

INVITATION TO BID

YOUR COMPANY IS INVITED TO SUBMIT A BID PROPOSAL FOR THE FOLLOWING PROJECT:

CASE NUMBER: 25YR-O/O-1410

ADDRESS: *TO BE DISCLOSED ONLY TO INTERESTED BIDDERS ZIP CODE: _____

NUMBER OF UNITS: _____

TYPE OF WORK: Structural Heating Plumbing
 Electrical Lead

Bid opening date and time will be **3:00 p.m., WEDNESDAY, March 22, 2017** at the City of Toledo Department of Neighborhoods, 18th Floor, One Government Center, Toledo, Ohio 43604.

Rehab Technician/Contact: **John O'Donnell** Phone: **419-245-1400** (8am – 4:30pm)

***Interested bidders must call the rehab technician to be scheduled for the Pre-Bid Mandatory Meeting. There will be a pre-bid MANDATORY meeting on Thursday, March 9, 2017, at 2:00 p.m. at the project location. All bidders must attend and sign in for bid to be considered.**

- Enclosed you will find:
1. Complete set of Specifications
 2. Bid Proposal Summary Sheet
 3. Statement of Non-Collusion

Submit one complete and legible copy of each of the three (3) documents listed above in a sealed envelope before the bid opening date and time listed above. Mark the sealed envelope "Housing Rehab Bid" and list the name and address of the project. List a cost by trade on the bid proposal summary sheet and list a price for each line item on the specifications. Prices must be held firm for a minimum of 60 days. Late proposals will not be accepted.

The following documents are required to be submitted within three business days after notification of bid award:

4. Contractor/Subcontractors and Minority Report
5. MBE/WBE Commitment Affidavit
6. Best Bid Criteria Affidavit

Minority participation and other documentation (e.g. child support compliance) will be required and reviewed prior to awarding this contract with the City of Toledo. Please be reminded that the City of Toledo and the Department of Housing and Urban Development have a minority participation goal of 21% on every construction project. Minority participation reports will be reviewed throughout the construction project to ensure compliance. Also, Section-3 report compliance shall be required, if applicable, prior to award.

The City of Toledo Division of Housing reserves the right to accept or reject any bid.

CITY OF TOLEDO
Dept. of Neighborhoods
One Gov't Center, Suite 1800
Toledo, Ohio 43604

Office: 419-245-1400
Fax: 419-245-1193



RESPEC
Work Write-Up

Case Number: 25YR-O/O-1410

BID TOTAL: \$ _____

Property Information:

BID OPENING DATE _____

CONTRACTOR INFORMATION

Jurisdiction: Lucas
Target Area Toledo
Census:
Owner:

Name: _____
Address: _____

Phone:
Mobile:

Voice: _____
Fax: _____
E-mail: _____

ACKNOWLEDGEMENT AND ACCEPTANCE OF ALL TERMS AND CONDITIONS

(THIS PAGE AND THE FOLLOWING PAGE MUST BE FILLED OUT WITH BID AMOUNT AND SIGNATURE OR THE BID MAY BE DEEMED NON-RESPONSIVE)

The undersigned, duly authorized representative of the Contractor submitting the accompanying RESPEC Work Write-Up bid proposal, hereby proposes to furnish all labor, materials, equipment, services and work required for the written amount of:

Total: _____ dollars
(\$ _____) and further acknowledges receipt and acceptance of any and all

terms and conditions, contract specifications, and instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda (if any) thereto, issued by the City of Toledo that are the subject of the accompanying bid or proposal. The undersigned agrees to clearly call-out in its bid or proposal any deviations from any portion of said term and conditions, contract specifications, instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda.

Time is of the essence of this Contract. If the Contractor shall neglect, refuse, or otherwise fail to complete the work within the time specified, then the Contractor agrees, as part consideration for this Contract, to pay the City as liquidated damages and not as a penalty, the sum of \$100.00 per day for each calendar day beyond the date set forth in the Contract that the Contractor fails to complete the work. The liquidated damage amount is fixed and agreed on between the Contractor and the City because of the impracticability and extreme difficulty of fixing and ascertaining the true value of the damages which City will sustain by failure of the Contractor to complete the work on time. Such damages

include a loss of revenue, service charges, delays caused to other construction activities of City and other damages, some of which are indefinite and not susceptible of easy proof. The liquidated damages amount is agreed to be a reasonable estimate of the actual amount of damages which the City will sustain. The amount shall be deducted from any monies due or that may become due the Contractor, and if said monies are insufficient to cover said damages, then the Contractor shall be liable to, owe and pay the City for, the amount of any difference.

*** A COPY OF ALL APPLICABLE LICENSES, PROOF OF LIABILITY INSURANCE, BUREAU OF WORKERS' COMPENSATION CERTIFICATE, AND CITY OF TOLEDO CERTIFICATE OF TAX COMPLIANCE IS REQUIRED AT TIME OF BID ACCEPTANCE.**

Business Name: _____

President/Owner/CEO: _____

Signature: _____

Print Name: _____

Date: _____

Revised June 6, 2016

Exterior**Main Structure****Single Family****Roof****Roof**

1	0070010001	2000 SF	2 Incipient code violation	\$ _____
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Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. include minimal repair or replacement of rafters. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent stacks, kick out flashing on sidewalls as needed, new metal flashing and counter flashing on chimney and along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code.

2	0070020000	2000 SF	2 Incipient code violation	\$ _____
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Install 7/16" O.S.B. Sheathing Complete

Install new 7/16" exterior grade O.S.B. sheathing nailed with 8d commons across rafters as per manufacturers recommends and to code.

3	0070030002	250 LF	1 Code violation	\$ _____
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Install New Gutters and Downspouts

Install new white aluminum seamless gutters and down spouting with 36" extensions where possible. No straps are to be exposed above roofing. All work shall be to manufacturers recommendations and to code.

	Total for: Roof	\$ _____
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Sidewalls**Windows**

4	0010100018	2 EA	1 Code violation	\$ _____
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Repair Screens

Location: Front, 2nd story.

Repair as follows:

- 1) Left window - replace screen only
- 2) Right window - Install new frame with screen

	Total for: Sidewalls	\$ _____
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Porch - Front**Porch**

5	0040020005	50 SF	2 Incipient code violation	\$ _____
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Tuckpoint

Location: Front porch foundation and front right corner of main foundation

Remove all loose mortar to a depth of 3/4", wet surface and point up joints with mortar to match existing. Realign all loose and displaced block or brick. Clean excess mortar off face of masonry.

6	0321050002	120 SF	3 Lead Hazard	\$ _____
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Replace Porch Flooring with T&G Material

Remove existing porch flooring to floor joists, repair/re-secure floor joists, add blocking as needed for new porch posts and install new T&G douglas fur or treated flooring to code. Match existing board width as close as possible with in-stock material. Include new treated 1"x8" band joists trim board. Owner to finish.

7	0321040122	3 EA	3 Lead Hazard	\$ _____
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Remove and Replace Wood Porch Post

Per HUD Lead Safe Housing requirements, replace existing porch posts with new 2x8 "box" posts (8 3/4" square), include new top and bottom plates to code and wrap with custom bent aluminum coil stock.

8	0010040010	1 ALL	1 Code violation	\$ _____
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Install Hand/Guard Rail System

Install "treated" 4"x4" newel post, 2"x6" top hand rail, 2" x 4" bottom rail and 2"x2" spindles. Clip the top and bottom of spindles at an angle and sand all surfaces to prevent splinters. All work to be done to code. Home owner to finish if desired.

Total for: Porch - Front				\$ _____
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Porch - Rear**Porch**

9	0010070008	1 ALL	1 Code violation	\$ _____
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Replace Porch Structure

Support roof system and remove remaining porch structure. Install new, treated lumber porch structure and secure new posts to existing roof to code. Include guard and hand rails to code.

NOTE: Existing roof system is to remain.

Electrical

10	0110040002	1 EA	1 Code violation	\$ _____
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Repair Light Fixture

Location: Rear porch left of door

Remove light fixture, install surface mounted, exterior grade conduit and light box and install new light fixture. \$50.00 allowance for fixture.

Total for: Porch - Rear				\$ _____
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LEAD Cleaning**General**

11	0331010102	1 ALL	3 Lead Hazard	\$ _____
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Specialized Lead Cleaning

Visually clean inspect and clean all affected areas so that no visible dust or paint chips remain.

Total for: LEAD Cleaning				\$ _____
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Total for: Exterior				\$ _____
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Interior**Main Structure****Single Family****2nd Floor Bath****Electrical**

12	0110020001	1 EA	1 Code violation	\$ _____
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Replace Outlet with GFCI

Location: Bathroom wall, right of vanity

Replace existing outlet with new duplex GFCI outlet and new coverplate to code.

13	0110050002	6 EA	1 Code violation	\$ _____
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Install Smoke Detectors

Install new smoke detectors to code. Include all wiring from panel and new breaker.

Wire-mould may be used as needed for surface mounting in finished spaces. **NO** flex or rigid conduit allowed in finished spaces.

14	0110070001	3 EA	1 Code violation	\$ _____
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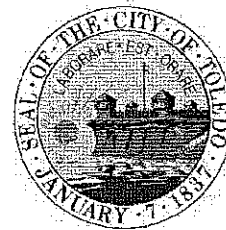
Install Carbon Monoxide Detector

Install carbon monoxide detectors to code and per manufacturers recommendations. Kidde or approved equal.

Total for: 2nd Floor Bath	\$ _____
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Total for: Interior	\$ _____
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Job Total Cost:	\$ _____
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Case Number: 25YR-O/O-1410

CASE TOTAL ESTIMATE: _____

Property Information:

BID OPENING DATE: _____

CONTRACTOR INFORMATION

Name: _____

Address: _____

Voice: _____

Fax: _____

email: _____

**RESPEC Special
Trades Write-up**

Page# 1 of 4

Run on: 2/16/2017 9:19:59 AM

Trade: 011 ELECTRIC

SubTrade: 007 Carbon Monoxide Detectors

Interior

Main Structure Single Family

2nd Floor Bath

Electrical

0110070001 3 EA

Install Carbon Monoxide Detector

\$ _____

Install carbon monoxide detectors to code and per manufacturers recommendations. Kidde or approved equal.

SubTrade: 004 Fixtures

Exterior

Main Structure Single Family

Porch - Rear

Electrical

0110040002 1 EA

Repair Light Fixture

\$ _____

Location: Rear porch left of door

Remove light fixture, install surface mounted, exterior grade conduit and light box and install new light fixture. \$50.00 allowance for fixture.

SubTrade: 002 Outlets/Switches

Interior

Main Structure Single Family

2nd Floor Bath

Electrical

0110020001 1 EA

Replace Outlet with GFCI

\$ _____

Location: Bathroom wall, right of vanity

Replace existing outlet with new duplex GFCI outlet and new coverplate to code.

SubTrade: 005 Smoke Detectors

Interior

Main Structure Single Family

2nd Floor Bath

Electrical

0110050002 6 EA

Install Smoke Detectors

\$ _____

Install new smoke detectors to code. Include all wiring from panel and new breaker.

Wire-mould may be used as needed for surface mounting in finished spaces. **NO** flex or rigid conduit allowed in finished spaces.

Total for ELECTRIC

\$ _____

Trade: 032 LEAD Hazard Controls-Exterior

SubTrade: 104 Exterior Trim Controls

Exterior

Main Structure Single Family

Porch - Front

Porch

0321040122 3 EA

Remove and Replace Wood Porch Post

\$ _____

Per HUD Lead Safe Housing requirements, replace existing porch posts with new 2x8 "box" posts (8 3/4" square), include new top and bottom plates to code and wrap with custom bent aluminum coil stock.

SubTrade: 105 Porch Flooring Controls

Exterior

Main Structure Single Family

Porch - Front

Porch

0321050002 120 SF

Replace Porch Flooring with T&G Material

\$ _____

Remove existing porch flooring to floor joists, repair/re-secure floor joists, add blocking as needed for new porch posts and install new T&G douglas fur or treated flooring to code. Match existing board width as close as possible with in-stock material. Include new treated 1"x8" band joists trim board. Owner to finish.

Total for LEAD Hazard

\$ _____

BID PROPOSAL SUMMARY SHEET

General Contractor

Property Address

<u>TYPE OF WORK</u>	<u>CONTRACTOR/ SUB-CONTRACTOR</u>	<u>AMOUNT</u>
Structural	_____	_____
Lead Work	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Heating	_____	_____
Misc.	_____	_____
TOTAL		_____

NOTE:

PLEASE COMPLETE ALL ABOVE LINES/COLUMNS. INCOMPLETE LINES/COLUMNS MAY RESULT IN BID DISQUALIFICATION. IF ANY LINE OR COLUMN DOES NOT REQUIRE INFORMATION MARK IT **N/A**. PLEASE CONTACT THE ADMINISTRATOR AT (419) 245-1400 IF YOU HAVE ANY QUESTIONS.

STATEMENT OF NON-COLLUSION

I, _____, owner of
Contractor's Name

_____, have not met
Company Name

with or discussed any details of the rehabilitation project located at

_____, Toledo,

Ohio, with any other contractor for the purposes of fixing any price,

arranging submission of bid proposal, or tampering with the award of any

rehabilitation contract.

I understand that any such action will result in my immediate

suspension and prosecution to the fullest extent of the law.

Date: _____ Signature: _____