

INVITATION TO BID

YOUR COMPANY IS INVITED TO SUBMIT A BID PROPOSAL FOR THE FOLLOWING PROJECT:

CASE NUMBER: 25YR-O/O-6036

ADDRESS: *TO BE DISCLOSED ONLY TO INTERESTED BIDDERS ZIP CODE: _____

NUMBER OF UNITS: _____

TYPE OF WORK: Structural Heating Plumbing
 Electrical Lead

Bid opening date and time will be 3:00 p.m., WEDNESDAY, May 31, 2017 at the City of Toledo Department of Neighborhoods, 18th Floor, One Government Center, Toledo, Ohio 43604.

Rehab Technician/Contact: Scott Reynolds Phone: 419-245-1400 (8am – 4:30pm)

***Interested bidders must call the rehab technician to be scheduled for the Pre-Bid Mandatory Meeting. There will be a pre-bid MANDATORY meeting on Thursday, May 25, 2017, at 9:00 a.m. at the project location. All bidders must attend and sign in for bid to be considered.**

Enclosed you will find:

1. Complete set of Specifications
2. Bid Proposal Summary Sheet
3. Statement of Non-Collusion

Submit one complete and legible copy of each of the three (3) documents listed above in a sealed envelope before the bid opening date and time listed above. Mark the sealed envelope "Housing Rehab Bid" and list the name and address of the project. List a cost by trade on the bid proposal summary sheet and list a price for each line item on the specifications. Prices must be held firm for a minimum of 60 days. Late proposals will not be accepted.

The following documents are required to be submitted within three business days after notification of bid award:

4. Contractor/Subcontractors and Minority Report
5. MBE/WBE Commitment Affidavit
6. Best Bid Criteria Affidavit

Minority participation and other documentation (e.g. child support compliance) will be required and reviewed prior to awarding this contract with the City of Toledo. Please be reminded that the City of Toledo and the Department of Housing and Urban Development have a minority participation goal of 21% on every construction project. Minority participation reports will be reviewed throughout the construction project to ensure compliance. Also, Section-3 report compliance shall be required, if applicable, prior to award.

The City of Toledo Division of Housing reserves the right to accept or reject any bid.

CITY OF TOLEDO
Dept. of Neighborhoods
One Gov't Center, Suite 1800
Toledo, Ohio 43604

Office: 419-245-1400
Fax: 419-245-1193



RESPEC
Work Write-Up

Case Number: 25YR-O/O-6036

BID TOTAL: \$ _____

Property Information:

BID OPENING DATE Wednesday, May 31, 2017

CONTRACTOR INFORMATION

Jurisdiction: Lucas
Target Area Toledo
Census:
Owner:

Name: _____
Address: _____

Voice: _____
Fax: _____
E-mail: _____

Phone:
Mobile:

ACKNOWLEDGEMENT AND ACCEPTANCE OF ALL TERMS AND CONDITIONS

(THIS PAGE AND THE FOLLOWING PAGE MUST BE FILLED OUT WITH BID AMOUNT AND SIGNATURE OR THE BID MAY BE DEEMED NON-RESPONSIVE)

The undersigned, duly authorized representative of the Contractor submitting the accompanying RESPEC Work Write-Up bid proposal, hereby proposes to furnish all labor, materials, equipment, services and work required for the written amount of:

Total: _____ dollars
(\$ _____) and further acknowledges receipt and acceptance of any and all

terms and conditions, contract specifications, and instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda (if any) thereto, issued by the City of Toledo that are the subject of the accompanying bid or proposal. The undersigned agrees to clearly call-out in its bid or proposal any deviations from any portion of said term and conditions, contract specifications, instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda.

Time is of the essence of this Contract. If the Contractor shall neglect, refuse, or otherwise fail to complete the work within the time specified, then the Contractor agrees, as part consideration for this Contract, to pay the City as liquidated damages and not as a penalty, the sum of \$100.00 per day for each calendar day beyond the date set forth in the Contract that the Contractor fails to complete the work. The liquidated damage amount is fixed and agreed on between the Contractor and the City because of the impracticability and extreme difficulty of fixing and ascertaining the true value of the damages which City will sustain by failure of the Contractor to complete the work on time. Such damages

include a loss of revenue, service charges, delays caused to other construction activities of City and other damages, some of which are indefinite and not susceptible of easy proof. The liquidated damages amount is agreed to be a reasonable estimate of the actual amount of damages which the City will sustain. The amount shall be deducted from any monies due or that may become due the Contractor, and if said monies are insufficient to cover said damages, then the Contractor shall be liable to, owe and pay the City for, the amount of any difference.

*** A COPY OF ALL APPLICABLE LICENSES, PROOF OF LIABILITY INSURANCE, BUREAU OF WORKERS' COMPENSATION CERTIFICATE, AND CITY OF TOLEDO CERTIFICATE OF TAX COMPLIANCE IS REQUIRED AT TIME OF BID ACCEPTANCE.**

Business Name: _____

President/Owner/CEO: _____

Signature: _____

Print Name: _____

Date: _____

Revised June 6, 2016

Exterior**Main Structure****Single Family****Rear Patio****Rear Concrete Patio**

1	0020020002	240 SF	2 Incipient code violation	\$ _____
---	------------	--------	----------------------------	----------

Level Concrete Patio

Level concrete slab to its original grade line using "Mudjacking" process. A professional concrete leveling company is recommended for this process. Contact the Rehab Tech when this work is to begin for approval of grade.

Lower Back Roof

2	0070010001	120 SF	2 Incipient code violation	\$ _____
---	------------	--------	----------------------------	----------

Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Make all necessary repairs to rafters and sheathing. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code.

Total for: Rear Patio	\$ _____
------------------------------	----------

Sidewalls**General**

3	0040010005	3 SF.	2 Incipient code violation	\$ _____
---	------------	-------	----------------------------	----------

Repair Foundation Wall

Remove all damaged material and replace with new to match existing surface. Install new block to match existing foundation. Owner to have area cleared of debris and plants.

Location: Right corner of garage wall and right side of garage.

Total for: Sidewalls	\$ _____
-----------------------------	----------

Roof**Roof**

4	0070030003	1 ALL	2 Incipient code violation	\$ _____
---	------------	-------	----------------------------	----------

Remove and Reinstall Gutters

Remove all existing gutters before the removal of existing roofing. Set aside to prevent damage before reinstalling. After new roofing is completed, reinstall gutters. Clean gutters before installation.

Main House

5	0070010001	950 SF	2 Incipient code violation	\$ _____
---	------------	--------	----------------------------	----------

Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Make all necessary repairs to rafters and/or roof sheathing. Install ice guard (to code), 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent

stacks, new metal flashing on chimney. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice.

6 0070020000 900 SF 2 Incipient code violation \$ _____

Install 1/2" O.S.B. Sheathing Complete

Install new 1/2" exterior grade O.S.B. sheathing over existing plywood per manufacturers recommendation. **Do not install with joints over existing joints.**

7 0060040003 5 NO 2 Incipient code violation \$ _____

Install Roof Vents

Cut out and install 8" aluminum roof vents with evenly spaced with proper shingle lap and sealed in roof cement to provide a leak free fit.

8 0070030016 1 ALL 2 Incipient code violation \$ _____

Replace Chimney

Remove existing metal chimney and properly dispose. Frame in a new chimney with vinyl siding to match existing siding on house. Install new metal cap and flue cap. Install ice guard and flashing.

Garage Roof

9 0070010001 600 SF 2 Incipient code violation \$ _____

Remove Existing Roofing Material and Install New

Remove all roof covering down to the rafters and haul away debris. Make all necessary repairs to the rafters as needed. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on Edison mast, kick out flashing on sidewalls as needed, new metal flashing along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice.

10 0070020000 500 SF 2 Incipient code violation \$ _____

Install 7/16" O.S.B. Sheathing Complete

Install new 1/2" exterior grade O.S.B. sheathing nailed with 8d commons across rafters as per manufacturers recommends and to code.

11 0060040003 3 NO 2 Incipient code violation \$ _____

Install Roof Vents

Cut out and install 8" aluminum roof vents with evenly spaced with proper shingle lap and sealed with roof cement to provide a leak free fit.

12 0010050005 60 LF 2 Incipient code violation \$ _____

Repair Vinyl Siding for New Flashing

Cut vinyl siding along roof line approximately 3 1/2" above roof. Install 1x3 and wrap with aluminum to match existing siding color. This process shall run up and down the

garage roof line and over the front porch roof line.

Front Porch

13	0070010001	150 SF	2 Incipient code violation	\$ _____
----	------------	--------	----------------------------	----------

Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Make all necessary repairs to rafters and roof sheathing. Install 15lb felt, new aluminum drip edge on rake and eaves, new metal flashing along. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice.

Total for: Roof \$ _____

Total for: Exterior \$ _____

Interior**Main Structure****Single Family****Attic****General**

14	0060010001	600 SF	2 Incipient code violation	\$ _____
----	------------	--------	----------------------------	----------

Blown Cellulose, Open Attic - (R38)

Insulate attic. Coverage should be as level as possible and to the depth of material that corresponds with each R value. Each individual manufacturer's recommendation for initially installed thickness and settled density usually found in the coverage table on the material packaging. Note: maintain clearance from combustible materials in accordance with NFPA Requirements. **(Install soffit baffles as needed for proper ventilation).**

Total for: Attic \$ _____

Basement**General**

15	0120010002	1 EA	2 Incipient code violation	\$ _____
----	------------	------	----------------------------	----------

Install 80% Efficient Furnace

Remove and dispose of old unit and install a new, properly sized, 80+% AFUE, ENERGY STAR rated furnace, flue liner as needed and digital thermostat. Include any needed ductwork, registers and main disconnect to code.

Inspect exposed duct work and seal any joints or other leaks in supply or return ducts.

16	0120050002	1 EA	2 Incipient code violation	\$ _____
----	------------	------	----------------------------	----------

Install Central Air Conditioning System

Install new central air conditioning system sized to code by a licensed HVAC

contractor. Include all equipment and wiring for complete installation to code.

17 0130060002 1 EA 2 Incipient code violation \$ _____

Replace Water Heater

Remove and dispose of old unit and install new 40 gallon, 9 year warranty, natural gas, energy efficient unit complete with flue vent to code.

Total for: Basement \$ _____

Attached Garage

General

18 0110010001 1 EA 2 Incipient code violation \$ _____

Upgrade Electric to 100 Amp Service

Disconnect and remove existing service complete to Edison drops. Install new 100 amp 3 wire service and 24 space (minimum) panel and all exterior service equipment from Edison drop to panel to code. Include new breakers on existing circuits and Arc Fault breakers on new circuits as needed. Label all circuits and all work shall be to code.

19 0010090038 1 EA 2 Incipient code violation \$ _____

Replace Overhead Garage Door and Opener

Remove and dispose of existing garage door, opener and rails. Install a new insulated raised panel overhead door complete with door opener. Owner to have input on color. Contractor to verify door opening before bidding and ordering. Door opener shall have proper horse power for the size and weight of door.

Ceiling

20 0090010002 32 SF 2 Incipient code violation \$ _____

Repair Drywall

Cut out affected area square, install new material flush with existing surface, tape all joints and finish with 3 coat process with texture to match existing texture. Prime and paint effected area.

Total for: Attached Garage \$ _____

General Rooms

General

21 0110050002 7 EA 2 Incipient code violation \$ _____

Install Smoke Detectors

Install new smoke detectors to code. Include all wiring from panel and new breaker. Wire-mould may be used as needed for surface mounting in finished spaces. **NO** flex or rigid conduit allowed in finished spaces.

22 0110070001 2 EA 2 Incipient code violation \$ _____

Install Carbon Monoxide Detector

Install plug-in, with battery back up, carbon monoxide detector to code and per manufacturers recommendations. Kidde or approved equal.

23 0110020000 1 ALL 2 Incipient code violation \$ _____

Do all electrical repairs as listed

Make all repairs listed below, and/or on the attached electrical report.

1) Replace outlets with GFICs at all locations within 6' of water source including kitchen sink, bath lavatories, washer, exterior outlets, etc. (this does not apply to single receptacle supplying a permanently installed sump pump.)

2) Exterior outlets to have weatherproof covers.

3) Replace any missing or cracked outlets, switches, or covers.

4) Bathroom and laundry to each have a **minimum of one 20 amp dedicated** circuit.

Bring other hazards to the rehab specialists attention such as old and defrayed wiring, light fixtures that do not work after replacing bulbs etc. .

Total for: General Rooms \$ _____

Total for: Interior \$ _____

Job Total Cost: \$ _____

BID PROPOSAL SUMMARY SHEET

General Contractor

Property Address

<u>TYPE OF WORK</u>	<u>CONTRACTOR/ SUB-CONTRACTOR</u>	<u>AMOUNT</u>
Structural	_____	_____
Lead Work	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Heating	_____	_____
Misc.	_____	_____
TOTAL		_____

NOTE:

PLEASE COMPLETE ALL ABOVE LINES/COLUMNS. INCOMPLETE LINES/COLUMNS MAY RESULT IN BID DISQUALIFICATION. IF ANY LINE OR COLUMN DOES NOT REQUIRE INFORMATION MARK IT **N/A**. PLEASE CONTACT THE ADMINISTRATOR AT (419) 245-1400 IF YOU HAVE ANY QUESTIONS.

STATEMENT OF NON-COLLUSION

I, _____, owner of
Contractor's Name

_____, have not met
Company Name

with or discussed any details of the rehabilitation project located at

_____, Toledo,

Ohio, with any other contractor for the purposes of fixing any price,

arranging submission of bid proposal, or tampering with the award of any

rehabilitation contract.

I understand that any such action will result in my immediate

suspension and prosecution to the fullest extent of the law.

Date: _____ Signature: _____