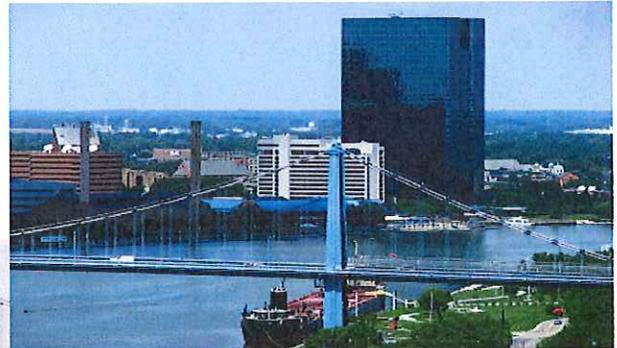
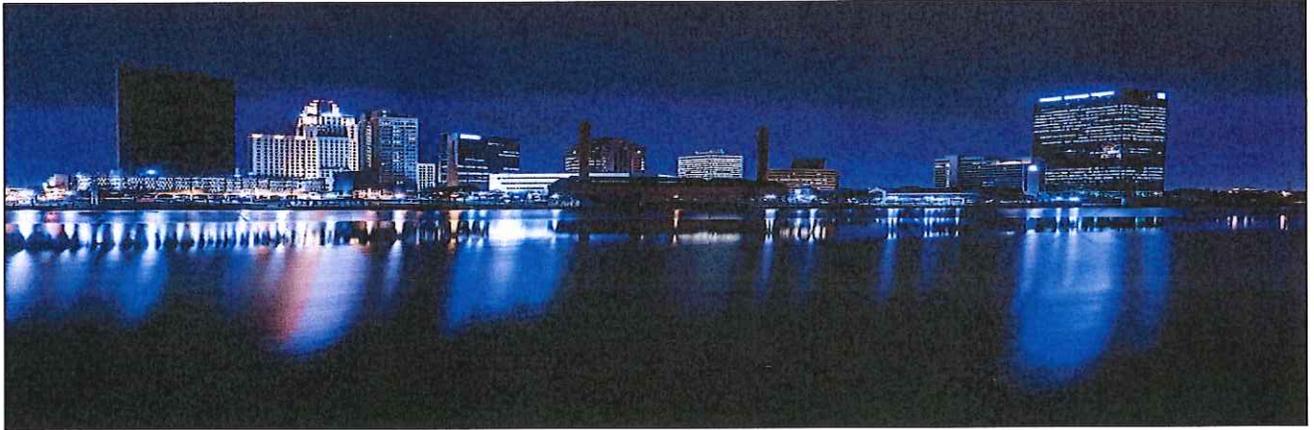




# CITY OF TOLEDO

## AMERICANS WITH DISABILITIES ACT SELF-EVALUATION AND TRANSITION PLAN



MAY  
2016

# TABLE OF CONTENTS

<b>Introduction/Purpose.....</b>	<b>4</b>
<b>Statement of Accessibility .....</b>	<b>6</b>
<b>City of Toledo - Structure/Background.....</b>	<b>6</b>
<b>Methodology.....</b>	<b>7</b>
<b>Federal Requirements.....</b>	<b>8</b>
• ADA Notice .....	8
• Officials Responsible .....	9
• ADA Grievance Procedure.....	9
• Filing A Grievance .....	9
• Requests for Accommodation .....	10
<b>Self-Evaluation.....</b>	<b>11</b>
• Program Access .....	12
• Communication with Persons with Disabilities .....	12
• Website Accessibility .....	12
• Auxiliary Aids and Services .....	12
• Emergency Preparedness .....	13
• Language Sensitivity .....	13
• Historic Preservation .....	13
• Access to Public Meetings .....	13
• Employment Practices .....	13
• Construction and Renovation Projects .....	14
• ADA Training for Staff .....	14
• Modifications to Policies and Procedures.....	14
• Employee Policies Regarding Alcohol and Drug Users.....	14
<b>Facilities, Programs, Services, Activities Assessment .....</b>	<b>14</b>
<b>Physical Barriers.....</b>	<b>15</b>
<b>Undue Burden.....</b>	<b>16</b>
<b>Facilities Assessment.....</b>	<b>16</b>
• City Buildings .....	16
• Public Facilities .....	16
• Parks, Trails and Sports Fields.....	17
• City Pools .....	18

Sidewalk Assessment.....	18
Curb Ramps.....	20
Other Programs/Services.....	20
• Public Meetings/Hearing & Events.....	20
• Printed Materials .....	20
<b>Glossary of Terms.....</b>	<b>21</b>
<b>Appendix A – ADA Self-Evaluation Survey.....</b>	<b>22</b>
<b>Appendix B – Community Services Survey.....</b>	<b>36</b>
<b>Appendix C – Community Services Survey Results .....</b>	<b>40</b>
<b>Appendix D – City of Toledo Policies/Procedures.....</b>	<b>43</b>
<b>Appendix E – One Government Center/Facilities Overview.....</b>	<b>48</b>
<b>Appendix F – Parks/Recreation Facilities .....</b>	<b>50</b>
<b>Appendix G – Golf Courses .....</b>	<b>53</b>
<b>Appendix H - Curb/PED Ramp Program.....</b>	<b>54</b>

## 1. INTRODUCTION/PURPOSE

The City of Toledo's Self-Evaluation and Transition Plan was developed to provide a study of the city's programs, services and facilities and to identify barriers that may prevent persons with disabilities from accessing programs, services and activities. Mayor Hicks-Hudson and the employees of the City of Toledo believe willingness to accommodate persons with disabilities is essential to good customer service, to the quality of life Toledo residents seek to enjoy, and to effective governance.

As evidenced by this study, the City of Toledo is committed to complying with the tenets of Title II of the Americans with Disabilities Act (ADA), and other federal and state statutes and regulations to provide public programs, services and activities accessible to persons with disabilities. (42 USC.Sec.12132:28 CFR.Sec. 35.130)

In 1994, when the City of Toledo was operating under a "weak" Mayor system, the City Manager designated the Office of Affirmative Action/Contract Compliance to oversee ADA and disability issues and to advise the city on developing policies with regard to ADA implementation. At that time an initial self-evaluation was conducted, but due to funding constraints little was done to implement a transition plan. However, between 1994 and 2015, multiple improvements in ADA-related projects and modifications, such as streets and facilities were completed. The city utilized "base" information from the 1994 comprehensive self-evaluation to aid in the current study.

In April 2015, while the City of Toledo was operating under a "strong" Mayor system, the Mayor recognized the need to conduct an updated ADA self-evaluation of the current conditions within the City of Toledo. The Office of Diversity & Inclusion became the designated Department to oversee the Project.

The Americans with Disabilities Act (ADA) of 1990 is a civil rights statute enacted by the U.S. Congress signed into law on July 26, 1990, and later amended with changes effective January 1, 2009. The ADA is a wide-ranging civil rights law that prohibits discrimination against persons with disabilities. Title II of the Act specifically addresses the subject of making public services and public transportation accessible to those with disabilities. With the advent of the Act, designing and constructing facilities for public use that are not accessible by people with disabilities constitutes discrimination.

The City of Toledo is covered under the ADA, Title I (employment) and Title II (programs, activities and services). This study addresses the provisions governing Title II of the ADA which requires the City to make all of its programs, activities and services readily accessible and useable by persons with a disability when the programs, activities, and services are viewed in their entirety. (42 USC.Sec.12132:28 CFR.Sec. 35.130)

This ADA Self-Evaluation and Transition Plan was conducted to re-affirm the City of Toledo's on-going commitment to provide equal access to all of its public programs, services and activities for persons with disabilities.

This study will be used to help guide future planning and implementation of necessary accessibility improvements.

## **AMERICANS WITH DISABILITIES ACT ("ADA") – TITLE I & II**

The U.S. Congress signed the ADA in 1990, and it went into effect in 1992. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in access to jobs, public accommodations, government services and programs, public transportation and telecommunications.

**Title I of the ADA** - prohibits private employers, state and local governments, employment agencies and labor unions from discriminating against qualified individuals with disabilities in job-application procedures, hiring, firing, advancement, compensation, job training, and other terms, conditions and privileges of employment. The City of Toledo is an equal employment opportunity (EEO) employer and adheres to the requirements of Title I.

The City of Toledo does not discriminate on the basis of a disability with respect to recruitment, job-application procedures, hiring, training, promotion, demotion, layoff, recall, employee compensation, discipline, termination and other terms, conditions and privileges of employment, provided the individual is qualified to do the work and/or qualified to participate.

**Title II of the ADA** – adopts the general prohibitions against discrimination contained in Section 504 of the Rehabilitation Act of 1973 and applies to all state and local governments, regardless of whether or not they receive federal funding. It prohibits the city from denying persons with disabilities the equal opportunity to participate in its services, programs or activities, either directly or indirectly.

Accessibility is not only for individuals with needs related to mobility disabilities, but also for individuals with needs related to speech, cognitive, vision and hearing disabilities.

### **Section 504 of the Rehabilitation Act of 1973**

Often referred to as the civil rights act for people with disabilities, the Rehabilitation Act requires that all organizations receiving any federal funding make their programs available to people of all abilities. It states in part:

*No otherwise qualified (disabled) individual in the United States shall, solely by reason of (disability), be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.*

City Departments or Divisions that receive federal funding must identify a Section 504 Coordinator on its staff who will ensure that the program, service or activity receiving the funding meets the requirements of the law, and respond to any complaints from citizens or requests for information from funding agencies. The City complies with all provisions related to Section 504 of the Rehabilitation Act of 1973.

## **2. STATEMENT OF ACCESSIBILITY**

The City of Toledo will make reasonable modifications in policies, practices, or procedures when the modifications are necessary to avoid discrimination on the basis of disability, unless the City can determine that making the modifications would fundamentally alter the nature of the service, program or activity. The City will not place surcharges on individuals with disabilities to cover the cost involved in making programs accessible.

## **3. CITY OF TOLEDO – STRUCTURE/BACKGROUND**

Toledo, Ohio, the County seat of Lucas County, Ohio, was founded in 1837 and is the fourth most populous city in the state of Ohio with a current population of approximately 287,208 residents. The city has a total area of 84.12 square miles of which 80.69 square miles is land and 3.43 square miles is water. The city consists of approximately thirty-four (34) neighborhood districts:

- Beverly
- Birmingham
- DeVeaux
- Crossgates
- Five Points
- Downtown
- East Toledo
- Franklin Park
- Garfield
- Harvard Terrace
- Highland Heights
- Library Village
- North Towne
- Old Orchard
- Old West End
- Old South End
- Old Town
- ONE Village (includes the Polish International Village, Vistula and North River)
- ONYX (includes Kuschwantz and Lenk's Hill neighborhoods)
- Ottawa
- Point Place

- Reynolds Corner
- Roosevelt
- Scott Park
- Secor Gardens
- Southwyck
- Wernert's Corner
- Trilby
- University Hills
- Uptown
- Warehouse District
- Warren Sherman
- Westgate
- Westmoreland

The City of Toledo is governed by a strong Mayor government and consists of twelve (12) Councilpersons, six (6) of whom serve as district Councilpersons with the other six (6) serving as at-large Councilpersons. There are twelve (12) City Departments that include:

- Diversity & Inclusion
- Economic Development and Business Development
- Finance
- Fire & Rescue
- Health Department
- Human Resources
- Law
- Neighborhoods
- Plan Commission
- Police
- Public Safety
- Public Utilities

Additionally, the City of Toledo operates the following community inclusion Boards:

- Community Relations
- Youth Commission

#### **4. METHODOLOGY**

The City of Toledo conducted a self-evaluation from July through November 2015 and began development of its Transition Plan on or about November 1, 2015, with a focus on provisions governing Title II as the City of Toledo is considered an ADA Title II public entity. Under the provisions of Title II's administrative requirements, public entities with 50 or more employees are required to perform a self-evaluation (an assessment of a public entity's current policies and practices). The self-evaluation identifies findings and outlines ways and means to correct those

policies and practices that are inconsistent with Title II's requirements. In addition, public entities with 50 or more employees are required to comply with the following administrative requirements:

- Develop a grievance procedure;
- Designate an individual to oversee Title II compliance;
- Develop a *Transition Plan* if structural changes are necessary for achieving program accessibility; and
- Retain the self-evaluation for three (3) years.

As part of the City's requirements under the ADA, a comprehensive self-evaluation was completed; a grievance procedure was implemented; an ADA Coordinator was designated and the elements of a Transition Plan were put in place. This Transition Plan addresses barriers which may limit the accessibility of the City's programs, activities and services to individuals with disabilities. The minimum elements of an acceptable Transition Plan include:

- Identifying barriers (structural and nonstructural) that may deny or limit accessibility of City services to individuals with disabilities;
- Describing the methods to be used to make the services accessible;
- Providing a schedule for making the access modifications; and
- Identifying the public officials responsible for implementation of the Transition Plan.

The City, in preparing this document, received input from all City Departments and Divisions. Responsibility for the implementation of the Plan resides with the City's Director of Diversity & Inclusion. City facilities, programs, services, policies, practices and procedures will continue to be surveyed on an on-going basis and the ADA Transition Plan may be revised to account for changes to City functions. The completed Transition Plan will be posted to the City's website for review by the general public. In addition, notice will be provided of its existence in official City publication.

The City has conducted a public hearing(s) to review and receive comments related to the ADA Self-Evaluation and Transition Plan.

## **5. FEDERAL REQUIREMENTS**

### **A. ADA NOTICE**

The City of Toledo has updated the Notice of ADA Compliance in an effort to provide more in-depth information and direction to the community and can be found on the City's website at: [www.toledo.oh.gov](http://www.toledo.oh.gov). The ADA Notice is also posted in all City-owned/leased buildings and on all posting boards in all City offices.

## B. OFFICIALS RESPONSIBLE

The City of Toledo has designated the ADA Coordinator as the official responsible to oversee the implementation of the ADA Transition Plan, and ensuring that all programs, services and activities of the City of Toledo are accessible to and usable by individuals with disabilities. He/she reports to the Director of the Office of Diversity & Inclusion.

Joan Easler, ADA Coordinator  
Office of Diversity & Inclusion  
Suite 1900  
One Government Center  
Toledo, OH 43604  
Email: [joan.easler@toledo.oh.gov](mailto:joan.easler@toledo.oh.gov)  
Phone: (419) 245-1059  
Fax: (419) 245-1058

Calvin W. Brown, Director  
Office of Diversity & Inclusion  
Suite 1900  
One Government Center  
Toledo, OH 43604  
Email: [calvin.brown@toledo.oh.gov](mailto:calvin.brown@toledo.oh.gov)  
Phone: (419) 245-1198  
Fax: (419) 245-1058

## C. ADA GRIEVANCE PROCEDURE

The City of Toledo has a grievance procedure that meets ADA requirements. It includes a description of how and where a Complaint is filed and a statement notifying potential complainants that alternative means of filing are available. The procedure also includes time frames and processes to be followed, information on how to appeal an adverse decision, and a statement of how long a Complaint file will be retained.

The City of Toledo has updated the Notice of ADA Compliance in an effort to provide more in-depth information and direction to the community. The ADA grievance procedure is posted in all City offices.

## D. FILING A GRIEVANCE

The City of Toledo has a formal grievance procedure to provide citizens a means to file complaints regarding: (Appendix D)

- City of Toledo policies or its provision of services, activities and programs to persons with disabilities;
- Alleged violations of Title II of the ADA or Section 504 of the Rehabilitation Act of 1973 by the City of Toledo, its Departments or employees.

The City is limited in funding available for capital improvement projects when responding to grievances that request barrier removal or structural modifications. In the event that available funds are insufficient or already expended on other projects, improvements will be prioritized and scheduled in subsequent fiscal years.

The availability and use of this grievance procedure does not preclude filing a complaint of discrimination with any appropriate state or federal agency. Use of this grievance procedure is not a prerequisite in the pursuit of other remedies.

**Step 1:** To file a grievance, a written complaint or an email may be submitted to the ADA Coordinator. The complaint should contain information about the alleged discrimination and should include:

- Name, address and telephone number of complainant;
- A description of the incident, the date(s) it occurred and the name(s) of any City employees involved (if any);
- Name and address of the program, service, activity or facility where the incident took place;
- Any other information that you believe necessary to support your complaint. Please send copies of any relevant documents, but keep the originals for your own records.

The ADA Coordinator will notify the complainant, in writing, if any additional information is needed. If the requested information is not provided, the ADA Coordinator may close the complaint.

**Step 2:** The ADA Coordinator or a designee will meet with or contact the complainant within 15 days of receipt of the grievance to discuss possible solutions.

**Step 3:** Within 15 calendar days of that meeting or discussion, the ADA Coordinator will respond in writing or in a format acceptable to the complainant, explaining the position of the City of Toledo and offering options for resolution of the complaint.

If the response does not satisfactorily resolve the issue, the complainant may appeal the decision to the Director of the Office of Diversity & Inclusion within 15 calendar days after receiving the response. Steps 1-3 will begin again, this time with the Director of Diversity & Inclusion as the primary contact. Complainants should also provide an explanation as to why the City's initial response was not satisfactory.

All formal grievances received by the ADA Coordinator, appeals to the Director of Diversity & Inclusion and responses from the ADA Coordinator will be kept on file for at least three years.

## E. REQUESTS FOR ACCOMMODATION

### **Requesting Accommodation or Alternate Formats**

Instructions on how to request accommodations or documents/materials in alternate formats should be included in a letter, email, newsletter or website used to announce, invite or promote the City program, service or activity. If this information is not provided, the City's ADA Coordinator should be contacted to make a request (see contact information above). Requests for accommodation at meetings or events need to be made at least one week in advance.

**Requests for accommodation – at a city meeting or event should include:**

- The requestor's name, address, email and telephone number (if any);

- A description of the program, service or activity where the accommodation is required;
- The location of the program, service, or activity; and
- A brief description of why the accommodation is needed.

**Requests for materials in alternate formats should include:**

- The requestor's name address, email, and telephone number (if any);
- The name or description of the City document or materials to be reformatted;
- What type of format is desired (e.g. Braille, audio recording, computer disk, etc.); and
- A brief description of why the alternate format is needed.

The City ADA Coordinator will respond to the request within 15 calendar days in advance of a scheduled meeting or event. If the response does not satisfactorily resolve the issue, the requestor may file a formal grievance with the City. All requests for accommodations and alternate formats will be kept on file for at least three years.

## **6. SELF-EVALUATION**

The Director of the City of Toledo's Office of Diversity & Inclusion was designated to provide oversight representation and direction regarding the study of City programs, services and activities.

Several methods were used to provide comprehensive input regarding the public's accessibility to programs, services and activities offered by the City, including:

- Staff interviews
- Review of policies, procedures and other documents
- Survey of Departments and Divisions (Appendix A)
- Survey of organizations representing individuals with disabilities (Appendix B) Surveys were distributed, emailed or made available on the City's website for organizations/individuals to provide input
- Review of the previous efforts by the City
- Visits to and inspection of all facilities where programs, services and activities are accessible to the public
- Consultation with the Toledo/Lucas County Commission on Disabilities

Relevant policies, procedures and documents were reviewed. Data was collected regarding programs, services and activities for compliance with the requirements of Title II of the ADA. Surveys were distributed to City Departments/Divisions and to community partners to aid in determining the level of ADA compliance within the City. Also, interviews with staff were conducted, as needed.

## A. SELF-EVALUATION FINDINGS/ACTIONS

**Program Access:** The City of Toledo assessed all programs, services and activities to identify any program eligibility requirements that would limit or exclude or tend to limit the participation of qualified persons with disabilities. The City of Toledo will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, activities and services (i.e. individuals with service animals are welcomed in City offices, even where pets are generally prohibited). Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, activity or service of the City of Toledo, should contact the Department directly with the request. Requests may also be sent to the City's ADA Coordinator.

**Communication with Persons with Disabilities:** Under Title II of the ADA, all state and local governments are required to take steps to ensure that their communications with individuals with disabilities are as effective as communications with others. The City of Toledo has assessed its communication services and will begin utilizing Ohio Relay during the first quarter of 2016. Ohio Relay (7-1-1) is a service that provides full telephone accessibility (24/7) to people who are deaf, hard-of-hearing, deaf-blind, and speech disabled. The service allows text-telephone (TTY) users to communicate with standard telephone users through specially trained relay operators. Each call will be handled in strict confidence.

Additionally, persons with disabilities may call the City's "Engage Toledo" Program at 419.936.2020. Engage Toledo is a 24/7 operation.

For emergency services (9-1-1), the City is compliant with Title II as it provides "direct access" to individuals who rely on a TDD or computer modem for telephone communication.

**Website Accessibility:** It is the responsibility of the City to ensure that its website is accessible to individuals with disabilities. During the latter part of 2016, the City of Toledo will do a comprehensive redesign of its website. The new design will include a variety of accessibility-related improvements, including text size and color, providing alternate text on photos and other graphics consistently, and providing accessible PDF documents.

In 2016, the City initiated and began using a system identified as "Toledo Alerts." Toledo Alerts has an "icon" on the City's website that will allow citizens to register their email address or text message number which will allow them to be notified whenever there are community-wide alerts issued related to programs and services administered by the City.

**Auxiliary Aids and Services:** This includes a wide range of services and devices that promote effective communication or allows access to goods and services. Examples of auxiliary aides and services for individuals who are deaf or hard-of-hearing include

qualified interpreters, computer-aided transcription services, written materials and telephone handset amplifiers. Open and closed captioning, telecommunications devices for deaf persons and individuals with vision impairments (i.e. qualified readers, taped texts, audio recording, Braille materials, large print, computer terminals, speech synthesizers and communication boards).

**Emergency Preparedness:** One of the most important roles of local government is to protect their citizenry from harm, including helping people prepare for and respond to emergencies. Making local government emergency preparedness and response programs accessible to individuals with disabilities is a critical part of the City of Toledo's responsibility (28 C.F.R. Sec. 35.130 (b)(1)).

Beginning in March 2014, the City of Toledo required each City Department/Division to prepare safety plans for each of its operations. The plans were to include emergency readiness for all persons inclusive of persons with disabilities. To date, the City continues the task of developing emergency preparedness plans and anticipates completing the project no later than December 31, 2016.

**Language Sensitivity:** The USDOJ suggests an examination of the manner in which persons with disabilities are portrayed in City publications. "People-first language" should be utilized, and the City should avoid using words that reduce individuals to a series of labels, symptoms, or medical terms. Additionally, the City should avoid terms that may be offensive to some persons with disabilities, such as "mental retardation," "victim of," "wheelchair bound," "handicapped," or "cripple." These concepts should be reinforced with training. The City of Toledo has begun the process of reviewing and modifying its publications to ensure they comply with USDOJ recommendations.

**Historic Preservation:** Historic preservation is an endeavor that seeks to preserve, conserve, and protect buildings, objects, landscapes, or other artifacts of historical significance. Alterations to a qualified historic building or facility must comply with ADAAG unless it is determined in accordance with procedures described in ADAAG 4.1.7(2) that compliance with certain requirements. The City of Toledo presently adheres to all requirements established by the ADAAG.

**Access to Public Meetings:** The City of Toledo is responsible for ensuring that individuals with disabilities have access to any and all public meetings. On or about December 15, 2015, following the creation of twelve (12) additional parking spaces for the individuals with disabilities, the City of Toledo and the owners/operators of One Government Center, which serves as "City Hall", are compliant with ADAAG guidelines.

**Employment Practices:** The ADA prohibits discrimination in all employment practices, including job-application procedures, hiring, firing, advancement, compensation, training and other terms, conditions and privileges of employment. It applies to recruitment, advertising, tenure, layoff, leave, fringe benefits and all other employment-related activities.

The City of Toledo has enacted Administrative Policy & Procedure No. 48, Americans with Disabilities Act Policy, (Appendix D) that stipulates that the City shall not discriminate on the basis of a disability with respect to recruitment, application procedures, hiring, training, promotion, demotion, layoff, recall, employee compensation, discipline, termination and other terms, conditions and privileges of employment, provided the person is qualified to do the work.

**Construction and Renovation Projects:** After January 26, 1992, all construction and renovation projects were to be compliant with federal access requirements. The city conducts planned checks of new construction projects to identify compliance issues before permits are issued and any construction begins. The City of Toledo conforms to the ADAAG and public right-of-way accessibility guidelines (PROWAG), which will assist and provide means to meet the requirements of the ADA.

**ADA Training for Staff:** ADA training provides City staff with a better approach to interacting, guiding, and assisting individuals with disabilities. Training can benefit managers, supervisors, and all employees, especially those that have direct contact with the public and teach them skills such as disability etiquette, how to be more comfortable around people with disabilities, and awareness about issues faced by people with disabilities.

Training programs related to the ADA, FMLA, and the provisions governing Title VII have been developed/conducted for management/supervisory personnel beginning in January 2014. During 2016 and beyond, additional training programs will be conducted to include staff and management personnel.

**Modifications to Policies and Procedures:** The City of Toledo has made reasonable modifications to its policies, practices and programs in the past and periodically reviews current policies, practices, procedures, and programs to ensure that individuals with disabilities have an equal opportunity to enjoy all City programs, services and activities.

The City of Toledo does not and will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids and services or reasonable modifications of policy.

**Employee Policies Regarding Former Alcohol and Drug Users:** The ADA requires that persons who formerly engaged in the use of illegal drugs be protected from discrimination if they have been rehabilitated and are no longer using illegal drugs. The City of Toledo adheres to all federal and state requirements.

## **B. FACILITIES, PROGRAMS, SERVICES, ACTIVITIES ASSESSMENT**

The City of Toledo is covered under the ADA, Title II (programs, activities and services). The ADA requires the City to make its programs, activities, and services readily accessible and useable by qualified persons with a disability.

This Transition Plan qualifies the City's effort to create and maintain inclusion as mandated by the ADA. This Transition Plan pertains only to public accessible City-owned or administered facilities, programs, services and activities. This study will guide the planning and implementation of necessary programs, facilities, and public rights-of-way modifications over the next three (3) years. The Transition Plan establishes the City of Toledo's on-going commitment to the development and maintenance of policies, programs, and facilities that includes all citizens.

A comprehensive evaluation assessing the City's compliance with 2010 ADA Requirements & Guidelines and Section 504 of the Rehabilitation Act of 1973 will span over the next several years. The City of Toledo will use both of these requirements to continue to assess facilities, programs and services, as the City buys or sells properties.

It should be noted that in the 2010 ADA Standards for Accessible Design (Department of Justice, Section 35.151 of 28 C.F.R. Part 35), there is the inclusion of a *safe harbor* clause.

It states, in part that, *“if a public entity has constructed or altered required elements of a path of travel in accordance with the specifications in either the 1991 Standards or the Uniform Federal Accessibility Standards before March 15, 2012, the public entity is not required to retrofit such elements to reflect incremental changes in the 2010 Standards solely because of an alteration to a primary function area served by that path of travel.”*

In other words, if elements in existing facilities already comply with corresponding elements in the 1991 Standards and are not being altered, then entities are *not* required to make changes to those elements to bring them into compliance with the 2010 Standards.

It also states that a “path of travel” includes a continuous, unobstructed way of pedestrian passage by means of which the altered area may be approached, entered and exited and which connects the altered area with an exterior approach (including sidewalks, streets, and parking areas), an entrance to the facility, and other parts of the facility.

### **C. PHYSICAL BARRIERS**

A public entity must ensure that individuals with disabilities are not excluded from services, programs, and activities because existing buildings are inaccessible. A public entity's services, programs, or activities, when viewed in their entirety, must be readily accessible to and usable by individuals with disabilities. This standard known as “program accessibility” applies to all facilities of a public entity that existed on January 26, 1992. Public entities do not necessarily have to make each of their existing facilities accessible. They may provide program accessibility by a number of methods, including alteration of existing facilities, acquisition of additional facilities, relocation of a service or program to an accessible facility, or provision of services at alternate accessible sites. (42 U.S.C. Sec. 12131 – 12164)

A self-evaluation/assessment of each of the City's public accessible facilities has been completed. (Appendix E)

#### **D. UNDUE BURDEN**

According to the ADA, the City does not have to take any action that it can demonstrate would result in a fundamental alteration in the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial and administrative burden.

The determination that an undue financial burden would result must be based on an evaluation of all resources available for use in a program. (e.g. if a barrier removal action is judged unduly burdensome, the City must consider other options for providing access that would ensure that individuals with disabilities receive the benefits and services of the program or activity.

#### **E. FACILITY ASSESSMENT**

Based upon the guidelines regarding ADA accessibility, a public facility and/or City building is any building or other facility owned and/or operated by the City of Toledo, that is open to the public or houses City Departments or private businesses that meet with or conduct business with the public from that location. Exclusive of parks, trails and sports fields.

**City Buildings:** Defined as a structure that accommodates local governmental offices owned and/or operated by the City of Toledo and offers programs, activities, and services to the public.

All buildings/facilities currently owned or leased by the City of Toledo that are accessible to the public were assessed to determine compliance with the ADA. Facilities were inspected by the City of Toledo Division of Building Inspection, the City of Toledo Division of Facilities and/or the Office of Diversity & Inclusion according to prevailing code and/or Americans with Disabilities Act Guidelines for Building and Facilities (ADAAG) and the ADA Standards for Accessible Design.

Identified as Appendix E is a report that presents findings/recommendations related to a review of all City of Toledo Departments/Divisions conducting business at various sites/locations within the City. The page indicates those components that are compliant or non-compliant. If a component is non-compliant, an action plan has been noted and included.

**Public Facilities:** Adhering to the provisions governing the ADA (1990 42 U.S.C. Sections 12131 – 12164), the City of Toledo conducted a survey its public facilities in 1992. Since then, the City has maintained its properties in a manner consistent with applicable local, state and federal standards. The City utilizes the Americans with Disabilities Act Guidelines for Building and Facilities (ADAAG) and the ADA Standards for Accessible Design in the design and construction of its facility improvements and construction projects.

Since the first ADA facility surveys were conducted in the 1990's, the City has made improvements to several of its buildings built before 1992, sold other non-compliant buildings and relocated most of its important public services into ADA-compliant buildings.

The majority of the City's public facilities are ADA compliant and it continues to make progress installing curb cuts and sidewalks along its roadways, and providing increased access to its indoor and outdoor parks, golf courses and recreation facilities. A report of golf-course compliance is included as Appendix G.

### **Parks, Trails and Sports Fields**

The City (Division of Parks, Recreation & Forestry) is responsible for daily maintenance of the parks, trails, sports fields, picnic shelters, water features, amphitheaters, etc.

While parks, trails and sports fields are generally not considered facilities (Section 504) (29 U.S.C. Sec 794) and (42 U.S.C. Section 12131 – 12164), all parks and recreational facilities owned or leased by the City of Toledo were assessed. A list of the parks and recreational facilities is included as Appendix F. There were no reported ADA deficiencies at any of the locations inspected. As most City parks and the recreational activities associated with them are seasonal, the City will continually monitor the programs and services associated with each.

The following steps are necessary when a customer requests special accommodations:

- Determine which activity(ies) you wish to participate in;
- Contact a customer service representative through the City's "Engage Toledo" Program by calling (419) 936-2020;
- Note: In order to qualify for assistance under ADA guidelines an individual must meet the essential eligibility requirements for participation in recreation services with or without reasonable accommodation.

If accommodations and/or alternative information formats are needed in accordance with the ADA, please call the City of Toledo's ADA Coordinator at (419) 245-1059 within seven (7) to ten (10) working days in advance of the registration deadline or event (whichever comes first).

The City of Toledo will make every attempt to provide reasonable accommodations. However, failure to request an accommodation within the specified time frame may limit our ability to complete the request.

The City of Toledo Division of Parks, Recreation and Forestry reserves the right to adopt legitimate safety requirements necessary for safe operation of programs, services or activities if they are based on real risks, not on stereotypes or generalizations about individuals with disabilities. (42 U.S.C. Sec. 12102)

There is no charge for accommodations. Customers requiring personal care must bring their own caregiver. The only exception to this policy is summer camps (if any) where funding has been acquired specifically for personal care.

### **City Pools**

Individuals with disabilities cannot be excluded from or denied participation in state and local government programs, services, or activities because a facility is inaccessible.

They must be accessible to individuals with disabilities unless doing so results in a fundamental alteration in the nature of the program or pose an undue administrative and/or financial burden. This requirement is known as “program accessibility” and it applies to all pool-related programs, services and activities (i.e., swimming programs).

The revised 2010 ADA standards set minimum requirements for making swimming pools, and spas (pools) accessible. Newly constructed and altered pools must meet these requirements. State and local governments must make recreational programs and services, including swimming pools, compliant with the 2010 standards to the extent that it is readily achievable to do so.

The 2010 ADA standards establish two categories of pools with more than 300 linear feet of pool wall and smaller pools with less than 300 linear feet of wall. Large pools must have two accessible means of entry, with at least one being a pool lift or sloped entry; smaller pools are only required to have one accessible means of entry, provided that it is either a pool lift or a sloped entry.

In 2013, The City of Toledo made all of the City pools ADA compliant with the installation of pool lifts. Eight (8) lifts were purchased at a cost of \$3,954.32 each, totaling \$31,634.56. Seven (7) of the lifts were installed and one serves as a reserve. The approximate cost of installing each lift was \$500.00, bringing the total cost of the project to \$35,134.56.

A list of City pools is identified in Appendix F.

### **F. SIDEWALK ASSESSMENT**

A field inventory was conducted of sidewalks and curb cuts to assess the overall condition of those features throughout the city and to determine the level of accessibility and physical locations of any barriers. By conducting a condition assessment, the City was able to identify sidewalk maintenance needs and necessary improvements. The goal was for the City to identify any physical barriers and provide better accessibility to residents through improved connectivity between neighborhoods, commercial corridors, and other community resources.

City representatives conduct sidewalk and curb-cut inventory on an on-going basis and formulate an action plan to improve and/or replace when necessary. All pedestrian ramps that are constructed are measured and recorded to an inventory document to ensure compliance with all ADA standards. Pedestrian ramps that are constructed are then uploaded in the City's Geographic Information System (GIS). In addition to ramp characteristics (material, height, width and length), maintenance needs were also recorded in the field specific locations along sidewalk segments. Inventoried attributes for existing sidewalks, ramps, landings, curb-cuts include, traffic control boxes, signal poles, trees, utility poles, manholes, grass areas, catch basins, cross hatch landing areas and landscaping.

Sidewalk and ramp projects are prioritized based on the sidewalks level of use, project cost, and potential to improve overall city connectivity. Sidewalk improvement projects will be implemented as funding is identified, or in association with other City projects that necessitate construction in the City street right-of-way or on City property. (Please review Appendix H for information related to streetscape lay-out and pedestrian ramp program.)

Important items of note are:

- From the year 2000 thorough 2014, the City installed approximately 6,175 pedestrian ramps, an average of 726 per year.
- The City has 1139 centerline miles of total roadways of which 887 are curbed streets. Since 2010, the City has averaged \$730,000 per year on sidewalk and pedestrian ramp repairs (i.e., structural damage which is defined as significant damage to the sidewalk material hindering the movement for wheelchairs or people with other disabilities; erosion which is defined as instances where erosion has created an unsafe and potential dangerous situation along a given sidewalk section; and, obstructions that may have occurred when natural elements or manmade features impede the flow of movement along a sidewalk segment.)
- In association with other roadway and utility capital improvement projects, the City typically replaces tens of thousands and likely hundreds of thousands of sidewalk and pedestrian ramps a year beyond the funds budgeted for sidewalk and ramp replacement and/or repair.
- Generally, the City's primary focus is given to intersections on arterial roadways without existing curb ramps. Subsequently, the following criteria are used to help determine which intersections are completed first:
  - Proximity to government facilities
  - Streets with higher traffic volumes
  - Streets with public transit service
  - Streets with pedestrian attractors like schools, parks and shopping
  - Proximity to medical facilities
  - Improved system connectivity

## **G. CURB RAMPS**

The City of Toledo collected data showing whether or not there were any existing curb ramps, and whether or not existing curb ramps met ADA standards, including slope, lip, and ramp width and landing area. (Appendix H)

The City may have exceptions to the criteria if it helps to ensure public safety, which is more efficient or maximizes the overall benefit.

## **H. OTHER PROGRAM/SERVICES**

### **Public Meetings/Hearings & Events**

The City of Toledo works to ensure that all of its Departments/Divisions that host public meetings, hearings and events are open and accessible to all citizens, regardless of disability. This may include:

- Providing sign language interpreters (as requested)
- Additional wheelchair seating (if needed)
- Providing documents and other printed materials in alternate formats, as requested. This may include Braille, audio recordings, enlarged print and computer disks
- Ensuring doorways and paths of travel at a meeting or event are clear of obstructions/barriers

### **Printed Materials**

The City produces a variety of informational and promotional materials for public use, including brochures, forms, newsletters, fact sheets, reports, plans, etc.

Listed below are recommendations to improve accessibility:

- All Departments must be able to provide documents and other printed materials in alternate formats, as requested. This includes Braille, audio recordings, enlarged print and computer disks at no cost to the individual making the request.
- Materials should include the following information (or similar) on all printed materials provided to the public, including brochures, fact sheets, handouts, flyers, maps, plans, forms, reports and newsletters.

## GLOSSARY OF TERMS/DEFINITIONS

- **Accessible:** A facility that provides access to individuals with disabilities using the design requirements of the ADA.
- **Americans with Disabilities Act:** A comprehensive federal civil rights law that prohibits discrimination on the basis of disabilities in employment, state, and local government programs, activities, services, public accommodations, transportation, and telecommunications. (42 U.S.C. Sec. 12102)
- **Americans with Disabilities Act Accessibility Guidelines (ADAAG):** The ADAAG contains scoping and technical requirements for accessibility to buildings and public facilities by individuals with disabilities under the ADA.
- **Baseline Conditions** - City facilities were reviewed using several “baseline” conditions, including:
  - Access to parking and entry into the facilities themselves;
  - Access to a clear and distinct path of travel;
  - Access to programs and services themselves;
  - Access to public areas and restrooms; and
  - Access to related amenities.
- **City of Toledo Capital Improvement Plan (CIP):** The CIP allocates funding for maintenance, rehabilitation, and expansion projects from funds designated as capital projects over a 2 or 4 year period.
- **Disability:** (With respect to an individual) A physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such an impairment, or being regarded as having such an impairment.
- **Job Accommodation Network (JAN):** The Job Accommodation Network is a free, expert, and confidential information source that provides guidance on workplace accommodations and disability employment issues.
- **Program, Activity, or Service:** The programs, activities, and services offered by the City in fulfillment of its mission. It spans all offerings open to any of the audiences served by the City.
- **Public Rights-of-Way:** ADA related facilities in the public rights-of-way are defined as a network of streets, sidewalks, and trails creating public pedestrian access within the limits of the City of Toledo. Some examples of public rights-of-way include: curb ramps, sidewalks, crosswalks, pedestrian signals and parking.
- **Self-Evaluation:** An assessment of the City’s current policies and practices to identify which ones are inconsistent with Title II requirements.
- **Transition Plan:** Addresses physical barriers which can limit the accessibility of a City’s programs, activities, and services to individuals with disabilities. **U.S. Department of Justice (USDOJ):** Federal agency that is responsible for enforcing Titles II and III of the ADA.

## APPENDIX A

# City of Toledo, Ohio ADA Self-Evaluation Survey



Please identify your Department, Division & Program

Department	
Division	
Program/Service	

## OVERVIEW

The City of Toledo is required, under Title II of the American with Disabilities Act (ADA) and 28CFR35.105, to perform a self-evaluation of its current infrastructure, policies, practices, programs and services. The self-evaluation will help identify what policies and practices impact accessibility and examine how the City can implement improvements.

The goal of the self-evaluation is to verify that, in implementing the City's policies and practices, the department is providing accessibility and not adversely affecting the full participation of individuals with disabilities.

## SURVEY INSTRUCTIONS

Please complete this ADA Self-Evaluation Survey. All activities and services offered by the City of Toledo to the public must be accessible. Accessibility applies to all aspects of a department/division/program/service, including advertisement, orientation, eligibility, participation, testing or evaluation, physical access, provision of auxiliary aids, transportation, policies and communication.

This survey for the City of Toledo will help provide the City with the necessary information to complete a full and thorough Transition Plan under ADA requirements.

If you have any questions, contact Calvin W. Brown, Director of the Office of Affirmative Action/Contract Compliance at (419) 245-1198.

The Self-Evaluation is set up as a yes/no format and no further explanation is required for certain questions. **You may leave comments in the space provided at the end of each section, as indicated. If additional space is needed, please attach additional sheets to the back of this survey and clearly indicate which section your comments relate to.**

There are no "I don't know" answer options. If you do not know the answer to a question, please take reasonable steps to acquire the information needed. If you cannot find the answer, please answer "no."

This survey is divided into three sections:

- I. Program Information
- II. General Information
  - A. General Population
  - B. General Policies, Procedures and Practices
  - C. Communications
  - D. Modification of Policies, Procedures and Practices
  - E. Grievance Policies and Procedures
  - F. Emergency Policies, Procedures and Practices
- III. Staff Information
- IV. Employment and Reasonable Accommodation

Please keep in mind that the Survey is not a test. The survey is a tool that is being used to gather baseline data about the accessibility of City programs and services. We hope to identify best practices as well as areas where improvement is needed. The City of Toledo will use the data gathered to determine where resources and training are needed to improve access across all programs.

## SECTION I. PROGRAM INFORMATION

**Who must complete this section? All departments, divisions, programs or service components must complete this section.**

1. Information of person completing this survey:

Title:  
Phone:  
Facsimile:  
Email:

2. Primary Location
  - Street Address:
  - City
  - State:

Zip:

3. How many employees work in the department, division, program or service?  
1-10 11-20 21-50 over 50
4. What is the approximate total budget for this program?  
 Under \$500,000  
 \$500,000 - \$1,000,000  
 \$1,000,000 - \$5,000,000  
 Over \$5,000,000
5. In three sentences or less, please describe the contact your department, division, program or service has with the public.

## SECTION II. GENERAL INFORMATION

### A. General Population

1. What is the approximate number of employees with disabilities at your site?  
 Under 10 11 - 25 26 - 50  Over 50
2. Are you aware of any community members or recipients of services with disabilities who utilize your site?  
 Yes  No

### B. General Policies, Procedures & Practices

1. How do you provide information to the public about your department, division, program or service? (i.e., brochure, flyer/notice, website, newspaper, bulletin, verbal notice, etc.)

Please list: \_\_\_\_\_

2. Do you provide transportation for your programs, services, or activities? (If yes, list what kind and if it is wheelchair accessible)

- Yes. Type of Transportation: \_\_\_\_\_
- No

3. Does your program have safety standards (e.g., applicants must be able to care for themselves; participants may not have a history of violent or criminal behavior)?

- Yes  No

3.1 If yes, please briefly describe the standards:

4. Are individuals with disabilities included in or have an opportunity to participate in all programs, activities and services provided by your site?

- Yes  No (Please explain)

4.1 If no, please list any special circumstances/exceptions:

5. Does your department, division, program or service make it known that their publications, service announcements and advertisements are available in alternative formats (e.g., large print, audio, Braille, captioned)?

- Yes  No

6. Does your department, division, program or service have a waiting room?

- Yes  No

6.1 If yes, how are people notified when it is their turn? (Answer all that apply)

- Verbal announcement by receptionist/other staff
- Loudspeaker announcement
- Notice board or other visual display
- Individual contact by receptionist/other staff
- Other, please name: \_\_\_\_\_

**C. Communications**

1. Does your department, division, program or service conduct business or provide services or information by telephone to the public?

Yes (If yes, answer question 1.1)  No (Proceed to 2)

1.1 Is the telecommunication device for deaf (TDD/TTY) or other equally effective system available to facilitate communications with hearing and/or speech impaired service?

Yes (Answer 1.2)  No

1.1(a) If no, list steps to ensure effective communications with deaf, hearing and/or speech impaired individuals.

1.2 Is there a dedicated phone line for the TDD/TTY?

Yes

Phone Number: \_\_\_\_\_

Location: \_\_\_\_\_

No

2. Are phones provided to the public to make outgoing calls when needed (e.g., call for transportation)?

Yes (Answer 2.1)  No (Answer 3)

2.1 Is there a TDD/TTY available to make these calls?

Yes  No

3. Have you ensured that written and/or audio-visual materials portray people with disabilities in an appropriate manner?

Yes, go to 3.1  No, go to 4

3.1 If yes, are captioning and/or audio narrative available for those with visual impairments? (If other option, please list)

Yes  No

Other: \_\_\_\_\_

4. Do you provide information to the public through videos, movies or television broadcasts?

- Yes  No

5. Does your department, division, program or service use any of the following alternative formats and/or auxiliary aids for make program materials and services accessible to people with disabilities (e.g., to make written materials accessible to people with visual impairments, to make interviews accessible to people who are deaf)? (Check all that apply)

**Alternative Formats**

- Audiotape
- Enlarged Print
- Braille
- Computer disk
- Website
- Email
- Other, please name: \_\_\_\_\_

**Auxiliary Aids**

- Sign language interpreters
- Assistive listening devices
- Real-time captioning
- Readers
- Call-in/speakerphone capability
- Assistants (who perform tasks such as translating for a person with speech impairment)
- Other, please name: \_\_\_\_\_

6. Please briefly describe the procedure someone must follow to request materials in alternative formats and/or auxiliary aids:

7. How do you notify the public that they can request alternative forms of communication or auxiliary aids?

- Posted notice

- Verbal notice
- Brochure or written material
- Website
- Other, please name: \_\_\_\_\_

8. Does your department, division, program or service hold public meetings, hearings and other events?

- Yes (Answer 8.1)  No

8.1 Are the locations where the public meetings, hearings and other events accessible for someone with a disability?

- Yes (Answer 8.2)  No

8.2 How do you make the public meeting, hearing and other events accessible to those with disabilities? (Check all that apply)

- Braille
- Website
- Enlarged Print
- Sign language interpreters
- Assistive learning devices
- Real-time captioning
- Other, please list: \_\_\_\_\_

8.3 If you answered yes to any of the above, is the procedure for requesting and receiving alternative formats and/or auxiliary aids for public meetings, hearings or other events different from the procedure for requesting these formats and aids for program services?

- Yes (Explain differences)  No (Proceed to 9)

9. How does your department, division, program or service pay for costs incurred from accommodating people with disabilities (e.g., paying for interpreters, alternative formats, individual staff assistance, etc.)?

- Fees from participants with disabilities
- Fees from all participants
- Specific budget line item
- Included in general budget

Other, please name: \_\_\_\_\_

10. Are you knowledgeable about Relay Ohio (7-1-1 dialing) Program?

Yes  No

10.1 If yes, has your department/division used the Relay Ohio Program?

Yes  No

**D. Modification of Policies, Procedures & Practices**

1. Does your department, division, program or service allow an individual to request a modification of program policies, procedures or practices to accommodate his/her disability (e.g., a waiver of an orientation requirement for someone who cannot attend at the required time due to a disability, a home visit for someone who is homebound and cannot come into the office, assistance completing a required form for someone with a cognitive impairment, etc.)?

Yes  No

2. How are members of **the public** notified that they may request modifications, if needed? (Check all that apply)

- Verbal explanation at service window
- Posted notice in program office
- Brochure or other distributed written material
- Recorded message
- Website
- Other, please name: \_\_\_\_\_

3. In the last year, has your program modified a policy, procedure and/or practice for a person with a: (Check all that apply)

- Psychiatric disability?
- Learning or cognitive disability?
- Speech impairment?
- Hearing impairment?
- Visual impairment
- Mobility impairment?

Immune disorder (such as HIV, Multiple Chemical Sensitivities, etc.)?

**E. Grievance Policies and Procedures**

1. Are you knowledgeable of the City's ADA grievance and complaint procedure?

Yes  No

1.1 Do you notify the public of the grievance procedure?

Yes (Please list how)  No

List: \_\_\_\_\_

1.2 If yes, what does the notice include? (Check all that apply)

- Information about how to file a grievance
- Phone number to call to register the grievance
- TTY number to call to register the grievance
- A form to complete to register the grievance
- An address where to register the grievance in person
- Contact information for an ombudsperson or advocate
- Other, please name: \_\_\_\_\_

2. Has your department, division, program or service taken steps to ensure that all employees and consumers have been instructed and notified regarding their rights under the ADA?

Yes (Please describe)  No

**F. Emergency Policies, Procedures & Practices**

1. Do you have an emergency evacuation plan posted at your site?

Yes (Answer 1.1)  No

1.1 Do these evacuation procedures include specific provisions for evacuating people with disabilities?

Yes  No

2. How is the public notified of emergency evacuation procedures?
- Verbal explanation
  - Posted notice in the program office
  - Brochure or other distributed written material
  - Not notified
  - Other, please name: \_\_\_\_\_

3. Is the building where your department, division, program or service is located equipped with visual emergency alarms (e.g., flashing lights) in addition to audio alarms?

- Yes  No

Comments for Section II:

### SECTION III. STAFF INFORMATION

1. Do members of your staff receive information on any of the following?  
(Check all that apply)
- Americans with Disabilities Act (ADA)
  - Fair Housing Amendments Act
  - Section 504 of the Rehabilitation Act
  - State Disability Laws
2. Do members of your staff receive training in how to use auxiliary aids and services (e.g., sign language interpreters, live computer captioning, audio narration devices, etc.)?
- Yes  No

2.1 If yes, how frequently is training provided:

- At orientation
- Semi-annually
- Annually

- Bi-annually
- Other, please name: \_\_\_\_\_

3. Does your department, division, program or service have an ADA liaison?  
 Yes  No

3.1 Please provide the ADA contact information:

Name:

Title:

Phone:

Email:

Fax:

Comments for Section III

**\*\*TO BE COMPLETED BY HUMAN RESOURCES  
PERSONNEL\*\***

## **SECTION IV. EMPLOYMENT AND REASONABLE ACCOMMODATION**

1. When gathering affirmative action data regarding disabilities, do you make it clear that:
- the information requested is intended for use solely in connection with reporting requirements;
  - the information is voluntary;
  - the information will be kept confidential; and

- refusal to provide or providing the information will not subject the applicant or employee to any adverse treatment?

2. If you make pre-employment medical inquiries or conduct pre-employment examinations:

- Is the inquiry related to the applicant's ability to perform the job?  
 Yes  No  N/A
- Do you condition offers of employment on the results of these examinations?  
 Yes  No  N/A
- Is the examination required for all employees in the same job classification?  
 Yes  No  N/A
- Are all applicants in the same job classification asked the same medical and/or interview questions?  
 Yes  No  N/A

3. During the application, interviewing, hiring, and employment process, do you provide reasonable accommodations to applicants and employees with disabilities?

- Yes  No  N/A

4. Do you have a written policy stating the following:

Section 504 of the Rehabilitation Act requires that information concerning an applicant's medical condition or history must be kept separate from personnel records and may be shared in only three ways:

- (1) supervisors and managers may be informed of restrictions on the work or duties of individuals with disabilities and informed of necessary accommodation(s);
- (2) first aid and safety personnel may be informed if the condition might require emergency treatment; and

- (3) government officials investigating compliance with 504/ADA shall be provided with relevant information upon request.

Yes  No  N/A

## **END OF SURVEY**

**Thank you for completing the ADA Self-Evaluation Survey. We would like to hear from you! Before you submit your survey, please write any comments here:**

**Please e-mail your completed survey to:**

**Calvin.brown@toledo.oh.gov**

**City of Toledo 2016 Community Partner Survey of  
City of Toledo Services, Policies and Practices**

1. **Person completing this survey**

.....  
.....  
.....  
.....  
.....

2. **What City facilities, programs, services or activities are you familiar with?**

.....  
.....  
.....  
.....  
.....

3. **At any City facility, have you, or someone you know, experienced any exterior barriers, non-accessible areas or non-accessible programs?**

*Mark only one oval.*

- Yes
- No

4. **If yes, please explain.**

.....  
.....  
.....  
.....  
.....

5. In your opinion, is accessible/appropriate/convenient directional and informational signage provided at the City facility that you are familiar with?  
*Mark only one oval.*

- Yes
- No

6. If no, please describe.

.....  
.....  
.....  
.....  
.....

7. Are you aware of any programs, services, or activities that are not accessible in any way to individuals with disabilities?  
*Mark only one oval.*

- Yes
- No

8. If yes, please list and describe inaccessible conditions.

.....  
.....  
.....  
.....  
.....

9. Have you ever requested any type of accommodation for any disability from the City?  
*Mark only one oval.*

- Yes
- No

10. **If yes, please describe your experience requesting an accommodation.**

.....  
.....  
.....  
.....  
.....

11. **In regards to the City programs, activities and services, is information provided regarding accommodations?**  
*Mark only one oval.*

- Yes
- No

12. **If no, please explain.**

.....  
.....  
.....  
.....  
.....

13. **If you have requested auxiliary aids, an interpreter or specialized equipment for any City program, activity or service, was your request accommodated?**  
*Mark only one oval.*

- Yes
- No

14. **If no, please briefly describe your experience.**

.....  
.....  
.....  
.....  
.....

15. In regards to the City programs, activities and services, do you know who to contact to request accommodations?  
*Mark only one oval.*

- Yes
- No

16. If yes, list contact.

.....  
.....  
.....  
.....  
.....

17. In your experience, is the City of Toledo generally helpful in addressing accessibility issues?  
*Mark only one oval.*

- Yes
- No

18. If no, please describe.

.....  
.....  
.....  
.....  
.....

19. Please add any additional information you think would be pertinent to this survey

.....  
.....  
.....  
.....  
.....

## APPENDIX C

### CITY OF TOLEDO 2016 COMMUNITY PARTNER SURVEY OF CITY OF TOLEDO SERVICES, POLICIES AND PRACTICES

Results from the survey questions are as follows:

#3. At any City facility, have you, or someone you know, experienced any exterior barriers, non-accessible areas or non-accessible programs?

60% of Responders have had no issues with accessibility

40% of Responders have had an issue but, please note:

1 issue was that of the Franklin Park Mall which is not under the direction of the City of Toledo

1 issue was that of curb cuts and traffic signage, which was addressed and taken care of by the City of Toledo per Responder

#5 In your opinion, is accessible/appropriate/convenient directional and informational signage provided at the City facility that you are familiar with.

80% of Responders did believe directional and informational signage provided at City facilities is accessible/appropriate/convenient

20% of Responders said they were not sure

#7 Are you aware of any City programs, services, or activities that are not accessible in any way to individuals with disabilities?

75% of Responders are not aware of any programs, services, or activities that are not accessible in any way to individuals with disabilities?

25% of Responders did not answer

#9 Have you ever requested any type of accommodation for any disability from the City?

80% have not requested any type of accommodation for disability from the City of Toledo

20% of Responders have requested an accommodation for disability from the City of Toledo and all requests have been accommodated

One comment added: All requests have been accommodated thus far

#11 In regards to City programs, activities and services, is information provided regarding accommodations?

40% said, yes, information is provided regarding accommodations

40% said, no, information is not provided regarding accommodations

20% did not answer

One comment given: I am unsure of this since I have not ever requested services and no one has ever voiced a concern to me regarding inability to obtain information regarding programs, activities, and services.

#13 If you have requested auxiliary aids, an interpreter or specialized equipment for any City program, activity or service, was your request accommodated?

20% of Respondents said, yes, they have requested auxiliary aids, an interpreter or specialized equipment for a City program, activity or service and that it was accommodated.

60% of Respondents said, no, they have not requested auxiliary aids, an interpreter or specialized equipment for a City program, activity or service.

20% of Respondents said the question was not applicable to them.

#15 In regards to City programs, activities and services, do you know who to contact to request accommodations?

40% said, yes, they do know who to contact to request an accommodation to City programs, activities and services

60% said, no, they do not know who to contact to request an accommodation to City programs, activities and services

One reason given: Information not consistent over the past several years

#17 In your experience, is the City of Toledo generally helpful in addressing accessibility issues?

80% of Responders said, yes, the City of Toledo is generally helpful in addressing accessibility issues

20% of Responders said, no, the City of Toledo is not generally helpful in addressing accessibility issues

One comment added: The City is getting better and seeing changes

#19 Please add any additional information you think would be pertinent to this survey.

One comment added: The City is NOW responding to the need for a consistent and responsible person to address the needs of the City and the citizens (ADA Coordinator)

## APPENDIX D – AP # 48

### THE CITY OF TOLEDO ADMINISTRATIVE POLICY AND PROCEDURE # 48

Date Issued: August 3, 1995  
Date Revised: Dec. 12, 2014

SUBJECT: AMERICANS WITH DISABILITIES ACT POLICY

It is the policy of the City of Toledo to comply with the Americans with Disabilities Act (“ADA”) of 1990 (42 U.S.C. 12102) and as amended by the ADA Amendments Act of 2008 (“ADAAA”) and Ohio Revised Code Chapter 4112.

#### I. ADMINISTRATIVE POLICY

The City of Toledo will not discriminate against qualified individuals with disabilities in job application procedures, hiring, firing, advancement, compensation, job training, and other terms, conditions, and privileges of employment.

The City of Toledo will not discriminate against individuals with disabilities, with respect to City-sponsored activities, programs or services, provided individuals are qualified to participate.

- A. Employment and accessibility practices relative to qualified individuals with disabilities will be made consistent with the provisions of the Americans with Disabilities Act of 1990 and the Americans with Disabilities Amendment Act of 2008.
- B. The Administration must ensure that employment-related actions, including but not limited to: compensation, benefits, transfers, layoffs, etc., and all City-sponsored programs, activities and services are administered in a nondiscriminatory manner with respect to qualified employees, employment applicants and qualified individuals with disabilities.
- C. No City of Toledo employee shall, alone or with others, discriminate or encourage another to discriminate against a disabled person in the workplace or in City-sponsored programs, activities, or services.
- D. Retaliation against any employee, applicant for employment, or individual who complains of a violation of this Policy is prohibited.

**II. REASONABLE ACCOMMODATIONS IN EMPLOYMENT**

- A. It is the policy of the City of Toledo to provide reasonable accommodations in employment to qualified individuals with disabilities, who can perform their essential job functions, with or without accommodation.
- B. It is the responsibility of a qualified individual with a disability to request a reasonable accommodation via the Office of Affirmative Action. Upon such a request, the City of Toledo's Office of Affirmative Action must:
  - 1. Initiate an interactive process between the City and the qualified employee with a disability in need of the accommodation.
  - 2. Identify, through the interactive process, the precise limitations resulting from the disability and potential reasonable accommodations that could overcome those limitations, relative to the essential job functions and without undue hardship to the City.
  - 3. All parties must participate in the interactive process in good faith.

**III. REASONABLE ACCOMMODATIONS IN CITY-SPONSORED ACTIVITIES, PROGRAMS AND SERVICES**

- A. It is the policy of the City of Toledo to provide reasonable accommodations in City-sponsored activities, programs or services to qualified individuals with disabilities.
- B. It is the responsibility of a qualified applicant or participant with a disability to a city-sponsored activity, program, or service, to request a reasonable accommodation via the Office of Affirmative Action. In the event a reasonable accommodation is made, the City of Toledo will make every effort to provide accessibility and reasonable accommodation to qualified applicants and/or participants with a disability to city-sponsored activities, programs or services.
- C. The City of Toledo will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Toledo's programs, services, and activities.

**IV. PROCEDURES FOR ACCOMODATION REQUESTS AND COMPLAINTS**

- A. Requests for reasonable accommodations in employment and/or in City-sponsored programs, activities, or services must be submitted to the City's ADA Coordinator at the Office of Affirmative Action, One Government Center, Suite 1900, Toledo, OH 43604. 419-245-1198.
- B. If a City of Toledo employee, applicant for employment, or a citizen participating in a City-sponsored program or activity, or receiving the benefit of a City service, believes he/she is being subjected to discrimination based on a disability, he/she must contact the ADA Coordinator in the Office of Affirmative Action/Contract Compliance, One Government Center, Suite 1900, Toledo, Ohio 43604, Phone: (419) 245-1198 to file a complaint.
- C. The City of Toledo's Grievance Procedure under the Americans with Disabilities Act is incorporated by reference here and is attached to this Administrative Policy accordingly.

**V. RESPONSIBILITIES**

- A. It shall be the responsibility of the Office of Affirmative Action, through the ADA Coordinator, to provide interpretation, application, and enforcement recommendations regarding the City of Toledo's ADA Policy with respect to employment and City-sponsored activities, programs, and services and to:
  - 1. Disseminate this Policy to every department, division and agency head.
  - 2. Provide training to every department, division, and employee regarding compliance with this Policy.
  - 3. Conduct formal investigation of any disability discrimination or retaliation complaint filed with the Office of Affirmative Action.
  - 4. Prepare a timely and written investigative report for the Mayor's Chief of Staff and to the Law Director regarding each complaint alleging disability discrimination or retaliation filed with the Office of Affirmative Action.
  - 5. To the extent allowed by law, protect the confidentiality of those who seek reasonable accommodations due to disabilities.
  - 6. Recommend remedies for any situation that may violate this Policy.

- B. All department, division and agency heads are responsible for complying with and adhering to this Administrative Policy and Procedure.
- C. City of Toledo Supervisors, Managers, Commissioners and Directors shall take actions to prohibit and to prevent disability discrimination in the work environment and in the provision of City-sponsored programs, activities and services.
- D. All City of Toledo employees shall comply with this Policy. Employees who violate this Policy may be subject to discipline, if and/or when the facts substantiate that a violation has occurred.

**VI. EFFECTIVE DATE**

This Administrative Policy and Procedure shall take effect and be enforced from the date of the Mayor's signature.

*Michael Collins*  
D. Michael Collins, Mayor

*December 17, 2014*  
Date

**THE CITY OF TOLEDO, OHIO  
GRIEVANCE PROCEDURE UNDER  
THE AMERICANS WITH DISABILITIES ACT**

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Toledo. The City of Toledo's Administrative Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to: **ADA Coordinator, Joan A. Easler, One Government Center, Suite 1900, Toledo, OH 43604 Phone: 419-245-1198, email: [joan.easler@toledo.oh.gov](mailto:joan.easler@toledo.oh.gov).**

Within 15 calendar days after receipt of the complaint, Joan Easler or her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, Joan Easler or her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Toledo and offer options for substantive resolution of the complaint.

If the response by Joan Easler or her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Director of the Office of Diversity and Inclusion at One Government Center, Suite 1900, Toledo, OH 43604. Telephone 419-245-1198.

Within 15 calendar days after receipt of the appeal, the Director of the Office of Diversity and Inclusion or his designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Director of the Office of Diversity and Inclusion or his designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Calvin W. Brown or his designee, appeals to the Director of the Office of Diversity and Inclusion or his designee, and responses from this office will be retained by the City of Toledo for at least three years.

## APPENDIX E

Outlying Department / Division	Address / Location	Results
DPU - Administration	420 Madison #100	Compliant
DPU - Engineering Services	600 Jefferson	Compliant
DPU - Environmental Services (New)	348 S. Erie St.	Compliant
DPU - Sewer Maint. Admin BLDG	4032 Creekside	Compliant
DPU - Water Distribution BLDG.	401 S. Erie St.	Compliant
DPU - Water Reclamation	3900 N. Summit	Compliant
DPU - Water Treatment	3040 York	Compliant
DPS - Transportation Division	110 N. Westwood	Compliant
DPS - Facility & Fleet Operations	555 N. Expressway Drive	Compliant
DPS - Streets/Bridges/Harbor Office Bldg.	1189 Central	Compliant
DPS - Solid Waste Office/Admin Building	3962 Hoffman	Compliant
TPD - Police Athletic League	1111 E. Manhattan Blvd.	Compliant
TPD - Scott Pk. Police District Building	2301 Nebraska	Compliant
Toledo Police Museum (Leased)	Ottawa Park Nature House	Compliant
TPD - N.W. Police Station	2330 Sylvania	Compliant
TPD - Ottawa Park Police Station	2145 N. Cove	Compliant
TPD - Safety Bldg.	525 N. Erie	Compliant
TPD - Safety Bldg.	525 N. Erie	Compliant
LAW- Municipal Court Building	555 N. Erie	Compliant
Fire Station #01 (Fire Headquarters)	545 N. Huron	Compliant
Fire Station #12	3435 Chase	Compliant
Fire Station #03	701 Bush	Compliant
Fire Station #04	3940 Hill	Compliant
Fire Station #05	1 N. Ontario (806 Washington)	Compliant
Fire Station #06	1155 Oak Street	Compliant
Fire Station #07	2155 Franklin - 3 W. Bancroft	Compliant
Fire Station #09	900 South	Compliant

Fire Station #11	4820 Airport	Compliant
Fire Station #13	1899 Front St.	Compliant
Fire Station #15	2125 Richards	Compliant
Fire Station #14	1655 N.Reynolds	Compliant
Fire Station #16	1301 Dorr	Compliant
Fire Station #17	1047 W. Central	Compliant
Fire Station #18	5221 Lewis	Compliant
Fire Station #19	4257 Stickney	Compliant
Fire Station #21	1474 S. Detroit	Compliant
Fire Station #23	2743 Laskey	Compliant
Fire Station #24	5023 N. Summit St.	Compliant
Fire Station #25	2933 W. Central	Compliant
<b>GOVERNMENT CENTER Department</b>	<b>Floor</b>	<b>Results</b>
Board of Community Relations	21st Floor	Compliant
STAX Unit	20th Floor	Compliant
Department of Law	22nd Floor	Compliant
Department of Neighborhoods	18th Floor	Compliant
Mayor's Office	22nd Floor	Compliant
Sister Cities	21st Floor	Compliant
Toledo Fire & Rescue	17th Floor	Compliant
Youth Commission	21st Floor	Compliant
Office of Diversity & Inclusion	19th Floor	Compliant
Division of Purchasing /Supplies	19th Floor	Compliant
Division of Taxation/Treasury	20th Floor	Compliant
Plan Commissions	16th Floor	Compliant
Human Resources	19th Floor	Compliant
City Council	21st Floor'	Compliant

APPENDIX F

City of Toledo  
Parks and Recreational Facilities

<u>Site Accessible</u>	<u>Primary Function/Program/Activity</u>	<u>ADA</u>
Aurora Gonzalez Center	Lease - Community Center	Yes
Beatty Park	Cricket	Yes
Bennett Park	Softball/Tennis	Yes
Bowman Park	Baseball	Yes
Burroughs Park	Softball	Yes
Byrne Park	Baseball	Yes
Chester Zablocki Center	Leased - Senior Center	Yes
Civic Center Mall	Parkland/Downtown Events	Yes
Close Park	Baseball	Yes
Collins Park*	Leased - Golf Course	No
Collins Park	Boat Launch	Yes
Copland Park	Lacrosse	Yes
Detwiler Park*	Leased – Golf Course	No
Detwiler Park	Baseball	Yes
Frederick Douglas Center	Leased – Community Center	Yes
Friendship Park	Baseball/Softball	Yes
Friendship Park	Shelter House	Yes
Greenwood Park	Shelter House	Yes
Gunckel Park	Baseball	Yes
Harry Kessler Park	Baseball	Yes
Heatherdowns Park	Baseball	Yes
Highland Park	Baseball	Yes
Highland Park	Shelter House	Yes
Inez Nash Park	Open Air Shelter	Yes
International Park	Gazebo/Volleyball	Yes
Jamie Farr Park	Open Air Shelter/Shelter House	Yes
Jamie Farr Pool	Swimming Pool	Yes
Jermain Park	Tennis/Shuffleboard/Bocce	Yes
McCarthy Field	Baseball/Softball	Yes
Navarre Park	Open Air Shelter/Shelter House	Yes
Navarre Pool	Swimming Pool	Yes
Northgate Park	Baseball/Softball	Yes
Old West End Park	Gazebo	Yes
Ottawa Park	Tennis	Yes
Ottawa Park*	Leased Golf Course	No
Ottawa Park	Open Air Shelter/Amphitheater	Yes
Ottawa Park	Ice Skating Rink	Yes
Ottawa Park	Therapeutic Programs	Yes
Pickford Park	Baseball	Yes

Pickford Pool	Swimming Pool	Yes
Promenade Park	Parkland/Downtown Event Center	Yes
Ravine Park	Softball	Yes
Riviera Park	Kayak/Canoe	Yes
Robinson Park	Softball	Yes
Roosevelt Pool	Swimming Pool	Yes
Savage Park	Open Air Shelter/Splash Pad/Basketball	Yes
Schneider Park	Soccer	Yes
Scott Park	Softball/Baseball/Youth Football	Yes
Sleepy Hollow Park	Fishing Pond	Yes
Smith Park	Basketball	Yes
Sterling Park	Rugby	Yes
Trilby Park	Open Air Shelter/Baseball	Yes
Walbridge Park	Open Air Shelter/Shelter House	Yes
Walbridge Park	Boat Launch	Yes
Westwood Park	Shelter House/Baseball	Yes
Willys Park	Kickball/Softball	Yes
Willys Park Center	Leased Community Center	Yes
Willys Pool	Swimming Pool	Yes
Wilson Park	Shelter House	Yes
Wilson Park	Baseball/Softball/Tennis	Yes
Wilson Pool	Swimming Pool	Yes
Winterfield Park	Open Air Shelter	Yes
Woodsdale Park	Dog Park	Yes

\* See Appendix G

### **CITY OF TOLEDO POOLS OPEN IN 2015**

- Jamie Farr Park (North)
- Wilson Park (North)
- Roosevelt-Smith Park (West)
- Navarre Park (East)
- Pickford Park (South)
- Savage Park/Splash Pad (West)
- Willy's Park (West)

#### **Complex Pool**

- (3 ft to 8 ft, deep pool with diving well and 2 diving boards)
- (2 ft to 5 ft junior pool)
- Pool Hours: Tues – Sun, 12-6 PM
- \$2.00 admission – 13 years and up
- \$1.00 admission – 12 years and under

Willy's Park                      1375 Hillcrest                      (419) 936-2928

### Complex pool

- (2 ft to 5 ft, junior pool and a diving well with 1 diving board)
- Pool Hours: Tues – Sun, 12-6 PM
- \$2.00 admission – 13 years and up
- \$1.00 admission – 12 years and under

Roosevelt Pool                      910 Door St                      (419) 936-2501

### Junior Pools

- (One pool with depth up to 4 ft.)
- Pool Hours: Mon – Sat, 2-6 PM
- \$1.00 admission - junior pools

Navarre                      1001 White St                      (419) 936-3064

Pickford                      3000 Medford Dr                      (419) 936-2863

Wilson                      3253 Otto St                      (419) 936-3071

Jamie Farr                      2000 Summit St                      (419) 936-3072

### Spray Park (Free) – (jets spray out of ground)

Savage Park                      645 Vance St                      (419) 936-2807

### General Information

1. How many city pools are ADA compliant? **(All)**
2. How many pools have “lift chairs”? **(All)**
3. Pools open – **(Generally last week in June)**
4. Pool closings - **(Generally first week in August)**
5. Daily hours of operation - Open- 12:00 PM – Close - 6:00 PM

### ADA Lifts

- In early 2013, the City purchased eight (8) ADA Lifts at a cost of \$3,954.32 (\$31,634.56).
- In mid March/April of 2013, seven (7) of the lifts were installed with one available as a back-up. The approximate cost of installing each lift is \$500.00 - total cost of the lift installation project - \$35,134.56.

# APPENDIX G

City of Toledo Building List  
 ADA Title II Self Evaluation and Transition Plan  
 Golf Courses only Assessment Summary

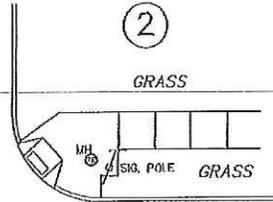
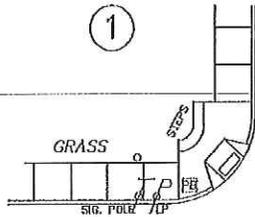
GOLF COURSE	CLUB HOUSE	ADDRESS	RESULTS	ADA OR ADAAG ACTION PLAN	TARGET DATE	COST
	Collins Course Club House	624 Reinick Drive	Countertops too high (above 34")	Provide Auxiliary table next to counter ADAAG Sec.4 & 5.	Year 1	
			no handicap restrooms	Renovate Restrooms ,ADA Sec.213 & 604.	Year 1	
			no entrance sign for clubhouse	Install new signage at entrance ADAAG Sec. 4.30	Year 1	
	Denwiler Course Club House	4001 Summit Street	Countertop too high	Provide auxiliary table at counters. ADAAG Sec. 4 & 5	Year 1	
			Threshold leading to patio is too high over 1".	Lower threshold to patio entrance ADA Sec. 404.25	Year 1	
			No sign to indicate entrance	Install new signage at entrance ADAAG Sec. 4.30	Year 1	
			No Accessible rest rooms	Renovate Restrooms , ADA Sec.213 & 604.	Year 1	
	Ottawa Park Clubhouse	Ottawa Park	Move accessible parking spaces closer to entrance	Relocate accessible parking spaces closer to entrance ADA Sec. 502	Year 1	
			Counter tops too high above 34".	Provide auxiliary table at counters. ADAAG Sec. 4 & 5	Year 1	
			No sign to indicate entrance to clubhouse	Install new signage at entrance ADAAG Sec. 4.30	Year 1	
			No Accessible Restroom	Renovate Restrooms , ADA Sec.213 & 604.	Year 1	
			Loose carpet/trugs trip hazard	Attach carpeting to floor ADA 302.2	Year 1	
			Screen door handle to clubhouse not compliant	Install new screen door hardware handle ADA Sec.404.2.7	Year 1	
	Collins Course -Greens	624 Reinick Drive	Accessible, Compliant	Not subject to Safe Harbor	Year 1	
	Denwiler Course -Greens	4001 Summit Street	Accessible, Compliant	Not subject to Safe Harbor	Year 1	
	Ottawa Park Course-Greens	Ottawa Park	Accessible, Compliant	Not subject to Safe Harbor	Year 1	

**Curb/PED Ramp Program**

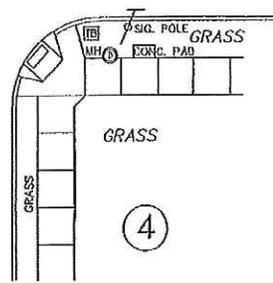
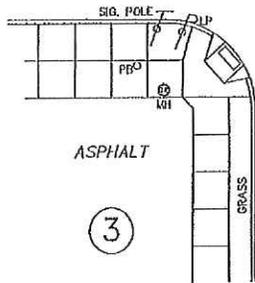
<b>Total Street Lengths by type</b>		
<b>Street Type</b>	<b>length (ft)</b>	<b>length(mi)</b>
Improved Pavement without Curbs	283,275	54
Improved Pavement with Curbs	4,680,929	887
Unimproved Tar & Chip	1,050,214	199
<b>Total</b>	<b>6,014,418</b>	<b>1,139</b>

<b>Pedramps (Year Installed)</b>	
<b>Year</b>	<b>Number of Ramps</b>
Completed Ramp, year installed not specified	1370
2000	2
2001	693
2002	319
2003	485
2004	473
2005	420
2006	393
2007	345
2008	749
2009	2
2010	183
2011	25
2012	422
2013	196
2014	98
<b>Total</b>	<b>6175</b>

City Of Toledo - Division Of Engineering Services  
PEDESTRIAN CURB RAMP INVENTORY



Street Name: SYLVANIA AVE.



Street Name: HOMEWOOD AVE.

Crosswalk:  
 No      Yes

Needs Painted:  
 No      Yes



Show North Arrow

Note: Show all Pedestrian Curb Ramps On Each Corner, Sidewalks, Signal Poles, Signs, Utility Poles, Manholes, Catch Basins, Traffic Control Boxes, Trees, Landscaping, Cross Hatch Landing Areas, Indicate Grass Areas And Any Other Obstacles On The Corner.

Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I, \_\_\_\_\_ Certify That On \_\_\_\_\_ All Measurements To Be In  
 Compliance With ADA Standards.

(OVER FOR MEASUREMENTS)

<p><b>1A.</b> Type: 1: <u>X</u> 2: _____  Slope At Centerline: <u>7/16</u> Inch Per Foot  Slope Of Flare:  Rt. Side: 2 Ft. Or Less: <u>7/16</u> No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: <u>7/16</u> Inch Per Foot  Lip Height: _____ Inch  Detectable Warning: Yes: <u>X</u> No: _____  Landing: X-slope: <u>1/8</u> Inch Per Foot  Y-slope: <u>1/8</u> Inch Per Foot  Cross Slope Of Ramp: <u>0</u> Inch Per Foot</p>	<p><b>2A.</b> Type: 1: <u>X</u> 2: _____  Slope At Centerline: <u>3/4</u> Inch Per Foot  Slope Of Flare:  Rt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: <u>5/16</u> Inch Per Foot  Lt. Side: 2 Ft. Or Less: <u>X</u> No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lip Height: _____ Inch  Detectable Warning: Yes: <u>X</u> No: _____  Landing: X-slope: <u>1/8</u> Inch Per Foot  Y-slope: <u>0</u> Inch Per Foot  Cross Slope Of Ramp: <u>0</u> Inch Per Foot</p>
<p><b>1B.</b> Type: 1: _____ 2: _____  Slope At Centerline: _____ Inch Per Foot  Slope Of Flare:  Rt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lip Height: _____ Inch  Detectable Warning: Yes: _____ No: _____  Landing: X-slope: _____ Inch Per Foot  Y-slope: _____ Inch Per Foot  Cross Slope Of Ramp: _____ Inch Per Foot</p>	<p><b>2B.</b> Type: 1: _____ 2: _____  Slope At Centerline: _____ Inch Per Foot  Slope Of Flare:  Rt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lip Height: _____ Inch  Detectable Warning: Yes: _____ No: _____  Landing: X-slope: _____ Inch Per Foot  Y-slope: _____ Inch Per Foot  Cross Slope Of Ramp: _____ Inch Per Foot</p>
<p><b>3A.</b> Type: 1: <u>X</u> 2: _____  Slope At Centerline: <u>1/4</u> Inch Per Foot  Slope Of Flare:  Rt. Side: 2 Ft. Or Less: <u>X</u> No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lt. Side: 2 Ft. Or Less: <u>X</u> No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lip Height: _____ Inch  Detectable Warning: Yes: <u>X</u> No: _____  Landing: X-slope: <u>1/8</u> Inch Per Foot  Y-slope: <u>1/8</u> Inch Per Foot  Cross Slope Of Ramp: <u>1/8</u> Inch Per Foot</p>	<p><b>4A.</b> Type: 1: <u>X</u> 2: _____  Slope At Centerline: <u>1/4</u> Inch Per Foot  Slope Of Flare:  Rt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: <u>3/4</u> Inch Per Foot  Lt. Side: 2 Ft. Or Less: <u>X</u> No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lip Height: _____ Inch  Detectable Warning: Yes: <u>X</u> No: _____  Landing: X-slope: <u>0</u> Inch Per Foot  Y-slope: <u>1/4</u> Inch Per Foot  Cross Slope Of Ramp: <u>0</u> Inch Per Foot</p>
<p><b>3B.</b> Type: 1: _____ 2: _____  Slope At Centerline: _____ Inch Per Foot  Slope Of Flare:  Rt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lip Height: _____ Inch  Detectable Warning: Yes: _____ No: _____  Landing: X-slope: _____ Inch Per Foot  Y-slope: _____ Inch Per Foot  Cross Slope Of Ramp: _____ Inch Per Foot</p>	<p><b>4B.</b> Type: 1: _____ 2: _____  Slope At Centerline: _____ Inch Per Foot  Slope Of Flare:  Rt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lt. Side: 2 Ft. Or Less: _____ No Meas. Needed  6 Foot +/-: _____ Inch Per Foot  Lip Height: _____ Inch  Detectable Warning: Yes: _____ No: _____  Landing: X-slope: _____ Inch Per Foot  Y-slope: _____ Inch Per Foot  Cross Slope Of Ramp: _____ Inch Per Foot</p>

(OVER FOR MAP)







2014 Ped Ramps

<u>Project</u>	<u>Plan Quantity</u>	<u>Complete to Date</u>
Aiport WL	2	1
Alexis Road	30	12
Cherry Roundabouts	40	0
Chessie Trail	0	0
Collingwood Green Storm	8	6
Crack Sealing	0	0
Cullen Boat Launch	0	0
Dearborn CSO	0	0
Dorr	48	38
Douglas	32	30
Heldman Ditch	0	0
Hill	28	31
Loop Closures 2013	1	0
Loop Closures 2014	3	0
Madison	37	39
Manchester WL	8	10
Nebraska	26	12
Playground	0	0
Reclamation Dist 2	2	0
Resurfacing 2014	164	136
Reynolds Corridor	0	0
Sewer Lining	0	0
Silver Creek Raceway	0	0
Suder	35	35
SW- A	62	69
SW- B	25	20
SW- C	25	28
Watermian 1	21	0
Watermian 2	18	0
	615	467

## PED RAMP TALLY 2013

	Quantity
Bancroft	18.0
Barnum Ditch	0.0
Bennett	10.0
Benore	0.0
Birdsall SS	2.0
Bronson	16.0
Castlewood-Coolidge-Grantwood	26.0
Cherylawn	28.0
Collingwood	75.0
Columbus Fernhill	0.0
Commonwealth	14.0
Conrad Harwell	8.0
Crack Sealing	0.0
Curtis	14.0
E. Broadway	33.0
Edwin	0.0
Glendale Waterline	3.0
Ketcham	42.0
Liberty Remington	24.0
Madison-New York	0.0
Main Street	15.0
Mapleway	29.0
May - June	6.0
Miami Outfall	0.0
MSDI	1.0
Promenade II B	12.0
Resurfacing I	154.0
Resurfacing II	31.0
Resurfacing III	160.0
Reynolds Enhancement	2.0
Secor-Central to Monroe	39.0
Silver Creek Culvert	0.0
South	73.0
Stateline Drainage	0.0
Suder	13.0
Summit Front Bike	1.0
SWRBTR	4.0
Upton	38.0
Wetzler	3.0
Williams	10.0
Wilton	6.0
	910.0
	\$288.00
	\$262,080.00
	(Avg \$ per Ramp)



## Legislation Text

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**File #: R-290-16, Version: 1**

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Office of Diversity & Inclusion

**Authorizing and approving of the adoption of the City of Toledo ADA Transition Plan; and declaring an emergency.**

**SUMMARY & BACKGROUND:**

WHEREAS, the American with Disabilities Act (ADA) of 1990 is a civil rights statute that prohibits discrimination against people with disabilities. The term “disability” for the purposes of the ADA encompasses a wide range of physical and mental situations. These physical disabilities may affect mobility, stamina, sight, hearing and speech, while mental disabilities include conditions such as emotional illness and learning disabilities. The City of Toledo does not discriminate against people with disabilities, and integrated ADA requirements in 1994; and

WHEREAS, the ADA addresses access to the workplace and employment (Title I), state and local government services and facilities (Title II), and places of public accommodation and commercial facilities (Title III). It also requires effective communication for people with sight or hearing disabilities in Title IV and Title V addresses miscellaneous issues; and

WHEREAS, the Mayor and members of the City Council hereby finds it is in the best interests of the City of Toledo to now formally adopt an ADA Transition Plan as evidence in the attached document entitles “City of Toledo ADA Transition Plan”, a copy of which is attached hereto and incorporated herein as Exhibit A; and

WHEREAS, for the purposes of accessibility in the City of Toledo, this Transition Plan will focus on Title II, which specifically includes all Title requirements of the American with Disabilities Act as they pertain to Municipalities. Title II specifically prohibits discrimination by public entities on the basis of disability by requiring that all programs, services and activities be accessible to all people with disabilities. To accomplish this, the Department of Justice developed regulations requiring public entities that employ fifty or more people to develop a Transition Plan to map out the steps to compliance with Title II of the ADA; and

WHEREAS, the City of Toledo ADA Transition Plan is created to comply with Title II of the ADA;

NOW, THEREFORE, Be it resolved by the Council of the City of Toledo:

SECTION 1. That the adoption of the City of Toledo ADA Transition Plan in Exhibit A hereto is hereby authorized and approved.

SECTION 2. That it is hereby found and determined that all formal actions of City Council concerning and relating to the passage of this Resolution were adopted in an open meeting of Council and that all deliberations of Council and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22, Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure and shall take effect and be enforced immediately from and after its passage. The reason for the emergency lies in the fact that the same is necessary for the immediate preservation of public health, safety and property and insure that the Toledo ADA Transition Plan becomes effective at the earliest time.

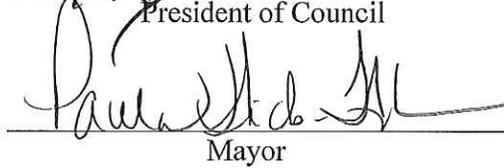
Vote on emergency clause: yeas 10, nays 0.

Adopted: AUG 30 2016, as an emergency measure: yeas 10, nays 0.

Attest:   
Clerk of Council

  
President of Council

Approved: SEP -1 2016

  
Mayor

I hereby certify that the above is a true and correct copy of a Resolution adopted by Council  
AUG 30 2016

Attest:   
Clerk of Council