
(Rooms A & B)  
424 Jackson Street  
Toledo, OH 43604

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Lucas County Homelessness Board (TLCHB) website  
at: <http://endinghomelessness Toledo.org/tlchb>

\*\* For information on eligible CDBG activities for  
Non-Homeless Service Providers, please visit the  
City of Toledo website at: [http://toledo.oh.gov/  
services/neighborhoods](http://toledo.oh.gov/services/neighborhoods)

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for  
Community Development Block Grant (CDBG – 40th Program Year)  
Emergency Solutions Grant (ESG – 28th Program Year)  
(Grant Period: July 1, 2014 – June 30, 2015)

Interested nonprofit agencies are welcome to apply  
for eligible activities through this competitive process.

A MANDATORY review session will be held for all applicants, after  
which  
applications will be distributed.

**APPLICANTS MUST ATTEND THE REVIEW SESSION TO APPLY.**

\* **ESG/CDBG REVIEW** Schedule  
for Homeless Service Providers  
Friday – January 24, 2014  
9:00 a.m. – 11:00 a.m.  
Toledo Business Technology Center  
(Conference Room, 4th floor)  
1946 N. 13th Street  
Toledo, OH 43604

\*\* **CDBG REVIEW** Schedule  
for Non-Homeless Service Providers  
Friday – January 24, 2014  
1:00 p.m. – 3:00 p.m.  
United Way of Greater Toledo  
(Rooms A & B)  
424 Jackson Street  
Toledo, OH 43604

\* For information on eligible ESG/CDBG activities for Homeless Service Providers, please visit the Toledo Lucas County Homelessness Board (TLCHB) website at:  
<http://endinghomelessnessstoledo.org>

\*\* For information on eligible CDBG activities for Non-Homeless Service Providers, please visit the City of Toledo website at:  
<http://toledo.oh.gov/services/neighborhoods>

Reasonable accommodations will be provided upon request.

For additional information, contact:  
Department of Neighborhoods at 419-245-1400  
and ask for Administrative Analyst IV Milva Valenzuela Wagner.

**PUBLIC NOTICE**

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**PUBLIC NOTICE**  
**CITY OF TOLEDO**  
**ONE-YEAR ACTION PLAN**

To all interested agencies, groups, and persons:

The City of Toledo (COT) is seeking comments on its July 1, 2014 – June 30, 2015 One-Year Action Plan to be submitted to the Housing & Urban Development Department (HUD) on or before May 15, 2014. The One-Year Action Plan is based on the HUD approved Five-Year (2010-2015) Consolidated Plan submitted by the COT for housing, community, and economic development.

The One-Year Action Plan includes a description of the federal funds anticipated to be received as well as other resources expected to be available within the City of Toledo during PY 2014-2015. The Action Plan provides a description of the activities to be undertaken when using these resources and the expected results of those activities. Also, the Action Plan depicts a geographic distribution of assistance, special needs activities, general and public housing actions, and activities specific to the 40<sup>th</sup> Year Community Development Block Grant (CDBG), 28<sup>th</sup> Year Emergency Solutions Grant (ESG), 23<sup>rd</sup> Year HOME Investment Partnerships Program (HOME), and the Neighborhood Stabilization Programs (NSP). In addition, the Plan will contain HUD-required certifications as well as a summary of the community input received at the Public Hearings regarding the Action Plan.

The One-Year Action Plan (DRAFT) is available for review beginning March 21, 2014 at the following locations:

- |  |  |
|--|--|
| 1) Department of Neighborhoods<br>One Government Center, 18 <sup>th</sup> Floor<br>Downtown Toledo, Jackson & Erie Streets | 5) Lucas Metropolitan Housing Authority<br>435 Nebraska Avenue<br>Toledo, Ohio 43604   |
| 2) Office of the Mayor<br>One Government Center, 22 <sup>nd</sup> Floor<br>Downtown Toledo, Jackson & Erie Streets         | 6) Toledo Lucas County Homelessness Board<br>1946 N. 13 <sup>th</sup> Street, Suite 437<br>Toledo, Ohio 43604                              |
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Public hearings on the DRAFT One-Year Action Plan are scheduled as follows:

**Thursday, March 27, 2014, 6:00 p.m.**  
**Holy Trinity Greek Orthodox Church (740 North Superior Street, Toledo, OH 43604)**

**Thursday, April 10, 2014, 6:00 p.m.**  
**University of Toledo – Scott Park Campus (Nebraska Avenue and Parkside Boulevard, Toledo, OH 43607)**

The City of Toledo will also receive comments from the public in writing at the following address:

CITY OF TOLEDO  
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ONE-YEAR ACTION PLAN  
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**CITY OF TOLEDO**



**DEPARTMENT OF NEIGHBORHOODS**

**Please complete the following survey:**

- 1. **Your zip code:** \_\_\_\_\_.
- 2. **Where did you see the PUBLIC NOTICE announcing this Public Hearing for the DRAFT ACTION PLAN? Check all that apply:**

Toledo Free Press: \_\_\_\_\_ La Prensa: \_\_\_\_\_

The Toledo Journal: \_\_\_\_\_

City of Toledo/ Department of Neighborhoods Website: \_\_\_\_\_

Other: \_\_\_\_\_

- 3. **Did you find the Public Notice:**

\_\_\_\_\_ Informative?      \_\_\_\_\_ Useful?      \_\_\_\_\_ Easy to Read?

- 4. **What other information in the Notice would have provided you with clarity of its purpose?**

\_\_\_\_\_

\_\_\_\_\_

- 5a. **What other day or time would have been easier for you to attend?**

\_\_\_\_\_ A.M.      \_\_\_\_\_ P.M.

\_\_\_\_\_ Mon.      \_\_\_\_\_ Tues.      \_\_\_\_\_ Wed.      \_\_\_\_\_ Thurs.      \_\_\_\_\_ Fri.      \_\_\_\_\_ Sat.      \_\_\_\_\_ Sun.

**Why?** \_\_\_\_\_

- b. **What other location would have been easier for you to attend?**

\_\_\_\_\_

**Why?** \_\_\_\_\_

**2014-2015 ONE-YEAR ACTION PLAN  
PUBLIC NOTICE SURVEY RESULTS  
(PUBLIC HEARINGS 3/27/14 & 4/10/14)**

Total Respondents: 24

- |                   |                    |  |
|-------------------|--------------------|--|
| 1. Your zip code: | Total # of Persons |  |
| 43560             | 1                  |  |
| 43604             | 12                 |  |
| 43605             | 1                  |  |
| 43606             | 1                  |  |
| 43609             | 3                  |  |
| 43614             | 4                  |  |
| 43615             | 1                  |  |
| 43617             | 1                  |  |
- 
2. Where did you see the PUBLIC NOTICE announcing this Public Hearing  
Re: The ACTION PLAN?  
\* respondent could check more than one answer
- |   |   |
|---|---|
| - City of Toledo/ Dept. of Neighborhoods Website: | 6 |
| - Minority Papers:                                |   |
| - The Free Press:                                 | 2 |
| - Other:  | 2 |
| • Sofia Quintero Art and Cultural Center          | 4 |
| • Email   | 8 |
| • Sent to Jon                                     | 1 |
| • Word of mouth                                   | 1 |
- 
3. Did you find the Public Notice:  
\* respondent could check more than one answer
- |                          |    |
|--------------------------|----|
| • Informative?           | 18 |
| • Useful?                | 18 |
| • Easy to Read?          | 13 |
| • No answer (left blank) | 1  |
- 
4. What other information in the Notice would have provided you with clarity for its purpose?
- |  |    |
|--|----|
| • No answer (left blank)                             | 15 |
| • N/A  | 1  |
| • None   | 3  |
| • Very clear   | 1  |
| • Email link to document                             | 2  |
| • Location specification                             | 1  |
| • Specific info./comments City would like to receive | 1  |
- 
- 5a. What other day or time would have been easier for you to attend? Why?  
\* respondent could check more than one answer
- |               |                |               |                 |
|---------------|----------------|---------------|-----------------|
| <u>5</u> A.M. | <u>12</u> P.M. |               |                 |
| <u>4</u> Mon. | <u>4</u> Tues. | <u>5</u> Wed. | <u>5</u> Thurs. |
| <u>3</u> Fri. | <u>1</u> Sat.  | <u>0</u> Sun. |                 |

• No answer (left blank)	Why? (left blank)	6
• No answer (left blank)	Why? Any	2
• No answer (left blank)	Why? After work hours	1
• Time was good	Why? (left blank)	1
• Mon.-Thurs. (A.M./P.M.)	Why? (left blank)	1
• N/A	Why? (left blank)	1
• Tues./Wed. (A.M.)	Why? Attending for work; during work hours	1
• A.M.	Why? Evening meetings are difficult	1
• Thurs. (P.M.)	Why? Due to work obligations	1
• P.M.	Why? After work	1
• Mon./Wed./Fri. (P.M.)	Why? Student	1
• P.M.	Why? (left blank)	3
• A.M./P.M.	Why? (left blank)	1
• Mon.-Sat. (A.M./P.M.)	Why? (left blank)	1
• Thurs. (P.M.)	Why? (left blank)	1
• P.M. - everything is good	Why? (left blank)	1

5b. What other location would have been easier for you to attend? Why?

• Doesn't matter	Why? (left blank)	1
• N/A	Why? (left blank)	1
• No answer (left blank)	Why? (left blank)	10
• No answer (left blank)	Why? (N/A)	1
• None	Why? (left blank)	1
• South end	Why? Closer to home	1
• Central to most locations	Why? Central to most locations	1
• Location fine	Why? (left blank)	2
• Location great	Why? Easy access/close by	2
• Library	Why? Centralized	1
• Downtown Library/any library	Why? (left blank)	1
• Downtown	Why? Closer to city	1
• UT-Scott Park Campus hard to find; suggests Friendship Baptist Church		1



## **Emergency Solutions Grant Attachments**



## RETENTION POLICY

Continuum of Care (CoC) agencies will assist program participants to retain their HEARTH/CoC housing assistance; which will include the provisions for reasonable accommodations, fair housing, and ADA requirements. This includes providing participants with opportunities for corrective steps when participant behavior, or the actions of their guests, places their housing stability in jeopardy. The CoC agency will provide evidence of offering curative actions utilizing a progressive intervention model in accordance with TLCHB *Homeless Board Standards Compilation*; in an effort to assist the program participant in making the choices necessary to retain their housing. When curative steps are unsuccessful in cases not warranting immediate termination, the program participant must be offered a hearing by the agency. This will be initiated prior to terminating assistance by leaving a written notice of such hearing at the participant's residence, or issuing the written notice in person. The written notice shall include information about agency grievance and/or appeal process. The written notice will state the date on which the assistance termination will go into effect, within a reasonable time frame; along with the reasons for which the assistance is being terminated, and the date of the hearing. The written notice shall also advise the tenant of their right to present written or oral objections at a hearing. Providers shall issue all written notices according to the Federal, State and Local laws. Final documentation of curative steps and termination will be provided to TLCHB for all terminations. A program may initiate immediate termination for criminal activity that affects the health or safety of program participants, residents, staff and/or property. This policy cannot be used for permanent denial of future services within the Continuum of Care.



## **Toledo Lucas County Continuum of Care: Recommendations for Coordinated Assessment**

### **Prepared by:**

Terry Biel – Technology Director, Toledo Lucas County Homelessness Board  
Mike Badik – Grants Administrator, Toledo Lucas County Homelessness Board  
Lynn Jacquot – Director, Toledo YWCA Battered Women’s Shelter  
John Hoover – Executive Director, Neighborhood Properties Inc.

### **Background**

This draft was authored after a review of

- Guidance from the State of Ohio Office of Community Development;
- Forms and processes for household screening, assessment, and intake presently in-use by providers in the Toledo Lucas County Continuum of Care, as provided by the same;
- Recommendations and sample forms related to coordinated assessment and rapid re-housing from the National Alliance to End Homelessness<sup>1,2,3</sup>;
- A focus group of both unhoused and housed consumers; and
- Focus groups of providers applying for or previously receiving local Emergency Solutions Grant funding.

This document was originally envisioned to address Housing Crisis and Homelessness Prevention only, but contains recommendations on Re-Housing as well due to some overlap between Homelessness Prevention and Re-Housing recommendations. In particular, there is an opportunity for synergy as regards Staffing, Capacity, and Logistics considerations; both Homelessness Prevention and Re-Housing are recommended to involve some flexible social work staff capable of phone- and site-based assessment beyond the initial phone screening, and these positions could be cross-trained.

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<sup>1</sup> Sample Prevention and Diversion Assessment Tool. National Alliance to End Homelessness. Retrieved 23 July 2012 from <http://www.endhomelessness.org/content/article/detail/4513/>

<sup>2</sup> Coordinated Assessment Toolkit: Community Examples and Materials. National Alliance to End Homelessness. Retrieved 23 July from <http://www.endhomelessness.org/content/article/detail/4532/>

<sup>3</sup> Rapid Re-Housing Triage Tool. National Alliance to End Homelessness. Retrieved 23 July from <http://www.endhomelessness.org/content/article/detail/4234>

## **Guiding Principles**

### **Household Safety**

In particular, providers expressed a profound commitment to household safety throughout the focus groups and larger Housing Collaborative Network meetings. This emphasis was also present in the various assessment tools used by other communities and recommended by government agencies and advocacy groups.

Any coordinated assessment tool for screening and diversion must first and foremost establish the safety of any housing crisis response/diversion solution, including risk of non-stranger violence, fitness of housing, medical emergencies, mental health crises, and any other special household needs.

### **Fairness**

One of the primary benefits of a coordinated assessment process is ostensibly to provide similar households in similar scenarios with similar solutions. As a corollary, a coordinated assessment system should also minimize “side door” entry into programs or services.

### **Efficiency**

Wherever possible, a coordinated assessment process should reduce duplication of effort and speed a household’s progression toward the most appropriate solution. Much of the information collected and forms completed by providers of both emergency and non-emergency solutions appear to overlap, and certainly overlap with information which would be necessary for a coordinated process to appropriately connect households with services. Where possible, the continuity and transfer of this information should be streamlined both at the level of the coordinated process and by the individual providers participating in the system.

What’s more, coordinated assessment should not simply connect households with services because they are available; any connection to services must be appropriate to the household’s circumstances.

## **Coordinated Assessment for Screening, Diversion, Homeless Prevention, and Re-Housing services**

A coordinated assessment system must accomplish two things:

1. **Housing Crisis Response:** Assess the household’s immediate housing crisis with solution reasonably expected to provide safe housing for at least one week’s time; and
2. **Housing Solution:** Make preliminary determination of need and eligibility for appropriate long-term housing solution.

Recommended to Toledo Lucas County Homelessness Board by Housing Collaborative Network on 14 August 2012;  
Approved by Toledo Lucas County Homelessness Board on 22 August 2012

These two tasks may each involve a combination of Screening, Diversion, Homeless Prevention, and Re-Housing activity.

The system may be “merely Coordinated,” where Screening, Diversion, Homeless Prevention, and Re-Housing services are provided by many providers at many sites using the same standards, assessment tools, and criteria. Alternatively, some or all parts of this system may be Centralized, where certain portions of the Screening, Diversion, Homeless Prevention, and Re-Housing services are provided by a single agency, which receives and assigns clients from and to appropriate partner providers.

### **Screening for Housing Crisis**

Screening for Housing Crisis involves determining the elementary issues contributing to the household’s immediate issues and determining the appropriate response. The basics of this are:

- Is the household safe where they stayed last night?
- If household’s existing housing is safe, how can we keep them there for a little longer?
- If household’s housing is unsafe for some reason, how can we help them leverage their existing support networks and resources to avoid a Temporary Housing service (shelter) experience?

### **Data Collection**

Households receiving Housing Crisis screening should be tracked in HMIS using a minimal set of identifiers and client characteristics. These data may be of limited visibility to other providers by default, and shared specifically with any provider to whom the client is referred as part of the Housing Crisis Response (including Homeless Prevention).

### **Specific Questions for Determining Appropriate Response**

These are questions which will be integrated—along with the profiles that follow—into the actual Coordinated Assessment tool to be used for determining the appropriate response for households presenting with a housing crisis.

- Where did household stay last night?
  - Is household living on the street, in a car, or somewhere else not generally meant for habitation?
  - Is household in an emergency shelter, hotel/motel, or other explicitly temporary setting?
  - Was household member recently discharged from a prison, hospital, or other institution?

Recommended to Toledo Lucas County Homelessness Board by Housing Collaborative Network on 14 August 2012;  
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- What brought on the household's housing crisis?
  - Problems with landlord – interpersonal, disputes about unit, unpaid rent
  - Utility arrears
  - Being evicted from staying with family or friends – interpersonal, not contributing financially to household, jeopardizing lease, overcrowding
  - Non-stranger violence
- If household were able to stay in that same housing, are they safe and free from threats of non-stranger violence?
- If household were able to stay in that same housing, is it fit for inhabitation?
- If household were able to stay in that housing, is their host jeopardizing his or her lease or their own housing security by allowing the household to stay?
- If household is staying with a host who is evicting them for reasons other than putting the lease in jeopardy, are we able to mediate a disagreement and develop a solution for them that involves staying there?
- Does the household have any other family or friends in the area they could stay with, even for a few days?
- Does the household have any financial resources, including income, deposits in bank accounts, the ability to gain an advance at work, the ability to borrow some money or the ability of family or friends to provide a monetary gift?

#### **Gaps in Housing Crisis Response**

- **Substance Users, no acute needs** – Presently, there are no HCN participating shelters that provide temporary housing to households who are using alcohol or drugs, but are not violent, undergoing withdrawal, overdosed, or with other fragile conditions. It is strongly recommended that the Continuum of Care explore ways to better address the needs of non-violent and non-medically fragile households who are using illicit substances.
- **Open Warrants** – Providers have varying policies on serving clients with open warrants, including varying policies on background checks and public record searches. These policies must be standardized across the continuum and monitored for equal application.

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**Profiles of Housing Crises**

<b>Tier I: Safety Concerns</b>	
<b>Profile of situation</b>	<b>Preferred response</b>
<ul style="list-style-type: none"> <li>Household reports threats of non-stranger violence</li> </ul>	<ul style="list-style-type: none"> <li>Connection to <b>Domestic Violence Shelter</b> for risk/lethality assessment</li> <li>Permanent housing solution must involve Domestic Violence safety planning</li> </ul>
<ul style="list-style-type: none"> <li>Household is in need of acute medical care for injury, withdrawal, overdose, or other fragile condition(s)</li> <li>Household is actively psychotic, exhibits suicidal ideation, or is otherwise a violent threat to themselves or others</li> </ul>	<ul style="list-style-type: none"> <li><b>Crisis hotline</b> (Rescue, 911, etc.) as appropriate</li> </ul>
<ul style="list-style-type: none"> <li>Household is living in place not meant for habitation, including streets, car, etc.</li> </ul>	<ul style="list-style-type: none"> <li><b>Diversion</b> pending permanent housing solution</li> <li>If unable to divert, refer to appropriate <b>Temporary Housing</b> service (shelter)</li> </ul>
<ul style="list-style-type: none"> <li>Household is in unfit/unsafe housing, such as housing with heating off in winter, no working locks on doors, broken windows, unsound structure, etc.</li> </ul>	<ul style="list-style-type: none"> <li><b>Diversion</b> pending permanent housing solution</li> <li>If unable to divert, refer to appropriate <b>Temporary Housing</b> service (shelter)</li> <li>Conduct housing legal issues assessment and refer to <b>Legal Services</b> as appropriate</li> </ul>

<b>Tier II: Candidates for Diversion</b>	
<b>Profile of situation</b>	<b>Preferred response</b>
<ul style="list-style-type: none"> <li>Household staying with family or friends, being evicted by host; host lease may or may not be jeopardized by household staying</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>Household is lessee being evicted from unit, whether subsidized or unsubsidized</li> </ul>	<ul style="list-style-type: none"> <li><b>Diversion</b> pending permanent housing solution</li> <li>If unable to divert, refer to appropriate <b>Temporary Housing</b> service (shelter)</li> </ul>

### **Diversion and Homeless Prevention**

After initial screening, may need to refer household for further Diversion and Homeless Prevention assistance. In order to truly reduce the number of persons entering shelter or living in a place not meant for habitation, Homeless Prevention interventions should be targeted to the individuals at highest risk of actually entering shelter or living in a place not meant for habitation.

For individuals who are at lesser risk for entering shelter or living in a place not meant for habitation, solving the housing crisis through landlord/tenant mediation and connection to legal services may often be enough to result in a permanent housing solution. Therefore, further Homeless Prevention assessment should focus on factors known to be associated with an increased likelihood of entering shelter or living in a place not meant for habitation in the next two (2) weeks.

### **What do Homeless Prevention services entail?**

Homeless Prevention services include Housing Stabilization and Direct Financial Assistance services as described in the Federal Register<sup>4</sup> regulations governing the Emergency Solutions Grant. Local recommendations and other notes are included below.

### **Housing Stabilization Services (HSS)**

- Housing Stability Case Management Services

<sup>4</sup> Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program. Retrieved 30 July 2012 from <http://www.hudhre.info/index.cfm?do=viewResource&ResourceID=4650>

These case management services are services and activities necessary to assist in retaining suitable permanent housing. They may include counseling, the development of an individualized housing and service plan, landlord-tenant mediation that prevents the tenant from losing their current lease, and assistance in maintaining or re-establishing utilities.

- **Legal Services**

In the past, connections between Homeless Prevention/Re-Housing program staff and legal services providers were somewhat weak. While recognizing the need for attorney/client confidentiality, coordination between legal services and Homeless Prevention personnel in particular is paramount for ensuring the stability of housing for participating households (see Rent Payment Assistance, below). An appropriate framework of client consent should be worked out so that Homeless Prevention case managers can work more closely with legal services providers.

Additionally, payments into escrow have not been used by local Homeless Prevention/Re-Housing programs. Establishing this option would provide another valuable tool for Homeless Prevention services.

- **Credit Repair**

Credit repair includes credit counseling and other services necessary for program participants with critical skills related to household budgeting, managing money, and resolving personal credit problems. It does not include debt payment.

### **Direct Financial Assistance (DFA)**

- **Rent Payment Assistance (including up to six months of arrears)**

Rent payment assistance must be accompanied by a Rental Assistance Agreement between the program and the landlord. This is not a lease; this is a document outlining the program requirements for landlord participation, including payment by electronic transfer of funds (direct deposit) and moratorium on eviction action, and dismissal/vacation of eviction judgments. The tenant must still have a lease in their name with the landlord.

Homeless Prevention staff must also be empowered to negotiate with landlords over the amounts due. In particular, as certain costs are not eligible expenses (e.g., charges for damages, legal fees, etc.), Homeless Prevention staff should make every effort to have ineligible expenses waived or forgiven by the landlord—in writing—in exchange for payment of arrears and current rent due.

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Gaining dismissal/vacation of eviction judgments against Homeless Prevention households and getting ineligible expenses waived or forgiven by the landlord are critical items in order to ensure the stability of a household once they exit the program. Otherwise, those barriers and burdens will continue to impede the household's ability to obtain and maintain permanent housing going forward.

- Utility Bill Payment Assistance (including up to six months of arrears)
- Rent/utility security deposits
- Moving and storage cost assistance  
These should be reserved for clients who are in unsafe housing or other exceptional circumstances.
- Motel/hotel vouchers

#### **Questions for further Diversion and Homeless Prevention**

- Does the household have an eviction notice? What type of eviction notice? Is it a notice from the landlord directly or is it a court-ordered eviction notice? How long is it before the current housing or living situation will be terminated?
- Are there members of the household who have had previous foster care involvement?
- Was a member of the household released from prison or did a member of the household have DYS involvement in the previous five (5) years?
- Does household have income or other financial resources? What is their total monthly housing cost (rent, water/sewer/trash, electric, and/or gas)? Does their total monthly housing cost exceed 50 percent of their after-tax monthly income? How have they been paying rent up to this point?
- Has household stayed in an emergency shelter or other homeless assistance program in the last five years? Has the household experienced homelessness in the last 12 months?
- Is there a pending foreclosure of the household's rental unit building?
- Has the household experienced a sudden and significant (change of twenty percent monthly income) loss of income?
- Does the household have a significant amount of debt or arrears owed to prior landlord? How much is it?
- Is the client in LMHA, Section-8, or other subsidized housing?

**Profiles of Diversion and Homeless Prevention Circumstances**

<b>Tier I: Most appropriate for Diversion</b>	
<b>Profile of situation</b>	<b>Preferred response</b>
<ul style="list-style-type: none"> <li>• Household staying with family or friends, being evicted by host; lease <b>is not</b> in jeopardy by household staying with host;</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• Household is lessee being evicted from unit, whether subsidized or unsubsidized, without a court-ordered eviction (writ);</li> <li>• Household <b>does not</b> have a member with previous foster care involvement; and</li> <li>• Household <b>does not</b> have a member who was released from a correctional facility or DYS involvement in the past five years.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide mediation and Homeless Prevention <b>stabilization services only</b> (no direct financial assistance), leveraging household resources as appropriate; anticipated engagement with household is one month or less                         <ul style="list-style-type: none"> <li>○ If a potentially solvable issue including interpersonal disputes, household not contributing to household, or minor overcrowding; provide mediation and advocacy, seeking resolution that keeps household in this housing permanently</li> <li>○ Probe for additional resource and support networks household might access in order to address housing costs</li> <li>○ Refer household to additional resources for low income housing and public housing authority</li> </ul> </li> </ul>

**Profiles of Diversion and Homeless Prevention Circumstances (cont'd)**

<b>Tier II: Most appropriate for Homeless Prevention assistance</b>	
<b>Profile of situation</b>	<b>Preferred response</b>
<ul style="list-style-type: none"> <li>• Household is lessee being evicted from unit, whether subsidized or unsubsidized, and may or may not have a court-ordered eviction (writ); and</li> <li>• At least one of the following                             <ul style="list-style-type: none"> <li>○ Household <b>does</b> have a member with previous foster care involvement; or</li> <li>○ Household <b>does</b> have a member who was released from a correctional facility or DYS involvement in the past five years.</li> </ul> </li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• At least two of the following:                             <ul style="list-style-type: none"> <li>○ Court-ordered eviction (writ);</li> <li>○ Sudden and significant (more than twenty percent change) loss of income;</li> <li>○ Previous shelter stay within past five years;</li> <li>○ More than fifty percent of income for gross housing costs;</li> <li>○ Pending foreclosure of rental property; and/or</li> <li>○ Staying in Section 8, LMHA, or other subsidized housing.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Schedule for Homeless Prevention intake, including <b>stabilization services and direct financial assistance</b> <ul style="list-style-type: none"> <li>○ Provide additional interim mediation to <b>inform and educate landlord</b> about Homeless Prevention program, including timing, landlord requirements</li> <li>○ Conduct housing <b>legal needs assessment</b> and refer to legal services as appropriate</li> </ul> </li> </ul>

**Re-Housing**

Re-Housing activity should be targeted to those households already experiencing homelessness whose barriers to obtaining and retaining housing are largely financial, poor tenancy/prior eviction history, or prior criminal history. Special populations may be served, but if their needs are great they would be better served by the duration and intensity of services provided by Transitional or Permanent Supportive Housing.

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The rental application fees, rental security and/or utility deposits, last month's rent and/or utility arrearage, within ESG regulatory limitations, may be paid to the landlord in order to assist a household to gain safe and decent permanent housing, but only to the extent necessary. Similarly, it should not be expected that households will receive a 100 percent rent assistance every month. Clients with income should be expected to provide a reasonable portion of that income toward their monthly housing costs (30% of their total income) as they progress to housing independence.

The enrollment term of Re-Housing services should be a minimum of six months. It may be best if certain programs specialize in serving households expected to be largely ready for housing independence within the six month time period, while other programs specialize in serving households more likely to take nine to fifteen months to be ready for housing independence.

In determining eligibility, it is recommended that the National Alliance to End Homelessness's Rapid Re-Housing Triage Tool be used as a basis for determining household needs. Households meeting the profiles described for Levels 1 & 2 should be referred to programs providing short-term assistance. Clients meeting the profile described for Level 3 and households meeting the profile described for Level 4 without special needs limiting their ability to independently maintain housing should be referred to Re-Housing programs providing medium-term assistance. Clients meeting the profile described for Level 5 and households described by Level 4 who have special needs limiting their ability to independently maintain housing are better suited for Transitional or Permanent Supportive Housing interventions.

Household eligibility and needs should be re-assessed and re-certified every three months by the agency providing Re-Housing services, who is responsible for the continued eligibility of the client. The agency providing Re-Housing services (and conducting the re-certification) may request consultation with the agency conducting the original assessment in cases where the appropriateness of Re-Housing services is unclear. In cases where there is disagreement about the client's continued eligibility, it is recommended that the Homelessness Board make the determination. If households were originally determined to have the profile and needs described by a low level intervention, the system should allow for progressively greater interventions if the households' needs are later determined to be greater than originally thought.

Re-housing programs should focus on increasing income, decreasing expenses, and improving household self-sufficiency in regards to housing. For many households, the exit strategy will be a combination of earned income and benefits in order to maintain a stable household. For others, the exit strategy may be a permanent subsidy such as Housing Choice Vouchers or other public housing programs.

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### **What do Re-Housing services entail?**

Re-Housing services include Housing Stabilization and Direct Financial Assistance as described in the Interim Program Rule<sup>5</sup> published by HUD. In many cases, the services and eligible activities are similar to those described in HUD's regulations governing Homeless Prevention services.

#### **Housing Stabilization Services (HSS)**

- Case management (including landlord/tenant /host mediation)
- Legal services
- Credit repair
- Housing Search and Placement
- Outreach and Engagement

#### **Direct Financial Assistance (DFA)**

- Rent payment assistance, including up to six months of arrears
- Utility bill payment assistance, including up to six months of arrears
- Rent/utility security deposits
- Moving and storage cost assistance
- Motel/hotel vouchers

### **Staffing, Capacity, and Logistics Considerations**

#### **Housing Crisis Response**

Housing crisis profiles and “decision tree” have been constructed with rapid application in mind. Process could be completed in-person, but is designed to accommodate phone calls.

If brief contact with household and a few probing questions are able to address the household's housing crisis, that is ideal. Otherwise, the conversation should be steered steadily toward a conclusion of:

1. Connection to Domestic Violence Shelter;

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<sup>5</sup> *Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program*. Retrieved 30 July 2012 from <http://www.hudhre.info/index.cfm?do=viewResource&ResourceID=4650>

2. Crisis hotline(s), such as Rescue, 911, etc.;
3. Diversion;
4. Temporary Housing; or
5. Permanent Housing.

Once an initial screening for housing crisis has been completed, more in-depth Diversion activity should be completed by a social worker who can more appropriately assess needs for Homeless Prevention stabilization services, direct financial assistance.

### **Diversion and Homeless Prevention**

An initial phone screener should turn over responsibility for this step to a social worker specifically trained to provide Diversion and Homeless Prevention services. Generally speaking, Diversion may be conducted over the phone, including calls by social work staff to landlords and other parties as a part of Diversion efforts. Homeless Prevention activity, meanwhile, should involve face-to-face assessment and interview. The volume of households presenting for Diversion and Homeless Prevention may necessitate more than one staff member for this purpose.

In particular, assessment for Homeless Prevention direct financial assistance should be conducted in-person, and appointments should be made no more than one week out from the date the household presents. It is recommended that these first appointments take place at a central location and not in the households' homes. Some funding should be budgeted to provide transportation and/or childcare assistance for households who require it in order to make appointments.

Once intake has been completed and a household is found to be eligible for Homeless Prevention services, further Stabilization Services and Direct Financial Assistance should proceed from partner agencies. These agencies must have a regular opportunity to provide feedback and participate in the management of these assessment, intake, and assignment processes to ensure the best fit of programs and households. Should a partner agency determine that an assigned household is not appropriate for their services, the partner agency and referring agency staff should work jointly to more appropriately connect that household with services.

### **Re-Housing (Short- and Medium-term)**

Similar to Homeless Prevention, proper Rapid Re-Housing services and assistance are not recommended for completion over the phone. An initial phone screener should turn over responsibility for these services to a social worker specifically trained to provide them. It is recommended that the assessment and intake activity for these households be conducted on-site at the shelter where the household(s) are staying. The staff conducting the assessment and

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intake could schedule one or more blocks of time weekly with each shelter to visit and meet with households who are candidates for Rapid Re-Housing services.

Once intake has been completed and a household is found to be eligible for Re-Housing services, further Stabilization Services and Direct Financial Assistance should proceed from partner agencies. These agencies must have a regular opportunity to provide feedback and participate in the management of these assessment, intake, and assignment processes to ensure the best fit of programs and households. Should a partner agency determine that an assigned household is not appropriate for their services, the partner agency and the referring agency should work jointly to more appropriately connect that household with services.

## Appendix I: Quick Reference for Housing Crisis Response Profiles

Tier I: Safety Concerns	
Profile of situation	Preferred response
<ul style="list-style-type: none"> <li>Household reports threats of non-stranger violence</li> </ul>	<ul style="list-style-type: none"> <li>Connection to <b>Domestic Violence Shelter</b> for risk/lethality assessment</li> <li>Permanent housing solution must involve Domestic Violence safety planning</li> </ul>
<ul style="list-style-type: none"> <li>Household is in need of acute medical care for injury, withdrawal, overdose, or other fragile condition(s)</li> <li>Household is actively psychotic, exhibits suicidal ideation, or is otherwise a violent threat to themselves or others</li> </ul>	<ul style="list-style-type: none"> <li><b>Crisis hotline</b> (Rescue, 911, etc.) as appropriate</li> </ul>
<ul style="list-style-type: none"> <li>Household is living in place not meant for habitation, including streets, car, etc.</li> </ul>	<ul style="list-style-type: none"> <li><b>Diversion</b> pending permanent housing solution</li> <li>If unable to divert, refer to appropriate <b>Temporary Housing</b> service (shelter)</li> </ul>
<ul style="list-style-type: none"> <li>Household is in unfit/unsafe housing, such as housing with heating off in winter, no working locks on doors, broken windows, unsound structure, etc.</li> </ul>	<ul style="list-style-type: none"> <li><b>Diversion</b> pending permanent housing solution</li> <li>If unable to divert, refer to appropriate <b>Temporary Housing</b> service (shelter)</li> <li>Conduct housing legal issues assessment and refer to <b>Legal Services</b> as appropriate</li> </ul>
Tier II: Candidates for Diversion	
Profile of situation	Preferred response
<ul style="list-style-type: none"> <li>Household staying with family or friends, being evicted by host; host lease may or may not be jeopardized by household staying</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>Household is lessee being evicted from unit, whether subsidized or unsubsidized</li> </ul>	<ul style="list-style-type: none"> <li><b>Diversion</b> pending permanent housing solution</li> <li>If unable to divert, refer to appropriate <b>Temporary Housing</b> service (shelter)</li> </ul>

## Appendix II: Quick Reference for Diversion / Homeless Prevention Profiles

Tier I: Most appropriate for Diversion	
Profile of situation	Preferred response
<ul style="list-style-type: none"> <li>• Household staying with family or friends, being evicted by host; lease <b>is not</b> in jeopardy by household staying with host;</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• Household is lessee being evicted from unit, whether subsidized or unsubsidized, without a court-ordered eviction (writ);</li> <li>• Household <b>does not</b> have a member with previous foster care involvement; and</li> <li>• Household <b>does not</b> have a member who was released from a correctional facility or DYS involvement in the past five years.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide mediation and Homeless Prevention <b>stabilization services only</b> (no direct financial assistance), leveraging household resources as appropriate; anticipated engagement with household is one month or less                         <ul style="list-style-type: none"> <li>○ If a potentially solvable issue including interpersonal disputes, household not contributing to household, or minor overcrowding; provide mediation and advocacy, seeking resolution that keeps household in this housing permanently</li> <li>○ Probe for additional resource and support networks household might access in order to address housing costs</li> <li>○ Refer household to additional resources for low income housing and public housing authority</li> </ul> </li> </ul>
Tier II: Most appropriate for Homeless Prevention assistance	
Profile of situation	Preferred response
<ul style="list-style-type: none"> <li>• Household is lessee being evicted from unit, whether subsidized or unsubsidized, and may or may not have a court-ordered eviction (writ); and</li> <li>• At least one of the following                         <ul style="list-style-type: none"> <li>○ Household <b>does</b> have a member with previous foster care involvement; or</li> <li>○ Household <b>does</b> have a member who was released from a correctional facility or DYS involvement in the past five years.</li> </ul> </li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• At least two of the following:                         <ul style="list-style-type: none"> <li>○ Court-ordered eviction (writ);</li> <li>○ Sudden and significant (more than twenty percent change) loss of income;</li> <li>○ Previous shelter stay within past five years;</li> <li>○ More than fifty percent of income for gross housing costs;</li> <li>○ Pending foreclosure of rental property; and/or</li> <li>○ Staying in Section 8, LMHA, or other subsidized housing.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Schedule for Homeless Prevention intake, including <b>stabilization services and direct financial assistance</b> <ul style="list-style-type: none"> <li>○ Provide additional interim mediation to <b>inform and educate landlord</b> about Homeless Prevention program, including timing, landlord requirements</li> <li>○ Conduct housing <b>legal needs assessment</b> and refer to legal services as appropriate</li> </ul> </li> </ul>

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## **Toledo Lucas County Continuum of Care: Recommendations for Centralized Approach to Coordinated Assessment**

### **Prepared by:**

Terry Biel – Technology Director, Toledo Lucas County Homelessness Board

### **What is a Centralized Approach to Coordinated Assessment?**

Under a Centralized approach to Coordinated Assessment, households may still enter the system in a variety of ways. However, these all ultimately involve connecting households to a single, centralized point to receive the bulk of Screening, Diversion, Homeless Prevention, and Re-Housing services. In our community, a Centralized approach is the “best fit” for Coordinated Assessment, with United Way 2-1-1 center serving as the single, centralized point.

### **Emergency Shelter**

Under this model, Emergency Shelters should not simply turn away walk-ins. If walk-ins present during normal business hours, Emergency Shelter staff should provide initial Screening to try to find a brief resolution to the household’s housing crisis. If this initial Screening does not result in a resolution to their housing crisis and the client is not in need of acute crisis services, the shelter should provide temporary stay to the household until they can be evaluated through Coordinated Assessment.

Moreover, if walk-ins present after hours and are not in-need of acute services for medical or other urgent issues, they should also be provided temporary stay until they can be evaluated through Coordinated Assessment. Similarly, phone calls to shelters should be redirected to Coordinated Assessment once it has been established that they are not in need of acute crisis services.

Conversely, households determined to be in-need of emergency shelter by Coordinated Assessment will be referred to participating shelters. In the case of shelters using ServicePoint, Coordinated Assessment will check for capacity on bed lists before making a referral, and confirm availability as needed. The details of this handoff process must be arranged between Coordinated Assessment and the participating shelters collaboratively.

### **Re-Housing and Homelessness Prevention**

Except in extraordinarily rare circumstances, both Re-Housing and Homelessness Prevention providers should direct all walk-ins and other inquiries to Coordinated Assessment. Households determined to be in-need of and eligible for Re-Housing or Homelessness Prevention services will be referred to participating providers by Coordinated Assessment. The

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details of this handoff process must be arranged between Coordinated Assessment and the participating shelters collaboratively.

### **Mutual Responsibility for Appropriate Referrals**

Whether through the Housing Collaborative Network or another body, participating providers must have the opportunity and responsibility to influence the design of Coordinated Assessment and provide feedback on the cases being referred to them. If, for any reason, a provider should determine that a referred case is ineligible or inappropriate for their programs, Coordinated Assessment and that provider must work jointly to make a more appropriate referral.

### **Staffing**

It is our recommendation that the centralized system make use of a combination of United Way 2-1-1 Intake & Referral staff (I&R) and two to three Licensed Social Worker (LSW) staff. I&R should be trained to provide the centralized Screening only. Once a client with a housing stability has cleared the initial Screening for safety concerns, the call should be elevated to the additional LSW staff for Diversion and Homelessness Prevention components. These same LSW staff should provide the assessment for Homelessness Prevention/Re-Housing/Supportive Housing services, and be available for consultation on three-month re-assessments for the same.

Assessment and intake for Homelessness Prevention should take place through in-person interviews at the United Way 2-1-1 center before eligible clients are referred to partner providers. Transportation assistance may be required in some cases, and should be budgeted appropriately.

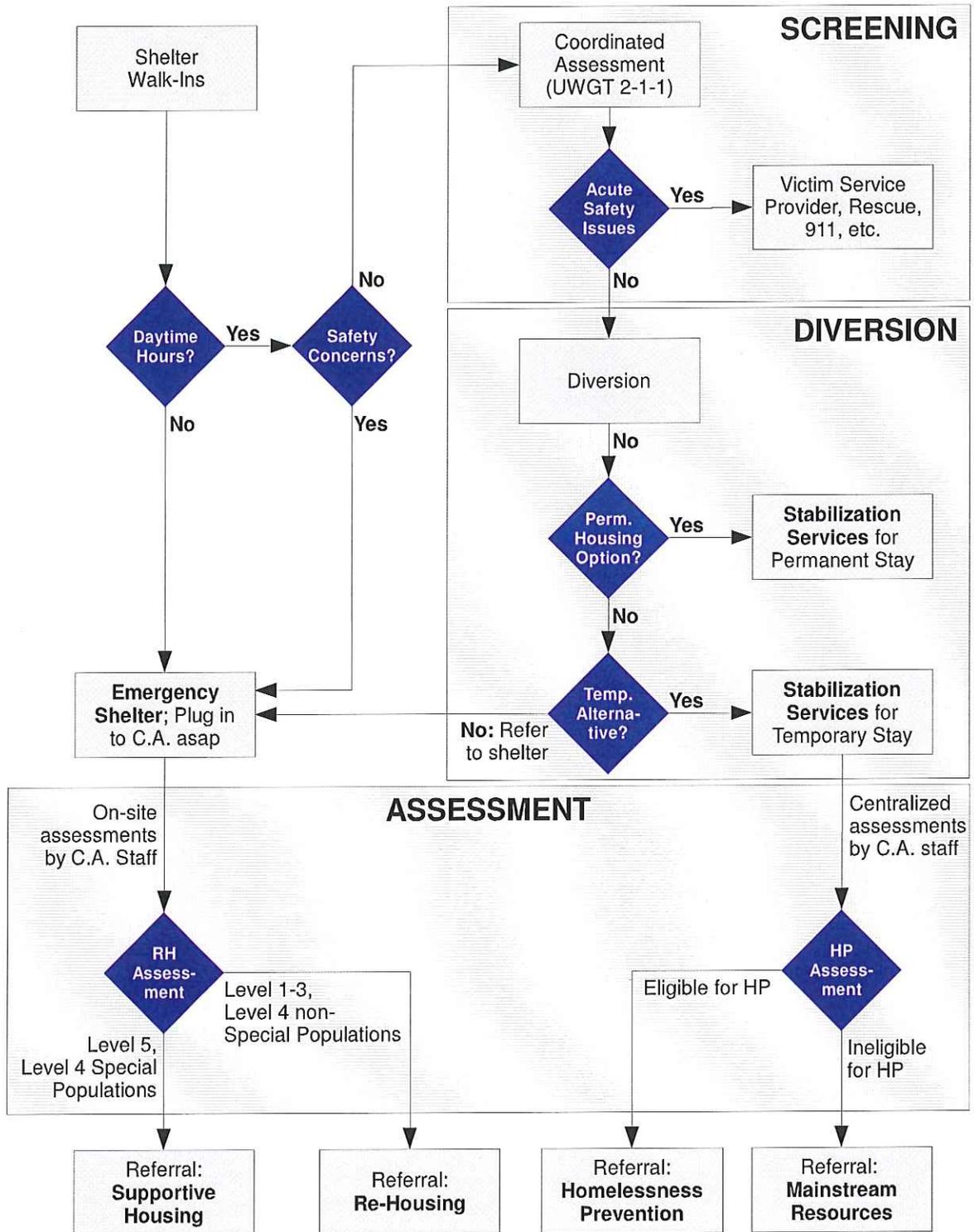
Assessment and intake for Re-Housing/Supportive Housing services should take place on-site at participating shelters, with regular visits scheduled twice a week for an appropriate length of time.

### **Putting it All Together**

The following chart is intended to help visualize the interaction of the pieces in this system and the movement of households through the stages of Screening, Diversion, Homelessness Prevention, and Re-Housing services. The shaded areas marked as Screening, Diversion, and Assessment would all take place through United Way 2-1-1.

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### Appendix I: Flowchart for a Centralized Approach





## TOLEDO LUCAS COUNTY HOMELESS BOARD STANDARDS COMPILATION

### **I. ADMINISTRATION**

#### **A. Board of Directors**

1. The agency shall be a nonprofit organization, recognized under section 501(c)(3) of the Internal Revenue Code.
2. The agency Board of Directors shall consist of voluntary (unpaid) members, with the possible exception of the CEO or Director and reimbursement to Board members of reasonable Board related travel costs.
3. The Executive Director of the agency shall not be the Chairman of the Board of Directors.
4. There shall be a written policy identifying and forbidding conflicts of interest between agency staff and Board members.
5. The agency shall include on their board of directors or other policy-making entities one or more members who are either homeless or formerly homeless.
6. The agency's Board of Directors shall meet at least on a quarterly basis and set overall policy for the agency. Minutes of the meetings shall be maintained for at least five years and made available prior to the next meeting for voting review. Board minutes shall include a listing of those Board members who are in attendance and those Board members who are in not in attendance.
7. The Board shall be responsible for the selection and annual performance review of the agency's CEO or Director.
8. The organization shall adhere to a written policy that ensures continuity, change in board membership and diversity of board members.
9. Each new board member shall receive orientation designed to orient the members to the goals, objectives, and activities of the agency.
10. The Board shall ensure that the organization collaborates with other organizations by ensuring that the organization provides referral resources to clients.

#### **B. Fiscal Management**

1. There shall be an accounting system, which is maintained in accordance with Generally Accepted Accounting Principles (GAAP) and which uses fund accounting methods.
2. The agency shall have sufficient cash to meet current obligations and shall develop contingency plans to cover unexpected shortfalls in revenues and for redistribution of services if unexpected funding cutbacks should occur.
3. The agency shall have an established finance and/or audit committee.
4. The agency shall have written internal fiscal control procedures, which are reviewed and approved by the Board of Directors.
5. Financial reports comparing budgeted versus actual balances for the agency shall be provided to the Board at least quarterly.
6. The agency shall receive an annual independent audit and/or independent compilation of financial activities of which includes a balance sheet and operating statement setting forth the financial condition of the agency.

## TOLEDO LUCAS COUNTY HOMELESS BOARD STANDARDS COMPILATION

7. The agency shall have a record of accountability for clients' funds or valuables if the agency is holding either or both.
8. The agency shall institute and implement an adequate procurement policy covering small, medium and large purchases and means of price comparisons to assure purchase at the most reasonable costs and shall make known to women and minority contractors their capability to be vendors.
9. The agency shall maintain a system of accountability for time worked through use of timesheets, activity reports, etc. signed by both the employee and the appropriate supervisor. The agency executive director's timesheet shall be signed by a board member if there is no other paid staff to which the agency executive director reports.

### **C. Staff: Paid and Volunteers**

1. The organization shall have a chart of all staff working in the agency, updated upon any changes. There shall be written position descriptions for each position type, which includes job responsibilities and qualifications. This information may be included in a Personnel Policies Manual.
2. The agency shall have written policies for the selection of paid personnel in conformance with Equal Employment Opportunity (EEO) guidelines. The organization practices equal opportunity employment and does not discriminate on the basis of gender, religion, race, color, national origin, disability, veterans status, ethnicity, or sexual orientation.
3. The agency shall require and receive health screenings and criminal background checks, based on regulatory authority where appropriate, on all staff, especially as it relates to services to children.
4. The agency shall have a Personnel Policies Manual that is approved by the Board of Directors and is reviewed at least every three years. The manual addresses:
  - a. Annual performance evaluations for all staff, including the Executive Director;
  - b. Compensation and benefits plans;
  - c. Grievance procedures for staff and volunteers; and
  - d. Conflict of interest and nepotism policy; and
5. All relevant direct service staff in an emergency shelter or a TH congregate residential facility shall receive additional training annually in at least the following:
  - a. Non-violent crisis intervention techniques;
  - b. Trauma-informed care;
  - c. Referral procedures to relevant community resources;
  - d. First aid procedures; and
  - e. Emergency evacuation procedures; and
  - e. Agency operating procedures.

The emergency shelter or TH congregate residential facility shall assure that at least one staff person on duty is trained in emergency first aid procedures. For the safety of

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the residents, the emergency shelter or TH congregate residential facility shall have adequate, trained, on-site staff coverage during all hours the shelter is open to residents, unless individual secured units are provided.

6. If volunteers are used for ongoing activities, the agency shall have a current volunteer training orientation policy and process.
7. If volunteers are used, the agency shall have a formal process for orientation and training for the task to be performed.
8. The staff shall support client's choice and self-determination in pursuing services, treatment options, etc.
9. The emergency shelter or TH congregate residential facility shall encourage the involvement of clients in the decision-making processes of the emergency shelter or TH congregate residential facility.

### II. FACILITIES

#### A. Health & Environment

1. The emergency shelter or TH congregate residential facility shall have written plans for identification, treatment and control of medical and health conditions (for example, contagious diseases, body infestations, bed bugs) which implement Universal Precaution Procedures as required by OSHA standards. There shall be evidence that TB protocol is used. The agency shall have a written policy regarding the control of infectious diseases, such as HIV, tuberculosis, etc.
2. The emergency shelter or TH congregate residential facility shall designate and utilize private space to meet with clients for interviews, counseling sessions, examinations, and treatment.

#### B. Safety

1. The emergency shelters, TH congregate residential facility, PSH residential facility, scattered-site TH or PSH scattered-site unit shall comply with all applicable local fire, environmental, health and safety standards and regulations.
2. The emergency shelters, TH congregate residential facilities or PSH residential facility shall have a safety plan which includes at least the following:
  - a. posted evacuation plan;
  - b. safety drills, conducted at least monthly;
  - c. fire detection systems which conform to local building and fire codes;
  - d. adequate fire exits;
  - e. adequate emergency lighting; and
  - f. documented policy and procedures for emergency situations.
3. A TH or PSH scattered-site unit shall have fire detection systems which conform to local building and fire codes and fire exits which conform to local building and fire codes.

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4. An Emergency shelter, TH congregate residential facility or PSH residential facility shall have a written procedure that assures the safety and security of residents and staff and their possessions.
5. Entrances and exits shall be kept clear of debris, ice, snow, and other hazards.
6. Hallways, stairwells, and exits shall be well lit and there shall be working back-up batteries for exit lights.
7. There shall be exit signs with arrows clearly visible.
8. The emergency shelter, TH congregate residential facility or PSH residential facility shall have available standard first aid kit to handle multiple occurrences that are kept in a well-known accessible place in case of a medical emergency. Residents of individual RRH, TH or PSH units should be encouraged by the RRH, TH or PSH provider to secure rental insurance
9. In an emergency shelter, TH congregate residential facility or PSH residential facility, a phone and emergency numbers shall be readily accessible for any emergency call. All staff at an emergency shelter, TH congregate residential facility or PSH residential facility on duty shall have access to a telephone. Emergency telephone numbers shall be posted conspicuously near the telephone.
10. The agency shall ensure adequate provision of the following services in their congregate residential facility, scattered-site unit or individual unit:
  - a. pest control services in conformance with local building and safety codes;
  - b. removal of garbage; and
  - c. proper ventilation and heating/cooling systems
11. The emergency shelter, TH congregate residential facility, PSH residential facility or RRH, TH, PSH individual units as well as common areas in a multi-family building in which a local RRH, TH or PSH units are located shall be clean and in good repair.
12. The agency shall make reasonable access to transportation services to residents of their congregate residential facility, residential facility or scattered site units.
13. In addition to meeting the other housing standards identified in this document, RRH, TH and PSH unit shall meet HUD's Housing Quality Standards prior to initial occupancy of their clients and at time of any required re-inspection.
14. The emergency shelter or TH congregate residential facility shall provide a bed or crib for each guest unless the emergency shelter or TH congregate residential facility has an ODSA exemption based on size and/or type of shelter. The emergency shelter or TH congregate residential facility shall make provision for clean linens for each client. There shall be procedures to provide for the sanitizing of all linens and sleeping surfaces.
15. The emergency shelter or TH congregate residential facility shall provide sufficient showers/baths, washbasins and toilets that are in proper operating condition for personal hygiene. These should be adequate for the number of people served. Clean towels, soap and toilet tissue shall be available to each client in an emergency shelter or TH congregate residential facility.

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16. The agency shall have and utilize a procedure for making referrals to appropriate medical providers.
17. The emergency shelter, TH congregate residential facility or PSH residential facility shall have a written policy regarding the possession and use of controlled substances as well as prescription and over the counter medication.
18. The agency's facility, the emergency shelter, TH congregate residential facility, PSH residential facility, or RRH, TH and PSH units shall be accessible to and usable by persons with disabilities, as applicable, in compliance with Americans with Disabilities Act, Fair Housing Act, and Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities shall have access and/or provided reasonable accommodations within the facility to all programs and activities available in the facility.

### C. FOOD SERVICE

1. The emergency shelters or TH congregate residential facility shall provide, arrange for food services to clients on-site or provide transportation directly to free meal sites.
2. The emergency shelters or TH congregate residential facility providing food service shall make adequate provisions for the sanitary storage and preparation of foods.
3. The emergency shelter or TH congregate residential facility providing food for infants, young children and pregnant mothers shall make provisions to meet their nutritional needs.

## III. OPERATIONS

### A. Agency Operation Procedures

1. The agency shall have written policies for admission procedures and posted criteria for providing services to people. The agency shall have a policy manual, which includes the agency's purpose, population served, program description, non-discrimination policy, and confidentiality statement and shelter regulations, rules and procedures.

The agency shall have written policies for admission of clients and criteria for admitting people to the agency. The agency's intake policy shall be available for the clients to review at the agency facility, emergency shelter or TH congregate residential facility, if appropriate.

2. The hours of operation shall clearly be posted at an emergency shelter or TH congregate residential facility.
3. Information regarding access to United Way 2-1-1 and domestic violence crisis services and contact information shall clearly be posted at the agency facility, emergency shelter or TH congregate residential facility, if appropriate.
4. There shall be a clearly defined policy about the possession of weapons on site emergency shelters or TH congregate residential facility.

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5. The agency shall post and read, or otherwise make known, the rights and responsibilities of emergency shelter or TH congregate residential facility clients that shall include a grievance procedure for addressing potential violations of their rights.
6. The agency shall provide all residents with, or posts in a conspicuous location, a copy of the house or program rules and regulations, and a copy of the disciplinary and grievance procedures. Consequences of rules violations shall clearly be stated and consistently enforced.
7. There shall be evidence that grievances are collected and evaluated so that trends and patterns can be noted and corrections made.
8. The emergency shelter or TH congregate residential facility shall maintain a daily census, which includes, at least, the name and sex of each person residing in the shelter.
9. The agency shall report child abuse and endangerment as required by law.
10. The emergency shelter or TH congregate residential facility shall only require clients to perform duties directly related to daily living activities within the respective emergency shelter or TH congregate residential facility.
11. The emergency shelter or TH congregate residential facility shall provide access to a public or private telephone for use by their respective clients to make and receive calls.
12. The agency shall maintain records to document services provided to each client.
13. The agency shall provide accommodations for shelter clients to store personal belongings.
14. The emergency shelter, TH congregate residential facility or agency facility shall provide a safe, secure environment and have policies to regulate access.
15. The emergency shelter or TH congregate residential facility shall allow current clients to use the shelter as a legal residence for the purpose of voter registration and the receipt of public benefits.
16. The agency shall maintain a log or file to record at a minimum all unusual or significant incidents.
17. The agency shall have written policies for consensual and non-consensual searches of residents' possessions that are consistent with federal, state and local laws.
18. The agency shall have a written termination policy in which program participant's assistance is terminated only in the most severe cases and consistent with the TLCHB policies.
19. For those residents who have difficulty with spoken English or written English, the agency shall engage the appropriate interpretative services in order that all adult household members are able to understand the agency's admission/intake procedures, hours of operation, house or program rules, the availability of domestic violence services, the contact information for United Way 2-1-1, client rights and responsibilities, grievance procedures, and any other pertinent information required under these standards to be communicated to the clients. The agency shall

## TOLEDO LUCAS COUNTY HOMELESS BOARD STANDARDS COMPILATION

demonstrate an attempt to translate the above mentioned documents into Spanish no later than January 1, 2014.

### **B. Services provided**

1. The agency shall recognize and uphold a client's right to receive services, including shelter and/or housing without regard to race, religion, gender, age, national origin, ancestry, color, sexual orientation, disability or familial status, except, where age and gender of the people served are determined within the agency's mission.

An agency serving families with children shall also not discriminate on the basis of the sex or age of the children or the size of the family. Provision shall be made in such cases to maintain the family as an intact unit.

2. Services for basic human needs shall not be denied due to a client's inability to pay.
3. The agency shall not require or not provide incentive to clients to participate in religious services or other forms of religious expression.
4. The agency may provide appropriate support services consistent with the TLCHB policies.

If an agency is unable to provide said services, the agency shall make referrals to other agencies for appropriate support services consistent with TLCHB policies, such as:

- a. Health and mental health services;
  - b. Alcohol and drug treatment programs;
  - c. Assistance to secure long-term housing;
  - d. Material assistance programs;
  - e. Adult/children protective services;
  - f. Assistance with employment opportunities, life skill training, educational services, child care, transportation or other support service not provided by the shelter but identified within individualized housing stabilization plan; and
  - g. Other mainstream resources.
5. In The agency shall ensure that the following basic needs are being provided:
    - a. humane care which preserves Individual dignity;
    - b. a clean environment;
    - c. reasonable security; and
    - d. referrals to other agencies.
  6. The agency shall have secure storage space for confidential documents relating to clients and personnel.
  7. The agency shall develop and implement procedures to ensure the confidentiality of records pertaining to any individuals provided family violence prevention or treatment services.

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8. The agency shall provide for an evaluation of the effectiveness of the program services offered by service recipients, at least annually, including anonymous feedback from clients that the agency is serving.
9. An agency that receives funding under the Homeless Assistance Grant Program and/or CoC funds shall be required to participate in their Continuum of Care's Homeless Management Information System (HMIS).
10. The emergency shelter or TH congregate residential facility shall have laundry facilities or service available on-site to clients.

**PROJECT HOME RAPID RE-HOUSING POLICY - PROTOCOL – PROCEDURE  
March 2013**

All policies, protocols and procedures contained within this document support and/or stem from those contained within two Toledo Lucas County Homelessness Board approved documents: *Coordinated Assessment, Centralized Approach* (August 2012). The purpose of which is two-fold: 1) Assess the household's immediate housing crisis with solution reasonably expected to provide safe housing for at least one week's time; and 2) Housing Solution: Make preliminary determination of need and eligibility for appropriate long-term housing solution. In addition, decision making and program development of the items contained here are grounded in two strong values: client centered & data driven.

- I.** Included in these documents are:
  - a. Flow Chart – Centralized Approach: Diversion, Emergency Response, Temporary Housing, Permanent Supportive Housing, Rapid Re-Housing and Homelessness Prevention
  - b. Guiding Principles: Household Safety, Efficiency, Fairness
  - c. Data-Collection Expectation
  - d. Service Overview: Diversion, Homeless Prevention, Rapid Re-Housing
  - e. Direct Financial Assistance Parameters
- II.** **Project Home** is the name of the Toledo Lucas County CoC Homeless Service System:
  - a. PHome participating agencies are required to be active members in the CoC Housing Collaborative Network (HCN) and serve on a Quality of Care (QoC) committee.
    - i. HCN reviews and recommends policy revisions/additions
    - ii. QoC reviews and advises procedures and coordination of services
  - b. The PHome Rapid Re-Housing (PHome RRH) component is a multi-agency effort via Memorandum of Understanding and/or contract and operates under the Program Management of TLCHB.
- III.** **PHome Rapid Re-Housing Partners** provides the following:
  - a. Coordinated Assessment (CA)
  - b. Case Management Services
  - c. Housing Placement Services
  - d. Financial Services
  - e. HMIS
- IV.** PHome RRH partners services include:
  - a. Screening, Assessment, & Housing Type Assignment (CA)
  - b. Housing Stabilization Services: Diversion, Case Management, Housing Placement, DFA requests, Legal Intervention, Recertification
  - c. Direct Financial Assistance: Rental & Utility Deposit and Assistance (including six months arrears); moving and storage costs; hotel stay. All DFA must assure participant housing is secured, housing meets rent reasonableness and is under lease with landlord

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- V. PHome RRH partners are members of the PHome RRH advisory team meeting no less than bi-monthly.
- VI. PHome RRH households to be served annually:
  - a. 100 Short Term DFA (\$2,500 maximum) and Housing Stabilization Services
  - b. 150 Medium Term DFA and Housing Stabilization Services
  - c. 25 Diversion Solution with Housing Stabilization Services
- VII. PHome RRH Eligibility:
  - a. Below 30% AMI
  - b. Homeless as defined below by HUD:
    - i. An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
      - 1. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
      - 2. (An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low income individuals); or
      - 3. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;
    - ii. An individual or family who will imminently lose their primary nighttime residence, provided that:
      - 1. The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
      - 2. No subsequent residence has been identified; and
      - 3. The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks needed to obtain other permanent housing; or
    - iii. Any individual or family who:
      - 1. is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
      - 2. Has no other residence; and
      - 3. Lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, to obtain other permanent housing.

- VIII.** PHome RRH Participant Priorities: First time homeless; Homeless families with children; Veterans (VASH/VOA – deposit/first month rent)
- IX.** PHome RRH Process Flow employs progressive intervention: Diversion **first**
- a. **Screened:** UWGT 2-1-1 Information & Referral Specialists  
*Who: All seeking housing crisis intervention assistance*  
*Record: Refer documentation*
  - b. **Assessed:** UWGT Centralized Access Coordinator  
*Who: All those meeting pre-screened criteria*  
*Record: Client spreadsheet*
  - c. **Assigned:** UWGT Centralized Access Coordinator  
*Who: Enrolled clients – capacity permitting*  
*Case Assignments: LSS (households w/school-aged children – housed & 20 shelter)*  
*Diversion: CAC (maintain client file; bi-weekly follow-ups for one month)* *Record: HMIS*
  - d. **Case Management:** LSSNWO & TASC & FOCUS&BEACH HOUSE  
*Who: Assigned Clients*  
*Record: HMIS services / HMIS exit & Client File*
  - e. **Housing Placement:** FOCUS  
*Who: Case Managers for housing placement services for enrolled clients: rent reasonableness; inspections; housing search; lease review*  
*Record: HMIS service*
  - f. **Recertification:** Case Management Agency  
*Record: HMIS services & Client File*
  - g. **Exit:** Case Manager  
*Record: HMIS & Client File*
  - h. **Exit Appeal:** Project Home Manager (TLCHB)  
*Client File & TLCHB file*
- X.** PHome RRH Protocols
- a. Landlord Relations:  
Landlords are to be engaged as soon as possible beginning at CA and following through Housing Placement and agree to payment schedule as arranged with CM and agree not to evict barring any subsequent lease violations
  - b. A Rental Agreement will exist and be executed between PHome Case Management Services and the Landlord on behalf of an identified client.
  - c. Housing must meet Housing Quality Standards including Visual Lead Paint Assessment
  - d. If an occupied units fails the above the landlord will be notified of the failure and if repairs are achievable within two weeks arrangements will be agreed upon among tenant, housing placement and landlord. This agreement must be in place within five days of failure.

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- e. Rent Reasonableness: All units receiving PHome DFA will be subject to and meet the rent reasonableness test.
- f. Each provider service agency will execute a *Client Consent to Serve* form with a PHome RHH client (head of household).
- g. Case Management Services: All enrolled clients will receive case management services focusing on housing costs stability and connection to community and mainstream resources. CM services will include a minimum of one monthly home visit and monthly budget review. CM's are not required to transport clients to appointments.
- h. Direct Financial Assistance will be paid directly to vendors through an approved Request for Funds form. Maximum amount for short term (three-six months) is \$2,500. Maximum amount for medium term is as permitted by partner grant agreement with HUD. DFA permitted:
  - i. Rental Deposit
  - ii. Rental Assistance
  - iii. Rental Arrears (six months)
  - iv. Utility Deposit
  - v. Utility Assistance
  - vi. Moving Costs Assistance (non-standard item and requires Project manager approval unless waived)
  - vii. Hotel/Motel Vouchers (non-standard item and requires Project manager approval unless waived. Not to exceed 4 weeks)
- i. Client Recertification: All enrolled clients are to be recertified every three months from CM enrollment. This is done within CM agency as approved by agency/project director.
- j. Data Collection & Reporting: All agencies participating in PHome RRH must be a TLCHB HMIS Contributing Organization. All clients receiving PHome RRH services must receive information on HMIS and must provide permission to participate. All clients are to be enrolled in HMIS.
- k. Client Exit: All enrolled clients are to be exited within 14 days of the following:
  - i. Successful completion: Client has achieved housing stability
  - ii. Assistance limit reached:
  - iii. Client is no longer eligible at recertification;
  - iv. Noncompliance: Client does not adhere to Consent to Serve and has failed to respond to CM multiple attempts (no less than 3) to resolve matters
  - v. Deteriorated prospects for housing stability
  - vi. Need for intensive case management services
  - vii. Other: Unique circumstances not covered above and must be described thoroughly on exit form
- l. Client Exit: All exited clients are to be referred to available assistance including Coordinated Assessment if homelessness is a consequence of their exit.

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- m. A Client Exit goal will include housing costs at no more than 60% of household income, optimally.
  - n. Appeals and Grievances: All clients have a right to appeal and/or grieve a decision action or determination made by service provider that the client disagrees with according to the service provider appeal process.
  - o. Exit Appeal: All clients are to receive information on exit appeal decisions. These are to be submitted to the Project Manager whose decision will be based on review of client file and will be considered final.
- XI.** Revisions / Additions to this manual will be attached as approved
- XII.** The Project Manager will maintain all forms associated with the program.



Drafted by TLCHB staff on 16 October 2013 for presentation to Housing Collaborative Network; Presented to Housing Collaborative Network on 16 October; recommended to TLCHB Board with amendments to transitional housing length of stay (with amendments) by Housing Collaborative Network on 18 November; recommended to full TLCHB by TLCHB Executive Committee unanimously on 18 November; approved by full TLCHB Board unanimously with no amendments on 20 November 2013

## **Toledo Lucas County Continuum of Care: 2014 Key Performance Indicators**

### **Prepared by:**

Terry Biel – Technology Director, Toledo Lucas County Homelessness Board

### **Background**

In November 2012, the Toledo Lucas County Homelessness Board (TLCHB) adopted key performance indicators (KPI) and targets for calendar year 2013. These were developed in accordance to guidelines outlined in the HUD Continuum of Care Program Interim Rule requirements for adopting performance targets<sup>1</sup>, including:

- Statutory performance indicators for communities defined in the HEARTH Act;
- Performance indicators and processes in-use by communities including Columbus OH (Community Shelter Board) and Michigan’s Campaign to End Homelessness;
- Recommendations in literature and presentations from Abt Associates, the National Alliance to End Homelessness and the Homeless Research Institute;
- Focus groups of HCN members divided up by program type, in which members were asked to brainstorm and draft their own recommendations prior to focus group meetings—the meetings focused on finding the consensus of each group;
- A review, amendment, and endorsement by the full HCN; and
- A review, amendment, and endorsement by the TLCHB Quality & Performance Committee.

This document represents an update to the calendar year 2013 recommendations, and underwent a similar process in reviewing existing CoC-wide outcome data, examining outcomes of individual projects, and consulting with focus groups of providers divided up by project type.

### **Scope of Recommendations**

Recommendations contained within this document are for overall Continuum of Care performance indicators for calendar year 2014. These recommendations do not address a

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<sup>1</sup> Responsibilities of the Continuum of Care (§578.7). HUD Interim Rule for Continuum of Care Program. Published 31 July 2012 in The Federal Register.

framework to “take action against poor performers,” though that is called for by the HUD CoC Program Interim Rule.

### **Changes in Language and Definitions from 2013 Recommendations**

- References to “programs” and “program types” have been changed to “projects” and “project types” per HUD’s shift in nomenclature.
- The project type “Homeless Prevention and Rapid Re-Housing” is now referred to as “Rapid Re-Housing,” per HUD’s shift in nomenclature.
- The indicator category “Improved Discharge Reasons” is now “Positive or Neutral Reasons for Leaving Projects.” The old indicator measured a percentage point change in the fraction of discharges which were positive or neutral, while the new indicator simply evaluates the fraction directly.
- An additional project type, “Coordinated Assessment,” has been added. Indicators and targets for this project type center on the timeliness of steps within the Coordinated Assessment and Re-Housing processes.
- Added some clarification to Length of Stay definition for cases where clients in an entry group entered and exited at different times.
- Recidivism was previously defined on a two-year time scale, in keeping with HUD’s definition of recidivism with regard to High Performing Communities. However, in practice it has been monitored on a six-month timeline in order to provide more timely information. Recidivism in this document is defined on an explicit six-month timeline. The Continuum of Care can and should still periodically evaluate recidivism further into the future. The indicator for returns within six months has been renamed “Short-Term Recidivism” to distinguish it from recidivism for a longer time period.
- Recidivism was previously defined as a fraction of households returning to homelessness following an exit to permanent housing rather than a fraction of persons. In this recommendation, the definition has been revised to measure persons rather than households.
- Length of Stay targets for some project types have been amended to be ranges between which a particular fraction of households should exit. This clarifies the purpose of measuring Length of Stay as having value in examining both retention in projects and timely exit from projects.
- For several indicators, targets are segmented according to the National Alliance to End Homelessness Rapid Re-Housing Triage Tool, which rates three areas of barriers to

gaining and obtaining housing. Each area is rated on a scale of one to five, with higher numbers indicating more barriers. The highest of these ratings is the overall “level” assigned to the household.

## **Performance Indicators**

The following nine major performance indicators are recommended.

### **1. Length of Stay in Program**

Defined as the average number of days a household is enrolled in a given program.

For example, a household who enters a program on the first day of a month and exits on the tenth day of the same month would have a Length of Stay equal to 10 days. In cases where members of a household enter or exit at different times, the earliest entry date and latest exit date should be used.

### **2. Exits to Permanent Housing**

Defined as percent of households whose destination at exit was:

- a. Owned by client, no ongoing housing subsidy;
- b. Owned by client, with housing subsidy;
- c. Owned by client, no housing subsidy;
- d. Permanent supportive housing for formerly homeless persons (such as SHP, S+C, or SRO Mod Rehab);
- e. Rental by client, no housing subsidy;
- f. Rental by client, other (non-VASH) housing subsidy;
- g. Rental by client, VASH Subsidy;
- h. Staying or living with family, permanent tenure; or
- i. Staying or living with friends, permanent tenure.

### **3. Recidivism**

Defined as percent of persons who return to homelessness within six months (180 days) after an exit to a permanent housing destination as defined above.

For example, a person who exits from a rapid re-housing project with a destination of “Rental by client, without subsidy,” and then enters an emergency shelter 175 days later would count as a recidivist client. If the person enters an emergency shelter 200 days after the exit to permanent housing, they are not counted as a recidivist.

### **4. Improvement in Income**

Defined as percent of households whose total household income at program exit is greater than their total household income at program entry.

For example, a household whose members total income added up to \$550 per month at program entry and whose members total income added up to \$600 per month at program exit.

N.B., Supplemental Nutrition Assistance Program (Food Stamps) benefits are considered non-cash benefits and are not included in calculations for Improvements in Income.

**5. Adults Employed at Exit**

Defined as percent of persons aged 18 years or older who are employed at program exit.

This figure includes those who were unemployed at program entry that gained employment by the time they exited as well as those who were employed at program entry that maintained the employment through to program exit.

**6. Households Exiting with Non-Cash Benefits**

Defined as percent of households with at least one member receiving at least one non-cash benefit at program exit, including

- a. Supplemental Nutrition Assistance Program (Food Stamps);
- b. Medicaid;
- c. Medicare;
- d. SCHIP;
- e. Special Supplemental Nutrition Program for WIC;
- f. Veteran's Administration (VA) Medical Services;
- g. TANF Child Care Services;
- h. TANF Transportation Services;
- i. Other TANF-Funded Services; or
- j. Section 8 Public Housing or rental assistance.

**7. Positive or Neutral Reasons for Leaving**

Defined as percent of households whose Reason for Leaving at program exit was **not** among the following:

- a. Criminal activity/destruction of property/violence
- b. Disagreement with rules/persons
- c. Needs could not be met by program
- d. Non-payment of rent/occupancy charge
- e. Non-compliance with program
- f. Reached maximum time allowed by program
- g. Unknown/disappeared

**8. PSH Retention**

Defined as the percentage of households whose length of stay in Permanent Supportive Housing is at least 181 days.

**9. Timeliness**

Defined as the average number of days per household between two events in the Coordinated Assessment and Re-Housing process.

**Monitoring**

Performance indicators should be tracked at least quarterly. Each quarter's indicators should be compared to those of previous quarters to allow evaluation of progress toward targets. Further, these indicators should be published to the entire community and reviewed by providers and the full TLCHB.

Toledo HMIS will extend the existing General Program Reports that are issued monthly to Contributing HMIS Organizations (CHOs) so that they include as many of the recommended Performance Indicators as is feasible. Non-CHOs who receive CoC Program or Emergency Solutions Grant funding should furnish these indicators to TLCHB on a quarterly basis for inclusion in the overall community figures.

## 2014 Recommended KPI and Targets by Project Type

Indicator	Program Type			
	Emergency Shelter	Transitional Housing	Permanent Supportive Housing	Rapid Re-Housing
1. Length of Stay in Program (days)	(a) PH Exits, Level 3-9: 30 (b) PH Exits, Level 10-15: 60 (c) Overall: 40	180-270	--	(a) Level 3-8: 80% between 90 and 120  (b) Level 9-15: 80% between 180 and 270
2. Exits to Permanent Housing (PH)	30%	80%	70%	84%
3. Short-Term Recidivism	15%	15%	--	5%
4. Improvement in Income	--	20%	35%	50%
5. Adults Employed at Exit	--	10%	10%	40%
6. Households Exiting with Non-Cash Benefits	--	Families: 90%	Families: 90%	Families: 90%
7. Positive or Neutral Reasons for Leaving Projects	Families: 70% Overall: 60%	75%	65%	75%
8. PSH Retention	--	--	90%	--

### Coordinated Assessment KPI (no targets)

1. Time between shelter entry and re-housing assessment;
2. Time between re-housing assessment and referral;
3. Time between referral and response from provider; and
4. Time between referral and project entry with provider.

### Appendix I: 2013 Recommended KPI and Targets by Program Type

<div style="text-align: center;"><b>Program Type</b></div> <div style="text-align: left;"><b>Indicator</b></div>	Emergency Shelter	Transitional Housing	Permanent Supportive Housing	Homeless Prevention and Rapid Re-Housing
1. Length of Stay in Program	35 days	180 days	--	HP: 120 days
				RRH Level 1&2: 120 days
				RRH Level 3 and higher: 360 days
2. Exits to Permanent Housing	25%	80%	60%	84%
3. Recidivism	15%	10%	--	5%
4. Improvement in Income	5%	21%	15%	20%
5. Adults Employed at Exit	10%	25%	22%	35%
6. Households Exiting with Non-Cash Benefits	--	90% (families only)	90% (families only)	90% (families only)
7. Improved Discharge Reasons	10%	10%	5%	--
8. PSH Retention	--	--	90%	--



**Ordinances for the 2014-2015 Action Plan  
(CDBG, HOME and ESG)**



40<sup>th</sup> Year CDBG  
Department of Neighborhoods  
Bonita Bonds (x1401)  
(Revised)

**ORD. 150-14**

**Authorizing the Mayor to accept, deposit, appropriate and expend the Community Development Block Grant from the U.S. Department of Housing and Urban Development (HUD) in an amount estimated to be \$6,889,058; authorizing miscellaneous revenues of \$11,465.70; authorizing the disappropriation of \$980,140 from previous years' CDBG Funds; authorizing the estimated appropriation and expenditure of \$7,880,663.70 in total from the unappropriated grant proceeds of the CDBG Fund; authorizing submission to the U.S. Department of Housing and Urban Development of a One-Year Action Plan; and declaring an emergency.**

**SUMMARY & BACKGROUND:**

This legislation provides funding for a variety of programs both for the administration of the CDBG program and programs operated internally by various City Departments and operations, Community Development Corporations, and Social Service agencies. This legislation authorizes the acceptance and estimated deposit of \$6,889,058 in federal funds, provides for estimating miscellaneous revenues in the amount of \$11,465.70, disappropriates \$980,140 from prior funding, allows for future use by the Department of Neighborhoods of these funds, and appropriates from the unappropriated balance of the Block Grant fund for a total program allocation of \$7,880,663.70. NOW, THEREFORE,

Be it ordained by the Council of the City of Toledo:

SECTION 1. That the Mayor is authorized to submit the 2014-2015 One-Year Action Plan; accept the 2014 program Year CDBG allocation from HUD, estimated to be \$6,889,058; deposit the amount received from HUD into Account Code 2015-16100-407400-5G40000STDADM (Community Development Block Grant Fund) for the purpose of funding the CDBG Program.

SECTION 2. That the appropriation estimated to be \$6,889,058 is authorized from the unappropriated grant proceeds in the Community Development Block Grant Fund into various accounts; and further authorizing the expenditure of same pursuant to the attached Schedule A.

SECTION 3. That miscellaneous revenues, estimated in the amount of \$11,465.70 are appropriated from the unappropriated grant proceeds in the Community Development Block Grant Fund into various accounts pursuant to the attached Schedule B; and further authorizing the expenditure of same.

SECTION 4. That the disappropriation of \$980,140 from previous years' CDBG Funds and appropriation of said grant proceeds into 39<sup>th</sup> Year CDBG per the attached Schedule B is authorized; and further authorizing the expenditure of same.

SECTION 5. That the Mayor and the Director of Neighborhoods are authorized to enter into any necessary agreements for the purposes listed herein subject to the terms and conditions deemed proper and requisite according to the Director of Law, not to exceed the estimated \$7,880,663.70 for the 40<sup>th</sup> Year CDBG.

SECTION 6. That the Finance Director is authorized to issue his warrant or warrants in an amount not to exceed the estimated \$7,880,663.70 from the Community Development Block Grant Fund in payment of all obligations authorized under the 40<sup>th</sup> year CDBG allocation upon presentation of properly approved documentation.

SECTION 7. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency lies in the fact that same is necessary for the immediate preservation of the public peace, health, safety and property, and for the further reason that same must be immediately effective in order to permit the City to submit a One-Year Action Plan, qualify under the regulations of the Block Grant Entitlement Program, and to receive the money necessary to carry out its planned community development activities for the 40<sup>th</sup> year beginning July 1, 2014 and ending June 30, 2015.

Vote on emergency clause: yeas 11, nays 0.

Passed: May 7, 2014, as an emergency measure: yeas 11, nays 0.

Attest:

Gerald E. Dendinger  
Clerk of Council

Paula Hicks-Hudson  
President of Council

Approved:

May 8, 2014  
D. Michael Collins  
Mayor

Schedule A  
Revised

**CITY OF TOLEDO**  
**DEPARTMENT OF NEIGHBORHOODS**  
**CDBG ALLOCATIONS FOR 40TH PY and**  
**OTHER DEPARTMENTAL ALLOCATIONS**  
**(July 1, 2014 - June 30, 2015)**

**PUBLIC SERVICE ACTIVITIES**

<b>THIRD PARTY PARTNERS</b>	<b>CDBG</b>
Adelante	\$ 35,640.00
Aids Resource Center	\$ 11,440.00
After School All Stars	
Arts Commission	\$ 20,000.00
Aurora Project	\$ 76,296.00
Bethany House	\$ 37,732.00
Family House	\$ 59,716.00
FOCUS	\$ 65,855.00
Frederick Douglass Community Association	\$ 15,000.00
Grace Community Center	\$ 22,609.00
Harbor House	\$ 14,700.00
Helping Hands of St. Louis	\$ 25,558.00
Legal Aid of Western Ohio	\$ 45,235.00
Martin Luther King Kitchen	\$ 53,594.00
Neighborhood Health Association	\$ 164,950.00
Northwest Ohio Development Agency	\$ 10,000.00
St. Paul's Community Center	\$ 40,000.00
Toledo Botanical (Toledo GROWS)	\$ 42,467.00
Toledo Community Development Corporation	\$ 23,000.00
Toledo Lucas County Homelessness Board	\$ 25,000.00
Toledo Lucas County Homelessness Board - Direct Financial Assistance	\$ 27,433.00
Toledo Seagate Food Bank	\$ 29,913.00
Public Service Capacity Dollars	\$ 26,320.70
<b>SUBTOTAL</b>	<b>\$ 872,458.70</b>

**COMMUNITY DEVELOPMENT CORPORATION, HOUSING, and OTHER ACTIVITIES**

Believe Center	\$ 17,950.00
East Toledo Family Center	\$ 13,781.00
Friendship New Vision	\$ 58,980.00
Maumee Valley Habitat for Humanity	\$ 50,000.00
NeighborWorks Toledo Region	\$ 290,042.00
Preferred Properties, Inc.	\$ 15,000.00
Sofia Quintero Art & Cultural Cener	\$ 37,950.00
United North	\$ 206,039.00
Uptown Association	\$ 55,000.00
<b>SUBTOTAL</b>	<b>\$ 744,742.00</b>

**COT DEPARTMENTAL ALLOCATIONS**

Plan Commission	\$ 87,967.00
Building Inspection/Code Enforcement	\$ 819,764.00
Building Inspection/Beautification Action Team	\$ 903,326.00
Department of Development	\$ 197,232.40
Law Department - Housing Prosecutor	\$ 55,440.00
Youth Commission	\$ 25,000.00
Department of Neighborhoods	\$ 2,677,977.90
EOPA	\$ 216,600.00
Fair Housing	\$ 195,000.00
Lucas County Regional Health District	\$ 93,550.00
<b>SUBTOTAL</b>	<b>\$ 5,271,857.30</b>
<b>GRAND TOTAL</b>	<b>\$ 6,889,058.00</b>

The additional \$20,000 for EOPA is for homes on EOPA's waiting list, not new homes, with a maximum of \$3,000 per home including furnace and roof repair.

Requiring all funded agencies to file a 3-year fundraising plan to fund any projected deficit.

23<sup>rd</sup> Program Year HOME  
Department of Neighborhoods  
Bonita Bonds  
419-245-1401

**ORD. 151-14**

**Authorizing the Mayor to accept, deposit, appropriate and expend the HOME Investment Partnership Program Grant estimated to be \$1,705,980 from the U.S. Department of Housing and Urban Development (HUD) for the purpose of funding the 2014 HOME Investment Partnership Program; and declaring an emergency.**

**SUMMARY & BACKGROUND:**

The City of Toledo (COT) receives from the U.S. Housing & Urban Development Department (HUD) a designated amount of HOME Investment Partnership Program (HOME) Grant dollars, as an entitlement city and participating jurisdiction, for the purpose of meeting HUD national objectives, as well as, providing affordable housing to low and moderate income individuals or families. The city's receipt and acceptance of the grant amount compels it to utilize the funds within certain HUD regulations, directives, and guidelines, as well as, pursuant to the HUD approved Five Year Consolidated Plan for the City of Toledo. Specifically, the current Consolidated Plan which the COT must follow is in effect from 2010 through 2015. Each year, however, the COT submits to HUD its One Year Action Plan, describing how it will continue to implement and execute the current Five Year Consolidated Plan but within the subject Program Year. The City must submit the One Year Action Plan each year within the respective five year period in order to continue to receive the annual HOME allocation from HUD.

This Ordinance is to authorize the Mayor to submit to HUD the 2014-2015 One Year Action Plan, accept the 2014 Program Year HOME allocation from HUD, deposit the HOME funds received from HUD into the appropriate Account Codes, and expend the amount received pursuant to the Five Year Consolidated Plan, and more specifically, the One Year Action Plan for the 2014 Program Year to be submitted to HUD on May 15<sup>th</sup>, 2014. NOW, THEREFORE,

Be it ordained by the Council of the City of Toledo:

SECTION 1. That the Mayor is authorized to submit the 2014-2015 One Year Action Plan to HUD, as well as, accept the 23<sup>rd</sup> Program Year HOME allocation from HUD, estimated to be \$1,705,980 and deposit the amount received from HUD into Account Code 2025 16200 407400 5GH2302STDREH (Toledo HOME Program Fund) pursuant to HUD regulations.

SECTION 2. That the appropriation in the amount estimated to be \$1,705,980 is authorized from the unappropriated grant proceeds in the Toledo HOME Program Fund into various accounts within 2025-16200 is authorized, and further authorizing the expenditure of the same.

SECTION 3. That the Mayor and the Director of Neighborhoods (DON) are authorized to enter into the necessary contracts or agreements to implement the activities and programs described in the 2014-2015 One Year Action Plan in furtherance of HUD objectives and pursuant to HUD regulations, directives and guidelines, as applicable and pertinent to the HOME grant.

SECTION 4. That the Finance Director is authorized to issue his warrant or warrants against Account Code 2025-16200 in an estimated amount not to exceed \$1,705,980 in payment of all obligations authorized under the HOME allocation upon presentation of properly approved documentation.

SECTION 5. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency is the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, safety and property, and for the further reason that this Ordinance must be immediately effective in order to allow the City of Toledo to implement the 2014-2015 One Year Action Plan submitted to HUD on May 15<sup>th</sup>, 2014 as it relates to the HOME grant to be received from HUD.

Vote on emergency clause: yeas 11, nays 0.

Passed: May 7, 2014, as an emergency measure: yeas 11, nays 0.

Attest:

Gerald E. Dendinger  
Clerk of Council

Paula Hicks-Hudson  
President of Council

Approved:

May 8, 2014  
D. Michael Collins  
Mayor

28<sup>th</sup> Program Year ESG  
Department of Neighborhoods  
Bonita Bonds  
419-245-1401

**ORD. 152-14**

**Authorizing the Mayor to accept a One-Year Action Plan and a 2014 grant estimated to be \$569,389 from the U.S. Department of Housing and Urban Development to fund Emergency Solutions Grant Program activities; Authorizing the Mayor to deposit the estimated \$569,389 into the Operations Grant Fund for the purpose of funding the 2014 Emergency Solutions Grant Program; appropriating and expending the estimated sum of \$569,389 from the unappropriated grants proceeds in the Operations Grant Fund for the program year of July 1, 2014 through June 30, 2015; and declaring an emergency.**

**SUMMARY & BACKGROUND:**

The City of Toledo (COT) receives from the U.S. Housing & Urban Development Department (HUD) a designated Emergency Solutions Grant (ESG) amount, as an entitlement city and participating jurisdiction, for the purpose of ending homelessness in Toledo. The city's receipt and acceptance of the grant amount compels it to utilize the funds within certain HUD regulations, directives, and guidelines, as well as, pursuant to the HUD approved Five Year Consolidated Plan for the City of Toledo. Specifically, the current Consolidated Plan which the COT must follow is in effect from 2010 through 2015. Each year, however, the COT submits to HUD its One Year Action Plan, describing how it will continue to implement and execute the current Five Year Consolidated Plan. The City must submit the One Year Action Plan each year within the respective five year period in order to continue to receive the annual ESG allocation from HUD. In the Five Year Consolidated Plan, as well as, the 2014-2015 Action Plan, one of eleven priorities is "ending homelessness". Likewise, the Consolidated Plan and each year's Action Plan, inclusive of the 2014-2015, specifies that the COT will partner and collaborate with the HUD designated Continuum of Care (CoC) entity for Toledo (and Lucas County), i.e., the Toledo Lucas County Homelessness Board (TLCHB), in addressing the goal of ending homelessness in the community. It is the TLCHB as the HUD designated CoC entity that coordinates the response (e.g., rapid re-housing), the resources (e.g., leveraging of several funding sources), and the responsibility (e.g., community focus/representation) for ending homelessness in the Toledo community.

This Ordinance is to authorize the Mayor to submit to HUD the 2014-2015 One Year Action Plan, accept the 2014 Program Year ESG allocation from HUD, deposit the 28th Program Year ESG funds received from HUD into the appropriate Account Code, and expend the amount received pursuant to the Five Year Consolidated Plan, and more specifically, the One Year Action Plan for the 2014 Program Year to be submitted to HUD on May 15<sup>th</sup>, 2014. NOW, THEREFORE,

Be it ordained by the Council of the City of Toledo:

SECTION 1. That the Mayor is authorized to submit the 2014-2015 One Year Action Plan to HUD, as well as, accept the 28th Program Year ESG allocation from HUD, estimated to be \$569,389 and deposit the amount received from HUD into Account Code 2016/16100/407400/5GE2802 (Operations Grants Fund) and expend the amount received pursuant to Schedule A attached.

SECTION 2. Authorizing the appropriation from the unappropriated grant proceeds in the Operations Grants Fund in an amount estimated to be \$569,389 into Account Code 2016-16100.

SECTION 3. Authorizing the Mayor and the Director of Neighborhoods to enter into any necessary agreements for the purposes listed herein subject to the terms and conditions deemed proper and requisite according to the Director of Law, not to exceed the estimated amount of \$569,389 for the 28<sup>th</sup> Year ESG provided by HUD for the ESG activities.

SECTION 4. That the Finance Director be and is hereby authorized and directed to issue his warrant or warrants in an amount not to exceed the estimated \$569,389 from the Account Code authorized above in Section 2 in payment of all obligations authorized under the 28<sup>th</sup> ESG program year allocation upon presentation of properly approved documentation.

SECTION 5. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency is the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, safety and property, and for the further reason that this Ordinance must be immediately effective in order to allow the City of Toledo to implement the 2014-2015 One Year Action Plan submitted to HUD on May 15<sup>th</sup>, 2014 as it relates to the ESG funds to be received from HUD and pursuant to HUD regulations.

Vote on emergency clause: yeas 11, nays 0.

Passed: May 7, 2014, as an emergency measure: yeas 11, nays 0.

Attest:

Gerald E. Dendinger  
Clerk of Council

Paula Hicks-Hudson  
President of Council

Approved:

May 8, 2014  
D. Michael Collins  
Mayor

**CITY OF TOLEDO**  
**DEPARTMENT OF NEIGHBORHOODS**  
**ESG ALLOCATIONS FOR 28TH PY**  
**(July 1, 2014 - June 30, 2015)**

**PUBLIC SERVICE ACTIVITIES FOR HOMELESS SERVICE PROVIDERS**

<b>ESSENTIAL SERVICES</b>	<b>ESG</b>
Beach House Shelter	\$ 50,512.00
Catholic Charities - La Posada	\$ 24,062.00
Family House	\$ 98,986.00
FOCUS	\$ 33,915.00
St. Paul's Community Center	\$ 22,470.00
YWCA - BWS	\$ 22,413.00
<b>TOTALS</b>	<b>\$ 252,358.00</b>

<b>STABILIZATION SERVICES</b>	<b>ESG</b>
Diversion and Central Intake	\$ 79,750.00
TASC of Northwest Ohio	\$ 24,577.00
Beach House Rapid Re-Housing	\$ 50,000.00
<b>DIRECT FINANCIAL ASSISTANCE</b>	<b>\$ 75,000.00</b>
<b>TLCHB HMIS</b>	<b>\$ 45,000.00</b>
<b>TLCHB ESG ADMINISTRATION</b>	<b>\$ 42,704.00</b>
<b>TOTALS</b>	<b>\$ 317,031.00</b>
<b>GRAND TOTAL - ESG</b>	<b>\$ 569,389.00</b>

