

**OFFICE OF THE CIVIL SERVICE COMMISSION
One Government Center, Suite 1920
January 23, 2019 2:00 p.m.**

A regular meeting of the Toledo Civil Service Commission was held at the time and place specified above.

Present: Commission President Dr. Marjorie L. Holt
Commission Member Wilma D. Brown
Commission Member Justice G. Johnson, Jr., Esq.
Kelly Murphy, Manager – Administrative Services (Selection & Evaluation)
Erica S. Powell, Secretary - Toledo Civil Service Commission
Joshua Curry, Administrative Analyst 2

Review and approval of minutes from Regular Meeting January 9, 2019. A motion to approve the minutes was made, seconded and approved unanimously at the January 23, 2019 Regular Meeting.

ANNOUNCEMENTS:

- 2018-00258 Administrative Analyst 3 (UA/Financial Analysis) (NCP/NCR) announce Thursday, January 24, 2019 to Thursday, February 7, 2019
- 2019-00004 Water Emergency Repair Worker (CP/CR) announce from Thursday, January 24, 2019 to Thursday, February 7, 2019

ELIGIBLE LISTS:

- 2017-00249 Senior Water Reclamation Maintenance Worker (CP) add Kozakiewicz, Murphy, Sloan, Lewis, and Kimble
- 2016-00166 Electrician (Local 7) (NCR – continuous) add Nikazy
- 2018-00117 Automotive Service Worker (CR) add Strayer, Wesolowski and Grant

CLASSIFICATION REPORTS:

Commissioner-Public Services (Revise) Office of the Mayor (VC) - **Approved**

OTHER:

RCA – Disqualification of Eligible – Automotive Service Worker – Ronald Hughes, II (KM)

Ronald Hughes, II applied to the position of Automotive Service Worker and after review of his application; he could potentially be placed on the competitive eligible list for the position of Automotive Service Worker. Mr. Hughes previously applied to the position of Automotive Service Worker in June 2018 and was subsequently offered the position in August 2018. After review of his background, his offer was rescinded. Therefore, there is just and reasonable cause that he should be disqualified from the recruitment process for the position of Automotive Service Worker. Based on all the facts and analysis given, it is recommended to the Commission that Ronald Hughes, II, be notified that there is just and reasonable cause to believe that he is not eligible for appointment and is subject to removal from the recruitment process for the position of Automotive Service Worker, pursuant to Civil Service Rule 60.00, Section 60.03. A hearing will be scheduled.

After review, discussion and appearance by Mr. Hughes, the Commission agreed to allow Mr. Hughes' name to be placed on the competitive eligible list for the position of Automotive Service Worker.

OTHER:

RCA – John Duran (KM)

John Duran was rejected for the position of Firefighter due to a positive drug screen. To date, a medical appeal has not been afforded to individuals who are rejected due to a positive drug screening. Therefore, based on the information given, the Commission should uphold the City's medical standard and Mr. Duran should not be permitted to progress any further through the Firefighter process.

After review, discussion and appearance by Mr. Duran, the Commission upheld the City's medical standard and Mr. Duran will not be permitted to progress any further in the current Firefighter process.

RCA – Remove Names from consideration for Police Officer (KM)

At its meeting on Wednesday, October 17, 2018, the attached thirty-four (34) names were added to the eligible list for the position of Police Officer. Per Civil Service Rule 60.05 Removal from Eligible List, Staff recommends that the thirty-four (34) names attached be removed from the certified eligible list for Police Officer.

After review and discussion, the Commission agreed that the thirty-four (34) names should be removed from the certified eligible list for Police Officer.

RCA – Military Obligations – Police Officer Candidate in 2019 Selection Process

Benjamin Sadoris is in the United States Army Reserves and was recently ordered to active duty on January 10, 2019. Mr. Sadoris is currently in the background investigation portion of the selection process for Police Officer. Mr. Sadoris is unable to continue in the selection process and has provided a copy of his military orders. It is recommended that Mr. Sadoris be placed on the next selection process for Police Officer which will occur once the 2019 Police Officer eligible list is established. Mr. Sadoris' name will also be placed on the 2019 eligible list once it has been established.

After review and discussion, the Commission agreed to allow Mr. Sadoris to be placed in the next selection process for Police Officer which will occur once the 2019 Police Officer eligible list is established. Mr. Sadoris' name will be placed on the 2019 Police Officer eligible list once it has been established.

RCA – Disqualification of Eligible – Utility Worker – Justin Link (KM)

Justin Link was placed on the recruitment eligible list for the position of Utility Worker on May 16, 2018 and was offered the position on July 19, 2018. After review of his background, his offer was rescinded. Therefore, there is just and reasonable cause that he should be disqualified and removed from the eligible list for the position of Utility Worker. Based on the facts and analysis given, it is recommended to the Commission that Mr. Link be notified and be given an opportunity to be heard regarding his disqualification for appointment per Rule 60.00, Section 60.03 Disqualification of Eligible and Section 60.05 "Removal from Eligible List". A hearing will be scheduled.

After review and discussion, the Commission agreed that Mr. Link's name should be removed from the eligible list for Utility Worker pursuant to Civil Service Rule 60.00, Section 60.03 and 60.05. He will be scheduled for a hearing.

RCA – Appeal of Rejection of Application for Landscape Maintenance Worker – Samuel Beck (KM)

Samuel Beck has appealed the rejection of his application for Landscape Maintenance Worker for not meeting the experience requirement. Based upon the information provided, Staff recommends to the Commission that Mr. Beck's appeal be denied and the rejection of his application is upheld for failing to meet the minimum experience requirements for the position of Landscape Maintenance Worker.

After review and discussion, the Commission denied Mr. Beck's appeal and upheld the rejection of his application for failing to meet the minimum experience requirements for the position of Landscape Maintenance Worker.

OTHER:

RCA – Appeal of Rejection of Application for Landscape Maintenance Worker – Robert Jackson (KM)

Robert Jackson has appealed the rejection of his application for Landscape Maintenance Worker for not meeting the experience requirement. Based upon the information provided, Staff recommends to the Commission that Mr. Jackson's appeal be denied and the rejection of his application is upheld for failing to meet the minimum experience requirements for the position of Landscape Maintenance Worker.

After review and discussion, the Commission denied Mr. Jackson's appeal and upheld the rejection of his application for failing to meet the minimum experience requirements for the position of Landscape Maintenance Worker.

RCA – Appeal of Rejection of Application for Landscape Maintenance Worker – Christopher Tesch (KM)

Christopher Tesch has appealed the rejection of his application for Landscape Maintenance Worker for not meeting the experience requirement. Based upon the information provided, Staff recommends to the Commission that Mr. Tesch's appeal is denied and the rejection of his application is upheld for failing to meet the minimum experience requirements for the position of Landscape Maintenance Worker.

After review and discussion, the Commission denied Mr. Tesch's appeal and upheld the rejection of his application for failing to meet the minimum experience requirements for the position of Landscape Maintenance Worker.

RCA – Appeal of Rejection of Application for Landscape Maintenance Worker – Luke Patay (KM)

Luke Patay has appealed the rejection of his application for Landscape Maintenance Worker for not meeting the experience requirement. Based upon the information provided, Staff recommends to the Commission that Mr. Patay's appeal is denied and the rejection of his application is upheld for failing to meet the minimum experience requirements for the position of Landscape Maintenance Worker.

After review and discussion, the Commission denied Mr. Patay's appeal and upheld the rejection of his application for failing to meet the minimum experience requirements for the position of Landscape Maintenance Worker.

RCA – Appeal of Rejection of Application for Landscape Maintenance Worker – Alycia Pittenger (KM)

Alycia Pittenger has appealed the rejection of her application for Landscape Maintenance Worker for not meeting the experience requirement. Based upon the information provided, Staff recommends to the Commission that Ms. Pittenger's appeal is granted and her application is deemed qualified for the position of Landscape Maintenance Worker.

After review and discussion, the Commission granted Ms. Pittenger's appeal and deemed her application as qualified for the position of Landscape Maintenance Worker.

RCA – Appeal of Rejection of Application for Landscape Maintenance Worker – Linda Lear (KM)

Linda Lear has appealed the rejection of her application for Landscape Maintenance Worker for not meeting the experience requirement. Based upon the information provided, Staff recommends to the Commission that Ms. Lear's appeal is granted and her application is deemed qualified for the position of Landscape Maintenance Worker.

After review and discussion, the Commission granted Ms. Lear's appeal and deemed her application as qualified for the position of Landscape Maintenance Worker.

OTHER:

RCA – Extension of 2017 Police Lieutenant and Police Sergeant Eligible Lists (EP)

The 2017 Police Lieutenant and Police Sergeant competitive promotional eligible lists were both established by the Civil Service Commission on August 16, 2017. The last extension request was for August 16, 2018 to February 16, 2019. The Toledo Police Department is requesting a six (6) month extension for both lists. Therefore, Staff is requesting the Commission's approval to extend the 2017 Police Lieutenant and Police Sergeant competitive promotional eligible lists for six (6) months from February 16, 2019 to August 16, 2019.

After review and discussion, the Commission granted the Toledo Police Department's request to extend the competitive promotional lists for Police Lieutenant and Police Sergeant. The lists have been extended to August 16, 2019.

INFORMATIONAL PURPOSES:

None

APPEARANCES:

Anthony Comes to appear before the Commission regarding the recent denial of his appeal for the rejection of his application for the position of Foreman – Cemetery.

After review, discussion and appearance, the Commission upheld the rejection of his application for Foreman-Cemetery due to not meeting the experience requirements.

Ronald Hughes, II – Disqualification of Eligible for the position of Automotive Service Worker

After review, discussion and appearance by Mr. Hughes, the Commission agreed to allow Mr. Hughes' name to be placed on the competitive eligible list for the position of Automotive Service Worker.

Roderick Stumon – 2019 Firefighter Background Appeal – **The Commission removed (14) points with (4) points remaining.**

John Duran – 2019 Firefighter Medical Appeal –**The Commission denied his appeal; therefore, he will not be allowed to progress any further through the Firefighter process.**

EXTENSIONS:

None

HEARINGS:

None

There being no further business, the meeting adjourned at 3:04 p.m.