

INVITATION TO BID

YOUR COMPANY IS INVITED TO SUBMIT A BID PROPOSAL FOR THE FOLLOWING PROJECT:

CASE NUMBER: 24YR-O/O-1127

ADDRESS: *TO BE DISCLOSED ONLY TO INTERESTED BIDDERS ZIP CODE: _____

NUMBER OF UNITS: _____

TYPE OF WORK: Structural Heating Plumbing
 Electrical Lead

Bid opening date and time will be **3:00 p.m., WEDNESDAY, May 31, 2017** at the City of Toledo Department of Neighborhoods, 18th Floor, One Government Center, Toledo, Ohio 43604.

Rehab Technician/Contact: **Scott Reynolds** Phone: **419-245-1400** (8am – 4:30pm)

***Interested bidders must call the rehab technician to be scheduled for the Pre-Bid Mandatory Meeting. There will be a pre-bid MANDATORY meeting on Thursday, May 25, 2017, at 10:30 a.m. at the project location. All bidders must attend and sign in for bid to be considered.**

Enclosed you will find:

1. Complete set of Specifications
2. Bid Proposal Summary Sheet
3. Statement of Non-Collusion

Submit one complete and legible copy of each of the three (3) documents listed above in a sealed envelope before the bid opening date and time listed above. Mark the sealed envelope "Housing Rehab Bid" and list the name and address of the project. List a cost by trade on the bid proposal summary sheet and list a price for each line item on the specifications. Prices must be held firm for a minimum of 60 days. Late proposals will not be accepted.

The following documents are required to be submitted within three business days after notification of bid award:

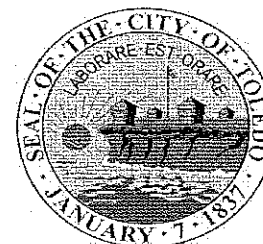
4. Contractor/Subcontractors and Minority Report
5. MBE/WBE Commitment Affidavit
6. Best Bid Criteria Affidavit

Minority participation and other documentation (e.g. child support compliance) will be required and reviewed prior to awarding this contract with the City of Toledo. Please be reminded that the City of Toledo and the Department of Housing and Urban Development have a minority participation goal of 21% on every construction project. Minority participation reports will be reviewed throughout the construction project to ensure compliance. Also, Section-3 report compliance shall be required, if applicable, prior to award.

The City of Toledo Division of Housing reserves the right to accept or reject any bid.

CITY OF TOLEDO
Dept. of Neighborhoods
One Gov't Center, Suite 1800
Toledo, Ohio 43604

Office: 419-245-1400
Fax: 419-245-1193



RESPEC
Work Write-Up

Case Number: 24YR-O/O-1127

BID TOTAL: \$ _____

Property Information:

BID OPENING DATE Wednesday, May 31, 2017

CONTRACTOR INFORMATION

Jurisdiction: Lucas
Target Area Toledo
Census:
Owner:

Name: _____
Address: _____

Voice: _____
Fax: _____
E-mail: _____

Phone:
Mobile:

ACKNOWLEDGEMENT AND ACCEPTANCE OF ALL TERMS AND CONDITIONS

(THIS PAGE AND THE FOLLOWING PAGE MUST BE FILLED OUT WITH BID AMOUNT AND SIGNATURE OR THE BID MAY BE DEEMED NON-RESPONSIVE)

The undersigned, duly authorized representative of the Contractor submitting the accompanying RESPEC Work Write-Up bid proposal, hereby proposes to furnish all labor, materials, equipment, services and work required for the written amount of:

Total: _____ dollars
(\$ _____)

and further acknowledges receipt and acceptance of any and all terms and conditions, contract specifications, and instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda (if any) thereto, issued by the City of Toledo that are the subject of the accompanying bid or proposal. The undersigned agrees to clearly call-out in its bid or proposal any deviations from any portion of said term and conditions, contract specifications, instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda.

Time is of the essence of this Contract. If the Contractor shall neglect, refuse, or otherwise fail to complete the work within the time specified, then the Contractor agrees, as part consideration for this Contract, to pay the City as liquidated damages and not as a penalty, the sum of \$100.00 per day for each calendar day beyond the date set forth in the Contract that the Contractor fails to complete the work. The liquidated damage amount is fixed and agreed on between the Contractor and the City because of the impracticability and extreme difficulty of fixing and ascertaining the true value of the damages which City will sustain by failure of the Contractor to complete the work on time. Such damages

include a loss of revenue, service charges, delays caused to other construction activities of City and other damages, some of which are indefinite and not susceptible of easy proof. The liquidated damages amount is agreed to be a reasonable estimate of the actual amount of damages which the City will sustain. The amount shall be deducted from any monies due or that may become due the Contractor, and if said monies are insufficient to cover said damages, then the Contractor shall be liable to, owe and pay the City for, the amount of any difference.

*** A COPY OF ALL APPLICABLE LICENSES, PROOF OF LIABILITY INSURANCE, BUREAU OF WORKERS' COMPENSATION CERTIFICATE, AND CITY OF TOLEDO CERTIFICATE OF TAX COMPLIANCE IS REQUIRED AT TIME OF BID ACCEPTANCE.**

Business Name: _____

President/Owner/CEO: _____

Signature: _____

Print Name: _____

Date: _____

Revised June 6, 2016

Exterior**Main Structure****Single Family****Roof****Roof**

1	0070010001	2000 SF	2 Incipient code violation	\$ _____
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Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Make all necessary repairs to the rafter and fascia as needed. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent stacks, kick out flashing on sidewalls as needed, new metal flashing and counter flashing on chimney and along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code.

2	0070010000	200 SF	2 Incipient code violation	\$ _____
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Install Rubber Roof System-Front Porch

Remove existing roofing material, clean and prepare roof to except a 1/2" layer of plywood sheathing or fiber board. Install EPDM rubber membrane according to manufactures specifications. No seams will be permitted on roofs smaller than 10' in either direction. Include all adhesives, primers, seam tape, flashings, pipe boots, caulking, termination bars and drip edge. All work shall be performed to code.

3	0070030002	320 LF	2 Incipient code violation	\$ _____
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Remove and Install New Gutters and Downspouts

Remove all existing gutters and downspout and install new white aluminum seamless gutters and down spouting with 36" extensions where possible. No straps are to be exposed above roofing. All work shall be to manufacturers recommendations and to code.

4	0010050011	1 ALL	2 Incipient code violation	\$ _____
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Repair Aluminum Fascia, Soffit and Rakes

Repair all aluminum fascia, soffits and rakes with custom bent aluminum on rakes and fascia. All work shall match existing aluminum work. Location: Front of house.

	Total for: Roof	\$ _____
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Sidewalls**Exterior Side Walls**

5	0321020001	14 EA	3 Lead Hazard	\$ _____
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Replace Window Units

Per HUD Lead Safe Housing requirements, remove the storm windows, existing

window and install new vinyl insulated replacement window with screen and hardware. Dispose of existing storm windows. Insulate and caulk as necessary. Include any painting or repairs needed on the interior walls to bring to original condition. Wrap exterior trim with aluminum. **Use tempered glass where needed.**

All work shall be to code.

Windows must have Energy Star rating for Region 5.

Total for: Sidewalls \$ _____

Total for: Exterior \$ _____

Interior

Main Structure

Single Family

Closet

General

6 0110010001 1 EA 2 Incipient code violation \$ _____

Upgrade Electric to 100 Amp Service

Disconnect and remove existing service complete to Edison drops. Install new 100 amp 3 wire service and 24 space (minimum) panel and all exterior service equipment from Edison drop to panel to code. Include new breakers on existing circuits and Arc Fault breakers on new circuits as needed.

Total for: Closet \$ _____

1st Floor Bath

Floor

7 0010010009 1 ALL 2 Incipient code violation \$ _____

Repair Floor Joists and Sub Flooring

Remove the toilet and save for re installation after new flooring is installed. Remove existing flooring and make all necessary repairs to the floor joist and sub floor. Replace damaged material beneath the toilet to insure a solid base for the toilet. All work shall be to code.

8 0030020001 65 SF 2 Incipient code violation \$ _____

Install Underlayment

Install 1/4" underlayment nailed or stapled per manufacturers recommendations. Fill all seams and nail dimples with vinyl seam filler. Sand flush and prep for flooring installation.

9 0030010004 65 SF 2 Incipient code violation \$ _____

Install Vinyl Flooring

Clean floor of all debris to ensure smooth uniform surface. Install vinyl flooring in the color and style of the owners choice. Owner has the choice of vinyl plank flooring or

vinyl sheet goods. Flooring allowance is \$2.75 per square foot.

10 0130040023 1 EA 2 Incipient code violation \$ _____

Re Install Toilet

Re install existing toilet that was previously removed.

General

11 0010030007 2 LF 2 Incipient code violation \$ _____

Replace Wall Cabinets

Remove existing wall cabinets and replace with "Merillat", "Kitchen Kompact", or approved equal. Make all necessary wall repairs and install as manufacturer recommends. Top of cabinets to be set at 7' from floor. Owner to have choice in color and style.

Total for: 1st Floor Bath \$ _____

Kitchen

General

12 0010030003 10 LF 2 Incipient code violation \$ _____

Replace Base Cabinets

Remove existing base cabinets, pull all nails, replace with new mid line series base cabinets "Merillat", "Kitchen Kompact" or approved equal. All work to be level, plumb and true. Cabinets are to be attached to framing. Seal all electrical/plumbing penetrations. Owner to have the choice in the style and color of cabinets.

13 0010030007 15 LF 2 Incipient code violation \$ _____

Replace Wall Cabinets

Remove existing wall cabinets and replace with "Merillat", "Kitchen Kompact", or approved equal. Make all necessary wall repairs and install as manufacturer recommends. Top of cabinets to be set at 7' from floor. Owner to have choice in color and style of cabinets.

14 0110040010 1 NO 2 Incipient code violation \$ _____

Install Range Hood

Remove and reInstall cabinet mounted range hood.

15 0010030011 10 LF 2 Incipient code violation \$ _____

Replace Countertops

Remove existing counter top and replace with new counter top with integral 4" back splash. Screw counter top through cabinet braces and use manufacturer's hardware for mitres. Caulk joint where back splash meets wall with paintable silicone caulk. Owners choice of in stock standard color.

16 0130040012 1 EA 2 Incipient code violation \$ _____

Replace Kitchen Sink

Remove existing sink and replace with new double bowl stainless type at least 8 in. deep. Include washerless faucet with limited lifetime warranty, sprayer, trap, baskets and sealed complete to code.

Floor

17	0030020001	280 SF	2 Incipient code violation	\$ _____
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Install Underlayment

Remove existing vinyl flooring. Scrape and clean flooring before installation of underlayment. Install 1/4" underlayment nailed or stapled per manufacturers recommendations. Fill all seams, nail dimples with a vinyl seam filler and sand flush.

18	0030010002	280 SF	2 Incipient code violation	\$ _____
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Install Sheetgoods

Clean floor of all debris to ensure smooth uniform surface. Install vinyl flooring in the color and style of the owners choice. Owner has the choice of vinyl plank flooring or vinyl sheet goods. Flooring allowance is \$2.75 per square foot. Include mouldings and transition strips needed to cover all exposed flooring edges. **Owner to disconnect, move and reinstall all appliances.**

	Total for: Kitchen	\$ _____
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2nd Floor Bedrooms**General - Wall Lights**

19	0110040003	4 EA	2 Incipient code violation	\$ _____
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Replace Light Fixture

Replace existing interior light fixture with new fixture to code. Owner to have choice in the light fixture. A \$50.00 light allowance. Location: All bedrooms and the hallway.

	Total for: 2nd Floor Bedrooms	\$ _____
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General Rooms**General**

20	0110040011	8 EA	2 Incipient code violation	\$ _____
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Install Smoke and Carbon Monoxide Detector

Install a hard wired smoke alarm with battery back up. Unit shall be first alert, AIM, Night Hawk, or approved equal. Install 2 carbon monoxide detectors and 6 smoke alarms.

21	0331010102	1 ALL	3 Lead Hazard	\$ _____
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Specialized Lead Cleaning

Clean all affected areas with **HUD cycle cleaning** so that there are no visible dust or paint chips remaining. Must pass HUD cleaning standards.

	Total for: General Rooms	\$ _____
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	Total for: Interior	\$ _____
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	Job Total Cost:	\$ _____
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BID PROPOSAL SUMMARY SHEET

General Contractor

Property Address

<u>TYPE OF WORK</u>	<u>CONTRACTOR/ SUB-CONTRACTOR</u>	<u>AMOUNT</u>
Structural	_____	_____
Lead Work	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Heating	_____	_____
Misc.	_____	_____
TOTAL		_____

NOTE:

PLEASE COMPLETE ALL ABOVE LINES/COLUMNS. INCOMPLETE LINES/COLUMNS MAY RESULT IN BID DISQUALIFICATION. IF ANY LINE OR COLUMN DOES NOT REQUIRE INFORMATION MARK IT **N/A**. PLEASE CONTACT THE ADMINISTRATOR AT (419) 245-1400 IF YOU HAVE ANY QUESTIONS.

STATEMENT OF NON-COLLUSION

I, _____, owner of
Contractor's Name
_____, have not met
Company Name
with or discussed any details of the rehabilitation project located at
_____, Toledo,
Ohio, with any other contractor for the purposes of fixing any price,
arranging submission of bid proposal, or tampering with the award of any
rehabilitation contract.

I understand that any such action will result in my immediate
suspension and prosecution to the fullest extent of the law.

Date: _____ Signature: _____