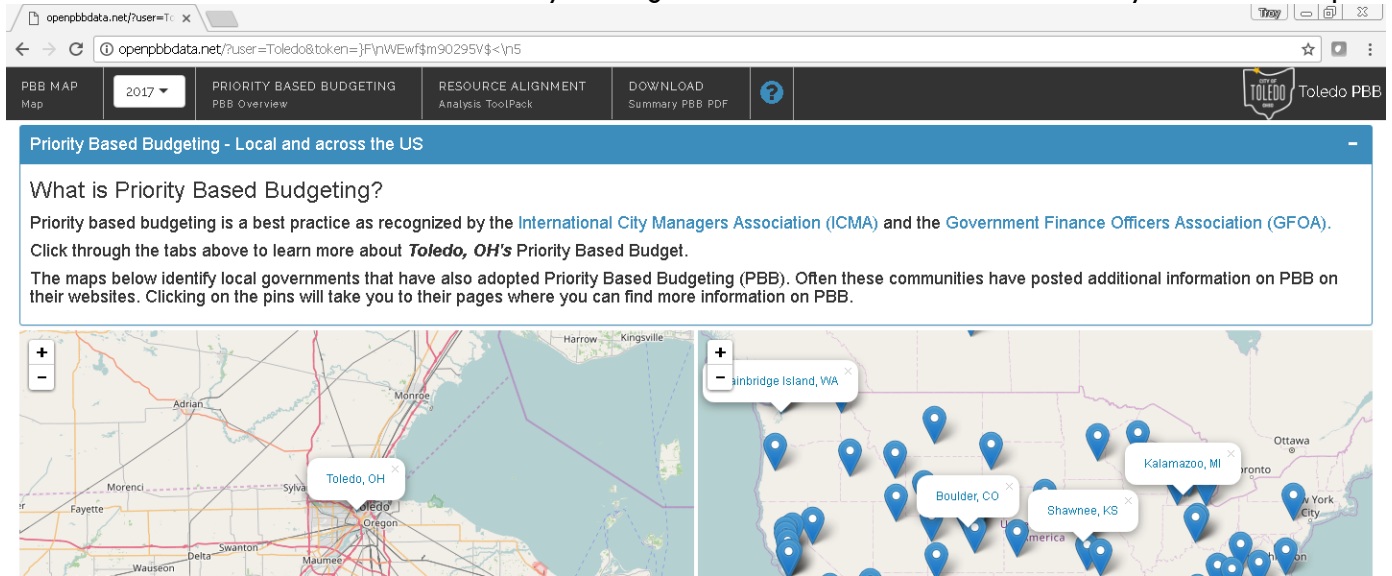
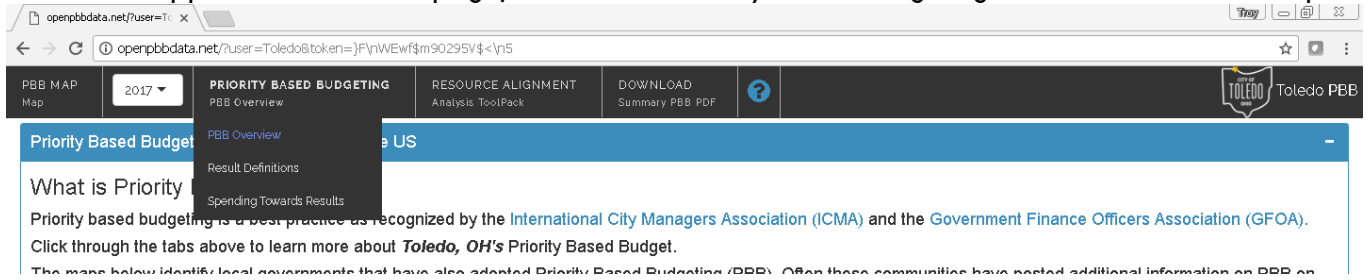


City of Toledo Priority Based Budgeting Open Data User Guide

1. Go to tiny.cc/ToledoOpenPBB to access the City of Toledo’s Priority Based Budgeting (hereafter referred to as PBB) main page, which was created by the Center for Priority Based Budgeting. From this main page, you may learn more about PBB through the International City/County Management Association (ICMA) and the Government Finance Officers Association by clicking on those associated links immediately above the maps.

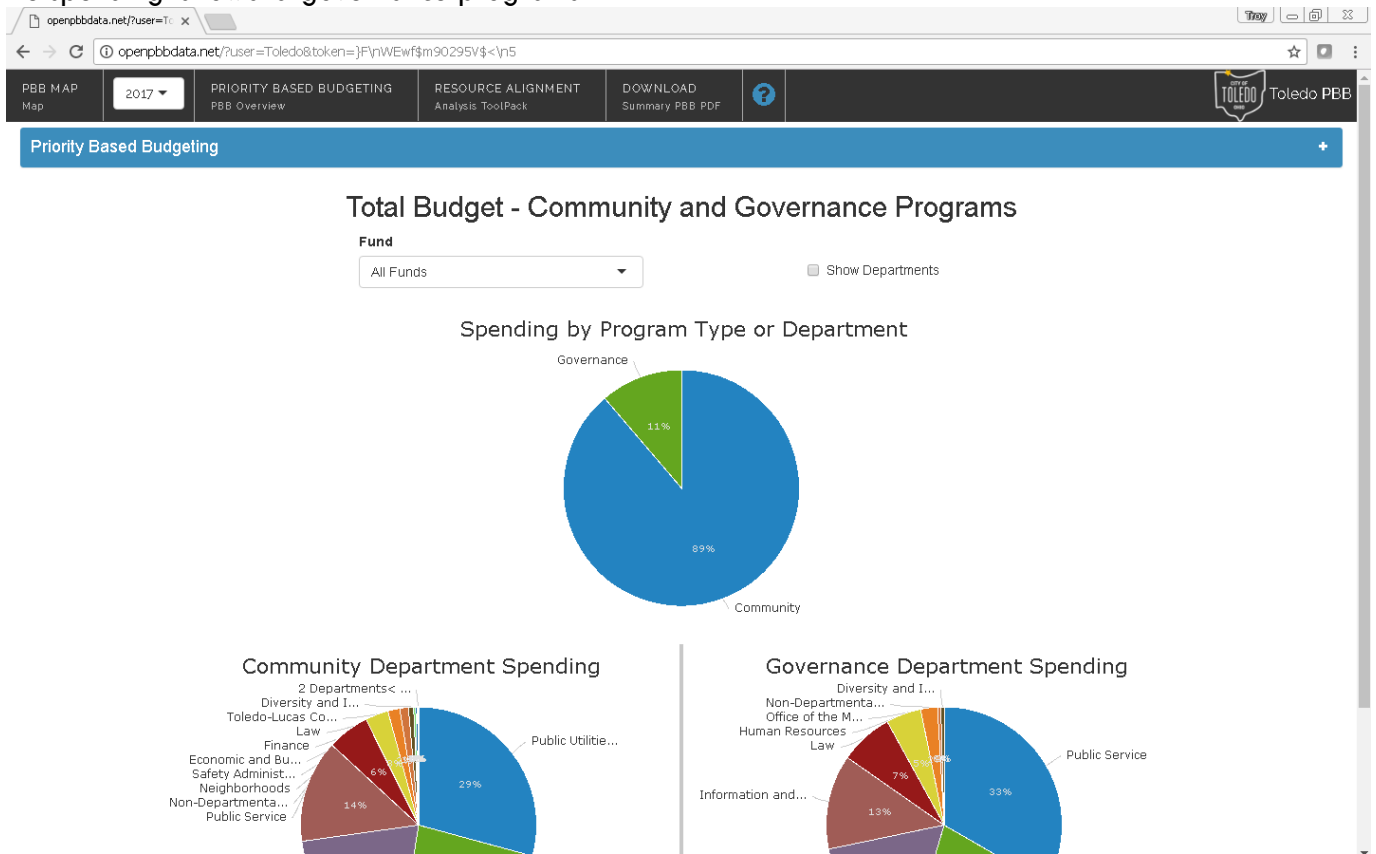


2. Toward the upper-left of the webpage, hover over “Priority Based Budgeting” to view the available options.

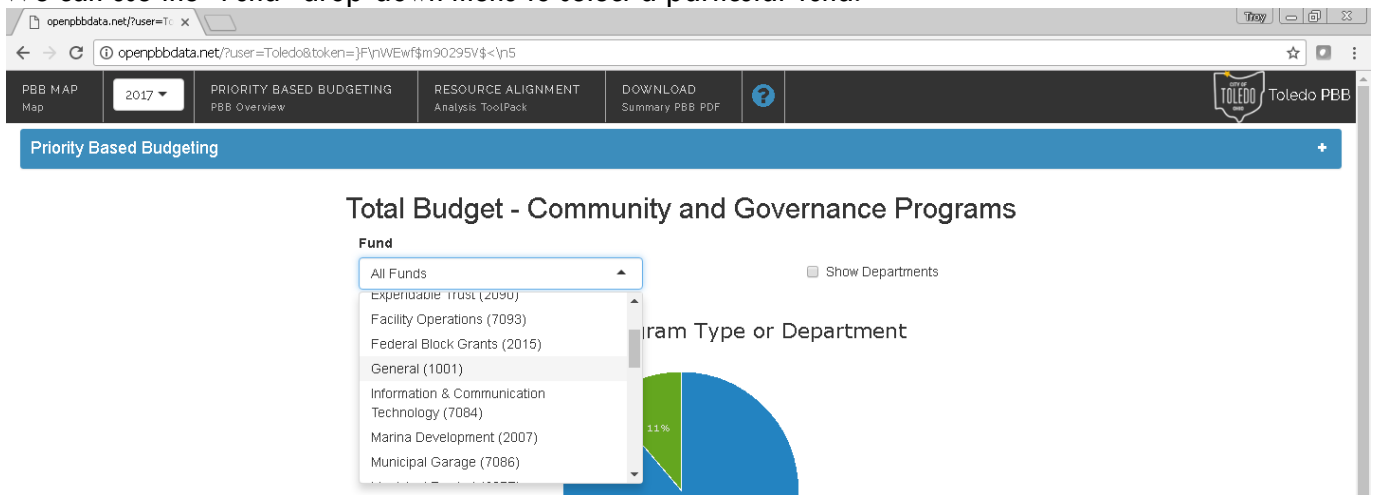


City of Toledo Priority Based Budgeting Open Data User Guide

3. Select the first option – “PBB Overview” – to view high-level, citywide pie charts. Here, we see only 11% of the spending is toward governance programs.

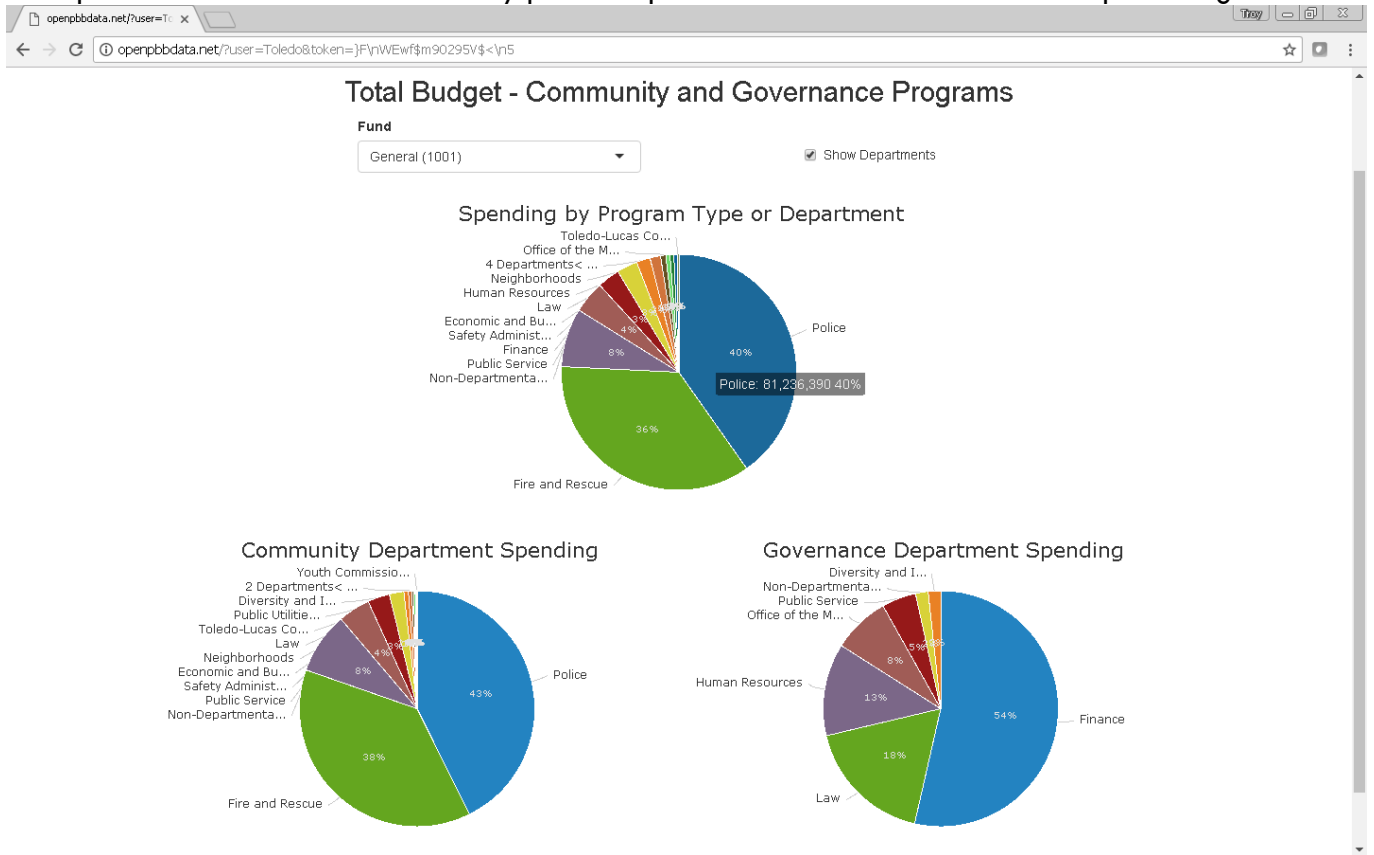


4. We can use the “Fund” drop-down menu to select a particular fund.



City of Toledo Priority Based Budgeting Open Data User Guide

- The funds are listed in alphabetical order with the corresponding fund number in parentheses. Select “General (1001)” and also check the “Show Departments” checkbox. The data are quickly refreshed for our three pie charts. You can hover over any pie chart piece to see the dollar amount and percentage.



- Toward the upper-left of the webpage, hover over “Priority Based Budgeting” to view the available options. Select the second option – “Result Definitions” – to learn more about the results and their definitions. Immediately above the “The Results and their Definitions” section is the “What are Results and Results Definitions” section. Left-click once on the “+” toward the upper-right of the screen within the “What are Results and Results Definitions” section banner to expand that area.

What are Results and Results Definitions

Result Definitions

Result Category	Description
Culture and Recreation Opportunities and Community Well-Being	Creates an informed and engaged community that encourages volunteerism and partnerships
Environmentally Sustainable Community with Safe, Clean Drinking Water	Manages solid waste to provide for the renewal of the environment through recycling, reuse and reduction of waste
Livable Neighborhoods	Effectively uses partnerships within the community to enhance the quality of life
Quality, Safe and Efficient Transportation & Infrastructure System	Plans for future "smart city" infrastructure development
Safe & Secure Community	Advances safety through prevention and intervention measures
Strong, Diverse Economy	Encourages business and industry growth and development throughout the City and emphasizes strategic development of the Downtown areas and
Good Governance	Fosters trust and transparency by ensuring fiscal and operational accountability, integrity and transparency

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7. We can now learn even more about PBB results and definitions.

PBB MAP 2017 PRIORITY BASED BUDGETING RESOURCE ALIGNMENT DOWNLOAD TOLEDO Toledo PBB
Map Result Definitions Analysis ToolPack Summary PBB PDF ?

What are Results and Result Definitions

Results are chosen and defined by each organization. Programs are scored by each result and evaluated using the definitions. If a program meets multiple definitions it is said to be achieving that result or shows a strong alignment with the result. There is a unique set of results for Community programs and Governance programs.

- Economic Vitality is an example of a Community Result, it might have several definitions, such as: Develop a comprehensive approach to encouraging tourism or Prioritize and invest in strategic infrastructure construction that supports the City's economic development".

Below is shown an example how a program such as Snow Plowing might score across each result.

Culture and Recreation	Economic Vitality	Effective Transportation	Health of the Community	Safe and Secure Community	Governance
1	3	4	2	4	N/A

Program Influence: 'Snow Removal'

Culture and Recreation	Economic Vitality	Effective Transportation	Health of the Community	Safe and Secure Community	Governance
supports the arts	attracts new businesses, and creates jobs	eases traffic flow and minimizes congestion	access to safe drinking water, clean air, waste removal	is prepared to respond to emergencies	enhances accountability and transparency in operations
opportunities for cultural enrichment	helps retain current businesses	provides convenient and efficient access	preserves the natural environment	enforces the law	attracts, develops and retains talent
life-long learning opportunities (libraries)	develops the workforce	well-maintained infrastructure, planned for future development	basic needs – safety, shelter, food, opportunity to work	reduces crime	stewardship of financial, human and physical resources
encourages healthy people (promotes active lifestyle)	attracts visitors and tourism	safe travel, well-lit	cares for the vulnerable (elderly, youth)	protects property	assists and supports decision makers
supports community events, and entertainment options	provides infrastructure to support commerce (transportation, utilities, internet/communications, smart cities, etc.)	provides access to multi-modal travel options (transit, public transportation, bike lanes, trails)	keeps community safe from danger (crime, disease, etc)	ensures safe air and access to drinking water	maintains regulatory compliance
parks, trails, open spaces	regulates growth and development	provides adequate parking	access to health care	protects the environment	delivers responsible and courteous service
	vibrant downtown	walkable community	access to safe drinking water, clean air, waste removal	provides safe travel and mobility	enhances accountability and transparency in operations

8. Toward the upper-left of the webpage, hover over “Priority Based Budgeting” to view the available options. Select the third option – “Spending Towards Results” – to view spending by priority. By default, the “Community” Program Type is selected. That can be changed to “Governance”. We can also select a Department from that drop-down menu. Left-click once on the “+” toward the upper-right of the screen within the “Spending on Results” section banner to expand that area and learn more about the charted data.

PBB MAP 2017 PRIORITY BASED BUDGETING RESOURCE ALIGNMENT DOWNLOAD TOLEDO Toledo PBB
Map Spending Towards Results Analysis ToolPack Summary PBB PDF ?

Spending on Results

Spending on Results shows how the overall budget is directed toward achieving results.

Stacked/Grouped Chart: Results Stacked

- This chart shows what part of the total budget makes a strong, some, or no contribution to a specific result. Each program is scored against all results so all three parts will equal the same amount.
- Use this chart to answer the question, “What part of our budget contributes to a Safe Community? Or, to identify a result you would like to learn more about.”

Dynamic Bar Chart: Results Drilldown

- Identify individual programs that contribute to a specific result.
- Filter using the radio button on Strong, Some, or None contribution to results. Then click the bars to move into the departments and click again to move to the programs. At the top, in the middle of the chart click to go back up one level.
- The scores to each result area for a program is shown at the final drill down level.

Program Type
 Community Governance

Select a Department
 All Departments

Grouped Stacked Most More Less Least
 Strong Some None

Result	Spending
Community Well-Being	\$281,256,817
Safe Community	\$262,882,082
Strong Economy	\$101,636,572
Environmental Sustai...	\$84,770,432
Transportation and I...	\$79,116,392
Neighborhoods	\$74,231,383

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- Toward the upper-middle of the screen, hover over “Download” and then left-click once on “Summary PBB PDF”. Left-click once on “Create Report”. You will then see a “Formatting Data” notification in the lower-right of the screen. After that completes, left-click once on “Download” to receive a 54-page PDF.

Download a PBB Summary PDF

Create a summary report of **Toledo, OH** then download the pdf.

This report includes an overview of the Priority Based Budgeting process as well the results of the Priority Based Budgeting process for **Toledo, OH**.

CREATE REPORT

DOWNLOAD

Priority Based Budgeting 1 / 54

CITY OF TOLEDO OHIO

Priority Based Budgeting

- Toward the top middle of the screen, left-click once on “RESOURCE ALIGNMENT Analysis ToolPack” and then left-click once on the “Analysis ToolPack” shown in blue text. Here is the Analysis ToolPack main page for the City of Toledo. We see that there are many more dollars in “Most Aligned” and “More Aligned” versus “Less Aligned” and “Least Aligned”, which is a good indicator of proper budgetary prioritization.

Resource Alignment Analysis ToolPack

Department	Line Item Budget	Program Cost + Fixed Costs	Program Cost	Fixed Cost
All Departments	398,756,182	386,800,020	386,800,020	0

DrillDown Multi-Year Percentage Pies Table

Relevance

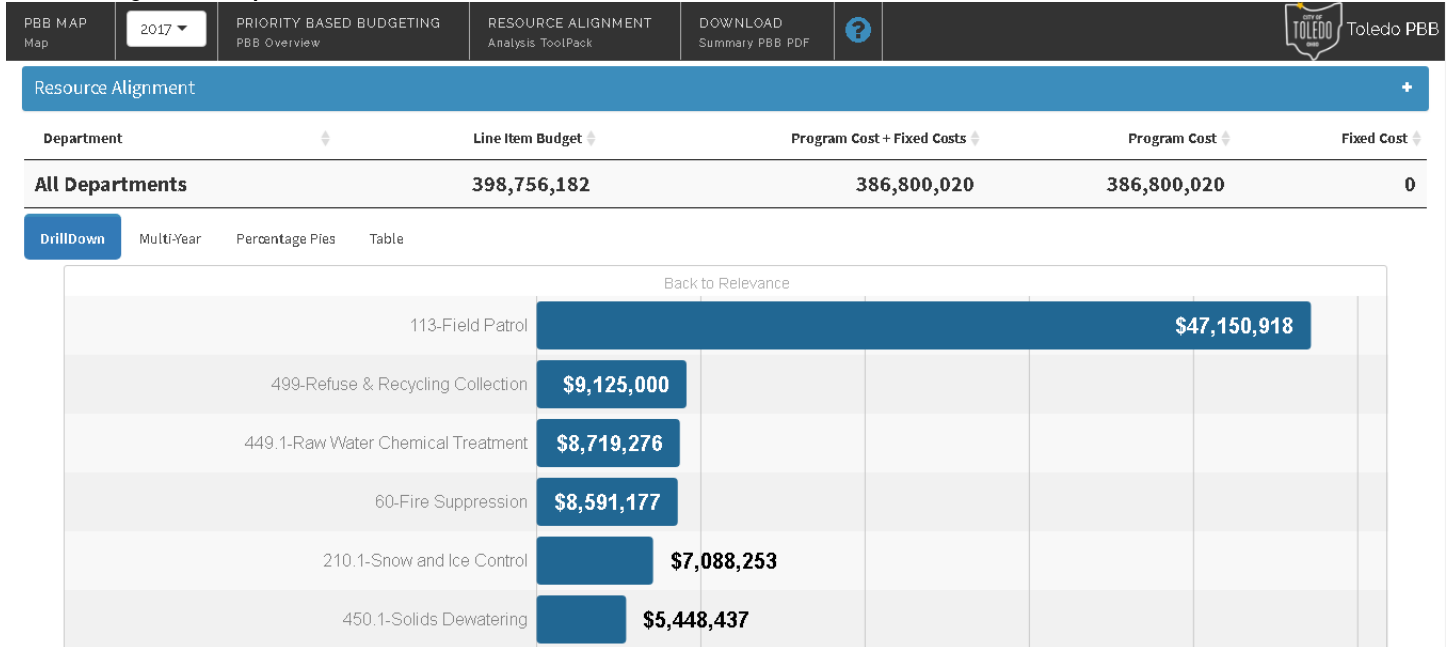
Most Aligned	\$145,085,913
More Aligned	\$149,835,596
Less Aligned	\$62,943,983
Least Aligned	\$28,934,528

All Program Types
 All Community Programs
 All Governance Programs

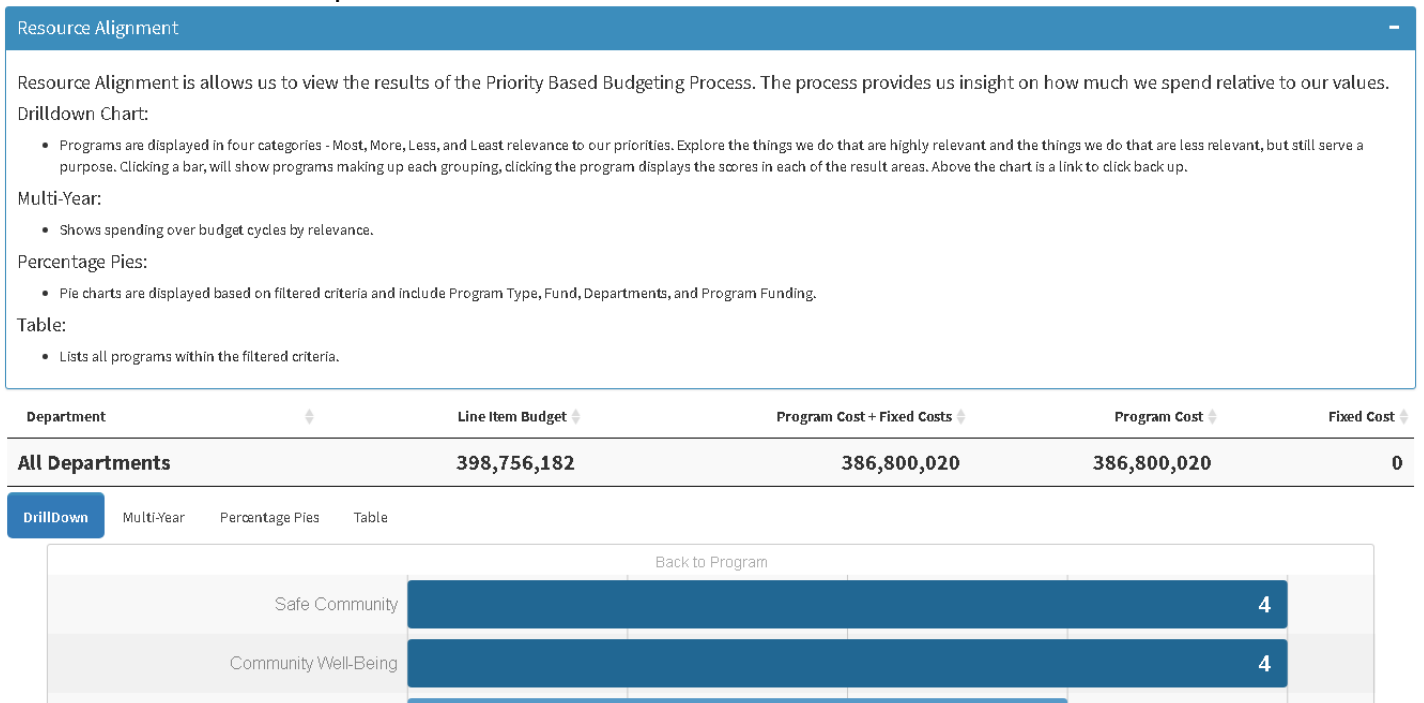
Fund: All Funds
 Department: All Departments
 Division: All Divisions
 Budget Perspective: Total Cost

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11. We have drill-down functionality within these bar charts. Left-click once on “Most Aligned”. Now, we see program numbers along with program names and dollar amounts. By design, programs are sorted in descending order by dollar amount.

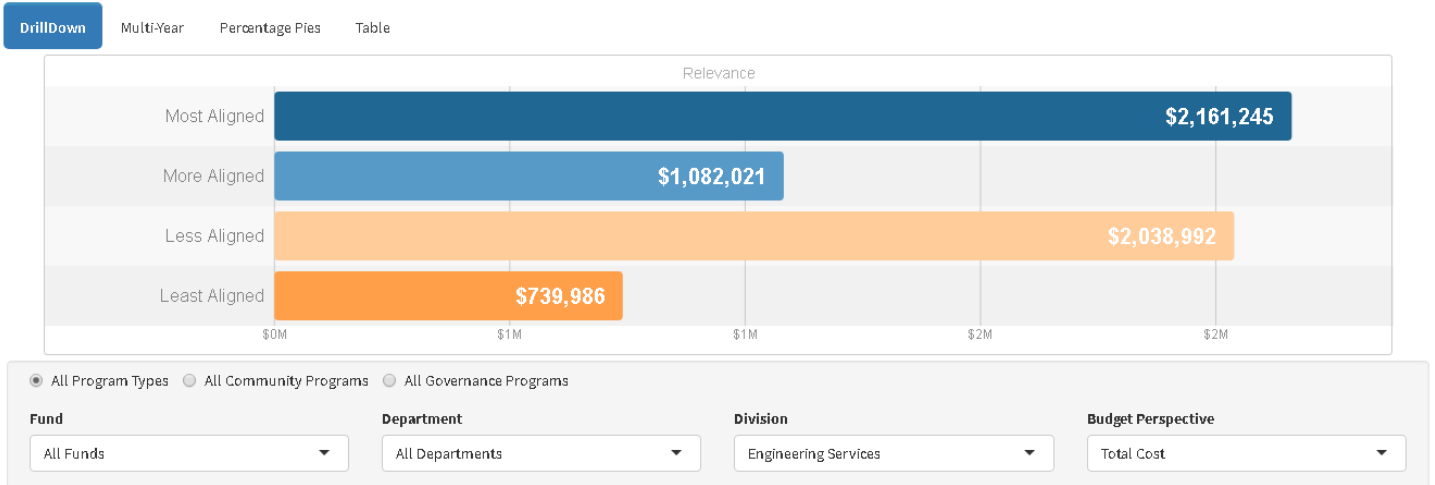


12. Left-click once on the “+” to the right edge of the “Resource Alignment” section banner to view additional information. Left-click once on the bar chart bar for “113-Field Patrol” to view programmatic attributes. Left-click once on “Back to Program” in the middle of the screen immediately above the bar chart to return to the list of programs. Left-click once on “Back to Relevance” in the middle of the screen immediately above the bar chart to return to the top-level results.



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13. Use the “Division” drop-down menu to select “Engineering Services”. The data quickly refresh and are properly filtered. We also have additional drop-down menus for filtering and reporting purposes.



14. Immediately above the bar chart (on the left-side of the screen) are four options. Left-click once on “Table” to access the table view. The columns are sortable. Left-click once on “Relevance” once to sort in ascending order. Left-click once again on “Relevance” to sort in descending order.

Show entries Search:

#	Program	Fund	Department	Division	Total Cost	Relevance	FTE	ProgramRevenue	Description
283.00	Matches & Planning Roadway Program - Major	Capital Improvement (5040)	Public Utilities	Engineering Services	742,609	Most	9.957	0	Analysis, planning, desi resurfacing projects.
283.10	Matches & Planning Roadway Program - Major	Sewer Operating (6070)	Public Utilities	Engineering Services	213,844	Most	0	0	Analysis, planning, desi resurfacing projects.
283.20	Matches & Planning Roadway Program - Major	Street Construction, Maintenance & Repair (2014)	Public Utilities	Engineering Services	506,830	Most	3.067	0	Analysis, planning, desi resurfacing projects.
305.00	Water Main Improvements and Replacement	Sewer Operating (6070)	Public Utilities	Engineering Services	88,796	Most	0.4	0	Analysis, planning, desi projects to replace old &
305.10	Water Main Improvements and	Water Operating	Public Utilities	Engineering	609,166	Most	2.75	0	Analysis, planning, desi

Showing 1 to 86 of 86 entries Previous Next