

INVITATION TO BID

YOUR COMPANY IS INVITED TO SUBMIT A BID PROPOSAL FOR THE FOLLOWING PROJECT:

CASE NUMBER: 24YR-O/O-661

ADDRESS: *TO BE DISCLOSED ONLY TO INTERESTED BIDDERS ZIP CODE: _____

NUMBER OF UNITS: _____

TYPE OF WORK: Structural Heating Plumbing
 Electrical Lead

Bid opening date and time will be **3:00 p.m., WEDNESDAY, November 23, 2016** at the City of Toledo Department of Neighborhoods, 18th Floor, One Government Center, Toledo, Ohio 43604.

Rehab Technician/Contact: **John Metzger** Phone: **419-245-1400** (8am – 4:30pm)

***Interested bidders must call the rehab technician to be scheduled for the Pre-Bid**

Mandatory Meeting. There will be a pre-bid MANDATORY meeting on Tuesday, November 15, 2016, at 11:00 a.m. at the project location. All bidders must attend and sign in for bid to be considered.

Enclosed you will find:

1. Complete set of Specifications
2. Bid Proposal Summary Sheet
3. Statement of Non-Collusion

Submit one complete and legible copy of each of the three (3) documents listed above in a sealed envelope before the bid opening date and time listed above. Mark the sealed envelope "Housing Rehab Bid" and list the name and address of the project. List a cost by trade on the bid proposal summary sheet and list a price for each line item on the specifications. Prices must be held firm for a minimum of 60 days. Late proposals will not be accepted.

The following documents are required to be submitted within three business days after notification of bid award:

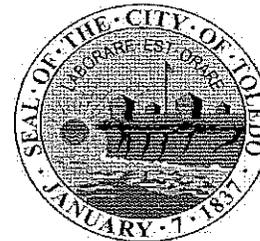
4. Contractor/Subcontractors and Minority Report
5. MBE/WBE Commitment Affidavit
6. Best Bid Criteria Affidavit

Minority participation and other documentation (e.g. child support compliance) will be required and reviewed prior to awarding this contract with the City of Toledo. Please be reminded that the City of Toledo and the Department of Housing and Urban Development have a minority participation goal of 21% on every construction project. Minority participation reports will be reviewed throughout the construction project to ensure compliance. Also, Section-3 report compliance shall be required, if applicable, prior to award.

The City of Toledo Division of Housing reserves the right to accept or reject any bid.

CITY OF TOLEDO
Dept. of Neighborhoods
One Gov't Center, Suite 1800
Toledo, Ohio 43604

Office: 419-245-1400
Fax: 419-245-1193



RESPEC
Work Write-Up

Case Number: 24YR-O/O-661

BID TOTAL: \$ _____

Property Information:

BID OPENING DATE Wednesday, November 23, 2016

CONTRACTOR INFORMATION

Jurisdiction: Lucas
Target Area Toledo
Census:
Owner:

Name: _____
Address: _____

Phone:
Mobile:

Voice: _____
Fax: _____
E-mail: _____

ACKNOWLEDGEMENT AND ACCEPTANCE OF ALL TERMS AND CONDITIONS

(THIS PAGE AND THE FOLLOWING PAGE MUST BE FILLED OUT WITH BID AMOUNT AND SIGNATURE OR THE BID MAY BE DEEMED NON-RESPONSIVE)

The undersigned, duly authorized representative of the Contractor submitting the accompanying RESPEC Work Write-Up bid proposal, hereby proposes to furnish all labor, materials, equipment, services and work required for the written amount of:

Total: _____ dollars
(\$ _____)

and further acknowledges receipt and acceptance of any and all terms and conditions, contract specifications, and instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda (if any) thereto, issued by the City of Toledo that are the subject of the accompanying bid or proposal. The undersigned agrees to clearly call-out in its bid or proposal any deviations from any portion of said term and conditions, contract specifications, instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda.

Time is of the essence of this Contract. If the Contractor shall neglect, refuse, or otherwise fail to complete the work within the time specified, then the Contractor agrees, as part consideration for this Contract, to pay the City as liquidated damages and not as a penalty, the sum of \$100.00 per day for each calendar day beyond the date set forth in the Contract that the Contractor fails to complete the work. The liquidated damage amount is fixed and agreed on between the Contractor and the City because of the impracticability and extreme difficulty of fixing and ascertaining the true value of the damages which City will sustain by failure of the Contractor to complete the work on time. Such damages

include a loss of revenue, service charges, delays caused to other construction activities of City and other damages, some of which are indefinite and not susceptible of easy proof. The liquidated damages amount is agreed to be a reasonable estimate of the actual amount of damages which the City will sustain. The amount shall be deducted from any monies due or that may become due the Contractor, and if said monies are insufficient to cover said damages, then the Contractor shall be liable to, owe and pay the City for, the amount of any difference.

*** A COPY OF ALL APPLICABLE LICENSES, PROOF OF LIABILITY INSURANCE, BUREAU OF WORKERS' COMPENSATION CERTIFICATE, AND CITY OF TOLEDO CERTIFICATE OF TAX COMPLIANCE IS REQUIRED AT TIME OF BID ACCEPTANCE.**

Business Name: _____

President/Owner/CEO: _____

Signature: _____

Print Name: _____

Date: _____

Revised June 6, 2016

Exterior**Main Structure****Single Family****Roof****General**

1	0070010001	2400 SF	2 Incipient code violation	\$ _____
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Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Minimal repair or replacement of rafters and/or roof sheathing. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent stacks, kick out flashing on sidewalls as needed, new metal flashing and counter flashing on chimney and along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code. **Repair and sisters new rafters as needed**

2	0070020000	2400 SF	2 Incipient code violation	\$ _____
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Install 7/16" O.S.B. Sheathing Complete

Install new 7/16" exterior grade O.S.B. sheathing nailed with 8d commons across rafters as per manufacturers recommends and to code.

3	0070030002	220 LF	2 Incipient code violation	\$ _____
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Install New Gutters and Downspouts

Install new white aluminum seamless gutters and down spouting with 36" extensions where possible. No straps are to be exposed above roofing. All work shall be to manufacturers recommendations and to code.

	Total for: Roof	\$ _____
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Sidewalls**General**

4	0351030113	21 EA	3 Lead Hazard	\$ _____
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INSTALL VINYL REPLACEMENT WINDOWS -

Remove existing storm windows, window sashes, parting strips, pulley/ropes, stops and repair damaged framework. Install new **Energy Star Qualified** rigid vinyl window with insulated glass and welded frame having a U-factor (.32) rated for the **Northern Region** made to fit opening. Include tilt in upper and lower sashes with screen. Insulate as needed. Primer all bare wood and paint to match existing, interior / exterior window system complete. Caulk for a weather tight installation. **Use safety glass as needed to code. Wrap exterior window trim with custom bent aluminum.**

5	0351030108	3 EA	3 Lead Hazard	\$ _____
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BASEMENT WINDOW

Board up and paint, (use exterior grade plywood)

6	0351040101	2 EA	3 Lead Hazard	\$ _____
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REPLACE EXTERIOR DOOR SYSTEM -

Front and Side doors Remove and dispose of existing exterior door system. Install new pre hung metal clad exterior door complete with lock set, dead bolt, doorstop, trim for all sides and lite panel of owners choice. Include any needed framing / surface repairs to code. Seal interior/exterior for a weather tight installation. Use Mastercraft or approved equal door system. \$200.00 purchase allowance. Prime any bare wood. Remove and rehang storm doors

Total for: Sidewalls

\$

Front porch posts**General**

7 0351080102 1 all 3 Lead Hazard

\$

ENCAPSULATION Porch Posts

Prepare all exterior surfaces by wet scraping or wet vacuuming. Apply proposed encapsulant to a test area minimum of 1 SF per surface type. Allow to cure to manufacturers recommendations. If product adheres properly, apply to all lead surfaces complete to thoroughly stabilize all areas.

Total for: Front porch posts

\$

Rear porch steps**General**

8 0010070015 1 all 2 Incipient code violation

\$

Rear Stairway with porch

Remove and dispose all materials. Secure rear door.

Total for: Rear porch steps

\$

Total for: Exterior

\$

Interior**Main Structure****Single Family****Attic****General**

9 0120010001 1 EA 1 Code violation

\$

Install 90% Efficiency Power Vented Furnace

Remove and dispose of old unit and install a new down draft properly sized, 90+% Power Vented AFUE, ENERGY STAR rated furnace and digital thermostat including any needed ductwork, registers and main disconnect to code. Inspect exposed duct work and seal any joints or other leaks in supply or return ducts.

Total for: Attic

\$

Basement**General**

10 0110030013 1 ALL 2 Incipient code violation

\$

Repair House Wiring/Equipment

Remove and dispose of all defective wiring and fixtures. Replace with all new materials to code. Replace all cover plates, switches and outlets in color of owners choice to code. Include GFCI type receptacles where required, permanently wired smoke alarm and CO detector systems, new doorbell system, switched closet fixtures as needed, paddle fan boxes to service existing fixtures and exterior lighting at each area of egress. Allow \$250.00 to purchase needed light fixtures of owners choice. Relocate wiring/equipment as needed to code.

11 0010040006 1 all 2 Incipient code violation

\$

Repair Basement Steps

Remove all defective materials and replace with new, matching existing, to code. Repair as

specified to leave stair system in tight safe working condition. Treads / Risers

12 0130060002 1 EA 2 Incipient code violation \$ _____

Replace Water Heater

Remove and dispose of old unit and install new 40 gallon, 9 year warranty, natural gas, energy efficient unit complete to code.

13 0010040010 12 LF 2 Incipient code violation \$ _____

Install Hand/Guard Rail System

Install "treated" 2"x4" bottom newel post, 2"x4" top hand rail and 2"x2" spindles. Clip the top and bottom of spindles at an angle and sand all surfaces to prevent splinters. All work to be done to code. Home owner to finish if desired.

NOTE: If the landing at the bottom of the staircase is restrictive to moving large items in and out of the basement, stop the guard rail at 3rd step from bottom for easier access. This will leave the last 2 steps open for easier maneuvering.

Total for: Basement \$ _____

Basement Stairway

General

14 0341040101 180 SF 3 Lead Hazard \$ _____

ENCLOSE WALLS - ROOM COMPLETE

Mark surfaces to be enclosed with " LEAD PAINT " at 4' intervals. Install 1/4" drywall over existing surfaces. Use screws at 8" O. C. and adhesive beads at 16" O. C. Drywall to be ran horizontal and all seams and edges are to be caulk. Tape and finish with three coat process and prime all new drywall.

Total for: Basement Stairway \$ _____

Kitchen 2nd floor

General

15 0030010001 120 SF 2 Incipient code violation \$ _____

Replace Sheetgoods

Remove and dispose of existing flooring; scrape and clean surface smooth; fill all cracks and holes with floor leveler. Install new **full glue down** vinyl sheet goods as per manufacturer's recommendations. Include needed chrome threshold strips. Include material allowance of \$1.05 square ft. (\$9.45 sq. yd)

Include all cove base trim to provide neat finished appearance. Customer to have choice of color and style.

16 0030020001 120 SF 2 Incipient code violation \$ _____

Install Underlayment

Install 1/4" mahogany luaun underlayment nailed or stapled per manufacturers recommendations. Fill all seams and nail dimples and sand flush.

Total for: Kitchen 2nd floor \$ _____

2nd Floor Bath & Bedrooms

General

17 0090020001 900 SF 2 Incipient code violation \$ _____

Patch Plaster Ceilings

Remove all defective material to solid construction and dampen area. Patch all holes flush and apply finish coat to closely match existing. Prime repair area.

Total for: 2nd Floor Bath & Bedrooms \$ _____

2nd Floor Bath

General

18 0030010001 40 SF 2 Incipient code violation \$ _____

Replace Sheetgoods

Remove and dispose of existing flooring; scrape and clean surface smooth; fill all cracks and holes with floor leveler. Install new **full glue down** vinyl sheet goods as per manufacturer's recommendations. Include needed chrome threshold strips. Include material allowance of \$1.05 square ft. (\$9.45 sq. yd)

Include all cove base trim to provide neat finished appearance. Customer to have choice of color and style.

19 0030020001 40 SF 2 Incipient code violation \$ _____

Install Underlayment

Install 1/4" mahogany luaun underlayment nailed or stapled per manufacturers recommendations. Fill all seams and nail dimples and sand flush.

20 0130040025 1 EA 2 Incipient code violation \$ _____

Remove /Reset Toilet

Remove any defective or illegal parts and replace with new to code.

Total for: 2nd Floor Bath \$ _____

General Room

General

21 0331010101 900 SF 3 Lead Hazard \$ _____

Lead Specific Cleaning

HEPA vacuum and TSP wash affected surfaces with lead specific detergent. After surfaces are dry, re-vacuum affected surfaces with a HEPA vacuum to meet EPA clearance standards.

Total for: General Room \$ _____

Total for: Interior \$ _____

Job Total Cost: \$ _____

BID PROPOSAL SUMMARY SHEET

General Contractor

Property Address

<u>TYPE OF WORK</u>	<u>CONTRACTOR/ SUB-CONTRACTOR</u>	<u>AMOUNT</u>
Structural	_____	_____
Lead Work	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Heating	_____	_____
Misc.	_____	_____
TOTAL		_____

NOTE:

PLEASE COMPLETE ALL ABOVE LINES/COLUMNS. INCOMPLETE LINES/COLUMNS MAY RESULT IN BID DISQUALIFICATION. IF ANY LINE OR COLUMN DOES NOT REQUIRE INFORMATION MARK IT **N/A**. PLEASE CONTACT THE ADMINISTRATOR AT (419) 245-1400 IF YOU HAVE ANY QUESTIONS.

STATEMENT OF NON-COLLUSION

I, _____, owner of
Contractor's Name

_____, have not met
Company Name

with or discussed any details of the rehabilitation project located at

_____, Toledo,

Ohio, with any other contractor for the purposes of fixing any price,

arranging submission of bid proposal, or tampering with the award of any

rehabilitation contract.

I understand that any such action will result in my immediate

suspension and prosecution to the fullest extent of the law.

Date: _____ Signature: _____