

**OFFICE OF THE CIVIL SERVICE COMMISSION
One Government Center, Suite 1920
November 28, 2018 2:00 p.m.**

A regular meeting of the Toledo Civil Service Commission was held at the time and place specified above.

Present: Commission President Dr. Marjorie L. Holt
Commission Member Wilma D. Brown
Commission Member Justice G. Johnson, Jr., Esq.
Kelly Murphy, Manager – Administrative Services (Selection & Evaluation) – Excused Absence
Alan Bannister, Director – Office of Diversity & Inclusion
Erica S. Powell, Secretary - Toledo Civil Service Commission
Joshua Curry, Administrative Analyst 2
Abby Emlinger, Administrative Analyst 2

Review and approval of minutes from Regular Meeting November 14, 2018. A motion to approve the minutes was made, seconded and approved unanimously at the November 28, 2018 Regular Meeting.

ANNOUNCEMENTS:

- 2018-00117 Automotive Service Worker (CP/CR) announce Thursday, November 29, 2018 to Wednesday, December 12, 2018
- 2018-00221 Administrative Specialist (NCP) announce Thursday, November 29, 2018 to Wednesday, December 5, 2018
- 2018-00213 Administrative Technician 2 (Toledo Fire) (NCP/NCR) announce Thursday, November 29, 2018 to Wednesday, December 12, 2018
- 2018-00243 Supervisor-Communications (NCP) announce Thursday, November 29, 2018 to Wednesday, December 5, 2018
- 2018-00247 Administrative Technician 2 (Human Resources) (NCP/NCR) announce Thursday, November 29, 2018 to Wednesday, December 5, 2018
- 2018-00148 Professional Engineer (NCP/NCR) announce continuously
- 2018-00248 Senior Professional Engineer (NCP/NCR) announce continuously
- 2018-00245 Legal Technician (NCP/NCR) announce from Thursday, November 29, 2018 to Thursday, December 13, 2018
- 2018-00224 Administrator –Public Services 2 (Water Distribution) (NCP/NCR) announce Thursday, November 29, 2018 to Sunday, December 9, 2018
- 2018-00207 Engineering Technician (GIS) (NCP/NCR) announce from Thursday, November 29, 2018 to Thursday, December 13, 2018

ELIGIBLE LISTS:

None

CLASSIFICATION REPORTS:

None

OTHER:

RCA – Civil Service Rule 70.06 Pre-Employment Criminal Background Check and Assessment-Phillex Wyse (AE)

Phillex Wyse received a conditional offer of employment for the position of Maintenance Worker I at the Division of Streets, Bridges and Harbor on September 12, 2018. The conditional offer was contingent on a criminal background check. Mr. Wyse's initial background check came back clear with no items of concern; therefore, Mr. Wyse began working at the Division of Streets, Bridges and Harbor on November 2, 2018. However, there was an error in the entry of Mr. Wyse's information, and a subsequent background check contained multiple items of concern. Therefore, on November 6, 2018, Director Niedzielski rescinded Mr. Wyse's conditional offer of employment based on numerous convictions. After reviewing Mr. Wyse's background check and appeal, the Background Review Committee voted to affirm the decision to rescind the conditional offer of employment. Pursuant to Civil Service Rule 70.06, on November 26, 2018, Mr. Wyse was informed of the Background Committee's decision. In addition, Mr. Wyse was informed of his right to appeal the Background Committee's decision to the Civil Service Commission for a final decision.

After review, discussion and appearance by Mr. Phillex Wyse, the Commission granted his appeal and overturned the rescission of his conditional offer for the position of Maintenance Worker I.

RCA – Disqualification of Eligible – Water Reclamation Maintenance Worker – Derek Korcsog – (JC)

*****APPEARANCE*****

Derek Korcsog applied to the Water Reclamation Maintenance Worker and after a review of his application; he could potentially be placed on the competitive eligible list for Water Reclamation Maintenance Worker. Mr. Korcsog was extended a conditional offer of employment to Maintenance Worker I; however, his offer was rescinded based on the results of his background check. Therefore, there is just and reasonable cause that he should be disqualified from the recruitment process for the position of Water Reclamation Maintenance Worker. Based on the facts given, it is recommended to the Commission that Mr. Korcsog be notified and be given an opportunity to be heard regarding his disqualification for appointment per Rule 60.00, Section 60.03 "Disqualification of Eligible". A hearing will be scheduled.

Since Mr. Derek Korcsog failed to appear for his disqualification hearing, the Commission agreed that he is disqualified and his name is to be removed from the eligible list for the position of Water Reclamation Maintenance Worker.

RCA – Disqualification of Eligible – Water Reclamation Maintenance Worker – Michael Skotynsky – (JC)

*****APPEARANCE*****

Former City of Toledo employee, Michael Skotynsky, applied to the position of Water Reclamation Maintenance Worker and after review of his application; he could potentially be placed on the competitive eligible list for the position of Water Reclamation Maintenance Worker. Mr. Skotynsky was terminated from his employment with the City of Toledo; therefore, there is just and reasonable cause that he should be disqualified from the recruitment process for the position of Water Reclamation Maintenance Worker. Based on the facts given, it is recommended to the Commission that Mr. Skotynsky be notified and be given an opportunity to be heard regarding his disqualification for appointment per Rule 60.00, Section 60.03 "Disqualification of Eligible". A hearing will be scheduled.

Since Mr. Michael Skotynsky failed to appear for his disqualification hearing, the Commission agreed that he is disqualified and his name is to be removed from the eligible list for the position of Water Reclamation Maintenance Worker.

OTHER:

RCA – Request to Interview (Fire Fighter) – Matthew Platek (KM)

Matthew Platek applied online through the City of Toledo’s application system for the position of Fire Fighter on January 3, 2017 using an Owens Community College student email address. In October 2018, Staff used the City of Toledo’s application system to invite candidates to structured oral interviews for the position of Fire Fighter. Mr. Platek was contacted using his student email address at Owens Community College about his scheduled interview. Mr. Platek did not show for his scheduled interview. Staff was unaware that Mr. Platek was using two (2) different email addresses; in addition, it is Mr. Platek’s responsibility to ensure that his contact information is up-to-date and accurate. Based on the information provided, Staff recommends that the Civil Service Commission deny Mr. Platek’s request to reschedule his structured oral interview for the position of Fire Fighter.

After review and discussion, the Commission denied Mr. Platek’s request to reschedule his structured oral interview for the position of Fire Fighter.

INFORMATIONAL PURPOSES:

None

APPEARANCES:

Phillex Wyse - Maintenance Worker I position - CSC Rule 70.06 Pre-Employment Criminal Background Check and Assessment (Gwen Wyse – Aunt appeared with him)

EXTENSIONS:

None

HEARINGS:

2018 Toledo Fire & Rescue Background Appeals Hearings tentatively scheduled for December 17-19, 2018

There being no further business, the meeting adjourned at 2:27 p.m.