

INVITATION TO BID

YOUR COMPANY IS INVITED TO SUBMIT A BID PROPOSAL FOR THE FOLLOWING PROJECT:

CASE NUMBER: 25YR-O/O-2250

ADDRESS: *TO BE DISCLOSED ONLY TO INTERESTED BIDDERS ZIP CODE: _____

NUMBER OF UNITS: _____

TYPE OF WORK: Structural Heating Plumbing
 Electrical Lead

Bid opening date and time will be 3:00 p.m., WEDNESDAY, May 24, 2017 at the City of Toledo Department of Neighborhoods, 18th Floor, One Government Center, Toledo, Ohio 43604.

Rehab Technician/Contact: John Metzger Phone: 419-245-1400 (8am – 4:30pm)

***Interested bidders must call the rehab technician to be scheduled for the Pre-Bid**

Mandatory Meeting. There will be a pre-bid MANDATORY meeting on Thursday, May 11, 2017, at 11:00 a.m. at the project location. All bidders must attend and sign in for bid to be considered.

Enclosed you will find:

1. Complete set of Specifications
2. Bid Proposal Summary Sheet
3. Statement of Non-Collusion

Submit one complete and legible copy of each of the three (3) documents listed above in a sealed envelope before the bid opening date and time listed above. Mark the sealed envelope "Housing Rehab Bid" and list the name and address of the project. List a cost by trade on the bid proposal summary sheet and list a price for each line item on the specifications. Prices must be held firm for a minimum of 60 days. Late proposals will not be accepted.

The following documents are required to be submitted within three business days after notification of bid award:

4. Contractor/Subcontractors and Minority Report
5. MBE/WBE Commitment Affidavit
6. Best Bid Criteria Affidavit

Minority participation and other documentation (e.g. child support compliance) will be required and reviewed prior to awarding this contract with the City of Toledo. Please be reminded that the City of Toledo and the Department of Housing and Urban Development have a minority participation goal of 21% on every construction project. Minority participation reports will be reviewed throughout the construction project to ensure compliance. Also, Section-3 report compliance shall be required, if applicable, prior to award.

The City of Toledo Division of Housing reserves the right to accept or reject any bid.

CITY OF TOLEDO
Dept. of Neighborhoods
One Gov't Center, Suite 1800
Toledo, Ohio 43604
Office: 419-245-1400
Fax: 419-245-1193



RESPEC
Work Write-Up

Case Number: 25YR-O/O-2250

BID TOTAL: \$ _____

Property Information:

BID OPENING DATE Wednesday, May 24, 2017

CONTRACTOR INFORMATION

Jurisdiction: Lucas
Target Area Toledo
Census:
Owner:

Name: _____
Address: _____

Voice: _____
Fax: _____
E-mail: _____

Phone:
Mobile:

ACKNOWLEDGEMENT AND ACCEPTANCE OF ALL TERMS AND CONDITIONS

(THIS PAGE AND THE FOLLOWING PAGE MUST BE FILLED OUT WITH BID AMOUNT AND SIGNATURE OR THE BID MAY BE DEEMED NON-RESPONSIVE)

The undersigned, duly authorized representative of the Contractor submitting the accompanying RESPEC Work Write-Up bid proposal, hereby proposes to furnish all labor, materials, equipment, services and work required for the written amount of:

Total: _____ dollars
(\$ _____) and further acknowledges receipt and acceptance of any and all

terms and conditions, contract specifications, and instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda (if any) thereto, issued by the City of Toledo that are the subject of the accompanying bid or proposal. The undersigned agrees to clearly call-out in its bid or proposal any deviations from any portion of said term and conditions, contract specifications, instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda.

Time is of the essence of this Contract. If the Contractor shall neglect, refuse, or otherwise fail to complete the work within the time specified, then the Contractor agrees, as part consideration for this Contract, to pay the City as liquidated damages and not as a penalty, the sum of \$100.00 per day for each calendar day beyond the date set forth in the Contract that the Contractor fails to complete the work. The liquidated damage amount is fixed and agreed on between the Contractor and the City because of the impracticability and extreme difficulty of fixing and ascertaining the true value of the damages which City will sustain by failure of the Contractor to complete the work on time. Such damages

include a loss of revenue, service charges, delays caused to other construction activities of City and other damages, some of which are indefinite and not susceptible of easy proof. The liquidated damages amount is agreed to be a reasonable estimate of the actual amount of damages which the City will sustain. The amount shall be deducted from any monies due or that may become due the Contractor, and if said monies are insufficient to cover said damages, then the Contractor shall be liable to, owe and pay the City for, the amount of any difference.

*** A COPY OF ALL APPLICABLE LICENSES, PROOF OF LIABILITY INSURANCE, BUREAU OF WORKERS' COMPENSATION CERTIFICATE, AND CITY OF TOLEDO CERTIFICATE OF TAX COMPLIANCE IS REQUIRED AT TIME OF BID ACCEPTANCE.**

Business Name: _____

President/Owner/CEO: _____

Signature: _____

Print Name: _____

Date: _____

Revised June 6, 2016

Exterior

Main Structure

Single Family

Site

General

1	0020040002	100 SF	2 Incipient code violation	\$ _____
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Replace Walk

Remove walk and dispose of materials. Pour new walk 4" thick with steps width and slope shall be according to code. Include form removal. **Location: Public walk to front porch steps**

Total for: Site	\$ _____
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Roof

General

2	0070010001	600 SF	1 Code violation	\$ _____
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Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Minimal repair or replacement of rafters and/or roof sheathing. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent stacks, kick out flashing on sidewalls as needed, new metal flashing and counter flashing on chimney and along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code.

3	0070020000	600 SF	2 Incipient code violation	\$ _____
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Install 7/16" O.S.B. Sheathing Complete

Install new 7/16" exterior grade O.S.B. sheathing nailed with 8d commons across rafters as per manufacturers recommends and to code.

4	0070030002	270 LF	2 Incipient code violation	\$ _____
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Install New Gutters and Downspouts

Install new white aluminum seamless gutters and down spouting with 36" extensions where possible. No straps are to be exposed above roofing. All work shall be to manufacturers recommendations and to code.

Total for: Roof	\$ _____
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Roof - Front Porch

General

5	0070010001	500 SF	2 Incipient code violation	\$ _____
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Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Minimal repair or replacement of rafters and/or roof sheathing. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent stacks, kick out flashing on sidewalls as needed, new metal flashing and counter flashing on chimney and along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code.

6	0070020000	500 SF	2 Incipient code violation	\$ _____
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Install 7/16" O.S.B. Sheathing Complete

Install new 7/16" exterior grade O.S.B. sheathing nailed with 8d commons across rafters as per

manufacturers recommends and to code.

Total for: Roof - Front Porch \$ _____

Front Porch

General

7 0010070003 200 SF 2 Incipient code violation \$ _____

Repair Porch Decking

Remove existing carpet Replace any defective or missing decking pull all nails and replace with new materials to match existing. Prime all untreated wood. Resecure loose decking using galvanized fasteners

Total for: Front Porch \$ _____

Front Porch Steps

General

8 0010070023 8 LF 1 Code violation \$ _____

Install Steel Railing

Provide and install black steel hand rail on steps to match existing guard rail to code.

Total for: Front Porch Steps \$ _____

Sidewalls

General

9 0351030113 23 EA 3 Lead Hazard \$ _____

INSTALL VINYL REPLACEMENT WINDOWS -

Remove existing storm windows, window sashes, parting strips, pulley/ropes, stops and repair damaged framework. Install new **Energy Star Qualified** rigid vinyl window with insulated glass and welded frame having a U-factor (.32) rated for the **Northern Region** made to fit opening. Include tilt in upper and lower sashes with screen. Insulate as needed. Primer all bare wood and paint to match existing, interior / exterior window system complete. Caulk for a weather tight installation. **Use safety glass as needed to code. Wrap exterior window trim with custom bent aluminum.**

10 0010060003 1 all 2 Incipient code violation \$ _____

Repair Soffit

Repair existing soffit and replace with new materials to match existing. Use galvanized nails, caulk all seams and prime. **Entire Structure**

11 0351040101 1 EA 3 Lead Hazard \$ _____

REPLACE EXTERIOR DOOR SYSTEM -

Side Door Remove and dispose of existing exterior door system. Install new pre hung metal clad exterior door complete with lock set, dead bolt, doorstop, trim for all sides and lite panel of owners choice. Include any needed framing / surface repairs to code. Seal interior/exterior for a weather tight installation. Use Mastercraft or approved equal door system. \$200.00 purchase allowance. Prime any bare wood. Remove and reinstall storm door

Total for: Sidewalls \$ _____

Porch - Rear

General

12 0351060108 20 SF. 2 Incipient code violation \$ _____

Replace Porch Structure -

Jack support roof structure. Remove and dispose of decking/trim; pull all nails and replace with new materials to match existing. Include related post blocking and framing repairs to code. Include skirt boards, treads and risers. Prime all untreated materials. Use galvanized fasteners

Total for: Porch - Rear

\$

Upper Porch - Rear**General**

13	0010070015	1 NO	2 Incipient code violation	\$
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Remove Porch Steps

Remove and dispose of existing stairs

14	0070010015	80 SF	2 Incipient code violation	\$
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Install Modified Bitumen Membrane

Tear off all roof coverings. Replace all defective sheathing and rafters to code. Install new modified bitumen membrane, torched on or peel and stick per manufacturers recommendations. Include all needed materials and metal drip edges to code.

15	0010070023	20 LF	1 Code violation	\$
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Install Steel Railing

Provide and install black, steel guard rail on upper porch to code..

Total for: Upper Porch - Rear

\$

Total for: Exterior

\$

Interior**Main Structure****Single Family****Basement****General**

16	0110030009	1 ALL	1 Code violation	\$
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Rewire Basement

Remove and properly dispose of all defective and illegal wiring and boxes. Replace with new materials to code. Include all additional materials to meet current code requirements.

17	0130020002	10 LF	2 Incipient code violation	\$
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Replace Main Stack

Remove existing stack and replace with new to code. Make all necessary wall repairs and restore to match existing surface. Relocate as needed to code. **Basement Only**

18	0130020005	60 LF	2 Incipient code violation	\$
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Replace Drain Lines

Remove all existing lines and replace with new plastic lines to code. Revent fixtures as needed to code. Repair affected surfaces to their original condition. Include closet bend and washer standpipe. Relocate drain/vent lines as needed to code.

19	0130010002	120 LF	2 Incipient code violation	\$
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Replace Water Lines

Remove all existing lines and replace with new PEX lines or code approved equal to code from water meter to all fixtures. Include stops and supply lines at all fixtures, washer hookup and two frost free silcocks with shut offs. Relocate water lines as needed to code.

20	0010040010	20 LF	1 Code violation	\$
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Install Hand/Guard Rail System

Install "treated" 2"x4" bottom newel post, 2"x4" top hand rail and 2"x2" spindles. Clip the top and bottom of spindles at an angle and sand all surfaces to prevent splinters. All work to be done to code. Home owner to finish if desired.

NOTE: If the landing at the bottom of the staircase is restrictive to moving large items in and out of the basement, stop the guard rail at 3rd step from bottom for easier access. This will leave the last 2 steps open for easier maneuvering.

21 0010040003 1 EA 2 Incipient code violation \$ _____

Repair Staircase

Remove all defective materials and replace with new material to match existing. Repair as specified to leave stair system in tight, safe working condition. To Code

Total for: Basement \$ _____

Front Foyer

General

22 0030010014 50 SF 2 Incipient code violation \$ _____

Repair Ceramic Tile

Remove all defective materials, clean back of tile and floor to a smooth surface. Reinstall tile and grout to match existing . Owner supply ceramic tile.

Total for: Front Foyer \$ _____

2nd Floor Stairway

General

23 0010040007 8 LF 2 Incipient code violation \$ _____

Install Handrail

Install stock fir handrail complete with brass plated hanging hardware spaced not more than 5' apart. Finish or paint to homeowner's preference.

24 0010040009 1 all 2 Incipient code violation \$ _____

Repair Handrail : lower handrail

Lower handrail :Repair to code.

Total for: 2nd Floor Stairway \$ _____

Attic

General

25 0110010001 1 EA 2 Incipient code violation \$ _____

Upgrade Electric to 100 Amp Service

Disconnect and remove existing service complete to Edison drops. Install new (100) amp 3 wire service and 24 space (minimum) panel and all exterior service equipment from Edison drop to panel to code. Include new breakers on existing circuits and Arc Fault breakers on new circuits as needed.

26 0110030013 1 ALL 2 Incipient code violation \$ _____

Repair House Wiring/Equipment

Remove and dispose of all defective wiring and fixtures. Replace with all new materials to code. Replace all cover plates, switches and outlets in color of owners choice to code. Include GFCI type receptacles where required, permanently wired smoke alarm and CO detector systems, new doorbell system, and exterior lighting at each area of egress. Allow \$250.00 to purchase needed light fixtures of owners choice. Relocate wiring/equipment as needed to code.

Total for: Attic \$ _____

General Room

General

27 0331010101 0.65 SF 3 Lead Hazard \$ _____

Lead Specific Cleaning

HEPA vacuum and TSP wash affected surfaces with lead specific detergent. After surfaces are dry, re-vacuum affected surfaces with a HEPA vacuum to meet EPA clearance standards.

Total for: General Room \$ _____

Total for: Interior \$ _____

Job Total Cost: \$ _____

BID PROPOSAL SUMMARY SHEET

General Contractor

Property Address

<u>TYPE OF WORK</u>	<u>CONTRACTOR/ SUB-CONTRACTOR</u>	<u>AMOUNT</u>
Structural	_____	_____
Lead Work	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Heating	_____	_____
Misc.	_____	_____
TOTAL		_____

NOTE:

PLEASE COMPLETE ALL ABOVE LINES/COLUMNS. INCOMPLETE LINES/COLUMNS MAY RESULT IN BID DISQUALIFICATION. IF ANY LINE OR COLUMN DOES NOT REQUIRE INFORMATION MARK IT **N/A**. PLEASE CONTACT THE ADMINISTRATOR AT (419) 245-1400 IF YOU HAVE ANY QUESTIONS.

STATEMENT OF NON-COLLUSION

I, _____, owner of
Contractor's Name
_____, have not met
Company Name
with or discussed any details of the rehabilitation project located at
_____, Toledo,
Ohio, with any other contractor for the purposes of fixing any price,
arranging submission of bid proposal, or tampering with the award of any
rehabilitation contract.

I understand that any such action will result in my immediate
suspension and prosecution to the fullest extent of the law.

Date: _____ Signature: _____