



City of Toledo

2017 Proposed Annual Operating Budget





PAULA HICKS-HUDSON
MAYOR

November 15, 2016

Honorable Members of Toledo City Council
One Government Center
Suite 2100
Toledo, Ohio 43604

RE: Proposed 2017 City of Toledo Operating Budget

Honorable Council President Steven Steel and Members of Toledo City Council:

I am pleased to present for your review and consideration the proposed 2017 Operating Budget.

As in previous years, this budget strongly supports public safety and ensures core city services are supported. Total proposed General Fund revenues are projected to be \$257,602,700, of which \$173,200,000 is anticipated from income tax. Proposed General Fund expenditures total \$257,602,700. Of these expenditures, 67.50% support public safety. Police and Fire classes are planned next year. The proposed budget funds a class of 40 police officers and 30 firefighters in December 2017. Public safety FTEs represent over 88% of General Fund FTEs.

The proposed budget estimates state revenue sharing at \$8 million for 2017. This represents an annual loss of \$16 million from 2008 levels. As a result, the General Fund budget has relied on voter approved transfers from the Capital Improvement Fund to stabilize core services. The proposed 2017 transfer is \$11,500,000. I remain committed to working with all parties to find solutions to eliminate this transfer altogether.

We will maintain the budget savings measures instituted earlier this year and continue to work to identify and implement operational changes to allow us to do more with less. In addition, in the coming months we will use the information now being developed through the outcome-based budgeting process to identify additional efficiencies and cost reductions, while protecting the services that our citizens value the most.

Although budget challenges exist, I look forward to working with you to prepare a final budget that provides our citizens with effective and adequately manned safety forces and efficient, customer-focused city services with the goal of improving the quality of life in our city and building upon the current positive economic development momentum.

Sincerely,

Paula Hicks-Hudson
Mayor

City of Toledo
2017 Proposed Annual Operating Budget

City of Toledo 2017 Proposed Annual Operating Budget

November 15, 2016

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Toledo Profile

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Toledo Profile

History:

Toledo is the fourth most populous City in the state of Ohio. Toledo is in northwest Ohio, on the western end of Lake Erie, and borders the state of Michigan. Toledo's history dates back to 1794, when General Anthony Wayne won a decisive victory at the Battle of Fallen Timbers over a coalition of Native American tribes to open the area for settlement. The City was founded in 1833 on the west bank of the Maumee River and was originally incorporated as part of Monroe County, Michigan Territory. It was re-founded in 1837, after conclusion of the Toledo War, when it was incorporated in Ohio¹.

Toledo Today:

The population of Toledo as of the 2010 Census was 287,208 and a 2015 population estimate shows the population is down slightly to 279,789. Toledo has a multicultural heritage and contains a number of neighborhoods that retain their international ties. It is the model midwestern city with a high quality of life and a low cost of living. Toledo is a proud, vibrant and diverse community that is home to a number of first-class academic institutions, a modern public school system, the internationally recognized Toledo Museum of Art, a spectacular zoo, world class parks, premium restaurants, nationally and internationally known products, a reenergized downtown, vibrant neighborhoods, top-rated healthcare systems, and an exemplary public library system.

City of Toledo Population Breakdown²

Population (estimate, July 2015): 279,789

Median Resident Age (2010 Census): 34.2 years

Median household income (in 2014 dollars): \$33,485

Unemployment History

Since the 2008 recession, the Toledo economy has improved and the unemployment rate has dropped to 4.9%³.

Year	City	County	State
2013	9.50%	8.70%	7.50%
2014	7.00%	6.40%	5.80%
2015	5.80%	5.30%	4.90%
Sept. 2016	5.70%	5.20%	4.80%

1. Wikipedia, www.wikipedia.com

2 U.S. Census: census.gov

3. Ohio Department of Job and Family Services <http://ohiolmi.com/asp/laus/vbLAUS.htm>

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Toledo Economy

Toledo has a diverse economy bolstered by three major industries: manufacturing, healthcare and education. Toledo is home to the world headquarters of major corporations, including Owens Corning and Libbey Glass. Other major employers include The University of Toledo, Fiat Chrysler Automotive/FCA, General Motors, ProMedica Health Systems (ProMedica), Mercy Health Partners, and Toledo Public Schools. With ten major financial institutions, Toledo is also the banking and finance center for northwest Ohio. In the Toledo Metropolitan Statistical Area (MSA) employment has become increasingly diversified.

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Largest Non-Manufacturing Employers	
Employer	# of Employees
ProMedica Health System	10,809
Mercy Health Partners	7,052
The University of Toledo and Medical Center	6,279
The Toledo City School District	3,951
Bowling Green State University	3,745
Lucas County	3,511
The Kroger Company	2,924
The City of Toledo	2,650
Wal-Mart	2,375
State of Ohio	2,083
The Andersons	1,672
Meijer's	1,608

Largest Manufacturing Employers	
Employer	# of Employees
Fiat Chrysler Automobiles	6,147
Sauder Woodworking Co.	2,400
General Motors Corp./GM Powertrain	2,028
Toledo Molding & Die, Inc.	1,570
Libbey, Inc.	1,318
Norplas, Inc.	1,230
Johnson Controls	1,026
First Solar	1,000

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Toledo's Three Major Industries:

Manufacturing:

Manufacturing comprises about one-fifth of Toledo's economic base. Hundreds of manufacturing facilities are located in the Toledo metropolitan area. This includes automotive assembly and parts production plants as well as glass and solar panel production facilities.

Fiat Chrysler Automobiles, the largest manufacturing employer in the Toledo MSA, completed approximately \$600 million of improvement and expansion projects at its area plants in 2013 and 2014. With those projects complete and its plants in full operation, Fiat Chrysler announced in February 2015 that employment at its Toledo Assembly Complex had increased to 4,938 workers. Fiat Chrysler produced more than 500,000 vehicles at the Assembly Complex in 2014, substantially exceeding the prior record of 378,000 as demand for the models produced at the plant was exceptional. That made it the second busiest automobile manufacturing plant in the United States in 2014.¹

Healthcare:

Healthcare has emerged as one of the strongest industries in Toledo. The healthcare industry has grown with the expansion of ProMedica and Mercy Health Partners, the two largest providers in northwest Ohio. Combined, these two companies employ over 17,000 people.²

Mercy Health Partners is investing more than \$1 billion in its current facilities and will maintain more than 2,700 employees. Much of this investment is in the downtown area. A more than \$50 million renovation of the Steam Plant and Promenade Park for Promedica's Headquarters is also underway in downtown Toledo. In addition to ProMedica and Mercy Health Partners, Toledo is home to the University of Toledo Medical Center (UTMC). The UT Medical Center at the Health Science campus is educating the next generation of physicians, nurses and other health care professionals.

Education:

The education industry also plays a significant role in Toledo's economy as its area is home to several educational institutions. Located in the City, the University of Toledo is a State university with enrollment of more than 16,068 undergraduate students and 4,313 graduate and professional students, making it the sixth largest of the 14 public universities in the State. The University and its medical center employ approximately 6,279 people.³ The Toledo area is also home to Owens Community College and Lourdes University.

Toledo also has the fourth largest public school system in the state of Ohio with approximately 22,000 students. Toledo Public Schools employs approximately 3,951 people in its administrative, teaching and support staff.¹ Toledo is also home to the Washington Local School District in northern Toledo. Several charter schools and private primary schools are also present in the Toledo area.

1. City of Toledo Annual Information Statement
2. http://toledowiki.net/Largest_Employers
3. City of Toledo Annual Information Statement

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Toledo Moving Forward ²

The last Jeep Cherokee to be built at the Toledo Assembly Complex will likely roll off the line in early April 2017. Fiat Chrysler Automotive will then begin the \$700 million investment to convert the plant to build the next-generation Jeep Wranglers, their top selling vehicle. Officials are hopeful to be in production by the first quarter of 2018. In addition to the investment, employment at the plant will increase by 700 when the improved Assembly Complex achieves full production in 2017. The Toledo Assembly Complex has built more than 530,000 vehicles in each of the two last years. In 2015, that included 244,720 Wranglers¹.

Dana Holdings Corporation, a Fortune 500 automotive and industrial components manufacturer, announced in May 2016 plans to invest approximately \$70 million in a new axle manufacturing facility in the Overland Industrial Park (the location of the former Jeep Willys plant) in the City, converting and tripling the size of an existing 100,000 square foot warehouse facility on the site to 300,000 square feet. Dana has said that it plans to begin assembling axles at that renovated facility in late 2017, and to employ more than 300 workers in the facility by 2020. That facility will be located less than three miles from the Toledo Assembly Complex.

The downtown development of the ProMedica headquarters campus continues to move forward. The new campus will include a renovated historic building, the former Toledo Edison Steam Plant, an adjacent office building on the Maumee River and a six-story parking garage. The City and ProMedica have entered into a development agreement pursuant to which ProMedica has agreed to invest at least \$50 million in the campus and the City has agreed to provide certain land for the parking garage and infrastructure improvements in support of the project, to maintain and improve an adjacent park to be incorporated as a part of the campus and to provide a seven-year property tax abatement and other financial incentives after it is completed. The state has awarded \$5 million in Ohio Historic Preservation Tax Credits for that project, which is expected to be completed in 2017. When completed, ProMedica is anticipated to have 1,000 administrative staff members in the headquarters facilities, including 525 who are currently working outside the City. ProMedica has committed to 2,500 total jobs, at an average salary of \$48,000, in the downtown area of the City by 2019. The City expects the project to promote additional development in the downtown area of the City.

Additionally, in May 2015, ProMedica announced that it would be undertaking a \$350 million project to extensively renovate existing facilities and construct a new 615,000 square foot tower for patient rooms and a new intensive care unit in the children's hospital on its Toledo Hospital campus in the City. ProMedica also announced that the project is to be financed from private sources, and no government subsidies or tax credits are anticipated to be required. ProMedica broke ground on the new tower in April 2016. The project is expected to open to patients by the end of 2019.

In 2011, Dashing Pacific Group, LLC purchased from the City for \$5.95 million a six-acre commercial property known as "The Docks" along the east bank of the Maumee River and an additional 69 acres in the adjacent Marina District which it announced that it planned to redevelop. The purchase agreement between the City and Dashing Pacific for the latter parcel also provided Dashing Pacific a two-year option to purchase an additional 22.75 acres at \$55,000 per acre and the City an option to repurchase the property at \$55,000 an acre if it is not developed by 2016. On June 27, 2016, ProMedica acquired 69 acres of land in the Marina District from Dashing Pacific Group, with the City's consent. ProMedica plans to undertake studies to determine the most beneficial use of the property and has announced that it intends to partner with the Metroparks to insure that some or all of the land is preserved for public recreational use.

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Toledo Moving Forward (continued)¹

In a combined effort to preserve greenspace within the City and Downtown areas, the Metropolitan Park District of the Toledo Area (the Metroparks) opened Middlegrounds Park, a \$3.7 million, 28-acre park on half of a mile of frontage on the Maumee River in the Downtown area of the City. The park features a fenced dog park, 2,500-square-foot covered pavilion with restrooms, walking trails, canoe and kayak launch inlet, river and wetland overlooks, woods, meadows, natural areas, event and picnic lawns, and a 2,500-square-foot covered pavilion with restrooms. The park also includes a “treatment train” that filters, infiltrates and stores storm water before releasing it into the Maumee River.

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2017 Budget Priorities

The 2017 budget continues to support public safety, the strengthening of the City's financial position, economic development and improved public utilities.

Support Public Safety

The 2017 budget funds a new police class of 40 officers scheduled to start in December and a new class of 30 fire recruits scheduled to start in December. With the addition of these new officers and firefighters, both the Police and Fire & Rescue Departments will provide services to further protect the community.

The Police Department has made it a priority to continue to foster and improve relationships with Toledo citizens. In 2016, the department started a monthly Coffee with a Cop day and the Police in the Park Program. During the Coffee with the Cop day, the Chief of Police and officers meet in a local coffee shop and welcome citizens to join them, ask questions and engage in conversation. The Police in the Park initiative invites citizens to meet and talk with officers in an open, positive and welcoming environment. Additionally, the department continues to hold quarterly meetings, has a strong Chief's Advisory Board and maintains a strong Block Watch and Safe-T-City program.

The Police Department has and will continue practicing "beat integrity" which means officers are assigned to the same neighborhoods in order to understand the specific problems of the area and respond more effectively. In addition, the Police Department also will continue the Community Initiative to Reduce Violence (TCIRV), a community based policing effort targeting gang members to help deter crime in all neighborhoods around the City.

The Police Department also has a K9 unit with 10 members and a Mountain Bike Unit, which serves the downtown area as well as various community events.

The Fire & Rescue Department in 2017, will continue its mission of protecting the community from fires and other emergencies. The department will continue to promote community education related to fire safety, emergency disaster planning and continuous training for all fire personnel. In September of 2016, the department added 40 new fire recruits. Upon graduation in February 2017, the recruits will be certified as State of Ohio Firefighters and certified as Emergency Medical Technicians.

Maintain Financial Stability

The Administration is committed to long term financial stability and maintaining or improving the City's bond ratings. In September of 2016, the City's bond ratings were affirmed by the rating agencies Moody's and Standard and Poor's. Moody's affirmed the City's A2 rating with a stable outlook and Standard and Poor's affirmed the City's A- rating with a stable outlook. The 2017 budget includes a transfer of funds from the Capital Improvement Fund to the General Fund to support operating expenditures. Previous budgets relied on as much as a \$14,100,000 transfer. The 2017 proposed transfer from the Capital Improvement Fund to the General Fund is \$11,500,000.

For the second consecutive year, the City received a clean financial audit, with no audit findings. This achievement has never before been attained, and represents an outstanding accomplishment given the size, complexity, and decentralization of the Toledo government. The Division of Accounts will continue to improve financial processes and internal control structures to ensure the financial integrity of the City's assets in 2017.

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Maintain Fiscal Stability (continued)

In November of 2015, the City of Toledo showed its commitment to increasing transparency by announcing its participation with Ohio Checkbook. Ohio Checkbook, an initiative through the Ohio Treasurer, is an online tool that enables citizens to view expenditures by a number of different categories (fund, department, vendor), with the ability to drill down to individual transactions. Toledo was the first major city in Ohio to have expenditure data available on the Ohio Checkbook website. Now, anyone can view detailed information regarding the City's expenditures in 2015 and 2016 by logging on to toledo.ohiocheckbook.com.

Beginning in the summer of 2016, the City began implementing Outcome Based Budgeting. Once complete, this process will provide a programmatic view of the City's budget.

Economic and Business Development

In 2017, the Department of Economic and Business Development will continue its work to support the creation and retention of employment opportunities in Toledo. Incentive tools include gap financing, property tax exemptions and income tax credits. The department will continue working on land assembly in over a dozen areas of the City to promote job creation. Development specialists will work with new and existing businesses to navigate the processes associated with building construction and expansion.

In 2017, the department will continue to eliminate barriers and assist in making Northwest Ohio a business-first environment by providing financial incentives, technical support and by promoting Toledo's strategic location. To assist businesses and homeowners, the City's Division of Building Inspection accepts construction documents for review and disburses them to other City departments for review. Additionally, division staff inspect new and rehabilitated industrial, commercial and residential construction; administer the City's floodplain policies; investigates complaints of illegal and unauthorized work; and work with Toledo Police and Toledo Fire to inspect complaints of building and zoning code issues.

Stabilize Neighborhoods

In 2017, the City will continue its participation with the Lucas County Land Bank demolition program. Since 2012, City of Toledo's Division of Code Enforcement and the Division of Streets, Bridges and Harbor has partnered with the Lucas County Land Bank to demolish vacant and abandoned properties. Funding for these demolitions comes from a grant awarded by the Ohio Attorney General for this purpose. It is estimated that in 2017 approximately 400 vacant properties will be demolished.

A three phased project, Collingwood Green is continuing to move forward. Collingwood Green is a new, mixed income community, located near the Toledo Central Business District. The project is being developed by the Lucas Metropolitan Housing Authority on the former Brand Whitlock Homes, Brand Whitlock Extension and Albertus Brown public housing communities. Phase I, completed in 2013, is a fully occupied 65 mid-rise unit for the elderly. Phase II is a recently completed 68 unit family townhouse development. Expected to begin in 2017, Phase III will add 55 additional 2-, 3- and 4-, family units. All the units are within walking distance to an elementary (K-8) school and a full service health clinic. Residents will have access to off-street parking, the bus line and green space. The Department of Neighborhoods has provided funding for Collingwood Green Phase I, II and III.

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Improving Public Utility Systems

The City of Toledo water system consistently serves approximately 130,000 customers estimated to represent over 500,000 people.

The City's Department of Public Utilities is currently undergoing significant improvements and renovations at the Water Treatment Plant. In September of 2016, the Department of Public Utilities Issued over \$64,000,000 of Water Revenue Bonds to support the Water Utility System. From 2013 – 2022, the City expects to complete \$499 million of capital improvement projects for the Water Utility System.

In addition, the City has begun a major program of improvements to rehabilitate and replace portions of the Water System's intake, treatment and distribution facilities.

Citizens of Toledo

MAYOR
Paula Hicks-Hudson

Mayor's Office Staff
C. Hartman - Admin. Assistant
L. Weeks - Mayor's Assistant
E. Rodriguez - Mayor's Assistant

Board of Health
Eric Zgodinski

Executive Officer
Vacant

PIO
J. Schroeder

Chief of Staff/ Safety Director
Mark Sobczak

Chief Operating Officer
Eileen Granata

Law
Adam Louie

Economic/ Business Development
C. Lawless

Commissioner
B. Burkett

Inspection
I. Highsmith

Assistant
S. Jhineret

Youth Commission
A. Smith

HR
M. Medichalski

DPS
B. Pevshtin

SBI
D. Welch

Transportation
S. Frederick

Solid Waste
D. Pittman

PRF
L. Ward

Plant & Facilities
K. McCarthy

DPU
E. Moore

Field Operations
J. Meaur

Utilities Admin.
A. Arnold

Plant Operations
C. Campbell

Fire
L. Santiago

K. Marquardt
Asst. Chief

J. Kaminski
Deputy Chief

T. Jablonski
Deputy Chief

R. Spriola
Deputy Chief

Police
G. Kral

Vacant
Admin. Services

J. O'Rourke
Investigative Services

T. Wiegand
Operations Division

ICT
D. Schiering

Diversity & Inclusion
C. Brown

BCR
L. Alvarado-Arce

Plan Commission
T. Oltchew

Finance
G. Serantou

Tax/Treasury
J. Zankissa

Accounts
P. Bannatore

Budget
M. Campbell

Purchasing
R. Jackson

D&H/CIP
B. Bremer

ERP
K. Stueck

Neighborhoods
B. Bonds

Routing
V. Burkhardt

Code
Enforcement
C. Greenstein

Grassroots
Vacant

Budget Preparation and Process

City of Toledo

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Budget Preparation and Process

Policy and Process:

Section 45 of the Charter of the City of Toledo identifies the fiscal year for the City as beginning on the first day of January and requires that on or before the fifteenth day of November of each year, the Mayor must prepare a balanced budget estimate of the expenses of conducting the affairs of the City for the following fiscal year. The estimate is compiled from detailed information obtained from the various City departments.

This document represents the 2017 balanced operating budget. Per the Charter, Council is required to pass a balanced budget no later than March 31, 2017.

Prior to passage, the Administration works with City Council to hold budget hearings to review all departmental budget requests and discuss revenue and expenditure assumptions. Information about these budget hearings may be found on the City's website as they are scheduled. There are opportunities for public input at these meetings.

Background:

The City's budget process emphasizes the role of departments and divisions in all stages of the process. The initial crafting of the budget, the presentations to City Council, and the ongoing monitoring of the budget throughout the year. The budget works from the assumptions that (1) the role of departments is to fully know and understand the programs that their department is responsible for, including the budgetary implications of those programs, and (2) the role of the Finance Department is to coordinate the budget process, provide technical assistance to departments as needed, and moderate the budgetary requests of departments given scarce resources. The process as a whole is an interactive one. The Finance Department maintains an open dialogue with departments and divisions. Departments and divisions also utilize the City's SAP financial system for reports that help to guide decision making on their own and within the parameters of an approved budget.

Budget Documents:

This budget document, as well as a detailed schedule of the 2017 budget, are available online at www.toledo.oh.gov.

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City of Toledo 2017 Budget Development Schedule

July 20, 2016	Budget and CIP guidance released to departments
July 20 – August 19, 2016	Meetings between departments and budget office
August 19, 2016	Departments submit draft operating and CIP budget materials
September 23, 2016	Finance Department completes draft budget
September 23 – October 28, 2016	Review by Mayor and Administration
September 23 – October 28, 2016	Communication with departments about revisions Appeal period for departments
October 28 – November 15, 2016	Budget staff prepares and formats final documents
November 15, 2016	Submit budget to City Council and present online
December 20, 2016	Clerk of Council publishes legislation per Section 46 of Charter
November 15 – January 24, 2017	Departmental budget hearings before Council
December 20, 2016	Target date for Council-passed temporary appropriations ordinance for January - March 2017
January 24, 2017	Target date for Council-passed Operating Budget
January 24, 2017	Target date for Council-passed CIP Budget
March 31, 2017	Statutory deadline for Council-passed operating Budget

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City of Toledo Budget Elements

Elements of the Budget

Revenue Budget. The revenue budget includes all dollars expected to be received by or as a result of the operations of any agency of the City of Toledo.

Expenditure Budget. The expenditure budget includes all dollars expected to be expended for any purpose from any fund by any agency of the City of Toledo. It is subdivided into the personnel and non-personnel budgets.

Personnel. The personnel portion of the budget includes all regular and supplemental wages paid to City employees. It also includes the cost of benefits associated with these wages, including medical and pension benefits.

Non-personnel. The non-personnel portion of the budget includes purchases of goods and services aside from personnel, including supplies, contractual services, utilities, and other items.

Funds. The City of Toledo has several different funds, including the General Fund and the Capital Fund. All revenues and expenditures flow into and out of one or more of these funds. The vast majority of the attention paid during the budget process is to the revenues and expenditures associated with the General Fund. However, the budget process includes development of a budget that covers all City funds.

Grants. Grants are funds which are received by the City from outside entities including the state and federal governments. Depending on the purpose of the grant and the timeframe of the grant, the City usually has the capability to carry the funding until the completion of the grant work. Upon grant award, departments prepare legislation to accept and appropriate the final grant award.

City of Toledo Budget Book Organization

Organizational Structure

The operating budget provides a framework for preserving priority city services within financial constraints. The City of Toledo is organized on a department/divisional basis and operations are accounted for through various funds and cost centers. Each divisional budget is within a particular fund of the City, with revenue and expense items assigned to various cost center and commitment areas. Each department budget is presented in this book by showing expenditures by fund, expenditures by category, and a full-time equivalent (FTE) budgeted position history.

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City of Toledo Budget Book Organization (Continued)

Revenues are presented by category detail within the following areas:

Income Taxes: includes withholding, business and individual income tax receipts

Property Taxes: includes levies on property that the owner is required to pay to the City

Charges for Services: includes charges for City used services and equipment such as water and sewer, refuse removal, tow fees, fire emergency medical services and transport fees, repairs provided by the City, and internal service charges for municipal garage, facilities, data processing and risk management

Licenses and Permits: includes revenue from providing or assisting with permits, zoning and inspections, storage, parking, and licensing

Fines and Forfeitures: includes traffic, civil, court and red light camera fines

Intergovernmental Services: includes revenue received from the State of Ohio and Lucas County, JEDZ income, estate taxes, paramutual taxes and payments in lieu of taxes, homestead and rollback revenue

Special Assessment: includes service and improvement assessments

Investment Earnings: includes interest earnings

Other Revenue: includes demolition revenue, sale of assets, gifts and donations, casino revenue and rent income

Issuance of Debt: includes bond and note proceeds and capitalized debt

Grants: includes all state and federal grants received by the City

Operating Transfers : includes operating transfers in from other funds (schedules in this book net operating transfers in against operating transfers out for the Water, Sewer and Storm Water enterprise funds)

Capital Lease Proceeds: includes amounts provided by leases

Premium (discount) on Bond: includes premiums on bonds payable

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City of Toledo Budget Book Organization (Continued)

Expenditures are presented by category detail within the following areas:

Base Salaries & Wages: includes all base salaries, part time salaries, longevity, compensated absences, vacation severance payments and salary savings

Overtime: includes all overtime related costs

Severance: includes all accrued sick time severance payments made to employees

Pension: includes all employer share contributions to the Public Employee Retirement System (PERS) and the Ohio Police & Fire Pension Fund

Employment Taxes and Medical: includes workers' and unemployment compensation, life insurance, medical insurance and Medicare expenses

Other Personnel Expenses: includes clothing maintenance, food and forage allowances, tool allowances, and professional development stipends

Salary Savings and Other Reimbursements: includes salary savings targets and personnel reimbursements

Supplies: includes all office, equipment and computer supplies, publication related costs, telephone equipment, clothing and linens, janitorial supplies, motor and utility fuel and lubricants, and small apparatus and tools

Services: includes costs associated with contractual services for office equipment and supply rentals, refuse collection services, travel expenses, utility charges, repair and maintenance, professional services, real estate fees, environmental related charges, seasonal and intern services, and internal service changes for fleet, facilities, risk management insurance, and telecommunications and data processing

Capital Outlay: includes all building modification costs, machinery and equipment, vehicles and infrastructure hardware and software

Other Non-Personnel Expenses: includes principal and interest for bonds, notes and capital leases and trust funds and contributions to other agencies

Operating Transfers: includes all transfers out to other funds (schedules in this book net operating transfers in against operating transfers out for the Water, Sewer and Storm Water enterprise funds)

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City of Toledo Budget Book Organization (Continued)

Several schedules in the budget book are organized by department. The departments are organized as follows:

City Council and Auditor: includes City Council and the Auditor's Office

Office of the Mayor

Toledo-Lucas County Plan Commission

Board of Community Relations

Youth Commission

Office of Diversity & Inclusion

Municipal Court: includes Municipal Court Judges and Clerk of Municipal Court

Department of Finance: includes Financial Analysis, Finance Administration, Treasury and Taxation, Accounts, ERP Team, Debt Management, Purchasing and Supplies

Department of Law

Department of Information & Communications Technology

Department of Neighborhoods: includes Neighborhoods Administration, Housing, Code Enforcement and Beautification Action Team

Department of Development: includes Economic Development, Real Estate, Erie Street Market* and Division of Building Inspection

Department of Human Resources

Department of Public Service: includes Transportation, Streets, Bridges and Harbor, Solid Waste, Fleet and Facilities, Natural Resources, Parks, Recreation and Forestry

Department of Public Utilities: includes Utilities Administration, Water Treatment, Water Distribution, Engineering Services, Water Reclamation, Sewer and Drainage Services and Environmental Services

Safety Administration

Police Department

Fire and Rescue Department

Non-Departmental: includes Non-Departmental and General Fund Utilities

*The Erie Street Market was sold in 2015. Revenues and expenditures are included for historical purposes.

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City of Toledo Funds

General Government	Enterprise	Internal Service
General Fund	Water	Workers Compensation
Right of Way	Sewer	Information & Communication Technology
Golf Improvements	Storm Water	Storeroom & PrintShop
Parkland Replacement	Utility Administration	Municipal Garage
Marina Development	Marina Operating	Capital Replacement
Cemetery Property Acquisition/ Site Development	Municipal Tow Lot	Facility Operations
Cemetery Maintenance	Toledo Public Power	Risk Management
Street Construction, Maintenance & Repair	Property Management	
Federal Grants	Erie Street Market	
Operation Grants	Small Business Development	
Toledo Home Program		
Toledo City Parks		
Expendable Trust		
Special Assessment		
General Obligation Debt		
Special Assessment Debt		
Capital Improvement		
Special Assessment Improvement		

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City of Toledo Funds

Major Governmental Funds

General Fund – The general operating fund of the City and is used to account for all financial resources except those required to be accounted for in another fund.

Special Assessment Services – To account for the proceeds of special assessments (and related note sales) levied against property benefited from the following City services: street cleaning, street lighting, surface treatment, weed cutting, snow removal and tree and ditch maintenance.

Capital Improvements – To account for construction, major improvements and acquisition to the City's buildings and infrastructure and parkland. Revenue received is from the portion of the income tax earmarked by the voters for capital improvements and from construction grants and bond sales.

Nonmajor Governmental Special Revenue Funds

Federal Block Grants - To account for monies received from the Federal Government under the Community Development Block Grant program.

Operation Grants - To account for various non-capital Federal, State and Local grants.

Street Construction Maintenance and Repair - To account for state-levied and controlled gasoline tax and vehicle license fees remitted to the City by formula for routine street maintenance.

Cemetery Maintenance - To account for investment earnings transferred from the non-expendable Cemetery Perpetual Care Fund. Fund monies are used in maintaining the City's five public cemeteries.

Golf Improvements - To account for the portion of golf greens fees committed by City Council for major non-capital golf course maintenance.

Parkland Replacement - To account for those proceeds from parkland sales committed by City Council for minor purchases of park property and equipment.

Cemeteries Property Acquisition Site Development - To account for monies received for interments, removals and lots in municipal cemeteries and used for the expansion of municipal cemeteries.

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City of Toledo Funds

Nonmajor Governmental Special Revenue Funds (Continued)

Marina Development - To account for monies received for operation and improvement of the City's marinas and Boating Education Center.

Expendable Trusts – To account for monies donated in trust to the City. Also includes special revenue source restricted for Municipal Court and Demolition operations.

Toledo City Parks - To account for investment earnings on funds contributed from General Fund Estate Taxes.

Toledo Home Program - To account for monies received under the National Affordable Housing Act to assist low-income individuals attain home ownership.

Right-of-Way – To account for monies received from various public utilities for the maintenance of their access to the public right-of-way.

Nonmajor Governmental Debt Service Funds

General Obligation - To account for City income tax monies transferred from the Capital Improvement Fund.

Special Assessment - To account for resources accumulated to repay special assessment notes and bond debt.

Nonmajor Governmental Capital Projects Funds

Special Assessment Improvements - To account for proceeds of special assessments (and related note bond sales) levied against property benefited by various capital construction projects.

City of Toledo

2017 Proposed Annual Operating Budget

City of Toledo Funds

Major Enterprise Funds

Water – To account for the operations of the water treatment and distribution systems operated by the City.

Sewer – To account for the operations of the sanitary sewage collection and treatment systems operated by the City.

Utility Administrative Services - To account for administrative revenues and expenditures related to the City's utility funds.

Nonmajor Enterprise Funds

Storm Sewer – To account for storm drainage services provided to individual and commercial residents of the City.

Property Management – To facilitate accountability and control of certain properties acquired for the purpose of property management. The City accounts for such properties on a capital maintenance basis similar to private business enterprises, to aid in the recovery of on-going costs for the production of income by such properties, and to facilitate management and accounting control.

Small Business Development – To account for the assets of the former Small Business Assistance Corporation, which the City of Toledo assumed in 1989.

Municipal Tow Lot – To account for the revenues and expenses of the one centralized location for the storage and the subsequent release of vehicles ordered to be impounded by the Toledo Police Department.

Marina Operating – To account for the revenues and expenses of the operations of the downtown Marina, which the City of Toledo assumed in 2008. The downtown Marina was sold in 2011. Fund is included for historical purposes.

Erie Street Market – To account for the revenues and expenses of the operations of the downtown Erie Street Market, which the City of Toledo assumed in 2007. The Market has since been sold.

Toledo Public Power – To account for the revenues and expenses of the operations of the distribution of electric power per agreement.

City of Toledo

2017 Proposed Annual Operating Budget

City of Toledo Funds

Internal Service Funds

Municipal Garage - To account for the costs of a maintenance facility for automotive equipment used by various City departments. The actual costs of labor and material are reimbursed to this Fund by the user departments.

Capital Replacement - To account for interdepartmental charges assessed for the improvement and replacement of the City's capital equipment.

Storeroom and Printshop - To account for small supplies consumed by and printing services provided to various City departments. The actual costs of supplies requisitioned and labor and materials are reimbursed to this Fund by the user departments.

Information Technology - To account for the costs of data processing services provided to various City departments. The actual costs of materials and services are reimbursed to this Fund by the user departments.

Risk Management - To account for the City's insurance program related to property and liability loss exposure. The payment of self-insured losses, insurance in excess of retention levels and related loss financing expenditures are accounted for in this fund.

Facility Operations – To account for the costs of maintenance and repair activities provided to various City departments. The actual costs of materials and services are reimbursed to this Fund by the user departments.

Workers' Compensation - To account for the City's worker's compensation program under the State's retrospective rating plan. The payment of premiums, assessments and claims to the State Bureau of Workers' Compensation, and their allocation to the responsible funds are accounted for in this fund.

Revenues and Expenditures - General Fund

City of Toledo
2017 Proposed Annual Operating Budget

General Fund Revenues and Other Sources

Income Taxes

Revenue from income taxes accounts for the largest share of General Fund resources. The City's income tax rate is 2.25%, of which 1.5% is permanent and 0.75% is temporary and must be renewed by voters every four years. This additional ¾% tax has been renewed by voters consistently since the initial authorization in 1982. This tax is a flat tax of 2.25% applied on all wages earned within the City and on all wages earned by residents of Toledo outside the City. The allocation of the 2.25% income tax is below.

Municipal Income Tax Allocation

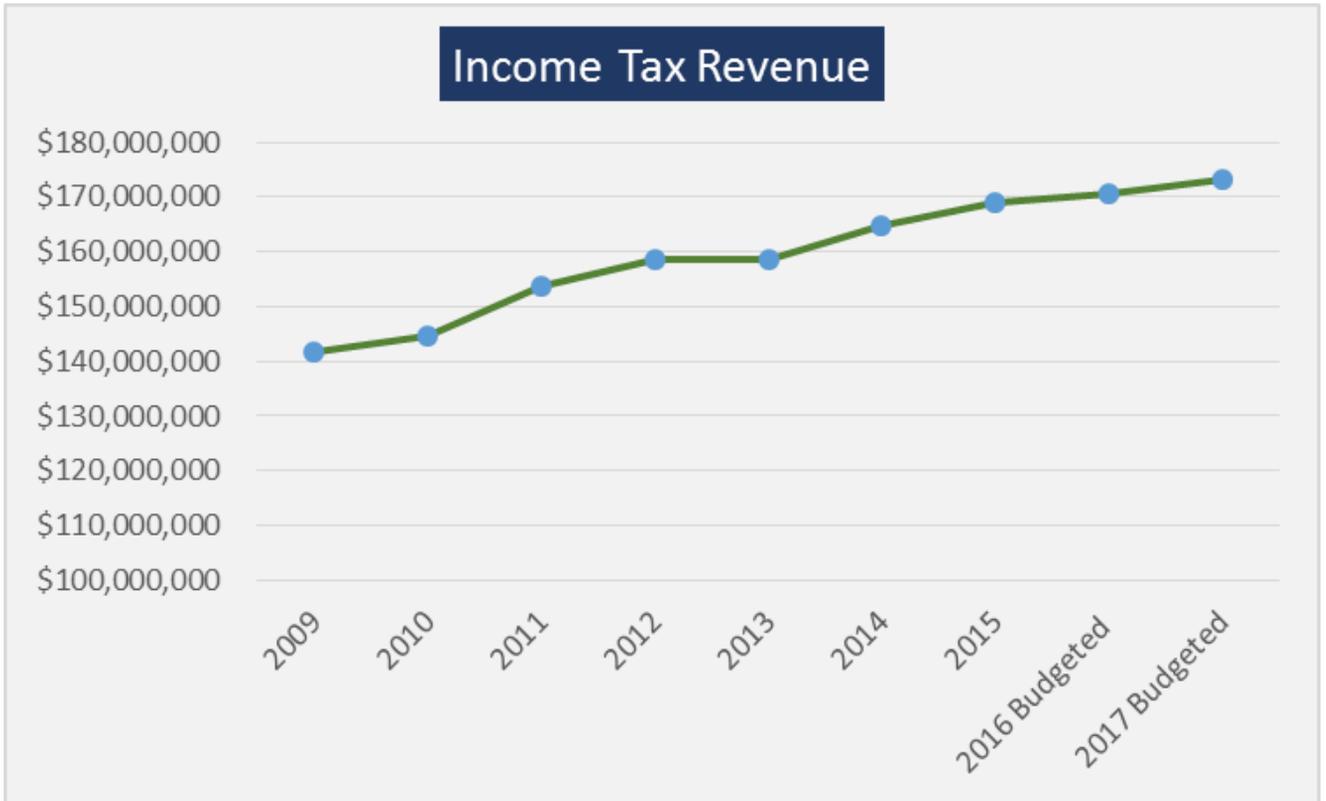
Tax Rate		General	Police/Fire	Capital Improvements
1.00%	Permanent	1.00%		
0.50%	Permanent	0.25%		0.25%
0.75%	Temporary	0.25%	0.25%	0.25%
Totals:				
2.25%		1.50%	0.25%	0.50%

There are three categories of income tax receipts: withholding, business and individual. Withholding taxes are all tax receipts withheld by employers and reported on W-2s. Business taxes are taxes paid on business net profits. Finally, individual taxes are taxes required to be remitted by individuals who do not have tax withheld on a W-2 but who work or live in the City of Toledo.

The 2017 budget estimates total income tax collections of \$173,200,000 which is a slight 1.46% increase over budgeted 2016 income tax collections of \$170,700,000.

City of Toledo
2017 Proposed Annual Operating Budget

Income Tax Collection – Historical and Budgeted



City of Toledo

2017 Proposed Annual Operating Budget

General Fund Revenue and Other Sources (continued)

Property Taxes

The General Fund also receives revenue from property taxes. The 2017 budget estimates \$11,975,000 in property tax receipts.

Licenses and Permits

License and permit fees account for 1.12% of total General Fund resources. The 2017 proposed budget estimates license and permit revenue to increase in 2017 to \$2,895,592 from 2016 levels of \$2,678,533.

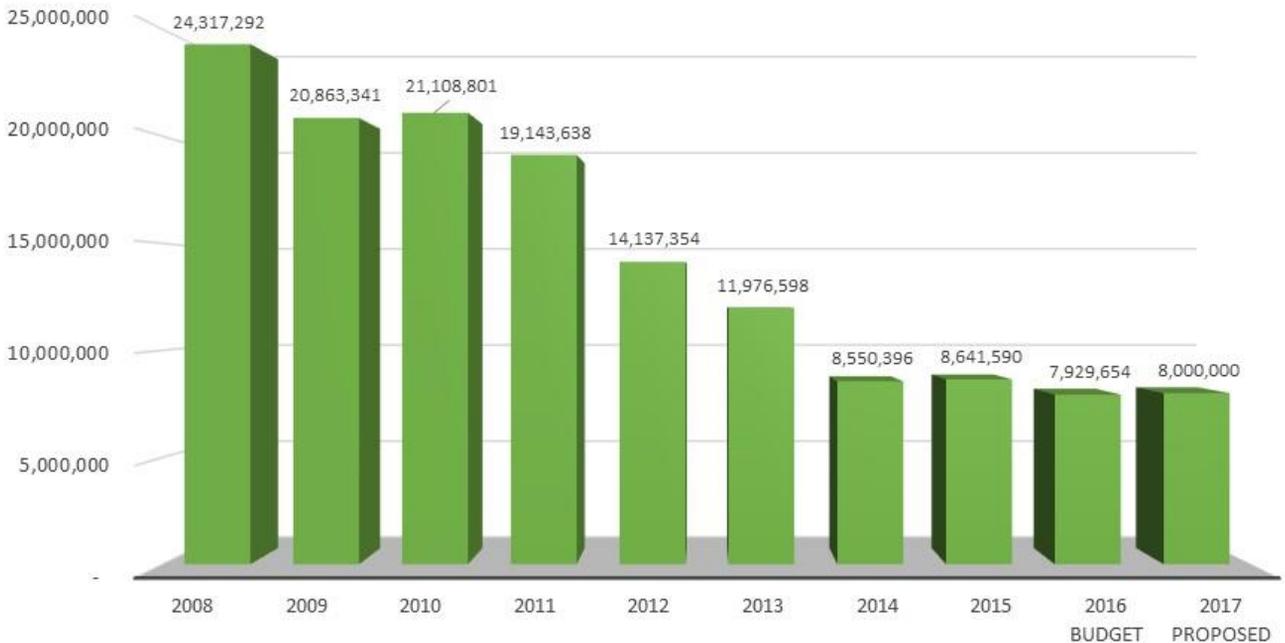
Intergovernmental Services

Intergovernmental services revenue includes local government funding received from the state, estate taxes, casino revenues, beer, liquor and cigarette taxes, and joint economic development (JEDZ and CEDA) income. Since 2010, local government funding, the largest portion of intergovernmental services revenue, has decreased significantly and estate tax revenue has been phased out. Overall, the City has experienced a decrease of over \$16,000,000 in General Fund revenue because of declines in state revenue sharing. Cumulatively, since 2008, the City has lost approximately \$83,000,000. This has resulted in the need for the City to rely on voter authorized transfers from the Capital Improvement Fund to support operating expenditures.

The 2017 estimate for state revenue sharing is \$8,000,000.

State Revenue Sharing

(Includes local government funds, estate taxes and property tax reimbursements)



City of Toledo

2017 Proposed Annual Operating Budget

General Fund Revenue and Other Sources (continued)

Intergovernmental Services (continued)

Casino revenues represent the second largest portion of intergovernmental services revenue. The 2017 budget proposes \$5,700,000 in casino revenues. Revenues in this category are consistent with the collections in 2015 and estimated collections in 2016.

Intergovernmental revenue also includes JEDZ and CEDA income and beer, liquor and cigarette taxes. Compared to 2016, the budget projects an increase in JEDZ and CEDA income and no change in beer, liquor and cigarette tax revenue. Revenue received from JEDZ and CEDA income is estimated to increase from \$1,320,000 to \$1,500,000. Beer, liquor and cigarette tax revenue is estimated to remain flat at \$425,000 in 2017.

Charges for Services

Funds received from charges for services account for the second largest category of General Fund revenues. The 2017 budget estimates \$30,458,921 of revenue in this category. This includes revenue from cable fees, ambulance and emergency medical service billing, overhead cost allocations, cemetery and landfill disposal fees, refuse collection fees and other miscellaneous fees. Compared to 2016, charges for services revenue has increased by \$710,957.

In 2017, the refuse collection and disposal fee revenue is estimated at \$11,900,000. In March of 2016 an increase in monthly collection and disposal fees was approved to increase support for both collection and disposal costs at the Hoffman Road Landfill. The 2017 proposed budget reflects a full year of collections at the new rates.

A net decrease in ambulance and emergency medical service billing revenue is estimated for 2017. An additional \$127,173 is estimated for advanced life support revenue, while a decrease of \$400,000 is estimated for basic life support revenues. In total, these revenues account for \$7,092,940 of total General Fund revenues.

Fines and Forfeitures

Fines and forfeitures revenue includes red light camera revenue, court costs and fines. Total 2017 estimated revenue is \$7,055,815. Revenue received from red light and speed violations is estimated at \$4,300,000 for 2017. Of this total, \$2,000,000 is anticipated from stationary cameras and \$2,300,000 is anticipated from hand-held cameras. Revenue from court costs and fines is expected to decrease in 2017 as a result of continued use of the Ohio Revised Code to charge arrested persons.

City of Toledo

2017 Proposed Annual Operating Budget

General Fund Revenue and Other Sources (continued)

Investment Earnings and Other Revenue

Investment earnings reflects interest revenue recorded in the General Fund. The 2017 budget estimates \$200,000 in interest earnings.

Other revenue is budgeted at \$1,170,470 in 2017. This category includes miscellaneous revenues received by Police, Fire and Treasury, as well as revenues received from the Downtown Parking Authority.

Operating Transfers

In 2017, operating transfers revenue totals \$13,156,430. This includes transfers from the Capital Improvement Fund, the Tow Lot Operating Fund, and the Golf Improvements Fund. The 2017 budget estimates transferring \$11,500,00 from the Capital Improvement Fund. Other operating transfers for 2017 include \$1,356,430 from the Tow Lot Fund and \$300,000 from the Golf Improvements Fund.

City of Toledo

2017 Proposed Annual Operating Budget

General Fund estimated revenues and other sources total \$257,602,700 in 2017. Compared to the 2016 budget, revenues have increased by 1.49%. Income tax revenues account for 67.24% of total General Fund resources and support the Police and Fire & Rescue Departments and other general government functions, like finance, human resources and law. They are also used to fund capital improvements.

General Fund Revenue and Other Sources - History

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Income Taxes	158,774,970	164,786,618	169,045,337	170,700,000	173,200,000
Property Taxes	9,597,569	9,551,935	9,911,071	11,200,000	11,975,000
Licenses and Permits	2,408,142	2,468,201	2,454,838	2,678,533	2,895,592
Intergovernmental Services	21,044,457	17,708,019	18,100,497	15,274,654	17,490,472
Charges for Services	26,260,625	26,264,667	26,456,189	29,748,324	30,458,921
Investment Earnings	172,765	230,461	166,588	261,000	200,000
Fines and Forfeitures	7,117,952	5,875,835	5,457,186	5,839,754	7,055,815
Other Revenue	1,089,474	898,055	478,999	5,447,507	1,170,470
Operating Transfers	12,477,099	13,418,467	10,546,315	12,659,300	13,156,430
Grand Total	238,943,052	241,202,258	242,617,020	253,809,072	257,602,700

General Fund Revenue and Other Sources - Year over Year Comparison

	<u>2016 Budget</u>	<u>2017 Proposed</u>	<u>Change</u>	<u>% Change</u>
Income Taxes	170,700,000	173,200,000	2,500,000	1.46%
Property Taxes	11,200,000	11,975,000	775,000	6.92%
Licenses and Permits	2,678,533	2,895,592	217,059	8.10%
Intergovernmental Services	15,274,654	17,490,472	2,215,818	14.51%
Charges for Services	29,748,324	30,458,921	710,597	2.39%
Investment Earnings	261,000	200,000	(61,000)	-23.37%
Fines and Forfeitures	5,839,754	7,055,815	1,216,061	20.82%
Other Revenue	5,447,507	1,170,470	(4,277,037)	-78.51%
Operating Transfers	12,659,300	13,156,430	497,130	3.93%
Grand Total	253,809,072	257,602,700	3,793,629	1.49%

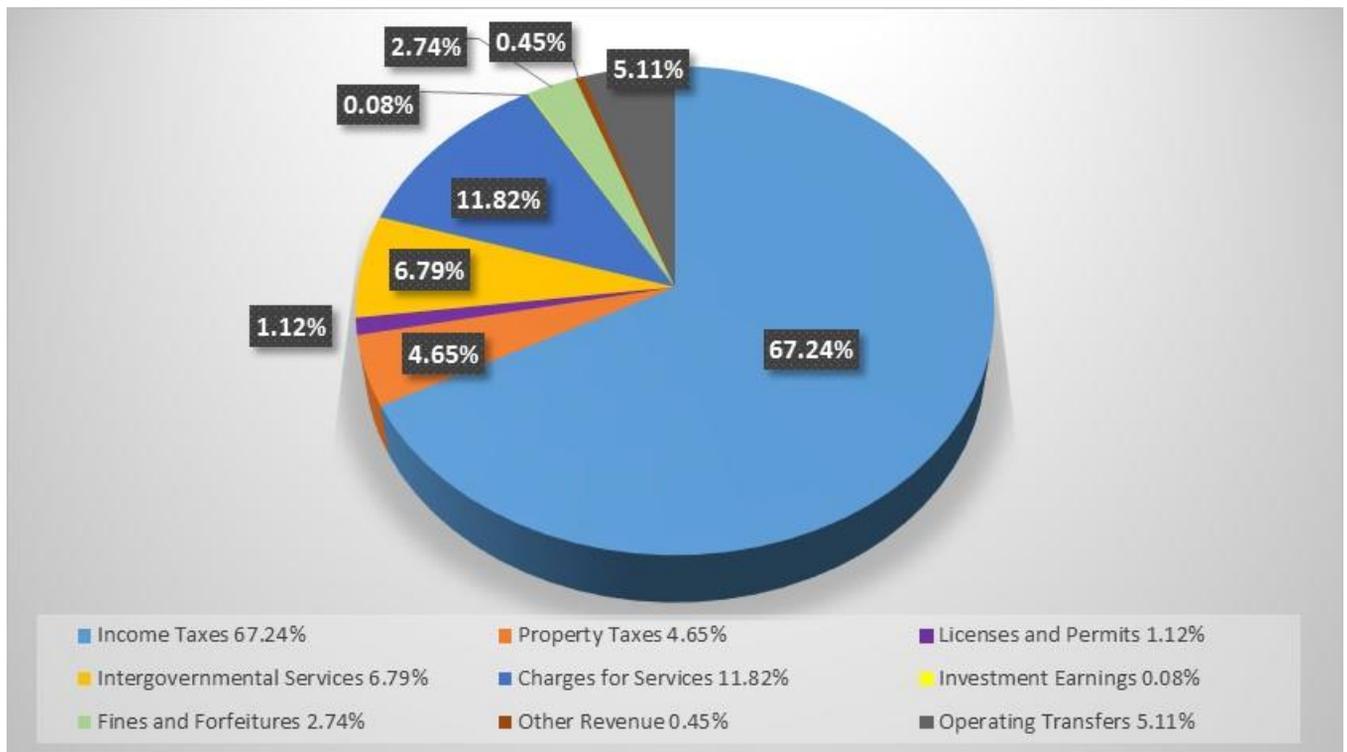
City of Toledo

2017 Proposed Annual Operating Budget

General Fund Revenue and Other Sources - Summary by Category

	<u>2017 Proposed</u>	<u>% of Total</u>
Income Taxes	173,200,000	67.24%
Property Taxes	11,975,000	4.65%
Licenses and Permits	2,895,592	1.12%
Intergovernmental Services	17,490,472	6.79%
Charges for Services	30,458,921	11.82%
Investment Earnings	200,000	0.08%
Fines and Forfeitures	7,055,815	2.74%
Other Revenue	1,170,470	0.45%
Operating Transfers	13,156,430	5.11%
Grand Total	257,602,700	100.00%

General Fund Revenue and Other Sources by Category



City of Toledo

2017 Proposed Annual Operating Budget

General Fund Expenditures and Other Uses

Base Salaries & Wages

The 2017 budget for base salaries and wages totals \$108,256,489. This category includes base wages, compensated absences and other contractual payments. Compared to 2016 budget levels, estimated costs for 2017 have increased by 1.75% or by \$1,857,490 due to contractual obligations.

The Police and Fire & Rescue Departments account for the largest portion of base salary and wage expenditures at \$89,336,001, or 82.52%, of the total budget. This 2017 estimate represents an approximate \$1,830,363 increase over 2016. Wages for all other General Fund departments total \$18,920,488 for 2017.

The compensated absences budget of \$300,000 is flat compared to the 2017 budget.

Overtime

The proposed budget allocates \$5,775,314 for overtime expenditures compared to \$5,498,950 in 2016. Police Department overtime for 2017 totals \$2,715,000 and has decreased by \$35,000 compared to 2016. The Fire and Rescue Department 2017 proposed overtime budget has increased by \$358,505 to a total of \$2,729,029 for 2017.

Overtime for all other departments totals \$331,285 in the proposed budget.

Severance

Severance expenditures in 2017 are estimated at \$3,080,661. Estimated severance expenditures are projected by each department based on the number of retirements anticipated in 2017 and the associated accrued sick time eligible to be paid out at retirement. Compared to 2016, total estimated expenditures are estimated to decrease by \$495,880.

Pension

The proposed pension budget is \$22,092,035 for 2017. Pension expenditures are impacted by changes in base wage and overtime expenditure estimates. With increased wages and overtime projected for 2017, estimated pension expenditures are also anticipated to increase. In total, pension estimates have increased by 0.76% over 2016 budget levels.

Employment Taxes & Medical

Employment tax and medical expenditures include workers' compensation, Medicare costs, unemployment compensation and medical insurance expenditure estimates. The 2017 budget proposes \$30,483,576 in total for these expenditures. Medical insurance is anticipated to increase in 2017 while a decrease is anticipated in workers' compensation. The total General Fund medical budget has increased by 5.46% compared to the 2016 budget. Estimated medical costs total \$23,580,635 in the 2017 proposed budget. Workers' compensation costs total \$5,119,468 for 2017, a decrease of 12.44% compared to 2016.

City of Toledo

2017 Proposed Annual Operating Budget

General Fund Expenditures and Other Uses

Other Personnel Expenses

Total proposed budget for other personnel expenses is \$1,166,084 in 2017. Other personnel expenses includes contractual stipends for Police and Fire & Rescue, tool and auto allowances and other contractual obligations. A small decrease in these expenditures is anticipated in 2017. Compared to 2016 budgeted levels, expenditures have decreased by \$17,069.

Salary Savings and Other Reimbursements

The total budget for salary savings and other personnel reimbursements proposed for 2017 is \$1,605,485. This includes salary, wage and fringe benefit savings of \$1,500,000 to achieve by delaying the filling of vacant civilian positions. Additionally, reimbursements for the Division of Building Inspection totaling \$105,485 are part of the City's agreement with the Lucas County Land Bank for vacant property demolitions.

Supplies, Services and Other Non-Personnel Expenditures

The 2017 budget for supplies, services and other non-personnel expenditures totals \$49,751,694. The budget for supplies has decreased by 8.98% compared to 2016 for a total proposed budget of \$3,624,770.

The proposed budget for services appears to have increased slightly in 2017 due an accounting reclassification related to the City's payment to the Toledo Lucas County Health Department (TLCHD). In prior years, the treatment of this transaction reduced both the gross tax revenue generated by property taxes as well as the TLCHD expenditure for services provided to the City. In 2017, \$2,250,000 is budgeted for the TLCHD and is a more transparent manner in which to report the City's financial transactions for both revenues and expenditures. When Health Department costs are excluded, the proposed budget for services actually reflects a decrease of 2.90% compared to the 2016 budget.

General Fund debt expenditures are budgeted at \$725,929 in 2017. This budget covers debt payments related to the Dura and Stickney-Tyler landfills.

Operating Transfers

Budgeted operating transfers to other funds total \$38,602,332 in 2017. The largest transfer out of the General Fund results from the portion of the income tax transferred to the Capital Improvement Fund. This transfer is budgeted at \$38,490,000 for 2017.

City of Toledo

2017 Proposed Annual Operating Budget

The total General Fund budget is \$257,602,700. Labor expenditures account for 65.70% of the overall total.

General Fund Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	97,378,363	101,165,384	104,560,025	106,398,999	108,256,489
Overtime	6,259,631	4,865,243	5,593,478	5,498,950	5,775,314
Severance	2,591,329	2,406,015	1,238,396	3,576,541	3,080,661
Pension	21,715,896	20,722,595	21,435,040	21,925,195	22,092,035
Employment Taxes & Medical	20,394,479	22,523,576	22,762,769	29,907,565	30,483,576
Other Personnel Expenses	961,841	1,016,188	1,035,661	1,183,153	1,166,084
Salary Savings & Other Reimbursements	(2,187)	(1,158)	(92,865)	(1,996,781)	(1,605,485)
Supplies	3,502,933	2,622,416	2,983,713	3,982,214	3,624,770
Services	48,337,087	47,638,529	44,677,625	44,396,723	45,360,995
Capital Outlay	419	-	-	-	-
Other Non-Personnel Expenses	759,294	806,206	864,794	775,927	765,929
Operating Transfers	34,657,130	36,008,266	36,967,084	38,160,586	38,602,332
Grand Total	236,556,215	239,773,261	242,025,720	253,809,071	257,602,700

General Fund Summary by Category - Year over Year Comparison

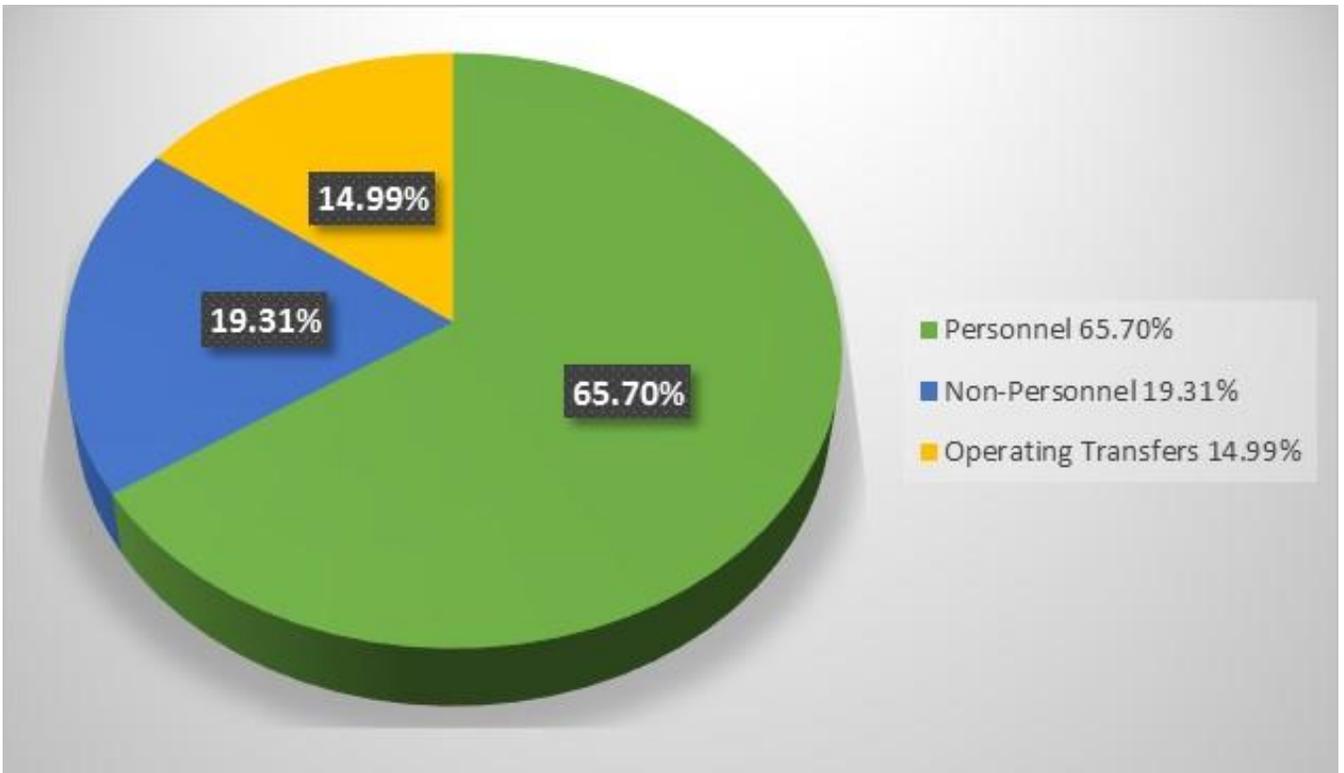
	<u>2016 Budget</u>	<u>2017 Proposed</u>	<u>Change</u>	<u>% Change</u>
Base Salaries & Wages	106,398,999	108,256,489	1,857,490	1.75%
Overtime	5,498,950	5,775,314	276,364	5.03%
Severance	3,576,541	3,080,661	(495,880)	-13.86%
Pension	21,925,195	22,092,035	166,840	0.76%
Employment Taxes & Medical	29,907,565	30,483,576	576,011	1.93%
Other Personnel Expenses	1,183,153	1,166,084	(17,069)	-1.44%
Salary Savings & Other Reimbursements	(1,996,781)	(1,605,485)	391,296	-19.60%
Supplies	3,982,214	3,624,770	(357,444)	-8.98%
Services	44,396,723	45,360,995	964,272	2.17%
Capital Outlay	-	-	-	0.00%
Other Non-Personnel Expenses	775,927	765,929	(9,998)	-1.29%
Operating Transfers	38,160,586	38,602,332	441,747	1.16%
Grand Total	253,809,071	257,602,700	3,793,629	1.49%

City of Toledo
2017 Proposed Annual Operating Budget

General Fund Expenditure Summary by Category

<u>Category</u>	<u>2017 Budget</u>	<u>% of Total</u>
Personnel	169,248,674	65.70%
Non-Personnel	49,751,694	19.31%
Operating Transfers	38,602,332	14.99%
Grand Total	257,602,700	100.00%

General Fund Expenditure Summary by Category



City of Toledo

2017 Proposed Annual Operating Budget

General Fund Expenditure Summary by Department

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
City Council and Auditor	1,341,440	1,485,492	1,371,286	1,560,053	1,526,622
Office of the Mayor	828,658	826,131	792,895	902,976	902,295
Toledo-Lucas County Plan Commission	498,335	490,123	396,693	440,789	488,461
Board of Community Relations	91,848	95,914	100,168	108,536	111,020
Youth Commission	130,432	137,561	117,705	149,706	141,379
Diversity & Inclusion	432,815	438,793	410,783	387,319	401,209
Municipal Court	12,772,692	13,048,460	13,593,598	15,188,604	15,621,205
Department of Finance	6,323,141	6,075,132	5,841,617	6,529,921	6,353,011
Department of Law	2,792,331	2,732,830	2,662,827	2,890,685	2,927,604
Department of Neighborhoods	1,331,307	1,410,167	1,065,463	1,173,122	1,169,170
Department of Development	3,155,132	2,858,718	3,058,273	3,599,953	3,795,295
Department of Human Resources	1,381,793	1,342,708	1,277,862	1,377,929	1,455,810
Department of Public Service	8,313,328	7,498,895	7,069,027	9,254,311	9,081,561
Department of Public Utilities	353,651	406,404	358,147	449,601	404,956
Safety Administration	12,586,860	12,796,763	10,723,368	7,611,274	5,773,543
Police Department	73,872,618	73,454,883	74,456,812	79,061,820	80,671,369
Fire & Rescue Department	59,775,793	64,429,523	67,063,188	70,669,218	71,817,299
Non-Departmental	50,574,041	50,244,764	51,666,007	52,453,253	54,960,890
Grand Total	236,556,215	239,773,261	242,025,720	253,809,071	257,602,700

City of Toledo

2017 Proposed Annual Operating Budget

General Fund Expenditure Summary by Department - Year over Year Comparison

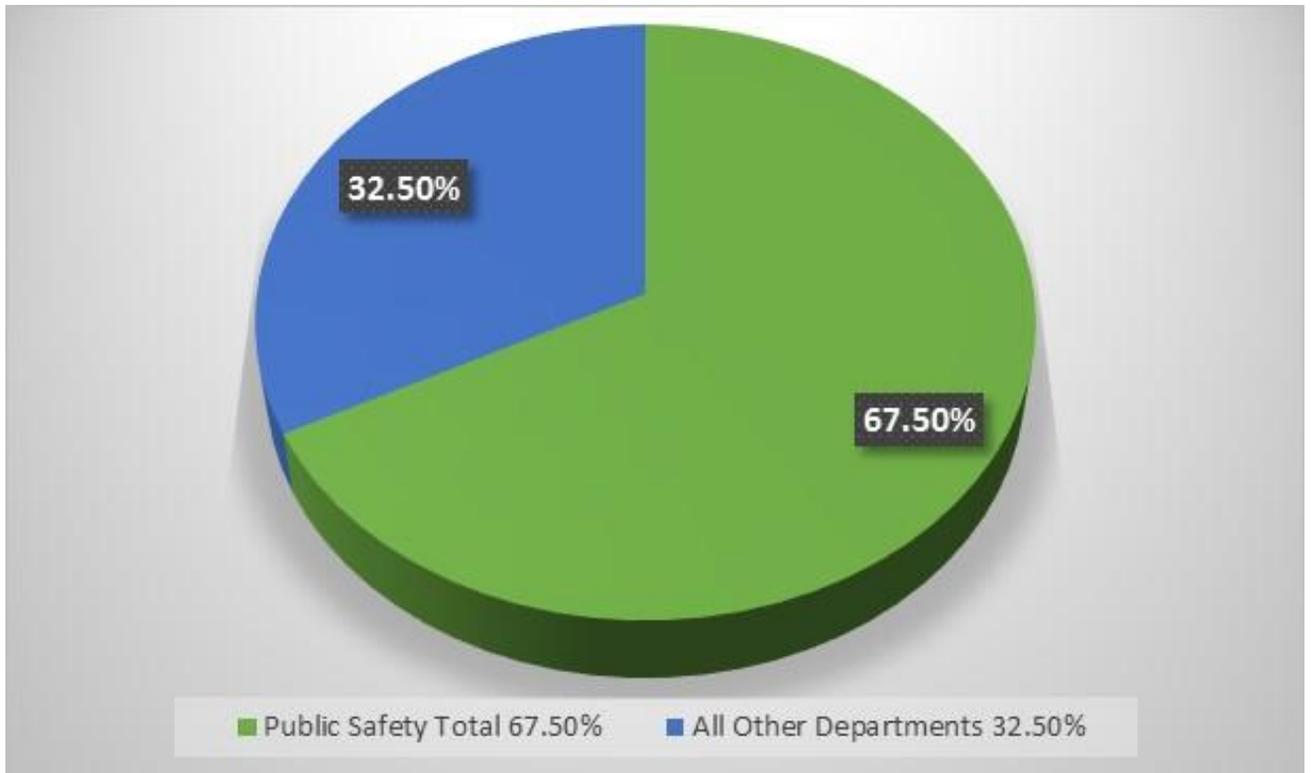
	<u>2016 Budget</u>	<u>2017 Proposed</u>	<u>Change</u>	<u>% Change</u>
City Council and Auditor	1,560,053	1,526,622	(33,431)	-2.14%
Office of the Mayor	902,976	902,295	(681)	-0.08%
Toledo-Lucas County Plan Commission	440,789	488,461	47,672	10.82%
Board of Community Relations	108,536	111,020	2,484	2.29%
Youth Commission	149,706	141,379	(8,327)	-5.56%
Diversity & Inclusion	387,319	401,209	13,890	3.59%
Municipal Court	15,188,604	15,621,205	432,601	2.85%
Department of Finance	6,529,921	6,353,011	(176,910)	-2.71%
Department of Law	2,890,685	2,927,604	36,919	1.28%
Department of Neighborhoods	1,173,122	1,169,170	(3,952)	-0.34%
Department of Development	3,599,953	3,795,295	195,342	5.43%
Department of Human Resources	1,377,929	1,455,810	77,881	5.65%
Department of Public Service	9,254,311	9,081,561	(172,750)	-1.87%
Department of Public Utilities	449,601	404,956	(44,645)	-9.93%
Safety Administration	7,611,274	5,773,543	(1,837,731)	-24.14%
Police Department	79,061,820	80,671,369	1,609,549	2.04%
Fire & Rescue Department	70,669,218	71,817,299	1,148,081	1.62%
Non-Departmental	52,453,253	54,960,890	2,507,637	4.78%
Grand Total	253,809,071	257,602,700	3,793,629	1.49%

City of Toledo
2017 Proposed Annual Operating Budget

General Fund Public Safety Expenditure Summary

	<u>2017 Budget</u>
Municipal Court	15,621,205
Safety Administration	5,773,543
Police Department	80,671,369
Fire & Rescue Department	<u>71,817,299</u>
Public Safety Total	173,883,416
All Other Departments	<u>83,719,284</u>
Grand Total	<u>257,602,700</u>

General Fund Public Safety Expenditure Summary



City of Toledo

2017 Proposed Annual Operating Budget

Budgeted General Fund FTEs total 1,661.18 in the 2017 budget. This is a decrease of 6.87 FTEs from 2016.

General Fund Full Time Equivalents by Department

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
City Council and Auditor	21.00	21.00	21.00
Office of the Mayor	7.00	7.80	7.70
Toledo-Lucas County Plan Commission	4.14	4.25	4.25
Board of Community Relations	1.00	1.00	1.00
Youth Commission	1.00	1.00	0.75
Diversity & Inclusion	5.25	4.25	4.25
Municipal Court	170.43	173.46	171.19
Department of Finance	59.17	54.80	52.30
Department of Law	31.15	30.15	30.46
Department of Neighborhoods	9.27	8.79	8.94
Department of Development	22.55	23.35	27.35
Department of Human Resources	13.55	12.55	12.30
Department of Public Service	27.72	27.54	24.39
Department of Public Utilities	4.94	4.63	4.29
Safety Administration	0.00	0.50	0.10
Police Department	678.92	665.79	660.48
Fire & Rescue Department	630.26	627.20	630.42
Grand Total	1,687.35	1,668.05	1,661.18

City of Toledo
2017 Proposed Annual Operating Budget

General Fund Full Time Equivalents by Cost Center

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
City Council	20.00	20.00	20.00
Office of The Mayor	7.00	7.80	7.70
Auditor	1.00	1.00	1.00
Plan Commission	4.14	4.25	4.25
Board of Community Relations	1.00	1.00	1.00
Diversity & Inclusion	5.25	4.25	4.25
Municipal Court Judges	86.93	88.71	88.19
Clerk of Municipal Court	83.50	84.75	83.00
Financial Analysis	4.80	4.80	4.00
Law	31.15	30.15	30.46
Youth Commission	1.00	1.00	0.75
Finance Administration	2.00	2.00	2.00
Treasury	4.08	3.00	3.00
Taxation	28.00	25.00	25.00
Accounts	13.50	13.00	12.00
Finance ERP	3.80	4.00	3.30
Neighborhoods Administration	0.10	0.10	0.10
Housing Division	0.05	0.04	0.04
Economic Development	3.45	2.80	3.80
Real Estate	0.10	0.55	1.55
Human Resources	13.55	12.55	12.30
Purchasing & Supplies	3.00	3.00	3.00
Streets, Bridges & Harbor	0.40	0.40	0.40
Waste Disposal	14.00	14.00	14.00
Utility Administrative Services	0.00	1.53	1.54
Water Distribution	1.69	0.00	0.00
Engineering Services	1.55	1.05	1.05
Environmental Services	1.70	2.05	1.71
Safety Administration	0.00	0.50	0.10
Police	678.92	665.79	660.48
Fire & Rescue	630.26	627.20	630.42
Building Inspection	19.00	20.00	22.00
Code Enforcement	8.75	8.25	8.50
Recreation	7.80	8.05	7.00
Parks & Forestry	5.52	5.09	2.99
Beautification Action Team	0.37	0.40	0.30
Grand Total	1,687.35	1,668.05	1,661.18

City of Toledo

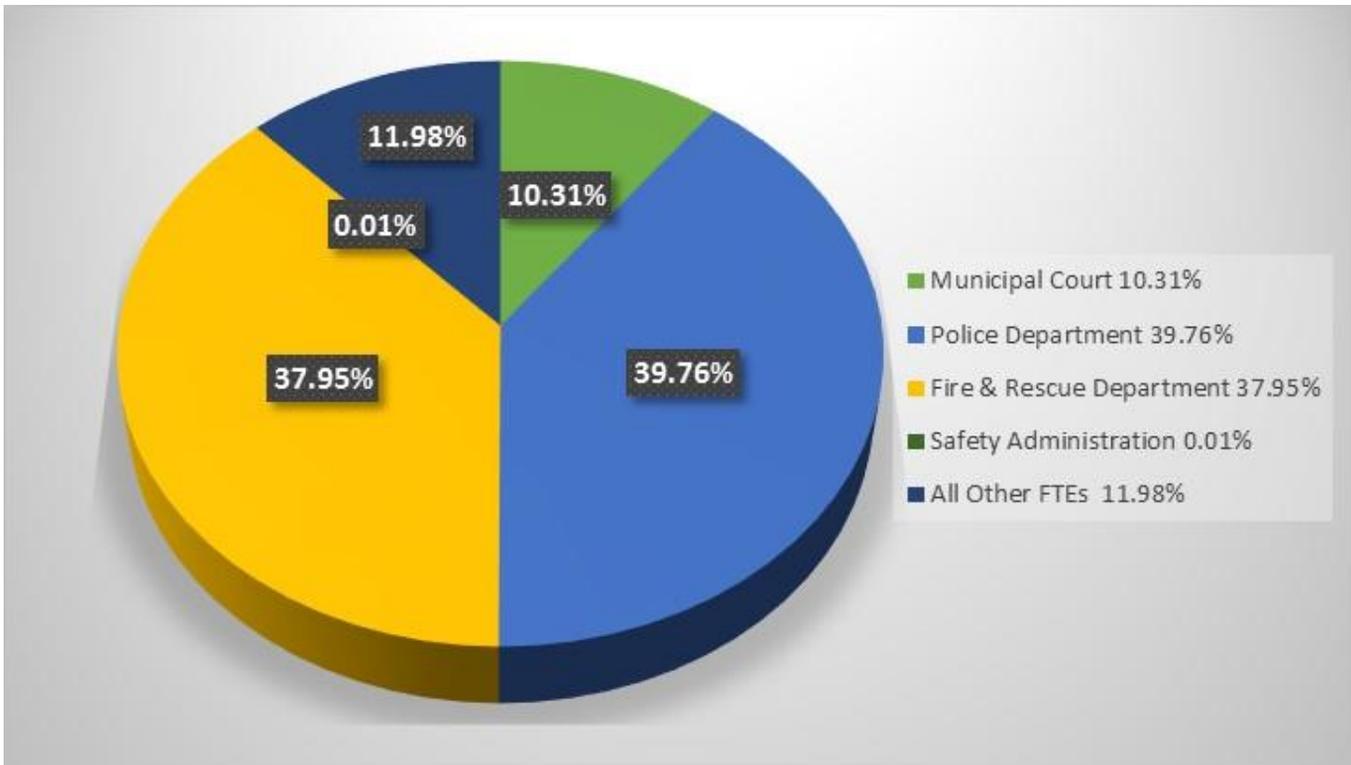
2017 Proposed Annual Operating Budget

Public Safety FTEs represent 88.02% of total General Fund FTEs.

General Fund Full Time Equivalents - Public Safety

	<u>2017 Budget</u>	<u>% of Total</u>
Municipal Court	171.19	10.31%
Police Department	660.48	39.76%
Fire & Rescue Department	630.42	37.95%
Safety Administration	0.10	0.01%
All Other FTEs	198.99	11.98%
Grand Total	1,661.18	100.00%

General Fund Full Time Equivalents – Public Safety



Revenues and Expenditures - All Funds

City of Toledo
2017 Proposed Annual Operating Budget

Revenue and Other Sources by Category - All Funds

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Income Taxes	158,774,970	164,786,618	169,045,337	170,700,000	173,200,000
Property Taxes	9,597,569	9,551,935	9,911,071	11,200,000	11,975,000
Special Assessments	25,459,923	21,831,322	24,387,374	27,772,583	31,175,000
Licenses and Permits	2,541,538	2,545,351	2,531,210	2,743,853	2,960,912
Intergovernmental Services	38,020,043	35,358,220	35,952,881	31,845,999	34,860,472
Charges for Services	198,729,091	208,328,024	227,865,471	244,442,580	252,440,123
Investment Earnings	1,677,601	2,271,250	1,928,817	1,049,300	1,584,000
Fines and Forfeitures	8,589,812	7,491,131	7,031,852	5,968,267	7,303,755
Grants	28,138,956	33,356,112	33,194,209	15,229,282	12,539,993
Other Revenue	3,072,417	7,815,032	6,099,768	12,495,662	6,805,694
Capital Lease Proceeds	3,385,500	948,352	4,539,630	-	-
Issuance of Debt	293,607,713	101,009,019	124,130,433	33,120,000	28,435,000
Premium (discount) on Bond	884,432	1,972,400	2,741,410	346,000	-
Operating Transfers*	71,697,134	74,522,164	68,920,905	70,110,254	70,488,438
Grand Total	844,176,698	671,786,930	718,280,369	627,023,780	633,768,388

*Net operating transfers for the Water, Sewer and Storm Water enterprise funds

City of Toledo

2017 Proposed Annual Operating Budget

Revenues and Other Sources by Fund

<u>Governmental Funds</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	238,943,052	241,202,258	242,617,020	253,809,072	257,602,700
Right of Way	225,300	228,100	229,892	225,000	225,000
Golf Improvements	246,000	246,000	250,000	246,000	300,000
Parkland Replacement	26,511	26,511	31,789	28,312	10,000
Marina Development	69,130	58,605	26,250	26,250	26,250
Cemetery Property Acquisition/Site Development	47,183	20,983	21,250	26,000	20,000
Cemetery Maintenance	3,287	33,621	7,483	32,676	28,000
Street Construction, Maintenance & Repair	12,642,721	12,710,781	12,787,154	13,386,500	12,887,000
Federal Grants	9,983,896	7,730,293	8,678,628	8,658,248	8,470,626
Operation Grants	9,143,832	9,910,398	7,034,428	5,339,471	2,836,998
Toledo Home Program	1,927,200	2,770,364	3,123,451	1,231,563	1,232,369
Expendable Trusts	6,036,176	5,894,602	5,866,375	2,795,878	2,108,467
Special Assessment	26,083,703	42,889,909	43,763,320	52,212,111	52,701,160
General Obligation Debt Service	21,418,209	20,827,625	17,753,719	16,544,976	15,985,000
Special Assessment Debt Service	26,850	22,585	24,400	32,828	25,000
Capital Improvement	64,255,528	92,916,738	109,278,094	47,103,847	48,959,859
Special Assessment Improvement	259,204	200,270	1,477,927	4,477,436	1,256,177
<u>Enterprise Funds</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Water	269,783,542	75,774,343	84,984,437	75,450,049	82,527,114
Sewer	134,405,895	96,817,378	111,509,538	76,396,872	80,082,872
Storm Water	10,358,269	12,478,733	11,136,464	10,397,909	10,384,927
Utility Administration	10,043,258	12,444,128	16,473,594	15,800,210	15,750,110
Erie Street Market	145,654	106,575	97,103	-	-
Municipal Tow Lot	2,536,333	2,566,525	3,158,722	2,401,000	2,401,000
Toledo Public Power	589,873	773,450	690,718	790,000	792,000
Property Management	1,681,544	4,110,651	1,868,606	1,900,795	1,839,199
Small Business Development	6	8,278	6	14,681	13,950
<u>Internal Service Funds</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Workers Compensation	4,310,375	5,522,306	5,679,270	8,504,559	7,741,857
Information & Communication Technology	2,869,412	3,569,140	4,512,164	4,978,920	5,684,886
Storeroom & Printshop	520,929	665,211	627,772	849,061	731,932
Municipal Garage	11,465,609	13,957,355	10,649,957	12,180,013	11,027,550
Capital Replacement	(116,994)	(2,612)	9,321,154	2,723,124	1,430,963
Facility Operations	2,939,455	3,186,153	2,593,837	6,558,857	6,491,005
Risk Management	1,305,754	2,119,672	2,003,970	1,901,562	2,194,416
Perpetual Cemetery	-	-	1,877	-	-
Grand Total	844,176,698	671,786,930	718,280,369	627,023,780	633,768,388

City of Toledo

2017 Proposed Annual Operating Budget

Expenditures and Other Uses by Category - All Funds

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	145,230,874	150,594,870	154,208,909	164,173,370	164,813,262
Overtime	10,517,307	10,526,754	10,713,092	9,834,781	10,174,250
Severance	3,205,896	3,029,434	1,738,193	4,802,881	4,523,440
Pension	30,146,066	29,250,253	28,907,759	30,601,074	30,550,971
Employment Taxes & Medical	35,196,022	39,013,063	39,795,375	51,055,546	51,798,515
Other Personnel Expenses	1,308,205	1,308,863	1,314,526	1,605,660	1,643,488
Salary Savings & Other Reimbursements	(790,664)	(708,595)	(635,239)	(8,326,768)	(4,465,485)
Supplies	27,352,865	30,208,280	27,448,855	30,307,611	27,886,694
Services	208,772,582	205,252,626	231,989,917	129,654,296	129,892,746
Capital Outlay	6,668,319	9,725,870	14,496,448	266,321	223,308
Other Non-Personnel Expenses	64,487,025	124,768,894	145,221,022	122,765,610	120,867,957
Operating Transfers*	71,697,134	74,522,164	68,920,905	70,110,254	70,488,438
Grand Total	603,791,632	677,492,477	724,119,763	606,850,635	608,397,583

*Net operating transfers for the Water, Sewer and Storm Water enterprise funds

City of Toledo

2017 Proposed Annual Operating Budget

Expenditures and Other Uses by Fund

<u>Governmental Funds</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	236,556,215	239,773,261	242,025,720	253,809,071	257,602,700
Right of Way	225,000	225,000	225,000	225,000	225,000
Golf Improvements	246,000	246,000	285,975	246,000	300,000
Parkland Replacement	110,419	-	-	-	-
Marina Development	132,272	71,004	10,885	20,259	15,360
Cemetery Maintenance	18,000	27,000	22,064	23,800	25,000
Street Construction, Maintenance & Repair	10,977,320	13,370,186	18,744,700	13,386,497	12,887,000
Federal Grants	8,968,256	7,988,623	8,035,196	8,658,248	8,470,626
Operation Grants	6,914,663	10,046,653	7,246,957	5,339,471	2,836,998
Toledo Home Program	1,643,548	2,561,169	2,798,570	1,231,563	1,232,369
Toledo City Parks	85				
Expendable Trusts	4,376,797	4,379,555	6,196,302	2,171,559	2,108,467
Special Assessment	25,545,960	51,909,016	48,180,454	52,212,111	52,701,160
General Obligation Debt Service	21,418,209	27,327,625	17,104,089	16,544,976	15,985,000
Special Assessment Debt Service	29,108	13,250	12,925	12,600	17,250
Capital Improvement	92,617,765	81,248,278	94,955,731	44,971,952	44,824,736
Special Assessment Improvement	292,673	513,605	4,346,876	4,477,436	1,256,177
<u>Enterprise Funds</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Water	52,338,837	86,444,262	107,344,759	70,040,942	73,256,459
Sewer	92,457,830	93,727,321	103,705,654	69,845,531	71,882,867
Storm Water	7,856,933	11,506,820	9,695,224	7,023,254	7,695,426
Utility Administration	11,212,407	12,156,412	15,718,184	13,902,502	14,743,416
Marina Operating	225	-	-	-	-
Erie Street Market	47,858	109,176	74,149	-	-
Municipal Tow Lot	2,371,133	2,562,765	1,851,052	2,401,000	2,401,000
Toledo Public Power	566,852	747,117	661,422	774,777	774,813
Property Management	894,378	2,693,855	1,890,969	1,869,795	1,839,199
Small Business Development	17,798	7,132	14,784	14,681	13,950
<u>Internal Service Funds</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Workers Compensation	4,738,223	5,412,527	5,660,380	8,501,013	7,741,857
Information & Communication Technology	2,868,839	3,344,654	4,607,584	4,972,271	5,684,886
Storeroom & Printshop	650,082	592,541	587,356	848,819	731,932
Municipal Garage	10,818,264	12,952,311	10,524,486	12,153,818	11,027,550
Capital Replacement	3,180,782	1,186,798	6,033,780	2,723,124	1,430,963
Facility Operations	2,841,767	3,048,092	2,898,883	6,548,300	6,491,005
Risk Management	857,135	1,300,470	2,659,655	1,900,266	2,194,416
Grand Total	603,791,632	677,492,477	724,119,763	606,850,635	608,397,583

City of Toledo

2017 Proposed Annual Operating Budget

Expenditures and Other Uses Summary by Department - All Funds

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
City Council and Auditor	1,346,940	1,483,492	1,371,286	1,560,053	1,526,622
Office of the Mayor	935,963	960,726	965,575	1,039,748	1,039,620
Toledo-Lucas County Plan Commission	807,177	845,394	822,224	943,323	906,074
Board of Community Relations	91,848	96,869	100,230	108,536	111,020
Youth Commission	130,732	137,718	118,205	149,706	141,379
Diversity & Inclusion	492,040	501,889	440,924	449,075	463,541
Municipal Court	14,295,202	14,423,432	15,484,474	15,536,420	16,045,392
Department of Finance	90,821,242	151,188,891	168,503,132	151,687,308	150,717,699
Department of Law	4,053,509	4,489,270	5,820,146	5,218,216	5,478,823
Department of Neighborhoods	13,249,156	15,478,837	13,402,295	12,535,956	11,216,613
Department of Development	3,938,789	5,079,508	7,125,365	3,946,016	4,188,365
Department of Human Resources	6,299,018	6,835,748	7,006,707	9,939,720	9,261,016
Information & Communication Technology	3,336,053	4,001,132	4,880,556	5,101,438	5,821,674
Department of Public Service	65,338,893	71,250,840	69,051,170	67,923,047	66,615,413
Department of Public Utilities	183,722,229	189,073,632	209,427,501	111,272,143	113,398,043
Safety Administration	12,586,860	12,796,763	10,723,368	7,611,274	5,773,543
Police Department	82,918,437	80,232,335	80,350,207	82,956,761	83,165,206
Fire & Rescue Department	65,135,870	72,377,431	73,103,026	72,106,394	73,254,400
Non-Departmental	54,291,673	46,238,569	55,423,371	56,765,503	59,273,140
Grand Total	603,791,632	677,492,477	724,119,763	606,850,635	608,397,583

City of Toledo
2017 Proposed Annual Operating Budget

All Funds Budgeted Full Time Equivalents

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	1,687.35	1,668.05	1,661.18
Street Construction, Maintenance & Repair	104.84	105.67	100.65
Federal Grants	54.21	53.50	56.15
Operation Grants	28.78	30.24	24.53
Toledo Home Program	1.41	1.35	1.35
Expendable Trusts	7.36	7.10	8.10
Special Assessment	177.37	180.68	183.92
Capital Improvement	32.85	32.60	32.44
Special Assessment Improvement	2.00	2.00	1.50
Water	225.47	217.37	213.86
Sewer	257.73	247.63	236.72
Storm Water	66.28	63.78	65.93
Utility Administration	131.58	140.18	140.75
Toledo Public Power	1.00	0.00	0.00
Workers Compensation	3.55	3.55	3.55
Information & Communication Technology	17.50	15.88	17.50
Storeroom & Printshop	1.00	0.60	0.60
Municipal Garage	62.80	63.80	63.80
Facility Operations	22.47	22.20	21.20
Risk Management	3.20	3.20	3.20
Grand Total	2,888.76	2,859.37	2,836.92

City of Toledo
2017 Proposed Annual Operating Budget

All Funds Budgeted Full Time Equivalents by Department

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
City Council and Auditor	21.00	21.00	21.00
Office of the Mayor	9.00	9.00	8.90
Toledo-Lucas County Plan Commission	9.34	10.50	9.50
Board of Community Relations	1.00	1.00	1.00
Youth Commission	1.00	1.00	0.75
Diversity & Inclusion	6.00	5.00	5.00
Municipal Court	174.44	178.46	177.19
Department of Finance	65.17	60.39	57.90
Department of Law	38.00	38.00	37.50
Department of Neighborhoods	64.17	61.50	63.50
Department of Development	26.00	27.00	31.00
Department of Human Resources	18.00	17.00	16.75
Information & Communication Technology	19.00	17.25	19.00
Department of Public Service	410.01	414.60	411.00
Department of Public Utilities	708.98	693.85	681.00
Safety Administration	0.00	0.50	0.10
Police Department	687.38	676.12	665.41
Fire & Rescue Department	630.26	627.20	630.42
Grand Total	2,888.76	2,859.37	2,836.92

City of Toledo

2017 Proposed Annual Operating Budget

All Funds Full Time Equivalents by Cost Center

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
City Council	20.00	20.00	20.00
Office of The Mayor	9.00	9.00	8.90
Auditor	1.00	1.00	1.00
Plan Commission	9.34	10.50	9.50
Board of Community Relations	1.00	1.00	1.00
Diversity & Inclusion	6.00	5.00	5.00
Municipal Court Judges	90.94	93.71	94.19
Clerk of Municipal Court	83.50	84.75	83.00
Financial Analysis	4.80	4.80	4.00
Law	38.00	38.00	37.50
Youth Commission	1.00	1.00	0.75
Finance Administration	2.00	2.00	2.00
Treasury	6.08	5.00	5.00
Taxation	28.00	25.00	25.00
Accounts	13.50	13.00	12.00
Finance ERP	3.80	4.00	3.30
Debt Management	2.00	2.00	2.00
Neighborhoods Administration	17.50	17.50	17.50
Housing Division	23.00	23.00	23.00
Economic Development	4.00	4.00	5.00
Real Estate	2.00	2.00	3.00
Human Resources	18.00	17.00	16.75
Information & Communications Technology	19.00	17.25	19.00
Purchasing & Supplies	5.00	4.60	4.60
Transportation	48.00	48.00	48.00
Streets, Bridges & Harbor	178.00	183.60	184.00
Waste Disposal	14.00	14.00	14.00
Fleet Operations	62.80	63.80	63.80
Facility Operations	22.47	22.20	21.20
Utility Administrative Services	84.98	99.00	101.25
Water Treatment	106.00	105.00	104.00
Water Distribution	151.00	137.00	135.00
Engineering Services	68.00	64.05	57.05
Water Reclamation	123.00	123.95	116.70
Sewer & Drainage Services	129.00	118.00	121.00
Environmental Services	47.00	46.85	46.00
Safety Administration	0.00	0.50	0.10
Police	687.38	676.12	665.41
Fire & Rescue	630.26	627.20	630.42
Building Inspection	20.00	21.00	23.00
Code Enforcement	20.00	17.00	17.00
Recreation	7.80	8.05	7.00
Parks & Forestry	76.95	74.95	73.00
Beautification Action Team	3.67	4.00	6.00
Grand Total	2,888.76	2,859.37	2,836.92

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City of Toledo

2017 Proposed Annual Operating Budget

Toledo City Council

Toledo City Council is the legislative branch of City Government and operates in accordance with the provisions of the Charter of the City of Toledo, first adopted by the voters in 1914 and amended by the voters from time to time. City Council has seven standing committees that meet at the call of the Chair of the Committee. The standing committees are: City Council Advancement & Accountability, Education, Recreation & Employment, Finance & Budget Oversight, Neighborhoods, Community Development & Health, Public Safety & Criminal Justice Reform, Regional Growth & Development, Urban Revitalization & Small Business Enterprise, Water Quality, Streets & Infrastructure and Zoning & Planning.

Legislative authority in the City is vested in a twelve-member Council. Six members of the Council are elected at-large and six from districts; all for four-year terms. The Council is authorized to enact ordinances and resolutions relating to City services, tax levies, appropriating and borrowing money, licensing and regulating businesses and trades and other municipal activities. The Council also has authority to fix the compensation of City officers and employees. The Council elects one of its members to serve as the President of Council, its presiding officer.

Funding Sources:

Toledo City Council is funded 100% from the General Fund.

2017 Highlights

The 2017 budget supports all members of the City Council office. In addition to the 12 Council members, there are four Council Aides who each assist three members.

Expenditure Summary by Fund

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Proposed
General	1,229,521	1,387,132	1,271,283	1,448,260	1,421,492
Capital Improvement	5,500	(2,000)	-	-	-
Grand Total	1,235,021	1,385,132	1,271,283	1,448,260	1,421,492

City of Toledo
2017 Proposed Annual Operating Budget

Toledo City Council

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	762,997	753,320	772,854	808,218	796,083
Overtime	561	(42)	3,865	-	-
Severance	12,038	-	-	-	-
Pension	121,027	111,981	106,747	112,586	110,887
Employment Taxes & Medical	244,060	270,884	289,594	339,220	350,012
Other Personnel Expenses	2,700	1,800	2,700	3,300	3,300
Supplies	11,501	16,190	8,988	19,117	15,680
Services	80,137	180,999	86,536	165,819	145,530
Other Non-Personnel Expenses		50,000	-	-	-
Grand Total	1,235,021	1,385,132	1,271,283	1,448,260	1,421,492

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Technician 2	4.00	4.00	4.00
Assistant Clerk of Council	1.00	1.00	1.00
Clerk of Council	1.00	1.00	1.00
Councilman	11.00	11.00	11.00
President of Council	1.00	1.00	1.00
Secretary 3	2.00	2.00	2.00
Grand Total	20.00	20.00	20.00

City of Toledo

2017 Proposed Annual Operating Budget

City Auditor

The City Auditor provides independent audit review, upholds accountability and improves the efficiency and effectiveness of City government. Through continued examination, the Auditor ensures reliability and the integrity of City of Toledo financial and operating information in order to provide quality control and accountability to deter and prevent fraud.

Funding Sources:

The General Fund supports all functions of the Auditor.

2017 Highlights:

The 2017 budget funds one FTE in the Auditor's office. Labor represents 94.40% of total budget.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	111,919	98,360	100,003	111,793	105,130
Grand Total	111,919	98,360	100,003	111,793	105,130

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	77,799	50,550	70,269	70,270	70,000
Severance	-	18,507	-	-	-
Pension	11,162	6,349	9,837	9,838	9,800
Employment Taxes & Medical	12,908	13,932	14,437	19,104	19,440
Supplies	10	33	-	1,500	1,500
Services	10,040	8,989	5,459	11,081	4,390
Grand Total	111,919	98,360	100,003	111,793	105,130

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
City Auditor	1.00	1.00	1.00
Grand Total	1.00	1.00	1.00

City of Toledo

2017 Proposed Annual Operating Budget

Office of the Mayor

Toledo operates under a strong Mayor form of government. Accordingly, the Mayor, who is elected to that office for a four-year term, serves as chief executive of the City. The Mayor has authority to hire certain assistants and, subject to Council approval, to appoint the directors of all City departments, the commissioners of all City divisions, the members of all City boards and commissions and, with the additional approval of the applicable board or commission, the chief administrative officers of agencies under their jurisdiction. The Mayor is responsible for preparing a detailed annual budget estimate, keeping the Council advised of the financial condition and needs of the City, and, generally, exercising all other executive and administrative powers and performing such duties as are conferred by the Charter or by State law on mayors or municipal chief executive officers.

The Mayor has authority to introduce ordinances, resolutions and other matters before the Council, to take part in the discussion of all matters coming before the Council, to vote on legislation before the Council if necessary to break a tie vote and to veto any legislation passed by the Council. Vetoes may be overridden by a three-fourths vote of all members of the Council.

The Mayor and her staff provide overall policy direction and oversee the provision of City services using the revenues provided and entrusted to the municipal government by the City's residents.

Funding Sources:

The Mayor's Office is primarily funded by the General Fund. The Chief of Staff and other administrative support staff are funded partially by the Water and Sewer Operating Funds and the Capital Improvement and Special Assessment Funds.

2017 Highlights:

The 2017 budget supports 8.90 FTEs including the Mayor and administrative support staff. Labor expenditures account for 84.48% of total expenditures.

City of Toledo
2017 Proposed Annual Operating Budget

Office of the Mayor

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	828,658	826,131	792,895	902,976	902,295
Expendable Trusts	120	-	-	-	-
Special Assessment	11,557	16,869	15,797	12,654	12,628
Capital Improvement	11,563	16,869	33,049	12,654	12,628
Water	42,008	50,428	80,168	73,505	74,184
Sewer	42,058	50,428	43,665	37,959	37,885
Grand Total	935,963	960,726	965,575	1,039,748	1,039,620

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	546,936	624,119	608,119	612,663	616,980
Overtime	-	-	235	-	-
Pension	87,284	87,990	84,271	85,773	86,377
Employment Taxes & Medical	105,159	116,930	131,785	170,586	172,673
Other Personnel Expenses	1,800	450	1,350	1,650	2,200
Supplies	21,198	11,999	9,482	19,327	19,590
Services	153,466	119,238	102,033	109,749	111,800
Other Non-Personnel Expenses	20,120	-	28,300	40,000	30,000
Grand Total	935,963	960,726	965,575	1,039,748	1,039,620

City of Toledo
2017 Proposed Annual Operating Budget

Office of the Mayor

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Assistant To The Mayor	1.00	0.00	1.00
Assistant Chief Operating Officer	1.00	0.00	0.00
Chief of Staff	1.00	1.00	0.00
Chief of Staff/Safety Director	0.00	0.00	0.90
Chief Operating Officer	0.00	1.00	1.00
Manager-Administrative Services	1.00	1.00	0.00
Mayor	1.00	1.00	1.00
Mayor's Assistant 1	2.00	2.00	2.00
Mayor's Assistant 2	0.00	1.00	1.00
Mayor's Executive Assistant	1.00	1.00	1.00
Public Information Coordinator	1.00	1.00	1.00
Grand Total	9.00	9.00	8.90

City of Toledo

2017 Proposed Annual Operating Budget

Toledo-Lucas County Plan Commission
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The Toledo-Lucas County Plan Commission seeks to create a community with a high quality of life and access to economic opportunity for all residents. The department provides guidance on land use decisions and coordinates planning functions among constituent jurisdictions – The City of Toledo, Lucas County, and the eleven Lucas County townships.

Funding Sources:

The Plan Commission is funded through the General Fund, Federal Block Grant Funds, grants funding from Lucas County, and the Capital Improvement Fund.

2017 Highlights:

The Plan Commission is responsible for updating the comprehensive plan for the City of Toledo. This establishes the overall character, extent and location of various land uses.

The City of Toledo General Fund provides 53.91% of funding for the Plan Commission, while the other 46.09% is provided by Lucas County, federal block grants and capital improvement funds.

Labor expenditures for the Plan Commission constitute 94.77% of total budget.

Expenditure Summary by Fund

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Proposed
General	498,335	490,123	396,693	440,789	488,461
Federal Grants	66,259	71,930	88,573	86,198	91,146
Operation Grants	169,145	204,565	258,353	334,215	243,472
Capital Improvement	73,438	78,776	78,605	82,121	82,995
Grand Total	807,177	845,394	822,224	943,323	906,074

City of Toledo
2017 Proposed Annual Operating Budget

Toledo-Lucas County Plan Commission
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Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	515,390	578,186	508,114	615,488	559,339
Overtime	3,743	4,540	5,618	3,487	12,797
Severance	9,763	24,827	5,810	-	25,540
Pension	88,931	84,138	70,575	86,656	79,107
Employment Taxes & Medical	121,915	84,908	164,649	192,199	178,086
Other Personnel Expenses	3,419	1,270	1,430	4,300	3,850
Supplies	20,637	28,208	28,635	12,040	12,045
Services	43,380	39,318	37,394	29,153	35,310
Grand Total	807,177	845,394	822,224	943,323	906,074

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrator-Administrative Services 2	1.00	1.00	1.00
Associate Planner	0.00	1.00	0.00
Clerk Specialist 1	0.00	1.00	1.00
Director-Toledo-Lucas County Plan Commission	1.00	1.00	1.00
Intermediate Clerk	1.00	0.00	0.00
Planner	2.84	3.00	3.00
Planning Technician	0.50	0.50	0.50
Principal Planner	2.00	2.00	2.00
Secretary 3	0.00	1.00	1.00
Senior Account Clerk	1.00	0.00	0.00
Zoning Inspector	0.00	0.00	0.00
Grand Total	9.34	10.50	9.50

City of Toledo

2017 Proposed Annual Operating Budget

Board of Community Relations

The Board of Community Relations (BCR) is an independent organization chartered by the City of Toledo. It exists to promote, empower, and support citizens and neighborhoods to create social justice, equal opportunities, and a harmonious environment. BCR intervenes in conflicts and disputes by providing investigation, facilitation, and mediation services. Over the years, the Board of Community Relations through its investigation and mediation process has reconciled a significant number of cases involving discriminatory practices in employment, education, housing, and public accommodations. BCR works to create a harmonious relationship among neighborhood groups, citizens, and public institutions.

Funding Sources:

BCR is funded 100% from the General Fund. All programs and department personnel are supported by this budget.

2017 Highlights:

The 2017 budget funds 1.00 FTE and allocates \$16,220 for services and supplies. Funding for non-personnel expenses supports programming including the city-wide celebration to honor the legacy of Dr. Martin Luther King Jr., and the initiative to reduce gun violence.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	91,848	95,914	100,168	108,536	111,020
Operation Grants		956	63		
Grand Total	91,848	96,869	100,230	108,536	111,020

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	60,230	61,750	65,250	65,250	66,306
Pension	8,432	8,645	9,135	9,135	9,283
Employment Taxes & Medical	12,478	13,944	14,382	18,755	19,211
Supplies	717	1,798	532	2,557	2,980
Services	9,990	10,733	10,931	12,839	13,240
Grand Total	91,848	96,869	100,230	108,536	111,020

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Executive Director-Board Of Community Relations	1.00	1.00	1.00
Secretary 1	0.00	0.00	0.00
Grand Total	1.00	1.00	1.00

City of Toledo

2017 Proposed Annual Operating Budget

Youth Commission

The Youth Commission promotes the development of responsible, healthy, educated, empowered and self-reliant youth. The department seeks to assist youth to reach their full potential and enable them to function in a multicultural society by education through programs, forums, and forming collaborations with other youth agencies in Toledo.

Funding Sources:

The Youth Commission is funded 100% from the General Fund.

2017 Highlights:

The 2017 budget includes funding for 0.75 FTE and allocates \$48,955 for non-labor related expenditures. As in previous years, the Youth Commission plans to host a Summer Youth Job Fair in 2017 for 16-24 year olds. This annual job fair provides youth with the exposure to local companies in need of seasonal and permanent employees.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	130,432	137,561	117,705	149,706	141,379
Expendable Trusts	300	157	500	-	-
Grand Total	130,732	137,718	118,205	149,706	141,379

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	54,209	56,222	60,858	65,250	67,470
Pension	10,300	9,775	8,520	9,135	9,446
Employment Taxes & Medical	12,566	13,797	14,333	18,755	15,508
Supplies	1,973	5,475	4,229	5,565	5,565
Services	42,289	47,012	24,789	41,001	33,390
Other Non-Personnel Expenses	9,396	5,437	5,476	10,000	10,000
Grand Total	130,732	137,718	118,205	149,706	141,379

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Secretary 1	0.00	0.00	0.00
Executive Director-Youth Commission	1.00	1.00	0.75
Grand Total	1.00	1.00	0.75

City of Toledo

2017 Proposed Annual Operating Budget

Office of Diversity & Inclusion

The Office of Diversity & Inclusion was created in 1988 to administer programs, activities and services to ensure compliance with the Civil Rights Act and the Americans with Disabilities Act and to enforce the City's prevailing wage regulations. The Office of Diversity & Inclusion exists to enforce all administrative policies under its jurisdiction and to assist the City of Toledo in achieving a dynamic, diverse workforce, enforce fair labor standards, and create a climate of inclusiveness that encourages small, minority, and female owned businesses to bid and receive City contracts.

Funding Sources:

With the exception of one position, all personnel, service and supply costs for the Office of Diversity & Inclusion are supported by the General Fund. The Office's Administrative Analyst is funded by the Capital Improvement Fund and the Utility Administrative Services Fund, as well as the General Fund.

2017 Highlights:

The 2017 budget supports 5.00 FTEs. Personnel costs account for 95.09% of the department's budget.

The 2017 budget for services and supplies totals \$22,761 and will continue supporting education and outreach programs for minority business enterprise vendors.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	432,815	438,793	410,783	387,319	401,209
Capital Improvement	19,723	21,017	7,756	20,480	20,777
Utility Administration	39,502	42,078	22,385	41,276	41,555
Grand Total	492,040	501,889	440,924	449,075	463,541

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	323,232	342,041	298,379	296,251	302,037
Overtime	340	-	156	-	-
Pension	53,882	56,454	40,935	41,476	42,285
Employment Taxes & Medical	76,251	84,433	83,484	91,719	94,258
Other Personnel Expenses	1,800	1,350	1,350	2,200	2,200
Supplies	1,448	1,021	1,656	1,544	1,701
Services	35,088	16,591	14,963	15,885	21,060
Grand Total	492,040	501,889	440,924	449,075	463,541

City of Toledo
2017 Proposed Annual Operating Budget

Office of Diversity & Inclusion
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Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Analyst 1	0.00	0.00	1.00
Administrative Specialist 1	0.00	1.00	1.00
Administrative Specialist 3	0.00	1.00	1.00
Contract Compliance Specialist	1.00	0.00	0.00
Director-Administrative Services	1.00	1.00	1.00
Manager-Administrative Services	1.00	0.00	0.00
Mayor's Assistant 2	2.00	1.00	0.00
Secretary 3	1.00	1.00	1.00
Grand Total	6.00	5.00	5.00

City of Toledo

2017 Proposed Annual Operating Budget

Municipal Court Judges

The responsibility of the Toledo Municipal Court is to hear and dispose of cases within the Court's jurisdictional limits in a judicious and timely manner and provide opportunities for rehabilitation. The Court's operation is defined by the Federal and State Constitutions, the Ohio Revised Code, Toledo Municipal Code, State Civil and Criminal Procedural Rules, and the Rules of Superintendence.

The Ohio constitution establishes the legislative, executive and judicial branches of government. The judiciary is a separate and co-equal branch of government, with separate powers and responsibilities. The Toledo Municipal Court is comprised of seven Judges. Six Judges preside over a mixed criminal and civil docket. One Judge presides over environmental criminal and civil cases, which include housing, environmental and related matters.

Funding Sources:

Municipal Court Judges operations are funded primarily through the General Fund. Approximately 95.70% of labor, service and supply costs are supported by the General Fund, while remaining expenses are funded with trust and grant dollars.

2017 Highlights:

The 2017 budget allocates \$2,778,832 for services and supplies. This includes funding for court security services and the court addiction diversion program.

Personnel expenditures account for 71.84% of total 2017 budget and support 94.19 FTEs.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	7,336,005	7,658,279	8,145,957	9,018,197	9,442,828
Operation Grants	430,338	436,677	680,566	294,303	302,247
Expendable Trusts	1,092,171	938,296	1,210,310	53,513	121,940
Grand Total	8,858,514	9,033,251	10,036,833	9,366,013	9,867,015

City of Toledo
2017 Proposed Annual Operating Budget

Municipal Court Judges

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	3,714,006	3,994,276	4,025,548	4,588,181	4,650,831
Severance	(21,174)	12,324	2,377	-	-
Pension	496,284	382,074	561,393	642,346	651,117
Employment Taxes & Medical	1,063,503	1,180,871	1,313,061	1,645,745	1,705,815
Other Personnel Expenses	48,285	54,584	54,176	79,722	80,420
Salary Savings & Other Reimbursement:	-	-	-	(304,865)	-
Supplies	579,738	250,966	444,418	141,900	141,100
Services	2,944,338	3,156,835	3,616,712	2,572,984	2,637,732
Capital Outlay	22,512	-	17,424	-	-
Other Non-Personnel Expenses	11,022	1,320	1,724	-	-
Grand Total	8,858,514	9,033,251	10,036,833	9,366,013	9,867,015

City of Toledo
2017 Proposed Annual Operating Budget

Municipal Court Judges

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Acting Assistant Chief Probation Officer	0.00	0.00	1.00
Acting Chief Bailiff	0.00	0.00	1.00
Acting Deputy Court Administrator	0.00	0.00	1.00
Administrative Secretary	1.00	0.00	0.00
Assignment Clerk	5.25	6.00	6.00
Assignment Commissioner	1.00	1.00	1.00
Assistant Chief Bailiff	1.00	1.00	1.00
Assistant Chief Probation Officer	1.00	1.00	0.00
Bailiff-Chief Courtroom	1.00	0.00	1.00
Bailiff-Courtroom	7.15	8.15	7.15
Bookkeeper/Payroll Clerk	0.38	0.50	0.50
Chief Bailiff	1.00	1.00	0.00
Chief Court Reporter	1.00	1.00	1.00
Chief Probation Officer	1.00	1.00	1.00
Community Service Officer	1.00	1.00	2.00
Court Administrator	1.00	1.00	1.00
Court Reporter	3.00	3.00	3.00
Deputy Bailiff	7.25	8.00	8.00
Deputy Court Administrator	1.00	1.00	0.00
Domestic Violence Probation Officer	1.00	0.00	0.00
Finance Officer	1.00	1.00	1.00
Housing Magistrate	1.00	1.00	1.00
Housing Specialist Bailiff	2.00	2.00	2.00
Human Resource Officer	1.00	1.00	1.00
Information Technology Specialist	0.50	0.50	0.50
Intake Officer	3.00	3.00	3.00

* Continued on next page

City of Toledo
2017 Proposed Annual Operating Budget

Municipal Court Judges

Budgeted FTE History (continued)

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Intake Secretary	1.00	1.00	1.00
IT Officer	1.00	1.00	1.00
Judge	6.00	6.00	6.00
Judge Visiting	0.38	0.38	0.38
Judges Secretary	3.50	3.50	3.00
License Intervention Specialist	1.00	1.00	1.00
Magistrate	2.00	1.50	1.50
Magistrate - Standby	0.25	0.25	0.25
Mediator	1.00	1.00	1.00
Presiding/Administrative Judge	1.00	1.00	1.00
Probation Officer	16.00	18.00	18.00
Probation Secretary	5.25	6.00	6.00
Research Law Clerk	0.25	0.00	0.25
Senior Assignment Clerk	1.00	1.00	1.00
Senior Housing Specialist	0.84	1.00	1.00
Senior Mediator	1.00	1.00	1.00
Small Claims Assistant	1.25	1.50	1.24
Small Claims Supervisor	0.42	0.42	0.42
Unit Supervisor	3.25	5.00	5.00
Veteran's Docket Probation Officer	1.00	0.00	0.00
Grand Total	90.94	93.71	94.19

City of Toledo

2017 Proposed Annual Operating Budget

Municipal Court Clerk

The Clerk of Toledo Municipal Court is responsible for maintaining the public record on all court cases in Toledo Municipal Court as well as collecting and distributing fines and fees associated with these cases. The Clerk strives to process all case filings in a timely manner and to provide excellent customer service to the public. The Clerk's Office maintains all journals, records, books and papers belonging or pertaining to the Toledo Municipal Court. Additionally, the Clerk records the proceedings of the court, performs all other duties prescribed by the judges, and keeps a record of all receipts and disbursements, which are available for public inspection at all times.

Funding Sources:

The Clerk of Court's 2017 operating budget is supported 100% by the General Fund.

2017 Highlights:

The 2017 budget supports 83.00 FTEs with a total labor cost of \$5,339,654 and allocates \$838,723 for services and supplies.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	5,436,687	5,390,181	5,447,641	6,170,407	6,178,377
Grand Total	5,436,687	5,390,181	5,447,641	6,170,407	6,178,377

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	3,042,448	3,013,144	3,052,586	3,371,003	3,325,282
Overtime	33,822	40,681	52,196	51,203	50,480
Severance	172	7,323	434	21,396	36,140
Pension	604,808	530,752	471,922	477,197	467,936
Employment Taxes & Medical	1,008,392	1,115,936	1,182,135	1,438,011	1,459,816
Supplies	396,595	374,125	374,647	426,025	414,858
Services	350,452	308,220	313,721	385,572	423,865
Grand Total	5,436,687	5,390,181	5,447,641	6,170,407	6,178,377

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Clerk of Court	1.00	1.00	1.00
Deputy Clerk	82.50	83.75	82.00
Grand Total	83.50	84.75	83.00

City of Toledo

2017 Proposed Annual Operating Budget

Department of Finance

The Department of Finance is responsible for safeguarding the assets of the City of Toledo by providing effective stewardship of public funds, timely financial reporting, and commitment to excellence in public service. It is the responsibility of the department to continuously improve the coffers of the City by assisting and advising the operating divisions in their financial operations. The Department of Finance is comprised of the Divisions of Finance Administration, Financial Analysis, Treasury and Taxation, Accounts, Purchasing and Supplies, Debt Management and the ERP team.

The Division of Finance Administration is comprised of the Director of Finance and his or her support staff. Finance Administration directs the other divisions to ensure department responsibilities and priorities are met and City-wide financial goals are achieved.

The Division of Financial Analysis (budget office) is charged with the creation, maintenance and monitoring of the City of Toledo's operating budget. In addition, the division assists, advises and directs the operating divisions with budget maintenance. The division also assists the Debt Management Office with creation and monitoring of the City's capital improvement budget.

The Division of Treasury and Taxation is responsible for the collection, safekeeping, investment and disbursement of all public monies of the City. This division also encompasses the functions of business licensing and administration of the City's special assessment program. The income tax section administers the City tax code in a manner that is accountable and responsive to the public for the purpose of generating revenue to finance city services. The section also collects delinquent City taxes in a way that balances both fiscal responsibility and fair collection practices.

The Division of Accounts is charged with providing timely and accurate financial information to both internal and external users in accordance with Generally Accepted Accounting Principles (GAAP). Accounts also provides internal controls to insure the safeguarding of City assets. The division works closely with the budget office to prepare, distribute and present monthly financial information to City Council.

The Division of Purchasing is committed to providing efficient procurement services which meet the needs of City departments while ensuring compliance with the City Charter and Toledo Municipal Code. Purchasing strives to assure fair and equal access to all entities seeking to do business with the City of Toledo. The Division of Purchasing also includes the print shop, an internal service unit that provides printing and copying services to City departments.

The Debt Management Office must balance the financial needs of the City with the most economically and financially feasible methods of borrowing. The Debt Management Officer ensures that the City operates within strict debt guidelines to maintain and improve bond ratings. The Debt Management Office is also responsible for preparing and monitoring the City's 5-Year Capital Improvement Plan.

The ERP team operates, maintains and enhances the SAP accounting software system to provide accurate, real-time financial, procurement, payroll and HR information to all City departments. Additionally, the team is responsible for training system users city-wide.

City of Toledo

2017 Proposed Annual Operating Budget

Department of Finance

Funding Sources:

Department of Finance personnel and operating supplies and services are supported largely by the General Fund. Of the department's 57.90 FTEs, only 5.60 are funded outside of the General Fund. The Debt Management Office receives funding from not only the General Fund, but also assessed, capital and enterprise funds. ERP Team expenditures are distributed across all major operating funds.

2017 Highlights:

The 2017 General Fund budget of \$6,353,011 supports 52.30 of the department's FTEs. Labor accounts for 71.12% of the department's General Fund expenditures.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	6,323,141	6,075,132	5,841,617	6,529,921	6,353,011
Right of Way	225,000	225,000	225,000	225,000	225,000
Street Construction, Maintenance & Repair	1,125,052	1,128,819	1,368,293	491,345	486,712
Federal Grants	12,919	27,336	-	28,727	31,581
Special Assessment	1,864,794	22,796,881	21,817,406	22,616,740	22,693,074
General Obligation Debt Service	21,418,209	27,327,625	17,104,089	16,544,976	15,985,000
Special Assessment Debt Service	29,108	13,250	12,925	12,600	17,250
Capital Improvement	38,097,467	45,538,472	53,561,355	40,346,359	40,192,962
Special Assessment Improvement	24,000	529	4,228,863	4,256,000	1,105,000
Water	11,084,182	20,360,771	34,166,692	23,164,949	26,222,965
Sewer	9,066,123	25,117,767	26,110,653	29,691,446	31,097,885
Storm Water		20,278	(5,801)	128,492	166,613
Utility Administration	36,856	77,984	46,498	86,843	76,965
Marina Operating	225	-	-	-	-
Municipal Tow Lot	83,334	237,834	269,461	219,984	217,800
Property Management	776,237	1,546,254	1,797,309	1,817,431	1,736,549
Workers Compensation	4,513	16,648	12,818	17,219	15,570
Information & Communication Technology	-	9,501	8,807	10,472	9,100
Storeroom & Printshop	650,082	592,541	587,356	848,819	731,932
Municipal Garage	-	27,872	22,181	25,183	22,260
Capital Replacement	-	-	1,258,319	1,290,000	-
Facility Operations	-	43,525	64,472	3,328,903	3,326,990
Risk Management	-	4,874	4,821	5,899	3,480
Grand Total	90,821,242	151,188,891	168,503,132	151,687,308	150,717,699

City of Toledo

2017 Proposed Annual Operating Budget

Department of Finance

Expenditure Summary by Category - General Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	2,895,581	2,876,906	2,708,414	2,925,500	2,887,759
Overtime	40,565	79,572	66,068	75,654	60,426
Severance	31,955	62,853	115,708	274,698	194,200
Pension	480,676	455,813	368,339	410,432	398,084
Employment Taxes & Medical	830,727	828,800	833,139	983,067	967,849
Other Personnel Expenses	10,730	7,349	6,700	11,000	9,900
Supplies	192,574	173,505	170,689	304,005	241,630
Services	1,109,555	826,907	831,342	803,876	851,502
Capital Outlay	(8,111)	-	-	-	-
Other Non-Personnel Expenses	725,969	750,926	725,926	725,927	725,929
Operating Transfers	12,919	12,500	15,291	15,763	15,732
Grand Total	6,323,141	6,075,132	5,841,617	6,529,921	6,353,011

Expenditure Summary by Category - All Funds

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	3,333,828	3,236,389	3,025,487	3,257,916	3,220,720
Overtime	43,091	80,614	79,401	75,654	60,426
Severance	56,903	102,834	115,708	274,698	194,200
Pension	554,963	513,354	413,538	456,971	443,496
Employment Taxes & Medical	958,076	911,586	902,588	1,085,794	1,073,076
Other Personnel Expenses	12,530	8,204	8,550	12,650	11,550
Supplies	421,003	417,062	448,798	777,864	619,851
Services	5,511,261	(3,262,643)	2,824,748	2,368,157	2,373,472
Capital Outlay	(4,972,111)	3,753,591	1,283,905	3,838	2,823
Other Non-Personnel Expenses	49,889,871	109,971,492	128,767,903	113,290,960	112,777,871
Operating Transfers	35,011,827	35,456,408	30,632,507	30,082,806	29,940,214
Grand Total	90,821,242	151,188,891	168,503,132	151,687,308	150,717,699

City of Toledo

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Department of Finance

Expenditure Summary by Category

Financial Analysis

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	337,990	357,569	276,141	325,300	277,951
Overtime	879	1,726	527	8,000	8,000
Severance	-	-	-	62,772	59,080
Pension	65,823	64,358	38,350	44,845	38,884
Employment Taxes & Medical	73,007	82,306	69,625	89,927	76,726
Other Personnel Expenses	2,250	2,250	1,300	2,200	1,650
Supplies	85	6,915	(131)	3,384	2,260
Services	9,778	12,572	9,069	17,517	14,090
Total	489,811	527,696	394,880	553,945	478,641

Finance Administration

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	187,091	152,788	144,346	143,905	143,838
Pension	30,239	27,486	20,080	20,147	20,137
Employment Taxes & Medical	38,364	29,249	29,443	38,450	39,126
Other Personnel Expenses	450	900	450	550	550
Supplies	4,148	2,418	1,387	3,161	3,180
Services	204,810	79,280	101,594	169,841	131,670
Other Non-Personnel Expenses	-	25,000	-	-	-
Total	465,102	317,122	297,300	376,054	338,501

Treasury

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	225,809	290,207	424,162	275,363	286,034
Overtime	28,528	55,637	25,300	26,200	8,000
Severance	-	-	-	-	-
Pension	49,307	51,828	48,411	42,219	39,963
Employment Taxes & Medical	80,034	80,766	86,722	90,642	93,374
Other Personnel Expenses	900	1,350	2,300	1,650	1,650
Supplies	68,370	72,584	91,196	88,322	77,152
Services	351,690	349,869	469,451	513,770	522,682
Capital Outlay	-	-	-	3,838	2,823
Other Non-Personnel Expenses	809,454	110,700	248,987	1,750,000	2,175,000
Operating Transfers	10,661,003	11,661,003	9,500,000	11,067,300	11,500,000
Total	12,275,093	12,673,945	10,998,780	13,859,304	14,706,678

City of Toledo

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Department of Finance

Expenditure Summary by Category

Taxation

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	961,042	1,061,091	1,091,340	1,162,772	1,204,139
Overtime	9,609	14,880	39,618	24,798	27,770
Severance	4,563	556	6,281	135,186	46,558
Pension	155,842	166,607	154,976	160,850	163,513
Employment Taxes & Medical	323,024	349,108	384,157	437,575	452,164
Other Personnel Expenses	1,370	464	900	1,650	1,650
Supplies	135,024	181,314	165,571	253,697	205,080
Services	155,096	132,525	587,050	148,940	255,088
Total	1,745,570	1,906,546	2,429,893	2,325,468	2,355,962

Accounts

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	809,697	626,882	559,454	706,425	688,657
Overtime	(375)	4,206	5,025	11,656	11,656
Severance	(10,085)	62,297	7,175	76,740	78,082
Pension	125,190	89,272	77,581	98,028	95,540
Employment Taxes & Medical	235,160	191,392	191,049	233,610	223,484
Other Personnel Expenses	4,860	1,890	1,350	3,300	3,300
Supplies	13,710	20,592	1,296	5,204	7,760
Services	3,040,378	(2,479,981)	243,016	256,652	263,542
Capital Outlay	(13,000)	-	-	-	-
Total	4,205,536	(1,483,451)	1,085,945	1,391,615	1,372,021

Finance ERP

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	375,114	323,945	226,535	253,563	237,970
Overtime	4,205	3,560	5,822	5,000	5,000
Severance	41,580	13,887	-	-	10,480
Pension	65,341	52,150	31,234	36,199	31,961
Employment Taxes & Medical	97,683	69,800	55,985	74,600	64,826
Other Personnel Expenses	1,800	1,350	1,350	1,650	1,100
Supplies	716	954	1,291	2,500	2,000
Services	991,588	992,332	870,096	758,943	645,600
Total	1,578,028	1,457,978	1,192,312	1,132,455	998,937

City of Toledo

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Department of Finance

Expenditure Summary by Category

Debt Management

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	75,612	80,183	171,879	149,128	145,640
Overtime	-	-	931	-	-
Pension	10,586	11,524	24,853	20,878	20,389
Employment Taxes & Medical	12,676	14,539	29,828	38,813	39,237
Other Personnel Expenses	-	-	450	550	550
Supplies	-	-	460	1,771	880
Services	308,047	(2,748,292)	118,288	55,176	111,300
Capital Outlay	(4,964,000)	3,753,591	1,283,905	-	-
Other Non-Personnel Expenses	49,080,417	109,835,792	128,518,916	111,540,960	110,602,871
Operating Transfers	24,350,824	23,795,405	21,132,507	19,015,506	18,440,214
Total	68,874,162	134,742,743	151,282,017	130,822,781	129,361,081

Purchasing & Supplies

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	361,473	343,723	131,630	241,460	236,491
Overtime	245	605	2,178	-	-
Severance	20,844	26,095	-	-	-
Pension	52,636	50,130	18,054	33,805	33,109
Employment Taxes & Medical	98,128	94,426	55,780	82,177	84,139
Other Personnel Expenses	900	-	450	1,100	1,100
Supplies	198,951	132,284	187,728	419,825	321,539
Services	449,874	399,051	426,185	447,319	429,500
Capital Outlay	4,889	-	-	-	-
Total	1,187,940	1,046,314	822,005	1,225,686	1,105,878

Grand Total	90,821,242	151,188,891	168,503,132	151,687,308	150,717,699
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City of Toledo
2017 Proposed Annual Operating Budget

Department of Finance

Budgeted FTE History

<u>Financial Analysis</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Analyst 1	1.00	1.00	0.00
Administrative Analyst 2	2.00	0.00	0.00
Administrative Analyst 3	0.00	2.80	3.00
Administrative Analyst 4	0.80	0.00	0.00
Commissioner-Administrative Services	1.00	1.00	1.00
Total	4.80	4.80	4.00

<u>Finance Administration</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Director-Administrative Services	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Total	2.00	2.00	2.00

<u>Treasury</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Analyst 4	1.08	1.00	1.00
Administrative Services Officer 2	2.00	1.00	1.00
Administrative Specialist 3	1.00	1.00	1.00
Clerk Specialist 2	0.00	2.00	2.00
Intermediate Account Clerk	1.00	0.00	0.00
Senior Account Clerk	1.00	0.00	0.00
Total	6.08	5.00	5.00

<u>Taxation</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Technician 1	1.00	1.00	1.00
Administrator-Administrative Services 1	1.00	1.00	1.00
Clerk Specialist 1	0.00	3.00	3.00
Clerk Specialist 2	0.00	3.00	3.00
Collector-Investigator	5.00	4.00	4.00
Commissioner-Administrative Services	1.00	1.00	1.00
Intermediate Clerk	4.00	0.00	0.00
Senior Clerk	2.00	0.00	0.00
Supervisor-Tax Audits	1.00	1.00	1.00
Tax Auditor	13.00	11.00	11.00
Total	28.00	25.00	25.00

City of Toledo
2017 Proposed Annual Operating Budget

Department of Finance

<u>Accounts</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Accounts Payable Control Clerk	3.00	0.00	0.00
Administrative Analyst 3	2.50	2.00	3.00
Administrative Analyst 4	0.00	0.00	1.00
Administrative Specialist 3	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00
Administrative Technician 1	2.00	1.00	0.00
Administrator-Administrative Services 2	0.00	1.00	0.00
Clerk Specialist 2	0.00	5.00	4.00
Commissioner-Administrative Services	1.00	1.00	1.00
Manager-Administrative Services	1.00	1.00	1.00
Payroll Clerk	2.00	0.00	0.00
Senior Account Clerk	0.00	0.00	0.00
Total	13.50	13.00	12.00

<u>Finance ERP</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Analyst 2	1.00	1.00	1.00
Administrative Analyst 3	0.00	0.00	0.50
Administrative Specialist 3	1.00	0.00	0.00
Administrative Technician 1	1.00	1.00	0.00
Administrator-Administrative Services 3	0.00	1.00	0.80
Manager-Administrative Services	0.80	1.00	1.00
Total	3.80	4.00	3.30

<u>Debt Management</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Analyst 2	1.00	0.00	0.00
Administrator-Administrative Services 1	0.00	1.00	1.00
Commissioner-Administrative Services	1.00	1.00	1.00
Total	2.00	2.00	2.00

<u>Purchasing & Supplies</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Analyst 2	1.00	1.00	1.00
Buyer	0.00	1.00	1.00
Chief Buyer	0.00	0.00	0.00
Clerk Specialist 2	0.00	1.00	1.00
Commissioner-Administrative Services	0.00	1.00	1.00
Commissioner-Public Services	1.00	0.00	0.00
Duplicating Technician	1.00	0.60	0.60
Intermediate Clerk	0.00	0.00	0.00
Senior Clerk	2.00	0.00	0.00
Total	5.00	4.60	4.60

Grand Total	65.17	60.39	57.90
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City of Toledo

2017 Proposed Annual Operating Budget

Department of Law

The Department of Law is responsible for delivering high quality legal service consistent with the highest standard of professional responsibility. Pursuant to the City Charter, the Law Department represents the City in all legal matters. The Law Department is comprised of five sections:

Litigation Section: Defends and represents the City, its officials and employees in cases in all courts including Common Pleas, Court of Appeals, Federal District Court, Ohio State Supreme Court and U.S. Supreme Court.

General Section: Reviews and writes contracts, assists with economic development and utility issues and advises on internal legal matters.

Labor/Employment Section: Handles labor/employment matters.

Prosecutor's Office: Prosecutes misdemeanor criminal offenses occurring within the Toledo-Washington Township and Ottawa Hills jurisdictions.

Collections/STAX Unit: Assesses and collects delinquent municipal income taxes using Internal Revenue Service data and performs other collection functions.

Funding Sources:

The Law Department is funded by the General Fund, the Risk Management internal service fund and the Utility Administrative Services Fund. Additionally, one position is partially grant funded through the Community Development Block Grant.

2017 Highlights

The 2017 budget funds 37.50 total FTEs across all sections.

In addition to personnel, the Law Department's General Fund budget allocates \$226,445 for services and supplies including funds for intern services, labor arbitration expenses, various publications and continuing legal education for attorneys.

A budget of \$2,190,936 is allocated for risk management expenses in anticipation of potential settlements of pending cases.

City of Toledo
2017 Proposed Annual Operating Budget

Department of Law

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	2,792,331	2,732,830	2,662,827	2,890,685	2,927,604
Street Construction, Maintenance & Repair	-	-	-	-	-
Federal Grants	45,083	47,848	61,311	56,285	55,407
Operation Grants	(10,484)	7,489	302	-	-
Expendable Trusts	147,149	132,055	137,550	-	-
Utility Administration	222,295	273,453	303,323	376,879	304,876
Risk Management	857,135	1,295,595	2,654,833	1,894,367	2,190,936
Grand Total	4,053,509	4,489,270	5,820,146	5,218,216	5,478,823

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	2,085,786	2,152,793	2,246,558	2,355,497	2,310,411
Overtime	1,488	(101)	438	1,240	1,240
Pension	352,086	340,789	310,451	329,942	323,633
Employment Taxes & Medical	434,789	506,883	559,132	704,199	709,634
Other Personnel Expenses	6,750	5,850	5,850	7,700	8,250
Supplies	24,177	18,040	17,388	20,000	18,255
Services	1,148,433	1,465,015	2,680,329	1,799,638	2,107,400
Grand Total	4,053,509	4,489,270	5,820,146	5,218,216	5,478,823

City of Toledo
2017 Proposed Annual Operating Budget

Department of Law

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Specialist 2	11.00	11.00	12.00
Attorney	11.00	10.00	9.50
Chief-Legal Section	4.00	4.00	4.00
Director-Administrative Services	1.00	1.00	1.00
General Counsel	1.00	1.00	1.00
Secretary 2	2.00	2.00	2.00
Secretary 3	1.00	1.00	1.00
Senior Attorney	7.00	8.00	7.00
Grand Total	38.00	38.00	37.50

City of Toledo

2017 Proposed Annual Operating Budget

Department of Neighborhoods

The Department of Neighborhoods is responsible for fostering housing and neighborhood development to enhance the quality of life for Toledoans. The Department of Neighborhoods includes Neighborhood Administration and the Division of Housing. The department also includes the Division of Code Enforcement and the Beautification Action Team.

Funding Sources:

The Neighborhoods Department is supported primarily by federal funds through the U.S. Department of Housing and Urban Development Community Block Grant Program (CDBG). These annual grants are awarded to qualified cities, urban counties and states to develop viable urban communities.

2017 Highlights:

The Department of Neighborhoods is funded largely by the Community Development Block Grant. These dollars assist the department in meeting the National Objectives set by U. S. Department of Housing and Urban Development. The department also receives funding from the General Fund, as well as from other operating grants and the Toledo Home Program federal grant.

Funded FTEs for the department total 63.50 in the 2017 budget. Personnel costs represent 44.89% of the total budget.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	1,331,307	1,410,167	1,065,463	1,173,122	1,169,170
Federal Grants	8,647,896	7,717,728	7,629,994	8,284,379	8,093,561
Operation Grants	1,495,416	3,619,385	1,582,179	1,815,629	689,693
Toledo Home Program	1,642,594	2,562,123	2,798,570	1,231,563	1,232,369
Expendable Trusts	112,511	169,434	326,033	31,263	31,820
Special Assessment	-	-	57	-	-
Capital Improvement	19,431	-	-	-	-
Grand Total	13,249,156	15,478,837	13,402,295	12,535,956	11,216,613

City of Toledo
2017 Proposed Annual Operating Budget

Department of Neighborhoods

Expenditure Summary by Category - General Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	457,775	458,399	360,080	455,446	459,129
Overtime	25,349	6,046	(5,107)	10,000	10,000
Severance	(2,022)	-	-	-	-
Pension	77,175	67,741	49,078	65,162	65,678
Employment Taxes & Medical	142,167	133,385	126,923	156,322	163,162
Other Personnel Expenses	2,753	504	45	715	330
Supplies	69,655	4,364	8,636	15,424	20,360
Services	545,696	739,727	420,217	470,053	450,511
Capital Outlay	8,530	-	-	-	-
Other Non-Personnel Expenses	4,229	-	105,591	-	-
Grand Total	1,331,307	1,410,167	1,065,463	1,173,122	1,169,170

Expenditure Summary by Category - All Funds

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	3,158,349	3,472,953	3,160,196	3,287,207	3,370,941
Overtime	33,620	27,911	139	10,000	10,000
Severance	(422)	42,198	2,627	-	-
Pension	523,769	520,615	439,615	461,610	473,332
Employment Taxes & Medical	842,488	1,109,511	882,633	1,102,441	1,167,293
Other Personnel Expenses	18,441	15,050	2,250	13,751	13,201
Supplies	97,736	98,620	90,296	87,127	51,960
Services	2,036,817	1,897,527	2,252,706	2,655,403	2,300,514
Capital Outlay	27,961	-	90,944	-	-
Other Non-Personnel Expenses	6,510,396	8,294,452	6,465,599	4,918,417	3,829,372
Operating Transfers	-	-	15,291	-	-
Grand Total	13,249,156	15,478,837	13,402,295	12,535,956	11,216,613

City of Toledo
2017 Proposed Annual Operating Budget

Department of Neighborhoods

Expenditure Summary by Category

<u>Neighborhoods Administration</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	923,305	1,011,682	900,646	916,538	953,023
Overtime	2,879	923	1,753	-	-
Pension	153,521	153,140	124,898	128,315	133,423
Employment Taxes & Medical	201,686	497,246	246,948	312,623	323,409
Other Personnel Expenses	4,500	13,124	1,350	4,950	4,950
Supplies	13,523	11,579	37,806	25,999	19,980
Services	744,491	648,014	867,324	813,698	795,600
Capital Outlay	-	-	90,944	-	-
Other Non-Personnel Expenses	859,591	759,631	806,248	614,067	610,458
Operating Transfers	-	-	15,291	-	-
Total	2,903,496	3,095,339	3,093,209	2,816,190	2,840,843

<u>Housing</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	1,168,628	1,270,024	1,205,345	1,295,952	1,304,080
Overtime	289	(463)	1,887	-	-
Severance	4,871	-	2,627	-	-
Pension	187,568	188,390	165,753	181,435	182,571
Employment Taxes & Medical	294,017	313,425	327,906	417,227	428,253
Other Personnel Expenses	5,400	900	450	6,601	6,601
Supplies	12,998	38,071	9,103	40,704	6,620
Services	46,785	118,096	241,966	203,151	112,993
Other Non-Personnel Expenses	3,496,335	5,417,214	3,623,078	2,157,000	1,100,000
Total	5,216,893	7,345,656	5,578,115	4,302,070	3,141,118

City of Toledo
2017 Proposed Annual Operating Budget

Department of Neighborhoods

Expenditure Summary by Category

<u>Third Party Partners</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Other Non-Personnel Expenses	2,154,470	2,117,607	2,026,357	2,147,350	2,118,914
Total	2,154,470	2,117,607	2,026,357	2,147,350	2,118,914

<u>Code Enforcement</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	806,210	1,018,093	802,811	864,019	870,555
Overtime	5,300	7,305	(5,903)	5,000	5,000
Severance	(5,293)	-	-	-	-
Pension	130,752	147,093	109,469	121,663	122,578
Employment Taxes & Medical	283,461	289,173	239,433	300,971	309,859
Other Personnel Expenses	7,182	153	-	550	550
Supplies	21,555	5,725	11,356	10,800	14,386
Services	240,326	170,080	329,244	438,697	399,150
Other Non-Personnel Expenses	-	-	9,916	-	-
Total	1,489,492	1,637,622	1,496,326	1,741,700	1,722,078

<u>Beautification Action Team</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	260,206	173,154	251,394	210,698	243,283
Overtime	25,152	20,146	2,402	5,000	5,000
Severance	-	42,198	-	-	-
Pension	51,928	31,993	39,495	30,197	34,760
Employment Taxes & Medical	63,324	9,668	68,346	71,620	105,772
Other Personnel Expenses	1,359	873	450	1,650	1,100
Supplies	49,660	43,245	32,031	9,624	10,974
Services	1,005,215	961,337	814,172	1,199,858	992,771
Capital Outlay	27,961	-	-	-	-
Total	1,484,805	1,282,614	1,208,289	1,528,647	1,393,660

Grand Total	13,249,156	15,478,837	13,402,295	12,535,956	11,216,613
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City of Toledo
2017 Proposed Annual Operating Budget

Department of Neighborhoods

Budgeted FTE History

Neighborhoods Administration

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Analyst 2	1.00	1.00	1.00
Administrative Analyst 4	1.00	1.00	1.00
Administrative Technician 1	1.00	1.00	1.00
Clerk Specialist 1	0.00	1.00	1.00
Clerk Specialist 2	0.00	4.00	4.00
Clerk/Non-Typist	1.00	0.00	0.00
Commissioner-Administrative Services	1.00	1.00	1.00
Director-Administrative Services	1.00	1.00	1.00
Intermediate Account Clerk	1.00	0.00	0.00
Planning Technician	0.50	0.50	0.50
Program Monitoring Specialist	4.00	4.00	4.00
Secretary 3	1.00	1.00	1.00
Senior Account Clerk	2.00	0.00	0.00
Senior Accountant	1.00	1.00	1.00
Senior Clerk	1.00	0.00	0.00
Staff Accountant	1.00	1.00	1.00
Total	17.50	17.50	17.50

Housing Division

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrator-Administrative Services 2	1.00	1.00	1.00
Clerk Specialist 1	0.00	2.00	2.00
Commissioner-Administrative Services	1.00	1.00	1.00
Financial Assistance Specialist	2.00	2.00	2.00
Historical Review Specialist	1.00	1.00	1.00
Historical/Environmental Officer	1.00	1.00	1.00
Intermediate Clerk	2.00	0.00	0.00
Manager-Administrative Services	2.00	2.00	2.00
Neighborhood Development Specialist	4.00	4.00	4.00
Rehabilitation Specialist	2.00	2.00	2.00
Rehabilitation Technician	5.00	5.00	5.00
Relocation Officer	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Total	23.00	23.00	23.00

City of Toledo
2017 Proposed Annual Operating Budget

Department of Neighborhoods

Code Enforcement

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Specialist	0.50	0.00	0.00
Chief General Inspector	1.00	1.00	1.00
Clerk Specialist 1	0.00	1.00	1.00
Clerk Specialist 2	0.00	2.00	2.00
Commissioner-Public Services	1.00	1.00	1.00
General Inspector	5.00	5.00	5.00
Intermediate Account Clerk	1.00	0.00	0.00
Intermediate Clerk	2.00	0.00	0.00
Manager-Public Services	1.00	1.00	1.00
Property Maintenance And Zoning Inspector	7.00	6.00	6.00
Senior Clerk	1.00	0.00	0.00
Sign Inspector	0.50	0.00	0.00
Total	20.00	17.00	17.00

Beautification Action Team

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Account Clerk	0.00	0.00	0.00
Administrative Services Officer 1	1.00	1.00	0.00
Building and Grounds Maintenance Worker	1.00	1.00	4.00
Mayor's Assistant 2	0.67	0.00	0.00
Supervisor-Recreation	1.00	2.00	2.00
Total	3.67	4.00	6.00

Grand Total	64.17	61.50	63.50
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City of Toledo

2017 Proposed Annual Operating Budget

Department of Economic and Business Development

The Department of Economic and Business Development implements programs and provides services integral to achieving the goals of the City's consolidated plan. By promoting Toledo's strategic location, the department assists in the attraction, growth and retention of business and industry. The Department of Development encompasses Economic Development, Building Inspection and Real Estate. Combined, the sections work to eliminate barriers and assist businesses by providing financial incentives and technical support in order to comply with local, state and federal requirements.

Funding Sources:

The Department of Development is funded through a combination of General Fund and Community Development Block Grant (CDBG) dollars.

2017 Highlights:

The 2017 budget funds 31.00 FTEs with a total personnel cost of \$2,640,003.

Funding for non-personnel expenditures totals \$1,548,362 and supports costs for property tax payments, business incentive payments, and operating expenditures for the Division of Building Inspection, including maintenance costs for the Accela inspection system.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	3,155,132	2,858,718	3,058,273	3,599,953	3,795,295
Street Construction, Maintenance & Repair	10,656	11,365	10,908	11,480	11,556
Federal Grants	167,737	152,143	200,686	202,659	198,931
Operation Grants	22,680	14,580	-	-	-
Expendable Trusts	-	2,719	1,293,421	-	-
Capital Improvement	338,374	711,708	2,317,702	-	-
Sewer	10,679	11,365	10,908	11,480	11,556
Utility Administration	49,733	52,998	50,875	53,399	54,427
Erie Street Market	47,858	109,176	74,149	-	-
Property Management	118,141	1,147,602	93,660	52,364	102,650
Small Business Development	17,798	7,132	14,784	14,681	13,950
Grand Total	3,938,789	5,079,508	7,125,365	3,946,016	4,188,365

City of Toledo

2017 Proposed Annual Operating Budget

Department of Economic and Business Development
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Expenditure Summary by Category - General Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	1,165,868	1,082,340	1,267,352	1,397,824	1,639,632
Overtime	58,009	77,485	49,549	71,500	71,500
Severance	(3,754)	62,851	-	-	-
Pension	195,367	161,807	178,375	205,705	239,557
Employment Taxes & Medical	247,477	258,306	320,036	429,531	514,974
Other Personnel Expenses	5,675	1,094	837	3,285	3,355
Salary Savings & Other Reimbursements	-	-	(91,324)	(122,825)	(105,485)
Supplies	22,794	12,578	19,980	29,619	33,040
Services	1,463,696	1,202,257	1,313,467	1,585,314	1,398,722
Grand Total	3,155,132	2,858,718	3,058,273	3,599,953	3,795,295

Expenditure Summary by Category - All Funds

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	1,352,984	1,259,338	1,433,613	1,584,910	1,823,371
Overtime	60,139	79,861	50,696	71,500	71,500
Severance	(3,754)	62,851	-	-	-
Pension	230,430	192,581	201,736	231,897	265,280
Employment Taxes & Medical	261,073	275,469	402,105	494,446	581,487
Other Personnel Expenses	6,125	1,657	1,377	4,110	3,850
Salary Savings & Other Reimbursements	-	-	(91,324)	(122,825)	(105,485)
Supplies	22,811	41,943	120,467	29,619	33,040
Services	2,008,980	1,928,622	2,957,165	1,652,359	1,515,322
Capital Outlay	-	149,660	1,985,258	-	-
Other Non-Personnel Expenses	-	-	14,273	-	-
Operating Transfers	-	1,087,527	50,000	-	-
Grand Total	3,938,789	5,079,508	7,125,365	3,946,016	4,188,365

City of Toledo

2017 Proposed Annual Operating Budget

Department of Economic and Business Development
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Expenditure Summary by Category

<u>Economic Development</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	294,361	272,955	308,795	303,632	335,090
Pension	47,514	39,713	41,984	42,509	46,912
Employment Taxes & Medical	48,183	50,338	76,621	77,994	96,292
Other Personnel Expenses	450	450	450	810	1,100
Supplies	2,433	1,835	94,117	2,950	4,950
Services	1,290,706	1,267,449	2,546,201	1,193,976	1,066,620
Capital Outlay	-	-	1,985,258	-	-
Other Non-Personnel Expenses	-	-	14,273	-	-
Operating Transfers	-	-	50,000	-	-
Total	1,683,647	1,632,740	5,117,699	1,621,871	1,550,964
<u>Real Estate</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	96,111	105,775	79,856	106,498	166,353
Pension	19,676	19,349	11,180	14,910	23,289
Employment Taxes & Medical	2,349	3,271	45,899	35,853	55,622
Other Personnel Expenses	450	450	450	550	550
Supplies	17	133	2,599	100	1,100
Services	17,924	19,760	88,396	190,041	139,070
Operating Transfers	-	1,087,527	-	-	-
Total	136,527	1,236,264	228,380	347,952	385,984
<u>Erie Street Market</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Supplies	-	1,000	-	-	-
Services	47,858	108,176	74,149	-	-
Total	47,858	109,176	74,149	-	-
<u>Building Inspection</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	962,513	880,608	1,044,961	1,174,780	1,321,928
Overtime	60,139	79,861	50,696	71,500	71,500
Severance	(3,754)	62,851	-	-	-
Pension	163,240	133,519	148,572	174,478	195,079
Employment Taxes & Medical	210,541	221,861	279,585	380,599	429,573
Other Personnel Expenses	5,225	757	477	2,750	2,200
Salary Savings & Other Reimbursements	-	-	(91,324)	(122,825)	(105,485)
Supplies	20,361	38,975	23,751	26,569	26,990
Services	652,492	533,237	248,419	268,342	309,632
Capital Outlay	-	149,660	-	-	-
Total	2,070,757	2,101,328	1,705,137	1,976,193	2,251,417
Grand Total	3,938,789	5,079,508	7,125,365	3,946,016	4,188,365

City of Toledo
2017 Proposed Annual Operating Budget

Department of Economic and Business Development

Budgeted FTE History

Economic Development

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Business Development Specialist	1.00	0.00	0.00
Commissioner-Administrative Services	1.00	1.00	1.00
Director-Economic And Business Development	1.00	1.00	1.00
Manager-Administrative Services	0.00	0.00	1.00
Manager-Real Estate	1.00	1.00	0.00
Mayor's Assistant 2	0.00	1.00	1.00
Secretary 3	0.00	0.00	1.00
Total	4.00	4.00	5.00

Real Estate

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrator-Administrative Services 1	1.00	1.00	1.00
Clerk Specialist 2	0.00	1.00	1.00
Manager-Administrative Services	0.00	0.00	1.00
Real Estate Records Clerk	1.00	0.00	0.00
Total	2.00	2.00	3.00

Building Inspection

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Specialist	0.50	1.00	0.00
Building Inspector	3.50	3.00	0.00
Certified Inspector 1	0.00	0.00	4.00
Certified Inspector 2	0.00	0.00	5.00
Chief Building Inspector	1.00	0.00	0.00
Chief Building Official	0.00	1.00	1.00
Chief Electrical Inspector	1.00	1.00	0.00
Clerk Specialist 1	0.00	2.00	2.00
Clerk Specialist 2	0.00	2.00	2.00
Commissioner-Administrative Services	0.00	0.00	1.00
Commissioner-Public Services	1.00	1.00	0.00
Electrical Inspector	2.00	2.00	0.00
Heating Inspector	1.00	1.00	0.00
Inspector Supervisor	0.00	0.00	1.00
Intermediate Clerk	2.00	0.00	0.00
Permit Database Specialist	0.00	1.00	1.00
Permit Technician	3.00	2.00	3.00
Plans Examiner	2.00	2.00	2.00
Plumbing Inspector	1.00	1.00	0.00
Secretary 3	1.00	1.00	1.00
Senior Clerk	1.00	0.00	0.00
Total	20.00	21.00	23.00

Grand Total

26.00	27.00	31.00
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City of Toledo

2017 Proposed Annual Operating Budget

Department of Human Resources

The Human Resources Department supports its sister departments in all aspects of the employer-employee relationship. Responsible for employee selection and evaluation, benefits administration, union/employee relations, workers' compensation, training, and temporary workers, the Human Resources Department facilitates the delivery of City services by selecting, developing, and retaining the City's most valuable resource: a productive and competent workforce.

Funding Sources:

The Department of Human Resources' operating expenditures and personnel are funded primarily by the General Fund. Funding allocated in the Workers' Compensation Fund covers the City's obligation to the State of Ohio. The department also funds a portion of its labor, services and supplies costs in this fund.

2017 Highlights:

The 2017 budget funds 16.75 FTEs for the Department of Human Resources, including 3 members of the Civil Service Commission. Total labor expenditures for the department are \$1,330,246 of which \$912,640 are allocated to the General Fund.

Non-personnel budget in the General Fund totals \$543,170 and supports on-boarding costs for new employees, testing costs for promotions in the safety forces, as well as training materials for all departments.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	1,381,793	1,342,708	1,277,862	1,377,929	1,455,810
Street Construction, Maintenance & Repair	10,811	15,972	16,684	17,424	17,668
Special Assessment	5,396	7,975	8,329	8,630	8,583
Capital Improvement	135,146	25,098	6,270	-	-
Utility Administration	32,417	47,863	49,999	51,943	52,668
Workers Compensation	4,733,457	5,396,132	5,647,562	8,483,794	7,726,287
Grand Total	6,299,018	6,835,748	7,006,707	9,939,720	9,261,016

City of Toledo
2017 Proposed Annual Operating Budget

Department of Human Resources

Expenditure Summary by Category - General Fund

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Proposed
Base Salaries & Wages	692,794	608,412	559,628	532,835	577,941
Overtime	3,161	10,150	7,615	13,500	13,500
Severance	13,831	-	-	-	14,800
Pension	115,809	97,763	77,235	76,487	80,632
Employment Taxes & Medical	190,315	181,518	197,438	215,745	222,027
Other Personnel Expenses	4,050	3,645	3,960	4,290	3,740
Supplies	16,368	14,080	13,206	22,529	16,660
Services	345,464	427,141	418,780	512,543	526,510
Grand Total	1,381,793	1,342,708	1,277,862	1,377,929	1,455,810

Expenditure Summary by Category - All Funds

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Proposed
Base Salaries & Wages	878,244	856,161	809,462	796,131	846,105
Overtime	3,254	11,771	9,715	14,120	14,150
Severance	27,446	-	-	59,276	48,800
Pension	151,518	139,446	112,481	112,198	116,230
Employment Taxes & Medical	253,941	236,524	262,440	296,530	304,961
Other Personnel Expenses	4,950	4,950	5,850	6,600	6,050
Supplies	16,869	14,080	15,671	27,429	21,460
Services	4,962,797	5,572,817	5,791,087	8,627,436	7,903,260
Grand Total	6,299,018	6,835,748	7,006,707	9,939,720	9,261,016

City of Toledo
2017 Proposed Annual Operating Budget

Department of Human Resources

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Analyst 1	2.00	4.00	4.00
Administrative Analyst 2	2.00	2.00	2.00
Administrative Analyst 3	5.00	2.00	2.00
Administrative Specialist 1	1.00	1.00	1.00
Board Member-Civil Service Commission	3.00	3.00	3.00
Chief-Bargaining & Representation	1.00	0.00	0.75
Clerk 1	0.00	1.00	0.00
Clerk 2	1.00	1.00	0.00
Clerk 3	0.00	0.00	1.00
Commissioner-Administrative Services	1.00	1.00	0.00
Director-Administrative Services	0.00	0.00	1.00
Manager-Administrative Services	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Grand Total	18.00	17.00	16.75

City of Toledo

2017 Proposed Annual Operating Budget

Department of Information & Communications Technology

The Department of Information and Communications Technology (ICT) provides reliable, secure electronic communications for the business-based use of all City departments. The Information and Communications Technology Department is responsible for all internal network services for the City. The department oversees the electronic business applications and data base support for multiple software solutions and supports the internal GIS, Cityworks and Engage Toledo programs.

Funding Sources:

As an internal service department, ICT is funded through user charges assessed to other departments and divisions for telecommunication and computer support services. Additionally, three support team members are funded partially by the Utility Administrative Services Fund.

2017 Highlights:

The ICT 2017 budget supports 19.00 FTEs with a total labor cost of \$1,741,098. ICT staff provide 24/7 365 day support to the City's departments and divisions that support the citizens of Toledo.

Services and supplies expenditures total \$4,080,576 of the 2017 budget.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Capital Improvement	318,091	484,732	151,608	-	-
Utility Administration	140,604	173,582	130,171	139,639	145,888
Information & Communication Technology	2,877,359	3,342,819	4,598,777	4,961,799	5,675,786
Grand Total	3,336,053	4,001,132	4,880,556	5,101,438	5,821,674

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	730,309	790,211	958,300	1,087,388	1,180,350
Overtime	12,049	30,122	11,637	25,000	25,000
Severance	8,231	111,387	63,477	-	-
Pension	135,117	130,186	132,877	155,734	168,748
Employment Taxes & Medical	190,756	182,340	273,349	321,353	359,482
Other Personnel Expenses	3,600	1,367	3,150	7,518	7,518
Supplies	296,613	449,140	232,563	253,100	248,750
Services	1,959,377	2,306,379	3,183,207	3,251,345	3,831,826
Capital Outlay	-	-	21,996	-	-
Grand Total	3,336,053	4,001,132	4,880,556	5,101,438	5,821,674

City of Toledo
2017 Proposed Annual Operating Budget

Department of Information & Communications Technology
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Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrator-Administrative Services 2	3.00	3.00	3.00
Administrator-Administrative Services 3	1.00	1.00	1.00
Administrator-Public Services 2	1.00	1.00	1.00
Clerk Specialist 2	0.00	1.00	1.00
Data Communications Specialist	2.00	2.00	2.00
Data Communications Technician	2.00	1.50	2.00
Director-Administrative Services	1.00	1.00	1.00
Engineering Technician	3.00	3.00	3.00
Manager-Administrative Services	0.00	1.00	1.00
Manager-Public Services	0.00	0.00	1.00
Mayor's Assistant 2	1.00	0.00	0.00
Programmer/Analyst	1.00	0.75	1.00
Secretary 3	1.00	1.00	1.00
Senior Clerk	2.00	0.00	0.00
Senior Professional Engineer	1.00	1.00	1.00
Grand Total	19.00	17.25	19.00

City of Toledo

2017 Proposed Annual Operating Budget

Department of Public Service

The Department of Public Service strives to provide quality, efficient and timely services to the citizens of the City of Toledo in the most cost-effective manner through the utilization of innovative practices, state-of-the-art technology and a courteous, well-trained workforce. The department is responsible for snow and ice control, leaf collection, bridge, street and traffic control maintenance, management of the City's landfill, and operation of the City's parks and recreational facilities. Additionally, the department includes the Division of Facility and Fleet Operations which provides vehicle and facility management to other City departments.

The Department of Public Service is comprised of the following five divisions: Transportation, Streets, Bridges and Harbor, Solid Waste, Facility and Fleet Operations and the Division of Parks, Recreation and Forestry.

The Division of Transportation provides and maintains safe and efficient traffic flow on public roadways in the City using accepted design practices and appropriate traffic control devices. The division is responsible for traffic control planning and design and operation and maintenance of traffic control devices and systems.

The Division of Streets, Bridges and Harbor (SB&H) is responsible for keeping the streets of the City safe for vehicular traffic throughout the year. This includes leading all snow and ice removal, leaf collection and street sweeping efforts. The division also performs minor street repair and restoration, as well as conducts all bridge work for the City including inspection, maintenance, rehabilitation and replacement.

The Division of Solid Waste operates the landfill within regulatory compliance of the Ohio Environmental Protection Agency.

The Division of Facility and Fleet Operations is an internal service division that keeps the City's fleet and buildings continually operational. Fleet operations is responsible for maintenance, repair and fueling of the City's fleet, as well as vehicle and equipment acquisition. Facility operations is responsible for building maintenance and repair and recommending facility design and construction. The unit ensures a healthy, functional, aesthetic and sustainable building environment for City employees and the public.

The Division of Parks, Recreation and Forestry is dedicated to the effective management of Toledo's greenspaces thereby improving the quality of life for all citizens and visitors. Parks & Forestry is responsible for the maintenance and management of street trees, parks, boulevards & triangles, weed control and cemeteries. Recreation operates the City's recreational facilities, maintains athletic fields, and administers programs and events including Pumpkinarama, the Fishing Rodeo, and concerts at Ottawa Park.

City of Toledo

2017 Proposed Annual Operating Budget

Department of Public Service

Funding Sources:

The Department of Public Service receives funding from a variety of sources:

Transportation is funded with both street construction, maintenance and repair (SCM&R) dollars and capital improvement dollars.

The Division of Streets, Bridges and Harbor receives assessed, SCM&R and capital improvement funding.

The Division of Solid Waste is supported primarily by the General Fund.

The Division of Facility and Fleet Operations is funded through charges assessed to user divisions. Labor, supplies and service costs are budgeted in the Fleet Maintenance and Facility Operations internal service funds.

The Division of Parks, Recreation and Forestry primarily uses General Fund and assessed dollars to support operations.

2017 Highlights:

The Division of Transportation budget supports 48.00 FTEs and allocates \$1,824,360 for services, supplies and capital expenditures. Of the division's 48.00 FTEs, 26.00 are dedicated to sign and signal maintenance and control while the remaining provide administrative support and engineering services.

The 2017 budget for SB&H allocates \$13,326,372 for labor expenditures and \$15,469,204 for services, supplies and capital. The budget supports 184.00 FTEs who rotate seasonally between street maintenance and pothole repair, street sweeping, leaf collection and snow and ice control. The division also completes vacant property demolitions.

The Division of Solid Waste has allocated approximately \$1,000,000 in 2017 to cover Ohio EPA and county tipping fees. These fees account for 20.43% of the division's total budget. Solid Waste's proposed budget also includes \$1,072,500 for recycling costs.

The 2017 budget for fleet operations allocates over \$6,000,000 for fuel, equipment and services to maintain the City's fleet. In addition to this non-personnel allocation, the budget also supports 63.80 FTEs with a total labor cost of \$4,734,111.

The internal service fund budget for facility operations allocates 40.80% for labor expenditures, and 59.20% for services and supplies.

The 2017 budget for the Division of Parks, Recreation & Forestry includes \$5,226,952 for labor related expenditures and \$7,096,037 for non-labor expenditures.

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Service

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	8,313,328	7,498,895	7,069,027	9,254,311	9,081,561
Golf Improvements	246,000	246,000	285,975	246,000	300,000
Parkland Replacement	110,419	-	-	-	-
Marina Development	132,272	71,004	10,885	20,259	15,360
Cemetery Maintenance	18,000	27,000	22,064	23,800	25,000
Street Construction, Maintenance & Repair	8,439,367	10,957,591	11,755,500	10,953,519	10,585,741
Operation Grants	11,570	93,867	-	-	-
Toledo City Parks	85	-	-	-	-
Expendable Trusts	2,324,582	2,669,275	2,696,358	2,073,039	1,954,707
Special Assessment	19,950,969	25,145,899	22,445,544	25,120,572	25,563,595
Capital Improvement	7,106,504	5,461,344	5,089,685	1,562,733	1,622,454
Water	371,552	469,003	376,670	510,522	504,161
Sewer	918,390	978,482	835,340	912,349	905,973
Storm Water	367,313	403,933	348,764	464,786	456,593
Utility Administration	92,732	89,021	3,178	-	-
Marina Operating	-	-	-	-	-
Municipal Garage	10,841,072	12,942,434	10,502,305	12,128,634	11,005,290
Capital Replacement	3,180,782	1,186,798	4,775,461	1,433,124	1,430,963
Facility Operations	2,913,956	3,010,296	2,834,412	3,219,397	3,164,015
Grand Total	65,338,893	71,250,840	69,051,170	67,923,047	66,615,413

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Service

Expenditure Summary by Category - General Fund

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Proposed
Base Salaries & Wages	1,097,110	1,309,410	1,231,957	1,344,605	1,203,190
Overtime	82,529	70,068	62,488	144,842	102,842
Severance	17,918	97,693		98,907	77,143
Pension	193,573	207,153	176,278	205,287	180,538
Employment Taxes & Medical	324,157	378,503	380,319	488,125	444,984
Other Personnel Expenses	2,267	3,388	1,337	2,243	2,543
Supplies	206,751	148,814	151,031	183,401	310,760
Services	6,389,024	5,283,865	5,065,617	6,786,901	6,759,561
Grand Total	8,313,328	7,498,895	7,069,027	9,254,311	9,081,561

Expenditure Summary by Category - All Funds

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Proposed
Base Salaries & Wages	14,927,390	16,949,989	16,461,417	18,563,998	18,410,942
Overtime	2,093,445	3,075,288	2,642,076	2,322,028	2,407,204
Severance	253,612	228,590	320,202	555,333	434,549
Pension	2,765,990	2,976,340	2,583,694	2,904,988	2,895,837
Employment Taxes & Medical	4,997,781	5,475,916	5,687,903	7,214,223	7,375,101
Other Personnel Expenses	85,776	85,140	91,260	164,177	164,636
Salary Savings & Other Reimbursements	(208,293)	(64,922)	(125,647)	(2,157,550)	(1,890,000)
Supplies	10,152,008	13,690,162	11,155,038	11,634,404	10,410,050
Services	23,982,762	25,339,355	24,143,629	24,366,532	24,455,646
Capital Outlay	4,997,206	2,564,284	3,682,943	262,483	220,485
Other Non-Personnel Expenses	1,045,217	684,698	2,162,654	1,846,431	1,430,963
Operating Transfers	246,000	246,000	246,000	246,000	300,000
Grand Total	65,338,893	71,250,840	69,051,170	67,923,047	66,615,413

City of Toledo

2017 Proposed Annual Operating Budget

Department of Public Service

Expenditure Summary by Category

<u>Transportation</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	1,981,204	2,236,643	2,130,672	2,459,646	2,492,713
Overtime	78,699	82,483	80,389	95,366	99,602
Severance	124,156	18,075	57,820	193,271	176,227
Pension	327,779	336,814	302,907	347,982	352,153
Employment Taxes & Medical	585,188	658,999	666,537	854,080	877,399
Other Personnel Expenses	8,583	2,173	3,162	16,187	16,386
Salary Savings & Other Reimbursements	(33,287)	(36,060)	(8,655)	(305,000)	(330,000)
Supplies	419,755	414,047	588,264	535,384	490,390
Services	1,081,956	1,541,598	1,253,092	1,267,222	1,332,970
Capital Outlay	105,159	-	-	1,000	1,000
Total	4,679,191	5,254,773	5,074,187	5,465,138	5,508,840

<u>Streets, Bridges and Harbor</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	6,113,179	7,027,864	6,888,786	7,893,185	7,962,816
Overtime	1,328,313	2,227,093	1,840,878	1,476,510	1,609,760
Severance	22,027	28,138	29,647	59,962	24,572
Pension	1,225,137	1,383,773	1,177,353	1,310,054	1,339,592
Employment Taxes & Medical	2,080,795	2,351,381	2,490,593	3,180,079	3,295,379
Other Personnel Expenses	49,172	68,518	54,871	94,253	94,253
Salary Savings & Other Reimbursements	(10,533)	(24,667)	(64,728)	(909,500)	(1,000,000)
Supplies	2,672,474	4,826,890	4,388,043	3,801,022	3,689,044
Services	8,219,976	12,250,509	11,785,105	10,404,403	10,427,548
Capital Outlay	2,626,686	1,414,910	2,934,619	220,483	208,485
Other Non-Personnel Expenses	209,406	-	1,154,127	1,155,002	1,154,127
Total	24,536,633	31,554,407	32,679,292	28,685,453	28,805,576

<u>Waste Disposal</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	575,898	688,747	697,354	710,233	724,231
Overtime	44,878	33,702	32,757	54,842	54,842
Severance	17,918	38,731	77,374	77,374	64,519
Pension	97,964	107,339	99,738	105,132	107,092
Employment Taxes & Medical	160,803	192,622	200,379	250,378	258,057
Other Personnel Expenses	1,340	1,819	436	1,350	1,650
Supplies	73,794	25,255	48,992	82,286	212,432
Services	4,226,525	2,768,455	2,398,514	3,660,711	3,589,381
Capital Outlay	1,593,402	482,339	-	-	-
Other Non-Personnel Expenses	496,468	684,138	999,208	413,307	-
Total	7,288,988	5,023,149	4,477,377	5,355,613	5,012,204

City of Toledo

2017 Proposed Annual Operating Budget

Department of Public Service

Expenditure Summary by Category

<u>Fleet</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	2,568,253	2,810,172	2,763,142	2,892,072	2,907,898
Overtime	180,212	346,548	297,067	290,310	290,000
Severance	31,673	35,729	49,207	53,820	-
Pension	442,216	469,676	413,882	444,415	447,706
Employment Taxes & Medical	828,505	823,425	866,714	1,111,576	1,146,265
Other Personnel Expenses	17,705	4,481	23,977	42,242	42,242
Salary Savings & Other Reimbursements	-	-	-	(180,000)	(100,000)
Supplies	6,059,319	7,513,904	5,374,640	6,434,381	5,278,840
Services	692,602	940,772	834,132	1,014,818	992,339
Capital Outlay	386,402	8,034	207,488	25,000	-
Total	11,206,885	12,952,742	10,830,248	12,128,634	11,005,290

<u>Facilities</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	909,304	1,032,515	983,813	1,037,354	1,017,980
Overtime	62,190	59,278	44,009	62,000	52,000
Severance	57,771	-	-	-	70,520
Pension	151,250	159,710	140,720	153,910	146,784
Employment Taxes & Medical	298,649	301,252	310,571	387,411	383,513
Other Personnel Expenses	2,918	859	2,030	5,166	5,166
Salary Savings & Other Reimbursements	-	(836)	-	(60,000)	(60,000)
Supplies	367,857	303,942	355,218	313,552	318,540
Services	2,657,233	2,595,318	2,346,948	2,170,172	2,015,012
Capital Outlay	143,136	11,594	206,526	16,000	11,000
Other Non-Personnel Expenses	26,705	-	-	-	-
Total	4,677,014	4,463,631	4,389,835	4,085,565	3,960,515

<u>Natural Resources Administration</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	-	12,459	3,448	-	-
Pension	-	1,744	483	-	-
Employment Taxes & Medical	10,253	12,104	32	-	-
Supplies	3,526	-	-	-	-
Services	83,454	78,780	64,309	-	-
Other Non-Personnel Expenses	2,617	-	-	-	-
Total	99,850	105,087	68,273	-	-

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Service

Expenditure Summary by Category

<u>Recreation</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	327,897	335,615	288,105	379,763	306,236
Overtime	26,884	15,996	10,301	57,000	15,000
Severance	-	58,961	-	-	-
Pension	61,620	53,805	40,223	61,146	44,973
Employment Taxes & Medical	107,171	105,318	98,414	141,699	124,912
Other Personnel Expenses	1,170	873	734	550	550
Supplies	191,049	201,591	48,651	36,549	34,853
Services	1,157,468	1,277,577	1,275,742	913,084	947,451
Capital Outlay	19,942	-	-	-	-
Other Non-Personnel Expenses	310,021	560	3,445	-	-
Operating Transfers	246,000	246,000	246,000	246,000	300,000
Total	2,449,221	2,296,294	2,011,614	1,835,791	1,773,975

<u>Parks and Forestry</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	2,451,655	2,805,510	2,706,096	3,191,745	2,999,068
Overtime	372,268	309,740	336,675	286,000	286,000
Severance	67	48,955	183,529	170,906	98,711
Pension	460,025	463,480	408,389	482,349	457,537
Employment Taxes & Medical	926,418	1,030,816	1,054,664	1,289,000	1,289,576
Other Personnel Expenses	4,887	6,417	6,051	4,429	4,389
Salary Savings & Other Reimbursements	(164,473)	(3,360)	(52,264)	(703,050)	(400,000)
Supplies	364,235	404,534	351,231	431,230	385,951
Services	5,863,549	3,886,346	4,185,788	4,936,121	5,150,945
Capital Outlay	122,479	647,407	334,310	-	-
Other Non-Personnel Expenses	-	-	5,874	278,122	276,836
Total	10,401,110	9,599,844	9,520,343	10,366,852	10,549,014

Grand Total	65,338,893	71,249,929	69,051,170	67,923,047	66,615,413
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City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Service

Budgeted FTE History

Transportation

	2015 Budget	2016 Budget	2017 Proposed
Administrative Operations Officer	0.00	0.00	1.00
Administrative Specialist	1.00	1.00	0.00
Clerk Specialist 1	0.00	1.00	1.00
Commissioner-Public Services	1.00	1.00	1.00
Drafter	2.00	2.00	2.00
Engineering Associate	3.00	3.00	3.00
Equipment Operator	2.00	2.00	2.00
Intermediate Clerk	1.00	0.00	0.00
Intermediate Traffic Technician	1.00	1.00	1.00
Painter	3.00	3.00	3.00
Professional Engineer	0.00	0.00	0.00
Secretary 2	1.00	1.00	1.00
Senior Professional Engineer	2.00	2.00	2.00
Senior Storekeeper	1.00	1.00	1.00
Senior Traffic Signal Technician	3.00	3.00	3.00
Senior Traffic Technician	3.00	3.00	3.00
Sign Painter	2.00	2.00	2.00
Sign Poster	2.00	2.00	2.00
Staff Professional Engineer	1.00	1.00	1.00
Superintendent-Sign Shop	1.00	1.00	1.00
Superintendent-Traffic Signals	1.00	1.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Traffic Signs And Painting	1.00	1.00	1.00
Traffic Signal Technician	11.00	11.00	11.00
Traffic Technician	1.00	1.00	1.00
Utility Worker	3.00	3.00	3.00
Total	48.00	48.00	48.00

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Service

Streets, Bridges & Harbor

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Operations Officer	1.00	1.00	1.00
Administrator-Public Services 1	1.00	1.00	1.00
Bridge Mechanic	9.00	9.00	9.00
Bridge Operator	5.00	5.00	5.00
Clerk	1.00	0.00	0.00
Clerk Specialist 1	0.00	5.00	5.00
Clerk Specialist 2	0.00	1.00	1.00
Commissioner-Public Services	2.00	1.00	1.00
Director-Public Services	1.00	1.00	1.00
Dispatcher	1.00	0.00	0.00
Engineering Associate	2.00	3.00	3.00
Equipment And Records Technician	1.00	1.00	1.00
General Foreman-Streets	10.00	10.00	10.00
Heavy Equipment Operator	44.00	46.00	46.00
Intermediate Clerk	4.00	0.00	0.00
Maintenance Worker I	70.00	72.00	72.00
Manager-Administrative Services	0.00	0.00	1.00
Manager-Public Services	2.00	3.00	2.00
Secretary 2	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Senior Bridge Mechanic	3.00	3.00	3.00
Senior Clerk	1.00	0.00	0.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	2.00	2.00	2.00
Senior Utility Worker	11.00	11.00	11.00
Staff Professional Engineer	1.00	1.00	1.00
Storekeeper	0.00	0.60	1.00
Superintendent-Streets	1.00	1.00	1.00
Supervisor-Bridge Maintenance	1.00	1.00	1.00
Supervisor-Street Operations	1.00	1.00	1.00
Trades Mechanic	0.00	1.00	1.00
Total	178.00	183.60	184.00

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Service

Waste Disposal

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Specialist	1.00	1.00	1.00
Automotive Repair Technician	1.00	1.00	1.00
Intermediate Clerk	1.00	1.00	1.00
Landfill Equipment Operator	6.00	6.00	6.00
Manager-Public Services	1.00	1.00	1.00
Staff Professional Engineer	1.00	1.00	1.00
Superintendent-Waste Disposal	1.00	1.00	1.00
Tandem Truck Driver	1.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
Total	14.00	14.00	14.00

Fleet Operations

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Specialist	0.60	0.60	0.60
Administrator-Public Services 1	1.00	1.00	1.00
Automotive Repair Technician	29.00	29.00	29.00
Automotive Service Worker	16.00	16.00	16.00
Clerk Specialist 1	0.00	1.00	1.00
Clerk Specialist 2	0.00	2.00	2.00
Commissioner-Public Services	0.60	0.60	0.60
Dispatcher	1.00	0.00	0.00
Equipment And Records Technician	1.00	1.00	1.00
Intermediate Account Clerk	1.00	0.00	0.00
Motor Equipment Technician	1.00	1.00	1.00
Secretary 2	0.60	0.60	0.60
Supervisor-Automotive Maintenance	5.00	5.00	5.00
Supervisor-Vehicle Parts	1.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
Vehicle Parts Storekeeper	3.00	3.00	3.00
Welder-Blacksmith	1.00	1.00	1.00
Total	62.80	63.80	63.80

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Service

Facility Operations

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Specialist	0.40	0.40	0.40
Administrator-Public Services 1	1.00	1.00	1.00
Building and Grounds Maintenance Worker	2.75	3.00	3.00
Carpenter	3.00	3.00	3.00
Clerk Specialist 2	0.00	1.00	1.00
Commissioner-Public Services	0.40	0.40	0.40
Electrician	2.00	2.00	2.00
Intermediate Account Clerk	1.00	0.00	0.00
Intermediate Clerk	0.00	0.00	0.00
Manager-Public Services	1.00	0.00	0.00
Painter	2.75	2.00	2.00
Plumber-Steamfitter	1.00	1.00	1.00
Secretary 2	0.40	0.40	0.40
Senior Building And Grounds Maintenance Worker	1.00	1.00	1.00
Senior Clerk	0.00	0.00	0.00
Senior Storekeeper	1.00	1.00	1.00
Supervisor-Maintenance And Repair	2.00	2.00	2.00
Trades Mechanic	2.75	3.00	2.00
Utility Worker	0.00	1.00	1.00
Total	22.47	22.20	21.20

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Service

Recreation

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrator-Administrative Services 1	0.05	0.05	0.00
Athletic Activities Coordinator	1.00	0.90	1.00
Building and Grounds Maintenance Worker	1.00	1.00	1.00
Manager-Public Services	1.00	1.00	0.00
Mayor's Assistant 2	1.00	1.00	1.00
Recreation Aide	2.00	2.00	2.00
Recreation Technician	0.75	1.00	1.00
Supervisor-Recreation	1.00	1.10	1.00
Total	7.80	8.05	7.00

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Service

Parks & Forestry

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 1	0.95	0.95	0.00
Administrator-Public Services 2	1.00	0.00	0.00
Building and Grounds Maintenance Worker	9.00	8.00	8.00
Cemeteries Maintenance Worker	1.00	1.00	1.00
Chief Horticulturist	1.00	1.00	1.00
Clerk Specialist 1	0.00	4.00	3.00
Clerk Specialist 2	0.00	2.00	3.00
Commissioner-Public Services	0.00	1.00	1.00
Equipment Repair Technician	2.00	3.00	3.00
Foreman-Parks	2.00	2.00	2.00
Forestry Crew Leader	10.00	10.00	9.00
Forestry Inspector	2.00	2.00	2.00
Intermediate Clerk	4.00	0.00	0.00
Manager-Public Services	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Clerk	3.00	0.00	0.00
Senior Equipment Repair Technician	1.00	1.00	1.00
Superintendent-Parks	1.00	1.00	1.00
Supervisor-Forestry	3.00	3.00	3.00
Tandem Truck Driver	1.00	1.00	1.00
Tree Maintenance Worker	1.00	1.00	1.00
Tree Service Worker	24.00	24.00	24.00
Utility Worker	6.00	5.00	5.00
Weed Control Coordinator	1.00	1.00	1.00
Total	76.95	74.95	73.00
Grand Total	410.01	414.60	411.00

City of Toledo

2017 Proposed Annual Operating Budget

Department of Public Utilities

As a customer-service organization, the Department of Public Utilities provides services which exceed expectations in regards to safe, economical and superior drinking water, drainage and waste water services, and an environmentally safe community.

The City owns and operates a waterworks system as a self-supporting enterprise that in 2015 produced an average of 69.3 million gallons of water per day, with a peak flow of 91.7 million gallons of water per day, for approximately 130,000 residential, commercial/institutional and industrial customers in the City and certain surrounding areas in Northwest Ohio and Southeast Michigan. The City estimates that approximately 500,000 people are served by the Water System. Water is drawn from Lake Erie, treated at the City's Collins Park Water Treatment Plant, which has a capacity of 120 million gallons of water per day, and then distributed through approximately 1,165 miles of water lines, over 50% of which were installed before 1930. The estimated replacement cost of the Water System is approximately \$1.362 billion. The Water System is operated by the Division of Water Treatment and the Division of Water Distribution of the City's Department of Public Utilities.

The City has maintained and used reserves to pay the costs of routine, ongoing maintenance, repairs, replacements of portions of the Water System. The City has spent an average of approximately \$14.8 million annually for replacements, improvements and extensions for the Water System over the past 10 years. In 2013 and 2016 the City issued over \$250,000,000 of Water System Revenue Improvement and Refunding Bonds to fund a portion of these costs.

The City also owns and operates a sanitary sewage collection and treatment system as a self-supporting enterprise that in 2014 collected and treated approximately 62.1 million gallons of wastewater per day from approximately 98,496 residential, commercial, institutional and industrial customers in the City and approximately 5,285 such customers outside of the City. The City estimates that approximately 320,000 people are served by the Sewer System. Wastewater is collected by 961 miles of local and interceptor sanitary sewers owned by the City. The local sewers serving 80% of the City's sewered area carry only sanitary sewage, while the remaining 20% of the City's sewered area is served by combined sewers that carry sanitary sewage and, in wet weather, storm water. The local sewers flow into interceptor sewers that carry the wastewater to the City's treatment plant for treatment. ¹

The Department of Public Utilities includes the following divisions: Public Utilities Administration, Water Treatment, Water Distribution, Engineering Services, Water Reclamation, Sewer and Drainage Services and Environmental Services. The divisions are primarily supported by the Water and Sewer Funds, with very little General Fund support.

City of Toledo

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Department of Public Utilities

The Division of Public Utilities Administration provides comprehensive billing, collections and customer service in an efficient, cost-effective, and responsive manner to residents, businesses, and governmental jurisdictions within the greater Toledo metropolitan areas. Utilities Administration provides the primary administrative fiscal and operational control functions for the department. It consists of the sections of Accounting, Billing, Customer Service, Legal, DPU/SAP Support, Records, Engage Toledo, Administrative Support, Toledo Public Power (TPP) and the Toledo Waterways Initiative (TWI).

The Division of Water Treatment is responsible for the effective production, filtration, and quality control of water for the City of Toledo. The division's responsibility starts at the source of raw water, Lake Erie, and extends throughout the treatment process. This division operates and maintains the largest softening plant on Lake Erie which filters an average of 120 million gallons of water per day. In 2014 the division began replacing and upgrading the water plant and component facilities. These major capital projects are bond funded.

The Water Distribution division uses the most responsive and efficient methods possible to supply uninterrupted water service to the citizens of Toledo and metropolitan areas. The division constructs, installs, repairs and maintains fire hydrants, water taps, water meters and the underground assets associated with the conveyance of water.

Engineering Services provides planning, engineering and construction administration for major infrastructure improvements and assists in supporting other operating divisions with their engineering needs. The division is responsible for coordinating the replacement and upgrade of the city's utility distribution and transportation systems. This includes water lines, sanitary sewers and storm water facilities, public sidewalks, pedestrian ramps, streets and alleys. In addition, Engineering Services is responsible for street lighting, plan reviews, inspection of construction within the public rights of way and open space planning.

The Division of Water Reclamation works to protect and enhance public health, property and the environment through the efficient and progressive treatment of wastewater in compliance with the state of Ohio and national standards. The major function of Water Reclamation is the operation and maintenance of the Bay View Wastewater Treatment Plant. The facility provides treatment services to an area of approximately 100 square miles, of which 84 miles are located within the City of Toledo. The population of the service area is approximately 320,000 people.

The Division of Sewer and Drainage Services operates and maintains the sanitary sewer, storm sewer and ditch drainage systems, providing innovative, cost effective, uninterrupted service to the citizens of the City of Toledo. There are five sections in the division: Cleaning, Construction, Ditch Maintenance, Engineering and Inspection, and Administration. Together these sections are responsible for maintaining sanitary sewer and storm sewer drainage systems. This involves routine cleaning and repair, maintaining the proper flow of the City's 64 miles of open ditch drainage systems and providing direct support to field personal engaged in the cleaning and repair of storm and sanitary sewers and ditches.

City of Toledo

2017 Proposed Annual Operating Budget

Department of Public Utilities

The Environmental Services division's goal is to ensure environmentally safe air and water for the Toledo metropolitan area. The division takes pride in serving as an environmental consultant for the City's other departments and divisions. The division performs, coordinates and oversees environmental site assessments and environmental cleanup projects for city owned parcels and city redevelopment projects. The division promotes a better understanding and awareness of the challenges that exist in air and water pollution in Toledo through numerous community outreach programs such as Clean Your Streams Day and the Household Hazardous Materials Program.

Funding Sources:

The Department of Public Utilities is primarily supported by the Water, Sewer and Storm Water Operating funds, with minimal General Fund support.

The Division of Public Utilities Administration is supported by the Utility Administrative Services Fund. This fund receives revenues from the water, sewer and storm water utilities. Additionally, support for the Call City Hall office, which in 2017 is budgeted under Utilities Administration, comes from assessed and general fund dollars.

The Division of Water Treatment is funded 100% with water operating dollars.

The Division of Water Distribution is funded primarily by the Water Operating Fund and the Utility Administrative Services Fund.

The Division of Engineering Services receives support from several funds. This includes SCM&R, capital improvement, sewer operating and water operating funding.

The Division of Water Reclamation is funded largely with sewer operating dollars. A small portion of funding comes from the Storm Water Fund.

The Division of Sewer & Drainage Services is supported by the Sewer Operating and Storm Water Operating Funds.

The Division of Environmental Services receives support from general and utility operating fund dollars, as well as state grant awards. The division annually receives state water and air grants that support personnel and other services. The General Fund provides a local match for these dollars.

City of Toledo

2017 Proposed Annual Operating Budget

Department of Public Utilities

2017 Highlights:

Utilities Administration

The 2017 budget supports 101.25 FTEs with a total labor cost of \$7,827,208. Non-labor budget totals \$17,628,412 and supports administrative functions including the SAP billing system and postage and mailing expenditures. The division has implemented a cost-effective on-line billing function to allow customers to view their bills and make payments electronically in “real time.”

Water Treatment

The division's 2017 budget supports 104.00 FTEs with a total labor cost of \$8,481,587. Of the division's supply and services budget of \$19,803,528 a total of \$11,325,000 is allocated for chemicals and spent lime disposal.

Water Distribution

In 2017 the Division of Water Distribution is supported 73.87% by the Water Operating Fund and 26.13% by the Utility Administrative Services Fund. The division's total budget of \$12,941,976 allocates \$9,916,441 for labor related expenditures.

Engineering Services

The budget for Engineering Service funds 57.05 FTEs with a total labor cost of \$4,424,272. Non-personnel expenditures for supplies and services total \$1,597,972.

Water Reclamation

The 2017 budget for Water Reclamation supports 116.70 FTEs with a total labor cost of \$9,578,881. Non-personnel expenditures account for 53.45% of total budget and include bulk treatment chemicals, spent lime disposal and electricity costs for the plant. Combined, these three items total over \$5,215,329.

The 2017 budget supports the completion of the Toledo Waterways Initiative (TWI) Oakdale Storage Basin construction, and the beginning phases of the TWI Ottawa River Storage Basin.

Sewer & Drainage Services

The Division of Sewer and Drainage Services 2017 budget supports 121.00 FTEs and has increased by 3.00 FTEs from 2016 budget levels. Of this total, 74.50 FTEs are funded by the Sewer Operating Fund and 46.50 are funded by the Storm Water Fund. Labor expenditures represent 61.97% of the total budget.

Environmental Services

The 2017 Environmental Services budget funds 46.00 FTEs across several funds. Labor expenditures account for the largest portion of the division's total budget at 79.66% of the total.

City of Toledo

2017 Proposed Annual Operating Budget

Department of Public Utilities

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	353,651	406,404	358,147	449,601	404,956
Street Construction, Maintenance & Repair	806,168	1,042,876	5,326,053	1,382,435	1,251,272
Operation Grants	2,566,273	2,981,927	2,404,944	1,370,187	1,469,750
Expendable Trusts	55,895	51,037	24,645	-	-
Special Assessment	356,433	372,279	424,738	496,515	466,281
Capital Improvement	37,399,584	27,342,671	26,219,205	1,510,429	1,455,820
Special Assessment Improvement	267,809	513,940	118,014	221,436	151,177
Water	40,841,095	65,564,060	72,721,228	46,291,966	46,455,149
Sewer	82,420,581	67,569,278	76,705,089	39,192,297	39,829,568
Storm Water	7,489,620	11,082,609	9,352,261	6,429,976	7,072,220
Utility Administration	10,598,268	11,399,432	15,111,755	13,152,524	14,067,037
Toledo Public Power	566,852	747,117	661,422	774,777	774,813
Grand Total	183,722,229	189,073,632	209,427,501	111,272,143	113,398,043

Expenditure Summary by Category - All Funds and Divisions

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	28,439,363	27,501,722	27,974,705	33,776,736	33,358,612
Overtime	2,039,919	2,407,535	2,257,629	2,140,025	2,077,424
Severance	320,717	301,107	116,117	710,638	1,051,373
Pension	4,823,597	4,696,392	4,112,108	4,974,069	4,905,818
Employment Taxes & Medical	8,742,874	9,704,943	9,963,218	12,237,510	12,382,365
Other Personnel Expenses	239,007	191,935	177,259	232,227	287,910
Salary Savings & Other Reimbursements	(580,183)	(642,514)	(416,727)	(4,172,437)	(970,000)
Supplies	11,759,461	12,014,887	11,675,759	14,035,332	13,460,763
Services	121,135,217	127,126,077	144,867,082	45,824,792	45,185,934
Capital Outlay	1,505,427	2,016,913	3,650,369	-	-
Other Non-Personnel Expenses	5,071,830	3,529,636	4,824,982	1,222,627	1,352,650
Operating Transfers (net)	225,000	225,000	225,000	290,625	305,194
Grand Total	183,722,229	189,073,632	209,427,501	111,272,143	113,398,043

City of Toledo

2017 Proposed Annual Operating Budget

Department of Public Utilities

Expenditure Summary by Category

<u>Utilities Administration</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	2,791,678	3,333,771	2,933,809	4,873,477	4,978,701
Overtime	66,015	45,719	78,341	114,830	136,120
Severance	125,931	96,762	35,087	51,420	151,090
Pension	468,155	511,965	414,647	688,420	704,742
Employment Taxes & Medical	974,370	1,110,889	1,153,627	1,748,157	1,841,017
Other Personnel Expenses	5,427	5,850	8,085	12,650	15,538
Salary Savings & Other Reimbursements	-	-	-	(547,923)	-
Supplies	383,508	425,225	451,414	525,387	473,050
Services	11,629,824	14,992,242	17,379,620	16,765,203	17,143,949
Capital Outlay	314,750	-	-	-	-
Other Non-Personnel Expenses	3,140,194	889,925	11,172	11,440	11,413
Operating Transfers (net)	-	-	4,565,807	-	-
Grand Total	19,899,850	21,412,349	27,031,609	24,243,061	25,455,620

<u>Water Treatment</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	3,990,205	3,706,294	4,220,671	5,182,271	5,239,392
Overtime	501,391	615,069	666,228	450,922	450,000
Severance	36,644	25,425	18,400	23,320	42,450
Pension	659,569	705,160	663,429	786,533	792,919
Employment Taxes & Medical	1,207,793	1,390,989	1,478,726	1,859,106	1,901,454
Other Personnel Expenses	40,845	32,189	34,772	47,183	55,372
Salary Savings & Other Reimbursements	-	-	-	(517,200)	-
Supplies	6,270,309	7,226,203	7,494,756	8,556,833	7,882,370
Services	8,648,812	27,140,801	33,937,807	11,821,837	11,921,158
Capital Outlay	407,779	740,336	192,176	-	-
Other Non-Personnel Expenses	6,895	229,706	1,367,383	596,644	596,644
Operating Transfers (net)	75,000	75,000	(1,928,933)	140,625	155,194
Grand Total	21,845,242	41,887,172	48,145,416	28,948,074	29,036,953

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Utilities

Expenditure Summary by Category

<u>Water Distribution</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	5,202,822	5,316,178	5,275,142	5,867,653	5,853,155
Overtime	411,169	600,665	498,339	443,422	410,414
Severance	76,398	31,010	51,097	236,573	316,610
Pension	922,665	894,281	783,850	872,981	867,906
Employment Taxes & Medical	1,904,563	2,101,323	2,159,851	2,357,518	2,405,506
Other Personnel Expenses	54,682	55,318	42,729	9,900	62,850
Salary Savings & Other Reimbursements	(213,826)	(381,379)	(223,521)	(437,971)	-
Supplies	2,021,531	1,779,081	991,770	1,392,406	1,289,205
Services	2,356,759	2,851,702	2,032,450	2,051,513	1,736,330
Capital Outlay	416,181	1,072,036	3,355,563	-	-
Grand Total	13,152,943	14,320,216	14,967,268	12,793,996	12,941,976

<u>Engineering Services</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	3,419,031	3,708,550	3,261,053	3,781,532	3,429,150
Overtime	256,645	251,688	188,378	203,270	125,824
Severance	-	23,367	5,300	164,203	257,666
Pension	614,474	590,516	471,212	551,033	486,956
Employment Taxes & Medical	866,537	1,056,638	948,220	1,175,565	1,075,316
Other Personnel Expenses	19,658	6,205	3,251	22,649	19,360
Salary Savings & Other Reimbursements	(335,957)	(34,523)	(72,183)	(1,380,144)	(970,000)
Supplies	134,005	165,354	137,002	158,505	126,140
Services	50,016,965	42,392,384	50,559,732	1,835,259	1,471,832
Capital Outlay	31,099	-	-	-	-
Other Non-Personnel Expenses	924,074	518,125	621,734	-	-
Operating Transfers (net)	-	-	-	-	-
Grand Total	55,946,531	48,678,304	56,123,698	6,511,872	6,022,244

City of Toledo

2017 Proposed Annual Operating Budget

Department of Public Utilities

Expenditure Summary by Category

<u>Water Reclamation</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	5,807,085	4,253,546	5,477,515	6,399,767	6,003,067
Overtime	315,602	311,467	324,863	362,593	379,693
Severance	582	68,880	5,883	82,084	67,250
Pension	877,657	831,240	779,182	936,764	888,804
Employment Taxes & Medical	1,580,578	1,719,809	1,777,103	2,213,502	2,140,901
Other Personnel Expenses	86,958	76,134	74,983	103,203	99,166
Salary Savings & Other Reimbursements	-	(11,749)	-	(608,150)	-
Supplies	1,672,926	1,604,080	1,606,700	2,023,324	2,279,787
Services	41,622,534	32,769,433	35,757,648	7,592,154	7,898,811
Capital Outlay	-	187,540	-	-	-
Other Non-Personnel Expenses	941,170	1,595,840	2,353,943	614,543	744,593
Operating Transfers (net)	75,000	(24,490,068)	(2,173,660)	75,000	75,000
Grand Total	52,980,090	18,916,150	45,984,160	19,794,784	20,577,072

<u>Sewer & Drainage Services</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	4,961,364	4,873,471	4,463,356	5,052,313	5,270,408
Overtime	453,876	547,817	476,564	507,988	506,373
Severance	26,451	55,664	349	153,038	216,307
Pension	893,315	806,569	673,384	763,673	792,968
Employment Taxes & Medical	1,669,456	1,817,314	1,769,141	2,035,144	2,162,898
Other Personnel Expenses	18,271	14,065	10,720	18,574	19,124
Salary Savings & Other Reimbursements	(30,401)	(214,863)	(117,791)	(566,518)	-
Supplies	1,188,429	739,240	907,928	1,280,516	1,290,272
Services	4,210,811	3,965,808	3,305,461	4,811,910	4,138,487
Capital Outlay	325,594	9,250	(10,050)	-	-
Other Non-Personnel Expenses	35,801	296,040	467,550	-	-
Operating Transfers (net)	75,000	24,640,068	(238,214)	75,000	75,000
Grand Total	13,827,966	37,550,442	11,708,398	14,131,638	14,471,836

City of Toledo
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Department of Public Utilities

Expenditure Summary by Category

<u>Environmental Services</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	2,267,178	2,309,912	2,343,159	2,619,723	2,584,739
Overtime	35,222	35,111	24,916	57,000	69,000
Severance	54,712	-	-	-	-
Pension	387,762	356,661	326,402	374,665	371,523
Employment Taxes & Medical	539,578	507,980	676,551	848,518	855,273
Other Personnel Expenses	13,167	2,175	2,719	18,068	16,500
Salary Savings & Other Reimbursements	-	-	(3,231)	(114,532)	-
Supplies	88,754	75,703	86,190	98,361	119,939
Services	2,649,513	3,013,707	1,894,364	946,916	875,368
Capital Outlay	10,025	7,750	112,680	-	-
Other Non-Personnel Expenses	23,697	-	3,200	-	-
Grand Total	6,069,608	6,309,000	5,466,951	4,848,719	4,892,342

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Utilities

Budgeted FTE History

Utility Administrative Services

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Account Clerk	1.00		0.00
Administrative Analyst 3	7.00	8.00	8.00
Administrative Analyst 4	5.00	4.00	4.25
Administrator-Administrative Services 2	1.00	1.00	1.00
Administrator-Administrative Services 3	1.00	0.00	0.00
Administrator-Public Services 1	1.00	1.00	1.00
Administrator-Public Services 2	0.00	1.00	1.00
Cashier	1.00	0.00	0.00
Clerk Specialist 1	0.00	22.00	21.00
Clerk Specialist 2	0.00	40.00	42.00
Clerk/Non-Typist	4.00	0.00	0.00
Commissioner-Administrative Services	1.99	1.00	1.00
Commissioner-Public Services	0.00	2.00	2.00
Director-Public Services	1.00	1.00	1.00
Industrial Accounts Clerk	2.00	2.00	2.00
Intermediate Clerk	14.00	0.00	0.00
Legal Technician	4.00	4.00	4.00
Mail Clerk	1.00	1.00	1.00
Manager-Administrative Services	1.99	0.00	0.00
Manager-Public Services	1.00	2.00	2.00
Safety And Training Specialist	0.00	0.00	1.00
Secretary 2	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Senior Clerk	1.00	0.00	0.00
Senior Clerk-Utility Administration	29.00	0.00	0.00
Senior Real Estate Specialist	0.00	1.00	1.00
Supervisor-Utility Accounting	1.00	1.00	1.00
Supervisor-Utility Administration	3.00	4.00	4.00
Utility Accounts Technician	1.00	1.00	1.00
Total	84.98	99.00	101.25

City of Toledo
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Department of Public Utilities

Water Treatment

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Operations Officer	1.00	1.00	1.00
Administrator-Public Services 1	1.00	1.00	1.00
Administrator-Public Services 2	5.00	6.00	6.00
Chief Chemist/Bacteriologist	1.00	1.00	1.00
Clerk Specialist 2	0.00	2.00	2.00
Commissioner-Public Services	2.00	0.00	0.00
Electrician	4.00	4.00	4.00
Engineering Technician	2.00	2.00	1.00
Instrumentation Technician	3.00	3.00	0.00
Millwright	4.00	4.00	4.00
Painter	2.00	2.00	2.00
Plumber-Steamfitter	2.00	2.00	2.00
Secretary 2	1.00	1.00	1.00
Senior Chemist/Bacteriologist	10.00	10.00	10.00
Senior Clerk	2.00	0.00	0.00
Senior Electrician	0.00	0.00	3.00
Senior Professional Engineer	2.00	2.00	2.00
Senior Storekeeper	1.00	1.00	1.00
Senior Water Control Room Operator	7.00	7.00	7.00
Senior Water Treatment Maintenance Worker	6.00	6.00	6.00
Staff Professional Engineer	2.00	2.00	2.00
Storekeeper	1.00	1.00	1.00
Superintendent-Pump Station	1.00	1.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Water Reclamation Storeroom	1.00	1.00	1.00
Supervisor-Waterworks Maintenance	2.00	2.00	2.00
Systems Specialist	1.00	1.00	1.00
Utility Worker	13.00	13.00	13.00
Water Control Room Operator	20.00	20.00	20.00
Water Treatment Maintenance Worker	8.00	8.00	8.00
Total	106.00	105.00	104.00

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Utilities

Water Distribution

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Account Clerk	1.00	0.00	0.00
Administrative Operations Officer	0.00	1.00	0.00
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 2	2.00	1.00	1.00
Administrator-Public Services 2	0.00	1.00	1.00
Clerk Specialist 1	0.00	1.00	1.00
Clerk Specialist 2	0.00	9.00	9.00
Clerk/Non-Typist	1.00	0.00	0.00
Commissioner-Public Services	1.00	0.00	0.00
Construction Technician	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00
Equipment Repair Technician	1.00	1.00	1.00
Foreman-Meter Shop	1.00	1.00	1.00
Foreman-Water Distribution System	5.00	5.00	5.00
General Foreman-Water Distribution System	3.00	3.00	3.00
Heavy Equipment Operator	8.00	8.00	8.00
Intermediate Clerk	8.00	0.00	0.00
Manager-Public Services	2.00	1.00	1.00
Meter Reader	11.00	11.00	11.00
Secretary 2	1.00	1.00	1.00
Senior Clerk-Utility Administration	2.00	0.00	0.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	1.00	1.00	1.00
Senior Watermain And Service Repair Worker	13.00	0.00	0.00
Supervisor-Meter Reading And Inspection	1.00	1.00	1.00
Supervisor-Meter Shop	1.00	0.00	0.00
Supervisor-Utility Accounting	1.00	0.00	0.00
Supervisor-Utility Administration	1.00	1.00	1.00
Utility Service Locator	1.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
Water Dispatcher	9.00	0.00	0.00
Water Emergency Repair Worker	6.00	6.00	5.00
Water Loss Equipment Technician	1.00	14.00	14.00
Water Meter Technician	12.00	0.00	0.00
Water Service Inspector	6.00	0.00	0.00
Water Service Technician	4.00	22.00	22.00
Watermain And Service Repair Worker	42.00	42.00	42.00
Total	151.00	137.00	135.00

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Utilities

Engineering Services

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 1	2.00	1.00	1.00
Administrator-Public Services 2	3.00	4.00	3.00
Clerk Specialist 1	0.00	2.00	2.00
Clerk Specialist 2	0.00	1.00	1.00
Commissioner-Public Services	1.00	0.00	0.00
Construction Technician	16.00	10.00	9.00
Drafter	3.00	0.00	0.00
Engineering Associate	10.00	9.00	6.00
Engineering Technician	4.00	4.00	4.00
Intermediate Clerk	2.00	0.00	0.00
Intermediate Engineering Aide	0.00	0.00	0.00
Park Planner	0.00	0.00	0.00
Professional Engineer	2.00	3.00	2.00
Public Services Officer 3	1.00	1.00	1.00
Real Estate Specialist	1.00	0.00	0.00
Secretary 2	1.00	1.00	1.00
Senior Account Clerk	1.00	0.00	0.00
Senior Construction Technician	0.00	5.00	5.00
Senior Drafter	1.00	4.00	4.00
Senior Engineering Aide	2.00	2.00	2.00
Senior Park Planner	1.00	1.00	1.00
Senior Professional Engineer	6.00	5.05	5.05
Staff Professional Engineer	6.00	6.00	6.00
Supervisor-Surveyor	1.00	1.00	1.00
Supervisor-Utilities	1.00	1.00	1.00
Surveyor	1.00	1.00	1.00
Surveyor Associate	1.00	1.00	0.00
Total	68.00	64.05	57.05

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Utilities

Water Reclamation

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Analyst 4	0.00	1.00	0.75
Administrative Operations Officer	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	0.00
Administrator-Public Services 2	4.00	4.00	4.00
Automotive Repair Technician	1.00	1.00	1.00
Chemist-Bacteriologist	3.00	3.00	3.00
Chief Electrician	1.00	1.00	1.00
Data Communications Specialist	2.00	2.00	2.00
Data Communications Technician	0.00	1.00	0.00
Electrician	3.00	3.00	3.00
Instrumentation Technician	4.00	2.00	0.00
Intermediate Clerk	1.00	2.00	1.00
Process Control Analyst	2.00	2.00	1.00
Professional Engineer	3.00	2.00	2.00
Safety And Training Specialist	1.00	1.00	0.00
Secretary 2	1.00	1.00	1.00
Senior Chemist/Bacteriologist	0.00	1.00	1.00
Senior Clerk	1.00	1.00	1.00
Senior Electrician	0.00	0.00	3.00
Senior Process Control Analyst	1.00	1.00	1.00
Senior Professional Engineer	1.00	1.95	1.95
Senior Storekeeper	1.00	1.00	1.00
Senior Supervisor-Water Reclamation Maintenance	3.00	3.00	3.00
Senior Supervisor-Water Reclamation Operations	1.00	1.00	1.00
Senior Water Reclamation Maintenance Worker	14.00	14.00	14.00
Staff Professional Engineer	4.00	3.00	3.00
Storekeeper	2.00	1.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Water Reclamation Operations	6.00	6.00	5.00
Supervisor-Water Reclamation Storeroom	1.00	1.00	1.00
Systems Specialist	0.00	1.00	1.00
Tandem Truck Driver	1.00	1.00	1.00
Trades Mechanic	1.00	1.00	1.00
Utility Worker	8.00	8.00	8.00
Water Reclamation Maintenance Worker	14.00	14.00	12.00
Water Reclamation Operator	35.00	35.00	35.00
Total	123.00	123.95	116.70

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Utilities

Sewer & Drainage Services

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Account Clerk	1.00	0.00	0.00
Administrative Operations Officer	0.00	1.00	1.00
Administrative Specialist	1.00	0.00	0.00
Administrator-Public Services 2	0.00	1.00	1.00
Clerk Specialist 1	0.00	4.00	4.00
Clerk Specialist 2	0.00	1.00	1.00
Commissioner-Public Services	1.00	0.00	0.00
Construction Inspector	3.00	3.00	3.00
Dispatcher	1.00	0.00	0.00
Engineering Technician	2.00	2.00	2.00
Foreman-Sewer Construction And Maintenance	10.00	7.00	8.00
General Foreman-Sewer Maintenance	2.00	2.00	2.00
Heavy Equipment Operator	20.00	19.00	20.00
Intermediate Clerk	3.00	0.00	0.00
Manager-Public Services	1.00	1.00	1.00
Professional Engineer	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	1.00	1.00	1.00
Senior Utility Worker	4.00	3.00	3.00
Sewer Construction And Repair Worker	12.00	11.00	14.00
Sewer Maintenance Worker	52.00	49.00	47.00
Storekeeper	1.00	1.00	1.00
Supervisor-Utilities	1.00	1.00	1.00
Telespection Technician	2.00	2.00	2.00
Utility Worker	8.00	6.00	6.00
Total	129.00	118.00	121.00

City of Toledo
2017 Proposed Annual Operating Budget

Department of Public Utilities

Environmental Services

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Specialist	1.00	1.00	1.00
Administrator-Public Services 2	1.00	2.00	2.00
Chemist-Bacteriologist	0.00	0.00	1.00
Clerk Specialist 1	0.00	2.00	2.00
Clerk Specialist 2	0.00	1.00	0.00
Commissioner-Public Services	1.00	0.00	0.00
Engineering Associate	4.00	4.00	6.00
Environmental Engineer	1.00	1.00	0.00
Environmental Services Technician	5.00	5.00	5.00
Environmental Specialist	6.00	6.00	7.00
Industrial Waste Control Specialist	2.00	2.00	2.00
Intermediate Clerk	2.00	0.00	0.00
Professional Engineer	1.00	0.85	0.00
Public Services Officer 2	1.00	0.00	0.00
Public Services Officer 3	3.00	4.00	4.00
Secretary 2	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Senior Chemist/Bacteriologist	4.00	4.00	3.00
Senior Clerk	1.00	0.00	0.00
Senior Environmental Specialist	10.00	10.00	9.00
Staff Professional Engineer	2.00	2.00	2.00
Total	47.00	46.85	46.00
Grand Total	708.98	693.85	681.00

City of Toledo

2017 Proposed Annual Operating Budget

Safety Administration

The Safety Administration budget includes funding for regional and county jail services, as well as for dog warden services and Criminal Justice Coordinating Council fees.

Funding Sources:

Safety Administration is funded 100% by the General Fund.

2017 Highlights:

The 2017 budget for Safety Administration funds 10.00% of the salary for the Chief of Staff who is also the Safety Director.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	12,586,860	12,796,763	10,723,368	7,611,274	5,773,543
Grand Total	12,586,860	12,796,763	10,723,368	7,611,274	5,773,543

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	92,855	712	-	46,787	9,250
Employment Taxes & Medical	13,230	137	-	10,337	2,083
Pension	13,000	100	-	6,500	1,295
Services	12,467,775	12,795,815	10,723,368	7,547,650	5,760,915
Grand Total	12,586,860	12,796,763	10,723,368	7,611,274	5,773,543

Budgeted FTE History

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Chief of Staff/Safety Director	0.00	0.00	0.10
Safety Director	0.00	0.50	0.00
Grand Total	0.00	0.50	0.10

City of Toledo

2017 Proposed Annual Operating Budget

Toledo Police

Toledo Police Department enhances the quality of life in Toledo by working in partnership with the community to preserve life, enforce the law, provide quality services, reduce the fear of crime, and promote joint problem-solving for safe, secure neighborhoods. The Police Department is committed to working with the community to identify and solve problems as an aid in the reduction of crime. The department's policing practices and tactics complement the needs of Toledo neighborhoods. Toledo Police Officers work to:

- Prevent or reduce crime and disorder and proactively enforce the law through patrol and answering calls for service
- Apprehend violators of the law through investigation and the collection of evidence
- Safeguard property and return lost or stolen property to the rightful owner
- Preserve individual rights through mediation, advice, and preventative presence and enforcement
- Provide for the safe flow of traffic throughout the city through enforcement of traffic laws
- Maintain a high degree of police-community interaction
- Ensure a high level of departmental and individual performance through training and supervisory control
- Provide employee safety and well-being through training, equipment and supply acquisition and administrative and technical support; 911 dispatching; and repository of criminal records and property

In 2015, calls for service increased to 213,987 compared to 213,789 calls in 2014.

Funding Sources:

The Toledo Police Department is funded 97.00% by the General Fund. The department also receives grant funding for personnel expenditures.

2017 Highlights:

The 2017 Police Department budget supports 665.41 FTEs, including a budgeted class of 40 new officers scheduled to start in December. Labor costs constitute the largest portion of the department's budget at 89.62% of the total.

The 2017 supplies and services budget of \$7,276,180 will support current operations, as well as programs and initiatives such as continued support of Data Driven Policing.

City of Toledo
2017 Proposed Annual Operating Budget

Toledo Police

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	73,872,618	73,454,883	74,456,812	79,061,820	80,671,369
Street Construction, Maintenance & Repair	68,845	66,406	63,394	175,043	178,801
Operation Grants	1,509,817	2,276,571	2,027,694	1,525,137	131,836
Expendable Trusts	604,843	376,367	385,715	13,744	-
Capital Improvement	4,574,515	1,733,177	1,835,000	-	-
Municipal Tow Lot	2,287,799	2,324,931	1,581,591	2,181,016	2,183,200
Grand Total	82,918,437	80,232,335	80,350,207	82,956,761	83,165,206

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	45,473,356	46,309,318	47,697,536	46,968,891	47,368,912
Overtime	3,295,095	3,188,830	2,801,899	2,750,000	2,715,000
Severance	1,402,163	1,151,226	586,874	2,032,131	1,518,870
Pension	9,449,956	9,174,799	9,445,737	9,487,320	9,421,153
Employment Taxes & Medical	9,203,946	9,625,836	9,540,381	12,858,994	13,009,613
Other Personnel Expenses	394,053	386,435	447,883	519,455	499,048
Salary Savings & Other Reimbursements	(2,187)	(1,158)	-	-	-
Supplies	2,289,830	1,830,058	1,575,562	1,709,248	1,472,389
Services	5,738,903	5,522,899	5,865,562	5,284,721	5,803,791
Capital Outlay	3,443,945	53,180	135,589	-	-
Other Non-Personnel Expenses	659,281	1,479,448	1,452,869	-	-
Operating Transfers	1,570,096	1,511,464	800,315	1,346,000	1,356,430
Grand Total	82,918,437	80,232,335	80,350,207	82,956,761	83,165,206

City of Toledo
2017 Proposed Annual Operating Budget

Toledo Police

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Administrative Analyst 1	1.00	2.00	2.00
Administrative Analyst 4	1.00	1.00	1.00
Administrative Specialist	2.00	2.00	2.00
Administrative Technician 1	2.00	2.00	2.00
Administrator-Public Services 2	1.00	1.00	1.00
Building and Grounds Maintenance Worker	0.00	0.00	0.00
Clerk Specialist 2	0.00	1.00	1.00
Director-Public Services	1.00	1.00	1.00
Identification Technician	2.00	2.00	2.00
Police - Secretary	1.00	1.00	1.00
Police Captain	9.00	7.00	7.00
Police Data Entry Clerk	6.00	7.00	6.00
Police Deputy Chief - Pro Tem	3.00	3.00	3.00
Police Lieutenant	30.00	30.00	27.00
Police Officer	493.05	482.79	469.73
Police Records Clerk	37.00	40.00	38.75
Police Sergeant	92.00	87.00	94.00
Secretary 1	0.83	0.71	0.93
Secretary 3	0.50	0.62	1.00
Senior Clerk	1.00	0.00	0.00
Senior Criminalist	1.00	1.00	1.00
Staff Criminalist	0.00	0.00	0.00
Traffic Aide	2.00	3.00	3.00
Utility Worker	1.00	1.00	1.00
Grand Total	687.38	676.12	665.41

City of Toledo

2017 Proposed Annual Operating Budget

Toledo Fire and Rescue

Mission Statement:

The mission of the Toledo Fire and Rescue Department is the protection of the community from fire and other emergencies through education, fire prevention code enforcement, emergency disaster planning, and the response of highly trained personnel.

Since 1837, Toledo Firefighters have been protecting the citizens of Toledo first as volunteers, then in 1868 as paid Firefighters. The first fire station was located on Cherry St. in 1837. Much has changed since those early years. Now, the Toledo Fire and Rescue Department has 19 fire stations located strategically throughout the city staffed by over 475 Firefighters. In addition to responding to fires, all Toledo Firefighters are trained Emergency Medical Technicians with approximately 200 also being certified paramedics. Each year the Toledo Fire Department responds to over 55,000 emergency incidents. These runs include fire, medical, hazardous materials incidents, water rescue, confined space rescue, and homeland security.

The Toledo Fire and Rescue Department is organized into the following bureaus:

Fire Communications Bureau – dispatches all emergency and non-emergency incidents for the department; coordinate communications between field operations personnel, staff and outside agencies such as City Line (CLICK), other city emergency personnel, the airport and the National Weather Service; maintain a record of all radio communications for Police and Fire departments. The Radio Service Section repairs and maintains the 800 Mhz radio system and all radio communication equipment used by police, fire and public works.

Emergency Medical Services (EMS) –monitor and assist in the EMT recertification for all members, coordinate with Lucas County personnel to staff City of Toledo paramedic rigs, maintain accreditation as an EMS training program, schedule and monitor attendance at mandatory paramedic continuing education, provide Q/A, Q/I for ALS and BLS response, order, distribute and maintain EMS supplies, review and recommend revisions to EMS protocols, acquire and maintain EMS records, maintain certification as an American Heart Training Center, review and revise BLS protocols, work with community agencies to secure appropriate care for 9-1-1 abusers, locate and acquire State and Federal EMS grants. This bureau acts as a liaison with the following community and governmental organizations and agencies: Lucas County EMS, Ohio Division of Public Safety, Toledo Parks and Recreation, Toledo Environmental Services, Toledo Human Resources, Toledo Public Schools, Boys and Girls Club, Juvenile Diabetes, Race for the Cure, City Athletic League, and Area Hospitals.

City of Toledo

2017 Proposed Annual Operating Budget

Toledo Fire and Rescue

Field Operations - responds to over 55,000 incidents annually that include all fires, medical emergencies, confined space and high angle rescues, hazardous material emergencies, water (dive) rescues, flooding emergencies and any homeland security concerns. Field Operations monitors the fire ground for safety concerns; maintain and investigate internal affair files; investigate and review firefighter injuries, oversee our limited duty policy that manages on the job and off the job long-term injuries and illnesses, publish annual report and bi-monthly newsletter. The bureau interacts with the City departments of Law, Human Resources and Police.

Fire Prevention Bureau (FPB) – inspection of buildings, structures, and premises for fire hazards and the enforcement of the Fire Prevention Codes; distribution of smoke detectors; repository for all fire reports; fire investigation; public education of fire safety especially with the young and elderly; review plans for new buildings and alterations to existing buildings for code compliance; part of the permit issuing process. Inspects buildings that require annual permits, educational and institutional (day care, nursing homes, hospitals) occupancies. This bureau interacts with the following city departments and governmental agencies: Building Inspection, Plan Commission, Water Department, Traffic Engineering, Health Department, Lucas County Building Regulations, State of Ohio Industrial Commission and Fire Marshal.

Special Operations Bureau – responsible for the department’s preparedness and ability to recognize and respond appropriately to traditional and non-traditional threats within our community; oversee specialized training in confined space rescue, high angle rope rescue, water rescue, dive rescue, and vehicle accident extrication; regional coordinator of the Northwest Ohio Urban Search and Rescue (USAR); involved in the following grants: Urban Area Security Initiative, Metropolitan Medical Response System (MMRS), Regional Medical Response System(RMRS), and State Homeland Security; coordinates RMRS & MMRS steering committees; leadership positions with Ohio Medical Technical Advisory Committee, Ohio Haz Mat/Decon Technical Advisory Committee, Ohio USAR Technical Advisory Committee. This bureau interacts with the Police Department, Ohio Emergency Management Agency (OEMA), Lucas County Emergency Management Agency (LCEMA) as well as nearly all of the top management of all City departments and City administration. Coordinate mutual aid agreements with 22 surrounding communities.

Fire Investigation Unit - investigates the origin, cause and circumstances of fires that are of undetermined or incendiary in nature. Members of the Fire Investigation Unit are trained Arson Investigators with police powers. The Fire Investigation Unit is also tasked with investigating fires where there is serious injury or death in accordance with the laws of the City of Toledo and the State of Ohio.

Professional Standards Bureau - maintains the highest level of integrity and professionalism for all employees of the department. The Professional Standards Bureau will respond to any credible information concerning misconduct by department employees, and is charged with the responsibility of investigating any serious allegations of misconduct involving an employee. Through the use of various investigative techniques, the Professional Standards Bureau gathers the necessary information needed to determine the truth surrounding an allegation. The employee’s rights are important and are protected through any investigation, along with the integrity and confidentiality of the investigation itself.

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Toledo Fire and Rescue

Training Bureau – provides fire training for new recruits, coordinates and provides regular continuing fire training for all firefighters, provide re-entry training for firefighters who have been off work or away from regular fire duties for more than 6 months, provides initial EMT-B training for all members of the department, provide refresher training for all EMT-B's, provide CPR training for all members, develop and update department training manual, provides the department's testing and evaluations of tools and equipment. Provides paramedic training for department personnel. This bureau works out of 2 training centers, one located across from the Airport and both University of Toledo Medical Center and Scott Park Campus; provides training on Self-Contained Breathing Apparatus (SCBA) with the Sewer and Police departments as well as the Lucas County Sheriff's Office. The Training Bureau also interacts with the Ohio Fire Academy through the State Fire Marshal's office.

City of Toledo

2017 Proposed Annual Operating Budget

Toledo Fire and Rescue

Funding Sources:

The Fire Department is funded 98.04% by the General Fund. The department also receives capital improvement funding for lease payments on fire engines and ambulances.

2017 Highlights:

The 2017 Fire & Rescue Department budget supports 630.42 FTEs, including a class of 30 firefighters budgeted to start in December. Labor costs constitute the largest portion of the department's budget at 91.98% of the total.

Budget for supplies and services totals \$4,436,965 and supports current operating expenditures including training, contractual tuition obligations, building maintenance and fleet and fuel costs.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	59,775,793	64,429,523	67,063,188	70,669,218	71,817,299
Operation Grants	717,084	410,600	262,574	-	-
Expendable Trusts	39,225	40,214	121,769	-	-
Capital Improvement	4,603,767	7,497,094	5,655,495	1,437,176	1,437,101
Grand Total	65,135,870	72,377,431	73,103,026	72,106,394	73,254,400

Expenditure Summary by Category

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	35,011,191	39,385,628	40,940,368	41,655,335	42,159,320
Overtime	2,896,740	1,579,745	2,797,391	2,370,524	2,729,029
Severance	1,140,202	966,261	524,568	1,149,409	1,213,968
Pension	9,663,530	9,287,493	9,792,187	10,005,702	10,069,911
Employment Taxes & Medical	6,584,956	7,982,024	8,066,347	10,635,625	10,658,601
Other Personnel Expenses	478,969	548,822	510,092	546,300	549,505
Salary Savings & Other Reimburser	-	-	(1,541)	-	-
Supplies	1,238,540	944,473	1,244,727	1,103,913	935,157
Services	5,208,472	9,742,333	4,103,624	3,202,410	3,501,808
Capital Outlay	1,643,378	1,188,243	3,628,020	-	-
Other Non-Personnel Expenses	1,269,892	752,410	1,497,242	1,437,176	1,437,101
Grand Total	65,135,870	72,377,431	73,103,026	72,106,394	73,254,400

City of Toledo
2017 Proposed Annual Operating Budget

Toledo Fire and Rescue

Budgeted FTE History

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Account Clerk	1.00	0.00	0.00
Administrative Specialist	1.00	1.00	1.00
Administrative Technician 2	0.00	0.00	1.00
Building and Grounds Maintenance Worker	1.00	1.00	1.00
Clerk Specialist 1	0.00	1.00	1.00
Clerk Specialist 2	0.00	2.00	2.00
Communications Technician	0.00	0.00	0.00
Director-Public Services	1.00	1.00	1.00
Fire - Maintenance Bureau	2.00	1.00	1.00
Fire Battalion Chief	11.00	11.00	11.00
Fire Battalion Chief (Medic)	6.00	6.00	6.00
Fire Building Maintenance Supervisor	0.00	1.00	1.00
Fire Captain	17.50	16.00	16.00
Fire Captain (Medic 8%)	1.00	1.00	1.00
Fire Captain (Medic)	15.00	16.00	17.00
Fire Communications Specialist	15.00	15.00	17.00
Fire Deputy Chief	3.00	3.00	4.00
Fire Deputy Chief (Medic)	1.00	1.00	0.00
Fire Fighter	255.26	205.65	196.92
Fire Fighter/Paramedic	122.00	178.05	185.00
Fire Fighter/Paramedic (8%)	9.50	6.00	3.50
Fire Inspector	7.00	6.00	6.00
Fire Lieutenant	51.50	45.50	49.00
Fire Lieutenant (Medic 8%)	4.00	3.00	1.00
Fire Lieutenant (Medic)	26.50	32.00	34.00
Fire Plans Examiner	0.00	1.00	1.00
Intermediate Account Clerk	1.00	0.00	0.00
Mayor's Assistant 1	0.00	0.00	0.00
Mayor's Assistant 2	1.00	1.00	1.00
Police Communications Specialist 1	32.00	31.00	31.00
Police Communications Specialist 2	33.00	30.00	30.00
Secretary 2	2.00	2.00	2.00
Secretary 3	1.00	1.00	1.00
Senior Account Clerk	1.00	0.00	0.00
Supervisor-Communications	7.00	7.00	7.00
Trades Mechanic	1.00	1.00	1.00
Grand Total	630.26	627.20	630.42

City of Toledo

2017 Proposed Annual Operating Budget

Non - Departmental

Non-departmental expenditures include those expenditures not allocated to a specific City department or division. These include operating transfers, utility payments for City owned buildings, street lighting costs, building and space rental and refuse collection services. Non-Departmental also includes the budgeted General Fund salary savings target for civilian positions.

Funding Sources:

Non-departmental expenditures are primarily General Fund.

Expenditure Summary by Fund

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
General	50,574,041	50,244,764	51,666,007	52,453,253	54,960,890
Street Construction, Maintenance & Repair	516,422	147,157	203,867	355,250	355,250
Federal Grants	28,362	(28,362)	54,632	-	-
Operation Grants	2,823	37	30,282	-	-
Toledo Home Program	954	(954)	-	-	-
Special Assessment	3,356,812	3,569,113	3,468,582	3,957,000	3,957,000
Capital Improvement	(85,338)	(7,660,680)	-	-	-
Special Assessment Improvement	863	(863)	-	-	-
Workers Compensation	253	(253)	-	-	-
Information & Communication Technology	(8,520)	(7,665)	-	-	-
Municipal Garage	(22,808)	(17,995)	-	-	-
Facility Operations	(72,190)	(5,730)	-	-	-
Grand Total	54,291,673	46,238,569	55,423,371	56,765,503	59,273,140

Expenditure Summary by Category

<u>General Fund Utilities</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Services	6,615,187	6,815,214	7,031,470	7,580,669	7,532,580
Grand Total	6,615,187	6,815,214	7,031,470	7,580,669	7,532,580

<u>Non-Departmental Services</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Proposed</u>
Base Salaries & Wages	649,973	(793,951)	39,290	300,000	300,000
Employment Taxes & Medical	54,882	106,258	47,418	160,000	160,000
Salary Savings & Other Reimbursements	-	-	-	(1,569,091)	(1,500,000)
Services	12,327,421	4,115,282	11,353,399	12,149,102	14,193,960
Operating Transfers	34,644,211	35,995,766	36,951,793	38,144,823	38,586,600
Grand Total	47,676,486	39,423,355	48,391,900	49,184,834	51,740,560