

INVITATION TO BID

YOUR COMPANY IS INVITED TO SUBMIT A BID PROPOSAL FOR THE FOLLOWING PROJECT:

CASE NUMBER: 24YR-O/O-1452

ADDRESS: *TO BE DISCLOSED ONLY TO INTERESTED BIDDERS ZIP CODE: _____

NUMBER OF UNITS: _____

TYPE OF WORK: Structural Heating Plumbing
 Electrical Lead

Bid opening date and time will be **3:00 p.m., WEDNESDAY, October 19, 2016** at the City of Toledo Department of Neighborhoods, 18th Floor, One Government Center, Toledo, Ohio 43604.

Rehab Technician/Contact: John O'Donnell Phone: 419-245-1400 (8am – 4:30pm)

***Interested bidders must call the rehab technician to be scheduled for the Pre-Bid Mandatory Meeting. There will be a pre-bid MANDATORY meeting on Friday, October 14, 2016, at 2:00 p.m. at the project location. All bidders must attend and sign in for bid to be considered.**

Enclosed you will find:

1. Complete set of Specifications
2. Bid Proposal Summary Sheet
3. Statement of Non-Collusion

Submit one complete and legible copy of each of the three (3) documents listed above in a sealed envelope before the bid opening date and time listed above. Mark the sealed envelope "Housing Rehab Bid" and list the name and address of the project. List a cost by trade on the bid proposal summary sheet and list a price for each line item on the specifications. Prices must be held firm for a minimum of 60 days. Late proposals will not be accepted.

The following documents are required to be submitted within three business days after notification of bid award:

4. Contractor/Subcontractors and Minority Report
5. MBE/WBE Commitment Affidavit
6. Best Bid Criteria Affidavit

Minority participation and other documentation (e.g. child support compliance) will be required and reviewed prior to awarding this contract with the City of Toledo. Please be reminded that the City of Toledo and the Department of Housing and Urban Development have a minority participation goal of 21% on every construction project. Minority participation reports will be reviewed throughout the construction project to ensure compliance. Also, Section-3 report compliance shall be required, if applicable, prior to award.

The City of Toledo Division of Housing reserves the right to accept or reject any bid.

CITY OF TOLEDO
Dept. of Neighborhoods
One Gov't Center, Suite 1800
Toledo, Ohio 43604

Office: 419-245-1400
Fax: 419-245-1193



RESPEC
Work Write-Up

Case Number: 24YR-O/O-1452

BID TOTAL: \$ _____

Property Information:

BID OPENING DATE _____

CONTRACTOR INFORMATION

Jurisdiction: Lucas
Target Area Toledo
Census:
Owner:

Name: _____

Address: _____

Phone:
Mobile:

Voice: _____

Fax: _____

E-mail: _____

ACKNOWLEDGEMENT AND ACCEPTANCE OF ALL TERMS AND CONDITIONS

(THIS PAGE AND THE FOLLOWING PAGE MUST BE FILLED OUT WITH BID AMOUNT AND SIGNATURE OR THE BID MAY BE DEEMED NON-RESPONSIVE)

The undersigned, duly authorized representative of the Contractor submitting the accompanying RESPEC Work Write-Up bid proposal, hereby proposes to furnish all labor, materials, equipment, services and work required for the written amount of:

Total: _____ dollars

(\$ _____) and further acknowledges receipt and acceptance of any and all terms and conditions, contract specifications, and instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda (if any) thereto, issued by the City of Toledo that are the subject of the accompanying bid or proposal. The undersigned agrees to clearly call-out in its bid or proposal any deviations from any portion of said term and conditions, contract specifications, instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda.

Time is of the essence of this Contract. If the Contractor shall neglect, refuse, or otherwise fail to complete the work within the time specified, then the Contractor agrees, as part consideration for this Contract, to pay the City as liquidated damages and not as a penalty, the sum of \$100.00 per day for each calendar day beyond the date set forth in the Contract that the Contractor fails to complete the work. The liquidated damage amount is fixed and agreed on between the Contractor and the City because of the impracticability and extreme difficulty of fixing and ascertaining the true value of the damages which City will sustain by failure of the Contractor to complete the work on time. Such damages

include a loss of revenue, service charges, delays caused to other construction activities of City and other damages, some of which are indefinite and not susceptible of easy proof. The liquidated damages amount is agreed to be a reasonable estimate of the actual amount of damages which the City will sustain. The amount shall be deducted from any monies due or that may become due the Contractor, and if said monies are insufficient to cover said damages, then the Contractor shall be liable to, owe and pay the City for, the amount of any difference.

*** A COPY OF ALL APPLICABLE LICENSES, PROOF OF LIABILITY INSURANCE, BUREAU OF WORKERS' COMPENSATION CERTIFICATE, AND CITY OF TOLEDO CERTIFICATE OF TAX COMPLIANCE IS REQUIRED AT TIME OF BID ACCEPTANCE.**

Business Name: _____

President/Owner/CEO: _____

Signature: _____

Print Name: _____

Date: _____

Revised June 6, 2016

Exterior**Main Structure****Single Family****Roof****Roof**

1	0070010001	1500 SF	2 Incipient code violation	\$ _____
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Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Minimal repair or replacement of rafters and/or roof sheathing. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent stacks, kick out flashing on sidewalls as needed, new metal flashing and counter flashing on chimney and along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code.

2	0070020000	1500 SF	2 Incipient code violation	\$ _____
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Install 7/16" O.S.B. Sheathing Complete

Install new 7/16" exterior grade O.S.B. sheathing nailed with 8d commons across rafters as per manufacturers recommends and to code.

3	0070030002	300 LF	2 Incipient code violation	\$ _____
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Install New Gutters and Downspouts

Install new white aluminum seamless gutters and down spouting with 36" extensions where possible. No straps are to be exposed above roofing. All work shall be to manufacturers recommendations and to code. **NOTE: Left side of enclosed porch, change location of downspout and use 6' extension to get water away from porch foundation.**

	Total for: Roof	\$ _____
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Sidewalls**Windows**

4	0010100001	3 EA	1 Code violation	\$ _____
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Install New Vinyl Replacement Windows

Location: Right side elevation "bump out".

Install new rigid vinyl window with insulated glass and welded frame made to fit opening. Include tilt in upper and lower sashes and full screen. Repair interior trim to original condition and wrap exterior trim with custom bent aluminum as needed. Caulk interior and exterior for a weather tight installation.

Windows must have Energy Star rating for Region 5 per code.

5	0321020001	6 EA	2 Incipient code violation	\$ _____
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Install Glass Block Windows

Remove and dispose of existing window system to masonry and clean up debris. Repair existing masonry to accept new window unit and include smooth mortar finish on interior and exterior of all foundation block that were disturbed during installation. Close opening with vented glass block window including screen.

6	0010050005	1 EA	1 Code violation	\$ _____
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Repair Aluminum Siding

Location: 1) Front elevation above entry door; 2) left side of porch, above window
Install aluminum trim piece to in-fill gap. Ensure water tight fit.

7	0010050009	1 EA	1 Code violation	\$ _____
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Replace Aluminum Fascia

Location: Front, second story fascia
Remove the remainder of the existing fascia and install new white, custom bent aluminum.

8	0120030010	1 EA	1 Code violation	\$ _____
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Install Dryer Vent Duct and Termination Cap

Location: Right side elevation in foundation wall.
Install new 4" dryer vent termination cap with critter guard to code.

Total for: Sidewalls				\$ _____
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Front Porch**Porch**

9	0040020005	1 ALL	2 Incipient code violation	\$ _____
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Tuckpoint

Location: Left side of enclosed porch.
Tuck point top coarse as needed.

Total for: Front Porch				\$ _____
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Total for: Exterior				\$ _____
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Interior**Main Structure****Single Family****Basement****General**

10	0130040003	3 EA	1 Code violation	\$ _____
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Replace Silcocks

Locations: Rear, near A/C condenser and Front.
Remove and dispose of 2ea existing silcocks and install new frost free units to code.

11	0110050002	6 EA	1 Code violation	\$ _____
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Install Smoke Detectors

Install new smoke detectors to code. Include all wiring from panel and new breaker.
Wire-mould may be used as needed for surface mounting in finished spaces. **NO** flex or rigid conduit allowed in finished spaces.

12	0110070001	3 EA	1 Code violation	\$ _____
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Install Carbon Monoxide Detector

Locations: Basement, 1st floor living room and second floor hall. Install carbon monoxide detector to code and per manufacturers recommendations. Kidde or approved equal.

13	0110030009	1 ALL	1 Code violation	\$ _____
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Repair Basement Wiring

Remove and properly dispose of all defective and illegal wiring and boxes. Replace with new materials to code. Include all additional materials to meet current code requirements.

14	0110030002	1 EA	2 Incipient code violation	\$ _____
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Replace Furnace Circuit

Replace existing circuit to the furnace to code. Include new breaker to code.

15	0110010002	1 EA	1 Code violation	\$ _____
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Inspect Breaker Panel

Existing main panel was replaced without a permit. Inspect, upgrade as needed and have inspected by city of Toledo electrical inspector.

Total for: Basement				\$ _____
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Kitchen**General**

16	0130040012	1 EA	2 Incipient code violation	\$ _____
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Replace Kitchen Sink Disposal and Trap System

Replace existing trap system from strainer baskets to wall connection and disposal to code. Use new 3/4 HP unit. Include all electrical wiring as needed to code.

Total for: Kitchen				\$ _____
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Total for: Interior				\$ _____
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Exterior**Unattached Garage****Single Family****Roof****Roof**

17	0070010001	500 SF	1 Code violation	\$ _____
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Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Minimal repair or replacement of rafters and/or roof sheathing. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent stacks, kick out flashing on sidewalls as needed, new metal flashing and counter flashing on chimney and along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code.

NOTE: Include flashing and roofing on "bump out" at rear of garage.

Total for: Roof \$ _____

Sidewalls

Siding

18 0321030108 1 ALL 3 Lead Hazard \$ _____

Enclose Exterior Walls with House Wrap

Per HUD Lead Safe Housing requirements, enclose the exterior siding with "house wrap" using approved fasteners tape per manufacturers recommendations to create a dust free barrier.

Surface prep all exterior surfaces to accommodate new vinyl siding prior to the application of Tyvek materials

Lead hazard signage must be installed or marked " Danger Lead Based Paint " at two foot intervals using permanent ink.

19 0321030109 600 SF 3 Lead Hazard \$ _____

Enclose Exterior Walls and Trim Complete

Per HUD Lead Safe Housing, install white double 4" vinyl siding and all necessary trim pieces per manufacturers recommendations on entire Garage. Include custom bent, white, aluminum coil stock on fascias, rakes, overhead door trim and other areas as needed.

Total for: Sidewalls \$ _____

Total for: Exterior \$ _____

Job Total Cost: \$ _____



Case Number: 24YR-O/O-1452

CASE TOTAL ESTIMATE: _____

Property Information:

BID OPENING DATE: _____

CONTRACTOR INFORMATION

Name: _____

Address: _____

**RESPEC Special
Trades Write-up**

Voice: _____

Fax: _____

email: _____

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Run on: 9/20/2016 8:29:43 AM

Trade: 011 ELECTRIC

SubTrade: 007 Carbon Monoxide Detectors

Interior

Main Structure Single Family

Basement

General

0110070001 3 EA

Install Carbon Monoxide Detector

\$ _____

Locations: Basement, 1st floor living room and second floor hall. Install carbon monoxide detector to code and per manufacturers recommendations. Kidde or approved equal.

SubTrade: 003 Circuits

Interior

Main Structure Single Family

Basement

General

0110030009 1 ALL

Repair Basement Wiring

\$ _____

Remove and properly dispose of all defective and illegal wiring and boxes. Replace with new materials to code. Include all additional materials to meet current code requirements.

0110030002 1 EA

Replace Furnace Circuit

\$ _____

Replace existing circuit to the furnace to code. Include new breaker to code.

SubTrade: 001 Electrical Service

Interior

Main Structure Single Family

Basement

General

0110010002 1 EA

Inspect Breaker Panel

\$ _____

Existing main panel was replaced without a permit. Inspect, upgrade as needed and have inspected by city of Toledo electrical inspector.

SubTrade: 005 Smoke Detectors

Interior

Main Structure Single Family

Basement

General

0110050002 6 EA

Install Smoke Detectors

\$ _____

Install new smoke detectors to code. Include all wiring from panel and new breaker. Wire-mould may be used as needed for surface mounting in finished spaces. **NO** flex or rigid conduit allowed in finished spaces.

Total for ELECTRIC

\$ _____

Trade: 012 HEATING & COOLING

SubTrade: 003 Chimney/Flue

Exterior

Main Structure Single Family

Sidewalls

Windows

0120030010 1 EA

Install Dryer Vent Duct and Termination Cap

\$ _____

Location: Right side elevation in foundation wall.

Install new 4" dryer vent termination cap with critter guard to code.

Total for HEATING & COOLING

\$ _____

Trade: 032 LEAD Hazard Controls-Exterior

SubTrade: 103 Exterior Wall Controls

Exterior

Unattached Garage Single Family

Sidewalls

Siding

0321030109 600 SF

Enclose Exterior Walls and Trim Complete

\$ _____

Per HUD Lead Safe Housing, install white double 4" vinyl siding and all necessary trim pieces per manufacturers recommendations on entire Garage. Include custom bent, white, aluminum coil stock on fascias, rakes, overhead door trim and other areas as needed.

0321030108 1 ALL

Enclose Exterior Walls with House Wrap

\$ _____

Per HUD Lead Safe Housing requirements, enclose the exterior siding with "house wrap" using approved fasteners tape per manufacturers recommendations to create a dust free barrier.

Surface prep all exterior surfaces to accommodate new vinyl siding prior to the application of Tyvek materials

Lead hazard signage must be installed or marked " Danger Lead Based Paint " at two foot intervals using permanent ink.

SubTrade: 102 Window Controls

Exterior

Main Structure Single Family

Sidewalls

Windows

0321020001 6 EA

Install Glass Block Windows

\$ _____

Remove and dispose of existing window system to masonry and clean up debris. Repair existing masonry to accept new window unit and include smooth mortar finish on interior and exterior of all foundation block that were disturbed during installation. Close opening with vented glass block window including screen.

Total for LEAD Hazard

\$ _____

Trade: 013 PLUMBING

SubTrade: 004 Fixtures

Interior

Main Structure Single Family

Basement

General

0130040003 3 EA

Replace Silcocks

\$ _____

Locations: Rear, near A/C condenser and Front.

Remove and dispose of 2ea existing silcocks and install new frost free units to code.

Kitchen

General

0130040012 1 EA

Replace Kitchen Sink Disposal and Trap System

\$ _____

Replace existing trap system from strainer baskets to wall connection and disposal to code.

Use new 3/4 HP unit. Include all electrical wiring as needed to code.

Total for PLUMBING

\$ _____

BID PROPOSAL SUMMARY SHEET

General Contractor	Property Address	
<u>TYPE OF WORK</u>	<u>CONTRACTOR/ SUB-CONTRACTOR</u>	<u>AMOUNT</u>
Structural	_____	_____
Lead Work	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Heating	_____	_____
Misc.	_____	_____
TOTAL		_____

NOTE:

PLEASE COMPLETE ALL ABOVE LINES/COLUMNS. INCOMPLETE LINES/COLUMNS MAY RESULT IN BID DISQUALIFICATION. IF ANY LINE OR COLUMN DOES NOT REQUIRE INFORMATION MARK IT **N/A**. PLEASE CONTACT THE ADMINISTRATOR AT (419) 245-1400 IF YOU HAVE ANY QUESTIONS.

STATEMENT OF NON-COLLUSION

I, _____, owner of
Contractor's Name

_____, have not met
Company Name

with or discussed any details of the rehabilitation project located at

_____, Toledo,

Ohio, with any other contractor for the purposes of fixing any price,

arranging submission of bid proposal, or tampering with the award of any

rehabilitation contract.

I understand that any such action will result in my immediate

suspension and prosecution to the fullest extent of the law.

Date: _____ Signature: _____