

INVITATION TO BID

YOUR COMPANY IS INVITED TO SUBMIT A BID PROPOSAL FOR THE FOLLOWING PROJECT:

CASE NUMBER: 24YR-O/O-2119

ADDRESS: *TO BE DISCLOSED ONLY TO INTERESTED BIDDERS ZIP CODE: _____

NUMBER OF UNITS: _____

TYPE OF WORK: Structural Heating Plumbing
 Electrical Lead

Bid opening date and time will be 3:00 p.m., WEDNESDAY, October 12, 2016 at the City of Toledo Department of Neighborhoods, 18th Floor, One Government Center, Toledo, Ohio 43604.

Rehab Technician/Contact: Phil Barbosa Phone: 419-245-1400 (8am – 4:30pm)

***Interested bidders must call the rehab technician to be scheduled for the Pre-Bid**

Mandatory Meeting. There will be a pre-bid MANDATORY meeting on Thursday, September 29, 2016, at 11:00 a.m. at the project location. All bidders must attend and sign in for bid to be considered.

Enclosed you will find:

1. Complete set of Specifications
2. Bid Proposal Summary Sheet
3. Statement of Non-Collusion

Submit one complete and legible copy of each of the three (3) documents listed above in a sealed envelope before the bid opening date and time listed above. Mark the sealed envelope "Housing Rehab Bid" and list the name and address of the project. List a cost by trade on the bid proposal summary sheet and list a price for each line item on the specifications. Prices must be held firm for a minimum of 60 days. Late proposals will not be accepted.

The following documents are required to be submitted within three business days after notification of bid award:

4. Contractor/Subcontractors and Minority Report
5. MBE/WBE Commitment Affidavit
6. Best Bid Criteria Affidavit

Minority participation and other documentation (e.g. child support compliance) will be required and reviewed prior to awarding this contract with the City of Toledo. Please be reminded that the City of Toledo and the Department of Housing and Urban Development have a minority participation goal of 21% on every construction project. Minority participation reports will be reviewed throughout the construction project to ensure compliance. Also, Section-3 report compliance shall be required, if applicable, prior to award.

The City of Toledo Division of Housing reserves the right to accept or reject any bid.

CITY OF TOLEDO
Dept. of Neighborhoods
One Gov't Center, Suite 1800
Toledo, Ohio 43604
Office: 419-245-1400
Fax: 419-245-1193



Case Number: 24YR-O/O-2119

RESPEC
Work Write-Up

BID TOTAL: \$ _____

Property Information:

BID OPENING DATE _____

CONTRACTOR INFORMATION

Jurisdiction: Lucas
Target Area Toledo
Census:
Owner:

Name: _____
Address: _____

Phone:
Mobile:

Voice: _____
Fax: _____
E-mail: _____

ACKNOWLEDGEMENT AND ACCEPTANCE OF ALL TERMS AND CONDITIONS

(THIS PAGE AND THE FOLLOWING PAGE MUST BE FILLED OUT WITH BID AMOUNT AND SIGNATURE OR THE BID MAY BE DEEMED NON-RESPONSIVE)

The undersigned, duly authorized representative of the Contractor submitting the accompanying RESPEC Work Write-Up bid proposal, hereby proposes to furnish all labor, materials, equipment, services and work required for the written amount of:

Total: _____ dollars
(\$ _____)

and further acknowledges receipt and acceptance of any and all terms and conditions, contract specifications, and instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda (if any) thereto, issued by the City of Toledo that are the subject of the accompanying bid or proposal. The undersigned agrees to clearly call-out in its bid or proposal any deviations from any portion of said term and conditions, contract specifications, instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda.

Time is of the essence of this Contract. If the Contractor shall neglect, refuse, or otherwise fail to complete the work within the time specified, then the Contractor agrees, as part consideration for this Contract, to pay the City as liquidated damages and not as a penalty, the sum of \$100.00 per day for each calendar day beyond the date set forth in the Contract that the Contractor fails to complete the work. The liquidated damage amount is fixed and agreed on between the Contractor and the City because of the impracticability and extreme difficulty of fixing and ascertaining the true value of the damages which City will sustain by failure of the Contractor to complete the work on time. Such damages

include a loss of revenue, service charges, delays caused to other construction activities of City and other damages, some of which are indefinite and not susceptible of easy proof. The liquidated damages amount is agreed to be a reasonable estimate of the actual amount of damages which the City will sustain. The amount shall be deducted from any monies due or that may become due the Contractor, and if said monies are insufficient to cover said damages, then the Contractor shall be liable to, owe and pay the City for, the amount of any difference.

*** A COPY OF ALL APPLICABLE LICENSES, PROOF OF LIABILITY INSURANCE, BUREAU OF WORKERS' COMPENSATION CERTIFICATE, AND CITY OF TOLEDO CERTIFICATE OF TAX COMPLIANCE IS REQUIRED AT TIME OF BID.**

Business Name: _____

President/Owner/CEO: _____

Signature: _____

Print Name: _____

Date: _____

Revised June 6, 2016

Interior**Main Structure****Single Family****Basement****General**

1	0110010001	1 EA	1 Code violation	\$ _____
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Upgrade Electric to 100 Amp Service

Disconnect and remove existing service complete to Edison drops. Install new (100) amp 3 wire service and 24 space (minimum) panel and all exterior service equipment from Edison drop to panel to code. Include new breakers on existing circuits and Arc Fault breakers on new circuits as needed.

2	0110020000	1 ALL	1 Code violation	\$ _____
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Do all electrical repairs as listed

Make all repairs listed below, and/or on the attached electrical report.

- 1) Replace outlets with GFICs at all locations within 6' of water source including kitchen sink, bath lavatories, washer, exterior outlets, etc. Install to NEC. (Per CABO 4402.4, this does not apply to single receptacle supplying a permanently installed sump pump.)
- 2) Exterior outlets to have weatherproof covers.
- 3) Replace any missing or cracked outlets, switches, or covers.
- 4) Replace any burnt out bulbs.
- 5) Bathroom and laundry to each have a **minimum of one 20 amp dedicated** circuit.
- 6) Install porch fixture and lights.
- 7) Install bath fan upstairs 2nd Floor Bath
- 8) Clean up loose wires and add box covers in basement.

Bring other hazards to the rehab specialists attention such as old and defrayed wiring, light fixtures that do not work after replacing bulbs etc. .

3	0010040003	1 EA	2 Incipient code violation	\$ _____
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Repair Staircase Basement (Non-Conforming)

Remove all defective materials and replace with new material to match existing. Repair as specified to leave stair system in tight, safe working condition.

Total for: Basement				\$ _____
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General Room**Ceiling**

4	0311090131	120 SF	3 Lead Hazard	\$ _____
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Enclose ceiling with drywall

Per HUD Lead Safe Housing requirements,

Enclose the (Rear Room) ceiling with 1/2 in. drywall as follows.

- 1) Remove all ceiling moulding in the area affected. (use care in removing so trim may be reinstalled)
- 2) Set up plastic containment for the work area
- 3) Remove any loose or defective areas of plaster or drywall, Wet scrape peeling and loose paint,
- 4) Screw the new drywall to the ceiling joist behind the existing material
- 5) Caulk all end seams at areas the can not be taped and finished
- 6) Use extensions at all electrical boxes and fixtures to flush with the new drywall

- 6) Bed, tape and finish the drywall ready for paint
- 7) Prime and paint the new ceiling area
- 8) Re-apply the mouldings that were removed.

All repairs are to comply with local codes and Performance Manual guidelines. Install new materials as per manufacturer's recommendations with inspections and permits when applicable.

5	0331010101	1 SF	3 Lead Hazard	\$
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Lead Specific Cleaning

HEPA vacuum and TSP wash affected surfaces with lead specific detergent. After surfaces are dry, re-vacuum affected surfaces with a HEPA vacuum to meet EPA clearance standards.

6	0010090006	1 EA	1 Code violation	\$
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Replace Exterior Door

Remove and dispose of existing exterior door system and install new pre-hung metal clad exterior door. Include lock set, dead bolt, doorstop, trim for all sides, lite panel of owners choice and any needed framing and wall repairs.

Fill nail holes flush, caulk seams as needed, prime bare wood and apply two coats of semi-gloss latex white enamel paint.

Rear Door from kitchen to porch.

Total for: General Room			\$
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Stairway to 2nd. Fl

Interior Walls

7	0010040007	20 LF	1 Code violation	\$
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Install Handrail (To 2nd Floor)

Install stock fir handrail complete with brass plated hanging hardware spaced not more than 5' apart. Finish or paint to homeowner's preference.

Total for: Stairway to 2nd. Fl			\$
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2nd Floor Bath

General

8	0130010006	3 EA	1 Code violation	\$
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install Shut Offs

install shutoffs as specified. Use brass or copper type to replace. Remove all defective material and replace with new to match existing. (Sink and Toilet)

9	0130040007	1 EA	1 Code violation	\$
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Install Vanity W/Sink 2nd Floor Bath

Install (42") vanity with sink complete to code. Use Merillat Horizon or equal cabinet and preformed sink top. Include washerless faucet of brass construction, stopper, trap and caulk along backsplash.

10	0010090001	1 EA	1 Code violation	\$
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Install Interior Door 2nd Floor Bath

Install barn style hollow core door complete with passive lock set for bath and doorstop. Finish to owners

choice.

11	0130050012	1 EA	2 Incipient code violation	\$ _____
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Replace Medicine Cabinet and Accessories

Remove old cabinet and replace with new unit with mirror. Install new accesories, 4-piece set incl. tp holder, towel hook, towel bar.

12	0130040023	1 EA	1 Code violation	\$ _____
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Install Toilet 2nd Floor Bath

Install new comfort height toilet to code as per Performance Manual guidelines. (Manfield, Artisian, Kohler or approved equal)

Total for: 2nd Floor Bath			\$ _____
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Total for: Interior			\$ _____
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Exterior**Main Structure****Single Family****Roof****Home Roof**

13	0070010001	1900 SF	1 Code violation	\$ _____
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Remove Existing Roofing Material and Install New**Main House**

Remove all roof covering down to rafters, include rubber roof, haul away debris. make all necessary repairs or replacement of rafters . Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent stacks, kick out flashing on sidewalls as needed, new metal flashing and counter flashing on chimney and along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code.

14	0070020000	2100 SF	1 Code violation	\$ _____
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Install 7/16" O.S.B. Sheathing Complete

Install new 7/16" exterior grade O.S.B. sheathing nailed with 8d commons across rafters as per manufacturers recommends and to code.

15	0070010000	70 SF	1 Code violation	\$ _____
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Install Rubber Roof System Rear of the House

Clean and prepare roof to except a 1/2" layer of plywood sheathing or 1/2" fiber board. Install EPDM rubber membrane according to manufactures specifications. Include all adhesives, primers, seam tape, flashings, caulking, termination bars and drip edge. All work shall be performed to code.

16	0070030002	160 LF	2 Incipient code violation	\$ _____
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Install New Gutters and Downspouts on the house

Install new white aluminum seamless gutters and down spouting with 36" extensions where possible. No straps are to be exposed above roofing. All work shall be to manufacturers recommendations and to code.

Garage Roof

17 0070010001 400 SF 1 Code violation \$ _____

Remove Existing Roofing Material and Install New

Garage Remove all roof covering down to sheathing, haul away debris. Make all necessary repairs to rafters and sheathing. 15lb felt, new aluminum drip edge on rake and eaves, Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code.

18 0070020000 300 SF 2 Incipient code violation \$ _____

Install 7/16" O.S.B. Sheathing Complete

Garage Install new 7/16" exterior grade O.S.B. sheathing nailed with 8d commons across rafters as per manufacturers recommends and to code.

19 0070030002 100 LF 2 Incipient code violation \$ _____

Install New Gutters and Downspouts (Garage)

Install new white aluminum seamless gutters and down spouting with 36" extensions where possible. No straps are to be exposed above roofing. All work shall be to manufacturers recommendations and to code.

Total for: Roof \$ _____

Garage

Exterior Side Walls

20 0321030109 600 SF 3 Lead Hazard \$ _____

Enclose Exterior Walls W/House Wrap & Vinyl Siding

Per HUD Lead Safe Housing requirements, enclose the exterior siding with "house wrap" using approved fasteners tape per manufacturers recommendations to create a dust free barrier.

Surface prep all exterior surfaces to accommodate new vinyl siding prior to the application of Tyvek materials

Lead hazard signage must be installed or marked " Danger Lead Based Paint " at two foot intervals using permanent ink.

Then Install vinyl siding and all necessary trim pieces per manufacturers recommendations on entire building. Consult with home owner on style and color.

Total for: Garage \$ _____

Porch

Front Porch

21 0010070002 160 SF 2 Incipient code violation \$ _____

Replace Porch Decking

Remove and dispose of existing decking; pull all nails and replace with new T & G douglas fir decking blind nailed with galvanized finish nails. Prime and paint to owners choice.

22	0040010005	130 SF.	1 Code violation	\$ _____
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Repair Masonry Wall (Front Porch)

Remove all damaged material and replace with new to match existing surface. Wall shall be structurally sound when complete.

Total for: Porch \$ _____

Total for: Exterior \$ _____

Job Total Cost: \$ _____

CITY OF TOLEDO,
Dept. Of Neighborhoods
One Gov't Center Suite 1800
Toledo, Ohio 43604
Office: (419) 245-1400
Fax: (419) 245-1193



Case Number: 24YR-O/O-2119

CASE TOTAL ESTIMATE: _____

Property Information:

BID OPENING DATE: _____

CONTRACTOR INFORMATION

Name: _____

Address: _____

**RESPEC Special
Trades Write-up**

Voice: _____

Fax: _____

email: _____

Page# 1 of 6

Run on: 9/13/2016 9:23:00 AM

Trade: 011 ELECTRIC

SubTrade: 001 Electrical Service

Interior

Main Structure Single Family

Basement

General

0110010001 1 EA

Upgrade Electric to 100 Amp Service

\$ _____

Disconnect and remove existing service complete to Edison drops. Install new (100) amp 3 wire service and 24 space (minimum) panel and all exterior service equipment from Edison drop to panel to code. Include new breakers on existing circuits and Arc Fault breakers on new circuits as needed.

SubTrade: 002 Outlets/Switches

Interior

Main Structure Single Family

Basement

General

RESPEC Special Trades Write-up

0110020000

1 ALL

\$ _____

Do all electrical repairs as listed

Make all repairs listed below, and/or on the attached electrical report.

- 1) Replace outlets with GFCIs at all locations within 6' of water source including kitchen sink, bath lavatories, washer, exterior outlets, etc. Install to NEC. (Per CABO 4402.4, this does not apply to single receptacle supplying a permanently installed sump pump.)
- 2) Exterior outlets to have weatherproof covers.
- 3) Replace any missing or cracked outlets, switches, or covers.
- 4) Replace any burnt out bulbs.
- 5) Bathroom and laundry to each have a **minimum of one 20 amp dedicated circuit.**
- 6) Install porch fixture and lights.
- 7) Install bath fan upstairs 2nd Floor Bath
- 8) Clean up loose wires and add box covers in basement.

Bring other hazards to the rehab speciaists attention such as old and defrayed wiring, light fixtures that do not work after replacing bulbs etc. .

Total for ELECTRIC

\$ _____

RESPEC Special Trades Write-up

Page# 3 of 6
Run on: 9/13/2016 9:23:00 AM

Trade: 033 LEAD Cleaning

SubTrade: 101 CLEANING

Interior

Main Structure Single Family

General Room

Ceiling

0331010101 1 SF

Lead Specific Cleaning

\$ _____

HEPA vacuum and TSP wash affected surfaces with lead specific detergent. After surfaces are dry, re-vacuum affected surfaces with a HEPA vacuum to meet EPA clearance standards.

Total for LEAD Cleaning

\$ _____

RESPEC Special Trades Write-up

Trade: 032 LEAD Hazard Controls-Exterior

SubTrade: 103 Exterior Wall Controls

Exterior

Main Structure Single Family

Garage

Exterior Side Walls

0321030109 600 SF

Enclose Exterior Walls W/House Wrap & Vinyl Siding

\$ _____

Per HUD Lead Safe Housing requirements, enclose the exterior siding with "house wrap" using approved fasteners tape per manufacturers recommendations to create a dust free barrier.

Surface prep all exterior surfaces to accommodate new vinyl siding prior to the application of Tyvek materials

Lead hazard signage must be installed or marked " Danger Lead Based Paint " at two foot intervals using permanent ink.

Then Install vinyl siding and all necessary trim pieces per manufacturers recommendations on entire building. Consult with home owner on style and color.

Total for LEAD Hazard

\$ _____

RESPEC Special Trades Write-up

Trade: 031 LEAD Hazard Controls-Interior

SubTrade: 109 Wall and Ceiling Controls

Interior

Main Structure Single Family

General Room

Ceiling

0311090131 120 SF

Enclose ceiling with drywall

\$ _____

Per HUD Lead Safe Housing requirements,

Enclose the (Rear Room) ceiling with 1/2 in. drywall as follows.

- 1) Remove all ceiling moulding in the area affected.(use care in removeing so trim may be reinstalled)
- 2) Set up plastic containment for the work area
- 3) Remove any loose or defective areas of plaster or drywall, Wet scrape peeling and loose paint,
- 4) Screw the new drywall to the ceiling joist behind the existing material
- 5) Caulk all end seams at areas the can not be taped and finished
- 6) Use extensions at all electrical boxes and fixtures to flush with the new drywall
- 6) Bed, tape and finish the drywall ready for paint
- 7) Prime and paint the new ceiling area
- 8) Re-apply the mouldings that were removed.

All repairs are to comply with local codes and Performance Manual guidelines. Install new materials as per manufacturer's recommendations with inspections and permits when applicable.

Total for LEAD Hazard

\$ _____

RESPEC Special Trades Write-up

Page# 6 of 6
Run on: 9/13/2016 9:23:00 AM

Trade: 013 PLUMBING

SubTrade: 005 Accessories

Interior

Main Structure Single Family

2nd Floor Bath

General

0130050012 1 EA

Replace Medicine Cabinet and Accessories

\$ _____

Remove old cabinet and replace with new unit with mirror. Install new accesories, 4-piece set incl. tp holder, towel hook, towel bar.

SubTrade: 004 Fixtures

Interior

Main Structure Single Family

2nd Floor Bath

General

0130040023 1 EA

Install Toilet 2nd Floor Bath

\$ _____

Install new comfort height toilet to code as per Performance Manual guidelines. (Manfield, Artisian, Kohler or approved equal)

0130040007 1 EA

Install Vanity W/Sink 2nd Floor Bath

\$ _____

Install (42") vanity with sink complete to code. Use Merillat Horizon or equal cabinet and preformed sink top. Include washerless faucet of brass construction, stopper, trap and caulk along backsplash.

SubTrade: 001 Waterlines

Interior

Main Structure Single Family

2nd Floor Bath

General

0130010006 3 EA

install Shut Offs

\$ _____

install shutoffs as specified. Use brass or copper type to replace. Remove all defective material and replace with new to match existing. (Sink and Toilet)

Total for PLUMBING

\$ _____

BID PROPOSAL SUMMARY SHEET

General Contractor

Property Address

<u>TYPE OF WORK</u>	<u>CONTRACTOR/ SUB-CONTRACTOR</u>	<u>AMOUNT</u>
Structural	_____	_____
Lead Work	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Heating	_____	_____
Misc.	_____	_____
TOTAL		_____

NOTE:

PLEASE COMPLETE ALL ABOVE LINES/COLUMNS. INCOMPLETE LINES/COLUMNS MAY RESULT IN BID DISQUALIFICATION. IF ANY LINE OR COLUMN DOES NOT REQUIRE INFORMATION MARK IT **N/A**. PLEASE CONTACT THE ADMINISTRATOR AT (419) 245-1400 IF YOU HAVE ANY QUESTIONS.

STATEMENT OF NON-COLLUSION

I, _____ owner of
Contractor's Name

_____, have not met
Company Name

with or discussed any details of the rehabilitation project located at

_____, Toledo,

Ohio, with any other contractor for the purposes of fixing any price,

arranging submission of bid proposal, or tampering with the award of any

rehabilitation contract.

I understand that any such action will result in my immediate

suspension and prosecution to the fullest extent of the law.

Date: _____ Signature: _____