

**OFFICE OF THE CIVIL SERVICE COMMISSION
One Government Center, Suite 1920
February 6, 2019 2:00 p.m.**

A regular meeting of the Toledo Civil Service Commission was held at the time and place specified above.

Present: Commission President Dr. Marjorie L. Holt - via Conference call
Commission Member Wilma D. Brown
Commission Member Justice G. Johnson, Jr., Esq.
Erica S. Powell, Secretary - Toledo Civil Service Commission

Review and approval of minutes from Regular Meeting January 23, 2019. A motion to approve the minutes was made, seconded and approved unanimously at the February 6, 2019 Regular Meeting.

ANNOUNCEMENTS:

2018-00218 Trades Mechanic (NCP/NCR) announce continuously
2018-00264 Supervisor-Recreation (NCP/NCR) announce Thursday, February 7, 2019 to Wednesday, February 20, 2019
2018-00268 Meter Reader (CP/CR) announce Thursday, February 7, 2019 to Saturday, February 9, 2019
2019-00003 Millwright (NCP/NCR) announce continuously
2019-00015 Administrative Technician (Cemetery) (NCP) announce Thursday, February 7, 2019 to Saturday, February 16, 2019
2019-00042 Planner (NCP/NCR) announce Thursday, February 7, 2019 to Friday, March 1, 2019

ELIGIBLE LISTS:

2017-00365 Engineering Associate (Continuous-NCR) add Brown, Chenwi, Childress, Devine, Dhital, Farkas, Maani, Rahman, Tafla, Wimberly and Zimes
2018-00210 Administrative Analyst 2 (Environmental Services/Sustainability Coordinator) (NCP/NCR) add Alrey, Bista, DuFour, Kippenhan, Miringu, Pittenger and Spivak
2018-00260 Associate Planner (Long Range Planning) (NCP/NCR) add Enns, Harbert, Lascheid, Pullum, Raschke, and Wolf

CLASSIFICATION REPORTS:

Administrative Technician (Cemeteries) Revise (Division of Parks, Recreation & Forestry) (KM) - **Approved**

OTHER:

RCA – Disqualification of Eligible – Utility Worker – Justin Link (KM) *APPEARANCE*****

Justin Link was placed on the recruitment eligible list for the position of Utility Worker on May 16, 2018 and was offered the position on July 19, 2018. After review of his background, his offer was rescinded. Therefore, there is just and reasonable cause that he should be disqualified and removed from the eligible list for the position of Utility Worker. Based on the facts and analysis given, it is recommended to the Commission that Mr. Link be notified and be given an opportunity to be heard regarding his disqualification for appointment per Rule 60.00, Section 60.03 Disqualification of Eligible and Section 60.05 “Removal from Eligible List”. A hearing will be scheduled.

After review, discussion and appearance by Mr. Justin Link, the Commission agreed that there is just and reasonable cause for Mr. Link to be disqualified from the recruitment process for the position of Utility Worker. Therefore, his name will be removed from the Utility Worker eligible list pursuant to Rule 60.00, Section 60.03 and 60.05.

OTHER:

RCA – Remove Names from consideration for Police Officer (KM)

At its meeting on Wednesday, October 17, 2018, the attached three (3) names were added to the eligible list for the position of Police Officer. Per Civil Service Rule 60.05 Removal from Eligible List, Staff recommends that the three (3) names attached be removed from the certified eligible list for Police Officer.

After review and discussion, the Commission agreed that the three (3) names should be removed from the certified eligible list for Police Officer pursuant to Civil Service Rule 60.05.

RCA – Appeal of Rejection of Application for Associate Planner (Long Range Planning) – David Villarreal (KM)

David Villarreal has appealed the rejection of his application for Associate Planner (Long Range Planning) for not meeting the education and experience requirements. Based upon the information provided, Staff recommends that the Commission deny Mr. Villarreal's appeal and uphold the rejection of his application due to not meeting the education and experience requirements for the position of Associate Planner (Long Range Planning).

After review and discussion, the Commission denied Mr. Villarreal's appeal and upheld the rejection of his application due to not meeting the education and experience requirements for the position of Associate Planner (Long Range Planning).

INFORMATIONAL PURPOSES:

None

APPEARANCES:

Justin Link – Disqualification of Eligible for the position of Utility Worker

After review, discussion and appearance by Mr. Link, the Commission agreed that Mr. Link's name should be removed from the Utility Worker eligible list pursuant to Civil Service Rule 60.00, Section 60.03 and 60.05.

Albert Laddie, Jr. – 2019 Firefighter Background Appeal – **The Commission removed (8) points, (6) points remaining and removed (1) rejection, with (16) rejections remaining.**

EXTENSIONS:

Clerk Specialist II Eligible List – established: 8/15/18 and set to expire: 2/15/19; request for a six (6) month extension to 8/15/19 - The Commission approved the request for six (6) month extension; therefore, the eligible list will expire 08/15/2019. - **Approved**

HEARINGS:

None

There being no further business, the meeting adjourned at 2:55 p.m.