

INVITATION TO BID

YOUR COMPANY IS INVITED TO SUBMIT A BID PROPOSAL FOR THE FOLLOWING PROJECT:

CASE NUMBER: 25YR-O/O-532

ADDRESS: *TO BE DISCLOSED ONLY TO INTERESTED BIDDERS ZIP CODE: _____

NUMBER OF UNITS: _____

TYPE OF WORK: Structural Heating Plumbing
 Electrical Lead

Bid opening date and time will be **3:00 p.m., WEDNESDAY, June 7, 2017** at the City of Toledo Department of Neighborhoods, 18th Floor, One Government Center, Toledo, Ohio 43604.

Rehab Technician/Contact: **Phil Barbosa** Phone: **419-245-1400** (8am – 4:30pm)

***Interested bidders must call the rehab technician to be scheduled for the Pre-Bid Mandatory Meeting. There will be a pre-bid MANDATORY meeting on Friday, June 2, 2017, at 11:00 a.m. at the project location. All bidders must attend and sign in for bid to be considered.**

Enclosed you will find:

1. Complete set of Specifications
2. Bid Proposal Summary Sheet
3. Statement of Non-Collusion

Submit one complete and legible copy of each of the three (3) documents listed above in a sealed envelope before the bid opening date and time listed above. Mark the sealed envelope "Housing Rehab Bid" and list the name and address of the project. List a cost by trade on the bid proposal summary sheet and list a price for each line item on the specifications. Prices must be held firm for a minimum of 60 days. Late proposals will not be accepted.

The following documents are required to be submitted within three business days after notification of bid award:

4. Contractor/Subcontractors and Minority Report
5. MBE/WBE Commitment Affidavit
6. Best Bid Criteria Affidavit

Minority participation and other documentation (e.g. child support compliance) will be required and reviewed prior to awarding this contract with the City of Toledo. Please be reminded that the City of Toledo and the Department of Housing and Urban Development have a minority participation goal of 21% on every construction project. Minority participation reports will be reviewed throughout the construction project to ensure compliance. Also, Section-3 report compliance shall be required, if applicable, prior to award.

The City of Toledo Division of Housing reserves the right to accept or reject any bid.

CITY OF TOLEDO
Dept. of Neighborhoods
One Gov't Center, Suite 1800
Toledo, Ohio 43604

Office: 419-245-1400
Fax: 419-245-1193



RESPEC
Work Write-Up

Case Number: 25YR-O/O-532

BID TOTAL: \$ _____

Property Information:

BID OPENING DATE Wednesday, June 7, 2017

CONTRACTOR INFORMATION

Jurisdiction: Lucas
Target Area Toledo
Census:
Owner:

Name: _____
Address: _____

Phone:
Mobile:

Voice: _____
Fax: _____
E-mail: _____

ACKNOWLEDGEMENT AND ACCEPTANCE OF ALL TERMS AND CONDITIONS

(THIS PAGE AND THE FOLLOWING PAGE MUST BE FILLED OUT WITH BID AMOUNT AND SIGNATURE OR THE BID MAY BE DEEMED NON-RESPONSIVE)

The undersigned, duly authorized representative of the Contractor submitting the accompanying RESPEC Work Write-Up bid proposal, hereby proposes to furnish all labor, materials, equipment, services and work required for the written amount of:

Total: _____ dollars
(\$ _____)

and further acknowledges receipt and acceptance of any and all terms and conditions, contract specifications, and instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda (if any) thereto, issued by the City of Toledo that are the subject of the accompanying bid or proposal. The undersigned agrees to clearly call-out in its bid or proposal any deviations from any portion of said term and conditions, contract specifications, instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda.

Time is of the essence of this Contract. If the Contractor shall neglect, refuse, or otherwise fail to complete the work within the time specified, then the Contractor agrees, as part consideration for this Contract, to pay the City as liquidated damages and not as a penalty, the sum of \$100.00 per day for each calendar day beyond the date set forth in the Contract that the Contractor fails to complete the work. The liquidated damage amount is fixed and agreed on between the Contractor and the City because of the impracticability and extreme difficulty of fixing and ascertaining the true value of the damages which City will sustain by failure of the Contractor to complete the work on time. Such damages

include a loss of revenue, service charges, delays caused to other construction activities of City and other damages, some of which are indefinite and not susceptible of easy proof. The liquidated damages amount is agreed to be a reasonable estimate of the actual amount of damages which the City will sustain. The amount shall be deducted from any monies due or that may become due the Contractor, and if said monies are insufficient to cover said damages, then the Contractor shall be liable to, owe and pay the City for, the amount of any difference.

*** A COPY OF ALL APPLICABLE LICENSES, PROOF OF LIABILITY INSURANCE, BUREAU OF WORKERS' COMPENSATION CERTIFICATE, AND CITY OF TOLEDO CERTIFICATE OF TAX COMPLIANCE IS REQUIRED AT TIME OF BID ACCEPTANCE.**

Business Name: _____

President/Owner/CEO: _____

Signature: _____

Print Name: _____

Date: _____

Revised June 6, 2016

Interior**Main Structure****Single Family****Basement****Interior Walls**

1	0130010003	30 LF	1 Code violation	\$ _____
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Repair Water Lines

Remove any defective lines and replace lines in basement to code.

1. replace exterior water spicket

2	0110020000	1 ALL	1 Code violation	\$ _____
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Do all electrical repairs as listed

Make all repairs to code.

1) Replace outlets with GFICs at all locations within 6' of water source including kitchen sink, bath lavatories, washer, exterior outlets, etc. Install to NEC. (Per CABO 4402.4, this does not apply to single receptacle supplying a permanently installed sump pump.)

2) Exterior outlets to have weatherproof covers.

3) Replace any missing or cracked outlets, switches, or covers.

4) Replace any burnt out bulbs.

5) Bathroom and laundry to each have a **minimum of one 20 amp dedicated** circuit.

6) Repair attic outlets and switches

7) Install new smoke detectors to code. Include all wiring from panel and new breaker.

Wire-mould may be used as needed for surface mounting in finished spaces. **NO** flex or rigid conduit allowed in finished spaces.

8) Repair 220v line for dryer.

9) Install bath Fan

Bring other hazards to the rehab speciaists attention such as old and defrayed wiring, light fixtures that do not work after replacing bulbs etc. To code.

3	0351030108	6 EA	3 Lead Hazard	\$ _____
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REPLACE BASEMENT WINDOW WITH GLASS BLOCK -

Remove and dispose of existing window system to masonry. Repair existing masonry to accept new window unit. Close opening with glass block and insert a vinyl ventilator unit with screen.

Total for: Basement	\$ _____
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2nd Floor Bath**General**

4	0177080001	1 All	2 Incipient code violation	\$ _____
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Remove All Fixtures 2nd Floor Bath

Demo entire bathroom remove tub and walls down to studs, remove plumbing and dispose of properly, save toilet

and set aside for reinstation.

5 0130010002 30 LF 2 Incipient code violation \$ _____

Replace Water Lines

Remove all existing lines and replace with new PEX lines or code approved equal to code from water meter to all fixtures. Include stops and supply lines at all fixtures, washer hookup and two frost free silcocks with shut offs. Relocate water lines as needed to code.

6 0130020005 30 LF 2 Incipient code violation \$ _____

Replace Drain Lines 2nd Floor bath

Remove all existing lines and replace with new plastic lines to code. Revent fixtures as needed to code. Repair affected surfaces to their original condition. Include closet bend and washer standpipe. Relocate drain/vent lines as needed to code.

7 0010010016 6 SQ 2 Incipient code violation \$ _____

Install 2"x4" Stud Wall With Drywall

Close in window in bath cover one side with 1/2" drywall and the other to accept siding and finish with three coat process in (2nd Floor bath) to code.

8 0090010001 224 SF 2 Incipient code violation \$ _____

Install New Drywall

Provide and install 1/2" gypsum board. Tape all joints and use corner bead on all outside corners. Finish with three coat process and include roll coat of latex base primer.

9 0030020001 50 SF 2 Incipient code violation \$ _____

Install Underlayment

Install 1/4" luaun underlayment nailed or stapled per manufacturers recommendations. Fill all seams and nail dimples and sand flush.

10 0030010002 50 SF 2 Incipient code violation \$ _____

Install Sheetgoods

Scrape and clean surface smooth and install **full glue down** vinyl sheet goods as per manufacturers recommendations in pattern of owners choice. Include mouldings and threshold strips needed to cover all exposed flooring edges. Include content moving as needed.

11 0130050001 1 EA 2 Incipient code violation \$ _____

Install Fiberglass Tub Surround

Install new steel tub W/fiberglass surround, build up floors and walls to accommodate new tub surround build wall for plumbing. Purchase Owens Corning or equal. (Marlite is not an acceptable material for this line item.) include drywall, and faucets for the tub and shower surround.

12 0130040007 1 EA 2 Incipient code violation \$ _____

Install Vanity w/Sink

Install (30) vanity with sink complete to code. Use Merillat Horizon or equal cabinet and preformed sink top. Include washerless faucet of brass construction, stopper, trap and caulk along backsplash.

13 0130040023 1 EA 2 Incipient code violation \$ _____

Re Install Toilet

Re install toilet to code as per Performance Manual guidelines.(Manfield, Artisian,Kohler or approved equal)

14 0130050012 1 EA 2 Incipient code violation \$ _____

Replace Medicine Cabinet and Accessories

Remove old cabinet and replace with new unit with mirror. Install accesories, 3 - piece set incl. tp holder, tb holder, towel bar.

15 0110040001 1 EA 1 Code violation \$ _____

Install Interior Light Fixture 2nd floor bath

Install new interior light fixture, bulbs and switch to code. \$50 allowance for unit. Consult owner on selections.

Total for: 2nd Floor Bath \$ _____

Porch - Rear**General**

16 0090010001 320 SF 2 Incipient code violation \$ _____

Install New Drywall Rear Porch complete

Provide and install 1/2" gypsum board. Tape all joints and use corner bead on all outside corners. Finish with three coat process and include roll coat of latex base primer.

17 0010070001 60 SF 2 Incipient code violation \$ _____

Install Porch Decking

Install T & G #2 pine porch decking. Blind nail with galvanized finishnails. and paint floor grey.

Total for: Porch - Rear \$ _____

Total for: Interior \$ _____

Exterior**Main Structure****Single Family****Roof****Roof**

18 0070010001 2400 SF 2 Incipient code violation \$ _____

Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Minimal repair or replacement of rafters and/or roof sheathing. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent stacks, kick out flashing on sidewalls as needed, new metal flashing and counter flashing on chimney and along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code.

19 0070020002 640 SF 2 Incipient code violation \$ _____

Repair Sheathing

Remove damaged material and replace with 1/2" C.D.X. or match existing. Pull all nails and prepare rafter surface. Install at right angles to rafters; nail every 10" at center, and every 6" on edge.

20 0070010000 96 SF 2 Incipient code violation \$ _____

Install Rubber Roof System

Clean and prepare roof to except a 1/2" layer of plywood sheathing or fiber board. Install EPDM rubber membrane according to manufactures specifications. No seams will be permitted on roofs smaller than 10' in either direction. Include all adhesives, primers, seam tape, flashings, pipe boots, caulking, termination bars and drip edge. All work shall be performed to code.

21	0070030004	225 LF	2 Incipient code violation	\$ _____
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Replace Gutters

Remove and dispose of existing materials and replace with new seamless aluminum 5" k style gutters with baked enamel finish. Attach at least every 4' and slope toward downspout. Leave no straps exposed above roofing.

Total for: Roof			\$ _____
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Sidewalls

Siding

22	017706101	0 LF	0	\$ _____
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Remove Entire Exterior Wall

Remove rear porch stairway and dispose of properly.

23	0321030108	1800 SF	3 Lead Hazard	\$ _____
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Enclose Exterior Walls with House Wrap

Per HUD Lead Safe Housing requirements, enclose the exterior siding with "house wrap" using approved fasteners tape per manufacturers recommendations to create a dust free barrier.

Surface prep all exterior surfaces to accommodate new vinyl siding prior to the application of Tyvek materials

Lead hazard signage must be installed or marked " Danger Lead Based Paint " at two foot intervals using permanent ink.

24	0321030109	1800 SF	3 Lead Hazard	\$ _____
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Enclose Exterior Walls with Vinyl Siding

Per HUD Lead Safe Housing, install vinyl siding and all necessary trim pieces per manufacturers recommendations on entire building. Consult with home owner on style and color.

25	0040010005	20 SF.	2 Incipient code violation	\$ _____
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Repair Masonry Wall Rear Porch

Remove all damaged material under stairs and replace with new to match existing surface. Wall shall be structurally sound when complete.

Exterior Side Walls

26	0351030113	3 EA	3 Lead Hazard	\$ _____
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INSTALL VINYL REPLACEMENT WINDOWS -

Remove existing storm windows, window sashes, parting strips, pulley/ropes, stops and repair damaged framework. Install new **Energy Star Qualified** rigid vinyl window with insulated glass and welded frame having a U-factor (.32) rated for the **Northern Region** made to fit opening. Include tilt in upper and lower sashes with screen. Insulate as needed. Primer all bare wood and paint to match existing, interior / exterior window system complete. Caulk for a weather tight installation. **Use safety glass as needed to code. Wrap exterior window trim with custom bent aluminum.**

- 1. (2) Rear Porch Windows
- 2. (1) Top of the Stairs Laminated
- 3. (1) Second floor rear door

27 0010010016 128 SQ 2 Incipient code violation \$ _____

Install 2"x4" Stud Wall With Drywall

Remove existing door close opening make ready to accept siding on the exterior and finish the interior to match existing interior walls. Caulk and insulate for weather-tight installation finish to match existing and prime per code.

- 1, Rear Porch Door,
- 2, 2nd Floor Rear Door to except new window, to code.

Total for: Sidewalls \$ _____

Total for: Exterior \$ _____

Job Total Cost: \$ _____

BID PROPOSAL SUMMARY SHEET

General Contractor

Property Address

<u>TYPE OF WORK</u>	<u>CONTRACTOR/ SUB-CONTRACTOR</u>	<u>AMOUNT</u>
Structural	_____	_____
Lead Work	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Heating	_____	_____
Misc.	_____	_____
TOTAL		_____

NOTE:

PLEASE COMPLETE ALL ABOVE LINES/COLUMNS. INCOMPLETE LINES/COLUMNS MAY RESULT IN BID DISQUALIFICATION. IF ANY LINE OR COLUMN DOES NOT REQUIRE INFORMATION MARK IT **N/A**. PLEASE CONTACT THE ADMINISTRATOR AT (419) 245-1400 IF YOU HAVE ANY QUESTIONS.

STATEMENT OF NON-COLLUSION

I, _____, owner of
Contractor's Name

_____, have not met
Company Name

with or discussed any details of the rehabilitation project located at

_____, Toledo,

Ohio, with any other contractor for the purposes of fixing any price,

arranging submission of bid proposal, or tampering with the award of any

rehabilitation contract.

I understand that any such action will result in my immediate

suspension and prosecution to the fullest extent of the law.

Date: _____ Signature: _____